

MEETING MINUTES

Perpich Center for Arts Education
Meeting of the Board of Directors
Thursday, August 18, 2011
3-5 p.m. Perpich Center/Arts High School – Visitor Center

Members of the Board were invited to join in the Pledge of Allegiance

Meeting called to order - Chair Amadio, 3:01p.m., Secretary present

Roll Call – In Attendance: J. Carey, P. McNally, P. Adolphson, B. Crutcher, T. Liljenquist, B. Amadio, A. Gallant, V. Katz, M. Weaver, N. Paddleford, V. Hasbargen, A. Plechash

Absent: S. Daly, M. Nelson, R. Jones

Introductions - Chair Amadio welcomed and introduced new Board Members Jan Carey and Bill Crutcher, sharing biographies of each.

Public Comments: None offered

Board Member Announcements: None offered

For Action: Approval of Minutes from regular board meeting of June 2012 – Chair Amadio

- The Chair made a request for corrections to the minutes, no corrections were offered, minutes stand approved by unanimous consent

For Information: Executive Director Mackert introduced Duane Dutrieuille, new Director of Student Life & Development, sharing his credentials and professional experience

For Information/Action: Budget and Finance Report – A. Plechash/M. Zabel

Executive Director Mackert spoke of the backlog of contracts, due to the state government shutdown. The backlog is affecting start dates for professional development services, as well as Legacy Project support.

Discussed by the members and subsequently suggested that the Board empower the Budget and Finance Committee to authorize these two contracts on behalf of the board at their next committee meeting. This authority remains until the next full meeting where board vote will be qualified.

- Motion to adopt, A. Plechash; second V. Katz
- Motion approved

A. Plechash announced that a Budget and Finance Committee meeting would be called before the next regular meeting of the Board.

For Action: Resolution for Membership in the MN State High School League, SY2011-2012

- Motion to adopt V. Katz; second M. Weaver
- Motion approved

For Information: Legacy Evaluation Update – C. Treichel, President – Cooperative Ventures

Pam Paulson introduced Christa Treichel to provide Legacy evaluation who shared a number of points of information including:

- Evidence of teacher impact
- Evidence of greater student engagement in education
- Evidence of student learning – 1,268 students rated for proficiency
- Evaluation findings would appear to be strong for the first year,
- Results provide a baseline for comparison purposes
- Future opportunities to refine and implement arts integrated lessons will benefit teachers and students

Treichel responded to questions and provided examples of integrated lessons

For Action: Art and Schools as Partners (ASAP) Grant – B. Cox, Continuation Grants to Schools in SY2011-2012

Barbara Cox provided background information of the effects on the education program in six schools that have reapplied for these grants and the value of the continuing the program in those locations. Each school would receive \$5500 for this academic year. The schools are: DaVinci Academy for Arts and Science, Foley Elementary School, L'Etoile du Nord French Immersion School, Robbinsdale Middle School, Saint Paul Central High School, Yinghua Academy.

- Motion to approve the third year funding for the six ASAP schools at a total cost of \$33,000
- P. Adolphson, second M. Weaver
- Motion approved

For Information: Review of Legislative Session – P. Adolphson

P. Adolphson: Reviewed the session goals of flat line budget, resolution of the previous session bonding requests and funding from the Cultural Arts and Heritage Fund. He is pleased with success of the agency through this session. The agency received a 5% cut in its general fund allocation; all capital bonding requests were met and the Legacy Project was allocated \$1.7 million.

Executive Director Mackert provided update on current progress of the construction projects and spoke of unresolved issues related to new legislation.

For Information: Executive Director's Report – S. Mackert, Highlights included:

- Review of State Government shutdown, including costs, process, and ramifications to the agency
- Preliminary comments regarding budget reduction
- Personnel changes
- Student admissions per Congressional District
- ArtScience update
- Facility issues
- Appreciation to staff members working during shutdown

PCAE Board of Directors meeting minutes approved September 8, 2011

Chair Amadio expressed appreciation to staff on behalf of the Board for the handling of agency needs during the shutdown. She asked for Board Members to understand the importance of having agency staff focus full efforts on getting state operations back on track stating that, all other requests must take a back seat to the request from state agencies and needs of the Perpich Center related to a shutdown recovery.

V. Katz commented regarding the potential for a Personnel Committee meeting to occur in September. A. Gallant stated that a meeting of the Board Development committee will be called in September.

For Information/Action: October Board Meeting – B. Amadio

As is customary, the October Board meeting will take place in outstate MN, this year in Rochester – no preferences remarked upon by Board Members

Motion to Adjourn

- B. Crutcher; second A. Gallant
- Motion adopted

MEETING MINUTES

Perpich Center for Arts Education
Meeting of the Board of Directors
Thursday, September 8, 2011
3:00 -5:00 p.m. Perpich Center/Gaia – Glass Box

Meeting called to order – Chair Amadio, 3:00 p.m., secretary present

Roll Call – Attending: - J. Carey, N. Paddleford, P. Adolphson, M. Weaver, B. Crutcher, A. Plechash, B. Amadio, S. Daly, A. Gallant, V. Katz, R. Jones, S. Mackert

Absent – V. Hasbargen, T. Liljenquist, P. McNally, M. Nelson

For Information: Introduction -- New Perpich Human Resources Director Dale Speetzen introduced to the assembly and a brief biography was shared.

