



BOARD OF DIRECTORS MEETING
Thursday, September 10, 2015 - 3:00 – 5:00 p.m.

LifeSource
Mississippi River Room
2225 West River Road North
Minneapolis MN 55411

APPROVED – MINUTES – APPROVED

Following the recitation of the Pledge of Allegiance Board Chair McNally the meeting was called to order at 3:04p.m.

Members Attending: T. Adams, J. Carey, N. Coulter, S. Mau Larson, P. McNally, M. Nabors, C. Paul, J. Prock, L Ruch-Hammond, M. Weaver West

- Action:** Approval of the Consent Agenda
- a. Approval of the Minutes, Board of Directors Meeting, June 30, 2015
 - b. Receive Agency Budget and Financial Report, periods ending June 30, July 31 & August 31, 2015 – M. Zabel, Administrative Management Director
- With a motion to approve the consent agenda from Member Weaver West and seconded by Member Ruch-Hammond, the Chair called for a vote by voice. All members present voted in favor and no member voted against, the Consent Agenda is approved.
- Information:** LifeSource, Introduction and Overview
Member Mau Larson provided the members an overview of LifeSource’s mission and work with organ and tissue donation.
- Information:** Internal Controls Assessment
Executive Director Mackert shared a presentation on activities regarding update of the agency’s annual Internal Controls Assessment as directed by the State.
- Information:** Open Meeting Law Review
Board Member Ruch-Hammond offered the members a presentation review of MN Stat. § 13D Open Meeting Law
- Information:** Arts High School Start-up and Current Activities
Principal Harris provided an update of early school year statistics for the Arts High School Campus
- Information:** Executive Directors Report
Executive Director Mackert updated the members on activities affecting agency since the previous (June) meeting.
- Adjournment** With the conclusion of business represented by the agenda, the Chair received a motion to adjourn from Member Weaver West. Provided a second by Member Paul, the Chair requested a voice vote. With all members voting in favor, the meeting is adjourned at 4:54p.m.



BOARD OF DIRECTORS MEETING
Thursday, November 12, 2015 - 3:00 – 5:00 p.m.

Anoka County Government Center
2100 Third Avenue, Suite 700
Anoka MN 55303

APPROVED – MINUTES – APPROVED

Following recitation of the Pledge of Allegiance the meeting was called to order by Board Chair McNally at 3:01p.m.

Members Attending: E. Biel, N. Coulter, B. Crutcher, L. Henning, S. Mau Larson, P. McNally, M. Ollig, C. Paul, J. Prock, M. Weaver West

- Action:** Approval of the Consent Agenda
- a. Approval of the Minutes, Board of Directors Meeting, September 10, 2015
 - b. Receive Agency Budget and Financial Report, periods ending September 30 & October 31, 2015 – M. Zabel, Administrative Management Director
- On a motion to approve by Member Ollig and receiving a second from Member Crutcher, the Chair requested a vote of the members. With all members present voting in favor and none against, the Consent Agenda is approved.
- Information:** External Assessment of Arts Integration Project
Senior Director of Policy Paulson introduced Dick Corbett who provided a review of the now completed three year independent assessment of the Arts Integration Project.
- Information:** Leadership Team Planning Session
Executive Director Mackert offered the members a recap of the recent Strategic Planning Session that she held with the Perpich/Crosswinds Management staff.
- Information:** Contract Agreements
Human Resources Director Funk provided an update of pending new labor agreements and outlined the effects that those will have on agency employees
- Information:** Public-Private Partnership
Board Chair McNally and Executive Director Mackert announced their intention to launch efforts on funding stream solutions outside of and in addition to the State budget process through the development of partnerships in the private sector.
- Information:** EMID Issues Update
Executive Director Mackert discussed current issues with respect to the East Metro Integration District (EMID) including space lease on the Crosswinds Campus, changes within the EMID structure and changes in their governance.

