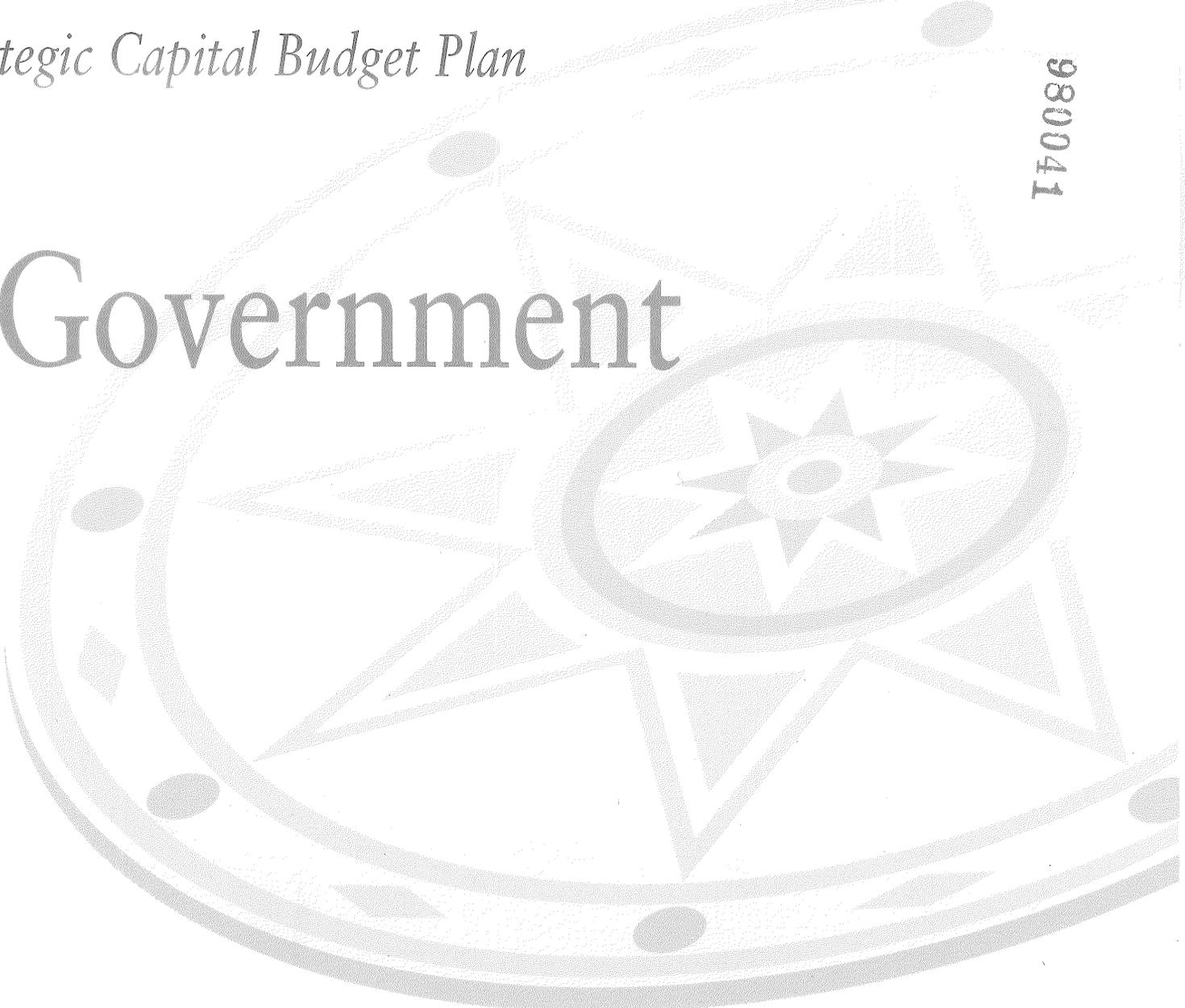


1998-2003

*Minnesota Strategic Capital Budget Plan*

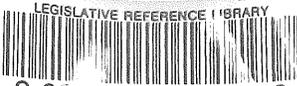
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# State Government



Presented by Governor Arne H. Carlson to the 80th Legislature

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MINNESOTA STRATEGIC CAPITAL BUDGET PLAN 1998-2003

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STATE GOVERNMENT

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Military Affairs, Department of

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The Governor's 1998-2003 Strategic Capital Budget Plan  
**Executive Summary** and **Requests for Each Agency** can be  
viewed at the Department of Finance's web site at:  
<http://www.finance.state.mn.us/bis>

relocation funds whenever a state agency needs to relocate, consolidate, or colocate operations, and the agency is unable to pay for the costs of moving from the agency's operation funds. In addition to providing adequate space for agency operations, Admin has the responsibility to maintain the state owned buildings in the Capitol area.

In its 1992 report to the Legislature on capital budget reform, Admin recommended that part of state agency rent be placed in a fund for major repairs and replacements not covered under the current rent structure. In Admin's March 1995 Rent Report to the Legislature, Admin recommended establishing a "reserve for repairs" for repair and maintenance of facilities under Admin's custodial care. Typical projects would include roofs, major electrical, plumbing and mechanical projects, elevators, asbestos removal, tuckpointing, window replacement, structural repairs, tunnels, life safety, fire safety, and code compliance. In 1997 the Legislature appropriated \$4.5 million for repair and maintenance of facilities under Admin's custodial control and gave Admin authority to use CAPRA and Asset Preservation funds recovered through rent for asset preservation projects.

The Plant Management Division's internal service fund for rent would continue to fund through the current rent structure routine maintenance and leasehold items such as painting, carpeting, minor roof patching, and minor mechanical/electrical repairs. The establishment of a planned maintenance program will give Admin the ability to better maintain the buildings in the Capitol complex using life cycle costing methods to schedule improvements that will preserve the state's capital assets and provide environmentally safe buildings.

Asset preservation funds give Admin the ability to better maintain the buildings in the Capitol complex by planning and budgeting for future cyclical repairs and replacement that extend the useful life of the facilities and reduce the need for long term capital expenditures for deferred maintenance.

#### **AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

A legislative appropriation funded the development of the long-range Strategic Plan for Locating State Agencies. Consultants were hired to develop this plan with input from state agencies, legislators, local government, and special interest groups. The plan has the flexibility to be updated as changes occur.

To facilitate the decision to own or lease space for state agencies, Admin uses The Automated Prospectus System (TAPS) software program to do case-by-case analysis of various cost options. TAPS uses the life cycle costing method to calculate and compare the costs of providing office space through leasing, building, buying, or adapting existing facilities.

This capital budget request continues implementation of the Strategic Plan which will be phased over the next 20 years. The new development aspects of the

Strategic Plan are integrated with the ongoing capital improvements that are needed for the buildings Admin manages in the Capitol complex. This master plan will guide Admin's capital budget requests for the next 6 years and beyond.

In developing this plan, high priority is given to any project that is mandated by law, where life safety improvements are imperative to meet code requirements, where major improvements are needed to preserve the state's investment in its building assets, and where there are long term economic advantages to the state by increasing ownership of office space through either construction or purchase. In preparing the capital budget requests, Admin uses inhouse staff, consultants, or a combination thereof to analyze improvements needed, to develop cost estimates, and to determine the best course of action for recommendation to the Governor and the Legislature.

#### **OTHER (OPTIONAL):**

The state currently occupies 1.2 million square feet of state owned and 2.9 million square feet in privately owned leased office space in the 7 county metropolitan area. Since 1994, the state has leased an additional 325 thousand usable square feet of office space in downtown St. Paul.

The cost of leasing office space in the metropolitan area is about \$42 million annually or an average rent of \$14.48 per square foot. In 1994, the cost of leasing was about \$27 million annually or \$13.32 per square foot.

By the year 2013, it is Admin's objective to change the ratio of space it leases and owns. The goal is to locate up to 70% of the state's office space in state owned buildings to realize the long term cost savings of ownership, and for flexibility purposes, locate 30% of the space in privately owned facilities. However, the state has continued to move in the opposite direction and now leases 71% of its office space and own 29%.

#### **AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1992-1997):**

- **Ongoing Projects:**

- Statewide CAPRA
- Statewide Building Access projects

- **Projects in Process:**

- 1997 Appropriation:

- Renovate Capitol Building--cafeteria (design stage)
- Design-Build new Revenue Building and Parking Structure

1996 Appropriation:

- Renovate Capitol Building--NE terraces, dome and lantern
- Design and construct Korean War Memorial
- Construct new Robotic Technical Training Center
- Negotiate property acquisition within the Capitol area (Rice and University)

• **Projects Completed:**

1996 Appropriation:

- Renovate Transportation Building, Phase IV
- Renovate Capitol Area Elevators--Centennial and State Office Building
- Acquire land for Support Services

1994 Appropriation:

- Renovate Transportation Building, Phase III
- Replace Capitol roof and restore the Quadriga
- Predesign facilities for the departments of Health and Military Affairs
- Install security and surveillance equipment
- Install a third electrical switch gear in the Capitol area.

1993 Appropriation:

- Sanitary and storm sewer separation
- Public Safety Training Center and Surplus Property, Arden Hills, new utility service
- Transportation Building, Phase II
- Judicial Center, Phase IIb, renovate former Historical Society Building

1992 Appropriation:

- Centennial Ramp (Central Park) structural repair
- Transportation, Phase I
- Judicial Center, Phase IIa, convert former Historical Society Building
- Sanitary and storm sewer separation
- Acquire Taystee Bakery site
- Capitol Building fire management system

• **Agency Relocation:**

Admin has relocated, consolidated, or colocated all or part of several major state agencies in addition to many smaller agencies

State Owned Facilities:

- Minnesota Tax Court
- Workers' Compensation Court of Appeals

- Supreme Court
- Department of Transportation
- Economic Security
- Historical Society
- Children, Families and Learning
- Employee Relations
- Higher Education Coordinating Board

Privately Owned Leased Facilities:

- Department of Corrections
- Department of Public Safety
- Department of Health
- Department of Human Services
- Pollution Control Agency
- Office of the Attorney General
- Human Rights
- Department of Public Safety
- Public Utilities Commission
- Department of Trade and Economic Development

Other major agencies previously relocated from state owned facilities to privately owned leased facilities are:

- Department of Agriculture
- Department of Commerce
- Department of Labor and Industry
- Department of Natural Resources
- Department of Revenue

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**PROJECT LOCATION:** Capitol Complex, St. Paul

**AGENCY PROJECT PRIORITY:** 1 of 14

**1998 STATE APPROPRIATION REQUEST:** \$3,464

**PROJECT DESCRIPTION:**

To demolish the Capitol Square Building, relocate the Department of Children, Families and Learning (CFL) and the Higher Education Services Office (HESO) to temporary space, convert the existing site to temporary parking until a new state owned facility can be constructed, and conduct a predesign study to determine the requirements of a Educational Agencies facility for CFL and HESO.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

In the past Admin analyzed the possibilities of continuing to invest additional state funds to make life safety improvements in the building; however, the facility simply cannot be renovated to meet life safety requirements and today's high tech requirements of state agencies. The Department of Administration determined that continued investment of funds into the building was not prudent use of state funds and the initial request to demolish the Capitol Square Building was submitted to the legislature in 1990. The following are issues that led to the decision to recommend demolition.

The Department of Administration's (Admin) long-range Strategic Plan for Locating State Agencies recommends that the Capitol Square Building be replaced with a facility housing state agencies that relate directly to St. Paul's central business district. That same plan also recommends that the educational agencies, now housed in the Capitol Square Building, be relocated to a new facility on the existing Armory and former Taystee Bakery sites.

**Demolition of Capitol Square Building (\$1,671):**

The Capitol Square site originally had no less than 6 buildings on it. All but 2 were torn down. One of the remaining buildings had 4 stories and was built between 1910-1920 and the other building had 1 story and was built in 1948. In 1965/66 these 2 buildings were renovated into 1 building. In 1968, floors 5-9 were added. The state acquired the property in 1970 at a cost of \$6.4 million and has invested over \$9 million in the facility. Although funds have been requested to make improvements to the building, the last legislative appropriation was in 1987. The list of asset preservation needs identified for the Capitol Square Building is currently estimated at \$12.5 million.

**• Fire Code**

The present Capitol Square Building has only a 1 hour fire code classification above the 4th floor where a 2 hour code related classification is required to meet present

day local standards. It would be cost prohibitive to attain the additional hour because the physical makeup of the existing structure will not allow complete modifications to the 2 hour fire assembly and it will not ultimately allow for the proper access and distribution of major information technology (IT) additions to meet present day high tech programming.

**• Floor Loads**

The upper 4 floors will not support concentrated weight loads as required by code. In 1996, 2 floor failures occurred in the gypsum deck on the 7th and 9th floors, which were documented by a professional engineer. The lack of proper floor loading will not allow for the introduction of accessible flooring to aid technology, requires the continual monitoring of space planning and use of equipment in the layout of office space on the upper floors, and simply negates agency flexibility.

**• Exiting**

There are 2 unclassified existing stairs within the building that are used primarily for tenant circulation. These are in direct conflict with the classified external exit ways accessible only through an outside exit way to separate exit stairs towers. The internal and external stairs are a source of concern as there may be confusion by the tenants on the correct route to take to safely exit the building in the event of an emergency. Failure to use classified exits could result in tenants being trapped within the internal unclassified stairs.

**• Facade**

There is professional recordation that several areas of masons' relieving angles located on the facade of the facility are showing signs of fatigue. This item is not readily corrected and Admin has required an investigation of the relieving angles coupled with how secure are the masonry ties on the exterior facade.

**• Heating, Ventilation, Air Conditioning (HVAC)**

Tenants have, over the past decade, raised repeated issues on air quality within the building and Admin has continued to work with technical staff from the Department of Employee Relations. Jointly, these 2 agencies have inspected, tested, analyzed and corrected numerous ongoing environmental problems with the facility. This corrective action has proven effective; however, the facility continues "to age" and the only clear solution would be to completely replace the mechanical components of the facility. Upon investigation of the complete heating, ventilating, and air conditioning (HVAC) systems, Admin has determined the facility lacks proper supply and return zones and the required interstitial space to place the HVAC components. The existing air handling equipment does not have the features to readily adapt to changes on an automated monitoring system.

**• Floor to Ceiling Height**

Because of lack of vertical floor to floor height within the building many of the existing finished ceilings are not of sufficient height to meet present office standards.

• **Asbestos**

Asbestos is in the ceiling tile, on supply and return piping, within existing vinyl floor adhesive and prevalent in the existing wood subflooring of the facility. A substantial cost to remove asbestos from the interstitial ceiling space precludes running computerized cabling in that space or allowing building engineers to readily access certain building components for routine maintenance.

• **Other Inadequacies**

In addition to the listed life safety improvements, there are a number of other inadequacies: the roof has gone beyond its life expectancy, the 29 year old elevator equipment needs to be replaced, the single glazed windows permit infiltration and do not meet energy efficiency standards, and there are numerous violations of the state accessibility requirements, to name a few.