Public Comment: None offered

Board Member Announcements:

- Member V. Katz recommended a Hibbing Community College Library event on September 11, 2011, at which opening remarks to be provided by Member J. Carey
- Member M. Weaver spoke about an Arts preservation event at which 2 entities are competing for a large dollar amount
- Chair Amadio made a statement on the receipt of an email from former board member that requests a change to the June Board Meeting Minutes. Said minutes were approved at the August Board Meeting after a request for any corrections and by a vote of acclamation; the board finds nothing procedurally or textually that merits a change and the June minutes will stand as approved

For Action: Approval of Minutes, Board of Directors Meeting, August 2011 – Chair Amadio requested corrections to the minutes from the August meeting; no corrections offered, minutes for August meeting stand approved

For Information/Action: Budget and Finance Report – A. Plechash/M. Zabel

For Information: Budget & Finance Committee meeting - By unanimous consent of the finance committee, the draft budget provided by the agency is approved and recommended to the Board of Directors

For Action: Motion to adopt the budget as discussed and recommended by the Budget and Finance Committee

Motion by V. Katz; second S. Daly

Motion approved

For Action: Motion to approve Legacy contracts as discussed and recommended with no dissenting opinions by the Budget and Finance Committee

Motion by M. Weaver; second A. Gallant

Motion approved

PCAIE Board of Directors meeting minutes approved October 13, 2011

For Information: Executive Director Mackert reviewed history of the Partner Schools program. She indicated that modifications need to be made and will offer a proposal in October that recommends a refreshed definition framework on requirements of Partner schools

For Information: Highlights of Shutdown Recovery continuation – S. Mackert

- School has started with few service delays
- Facilities maintenance and technology personnel worked non-stop to prepare classrooms and get computers updated
- Installation of dorm windows was completed on Friday, students moved in on Monday
- A sinkhole that appeared on the property during shutdown is being addressed
- Employee movement, due to shutdown, continues
- We are preparing for the transfer of IT direction to the Office of Enterprise Technology

For Information: Facility update – M. Zabel, S. Mackert

- Roof leak reported previously was repaired during shutdown
- Other facility updates were reported earlier with the Executive Directors' remarks on shutdown recovery

For Information: Committee Reports

- Board Development Committee: will present recommended changes at October meeting in Rochester
- Personnel Committee: Will meet before October meeting; also provided a review of the Executive Director evaluation process and how progress was delayed by the State shutdown
- Legislative Committee: the next meeting of the committee is scheduled for 2:00 p.m., November 10

For Information: Executive Director's Report – S. Mackert

- 307 students beginning the year
 - 40 more students this year than last year
- State Fair is done
 - Excellent meetings with Legislators at the Fair
 - Great feedback from Alums, Parents, Students etc.
- Professional Development is working to get back on schedule following late start
- Teachers are working on a department self assessment project

For information: October Board meeting

The Board of Directors meeting of Thursday, October 13, will be hosted in Rochester by the Board Chair. Overnight lodging will be available at the DoubleTree Hotel, Rochester. Thursday meetings will begin at 930 a.m. and the Agenda for the day will include a tour of the Mayo Center for Innovation (10:00 a.m.), Tour of UMR, and our Board meeting/luncheon at 1:00 p.m., followed by reception with state legislators – departure to return home should be possible between 4:00 p.m. and 5:00 p.m. that afternoon

Motion to Adjourn: N. Paddleford, second S. Daly

Motion approved

Meeting adjourned at 3:53 p.m.

PCAE Board of Directors meeting minutes approved October 13, 2011

MEETING MINUTES

Perpich Center for Arts Education
Meeting of the Board of Directors
Thursday, October 13, 2011
1:00 – 3:00 p.m., Double Tree Hotel, Rochester Minnesota

Meeting called to Order - Chair Amadio, 120p.m., secretary present

Roll Call: J. Carey, P. McNally, N. Paddleford, P. Adolphson, M. Weaver, B. Crutcher, A. Plechash, T. Liljenquist, Executive Director Mackert, B. Amadio, Secretary Lamprecht, R. Jones, A. Gallant, V. Katz

Absent: S. Daly

Public Comment: No Public comments offered

For Information: Board Member Announcements

- Member McNally shared information about upcoming visit of teachers from the Berlin (Germany) metropolitan area who will visit Perpich while on a visit to Minnesota in connection with the University of Minnesota's German Language Department.

- Member J. Carey reported that she has been asked to write and will soon be launching a features column (Arts & Travel) for the Hometown Focus newspaper of Virginia, MN.

For Action: Approval of Minutes, Board of Directors Meeting, September 2011 – Chair Amadio requested corrections to the minutes of the September meeting; no corrections were offered – minutes for the September meeting stand approved.

For Information/Action: Budget and Finance Report – A. Plechash/M. Zabel

Administrative Management Director Zabel reported to Members that everything is in order. It was remarked that expenses currently show slightly lower (year over year) due to statewide government shutdown during July; expenses are gradually catching up to where things would be normally at this time of year. The Finance report was accepted.

For Information/Action: Approval of Capital Bonding projects – M. Zabel

Members reviewed three potential projects and their projections for cost:

1. Storm Drainage
2. Road Repair
3. Loading Dock Repair

Zabel and Building Maintenance Foreman B. Nash will be meeting with a rep from Met Council and Golden Valley to consider Storm Water/Run-off mitigation planning and financing options possibly available through the Bass Creek Watershed District in connection with the Storm Drainage project.

Zabel recommended approval of the current requests for Capital Bonding with the understanding that if other means are found to pay for proposed projects that these requests will be withdrawn during the bonding legislative process.