Information: Capitol Bonding

Administrative Management Director Zabel shared a breakdown of requests the Agency will put forward to the Office of the Governor for asset preservation on the upcoming budgeting process. Following the review members of the Board offered a Resolution of Support to the Agency for the recommended budget requests and on a motion from Member Mau Larson with a second from Member Weaver West the Chair requested a vote of the members by voice. With all members present voting in favor and none voting against the resolution was passed unanimously.

Information: Executive Directors Report

Executive Director Mackert gave the members a review of recent activities effecting the agency:

- Regional Centers and partner schools
- Decreasing funds to agencies and schools
- The agency's recent hire of a Outreach Coordinator
- The Perpich Foundation's naming of individual foundation members as *Champions* for each of the Arts High School art areas
- The agency's enabling legislation and opening of discussions for updates to language
- Progress of the Crosswinds Parent Advisory committee
- Potential for curricular changes
- Completion of the Title I applications for each campus
- New Arts High School Admissions Director
- Statewide Fraud Prevention Week

Adjournment Having concluded the business represented by the agenda, the Chair received a motion to adjourn from Member Ollig. With all members present voting in favor, the meeting is adjourned at 4:55p.m.



BOARD OF DIRECTORS MEETING
Thursday, January 14, 2016 - 3:00 – 5:00 p.m.

Gray Plant Mooty Law Offices
5th Floor, Kingman Conference Room
80 South 8th Street
Minneapolis MN 55402

APPROVED - MINUTES - APPROVED

Following the recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:09p.m.

Members attending: J. Carey, N. Coulter, S. Daly, S. Mau Larson, P. McNally, M. Nabors, C. Paul, L. Ruch-Hammond, M. Weaver West

Action: Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, November 12, 2015
- b. Receive Agency Budget and Financial Report, periods ending November 30 & December 31, 2015 – M. Zabel, Administrative Management Director

On a motion by Member Paul and receiving a second from Member West, the Chair called a vote of the members. With all members voting in favor and none voting against, the Consent Agenda is approved.

Action: Approve Executive Committee Activity of December 15, 2015

Executive Director Mackert spoke to the Directors regarding an Executive Committee of the Board meeting that was called to create by resolution, an IDENTIFIED OFFICIAL WITH AUTHORITY designate, as required by the Minnesota Department of Education. Following Mackert's comments, the Chair received a motion and a second (Members C. Paul and N. Coulter respectively) to approve the action of the Executive Committee. With all members of the Board voting in favor and no members against, the Executive Committee action of December 15, 2015 is approved.

Action: Annual Meeting Date for the Perpich Board of Directors

Because of a later than usual - March 8, 2016 - start to the Legislative Session the Board Secretary offered Members a recommendation to hold the Annual Meeting of the Board on February 11, 2016 as currently scheduled but, separate and move activities for the annual *Perpich Day at the Capitol* to occur instead on March 10, 2016. After brief discussion, it is acknowledged that the Board is able to determine its calendar and no resolution or vote for this change is necessary. It is thus determined that the Annual Meeting of the Perpich Board of Directors will take place on Thursday, February 11, 2016. Any/all activities in connection with the agency's *Perpich Day at the Capitol* are postponed until Thursday, March 10, 2016.

Board of Directors Regular Meeting
Thursday, January 14, 2016 - 3:00 – 5:00 p.m.
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Information: Mid-year Agency Update
Executive Director Mackert provided a look ahead at some activities in planning for the agency 30 year anniversary.

Action: Resolution for Commendation of Janika Vandervelde
Executive Director Mackert offered a Resolution of Commendation to the Board for it's approval on behalf of retiring Music Instructor Janika Vandervelde, see text following:

*Resolution of the
Perpich Center for Arts Education
Board of Directors*

*Whereas, the Perpich Center for Arts Education values its employees as one of its most important resources; and,
Whereas, Janika Vandervelde has provided excellent service to the agency as a Music Teacher for over twenty-two years; and,
Whereas, she is a nationally known composer and author of a widely used high school composition curriculum; and,
Whereas, she is highly regarded among fellow faculty and students;
Be it therefore resolved, that this Commendation Award is given as a token of gratitude to Ms. Vandervelde for her exemplary services to students, parents, administration, and alumni.*

Approved by the Board of Directors on this day, Thursday the 14th of January, 2016.