Regardless, the Capitol Square Building will never be renovated for state use to the extent the Centennial and Transportation facilities were modernized because of the limited structural framework.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

It is no longer prudent to make improvements to the Capitol Square Building. The inadequacies of the facility make it extremely difficult or impossible for tenant agencies to function effectively, have the flexibility to make technological changes in order to operate their statewide programs and effectively provide more services to their statewide customers.

Admin has been repeatedly placed in a position of having to make additional investments to meet changing tenant needs and maintain a healthy environment. The facility has become a financial burden to operate and, although the building is programmed for replacement, Admin has the responsibility to maintain the operation and life safety of the facility as long as it is occupied.

**OTHER CONSIDERATIONS:**

The Capitol Square Building has reached the end of its life cycle and it is now imperative that funds are appropriated to relocate the agencies and demolish the building. Renovation of the building is no longer a prudent option.

Admin does not recommend placing other state agencies into this existing facility because it would continue to overtax the overall code requirements and greatly increase the renovation costs per floor. These are capital funds that cannot be recovered before the building is demolished and, therefore, Admin recommends any improvements be kept to a minimum.

**Relocation Costs (\$1,618):**

Funds are needed to relocate the CFL and HESO from the Capitol Square Building to a privately leased location until a state owned facility is provided. The 1995 legislature created the Department of Children, Families and Learning (CFL) to consolidate those operations that provided children, family and learning services. The CFL is comprised of the former Department of Education and units from the departments of Human Services, Corrections, Public Safety, Economic Security, and Minnesota Planning Office of Strategic and Long Range Planning. Although most of CFL is housed together, some operations are fragmented and need to be co located with the rest of the department to achieve operational efficiency, share resources, maximize service delivery, and meet customer needs.

**Pre-Design of the Education Facility and Parking (\$175):**

To predesign a new Education facility to house the Minnesota State Colleges and Universities (MnSCU) central office; the Higher Education Coordinating Board; the Department of Children, Families and Learning (CFL); and an adjacent new Capitol child care center. Admin's long-range Strategic Plan for Locating State Agencies recommends the state educational agencies to be located and co-located into a new facility on the existing Armory and Taystee Bakery sites.

The new educational facility will be high tech including complete flexibility, open space planning, modular offices, complete electronic networking, the latest in information technology equipment, a combined computer center, consolidated conference and board room facilities with advanced electronic visual aids and improved customer access.

The new Capitol child care center would be incorporated into this facility program in accordance with M.S. 16B.24, Subdivision 10, but located at an adjacent location determined by this predesign.

Parking will be incorporated on site primarily for customer use and plans call for an adjacent parking ramp to be constructed in the East Capitol area to be utilized by multiple tenants.

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AGENCY CAPITAL BUDGET REQUEST  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	175	0	0	175	07/1998	03/1999
<b>3. Design Fees</b>							
Schematic	0	0	0	0	0		
Design Development	0	0	0	0	0		
Contract Documents	0	0	0	0	0		
Construction Administration	0	42	0	0	42	09/1998	09/1999
<b>SUBTOTAL</b>	0	42	0	0	42		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0	05/1999	09/1999
Construction Management	0	56	0	0	56		
<b>SUBTOTAL</b>	0	56	0	0	56		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	555	0	0	555	05/1999	09/1999
Demolition/Decommissioning	0	805	0	0	805		
Construction	0	0	0	0	0		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	42	0	0	42		
<b>SUBTOTAL</b>	0	1,402	0	0	1,402		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction		07/1999					
Inflation Multiplier		10.20%	0.00%	0.00%			
Inflation Cost		171	0	0	171		
<b>SUBTOTAL</b>	0	1,618	0	0	1,618	04/1999	05/1999
<b>9. Other</b>							
<b>GRAND TOTAL</b>	\$0	\$3,464	\$0	\$0	\$3,464		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	1,846	0	0	1,846
General Fund Projects	0	1,618	0	0	1,618
<b>State Funds Subtotal</b>	<b>0</b>	<b>3,464</b>	<b>0</b>	<b>0</b>	<b>3,464</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>3,464</b>	<b>0</b>	<b>0</b>	<b>3,464</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	3,608	3,304	0	0	0
Nonstate-Owned Lease Expenses	161	657	8,244	8,746	9,278
<b>Expenditure Subtotal</b>	<b>3,769</b>	<b>3,961</b>	<b>8,244</b>	<b>8,746</b>	<b>9,278</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>3,769</b>	<b>3,961</b>	<b>8,244</b>	<b>8,746</b>	<b>9,278</b>
Change from Current FY 1998-99		192	4,475	4,977	5,509
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	1,846	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Inherent building deficiencies dictate the demolition of this structure. The building is not worthy of additional investments to overcome the deficiencies.

**Department of Finance Analysis:**

The combination of several structural deficiencies, serious code violations, critical life safety issues and poor environmental conditions makes the demolition of this building a high priority. Related relocation and predesign costs should be funded to insure a timely move of the affected agencies to a new facility.

**Capital Area Architectural and Planning Board Review:**

The CAAPB sees this request as a significant first step toward implementation of the *Strategic Plan for Locating State Agencies*. Furthermore, it is compatible with the new *Development Framework for Saint Paul of the Mississippi*, published by the City of Saint Paul, and the *Comprehensive Plan for the Capitol Area*, to be published soon by the CAAPB. Due to the highly visible nature of this block and the critical role it plays in connecting the Capitol Area and downtown Saint Paul, any interim surface parking lot at this location will have to be very well designed and landscaped. Additionally, the CAAPB would be concerned that it not remain a surface lot for long, and plans for the redevelopment of the block should be addressed in the immediate future.

**Governor's Recommendation:**

The Governor recommends a general fund appropriation of \$3.464 million for this project.

As an alternative, \$1.846 million of this amount would be eligible for general obligation bonding with the remainder eligible for general fund financing only.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	105
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	60
State Operating Savings or Operating Efficiencies	0/20/40/60	40
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>485</b>

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**PROJECT LOCATION:** Capitol Complex, St. Paul

**AGENCY PROJECT PRIORITY:** 2 of 14

**1998 STATE APPROPRIATION REQUEST:** \$5,361

**PROJECT DESCRIPTION:**

To upgrade the primary electrical distribution system in the Capitol complex and to upgrade the mechanical infrastructure in the east Capitol area.

**Electrical Distribution System:** The upgrade to the primary electrical distribution system in the Capitol complex is needed to alleviate system overloading in order to provide reliable electrical service and load balance. This electrical project is the second phase for the upgrading of the Capitol complex primary electrical distribution system from the new electric service vault constructed near the Transportation Building as part of the first phase.

The primary select service was installed in 1997 to the Veterans, Centennial, and the new Revenue facility to meet the "fast track" Revenue Building schedule. Phase 2 includes the installation of new electrical underground feeders from the Northern States Power (NSP) electric service vault to the Transportation Building, State Office Building, Capitol Building, Judicial Center, Administration Building, and the Power Plant Building. This will make future extensions possible to any new buildings constructed at sites on the west side of the Capitol complex at Rice Street, at the Armory, the former Taystee Bakery building site on the east side of the Capitol complex, and at sites north of the Capitol and Administration Building.

**Mechanical Infrastructure:** The addition of the new Revenue facility to the Capitol area required the present mechanical infrastructure to be altered so sufficient chilled water capacity was available to include that building on the system. Those modifications to the mechanical infrastructure are being performed to allow the system to become a complete loop around the Capitol complex and increase the efficiency of the system.

Because of these modifications, the Capitol complex will have sufficient capacity to operate the present facilities. However, with further requests and demands for more sophisticated automated systems (in particular local and wide area networking), the duplication of personal computers, and converting the chilled water system over to a 12 month cycle will increase an unknown demand that an additional chiller would be highly recommended for future long-range redundancy (backup).

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

**Electrical Infrastructure:**

In August 1993 an engineering analysis was done of the electrical system and recommended installing a third feeder for the Capitol complex to alleviate system overloading resulting from increased demand in electrical power. NSP had addressed concerns earlier about its inability to continue to provide reliable electrical service due to growth in electrical demand primarily through the rapid introduction of automated systems.

The electrical infrastructure has been cited by OSHA and portions remain in violation. OSHA is holding on taking any official action in recognition that Admin is working to rectify the problem and is requesting funds to resolve the outstanding issues.

A "Primary Selective Distribution System" design was selected to provide maximum reliability and load balance and to resolve problem areas cited by OSHA. The system design is also intended to provide capability for future building additions to the Capitol complex as identified in the Department of Administration's (Admin) long-range Strategic Plan for Locating State Agencies.

• **Phase 1:**

With funds appropriated in 1994, the existing system, which has had numerous modifications over the years, was surveyed and a comprehensive system electrical diagram prepared by Admin and NSP. A new Northern States Power (NSP) service vault (DOT vault) was installed at the south service entrance next to the Transportation Building to provide the capacity for the overloaded primary electric feeders including the air conditioning chillers in the Capitol complex. This portion is now in compliance with OSHA rules and regulations.

A project for upgrading the Capitol Building terraces is related to the electrical infrastructure upgrades. An electrical vault with duct banks will be constructed at the same time as the terrace renovation, so that excavation and building remodeling efforts are not duplicated and the work for both projects occurs in the same space. Capital Asset Preservation and Replacement (CAPRA) funds for this work were appropriated in 1997 and this new substation will eliminate significant personnel safety and code problems.

• **Phase 2:**

Under this phase a new duct bank system will be built from the new DOT vault, north along John Ireland Boulevard and Constitution Avenue, then easterly along the

University Avenue side of the Capitol Building to Cedar Street. Manholes will be built to allow for possible future extensions west to Rice Street with minimal future disruptions to the new system. Interior electrical system upgrades will be accomplished in the various Capitol area facilities as renovation projects occur or the electrical demand of agencies requires the need to upgrade.

The long-range Strategic Plan identified locations within the Capitol complex area that cannot be accessed by the existing campus electrical system. The new system will enable reliable connections to these locations. This phase is to complete the installation of new underground feeders that will continue from the Capitol at Cedar Street and connect the Judicial, Administration, and Power Plant buildings with future connections to possible sites east of Judicial, Centennial, and north of the Capitol and Administration Building.

#### **Mechanical Infrastructure:**

Although the existing mechanical infrastructure was modified and expanded to include the needs of the new Revenue facility, there is still the possibility that through normal automated systems attrition and expansion, the Capitol area chilled water capacity may reach its maximum by the year 2000. It is, therefore, imperative that an additional chiller be installed for proper long-range capacity and to have the capacity to adequately service the Veterans, Administration, and Ford buildings after they are renovated.

#### **IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

Electrical growth in all existing Capitol area buildings has caused system capacities to reach their maximums. Some agencies have expressed grave concern they may not be able to maintain service due to the limitations of the existing campus electrical system. Agencies have continued to experience increased electrical demand and have requested information regarding options to satisfying their operational needs for additional electrical capacity.

The following issues will continue and could result in serious consequences if the Phase 2 upgrades do not occur.

- The overall electrical infrastructure would remain unchanged with no ability to distribute reliable power to the building users.
- System cable conditions remain unknown, and failures would shut down buildings for several days to allow for repairs on an obsolete system.
- The Code and OSHA safety violations would remain.
- Building substations would remain overloaded, with some projects deferred until

more power is available.

- Agency electrical demands would remain unmet and unable to respond to rapidly projected automated growth patterns in the Capitol complex.

Without a backup chiller, state agencies in the Capitol complex could find their offices without air conditioning for a short period of time to several days in the summer. There is the potential that employees could be sent home on extremely hot days and agencies' computer systems could be at risk due to the lack of temperature control.

The new primary selective system will provide new state of the art metering. The system controls and energy usage will be monitored through kilowatt hour metering. These records will record accurate energy usage in the various Capitol area buildings and benefit long-range operational operating budgets.

The third feeder presently being introduced into the existing electrical loop system will allow NSP to make their service supply to the Capitol complex more reliable. In the last few years the Capitol complex has been experiencing power outages. In the summer of 1997 there were 4 power outages in 3 days. With the appropriate system in place, recovery would have been easier.

#### **PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>3. Design Fees</b>							
Schematic	0	13	0	0	13	07/1998	08/1998
Design Development	0	19	0	0	19	08/1998	10/1998
Contract Documents	0	68	0	0	68	10/1998	12/1998
Construction Administration	54	46	0	0	100	04/1999	10/1999
<b>SUBTOTAL</b>	<b>54</b>	<b>146</b>	<b>0</b>	<b>0</b>	<b>200</b>		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>5. Construction Costs</b>						04/1999	10/1999
Site & Building Preparation	22	9	0	0	31		
Demolition/Decommissioning	0	0	0	0	0		
Construction	1,102	0	0	0	1,102		
Infrastructure/Roads/Utilities	0	4,562	0	0	4,562		
Hazardous Material Abatement	2	10	0	0	12		
Construction Contingency	20	120	0	0	140		
<b>SUBTOTAL</b>	<b>1,146</b>	<b>4,701</b>	<b>0</b>	<b>0</b>	<b>5,847</b>		
<b>6. Art</b>							
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>8. Inflation</b>							
Midpoint of Construction		08/1999					
Inflation Multiplier		10.60%	0.00%	0.00%			
<b>SUBTOTAL</b>		<b>514</b>	<b>0</b>	<b>0</b>	<b>514</b>		
<b>9. Other</b>							
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>GRAND TOTAL</b>	<b>\$1,200</b>	<b>\$5,361</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,561</b>		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	1,200	5,361	0	0	6,561
<b>State Funds Subtotal</b>	<b>1,200</b>	<b>5,361</b>	<b>0</b>	<b>0</b>	<b>6,561</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>1,200</b>	<b>5,361</b>	<b>0</b>	<b>0</b>	<b>6,561</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1997, Chapter 246, Section 28	600
Laws of 1994, Chapter 643, Section 2, Subdivision 9	600

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	5,361	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Predesign is not required for projects of this nature. There is a critical need to complete this project.

**Department of Finance Analysis:**

This project is needed to insure that the capitol complex of buildings continue to have sufficient infrastructure services meeting current and future needs.

**Capital Area Architectural and Planning Board Review:**

The CAAPB sees no problem with this request and views it as a critical piece of the state's *Strategic Plan*.

**Governor's Recommendation:**

The Governor recommends a general fund appropriation of \$5.361 million for this project.

As an alternative, this project would be eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	40
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>325</b>

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**PROJECT LOCATION:** Capitol Complex, St. Paul

**AGENCY PROJECT PRIORITY:** 3 of 14

**1998 STATE APPROPRIATION REQUEST:** \$45

**PROJECT DESCRIPTION:**

To conduct a predesign of a new facility for the Department of Public Safety's Capitol Security Division and the Department of Administration's Plant Management Division including a utility and pedestrian tunnel. Both operations are being displaced by other renovation and construction projects in the Capitol complex.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

Although from separate state agencies, Capitol Security and Plant Management interact daily on all Capitol area events and functions to the extent Plant Management's Environmental Management operation is located with Capitol Security in the Capitol Building. In recent years this relationship has become more pronounced through the increased use of electronic equipment to monitor Capitol area security and facility management systems. There is an established need for these two divisions to be located and function adjacent to one another.