Motion by J. Carey, second M. Weaver

Motion approved

PCAE Board of Directors meeting minutes approved November 10, 2011

For Information/Action: Partner Schools Program – S. Mackert

Executive Director Mackert introduced and explained a proposal regarding PDR Partner Schools:

- Adjustment of the number of participating school districts
- Addition of a Duluth site,
- Status of Elk River and Westbrook/Walnut Grove locations
- Rochester progressing as a teaching program
- Albert Lea considering possible departure from program for FY2013
- Distribution of the monies

Executive Director Mackert recommended approval of this proposal to permit work going forward with Duluth schools and to continue exploring interest of additional potential partners.

Motion by R. Jones, second A. Gallant

Motion approved

For Information: Committee Reports

Board Development - A. Gallant reported that proposed changes, clarifications and updates to by-laws to be printed and mailed beginning next week.

Personnel – V. Katz reported on the committee’s meeting of September regarding the self-evaluation process of the Executive Director, a list of questions for evaluation has been created to be provided to the Executive Director. The committee meets again following today’s regular meeting of the Directors to determine time-line for return. Scheduling of the panel to conduct management interviews to occur as soon as feasible thereafter.

Finance – none

Legislative – none

For Information: Executive Director’s Report – S. Mackert

- Visit from Legislative Auditor, excellent meeting
- Meet and confer meeting with SRSEA representatives: topics including teacher evaluation, class size adjustments for cost effectiveness, balance time, graduation rates
- The Perpich Foundation is showing success on fund-raising this year, including anticipation of a \$25,000 gift and their plans for an Alumni summit to take place on January 6, 2012
- Reported on progress of vacant positions to be filled
- Bringing back student public service requirement

Motion to Adjourn: P. Adolphson, second B. Crutcher

Motion approved

Meeting adjourned at 2:47p.m.

Perpich Center for Arts Education
Meeting of the Board of Directors
Thursday, November 10, 2011
3:00 - 5:00 p.m. Perpich Center/Gaia – Glass Box

Meeting called to Order - Chair Amadio, 305p.m., secretary present

Roll Call: J. Carey, P. McNally, N. Paddleford, P. Adolphson, M. Weaver, B. Crutcher, A. Plechash, T. Liljenquist, Executive Director Mackert, B. Amadio, Secretary Lamprecht, S. Daly, A. Gallant, V. Katz, R. Jones

No members absent

Introductions – Chair Amadio offered a welcome and congratulations to Shep Harris, Mayor-elect of Golden Valley

Public Comment: No Public comments were offered

For Information: Board Member Announcements

- Member Katz provided a refresher document and led the Board on a walk-through of the Strategic Planning End Statements document, as it was approved by the Board of Directors, July 7, 2008

For Action: Approval of Minutes, BOD Meeting, October 2011 – L. Lamprecht

- Chair Amadio called for corrections, Member Carey requested a correction of the Hometown Focus Newspaper city location from Hibbing to Virginia, MN

Approval of the October meeting minutes with aforementioned correction

Moved by M. Weaver; second by J. Carey

Motion approved

For Information: Budget and Finance Report – A. Plechash/M. Zabel

Administrative Management Director Zabel presented the finance report explaining the new State accounting system has caused a variance that is gradually shrinking as entries are completed.

For Information: Art/Science Presentation – Perpich Instructor Tory Peterson introduced guests from the Art/Science Foundation, Carrie Fitzsimmons and Andrea Sachdeva. Fitzsimmons and Sachdeva offered a program overview of 'ArtScience' labs

For Action: Proposed changes to By-Laws – Member Gallant described the process followed and requested questions/comments. Members had opportunity to review proposed changes and ask questions. Chair Amadio requested a motion from the floor to approve the recommended changes.

Moved by T. Liljenquist; second V. Katz

Motion approved

PCAE Board of Directors meeting minutes approved December 8, 2011

For Information: Committee Reports – Committee Chairs

- Legislative committee met to review Bonding Requests and to discuss the upcoming Perpich Day at the State Capitol
- Finance presented previously in the meeting
- Personnel: Performance evaluation of the Executive Director is underway. The Executive Director's self evaluation has been received and the committee has interviewed members of the management team, more data is being collected and the committee is aiming to complete their work and provide a report for the January meeting.
- Board Development: committee business for the month concluded with acceptance and member approval of recommended changes to the Board's By-Laws earlier in the meeting; next meeting is scheduled from 1 to 3pm on December 8, 2011

For Information: Executive Director Mackert provided her report on the agency including:

- introduction of Debra Kelley, new Director of Communications and supplied a descriptive biography
- additional employee updates
- that a meeting with the representatives from the Metropolitan Council, City of Golden Valley and the Basset Creek Watershed District has occurred to examine options for water abatement and possible funding to assist with an abatement project
- Minneapolis Foundation event hosted by the Perpich Foundation and thanked Board Members Weaver-West and McNally for attending.
- a 'stand-up' meeting with staff about current internal events was held and items reviewed included
- an invitation has been extended to the Director of Office of Enterprise Technology for a familiarization tour of the campus and to explain the needs of Mac versus PC based computer equipment
- Dance performances of "Gravestones of Wheat" to be broadcast on Twin Cities Public Television and affiliated stations
- a thank you to Member Paddleford for her visit to the Center to meet teachers and observe students
- a meeting with Elk River School District last week with a view to expanding services for area teachers

Motion to Adjourn J. Carey; second S. Daly

Motion approved

Meeting adjourned at 5:07p.m.