On a motion to approve received of Member Daly and a second from Member Coulter, the Chair requested a vote by voice on the resolution. With all members present voting in favor and none voting against, the Resolution of Commendation for Janika Vandervelde has passed unanimously.

Information: Crosswinds Arts & Science School update
Principal DeLisi provided an update of recent activities and initiatives occurring at the Crosswinds Arts & Science school campus in Woodbury, Minnesota.

Information: Nominations Committee Report
Nominations Committee Chair elect Jan Carey submitted the committee report for receipt of the Board and shared a brief recap of the committee meeting taking place earlier in the afternoon. At the committee meeting it was determined that candidates presented for election to members at the Annual Meeting taking place on February 11, 2016 are: for President – Pierce McNally and for Vice President – Martha West

Information: Music Theater Songwriting Challenge
Executive Director Mackert shared news about Perpich Arts High participation in the Musical Theatre Songwriting Challenge sponsored by the National Endowment for the Arts

Information: Executive Directors Report
Executive Director Mackert provided a recap of agency activities including plans for Bonding and Supplemental Budget Requests to be made during the upcoming legislative session.

Adjournment With completion of the business represented by the agenda, the Chair declared the meeting adjourned at 4:51p.m.



BOARD OF DIRECTORS ANNUAL MEETING
Thursday, February 11, 2016 - 3:00 – 5:00 p.m.
Inver Glen Conference Room, Inver Glen Library,
Dakota County Public Library
8098 Blaine Avenue East
Inver Grove Heights Minnesota 55076

APPROVED – MINUTES - APPROVED

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:01p.m.

Members Attending: J. Carey, N. Coulter, L. Henning, P. McNally, M. Nabors, M. Ollig, C. Paul, J. Prock, L. Ruch-Hammond, M. Weaver West

- Action:** Approval of the Consent Agenda
- Approval of the Minutes, Board of Directors Meeting, January 14, 2016
 - Approval of 2016 – 2017 Academic Year Student Fee Schedule – M. Zabel, Administrative Management Director
 - Receive Agency Budget and Financial Report, period ending January, 31, 2016 – M. Zabel, Administrative Management Director

On a motion from the Chair, a vote was called to approve the Consent Agenda. With all members voting in favor and no votes against, the Consent Agenda is approved.

- Action:** Designation of an Individual Official with Authority
- Executive Director Mackert provided members with an update on needs of creating an additional IDENTIFIED OFFICIAL WITH AUTHORITY to provide for agency administrative needs on the Minnesota Department of Education website. Mackert introduced a resolution for Board approval, the text of which follows:

Resolved that, as the Appointed Governance Board of the Perpich Center for Arts Education, an agency of the state of Minnesota, we hereby provide to Lon Lamprecht, Board Secretary, the authority to serve as an Identified Official with Authority, to authorize user access to the secure websites of the Minnesota Department of Education and we grant authority and responsibility for assigning job duties under the supervision of the Executive Director for the schools operated by this state agency, which are: Crosswinds Art and Science School and Perpich Arts High School.

At the request of the Chair a motion to approve the resolution was received of Member M. Weaver West and a second offered by Member J. Carey. On a vote by voice, with all members voting in favor and no members voting against, the resolution is approved.

Information: Perpich Foundation Update
Perpich Foundation President Rob Jacobs provided the board members with an update on recent and current activities of the Foundation.

Action: Proposal for Board Meeting Calendar for 2016-2017
The Secretary presented the suggested meeting calendar for the coming Board year. Accepting a motion to approve the calendar from Member N. Coulter and with a second received from Member L. Henning, the Chair requested a vote by voice. With all members voting in favor and no members voting against, the 2016-2017 Board Calendar is approved.

Action: Proposal for Temporary Suspension of Term Limit(s)
In order to effectuate the recommendations for nomination of officers as presented to the Board members at the meeting of January 11, 2016, Nominating Committee Chair J. Carey introduced a resolution for Board approval, the text of which follows:

RESOLVED that the Board of Directors does hereby suspend the operation of the limitation on consecutive terms for officers as set forth in sections 3.1 (a) and 3.1 (b) of the by-laws for a period of time not to extend beyond the next Annual Meeting of the Board.