Due to circumstances, both agencies are faced with relocation. This past summer Plant Management was displaced from its location on Robert Street to temporary quarters in the Transportation building because of construction of the new Revenue facility. Plant Management will need to move from this interim location to allow the planned renovations of the space for Transportation to proceed.

Capitol Security and Plant Management's Environment Management operations are faced with relocation due to the total renovation of the exterior perimeter terraces housing vital mechanical and electrical equipment for the State Capitol. The terrace work cannot proceed until Capitol Security is relocated to another location. In addition, both organizations operate from quarters inadequate in size or physical layout to house staff and to meet present day high tech operational standards.

The high cost of moving Capitol Security and the high tech equipment utilized makes it prudent to move this operation only once to a permanent location on the Capitol complex. Moving the operation out and back in after the terrace work is completed is not a cost effective use of funds.

These operations provide daily services to state agencies in the Capitol complex and it is important that they are connected to the Capitol complex by tunnel. It is "imperative" that the high tech security and environmental monitoring cabling is

contained in a utility tunnel and must be on the Capitol complex tunnel system. There is a construction cost benefit by constructing both the utility and pedestrian tunnel at the same time.

In 1990, when funds were appropriated to expand Capitol Security's surveillance equipment, internal space was not increased to account for the additional monitors and added personnel to cover the 24 hour operation. Increases in the number of events held in the Capitol complex and the demand for services has necessitated increases in the number of call boxes, cameras, and escort services.

Admin reviewed and determined that it would not be cost effective to remodel the Robert Street facilities or to construct an addition to meet Plant Management's program needs. Plant Management functioned out of two facilities neither of which were adequate in size to properly house staff and equipment. The office facility at 635 North Robert Street no longer meets Plant Management's program needs.

In 1994 an engineering analysis determined that the garage portion at 635 North Robert was not structurally safe to house the large equipment Plant Management utilizes for repairs. The other Plant Management administrative facility at 625 North Robert could not house all personnel adequately thus forcing key operational staff to seek quarters in individual Capitol area facilities and fragmenting its operations.

The Department of Administration's (Admin) long-range Strategic Plan for Locating State Agencies calls for two new parking ramps to be located in the East Capitol area. It had been Admin's intention that new Plant Management facilities would be integrated with one of those parking ramps.

The fact that Capitol Security is now faced with a similar dilemma of needing to relocate to accommodate renovation of the southwest terrace in 1999 and its close association with Plant Management, it is Admin's recommendation to combine these two functions into a joint facility that would be located adjacent to the new parking structure being constructed simultaneously at Robert Street and 14th Avenue for the new Revenue facility.

**IMPACT ON STATE AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

The creation of this facility would be in keeping with Admin's Strategic Plan by consolidating similar overlapping operations into a new central controlled high tech center fully operational 24 hours a day. The new facility would centrally locate all of the existing Capitol area direct digital controls, Capitol Security systems for TV monitors, automated call stations and have the capability to expand to meet increased future demands.

Additional space is required to meet increased Capitol area security requirements while Plant Management can document how additions to Capitol area facilities requires more administrative and maintenance support. Operations of facilities have

increased proportionately and environmental issues have increased the staff work load in response to Capitol area tenant needs and demands.

**OTHER CONSIDERATIONS:**

Since 1990 state agency facilities in the Capitol area have increased with the construction of the Judicial Center and the Minnesota History Center in addition to major renovations to the Centennial, Transportation and parts of the Capitol building. In parallel, the space needs for Capitol Security and Plant Management have not increased to keep pace with additional demands for services. The new 1,300 employee Revenue facility will place additional responsibility on both operations when the facility becomes fully operational by November 1998.

This request would fulfill both organizations' functional needs and would enable each operation to provide its services to the state agencies and employees located in the Capitol complex.

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AGENCY CAPITAL BUDGET REQUEST  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>	8	45	0	0	53		
<b>3. Design Fees</b>							
Schematic	0	0	145	0	145	07/1999	07/2000
Design Development	0	0	194	0	194	07/1999	07/2000
Contract Documents	0	0	388	0	388	07/1999	07/2000
Construction Administration	0	0	244	0	244	07/1999	07/2000
<b>SUBTOTAL</b>	0	0	971	0	971		
<b>4. Project Management</b>						07/1999	07/2000
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	118	0	118		
<b>SUBTOTAL</b>	0	0	118	0	118		
<b>5. Construction Costs</b>						07/1999	07/2000
Site & Building Preparation	0	0	112	0	112		
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	0	2,740	0	2,740		
Infrastructure/Roads/Utilities	0	0	3,100	0	3,100		
Hazardous Material Abatement	0	0	50	0	50		
Construction Contingency	0	0	120	0	120		
<b>SUBTOTAL</b>	0	0	6,122	0	6,122		
<b>6. Art</b>	0	0	27	0	27	04/2000	07/2000
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	165	0	165	10/1999	07/2000
Telecommunications (voice & data)	0	0	110	0	110	07/1999	07/2000
Security Equipment	0	0	40	0	40	07/1999	07/2000
Commissioning	0	0	25	0	25	04/2000	07/2000
<b>SUBTOTAL</b>	0	0	340	0	340		
<b>8. Inflation</b>							
Midpoint of Construction			12/1999				
Inflation Multiplier		0.00%	12.30%	0.00%			
<b>SUBTOTAL</b>		0	932	0	932		
<b>9. Other</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$8	\$45	\$8,510	\$0	\$8,563		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	8	45	8,510	0	8,563
<b>State Funds Subtotal</b>	<b>8</b>	<b>45</b>	<b>8,510</b>	<b>0</b>	<b>8,563</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>8</b>	<b>45</b>	<b>8,510</b>	<b>0</b>	<b>8,563</b>

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	45	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	21,595	21,629	21,629	21,629	21,629
Other Program Related Expenses	21,875	21,805	21,805	21,805	21,805
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	171	150	808	857	909
Nonstate-Owned Lease Expenses	0	94	0	0	0
<b>Expenditure Subtotal</b>	<b>43,641</b>	<b>43,678</b>	<b>44,242</b>	<b>44,291</b>	<b>44,343</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>43,641</b>	<b>43,678</b>	<b>44,242</b>	<b>44,291</b>	<b>44,343</b>
Change from Current FY 1998-99		37	601	650	702
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1997, Chapter 246, Section 30	8

**Department of Administration Analysis:**

Additional work is required to complete predesign. This request follows the preferred approach for capital requests as it seeks to fund predesign for a specific project with the intent of following up with design and construction requests in future biennia.

**Department of Finance Analysis:**

This submission meets all Department of Finance criteria for project qualification.

**Capital Area Architectural and Planning Board Review:**

The CAAPB sees this request as a very logical outgrowth of the design program for the new Revenue Department with regard to both the program and the siting of this proposal. It is also totally compatible with both the 1993 *Strategic Plan* and the new *Capitol Area Comprehensive Plan*. We reserve judgement and have concern for the appropriateness of using a design/build process rather than the statutorily-required architectural design competition within the Capitol Area. Recent experience of the CAAPB with design competitions has proven that they can be conducted on a much shorter time line and budget. If design/build is chosen as an alternative, it would be imperative that funds adequate for the involvement of the CAAPB be reserved. This is compatible with the 1991 legislation (Chapter 345, Article 1, Section 49, Subdivision 3) requiring state agencies and other public bodies to consult with the CAAPB on Capitol Area projects and provide adequate funds for the board's review and planning services.

**Governor's Recommendation:**

The Governor recommends a partial appropriation of \$45 thousand for predesign for this project. This appropriation is from general obligation bonding.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	40
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>255</b>

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**PROJECT LOCATION:** Department of Administration, Corrections, Center for Arts Education, Economic Security, Human Services, Natural Resources, Military Affairs, Residential Academies, Veterans Home Board, MN Zoological Garden, and Minnesota Historical Society

**AGENCY PROJECT PRIORITY:** 4 of 14

**1998 STATE APPROPRIATION REQUEST:** \$25,000

**PROJECT DESCRIPTION:**

The Capital Asset Preservation and Replacement Account (CAPRA) is a statewide fund for:

- Unanticipated emergencies of all kinds.
- Removal of safety hazards such as code violations.
- Removal mechanical or structural defects.
- Elimination of hazardous substances such as asbestos and lead.
- Replacement of roofs and windows.
- Preservation of exteriors and interiors of buildings.

The projects are generally nonrecurring and usually \$25 thousand to \$350 thousand per project. These costs are generally viewed as being too large or unexpected to be funded from agency repair and replacement operating budgets. CAPRA is centrally managed by the Department of Administration (Admin) and was established by the 1990 Legislature in M.S. 16A.632. Higher Education is funded separately under Higher Education Asset Preservation and Renewal Account (HEAPRA).

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

To request funds, agencies submit a CAPRA application to Admin, accompanied by a facility audit survey conducted by agency staff under the management of Admin. The request is qualified and prioritized by Admin based on urgency and economy when measured against the criteria of life safety, potential liability, structural integrity, emergency situations, and absolute cost. New construction or facility adaption (remodeling/renovation) are not included and require separate funding.

M.S. 16A.632 requires that the following three criteria are considered.

- Urgency in ensuring the safety of use of existing buildings.
- Economy where the project would forestall a larger future capital expenditure or would reduce operating costs.
- Absolute cost.

Before funds are allocated to a particular CAPRA project, the buildings in question are evaluated not only on the particular building deficiency, but also on the rest of its components to determine if its life cycle characteristics and program suitability are in balance. The goal is to produce a logical and sequential application of building management techniques that will yield the most efficient utilization of space over a building's effective life span. In some cases, demolition may be determined to be the best alternative, although CAPRA funds are not used to fund demolition projects.

This CAPRA request is based on agency requests currently in excess of \$45 million. Since the program was created in 1990, \$30.9 million has been appropriated for CAPRA projects that are beyond agency asset preservation and operating budget repair and replacement allocations.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

Through the process of funding CAPRA, there will be a reduction in operating expenditures for recurring maintenance specific to each project improvement funded by CAPRA. Certain energy savings will also result from some improvements along with reduced potential liability costs associated with correcting code, or unsafe and hazardous conditions. The availability of CAPRA funds has provided critically needed funds for agencies to quickly respond to unanticipated emergencies and helped avoid additional damage or deterioration that could occur if the deficiency were not properly addressed.

It should be noted that CAPRA is viewed as a supplement, not a substitute to repair and replacement funding in agency operating budgets. Agencies are expected to request sufficient funding from the Legislature and manage their operating budgets accordingly so as to keep current with ongoing repair needs.

**OTHER CONSIDERATIONS:**

The building deficiency audits being implemented through participating state agencies will continue to identify projects for funding from CAPRA.

Included in this request is \$5 million or 20% per biennium for hazardous material management and abatement.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	0	0	0	0		
Design Development	0	0	0	0	0		
Contract Documents	0	0	0	0	0		
Construction Administration	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
Other Costs	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	0	0	0	07/1998	12/2000
Demolition/Decommissioning	0	0	0	0	0		
Construction	30,900	25,000	25,000	25,000	105,900		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	0	0	0	0		
Other Costs	0	0	0	0	0		
<b>SUBTOTAL</b>	30,900	25,000	25,000	25,000	105,900		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction							
Inflation Multiplier		0.00%	0.00%	0.00%			
Inflation Cost		0	0	0	0		
<b>SUBTOTAL</b>		0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$30,900	\$25,000	\$25,000	\$25,000	\$105,900		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	30,900	25,000	25,000	25,000	105,900
<b>State Funds Subtotal</b>	<b>30,900</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>105,900</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>30,900</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>105,900</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1996, Chapter 463, Section 13, Subdivision 2	12,000
Laws of 1994, Chapter 643, Section 2, Subdivision 2	9,900
Laws of 1992, Chapter 558, Section 12, Subdivision 2	6,500
Laws of 1990, Chapter 610, Section 1, Subdivision 18(a)	2,500

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	25,000	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

This request fulfills a continuing statewide effort to restore and maintain capital assets.

**Department of Finance Analysis:**

This is an ongoing commitment to the repair of unanticipated emergency situations, the removal of life safety hazards and codes violations, the elimination of hazardous substances and the preservation of the exterior and interior of existing buildings.

**Governor's Recommendation:**

The Governor recommends a general fund appropriation of \$15 million for CAPRA. As an alternative, this project would be eligible to receive general obligation bond proceeds.

Also included are budget planning estimates of \$15 million in 2000 and \$15 million in 2002.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	70
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	20
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>375</b>

**PROJECT LOCATION:** Capitol Complex, St. Paul

**AGENCY PROJECT PRIORITY:** 5 of 14

**1998 STATE APPROPRIATION REQUEST:** \$15,775

**PROJECT DESCRIPTION:** To complete renovation of the Transportation Building to present day standards and life safety exiting requirements. The 1998 capital budget request includes:

- Life safety renovations in the subbasement, basement, ground, first, and second levels of the facility.
- Complete replacement of heating, ventilating, and air conditioning systems.
- Installation of energy efficient lighting and new energy efficient windows.
- Exterior cleaning and refurbishing.
- Joint replacement and clean the granite facade.
- Exterior site work.
- Elevated floor systems to handle present day high tech programming.
- Reroof building.

The renovation will allow the Department of Transportation (Mn/DOT) to co-locate the majority of their Capitol area staff into one main headquarters facility.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:** This facility was cited by local code officials in the 1980s for life and fire safety infractions, and in the early 1990s work commenced to correct those deficiencies.

Phase I funds appropriated in 1992 primarily concentrated on the installation of life safety devices in the basement and introduced a new fire command center that monitors new and existing alarms within the facility.

Phase II funds appropriated in 1993 included the 7th and 8th floors of the building and the roof top machine room.

Phase III funds were appropriated in 1994 for the renovation of the 3rd, 4th, 5th, 6th, and ground floors.

Phase IV funds were appropriated in 1996 to continue life safety renovation and new heating, ventilation, and air conditioning systems, elevators, lighting, windows, and raised floors.

Mn/DOT is one of the state's leading agencies in automation and the flexibility

available in the new headquarters will greatly assist future high tech programs, alternative office methods, telecommuting programs and the availability of more space through the electronic storage of material.

The entire renovation of the Transportation Building costs less than one third of what it would cost to build a new comparable building on the same site. The entire amount is appropriated from the Trunk Highway fund.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):** The renovation of the Transportation Building is in keeping with the long-range Strategic Plan for Locating State Agencies by consolidating Mn/DOT operations within their main headquarters and co-locating several departments from adjacent leased facilities.

The renovated facility incorporates the latest in technological features such as:

- High energy efficient lights which are controlled by motion detectors.
- Variable air volume system that can be adjusted to meet zoned needs and automatically monitored by thermostatic detectors.
- High energy efficient windows that eliminate the need for costly perimeter baseboard radiation.
- Computer wiring that is readily accessible so costly adjustments to the physical office modifications are negated.
- Flexible office modules that can be moved at limited cost.
- Lighting at individual stations, which is through parabolic lens supplemented by task lighting making each station "very cost efficient and friendly."

**OTHER CONSIDERATIONS:** In 1990 Mn/DOT conducted a metropolitan wide study to potentially relocate outside the Capitol complex based on the premise that the existing facility was not adequate or large enough to fulfill their long-range needs and goals. In 1991 Mn/DOT chose to abandon that study and established a long-range plan that would consolidate their 2 regional metropolitan operations into 1 joint facility that, coupled with the Capitol area renovated headquarters, would fulfill their overall statewide office needs well into the future.