Perpich Center for Arts Education
Meeting of the Board of Directors
Thursday, December 8, 2011
3:00-5:00 p.m. Perpich Center/Gaia – Glass Box

Meeting called to Order – Chair Amadio, 3:02 p.m. – Secretary present

Arts High School Music Instructor Janice Hunton introduced students of her African Drumming class and spoke of the learning philosophy behind this Education/Performance Style. She has been studying African music for over a decade and conducted students as they performed on the drums for the Board.

Roll Call: B. Amadio, T. Liljenquist, B. Crutcher, P. Adolphson, N. Paddleford, P. McNally, A. Gallant, S. Daly, Executive Director S. Mackert

Absent: J. Carey, V. Katz, A. Plechash, R. Jones, M. West

Public Comment: no remarks offered

For Information: Board Member Announcements

- N. Paddleford shared that following on the Board visit to Rochester and the Mayo Clinic she has begun conversations with St. Olaf provost about Mayo's Center for Innovation
- P. McNally shared with members about Stanford University's Leonardo program that, like the ArtScience program, promotes the close relationships between science and art
- N. Paddleford has spoken with Howard Wilson, former Perpich Center Board Chair, and shared his greetings to the Board

For Action: Approval of Minutes, Board of Director's Meeting, November 2011 – Chair Amadio requested corrections to the minutes of the November meeting; no corrections were offered or requested. On a motion by Member McNally with second by Member Adolphson the minutes for the September meeting were approved.

For Information: Agency Budget – M. Zabel

The agency's month end report for November was presented - including update on SWIFT payments, damage to the highway sign, building plans for Alpha building replacement, and the State's system for tracking and managing facility needs. The Finance report was accepted.

For Information: Legacy Presentation – Pam Paulson

Pam Paulson led the Board Members through an exercise that is used with students to encourage Observation and Interpretation. The exercise provided an opportunity for Board members to experience an example of an academic classroom learning situation that integrates arts education as part of the curriculum. Following the exercise, the Board viewed a video from one of the participating Legacy schools.

PCAE Board of Directors meeting minutes approved January 12, 2012

For Information: Committee Reports – Committee Chairs

- a. Board Development – no report for the current period
- b. Budget & Finance –report delivered earlier
- c. Legislative Liaison - Committee Chair Adolphson stated that a meeting will be scheduled, prior to February State Forecast, in order to begin planning for possible meetings with Legislative leaders in the State House and State Senate during the upcoming bonding session.
- d. Personnel - T. Liljenquist reported on the Committee’s performance evaluation of the Executive Director
 - i. For Action: Request for Approval of the evaluation
 1. Motion to approve offered by Member Liljenquist with second by Member Adolphson
 2. Report is approved with correction of spacing “withstrategic” to “with strategic”

For Information: Executive Director’s Report – Executive Director Mackert provided a review of the past month activities by, of, and for, the agency including:

- Formation of an agency-wide Council
- Information regarding a two-day planning session for management and an upcoming session with the Professional Development division of the agency
- Participation by the agency in the 125th anniversary of the City of Golden Valley
- Meeting with Bob Morrison of Quadrant Arts Education Research and Pat Cirrilio of Cypress Research Group to begin reviewing data collected as part of the Comprehensive survey of Arts Education in Minnesota Schools
- Status of State contract negotiations
- Released budget projections
- Agency work on solidifying Identify/Web/Collateral materials
- Global initiatives, including the continuation of the exchange of students with #1 Luoyang (China) High School, students traveling to Paris as part of their French language program, and establishment of an arts and cultural program in Africa that will begin in the summer of 2012 with Music Instructor Janice Hunton attending a three-week music and arts focused training program in Ghana

On a motion by Member Adolphson with second by Member Daly the meeting was adjourned at 4:53 p.m.



**Perpich Center for Arts Education
Meeting of the Board of Directors
Thursday, January 12, 2012
3:00 – 5:00 p.m. Perpich Center/Gaia – Glass Box**

MINUTES

Meeting called to order at 3:04p.m. -- Board Vice Chair Todd Liljenquist -- Secretary present

Roll Call: T. Liljenquist, P. Adolphson, J. Carey, S. Daly, A. Gallant, R. Jones, V. Katz, P. McNally, A. Plechash, M. Weaver West

Absent: B. Amadio, B. Crutcher, N. Paddleford

Public Comment: no remarks offered

For Information: Board Member Announcements

- V. Katz requested to excuse herself from February meeting at the State Capitol building on basis physical limitations

For Action: Approval of Minutes, Board of Directors Meeting, December 8, 2011 – Vice Chair Liljenquist requested corrections to the minutes of the December meeting; no corrections were offered or requested. On a motion by Member Carey and second by Member Gallant, a vote was taken and the minutes for the Perpich Board of Directors December meeting were accepted

For Information: Finance Report – A. Plechash submitted the agency monthly budget report; report placed on file

For Information: Nominations Committee Report – A. Gallant submitted the report of the Nominations Committee meeting of January 9, 2012; report placed on file

For Information: Legislative Liaison Committee

- Perpich Day at the Capital – P. Adolphson provided information on the planning and events for the Board of Directors Annual Meeting taking place at the State Capitol on February 9, 2012. Meetings with legislative leaders are being scheduled to begin at 10:00a.m. and will continue through the day until the regularly scheduled meeting of the Directors begins at 3:00p.m. Adolphson requested that Members please notify the Board Secretary if they have concerns for their ability to attend. A full schedule of the lobbying meetings will be established and sent to the members as soon as possible
- Bonding projects have been reviewed and include plans for:
 - Storm Drainage (Water) Abatement
 - Road Repair
 - Loading Dock Repair