With a motion to approve the resolution received from Member J. Prock and a second from Member N. Coulter, the Chair requested a vote by voice. With all members voting in favor and no members voting against, resolution is approved.

Action: Presentation of Candidates and Election of Officers
Nominating Committee Chair J. Carey presented ballots to the Board Members to conduct the vote for election of officers. Prior to balloting the Board Chair was offered a friendly motion by Member C. Paul to move the vote for officers to Acclamation. With a second received of Member N. Coulter, the Chair requested a vote by voice and with ten members voting in favor and no members voting against the slate of candidates presented at the meeting of the Board on January 11, 2016, the officers for the Board calendar period March, 2015 through February, February 2016 are:

Board Chair – Pierce McNally
Board Vice Chair – Martha Weaver West

Information: Perpich Day at the Capitol
The Secretary provided members of the Board with an update on preparations for the planned Perpich Day at the Capitol scheduled for March 10, 2016.

Information: Executive Directors Report

Executive Director Mackert provided an update of recent and current Agency activities including:

- EMID plans to move offices to another location
- Pending departure of the Woodbury Leadership Academy to another location
- Plans for creation of a Teacher Training Institute in the space vacated by the departure of EMID offices
- Upcoming plans for a Costco Wholesale to be constructed on a parcel of land opposite Crosswinds Integration Magnet School campus
- Increasing enrollment numbers at the Crosswinds Integration Magnet School campus
- **Turnaround Arts: Minnesota** expansion to four new schools increasing reach to a total of eight programs
- Regional Centers progress
- Upcoming USDA audit
- Asset preservation requests to be made in the Legislative Session beginning March 8, 2016
- Partnership with the National Endowment for the Arts (NEA) to offer a Songwriting Challenge in connection with NEA's 50th Anniversary, one of three cities in the country to share the opportunity

Adjournment: With completion of the business represented by the agenda, the Chair declared the meeting adjourned at 4:31p.m.



BOARD OF DIRECTORS MEETING
Thursday, May 12, 2016 - 3:00 – 5:00 p.m.

Perpich Center Campus
Arts High School Library

APPROVED – MINUTES - APPROVED

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:03p.m.

Members Attending: J. Carey, N. Coulter, S. Daly, L. Henning, P. McNally, M. Nabors, M. Ollig, C. Paul, L. Ruch-Hammond, M. Weaver West

- Action:** Approval of the Consent Agenda
- a. Approval of the Minutes, Board of Directors Meeting, February 11, 2016
 - b. Receive Agency Budget and Financial Report, periods ending February 29, March 31 & April 30, 2016
– M. Zabel, Administrative Management Director

With a motion to approve the Consent Agenda offered by Member Ruch Hammond and receiving a second from Member Daly, the Chair requested a vote by voice. With all members in favor and none voting against the Consent Agenda is approved.

Information: Regional Centers, FY 2017 Participation
Outreach Coordinator Betsy Maloney offered a review of her startup responsibilities, described oversight and development of the Regional Centers during the current fiscal year and shared new goals and initiatives for the program in Fiscal 17.

Information: Arts Integration Network, FY 2017 Participation
Education Research Coordinator Byron Richards reviewed activities of the current fiscal year, including:

- Final year of participation for the Southeast Network locations
- Northeast network in year two of participation
- Course Development network final year of participation with benchmark reports anticipated in June
- Start-up of Southwest network participants in the coming year
- Crosswinds Arts & Science expansion plans
- Arts Integration Conference to take place on June 13 & 14, 2016

Action: Approval of Crosswinds Arts & Science SY 2017 Academic Calendar
Crosswinds Principal DeLisi spoke to the members recapping the Crosswinds Arts & Science campus work continuing to adjust the CWAS academic calendar toward closer alignment with the Perpich Arts High School campus academic calendar. DeLisi reported completion of a calendar providing 171 student contact days, aligning Intersession periods at or adjacent to appropriate Perpich campus school breaks in the coming year and, with the last day of the School Year 2017 academic calendar, that they will have achieved alignment with the end of the State/Agency fiscal year.