Through careful management strategies, acquisitions, appropriations, hard work, and extensive planning, Mn/DOT will be fully operational at both key centers by the year 2000.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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**AGENCY CAPITAL BUDGET REQUEST**  
**Fiscal Years 1998-2003**  
**Dollars in Thousands (\$137,500 = \$138 thousand)**

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	442	130	0	0	572	07/1998	07/1998
Design Development	589	143	0	0	732	07/1998	08/1998
Contract Documents	1,327	389	0	0	1,716	08/1998	11/1998
Construction Administration	589	245	0	0	834	11/1998	07/2000
<b>SUBTOTAL</b>	2,947	907	0	0	3,854		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>						11/1998	07/2000
Site & Building Preparation	0	433	0	0	433		
Demolition/Decommissioning	0	0	0	0	0		
Construction	22,527	9,090	0	0	31,617		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	1,375	866	0	0	2,241		
Construction Contingency	0	1,342	0	0	1,342		
Other Costs	0	483	0	0	483		
<b>SUBTOTAL</b>	23,902	12,214	0	0	36,116		
<b>6. Art</b>						04/1999	06/1999
<b>SUBTOTAL</b>	239	79	0	0	318		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	645	400	0	0	1,045	03/1999	07/2000
Telecommunications (voice & data)	540	648	0	0	1,188	03/1999	07/2000
Security Equipment	60	67	0	0	127	02/1999	06/1999
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	1,245	1,115	0	0	2,360		
<b>8. Inflation</b>							
Midpoint of Construction		07/1999					
Inflation Multiplier		10.20%	0.00%	0.00%			
Inflation Cost		1,460	0	0	1,460		
<b>SUBTOTAL</b>		1,460	0	0	1,460		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$28,333	\$15,775	\$0	\$0	\$44,108		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
Trunk Highway Fund	28,333	15,775	0	0	44,108
<b>State Funds Subtotal</b>	<b>28,333</b>	<b>15,775</b>	<b>0</b>	<b>0</b>	<b>44,108</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>28,333</b>	<b>15,775</b>	<b>0</b>	<b>0</b>	<b>44,108</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	115,258	115,258	115,258	115,258	115,258
Other Program Related Expenses	120,680	120,680	120,680	120,680	120,680
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	3,778	3,778	5,687	6,033	6,400
Nonstate-Owned Lease Expenses	601	601	0	0	0
<b>Expenditure Subtotal</b>	<b>240,317</b>	<b>240,317</b>	<b>241,625</b>	<b>241,971</b>	<b>242,338</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>240,317</b>	<b>240,317</b>	<b>241,625</b>	<b>241,971</b>	<b>242,338</b>
Change from Current FY 1998-99		0	1,308	1,654	2,021
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1996, Chapter 463, Section 13, Subdivision 5	5,525
Laws of 1994, Chapter 643, Section 2, Subdivision 4	13,416
Laws of 1993, Chapter 373, Section 9, Subdivision 4	3,000
Laws of 1992, Chapter 558, Section 12, Subdivision 5	6,392

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	0	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

All cost ratios fall within expected ranges for the renovation of this building.

**Department of Finance Analysis:**

This funding should complete the renovation of the Transportation building which began with an appropriation in 1992. Funding is provided through the Trunk Highway Fund.

**Capital Area Architectural and Planning Board Review:**

The CAAPB views this request as the final phase of the timely renovation of the Transportation Building, and as part of the project is anticipating being involved in developing a master plan for the restoration and landscaping of the entire John Ireland Boulevard frontage for implementation once construction is complete. Funds for the design work as well as an allowance for the landscaping is provided for in this request.

**Governor's Recommendation:**

The Governor recommends a trunk highway fund appropriation of \$15.775 million for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	105
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	40
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>445</b>

**PROJECT LOCATION:** Capitol Complex, St. Paul

**AGENCY PROJECT PRIORITY:** 6 of 14

**1998 STATE APPROPRIATION REQUEST:** \$1,115

**PROJECT DESCRIPTION:** To study a series of predesigns to be conducted by the Department of Administration (Admin) with other state agencies to improve overall state operational efficiencies, enhance customer service, and enhance the infrastructures supporting those functions:

- Veterans Service Building renovation
- Ford Building renovation
- New InterTech facility and parking
- New Legislative office building and parking
- Capitol area mechanical systems infrastructure study
- Centennial Building exterior study
- Systematic Analysis of Alternative Office Trends

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:** It is the goal of these predesigns to inventory, program, analyze, estimate, and recommend the need to continue further with the following projects and studies.

• **Veterans Services Building Renovation - \$100 thousand**

To predesign the renovation of the Veterans Service Building to bring the facility up to present day code and office use standards. Renovation is needed to preserve this facility and prevent serious deterioration. To allow further deterioration to continue could result in the facility becoming the next "Capitol Square Building" where the only alternative is to demolish and totally replace the facility.

The exterior granite envelope needs to be completely reinsulated with a new vapor barrier to prevent condensation on the interior portion of the exterior walls in the winter months due to the lack of insulation and proper building ventilation. The exterior windows are deteriorated beyond repair and do not meet energy standards. The mechanical systems are archaic, inefficient, inadequate and need replacement. Asbestos is paramount throughout the facility, negating any future routine, minor renovations. The exits need to be updated to meet today's code standards. The building lacks a sprinkler system, which will need to be installed to meet code requirements.

The predesign will also address future uses such as the inclusion of a military museum and auditorium, the needs of the various veterans organizations, and how to house or relocate Military Affairs in light of their future plans for a new facility. A

cost comparison of renovating versus constructing a new building will be done.

• **Ford Building Renovation - \$50 thousand**

To predesign the renovation of the Ford Building for continued state use. Renovation funds would be requested in the year 2000. The Department of Transportation has been leasing space in the building as temporary quarters while the Transportation Building is renovated. Communications Media with their printing operation is being relocated to a more suitable location and with the major tenants moving, it is an opportune time to renovate the building.

The building has turned out to be an ideal facility to temporarily locate state agencies and Admin would like to continue that use in the future.

• **InterTech Data Center and Parking - \$125 thousand**

To predesign a new InterTech and statewide data center to house all of the state's vital electronic production, records, and document storage within a secure, flexible facility specifically designed for InterTech. The present day information technology highway is ever changing and, to keep pace with those frequent changes, InterTech should locate into a facility that can readily adjust to any long-range technological change. Their present space is located on the upper floors of the Centennial Building, at satellite locations within and outside the Capitol area, all of which lack the flexibility, expansion, and physical features to readily adjust to new equipment and systems.

The facility needs to be located within or near to the Capitol area. The facility must be constructed in the most flexible manner to meet all varieties of specialized equipment, yet offer the utmost protection against *force majeure*, a sophisticated system of HVAC to complement the electronic equipment load, areas to locate satellite dishes and other electronic microwave equipment for the whole Capitol area, flexible office space, open space planning, high tech conference centers, and sufficient "silo" space to store the state's records.

A required complement of parking will be required outside the Capitol area; however, existing facilities will suffice if the building is located within the Capitol area.

• **Legislative Office Building and Parking - \$375 thousand**

To predesign a new Legislative Office facility and parking ramp for this new facility, the Capitol Building, and the Administration Building to be located on the site of the existing Admin parking ramp, Capitol Boulevard and the surface parking Lot "B" between University and Sherburne Avenues. Due to its location, the predesign for this facility is more complex because it will need to address how it relates and functions with the Capitol Building; the current expanded Administration Building or possibly a new Administration Building as a future new Legislative Office Building.

The future Legislative Office facility would be located on the west side of the proposed "plaza" at Park Street and Sherburne Avenue. This new office facility has the potential of becoming a future conference/hearing center to meet long term legislative needs by incorporating new information technology methods.

The 1993 long-range Strategic Plan for Locating State Agencies proposed an underground parking facility, a joint service facility, and a landscaped plaza north of the State Capitol. The Admin ramp is 30 years old and the deteriorating condition of the precast structure poses increasing life safety problems. A 1993 engineer report indicated the ramp's life expectancy to be less than 10 years unless costly repairs, estimated at \$60 thousand per year, are carried out. It is recommended the Admin ramp be replaced before its condition poses a serious problem.

Since the parking ramp is integral with the Administration building, it would be both timely and prudent to analyze the 30 year old Administration Building's long-range potential. The present facility yields only 55 thousand net square feet and has both code and environmental problems. There is site capacity to increase the present Administration Building threefold with the removal of the parking ramp.

Elected officials, their staff, the Capitol Area Architectural Planning Board (CAAPB), Admin, and Public Safety have expressed an interest in improving the immediate area surrounding the Capitol by restricting parking, emphasizing key entrances, and introducing controlled security access drives adjacent to the Capitol Building. Preliminary estimates indicate a controlled access and underground parking facility located below the "plaza" could replace all of the surface parking surrounding the State Capitol, Lot "B," the Admin parking facility, and a substantial number of parking spaces for visitors to the Capitol area.

• **Mechanical Infrastructure - \$100 thousand**

To predesign the existing mechanical infrastructure systems serving the Capitol area to measure and estimate the available long-range capacities of the mechanical systems to determine their suitability to meet present day and future needs.

The systems to be investigated include future storm water extensions, future sanitary sewer requirements, domestic water supply, fire suppression supply, and required loops, central chilled water supply, central chilled water equipment, district heating mains, abandoned heating mains, abandoned equipment, humidification systems, automated building controls, air handling systems, related indoor air quality (IAQ) conditions, standby equipment potential and air conditioning systems serving stand alone computer equipment.

This study would eliminate duplicated efforts, reduce overall operating costs, prioritize needed areas of capital investment and provide enhanced service within the Capitol area. This study will form the foundation for enhanced service in the planning and renovation of existing facilities to meet present day statewide high tech standards.

• **Centennial Building Exterior Design Study - \$65 thousand**

To conduct an exterior predesign study of the overall facade of the Centennial Building located on the Capitol Mall. The Centennial Building has always had the austere exterior facade within the Capitol area and was a direct by product of the International style so prevalent after World War II.

The facility has held up well over the years and was almost totally renovated in the late 1980s, but the additional years have now taken their toll on the exterior of the facility. The lower granite "skirt's" masonry backup has totally disintegrated. The single glazed windows are original, do not meet energy standards, and the perimeter sealant has deteriorated. The main lobby needs to be restructured to meet accessibility standards. Several granite relieving angles have failed, and the flat roof has been covered with numerous support condensing units for the InterTech operation.

The Centennial Building projects a low profile from an upper Cedar Street perspective, but architectural elements with proper landscaping could reduce its vertical impact from the down hill or city perspective. The building was designed to take 1 more floor so perhaps the introduction of a pitched roof or garret would be an appropriate element to introduce.

The key factor, however, is that the windows are integral with the granite facade, which complicates the simple task of replacement. The granite facade slabs are huge and the relieving angles holding them are structurally sound but showing some signs of deterioration.

To radically change the facade of a facility is not uncommon and, in fact, there have been several changeovers of International style facilities in the Twin Cities. Admin's request, working in conjunction with the CAAPB, would be to study the overall exterior detail of the Centennial Building and recommend a design competition to be conducted upon approval of the predesign.

• **Systematic Analysis of Alternative Office Trends - \$300 thousand**

To conduct a long-range interagency cooperative analysis to develop alternative office trends to assure all future state office facilities have physical and electronic capacity to allow creative, interactive, flexible work environments to meet agency needs to address the ever increasing customer service.

Over the past decade, information systems (IS) or information technologies (IT) have increased dramatically in the daily operation of every state agency and in doing so have altered the way in which we perform our assignments. Even though IT has broadened the state's overall foundation for electronic networks, each automated program has been developed and implemented provincially by individual

departments with very little interagency reaction.

The question has been raised, can individual state employees work proficiently by telecommuting or perhaps relocating to regional telework centers that would include state employees from various agencies working in a progressive, flexible, team work center that has all of the present day automated systems and programs the Capitol area has to offer.

This method is not to be in conflict with the co-location of agencies but to address the future aspects of all workplace habits that very well may be adopted as regional telework centers for implementation in Greater Minnesota. A great deal of information has been both written and discussed on this subject over the past decade, but it is prudent to conduct an independent analysis just for interagency state use and plan for future modifications to keep our operating and staff budgets within manageable control while providing prompt and accurate service to our customers.

To accomplish this analysis, the department of Administration proposes to work with the department of Employee Relations and all state agency automation personnel with key IT consultants to form an operational matrix to adjust traditional personnel descriptions, employee needs, employee trends, and those required space allocations for individually coordinated, flexible work environments to meet the future tasks of state government in an expeditious and automated manner.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):** All of the listed predesigns would have a major long-range impact on agency and Capitol area operating budgets. The new and renovated buildings would replace existing facilities that were not specifically designed for high tech operations. This new flexibility would greatly decrease the cost of ongoing office remodeling and increase the efficiency ratio for office space through the use of modular office equipment.

A controlled access underground ramp north of University Avenue would yield revenue for the parking fund that would in effect pay for the ramp. The mechanical infrastructure study would analyze and categorize what deficient elements must be replaced in an orderly fashion, what must be renovated to meet new energy standards and what must be added to the systems to make this a more overall functional mechanical infrastructure to offset the rising costs of utilities.

As for the exterior study of the Centennial Building by changing out the windows, we will meet the energy standards, but it may give us the option to increase the building's capacity by over 40 thousand square feet, which in turn would produce more revenue and provide more efficient office space for that facility.

**OTHER CONSIDERATIONS:** It would be both fiscally and programmatically prudent to analyze the 6 predesigns in this request to comply with Admin's Strategic

Plan, increase overall office efficiency and flexibility, expand the information technology network, upgrade to new energy standards, replace older infrastructure equipment and systems, consolidate Capitol parking in a controlled access ramp, and eliminate those portions or facilities that no longer can be maintained to the state's operational standards.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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**AGENCY CAPITAL BUDGET REQUEST**  
**Fiscal Years 1998-2003**  
**Dollars in Thousands (\$137,500 = \$138 thousand)**

<b>TOTAL PROJECT COSTS</b> All Years and All Funding Sources	<b>Project Costs</b> All Prior Years	<b>Project Costs</b> FY 1998-99	<b>Project Costs</b> FY 2000-01	<b>Project Costs</b> FY 2002-03	<b>Project Costs</b> All Years	<b>Project Start</b> (Month/Year)	<b>Project Finish</b> (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	815	0	0	815	07/1998	03/1999
<b>3. Design Fees</b>							
Schematic	0	0	0	0	0		
Design Development	0	0	0	0	0		
Contract Documents	0	0	0	0	0		
Construction Administration	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	0	0	0	0		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction							
Inflation Multiplier		0.00%	0.00%	0.00%			
Inflation Cost		0	0	0	0		
<b>SUBTOTAL</b>		0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	300	0	0	300	10/1998	12/1999
<b>GRAND TOTAL</b>	\$0	\$1,115	\$0	\$0	\$1,115		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	815	0	0	815
General Fund Projects	0	300	0	0	300
<b>State Funds Subtotal</b>	<b>0</b>	<b>1,115</b>	<b>0</b>	<b>0</b>	<b>1,115</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>1,115</b>	<b>0</b>	<b>0</b>	<b>1,115</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	815	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

This request follows the preferred approach for capital requests as it seeks to investigate specific projects with the intent of following up with design and construction requests in future biennia.