PCAE Board of Directors meeting minutes approved February 9, 2012

For Information: Board Development – A. Gallant, stated that the next meeting of the Board Development committee occurs on Thursday, January 19, 2012

Budget & Finance – A. Plechash; nothing additional to submit

Personnel Committee – V. Katz; no report to submit at this time

For Information: Executive Director's Report – S. Mackert reviewed agency and administration activities of the past month and upcoming including:

- Attended session outlook to hear legislative leaders
- Progress in IT & Tech, a review is scheduled with the Office of Enterprise Technology
- Praise for the success of the Perpich Foundation on their organization and production of the Alumni Summit
- Arts High Theater Students performance of a Czech play entitled "FROM THE INSECT WORLD" at University of Minnesota's Rarig Center. The event was sponsored by the Czech Slovak Cultural Center
- National Coalition for Arts Standards has chosen Arts High School Dance teacher Mary Harding to serve on the national committee
- The Professional Development team is hosting a cultural conference
- Duluth School District has named an interim Superintendent, we will support them in anyway that we are able to help name them as a regional center
- ACE programs are strong and doing well in the areas that they are serving
- Scholarship announcements have begun arriving; news of student awards will be passed along as they are available.
- Luoyang China Exchange –11 students representing all Art areas have been chosen from a field of 35 students applications, a larger number juniors than seniors applied/were selected
- Students traveling to Paris / Provence have been selected
- ArtScience is moving forward and students have progressed to the scientific phase of their study work

For Information: Vice Chair Liljenquist – Offered a public Thank You on behalf other Perpich Board himself, and Chair Amadio to Member Virginia Katz on her years of service to the Perpich Board and the State of Minnesota.

With business on the agenda concluded, a motion to adjourn the meeting was offered by J. Carey and seconded by V. Katz. With all members voting in favor, the meeting was adjourned at 4:52p.m.



**Perpich Center for Arts Education
Board of Directors Annual Meeting
Thursday, February 09, 2012 - 3:00 – 5:00 p.m.
Minnesota State Capitol Building, Senate Hearing Room 318**

Meeting called to order at 3:04 p.m. by Board Chair Bari Amadio, Secretary present

Roll Call: P. Adolphson, B. Amadio, J. Carey, B. Crutcher, S. Daly, A. Gallant, R. Jones, T. Liljenquist, N. Paddleford, A. Plechash

Members Absent: V. Katz, P. McNally, M. Weaver West

Introductions – Chair Amadio introduced visitors: Linda Henning of the Perpich Foundation, and center staff members Mike Zabel, Duane Dutrieuille.

For Information: Public Comments – No comments offered.

For Information: Board Member Announcements

– Member J. Carey invited members to attend the “Art Among the Stacks” event at the Hibbing Community College Library, February 19, 2012.

For Action: Approval of Minutes, Board of Directors Meeting, January 2012 – L. Lamprecht

Motion to approve minutes, Member J. Carey, second by Member A. Plechash. Vote taken by voice, motion to approve passed unanimously.

For Action: Executive Committee – B. Amadio

As follow-up to actions of the Executive Committee in a meeting that took place on January 27, 2012

Member B. Amadio introduced the following motion requesting the approval of the Board of Directors:

A motion for approval of action: in accordance with the by-laws Section 3.3(g), the Executive Committee seeks approval of the Board of Directors on their recommendation that the Agency proceed in development of a contract, allocation of funds and subsequent expenditure of \$22.9k for videographer documentation services in support of Perpich arts integration project.

Member S. Daly asked questions about how scoring of the candidates was calculated, how weighted, and general experience and qualifications of the vendor candidates and the selected vendor; Executive Director Mackert responded on behalf of the Agency. There were no further questions.

Motion to approve Member A. Gallant; second by Member S. Daly. Vote taken by voice, motion to approve passed unanimously.

PCAE Board of Directors meeting minutes approved April 12, 2012

For Information: Finance Report – Member A. Plechash, provided a summary of the Agency financial report ending January 2012 and made a request for questions and/or discussion – none offered. The report is accepted.

For Information: Review of Perpich Day at the Capital – Member P. Adolphson briefed members on activities of legislative meetings today and also on the current status of Bonding Bills submitted on behalf of Agency.

For Action: Election of Officers – A. Gallant, Nominations Committee Chair presented the slate of candidates: for Chair – Todd Liljenquist; for Vice Chair – Pierce McNally and provided instructions including the provision on the ballot for write-in candidates. Ballots were passed out by the Secretary and members voted. On completion and tally of the ballot vote: 10 members present, 10 ballots recorded – for the position of Chair, member T. Liljenquist received 10 votes; for the position of Vice Chair, member P. McNally received 10 votes. Officers for the period of March, 2012 through February, 2013:
Board Chair Elect – Todd Liljenquist
Board Vice Chair Elect – Pierce McNally

Chair B. Amadio offered comments as a review of the work of and, her thanks to, the Board Members in the past year.

For Action: Board Meeting Calendar

A resolution to approve a proposal for the meeting schedule of 2012 – 2013: in accordance with the by-laws Section 4.5 (a). Complete resolution language and proposed schedule provided separately to members and is included in Public Copy of materials for this meeting.

The resolution was read by Member A. Gallant and followed by brief discussion and no questions, Member Gallant offered a Motion to put the question; second was offered by Member J. Carey. Vote taken by voice, motion to approve passed unanimously.

For Action: Organizational meeting of Standing Committees – current/outgoing committee chairs convened their respective committees to organize members, select new committee chairs and, organize a calendar for committee meetings in the 2012 – 2013 Board year.