With a motion from Member Weaver West and receiving a second from Member Carey, the Chair requested a vote by voice. With all members voting in favor of approval and no members voting against, the Crosswinds Arts & Science SY2017 calendar is approved.

Action: Approval of Perpich Arts High School SY 2017 Academic Calendar
Arts High School Principal Harris provided the members with a review and highlights of the Perpich Arts High School 2017 academic calendar, including 171 student contact days, balanced semester terms (85/86 days) and twelve staff development days.

Receiving a motion from Member Paul and with a second from Member Ollig, the Chair requested a vote by voice. All members voted for approval, no members against and the Perpich Arts High School SY2017 calendar is approved.

Information: Facility Update/Summer Construction
Administrative Management Director Zabel reported to the board on accomplishment of facility projects that were scheduled for FY2016 including the installation of LED light around the buildings and parking areas. Zabel shared plans for work to be completed over the summer break and he described requests that have been forwarded to the Governor's office and Legislature for work recommended by Department of Administration, Real Estate and Construction Services (RECS) that must be accomplished to protect the assets of the State.

Action: Amendment to By-Laws voted at February 11, Annual Meeting
Board Chair McNally reviewed the actions of the Board at the Annual Meeting in February 2016 relating to a temporary amendment of section 3.1 of the by-laws. The Chair further explained the administrative necessity that is created by section 6.1 of the by-laws, that the Board must approve its action of earlier approval in the February meeting.

The Chair received a motion to approve from Member Coulter and a second from Member Paul; on a vote by voice, all members voted in favor. No member voted against. The Board approval for a temporary amendment of section 3.1 is approved.

Information: Chairman's Update
Board Chair McNally provided an update to activities reflecting on the agency, including:

- Work on the Board's Governance Model begun with the University of St. Thomas
- Deleterious legislation introduced in the 2016 Legislative session
- Initialization of law enforcement investigation regarding defamatory emails published on the non-Agency so-called "Perpich Alumni" Facebook page

- Progress of efforts on Program and Financial Audits imposed simultaneously by the Office of the Legislative Auditor

Information: Executive Directors Report

Executive Director Mackert provided news about recent and current activities of the two campuses and the Agency including:

- Perpich Arts High School student named the winner of the National Endowment for the Arts Songwriting Challenge
- 16 Crosswinds Arts & Science students named to participate in the St. Paul Artwalk
- Arts High School students participation in poverty simulation
- Arts High School Graduation, June 3, 2016
- Crosswinds Intersession
- Teacher Training Institute plans
- Minneapolis Public Schools, 30 students for summer programming at the Arts High School
- First meeting with Minnesota Management and Budget on annual Internal Controls update
- Consideration of 10th grade level expansion
- Perpich Foundation art area champions
- Newly updated Outreach map

Public Comments

The Board members heard comments from the following members of the public attending this meeting:

- JoAnn Ward, MN House Representative, D-53A
- Brittany Edwards
- Brian Gjerde
- Barbara Cox
- Eric Celeste

Adjournment With completion of business as represented by the agenda, the Chair adjourned the meeting at 5:24p.m.



BOARD OF DIRECTORS MEETING
Thursday, June 9, 2016 - 3:00 – 5:00 p.m.
Crosswinds Arts & Science School
600 Weir Drive
Woodbury, Minnesota 55125
Upper Sun House

APPROVED – MINUTES - APPROVED

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:06p.m.

Members Attending: T. Adams, E. Biel, J. Carey, N. Coulter, L. Henning, S. Mau Larson, P. McNally, M. Nabors, M. Ollig, C. Paul, L. Ruch-Hammond, M. Weaver West

- Action:** Approval of the Consent Agenda
- a. Approval of the Minutes, Board of Directors Meeting, May 12, 2016
 - b. Receive Agency Budget and Financial Report, period ending May 31, 2016
 - c. Accept Finance Committee Report of May 12, 2016

With a motion to approve the Consent Agenda by Member Ruch-Hammond and a second from Member Coulter, that Chair requested a vote by voice. With all members voting in favor and none voting against, the Consent Agenda is approved.