**Department of Finance Analysis:**

This project would fund pre-design studies related to the feasibility of renovation and new construction affecting six state assets. Additionally, a study would investigate alternative methods of providing office support to state agencies. These activities are the responsibility of the Department of Administration under its Strategic Plan for Locating State Agencies.

**Capital Area Architectural and Planning Board Review:**

The CAAPB finds this request, the Education Facility and Parking as well as the Legislative Building and Parking, to be totally compatible with the *Strategic Plan for Locating State Agencies*. These two projects also represent an important step for the new *Capitol Area Comprehensive Plan*. In addition, the CAAPB is already on record in favor of an exterior redesign of the Centennial Building. In light of the extensive design work on the new Revenue Department Building project by both Administration and the CAAPB, this is a very timely project. Based on the experience of the Revenue Department project, adequate funding in this project should be earmarked to cover a CAAPB design competition for the Centennial Building.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>290</b>

**PROJECT LOCATION:** Area Between Capitol Complex and Lafayette Park

**AGENCY PROJECT PRIORITY:** 7 of 14

**1998 STATE APPROPRIATION REQUEST:** \$23,693

**PROJECT DESCRIPTION:**

To acquire additional property, design and construct a support service complex as a joint development with the Metropolitan Council Transit (MCT). The MCT is in need of a new bus garage facility to replace its archaic Snelling Avenue garage. The following Department of Administration (Admin) state support service programs would share space with the MCT in a joint development.

- Travel Management
- Communications Media, including Micrographics and Records Center
- Materials Management: Central Stores
- Plant Management: Resource Recovery Center and Repair Garage

The MCT and Admin have identified several sites just east of the Capitol area that would meet the combined program requirements of both. Based on the predesign, the state space need totals approximately 170,430 gross square feet (GSF) as follows:

64,330 GSF - maintenance/shop
35,300 GSF - office
<u>70,800 GSF - warehouse</u>
170,430 GSF - Total

If this combined effort is not feasible, Admin would require funding to proceed with one of the following alternatives:

- a. Remodel the existing state owned property on the existing site for Communications.Media and Central Stores, acquire adjacent land, and construct an additional facility for the remaining operations listed above. The cost for this would be approximately \$17.2 million.
- b. Renovate the existing state owned property to house Communications.Media and Central Stores and relocate the Resource Recovery Center to another location as it is located on the site MCT proposes for their facility. The cost for this would be approximately \$6.9 million.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The long-range Strategic Plan for Locating State Agencies indicates support operations for the state should be located out of the Capitol complex in light industrial areas but, in close proximity to the customers they serve. Due to the nature of the services and products these operations provide, adequate land is needed for service access, deliveries, storage, and dockage. Due to the higher cost of land, the Capitol complex should be more intensively utilized for state office use.

Multi storied buildings are not efficient for these operations and in accordance with Admin's Strategic Plan for Locating State Agencies, these divisions would be relocated to 1 story buildings, specifically suited to their operations, in a light industrial/warehouse area near the Capitol complex. The proposed site is located between the Capitol complex and Lafayette Park where the state leases a major amount of space for state agencies.

Another recommendation of the Strategic Plan for Locating State Agencies is to co-locate support services to a state owned facility to improve program operations, and provide increased customer service.

Admin has submitted capital budget requests for a support service facility (previously combined service center) dating back to the early 1980s to co-locate operations, which are currently in numerous locations.

- Travel Management is located in leased facilities across the river at 296 Chester Street. This new location would be more convenient for the customers in the Capitol complex, Lafayette Park, and in downtown St. Paul. Currently, Travel Management is unable to purchase bulk unleaded gasoline due to the lack of on site storage at their temporary location. Limited on site bulk storage is currently available for ethanol.
- Communications.Media is located in the Ford Building at 117 University Avenue. Printcomm is located in the basement and continues to experience problems with humidity control, which is critical to efficient printing press operations. Also, the printing operations are located separate from the supplies stored near the first floor loading dock where humidity and temperature levels are difficult to control. Communications.Media operates in inadequate quarters and, although ventilation improvements have been made to the building, fumes from the printing operation continue to infiltrate the upper office floors and are problematic to the other tenants in the building. The bookstore operation will also move as the majority of the bookstore business is generated by mail and phone order versus walk in business.

- Communications Media's Micrographics and Records Center is located in leased facilities in Maplewood while customers are located in the Capitol complex, Lafayette Park, and downtown St. Paul. It was necessary to relocate these operations to this interim location in 1994 when the landlord requested these operations vacate 333 Sibley Street in downtown St. Paul for a new tenant.
- Materials Management's Central Stores operation is located at 321 Grove Street in a recently acquired state owned facility. For the efficient use of space, a new facility would provide higher ceiling heights conducive to a warehouse operation. The existing facility would be demolished as part of the joint project. If the facility cannot be demolished immediately, funds are requested (see alternatives a. and b. above) to remodel the facility to meet Central Stores' program needs. A 1996 appropriation was authorized for acquiring the property.
- Plant Management's Resource Recovery Center is located in a leased facility at 606 Olive Street. This facility is inadequate for the Center's operation and is located on the proposed MCT site. It will be necessary to relocate this operation. A common facility with loading docks would benefit both the Printcomm and Resource Recovery operations. A facility with adequate space for Resource Recovery will reduce transportation costs and space needed at other state building locations for storing material.
- Plant Management's Repair Garage is located 321 Grove Street. Both Travel Management and Plant Management's repair garage operations require automobile repair bays that may be shared in a new facility.

Shared spaces, such as conference rooms, break rooms, restroom facilities, adjacent warehouse spaces, automated networking systems, and adjacent office spaces will also bring about savings in construction.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

Some benefits of co-locating operations include:

- Centrally located to state agency customers officed in the Capitol complex, Lafayette Park, and downtown St. Paul.
- Co-locate units within a division.
- Sufficient and adequate space to operate business.
- Efficiency in utilization of office and warehouse space.

- Joint conference rooms, restrooms, break rooms, reception area, aisles, and support staff.
- Share equipment and vehicle resources.
- Joint loading docks.
- Joint visitor parking, requiring fewer spaces.
- Increased business opportunities due to close proximity to MCT and with other Admin operations.
- Fleet vehicle parking will be closer to the rental counter and maintenance garage than at current site, and not utilizing precious ground space.
- Save time refueling fleet vehicles on site with potential of using some combined fueling facilities.
- Share repair facilities for servicing vehicles.
- Joint building management facility support services.
- Better utilization of all resources.

**OTHER CONSIDERATIONS:**

The MCT capital budget request for this joint project is found under the Grants to Political Subdivisions. If state funds are provided, MCT proposes to proceed with its facility regardless of participation by Admin.

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AGENCY CAPITAL BUDGET REQUEST  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>						05/1998	07/1998
Land, Land and Easements, Options	\$0	\$1,750	\$0	\$0	\$1,750		
Buildings and Land	2,000	0	0	0	2,000		
<b>SUBTOTAL</b>	2,000	1,750	0	0	3,750		
<b>2. Predesign</b>	100	0	0	0	100	07/1997	10/1997
<b>SUBTOTAL</b>	100	0	0	0	100		
<b>3. Design Fees</b>							
Schematic	0	186	0	0	186	01/1998	03/1998
Design Development	0	248	0	0	248	03/1998	05/1998
Contract Documents	0	495	0	0	495	05/1998	07/1998
Construction Administration	0	309	0	0	309	07/1998	12/1999
<b>SUBTOTAL</b>	0	1,238	0	0	1,238		
<b>4. Project Management</b>						07/1998	12/1999
State Staff Project Management	0	0	0	0	0		
Construction Management	0	462	0	0	462		
Other Costs	0	95	0	0	95		
<b>SUBTOTAL</b>	0	557	0	0	557		
<b>5. Construction Costs</b>						07/1998	12/1999
Site & Building Preparation	0	250	0	0	250		
Demolition/Decommissioning	0	500	0	0	500		
Construction	0	14,250	0	0	14,250		
Infrastructure/Roads/Utilities	0	1,250	0	0	1,250		
Hazardous Material Abatement	0	250	0	0	250		
Construction Contingency	0	495	0	0	495		
<b>SUBTOTAL</b>	0	16,995	0	0	16,995		
<b>6. Art</b>	0	28	0	0	28	09/1999	12/1999
<b>SUBTOTAL</b>	0	28	0	0	28		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	226	0	0	226	10/1999	12/1999
Telecommunications (voice & data)	0	600	0	0	600	10/1999	12/1999
Security Equipment	0	319	0	0	319	10/1999	12/1999
Commissioning	0	24	0	0	24	10/1999	12/1999
<b>SUBTOTAL</b>	0	1,169	0	0	1,169		
<b>8. Inflation</b>							
Midpoint of Construction		04/1999					
Inflation Multiplier		9.00%	0.00%	0.00%			
Inflation Cost		1,956	0	0	1,956		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$2,100	\$23,693	\$0	\$0	\$25,793		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	2,100	23,693	0	0	25,793
<b>State Funds Subtotal</b>	<b>2,100</b>	<b>23,693</b>	<b>0</b>	<b>0</b>	<b>25,793</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>2,100</b>	<b>23,693</b>	<b>0</b>	<b>0</b>	<b>25,793</b>

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	23,693	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	939	1,033	3,655	4,662	4,946
Nonstate-Owned Lease Expenses	1,325	1,325	401	14	15
<b>Expenditure Subtotal</b>	<b>2,264</b>	<b>2,358</b>	<b>4,056</b>	<b>4,676</b>	<b>4,961</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>2,264</b>	<b>2,358</b>	<b>4,056</b>	<b>4,676</b>	<b>4,961</b>
Change from Current FY 1998-99		94	1,792	2,412	2,697
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1996, Chapter 463, Section 13, Subdivision 9	2,000
Laws of 1984, Chapter 597, Section 3, Subdivision 5 (b)	100

**Department of Administration Analysis:**

A predesign document is in the process of being developed; and a recommendation will be issued upon completion.

**Department of Finance Analysis:**

This project would acquire real property, complete pre-design, design and construction for a Department of Administration support services facility as a joint development effort with the Metropolitan Council Transit (MCT). A request from the MCT is included elsewhere for state funds to pay costs associated with the development of a new St. Paul bus garage.

Several of Administration's support services entities proposed to be housed in this facility are funded through payments made by customer agencies to the internal service fund. Passing on the cost of this new facility to user agencies through rate increases could conceivably place an unusual financial burden on the customer agencies. Alternatively, the increased cost of the services provided could make the services unattractive, resulting in loss of business for Administration. Further study of this issue is needed.

**Governor's Recommendation:**

The Governor does not recommend funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>300</b>

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**PROJECT LOCATION:** Ramsey County, City of St. Paul

**AGENCY PROJECT PRIORITY:** 8 of 14

**1998 STATE APPROPRIATION REQUEST:** \$62,823

**PROJECT DESCRIPTION:**

To acquire property, design, and construct a new Bureau of Criminal Apprehension (BCA) building of 174 thousand gross square feet of which approximately 43% of the space is for offices and 57% is for forensic laboratories. A potential site, in close proximity to the Capitol complex, has been identified for the new facility.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The Bureau of Criminal Apprehension needs to construct a new facility to house Lab, Investigation, Training, Criminal Justice Information, and Administration operations to continue delivering the results required by the Minnesota criminal justice community and Legislature.

Currently, the BCA is located in a facility that has undergone multiple modifications and reuse of space. The current 78 thousand gross square foot building, previously a Department of Transportation garage facility, is not able to handle the increase in programs. The BCA's space needs are predicted to be approximately 174 thousand gross square feet by 2009.

The facility currently occupied by the BCA no longer provides an adequate level of support for BCA programs. The growth in legislatively mandated programs and the necessary personnel to support those programs has left the BCA situated in a building with multiple problems.

- The building is fully occupied with no room for growth. The building also lacks the functional adaptability to support the BCA program evolution into the future, particularly as facility requirements increase and become more diverse and more technologically and environmentally demanding.
- The building was never designed for laboratory functions. Poor module size, inadequate ceiling heights, inaccessible service and utility corridors all result in inadequate space for laboratory functions. Cross circulation opens up the possibility for cross contamination of evidence. Temperature and humidity systems are inadequate, presenting the possibility of equipment shutdown when conditions exceed sensitive laboratory operating ranges.
- The facility infrastructure required to restrict and control biohazards, including

airborne pathogens, cannot be achieved within the limitations of the facility. Additionally, the growing need for sterile, contamination free environments is very difficult to achieve in the existing facility, and cannot be reliably certified.

- The utilities and system engineering is aging with equipment life cycles nearing their end. Inadequate power for computer and equipment intensive laboratory environments, along with the requirement for special gases and chemicals, cause potentially hazardous situations as the building was not designed to safely and efficiently accommodate hazardous materials and the increasing electrical loads.
- Spatial allocations are inadequate and continue to experience reductions from continued personnel growth. Evidence and sample storage facilities, some with specialized requirements for security and environmental control, have not been expanded despite increasing volumes of evidence required to be stored. Other storage has been relocated to public corridor space, which could be a fire hazard by partially blocking egress, and is, at a minimum, insecure. Investigative facilities are inadequate, forcing interviews in areas where undercover officers and informants may be inadvertently recognized.
- The facility also suffers from a building support point of view. Marginal insulation around the building perimeter creates uncomfortable work space. The lunch room was recently moved to an interior space and reduced to half its size, currently handling only 10% of the building occupancy at one time. The library has been reduced to one third its original size and is inadequate to house current collections, and training areas are ill equipped, too small, and without space for larger group assemblies.
- The site fails to meet requirements for parking, service deliveries, or expansion. There is no short term visitor parking, and limited parking for legal staff, vendors, contractors, and repair/service personnel. Additionally, there is insufficient fleet parking to handle agency vehicles.

The inadequacies above represent only a few of the problems with the existing building. The BCA must secure proper facilities in order to continue to fulfill its mission beyond the year 2000.

To provide expansion space at the current facility requires purchase of adjacent property to build a Laboratory annex, loading/unloading areas, additional mechanical support, classroom/training facilities, and a parking ramp on the current surface parking area. This option is plagued with health and safety hazards and would disrupt programs and services during construction.

The construction of a new facility on another site is the preferred option. This new site ideally would be located in a light industrial park in St. Paul, adjacent to a major thoroughfare or urban artery to ensure a visible identity and easy access for the out

state criminal justice community and access to bus routes. This facility would allow full accessibility by BCA's customers, facilitate loading/unloading capabilities outside the public flow, accommodate future growth in the facility, and provide sufficient surface parking for all needs.

The laboratory portion of the facility would be organized to provide access to an evidence intake area from the main access point and another approach for service area/garage for the Crime Scene Van and vehicle processing for collecting evidence. The laboratory portion of the building would occupy a 3 story wing with a minimum floor height of 15 feet and a floor plate of 120 feet by 200 feet in size.