Board Development –

Members: A. Gallant, J. Carey, N. Paddleford and T. Liljenquist

Committee Chair: A. Gallant

Calendar: next meeting scheduled - 1:00 p.m. to 3:00 p.m., March 8, 2012, additional meeting dates to be established at that meeting.

Budget & Finance –

Members: P. Adolphson, S. Daly, P. McNally, A. Plechash, M. Weaver West

Committee Chair: P. McNally

Calendar: meetings scheduled on May 10, 2012, September 13, 2012 and January 10, 2013, changes to the schedule including any additional meetings will be made if/as necessary.

Legislative Liaison –

Members: S. Daly, P. Adolphson, A. Plechash, M. Weaver West

Committee Chair: M. Weaver West

Calendar: meetings scheduled on May 10, 2012, September 13, 2012 and January 10, 2013, changes to the schedule including any additional meetings will be made if/as necessary.

Personnel –

Members: B. Amadio, B. Crutcher, R. Jones, T. Liljenquist

Committee Chair: B. Amadio

Calendar: meeting dates to be established.

Having concluded meetings of the standing committees and business of the Board and its members, a motion to adjourn was offered by Member P. Adolphson and second was received of Member A. Plechash. Vote taken by voice, motion to adjourn passed unanimously.

Submitted: Lon Lamprecht, Board Secretary



**Board of Directors Regular Meeting
Thursday, April 12, 2012 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room**

APPROVED, Thursday May 10, 2012

Following a special presentation by Chief Yeoman Todd Goetze who led attendees in the Pledge of Allegiance, the meeting was called to order by Board Chair Todd Liljenquist at 3:04 p.m., secretary present.

Roll Call: P. Adolphson, B. Amadio, J. Carey, B. Crutcher, A. Gallant, R. Jones, T. Liljenquist, A. Plechash, M. Weaver West

Absent Members: N. Paddleford, V. Katz, P. McNally, S. Daly

Public Comments: Anyone who wishes to address the Board on items, other than those on the agenda of this meeting, may do so. The Board offers no discussion or comments. Each speaker's remarks will be restricted to time limits set at the discretion of the Chair of the Board.

Rev. Melvin Miller, Assistant Pastor, Progressive Baptist Church offered remarks in support of D. Dutrieuille. Dr. Earl Miller, Senior Pastor, Progressive Baptist Church offered remarks in support of of D. Dutrieuille.

For Information: Board Member Announcements - none offered.

For Action: Approval of the Minutes Board of Directors Annual Meeting, February 12 – L. Lamprecht Motion to approve the minutes received of M. Weaver West, second provided by B. Amadio. Vote taken by voice, motion to approve passed unanimously.

For Action: In accordance with the by-laws (Sections 3.2 (b) (3) and 3.4 (a)) Chair Liljenquist requested approval of a member assignment to the Board Development Committee in the person of Member B. Crutcher. Motion to approve provided by B. Amadio, second provided R. Jones. Vote taken by voice, motion to approve passed unanimously.

For Action: In accordance with the by-laws (Sections 3.2 (b) (3) and 3.4 (a)) Chair Liljenquist requested approval of member assignments to the Nominations Committee in the persons of Member N. Paddleford (to serve a one-year term expiring December 13, 2012), and Member J. Carey (to serve a three-year term expiring December 11, 2014). Motion to approve provided by A. Gallant, second provided by M. Weaver West. Vote taken by voice, motion to approve passed unanimously.

Perpich Center Board of Directors meeting minutes approved, Thursday May 10, 2012.

For Information: Agency Budget & Finance Report – On behalf of Committee Chair P. McNally, Administrative Management Director Zabel provided a review of the report for the month ending March 31, 2012 and, recommendations for action to the Board following on a meeting of the committee April 10, 2012. The report was accepted.

For Action: As recommended by the Finance Committee - Approval of FY 2013 Student Fees – Administrative Management Director Zabel provided description and rationale of the proposed student fees noting that the schedule is flat/unchanged from the previous fiscal year. On request for approval by the members of the Board, member P. Adolphson provided a motion to approve, second received of B. Crutcher. No questions or discussion followed and the motion was put to a vote by voice, the motion to approve was passed unanimously.

For Action: As recommended by the Finance Committee - Approval of FY 2013 Agency Budget – Administrative Management Director Zabel provided a description and rationale breakdown of projections used to compile the proposed budget. Following inquiries from Members P. Adolphson and M. Weaver West, a motion to approve was offered by M. Weaver West, second was provided by J. Carey. There being no additional discussion a vote was taken by voice, the motion to approve was passed unanimously.

For Action: As recommended by the Finance Committee - Approval of Sites and Contracts, SY2012-2013 Legacy Project – Administrative Management Director Zabel provided a brief narrative explaining the process, site selections and funding level requests for the Perpich Arts Integration Network of Teachers. Schools/Districts recommended for approval: Austin High School – Austin, McKinley Elementary – Owatonna, LeRoy-Ostrander School District, Kenyon-Wanamingo Elementary – Wanamingo, John Adams Middle School – Rochester, Sibley Elementary – Albert Lea, Plainview – Elgin – Millville Community Schools, Southland Secondary School – Adams, Triton High School – Dodge Center, Mabel – Canton Schools.

P. Adolphson provided a motion to approve, second received of R. Jones. Members offered no further questions or discussion. A vote by voice was called and the motion passed unanimously.