- Action:** Membership in the MN State High School League SY2016-2017
- The Board Secretary shared with the members about the meaning and importance of the membership in the State High School League for students who wish to participate in extra-curricular activities AND the request of MSHSL that a member of the Board be named as a designated representative pursuant to Article 208.01 of the Minnesota State High School League constitution.

On a motion to approve participation and membership in the State High School League for the 2016-2017 School Year received from Member Carey and with a second from Member Ruch-Hammond, the Chair requested a vote by voice. All members voted in favor and none against; the motion is passed.

On a motion to designate Pierce McNally to represent the school for voting purposes to the State High School League for the 2016-2017 School Year received from Member Ruch-Hammond and with a second from Member Coulter, the Chair requested a vote by voice. With members voting in favor and no votes against; the motion is passed.

Action: 2016/2017 School Year Budget
In the absence of the committee chair, Member Ruch-Hammond reviewed information for the budget plans for Perpich Arts High School and Crosswinds Arts & Science School respectively.

Perpich Agency and Perpich Arts High School 2016/2017 Budget: On a motion from the Member Henning and receiving a second from Member Carey, the Chair requested a vote by voice. With all members voting in favor and none against, the motion and budget are approved.

Crosswinds Arts & Science School 2016/2017 Budget: On a motion from the Member Ollig and receiving a second from Member Biel, the Chair requested a vote by voice. With all members voting in favor and none against, the motion and budget are approved.

Action: Executive Committee Activity
On Monday, May 23, 2016, the Executive Committee convened to supply authorization to the Chair and the Executive Director to approve the Minnesota Department of Education 2017 Achievement and Integration Budget Worksheet; pursuant to Article 3.3(g) of the by-laws such activity by the Executive Committee is subject to approval of the full Board at its next regular meeting. The Chair and Executive Director provided a briefing of the activity and action approved by the Executive Committee. On receipt of a motion from Member Biel and a second from Member Mau Larson to approve the Executive Committee action of May 23, 2016, the Chair requested a vote by voice; with all members voting in favor and no members voting against, the May 23 activity of the Executive Committee is approved.

Information: Turnaround Arts: Minnesota Update
Program Director Alina Campana provided members with a review of startup activities entering the second year of the Turnaround Arts: Minnesota project including renewal of the original four schools (Bethune Elementary – Minneapolis, Northport Elementary – Robbinsdale, Northside Elementary – St. James, Red Lake Middle – Red Lake) and expansion to four new/additional schools (Cityview Elementary – Minneapolis, Holton Intermediate – Austin, Riverside Central Elementary – Rochester, Stonebridge Charter Elementary – Minneapolis) for the 2016/2017 School Year.

Information: Internal Controls/Risk Assessment Report
The Executive Director presented a report on the mandated annual Internal Controls and Risk Assessment Report.

The Administrative Management Director offered a presentation on the State Budgeting and Finance process.

Information: Chairman's Update
The Chair provided a recap of activities since the previous board meeting, including: resignation of Member J. Prock, Graduation ceremony, Audit(s) progress, continuing investigation by Golden Valley Police Department of Facebook post on Perpich Alumni page, resignation of the Arts High School Principal Harris, Community Forum following the adjournment of the board meeting and advance notice to members that there will be a Board Governance training provided by the University of St. Thomas.

Information: Executive Directors Report

The Executive Director shared a review of agency activities, including: graduation ceremonies held June 3 2016, selection of a new Principal for the Arts High School program, Regional Center work and efforts for Diverse Learners, Scholars of Distinction, Wing Young Huie project at Crosswinds Arts & Science School, Teacher Development Institute, groups using the Arts High School dormitory space over the summer and preparations for the next biennium.

Adjournment Having completed the business of the Board as represented by the meeting agenda, the Chair declared the meeting to be adjourned at 5:15p.m.