The office wing would be stacked as 4 floors with a floor plate of 100 feet by 170 feet. These would be linked to the lab wing with an atrium circulation core because of the required difference in floor heights (+/- 13 feet). The court would also serve the function of lobby, reception, support, and common space.

A service area for loading/unloading activities would be linked to the lab wing, office wing, and atrium court. A looped service access road would segregate service traffic from secure areas. A service court area would provide ample room for parking undercover vehicles and expand parking to meet additional security needs.

Parking for 245 - 295 vehicles would be provided in a surface lot and 50 state vehicles would need secured parking. Access to Evidence Intake would be provided by an entrance separated from the front door, preferably with drive through capability for unloading multiple and large items.

Benefits of a new building include space for all BCA programs and services to fully accommodate clients, employees, visitors, and law enforcement trainees. There will be little or no disruption to current programs and services during the construction period. This can be accomplished without the health and safety hazards that have occurred with on site construction/remodeling projects in the past. On site remodeling disrupts work and delays timely response to client requests.

#### **IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

The Bureau of Criminal Apprehension currently rents the 78 thousand square foot building at 1246 University Avenue, St. Paul, from the Department of Administration. Increased cost from doubling the space to 174 thousand would be included in future budgets divided appropriately among the Administration, Laboratory, Investigation, Criminal Justice Information Systems, and Training and Development sections.

#### **OTHER CONSIDERATIONS:**

Consequences of deferral or no action taken.

- The Bureau of Criminal Apprehensive (BCA) has reached the point where constant move and renovation projects have eliminated all common area and classroom space, making it necessary to hold all Training and Development classes off site. Constant crowding increases staff frustration and employee disenchantment.
- Cramped work areas with no space for additional employees may lead to limiting of services. Limiting services would have a negative effect on law enforcement's ability to respond to crime and on the perception of the BCA with the public, Legislature, and the criminal justice community.
- Continued certification of the Forensic Science Laboratory by the American Society of Crime Laboratory Directors Laboratory Accreditation Board (ASCLD-LAB) will become hard to accomplish.
- It is anticipated that due to crowding in the building, the facility could be cited for egress and ADA (Americans with Disabilities Act) violations.
- Due to failure of the building's mechanical systems, health and safety hazards could result in employee illnesses and injuries.

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**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>						05/1998	10/1998
Land, Land and Easements, Options	\$0	\$4,200	\$0	\$0	\$4,200		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	4,200	0	0	4,200		
<b>2. Predesign</b>	44	0	0	0	44		
<b>SUBTOTAL</b>							
<b>3. Design Fees</b>							
Schematic	0	422	0	0	422	05/1998	08/1998
Design Development	0	563	0	0	563	08/1998	01/1999
Contract Documents	0	1,267	0	0	1,267	01/1999	06/1999
Construction Administration	0	563	0	0	563	06/1999	05/2001
<b>SUBTOTAL</b>	0	2,815	0	0	2,815		
<b>4. Project Management</b>						06/1999	05/2001
State Staff Project Management	0	0	0	0	0		
Construction Management	0	1,232	0	0	1,232		
<b>SUBTOTAL</b>	0	1,232	0	0	1,232		
<b>5. Construction Costs</b>						06/1999	05/2001
Site & Building Preparation	0	1,493	0	0	1,493		
Demolition/Decommissioning	0	500	0	0	500		
Construction	0	35,584	0	0	35,584		
Infrastructure/Roads/Utilities	0	100	0	0	100		
Hazardous Material Abatement	0	50	0	0	50		
Construction Contingency	0	1,025	0	0	1,025		
<b>SUBTOTAL</b>	0	38,752	0	0	38,752		
<b>6. Art</b>	0	356	0	0	356	01/2001	05/2001
<b>SUBTOTAL</b>							
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	4,084	0	0	4,084	07/2000	12/2000
Telecommunications (voice & data)	0	2,000	0	0	2,000	07/2000	12/2000
Security Equipment	0	1,300	0	0	1,300	07/2000	12/2000
Commissioning	0	176	0	0	176	11/2000	05/2001
<b>SUBTOTAL</b>	0	7,560	0	0	7,560		
<b>8. Inflation</b>							
Midpoint of Construction		05/2000					
Inflation Multiplier		14.40%	0.00%	0.00%			
Inflation Cost		7,908	0	0	7,908		
<b>SUBTOTAL</b>							
<b>9. Other</b>	0	0	0	0	0		
<b>SUBTOTAL</b>							
<b>GRAND TOTAL</b>	\$44	\$62,823	\$0	\$0	\$62,867		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	62,823	0	0	62,823
<b>State Funds Subtotal</b>	0	62,823	0	0	62,823
Agency Operating Budget Funds	44	0	0	0	44
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	44	62,823	0	0	62,867

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	24,783	25,220	25,220	25,220	25,220
Other Program Related Expenses	20,420	18,372	18,522	18,522	18,486
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	1,339	1,339	3,337	8,208	8,708
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	46,542	44,931	47,079	51,950	52,414
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	46,542	44,931	47,079	51,950	52,414
Change from Current FY 1998-99		<1,611>	537	5,408	5,872
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	62,823	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

The predesign submittal meets requirements and received a positive recommendation.

**Department of Finance Analysis:**

It is recommended that the project be funded for design costs in the request years with construction anticipated in later years.

**Governor's Recommendation:**

The Governor recommends a partial appropriation of \$2.815 million for design costs from general obligation bonding. Also included are budget planning estimates of \$60 million in 2000 for construction.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>305</b>

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**PROJECT LOCATION:** St. Paul

**AGENCY PROJECT PRIORITY:** 9 of 14

**1998 STATE APPROPRIATION REQUEST:** \$4,081

**PROJECT DESCRIPTION:**

Property acquisition, property option, and construction funds are needed for the following 2 purposes.

• **Acquisition Funds and Temporary Parking**

To acquire properties located at Rice Street and University Avenue, demolish the buildings and convert the site to temporary parking until a new state-owned facility is authorized and constructed.

• **Option Funds**

To acquire real property that meets state agency needs to continue implementation of the long-range Strategic Plan for Locating State Agencies, and to have option funds available to hold property that becomes available during the interim until the full acquisition amount can be requested.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

Acquisition funding is needed to secure properties available for purchase that meet existing needs and/or that can be used in future development. The funding would allow the state to perform due diligence activities and have the ability to purchase options to hold a property until the department received funding to purchase.

The 1996 Legislature appropriated \$220 thousand to acquire options on land for a Department of Military Affairs facility and parking ramp in the Capitol area. However, the property owners we contacted were not interested in selling options on their property. Rather, they were either:

- currently marketing their property for immediate sale,
- not interested in selling, or
- wanted to wait until funding was available for the state to acquire their properties.

Recently a private company entered into a long-term lease agreement with another organization with the knowledge the state was interested in acquiring the property. Private organizations are continually looking at the various properties to possibly lease or acquire.

The long-range Strategic Plan for Locating State Agencies recommended construction of an office building and parking ramp on property to be acquired at University Avenue and Rice Street.

The acquisition of properties at Rice Street and University Avenue would ensure that the site is available for future development by the state. Locating a facility at this site would enhance the Capitol approach and this important gateway to the Capitol complex.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>						07/1998	12/1999
Land, Land and Easements, Options	\$220	\$3,250	\$0	\$0	\$3,470		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	220	3,250	0	0	3,470		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	0	0	0	0		
Design Development	0	0	0	0	0		
Contract Documents	0	0	0	0	0		
Construction Administration	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>						01/2000	06/2000
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	0	55	0	0	55		
Construction	0	125	0	0	125		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	150	0	0	150		
Construction Contingency	0	0	0	0	0		
<b>SUBTOTAL</b>	0	330	0	0	330		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction		04/2000					
Inflation Multiplier		14.00%	0.00%	0.00%			
Inflation Cost		501	0	0	501		
<b>SUBTOTAL</b>							
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$220	\$4,081	\$0	\$0	\$4,301		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	220	4,081	0	0	4,301
<b>State Funds Subtotal</b>	<b>220</b>	<b>4,081</b>	<b>0</b>	<b>0</b>	<b>4,301</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>220</b>	<b>4,081</b>	<b>0</b>	<b>0</b>	<b>4,301</b>

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	4,081	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1996, Chapter 463, Section 15, Subdivision 4	220

**Department of Finance Analysis:**

Although the property at Rice and University is a desirable acquisition for state purposes, at this writing the use of the land has not been determined. However, funding is needed to give Administration the ability to negotiate options to purchase real property useful to state purposes as it comes on the market.

**Capital Area Architectural and Planning Board Review:**

The CAAPB finds this request to be totally compatible with both the state's *1993 Strategic Plan* and the new *Capitol Area Comprehensive Plan*. In light of the current uses on the site, the CAAPB would hope that clearance of the land does not commence until plans and funding for a new building are available. In keeping with CAAPB goals, it would be undesirable to have surface lots surrounding the Capitol Area on such key corridors.

The *Comprehensive Plan for the Capitol Area* and the *Strategic Plan for Locating State Agencies* both recommend that any state office buildings developed on this site include commercial uses along the street frontage to avoid encroachment into the neighborhood. This will necessitate some careful planning as Administration and the CAAPB address predesign for a future building on this site.

**Governor's Recommendation:**

The Governor recommends a general fund appropriation of \$3.3 million for acquisition of land and to purchase options in order to hold properties that meet state development needs.

As an alternative, this project would be eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>250</b>

**PROJECT LOCATION:** St. Paul and St. Cloud

**AGENCY PROJECT PRIORITY:** 10 of 14

**1998 STATE APPROPRIATION REQUEST:** \$10,830

**PROJECT DESCRIPTION:**

The Department of Administration is requesting agency relocation funds to move the following state operations from their existing locations to alternative locations.

**a. Department of Transportation**

The Department of Transportation relocation is due to life safety renovation in the DOT headquarters building.

**b. Department of Public Safety, Emergency Management and Capitol Security**

Emergency Management and Capitol Security divisions of the Department of Public Safety will need to move out of the Capitol Building to allow for scheduled renovation of the building.

**c. Department of Administration, Plant Management**

The Plant Management Division needs to vacate the Transportation Building to a temporary location to allow for scheduled life-safety renovation. Relocation funds are needed to move the Plant Management Division from its temporary location into a new facility upon completion.

**d. Department of Administration, Plant Management Environmental Mgmt.**

The Plant Management Division's environmental management system will need to move out of the Capitol Building to allow for scheduled renovation of the building.

**e. Department of Administration, Recycling Center, Central Stores, Materials Transfer**

The State Recycling Center, Central Stores, and Materials Transfer need to be relocated to make room for a new combined support services facility. This is part of a joint project with the Metropolitan Council Transit bus facility.

**f. Department of Health - Co-location**

The Department of Health relocation is necessary to co-locate sections in or near the department's St. Paul location.

**g. Department of Commerce**

Due to inadequate space, the Department of Commerce is requesting relocation funds to move upon the expiration of the existing lease to a more suitable facility.

**h. Labor and Industry (St. Cloud location)**

The St. Cloud office of the Department of Labor and Industry would like to move to co-locate with other state agencies.

**i. Human Services**

The Department of Human Services is requesting funds to relocate and consolidate operational units from the currently dispersed facilities into a centralized facility.

**j. Unanticipated Agency Relocations**

The Department of Administration is requesting funding for unanticipated agency relocations to deal with unexpected situations.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

**a. Department of Transportation**

In keeping with the long-range Strategic Plan for Locating State Agencies and the capital budget reform to maintain state assets, the Department of Administration has requested and received funding for each phase of the renovation of the Transportation Building and relocation of affected areas. Relocation funding is needed to move staff back to renovated areas of the Transportation Building.

The 1992 Legislature appropriated funds to commence life-safety work in the Transportation Building and to relocate the occupants of affected areas. The 1993, 1994, and 1996 Legislatures appropriated funds to continue the life-safety work on additional floors and to relocate the Department of Transportation.

Funds are now needed to relocate the Department of Transportation to two completed floors so that the remaining areas can be vacated allowing final life-safety work in the building. The vacated areas will be reoccupied after the life-safety work has been completed.

**b. Department of Public Safety, Emergency Management and Capitol Security**

The relocation of Emergency Management and Capitol Security divisions of the Department of Public Safety will allow for needed renovation of the Capitol Building to preserve this asset. The relocation of these two divisions will coincide with scheduled remodeling of the Capitol Building. Funding is needed to relocate these divisions out of their current location in the basement of the Capitol Building to another location. The Laws of 1997, Chapter 202, Section 12, subdivision 3 requires the Department of Administration to examine the feasibility and practicality of relocating the operation to larger quarters outside the Capitol Building.

Funds are needed to purchase the equipment necessary for Emergency Management to have the capability to be self-sufficient with power, water, sewer, HVAC and a radio system antenna in the event of an emergency. Due to the complexity of these operations, the telecommunication relocation costs are higher than the normal costs for relocating other state office operations.

**c. Department of Administration, Plant Management**

The Plant Management Division needs to vacate from the 1st floor of the Transportation Building to allow for scheduled life-safety renovation of that space. Relocation funds are needed to move the Plant Management Division to a temporary location.

The Department of Administration is requesting funds in the 1998 capital budget to construct a state-owned facility to house the Plant Management Division and the Department of Public Safety, Capitol Security Division. Relocation funds are needed to move the Plant Management Division from its temporary location into the new facility upon completion.

**d. Department of Administration, Plant Management Environmental Mgmt.**

The relocation of Plant Management Division's environmental management system (EMS) will allow for needed renovation of the Capitol Building to preserve this asset. The relocation of the EMS will coincide with scheduled remodeling of the Capitol Building. Funding is needed to relocate the EMS out of its current location in the basement of the Capitol Building to another location in the Capitol complex. This relocation involves the moving of an extensive environmental monitoring system and associated equipment and cabling.

**e. Department of Administration, Recycling Center, Central Stores, Materials Transfer**

The Department of Administration is working with the Metropolitan Council Transit to develop a combined facility which would house state support services and a Metro Transit bus terminal. The State Recycling Center, Central Stores, and Materials Transfer are currently located on the proposed site of this new combined facility. Funding is needed to relocate the State Recycling Center and Central Stores to facilitate this proposed development.

**f. Department of Health - Co-location**

A recommendation of the Strategic Plan for Locating State Agencies is to co-locate agencies to improve operational efficiency and service delivery. The Department of Health is requesting funds to relocate its occupants from the Central Medical Building in St. Paul to a location adjacent to or in proximity to its existing offices in downtown St. Paul. The move would improve customer service and facilitate more efficient operations through co-location of work units and services.

**g. Department of Commerce**

The Department of Commerce is requesting funds to relocate from their present location at 133 East Seventh Street in St. Paul to a more suitable facility that improves operational efficiencies and allows for program space needs. Included in this request are funds for a filing system that will reduce the filing square footage from 7,030 to 2,388 square feet. The savings in space will help offset the cost of the filing system. Relocation of this agency will facilitate and provide for a safe, healthy, and efficient environment for employees and visitors.