For Information: Standing Committee Reports

Board Development - A. Gallant: no report for the current period

Budget & Finance - M. Zabel (for P. McNally): All recommendations and/or activities were provided in items earlier on this agenda. Nothing additional to report at this time.

Legislative Liaison - M. Weaver West: no report for the current period

Personnel - B. Amadio

Committee Chair provided remarks on her thoughts from a Personnel perspective regarding some emails that have been circulated and offered a motion of support to the Perpich Center Management Team and several of its members, requesting action by the members of the Board (text follows):

“In lieu of what has transpired, it is imperative and appropriate for the Board to hereby state its full support for the Executive Director, the Director of Student Life and Development, the School Director and members of the management team.”

A. Plechash moved the question, second received of R. Jones. There were no additional questions or discussion – a voice vote was called, the motion was passed unanimously.

For Information: Executive Director’s Report – S. Mackert; a summary is provided as an attached/separate document.

Having completed the business set forth for the current agenda of the Perpich Center for Arts Education Board of Directors, a motion to adjourn was received of P. Adolphson at 4:08 p.m., a second to that motion was received of B. Amadio. Chair Liljenquist called for a vote by voice, the motion was passed unanimously.

Submitted: Lon Lamprecht, Board Secretary



**Board of Directors Regular Meeting
Thursday, May 10, 2012 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room**

APPROVED, Thursday, June 14, 2012

Following recitation of the Pledge of Allegiance, Board Chair Todd Liljenquist called the meeting to order at 3:06 p.m.; secretary present.

Roll Call: P. Adolphson, J. Carey, B. Crutcher, S. Daly, A. Gallant, V. Katz, T. Liljenquist, P. McNally, N. Paddleford, A. Plechash, M. Weaver West

Excused: B. Amadio, R. Jones

Public Comments: Members of the public in attendance were asked if they had any comments or information they wished to share with the Board. No one present requested to speak.

For Information: Board Member Announcements - Member Katz requests that everyone speak clearly and is encouraging members to stay in touch with their legislators as they return to home districts following the legislative session. She encouraged members to “make yourself known.”

For Action: Approval of the Minutes, Board of Directors Regular Meeting, April 12, 2012 – L. Lamprecht
Motion to approve the minutes received of A. Gallant; second provided by J. Carey. On a vote taken by voice, the motion to approve passed unanimously.

For Information: Agency Budget & Finance Report – On behalf of Committee Chair P. McNally, Administrative Management Director Zabel provided a review of the report for the Month ending April 30, 2012. Following the month end review by Zabel, Committee Chair McNally offered the Report of the Committee’s September committee meeting as approved by committee at their April 10, 2012 meeting. The report was accepted.

For Information: Legacy Arts Integration Project, year one report – Dr. Christa Treichel, President, Cooperative Ventures presented the findings of the year one evaluation on the Legacy Arts Project. The 60-page report is available for viewing on the web site at <http://bit.ly/PAINTfullevel>

Perpich Center Board of Directors meeting minutes approved, Thursday, June 14, 2012.

For Information: 2012 China and France student travel groups – Trina Keller, Mary Harding, Kevin Clark

- Ben Swenson-Klatt, Zofia Warpeha and Naomi Chan represented students that traveled to Beijing and Luoyang by describing their experiences and sharing a slideshow to illustrate.
- Molly Rinkenberger, Lillian Stone and Carma Hauge represented students that traveled to France; they spoke and presented a slideshow describing their experiences in Paris and Provence.

For Action: Request to approve award of Evaluator contract on behalf of the Perpich Legacy Project – Pam Paulson

Senior Director of Policy Paulson provided an overview of the state's Request for Proposals process, criteria and applicant rating system. The review panel requests the awarding of the contract to Wilson-Corbett-Noblit Associates, in the amount of \$85,975 to provide evaluation services from June 2012 through December 2013. Member A. Plechash offered a motion to approve awarding of the contract to Wilson-Corbett-Noblit Associates; second was provided by Member P. McNally. No discussion followed. A vote was taken by voice and the motion to award the contract passed unanimously.

For Information: Admissions Report – D. Dutrieuille

Director of Student Life Dutrieuille provided highlights of the report documenting current state of incoming/projected admissions for the 2012-2013 School Year. Member J. Carey asked if it would be possible receive a copy of the orientation packet to view. Dutrieuille indicated he would follow up with that request and provide sample copies to all Board Members. Dutrieuille also offered to provide Board Members with a list of new students being admitted from their respective Legislative Districts in the event members might be interested in sending a congratulatory or welcoming note to those individuals. Members reacted with enthusiasm and Dutrieuille indicated he would follow up to provide that information as soon as it could be finalized.

For Information: Standing Committee Reports

Board Development - A. Gallant: A meeting of the committee took place today, report to be supplied following the next committee meeting (to be scheduled).

Budget & Finance - P. McNally: The committee met on April 10. A report of the committee's September meeting was reviewed, approved and submitted earlier in this current meeting of the Board. No meeting scheduled for May.

Legislative Liaison - M. Weaver West: No meeting of the committee on which to report. Met with Executive Director Mackert on this day to review current status as the Legislature prepares to adjourn their session.

Board of Directors Regular Meeting
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Personnel - B. Amadio: No meeting last month; the meeting of the committee is scheduled for Monday, May 14, 2012 at 12:00 p.m.

For Information: Executive Director's Report – S. Mackert
A summary is provided as an attached/separate document.

Adjournment

Having completed the business set forth for the current agenda of the Perpich Center for Arts Education Board of Directors, a motion was received of Member Adolphson at 4:55 p.m., a second to that motion was provided by Member Crutcher. Chair Liljenquist called for a vote by voice, the motion was passed unanimously.