**h. Department of Labor and Industry (St. Cloud Office)**

A recommendation of the Strategic Plan for Locating State Agencies is to co-locate agencies to improve operational efficiency and service delivery. The relocation of the Department of Labor and Industry (St. Cloud office) will not take place until the current lease expires in October of 1998, resulting in the lapse of the 1996 appropriation for this move. Therefore, funds are requested to co-locate this agency from their current location to a facility with other state agencies.

**i. Department of Human Services**

The Department of Human Services (DHS) leases 277 thousand square feet of space located at 444 Lafayette Road and leases an additional 245 thousand square feet in 7 other locations. Management of the department in 8 separate locations is operationally and administratively inefficient. DHS and Admin are pursuing consolidating the operation through co-location to improve administrative and operational efficiencies. Funding is requested to relocate DHS

from 7 separate facilities into 1 centralized facility, potentially adjacent to the existing facility at 444 Lafayette Road.

**j. Unanticipated Agency Relocations**

To minimize impact on agency operating budgets and to ensure service delivery to the public, funds are requested to handle unanticipated agency relocations between capital budget cycles.

Due to lease expirations, building problems, or unexpected program expansions, agencies from time to time will need to relocate from one facility to another. It is not always possible to anticipate these emergency relocations. As such, the Department of Administration is requesting funding to respond to emergency agency moves so as to maintain agency program viability and service delivery to the public.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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**AGENCY RELOCATION:**

Agency	Rate Per Square Foot	Proposed Rate Per Square Foot	Tentative Move Date
a. Transportation	14.85	15.45	Summer 1998-2000
b. Public Safety			
• Emerg Mgmt	22.18	20.00	Fall 1998
• Capital Sec	22.18	20.00	Spring 1999
c. Administration	N/A	20.00	Fall 1998
Plant Mgmt	N/A	N/A	Spring 1999
d. Administration			
Environ Mgmt	N/A	N/A	Spring 1999
e. Administration			
• Resource Rec	6.47	12.00	Summer 1998
• Central Stores	8.87	14.00	Summer 1998
• Material Trans	8.87	15.00	Summer 1998

f. Health-Colocate	14.00	20.00	Summer 1998
g. Commerce	15.10	20.00	Winter 1998
h. Labor & Industry (St. Cloud)	13.04	14.50	Fall 1998
i. Human Services	17.89	20.00	Spring 2000
j. Unanticipated	N/A	N/A	

Agency	Furn/Equip Move	Tele-comm Move	Equip Move Purchas	Furn Purchas	Rent Differential	Plant Mgmt Rent Loss	TOTAL
a.Transp	70	21	0	0	0	557	648
b. DPS							
• Emerg Mgmt	45	360	605	116	300	70	1,496
•Capital Security	7	1,211	0	35	23	5	1,281
c.Plant Mgmt	85	45	0	43	94	0	267
d.Environ Mgmt	0	500	0	0	0	0	500
• Central Stores	19	10	0	0	95	0	124
• Material Transfer	0	0	0	0	11	0	11
e.Health Co-locate	72	123	0	47	218	0	460
f.Comrce	638	606	531	61	215	0	2,051
g. DOLI St. Cloud	1	18	0	0	0	0	19
h.DHS	1,950	1,300	478	0	0	0	3,728
i.Unanticipated	100	0	0	0	0	0	100
<b>TOTAL</b>	<b>\$ 2,996</b>	<b>\$ 4,196</b>	<b>\$ 1,614</b>	<b>\$ 302</b>	<b>\$ 1,090</b>	<b>\$ 632</b>	<b>\$ 10,830</b>

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
General Fund Projects	0	10,182	0	0	10,182
Trunk Highway Fund	4,137	648	0	0	4,785
<b>State Funds Subtotal</b>	4,137	10,830	0	0	14,967
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	4,137	10,830	0	0	14,967

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	0	0	0	0	0
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1996, Chapter 463, Section 13, Subdivision 7 (Mn/DOT)	1,389
Laws of 1994, Chapter 643, Section 2, Subdivision 5 (Mn/DOT)	1,904
Laws of 1993, Chapter 373, Section 9, Subdivision 4 (Mn/DOT)	80
Laws of 1992, Chapter 558, Section 12, Subdivision 7 (Mn/DOT)	764

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	0	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Finance Analysis:**

Major renovation projects in the DoT building and the Capitol require the temporary relocation of several of these offices. Other requests are dictated by the need for operational efficiencies.

**Governor's Recommendation:**

The Governor recommends a general fund appropriation of \$9.902 million for the costs for unanticipated relocations and for the relocation of the specified agencies with the exception of the State Recycling Center, Central Stores and Materials Transfer divisions of the Department of Administration. The Governor also recommends a trunk highway fund appropriation of \$648 thousand for relocation of a portion of the Department of Transportation during renovation.

This project is not eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>325</b>

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**PROJECT LOCATION:** St. Paul

**AGENCY PROJECT PRIORITY:** 11 of 14

**1998 STATE APPROPRIATION REQUEST:** \$5,722

Furn/ Equip Move	Tele- comm Move	Equip Move Purch	Furn Purch	Rent Differ- ential	Plant Mgmt Rent Loss	TOTAL
\$ 1,220	\$ 2,155	\$ 2,148	\$ 581	(\$ 382)	\$ 0	\$ 5,722

**PROJECT DESCRIPTION:**

Relocate the Department of Revenue from the existing leased space to a state owned facility.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The Department of Revenue is requesting relocation funds to move from a leased facility to a state owned facility. The 1997 Legislature appropriated an additional \$73 million for construction of a new facility for the Department of Revenue.

A. Thomas Ulness, Assistant Commissioner  
200 Administration Building  
St. Paul, MN 55155-3000  
Phone: 612.296.6852  
Fax: 612.297.7909  
E-Mail: tom.ulness@state.mn.us

The Department of Revenue expects to begin relocating in stages to this new facility in September 1998 with completion in November 1998 upon the expiration of the current lease. This request includes staging equipment and furnishings needed to do the first move into the new Revenue Building and to continue critical operations during the relocation process.

**IMPACT ON STATE AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

It is estimated that rental rates will be reduced by relocating the Department of Revenue from its current leased space to the new facility managed by the Department of Administration. For the remainder of the biennium, a savings would be realized to offset some of the relocation costs:

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
General Fund Projects	0	5,722	0	0	5,722
<b>State Funds Subtotal</b>	0	5,722	0	0	5,722
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	0	5,722	0	0	5,722

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	0	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	6,158	0	0	0
Nonstate-Owned Lease Expenses	6,728	0	0	0	0
<b>Expenditure Subtotal</b>	6,728	6,158	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	6,728	6,158	0	0	0
Change from Current FY 1998-99		<570>	<6,728>	<6,728>	<6,728>
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Finance Analysis:**

These costs include the funds needed to relocate the entire agency as well as provide the resources to ensure continued customer service during a phased move. Additionally, system enhancements and improvements are requested. The department does not have sufficient funding in the current operating budget to implement these changes.

**Governor's Recommendation:**

The Governor recommends a general fund appropriation of \$5.722 million for this project.

This project is not eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	40
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>325</b>

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**PROJECT LOCATION:** Governor's Residence at 1006 Summit Ave, St. Paul

**AGENCY PROJECT PRIORITY:** 12 of 14

**1998 STATE APPROPRIATION REQUEST:** \$1,662

**PROJECT DESCRIPTION:**

To remodel the second and third floors, install mechanical and electrical improvements, extend the handicap elevator to the second and third floors, extend the air conditioning to include the second and third floors, fire sprinkle the lower level to meet code, create a second exit stairway from third floor to meet code requirements, install energy efficient windows, repoint the exterior brick and replace slate roof of the Governor's Residence.

A 1993 handicap accessible elevator project connected the lower level and first floor of the residence. Extension of this elevator to the remaining floors is incorporated into this work. The tuck pointing of exterior brick and the replacement of the slate roof will provide much needed protection from moisture & infiltration. Likewise, 90-year old windows will be replaced with historically correct frames and insulated glass.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The Governor's Residence Council (GRC) recently updated the Master Plan for the residence. Based on the Master Plan it is the GRC's recommendation that the Department of Administration request funds to remodel the upper 2 floors of the residence and the other needed improvements. This work would be done in conjunction with the mechanical infrastructure work, which was funded in 1996 and is on hold so all improvements on these 2 floors can be completed at one time to minimize disruptions to the first family.

The residence was donated to the State of Minnesota for use as a residence for the Governor and the first family in 1965. Major remodeling of the residence has occurred in the public areas on the first and lower level of the residence. The residential areas on the second and third floors have not undergone a complete renovation since the state acquired the residence, and those areas are in need of remodeling to meet the needs of the first family as well as visiting dignitaries.

With the first family living at the residence, the current and previous governors and their families have been inconvenienced due to remodeling and related work being done at the residence. It is difficult for contractors to accommodate and work around the first family and the numerous events scheduled at the Residence. It has been necessary to defer or delay projects to times when the first family is on

vacation and is away from the Residence. For many projects this is an inadequate amount of time.

It is the Department of Administration's plan to perform this remodeling work at the residence, including the previously funded mechanical infrastructure improvements, between January and June 1999. The move-in of the newly-elected Governor and first family would be delayed until approximately July 1999. This is the only way that this significant remodeling and improvements can be made without greatly inconveniencing the first family or requiring them to move out.

**IMPACT ON STATE AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

Modifications and improvements as a result of this project will eliminate further structural damage to the roof and exterior walls. Additional insulation and window replacement will improve energy efficiency resulting in lower operating and maintenance costs. Continued deferment of these needed improvements will cause greater deterioration and increased repair and maintenance costs.

The current facility uses a central plant for heating and cooling of the lower level and first floor. These spaces are the public areas of the facility. Floors 2 and 3 are private space with self-contained cooling units (window air conditioners) for each room. Some rooms have a combination heating and cooling unit. These systems do not provide adequate air supply, humidification, or dehumidification of the building. In addition, the self-contained units are in failure and becoming increasingly difficult and costly to maintain.

This project includes a complete revision of the air handling systems in order to provide adequate makeup air for the kitchen, reduce air infiltration, to provide adequate environmental control, and to replace equipment that has surpassed its useful life.

**OTHER CONSIDERATIONS:**

Funds appropriated in 1987 were for mechanical and electrical improvements to the lower level.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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200 Administration Building  
St. Paul, MN 55155-3000  
Phone: 612.296.6852  
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E-Mail: tom.ulness@state.mn.us

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	21	0	0	21	05/1998	07/1998
Design Development	0	28	0	0	28	07/1998	10/1998
Contract Documents	0	56	0	0	56	11/1998	12/1998
Construction Administration	0	35	0	0	35	01/1999	07/1999
<b>SUBTOTAL</b>	0	140	0	0	140		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>						01/1999	07/1999
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	0	0	0	0	0		
Construction	1,082	1,164	0	0	2,246		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	70	0	0	70		
Construction Contingency	0	151	0	0	151		
<b>SUBTOTAL</b>	1,082	1,385	0	0	2,467		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction		04/1999					
Inflation Multiplier		9.00%	0.00%	0.00%			
<b>SUBTOTAL</b>		137	0	0	137		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$1,082	\$1,662	\$0	\$0	\$2,744		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	1,082	1,662	0	0	2,744
<b>State Funds Subtotal</b>	<b>1,082</b>	<b>1,662</b>	<b>0</b>	<b>0</b>	<b>2,744</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>1,082</b>	<b>1,662</b>	<b>0</b>	<b>0</b>	<b>2,744</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	996	996	996	996	996
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	211	211	211
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>996</b>	<b>996</b>	<b>1,207</b>	<b>1,207</b>	<b>1,207</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>996</b>	<b>996</b>	<b>1,207</b>	<b>1,207</b>	<b>1,207</b>
Change from Current FY 1998-99		0	211	211	211
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1996, Chapter 463, Section 13, Subdivision 2	900
Laws of 1987, Chapter 400, Section 3 (p)	182

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	1,662	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

A predesign document is in the process of being developed; and a recommendation will be issued upon completion.

**Department of Finance Analysis:**

The Department of Administration makes a good case for the timing of this project, however, it appears to involve more than necessary remodeling and repairs.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	40
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	0
<b>TOTAL</b>	<b>700 Maximum</b>	<b>260</b>

**PROJECT LOCATION:** St. Paul

**AGENCY PROJECT PRIORITY:** 13 of 14

**1998 STATE APPROPRIATION REQUEST:** \$11,200

**PROJECT DESCRIPTION:**

To renovate the East Building of the Science Museum for use as a Labor Interpretive Center (LIC). The goal is to build a state-of-the-art center and therein introduce to Minnesotans and visitors to the state a broad-based educational institution that will present that story of the worker in Minnesota in a historical perspective and offer to the public a variety of forward-looking programs examining current issues and topics that illuminate the ever-changing story of work and workers in Minnesota.

This request also includes \$1.3 million to facilitate an early relocation of the Science Museum so work can begin in F.Y. 1999 for the LIC. The present agreement between the city of St. Paul and the Science Museum allows the museum 3 years from the date of Certificate of Occupancy of the new Science Museum to remove their personal property from the lower level of the East building. The museum intends to exercise that option. The LIC project would be unable to proceed until the museum has vacated the building.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

In 1995, the Capitol Area Architectural and Planning Board (CAAPB) designated the East Building of the Science Museum as a site for the LIC. The City of St. Paul will deed the East Building to the state for \$1 dollar.

This building comprises 121 thousand gross square feet (GSF). Studies conclude it will amply meet the space and program requirements of the LIC. This request is for funds to renovate the entire building. Space not initially utilized by the LIC will be allocated to other state agency needs by the Department of Administration (Admin) who will have custodial control of the building. Admin will lease out any space to other state agencies that is not needed for the LIC or the theater currently located in the building. The predesign was updated in 1997.

The Minnesota Labor Interpretive Center will enable Minnesotans and visitors to the state to participate in a wide range of experiences, and allow for continued interpretation and illumination of this diverse and broad chapter in the Minnesota story.

Within view of the State Capitol, the location would pay tribute to the state's legacy

of working men and women. In practical terms, the site is within St. Paul's Cultural Corridor and close to such attractions and cooperating agencies as the St. Paul Technical College, the Minnesota History Center, the Children's Museum, the Landmark Center, and the St. Paul RiverCentre (Civic Center).

Adequate funding has been appropriated to complete the building design including a design competition, if a competition remains necessary for this project. This request is needed to successfully carry forward the LIC's program into the construction phase.

The Minnesota Science Museum will begin moving to their new facility in late summer 1999 in preparation for a New Year 2000 opening. The state would prefer to begin renovation as soon as the space becomes vacated. It would also help to keep down inflation costs to the project.

Construction is expected to begin in F.Y. 1999. Construction will proceed over 24 months and include a remodeled facade for the building, parking, a school bus drop off area, landscaping, a new roof, new mechanical and electrical systems, interior renovating, construction and installation of exhibits, furniture and fixtures, art work, entrance signs, occupancy of the building, and other related work.

This facility is in conformance with the long-range Strategic Plan for State Agencies that indicates the LIC would be housed in the east building of the Science Museum of Minnesota when the museum relocates to the St. Paul riverfront area. The state will acquire property that has become available to meet state program needs and, acquisition by the state will not reduce the tax base in the city as the property is currently owned by the city of St. Paul. Also it is more economical to own property for long-term use.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

The occupancy of this renovated building will call for increased staffing and maintenance during the 1998-99 and 2000-2001 bienniums.