Submitted: Lon Lamprecht, Board Secretary



**Board of Directors Regular Meeting
Thursday, June 14, 2012 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room**

Approved – MINUTES - Approved

Following recitation of the Pledge of Allegiance, Board Chair Todd Liljenquist called the meeting to order at 3:03 p.m.; secretary present.

Roll Call: P. Adolphson, B. Amadio, J. Carey, B. Crutcher, S. Daly, A. Gallant, T. Liljenquist, P. McNally, N. Paddleford, A. Plechash

Excused: R. Jones, V. Katz, M. Weaver West

Public Comments: Members of the public in attendance were invited to provide comments or information they wished to share with the Board. The following individuals addressed the board:

João Bichinho – Social Studies Instructor, Perpich Arts High School

Mary Pietruszewski – Student Support Liaison, Perpich Arts High School

David Hearth, Business Agent, Minnesota Association of Professional Employees (MAPE)

JoAnn Winter, Field Representative, Education Minnesota

Jan Antrim, Career Resource Coordinator, Perpich Arts High School

Executive Director Mackert recognized retiring Perpich Center Librarian Jeanne Iverson in honor of her 23 years of service to the agency

For Information: Board Member Announcements

Member Amadio – commented on the efforts and importance of the recent exchange of students between Perpich Arts High School and Luoyang No. 1 Senior High School of Luoyang, Henan Province, China

Member Carey – Invited everyone to view the front page of Hibbing Daily Tribune newspaper (article and photo) documenting the Hibbing visit made by the students from Luoyang No. 1 Senior High School

For Action: Approval of the Minutes, Board of Directors Regular Meeting, May 10, 2012 – L. Lamprecht
Following a request from the Chair for corrections or comments and receiving none, a motion to approve the minutes was received of J. Carey; second provided by B. Crutcher. The motion to approve the minutes was passed unanimously.

For Action: Request for Board approval of 2012-2013 Perpich Theater Arts Course for Educators Participation Grant Awards – Virginia McFerran
McFerran spoke about the program and the selection process. This year's request for aid is for six schools (three are new schools to this program) reaching grades 7 – 12. The recipient schools are: Atwater Cosmos Grove City Public School 2396, Buffalo High School Arts Magnet Program, Linwood Monroe Arts Plus – St. Paul Public Schools, Plymouth Middle School – Robbinsdale Area Schools, Roosevelt High School – Minneapolis Public Schools, Sartell Middle School – District 748. A motion to approve grant awards was received of P. Adolphson, second provided by N. Paddleford. The motion to approve was passed unanimously.

For Action: Request for Board approval to adjust contracted amount to Sibley Elementary School in the 2012-2013 Southeast Perpich Arts Integration Network of Teachers – Pam Paulson
A motion to approve the necessary corrections was offered by N. Paddleford with second provided by B. Amadio. The motion to approve was passed unanimously.

For Action: Request for Board approval of an amendment and extension to the Lakes Country Service Cooperative Joint Powers Agreement of August, 2010 – Pam Paulson
A motion to approve was offered by B. Amadio with second supplied by A. Plechash. The motion to approve was passed unanimously.

For Action: Request for Board approval for award of contract providing web development services – Pam Paulson
Senior Director of Policy Paulson explained needs of this project. With no further discussion or questions, a motion to approve was provided by S. Daly and seconded by A. Plechash. The motion to approve was passed unanimously.

For Action: Request for Board approval of site and contract, SY2012-2013 Legacy Project (LaCrescent Middle School) – Pam Paulson
Senior Director of Policy Paulson provided information on this project for the members. No requests for additional information were posed and a Motion to approve was offered by member A. Gallant with second provided by S. Daly. The motion to approve was passed unanimously.

For Action: Request for Board approval of policy revision, Acceptance of Gifts 103.17 – Sue Mackert Executive Director.
A motion to layover this topic was offered by N. Paddleford and second from B. Amadio. The motion to layover was passed unanimously.

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For Information: Review of approved Professional/Technical Services Annual Plan for FY2013 – Sue Mackert

Executive Director Mackert shared an overview of plans for Fiscal 2013 for Professional and Technical Services expenditures.

For Information: Arts High School Accreditation status – Sue Mackert

Executive Director Mackert announced completion of the work by School Director Carlo Galeazzi and Education Program Specialist Byron Richard and that, as of May 23, 2012, the Perpich Arts High School has successfully been granted accredited status.

For Information: Standing Committee Reports

Board Development - A. Gallant: The committee met today and continues work on updates; Executive Director Mackert made a request of the committee to consider a future review of the Student and Admission Policy Handbooks

Budget & Finance - P. McNally: No meeting scheduled this past month or today. McNally called on Administrative Finance Director Zabel to provide a review of the current month end report.

Legislative Liaison – No report

Personnel - B. Amadio: The committee met on May 14, and took up questions of responding to public emails.

For Information: Executive Director's Report – S. Mackert

Executive Director Mackert provided a report on agency activities.

Following delivery of her report the Executive Director invited Director of Student Life Duane Dutrieuille to provide an update on enrollment and admissions numbers.

Adjournment

Having concluded the business represented by the agenda for the June meeting of the Perpich Center for Arts Education Board of Directors, a motion to adjourn was received of Member Amadio at 4:38 p.m.; Member Daly offered a second to the motion. Chair Liljenquist requested a vote of the members by voice and the motion was approved unanimously.

Submitted: Lon Lamprecht, Board Secretary