**OTHER CONSIDERATIONS:**

Admin recommends consideration of the following:

- Allow inflation to be applied to the project costs. A limit of \$12.5 million was placed on the LIC by Minnesota Laws 1990, Chapter 610, Article 1, Section 16, subdivision 4. The original intent was to construct a new facility at another location. By waiting for the Science Museum to relocate to a new facility by the year 2000, the intervening years of inflation has eroded the project costs.
- Reappropriate any balances of previously appropriated funds for the LIC project to

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Admin as the building will be under Admin's custodial control.

- Waive the (CAAPB) design competition for a new exterior. Based on an estimated exterior renovation cost of \$2 million, the cost of a design competition for a facility of this size is not deemed a cost-effective use of funds for a facility located in downtown St. Paul. If the design competition is not waived, the CAAPB would proceed with a design competition to select the winning architectural design in 1998.

- Amend Minnesota Statutes 15.50, subdivision 2 to remove the CAAPB boundaries tied to the LIC and amend the Laws of 1993, Chapter 369, Section 60, subdivision 4 to delete the requirement that the LIC be located within the Capitol area as defined in Minnesota Statutes 15.50, subdivision 2. The facility is located in downtown St. Paul and should be subject to the requirements of the city that surrounds it instead of the requirements for the Capitol complex which is located primarily across the freeway.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Russell Fridley  
Acting Director  
Labor Interpretive Center  
443 Lafayette Road  
St. Paul, MN 55155  
Phone: 612.297.2713  
FAX: 612.282.9934

A. Thomas Ulness, Assistant Commissioner  
200 Administration Building  
St. Paul, MN 55155-3000  
Phone: 612.296.6852  
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E-Mail: tom.ulness@state.mn.us

AGENCY CAPITAL BUDGET REQUEST  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	130	0	0	0	130		
<b>3. Design Fees</b>							
Schematic	142	0	0	0	142		
Design Development	190	0	0	0	190		
Contract Documents	380	0	0	0	380		
Construction Administration	238	0	0	0	238		
<b>SUBTOTAL</b>	950	0	0	0	950		
<b>4. Project Management</b>						07/1999	06/2001
State Staff Project Management	0	0	0	0	0		
Construction Management	0	150	0	0	150		
<b>SUBTOTAL</b>	0	150	0	0	150		
<b>5. Construction Costs</b>						07/1999	06/2001
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	6,600	0	0	6,600		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	250	0	0	250		
Construction Contingency	0	507	0	0	507		
<b>SUBTOTAL</b>	0	7,357	0	0	7,357		
<b>6. Art</b>						07/2000	06/2001
<b>SUBTOTAL</b>	0	67	0	0	67		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	670	0	0	670	01/2001	06/2001
Telecommunications (voice & data)	0	200	0	0	200	01/2001	06/2001
Security Equipment	0	150	0	0	150	01/2001	06/2001
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	1,020	0	0	1,020		
<b>8. Inflation</b>							
Midpoint of Construction		07/2000					
Inflation Multiplier		15.20%	0.00%	0.00%			
Inflation Cost		1,306	0	0	1,306		
<b>SUBTOTAL</b>		1,306	0	0	1,306		
<b>9. Other</b>						07/1999	12/1999
<b>SUBTOTAL</b>	220	1,300	0	0	1,520		
<b>GRAND TOTAL</b>	\$1,300	\$11,200	\$0	\$0	\$12,500		

**AGENCY CAPITAL BUDGET REQUEST**  
**Fiscal Years 1998-2003**  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
General Fund Projects	1,300	11,200	0	0	12,500
<b>State Funds Subtotal</b>	1,300	11,200	0	0	12,500
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	1,300	11,200	0	0	12,500

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	0	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	421	960	1,250	1,250	1,250
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	968	968	968
State-Owned Lease Expenses	0	0	165	4,148	4,401
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	421	960	2,383	6,366	6,619
Revenue Offsets	0	0	<333>	<350>	<400>
<b>TOTAL</b>	421	960	2,050	6,016	6,219
Change from Current FY 1998-99		539	1,629	5,595	5,798
Change in F.T.E. Personnel		8.0	17.0	17.0	17.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of MN 1994 Ch 643, Sec 18	750
Laws of MN 1990 Ch 610, Art 1, Subd 4 (thru Minn Historical Society)	550

**Department of Administration Analysis:**

A predesign document is in the process of being developed; and a recommendation will be issued upon completion.

**Department of Finance Analysis:**

The Labor Interpretive Center is considered a state agency and receives state operating appropriations in anticipation of the opening of the center. Minnesota Laws 1990, Ch. 610, Art. 1, Sec. 16, Subd.4 states that the total cost of the center is not to exceed \$12.5 million. This estimate was based on new construction. The LIC's current request is to rehabilitate an existing building which appears to be in good condition. It should be noted that completion of this facility will obligate the state to substantial operating costs. See the project detail page in this request.

**Capital Area Architectural and Planning Board Review:**

The CAAPB has worked with the Labor Interpretive Center Board for years and views this request as very timely. This project is very compatible with the new *Capitol Area Comprehensive Plan* and the *Development Framework for Saint Paul on the Mississippi*. Planning efforts for the LIC have been put on hold twice, which to-date had not hampered the project because the site was not available until the end of 1999. To stay on schedule and avoid unnecessary inflationary costs, the construction monies should be approved this year, and then the competition, already underway but on hold, can be resumed. A major portion of the competition had been executed a few years ago, so the remaining time and funding still needed is minimal.

With regard to additional actions recommended by Administration, the CAAPB can only support the first of the four listed.

Any reappropriation of previously appropriated funds can and should take place once the design is secured, as has been the regular procedure-when the CAAPB is involved.

The design competition is already well underway, though on hold. The CAAPB and the LIC were in the process of selecting the designer and funds have already been expended.

As for the change in boundaries for the Capitol Area, this is neither necessary nor advisable as these boundaries were established with full cooperation of the City of St. Paul. There is no negative impact for those in the affected blocks, and it would only be prudent to keep such highly visible and critically important blocks under the design controls of the CAAPB.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>225</b>

While originally these blocks were added to accommodate planning for the LIC, details of the State's 1993 Strategic Plan (and its 1995 supplement), the City's new *Development Framework*, and the new *Capitol Area Comprehensive Plan* all show potential development sites on some key locations within the area and thus suggest that this remains under the CAAPB design jurisdiction.

**Governor's Recommendation:**

The Governor recommends a partial appropriation of \$1.2 million to commence construction on this project by renovating the heating system. This appropriation is from general obligation bonding.

Also included are budget planning estimates of \$10 million in 2000.

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**PROJECT LOCATION:** St. Paul

**AGENCY PROJECT PRIORITY:** 14 of 14

**1998 STATE APPROPRIATION REQUEST:** \$100

**PROJECT DESCRIPTION:**

To relocate and rehabilitate the Dahl House.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The preservation and utilization of the Dahl House has been an issue since the state acquired the property in 1974. The William Dahl House is currently on the National Register of Historic Places and was located on the site where the new Revenue Building is being constructed. Because the design and layout of the Revenue facility was unable to accommodate the retention of the Dahl House on the site, it was necessary to temporarily move the Dahl House from the site to Lot S.

The only proposal the Department of Administration (Admin) received is from Ramsey County to move the Dahl House to the Gibbs Farm Museum located at 2097 West Larpenteur Avenue, Falcon Heights. Funds are needed to act on this proposal and to preserve the Dahl House, which dates back to Minnesota's statehood.

The Dahl House is a 1 story wood frame dwelling with the original construction dating from 1858 and the addition dating from 1885. In 1977 the Dahl House was placed on the National Register of Historic Places as the last surviving residence in Lowertown, an expression of the lifestyle of common people who formed the backbone of early St. Paul, and the change a community experiences over 119 years.

The Dahl family constructed and lived in the house until 1936 when it was sold to the Roy E. Patterson family. The state purchased the house from the Patterson family in 1974, the same year it purchased the Champion Chevrolet building located south of the house. At that time preliminary plans were to demolish the Dahl House.

Interest from both the private and public sectors to preserve the heritage of the Dahl House led the city of St. Paul to perform a study on the historic significance of the house in 1977. That study, coupled with continued local interest, led to the placement of the Dahl House on the National Register of Historic Places.

Admin performed a renovation and potential reuse study in 1992 and a condition survey in 1993. Although some possible reuses were identified, a viable use has

not evolved or been obtained, and the house is now about 85% deteriorated. A committee is continuing to seek a viable use and an appropriate location for the Dahl House. In light of the overall situation of the Revenue Building project, the Minnesota Historical Society supported the move of the house to a temporary location and continued investigation of a feasible use for the property.

The Dahl House is at the point where it is either relocated to another site for preservation or demolished.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

A. Thomas Ulness, Assistant Commissioner  
200 Administration Building  
St. Paul, MN 55155-3000  
Phone: 612.296.6852  
Fax: 612.297.7909  
E-Mail: tom.ulness@state.mn.us

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	100	0	0	100
<b>State Funds Subtotal</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>100</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>100</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	100	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Finance Analysis:**

A final resolution on the location and future use of the Dahl House is needed.

**Governor's Recommendation:**

The Governor recommends a general fund appropriation of \$100 thousand for this project.

This project is not eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	0
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	60
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	0
<b>TOTAL</b>	<b>700 Maximum</b>	<b>120</b>

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**AGENCY CAPITAL BUDGET REQUEST**  
**Fiscal Years 1998-2003**  
Dollars in Thousands (\$137,500 = \$138 thousand)

Project Title	1998 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Recommendation 1998	Governor's Planning Estimate	
		1998	2000	2002	Total			2000	2002
St.Cloud Community Special Events Center	1	\$25,000	\$0	\$0	\$25,000	220	\$25,000	\$0	\$0
NSC Expansion	2	9,685	0	0	9,685	235	5,000	0	0
Mpls Urban Sports Center	3	600	0	0	600	185	600	0	0
Thief River Falls Sports Center	4	950	0	0	950	135	0	0	0
Giants Ridge National Center - Biwabik	5	691	0	0	691	85	0	0	0
Mt. Itasca Ski Area - Coleraine	6	135	0	0	135	177	0	0	0
St. Paul Inner City Sports Center	7	3,400	0	0	3,400	100	0	0	0
Mighty Ducks Ice Arena Grant Program	8	2,500	0	0	2,500	135	0	0	0
<b>Total Project Requests</b>		\$42,961	\$0	\$0	\$42,961		\$30,600	\$0	\$0

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**AGENCY MISSION STATEMENT:**

The purpose of the Minnesota Amateur Sports commission (MASC) is to elevate the economic and social benefits of sport to enrich the lives of all Minnesotans.

The MASC contributes to the quality of life in Minnesota by:

- promoting economic benefits through sport events,
- promoting social benefits through healthy sport activities,
- improving infrastructure through developing sport facilities.

**TRENDS, POLICIES AND OTHERS ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES, OR CAPITAL PROGRAMS:**

The following themes are shaping the development of MASC planning:

**A Proven Sport Host** - Minnesota has a proven record of hosting major amateur sporting events for the period of 1989 to 1996 and is a recognized national leader. This trend can be sustained for the foreseeable future. The MASC intends to work with Minnesota organizations to sustain this economic activity.

**Regular Sport and Fitness Can Control Health Costs** - A comprehensive federal study, Health 2001, concluded that of all the remedies to control soaring health costs, the most cost effective is regular exercise. The MASC intends to continue to promote regular sport activity and fitness programs.

**Gender Equity in Sport Participation** - A 1988 MASC survey confirmed that sports participation in Minnesota is 70% male and 30% female. The MASC has targeted specific sports, i.e., ice sports, to help increase female participation.

**Increasing Opportunities for Inner City Youth** - The MASC is planning programs that increase sport opportunities for inner city youth.

**PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY, AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS, OR ASSETS:**

The MASC will continue to oversee the master plan of the state's major amateur sport facility inventory: support the quality maintenance of current facilities as well as to investigate and plan the development of new facilities.

Since 1987, when the MASC outlined the need to improve our state's physical plant for sport: a network of facilities has been under development to be used by Minnesotans to pursue their athletic dreams and as revenue-producing centers for major national events and ongoing programs.

Today, Minnesota has one of the premier sport facility networks in the nation. We are now capable of accommodating virtually all of the Olympic summer sports and 11 of the 14 Winter Olympic sports. Unlike Olympic training centers in Colorado or New York, facilities in our state are accessible to every person who wishes to use them.

None of the 11 MASC funded facilities require direct state operating dollars.

The most significant issue in Minnesota Amateur Sports facilities is accessibility for female users, inner city and greater Minnesota participants.

**DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

The MASC has a goal to maintain and enhance our state's ability to host sport events and programs in virtually all winter and summer sport categories.

The MASC agency plan is found in the *MASC 1987-1996* report (1997) 21 pages and *Blueprint III* (1989) 89 pages.

As virtually all of the state's summer sport facilities (30 of 32) are in place and 11 of the 14 winter sport facilities already exist, moderate major sport development is required in the 1998/99 biennium.

**AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

In 1987 the MASC adopted an application process similar to DNR's outdoor recreation grant program. MASC staff provide assistance to applicants and present a list of applications to the MASC Board for review. Annually the MASC Board makes formal agency recommendation(s) to the governor and legislature.

Facility applicants are measured by the facility's projected economic impact and number of Minnesotans served - especially those providing increased opportunities for females and inner city youth. Facility operators report economic impact and participant totals directly to the MASC annually.

Virtually all facility applicants employ the services of engineering/architectural firms as part of their grant request.

**AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1992-1997):**

MASC Facility Master Plan:

(Funded)

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1987 - University of Minnesota Aquatic Center, Mpls., \$3.0 million  
1987 - National Sports Center, Blaine, \$14.7 million  
1987 - National Hockey Center, St. Cloud, \$9.5 million  
1987 - Giants Ridge Recreation Area, Biwabik, \$2.2 million  
1989 - National Kayak Center, Carlton, \$0.26 million  
1989 - Ole Mangseth Memorial Ski Jump, Coleraine, \$0.175 million  
1990 - Minnesota Holmenkollen Ski Jump, Bloomington, \$2.5 million  
(failed to meet required private match monies)  
1990 - Giants Ridge Shooting Center, Biwabik, \$2.5 million (cancelled)  
1992 - John Rose Minnesota Oval, Roseville,, \$1.9 million (in progress)  
1992 - National Sports Center, Blaine, \$0.4 million  
1994 - John Rose Oval \$0.5 million  
1995 - Mighty Ducks Community Ice Arenas \$2.9 million  
1996 - Mighty Ducks Community Ice Arenas \$7 million  
1997 - Mighty Ducks Community Ice Arenas \$5 million

**OTHER:**

Our primary goal in building and improving facilities has been to serve the needs of Minnesota athletes. Our measurements indicated that these improvements have brought amateur sport opportunities to more than 1.3 million people. But they are also intended to bring economic benefits via amateur sports. After 6 years of operations, economic impact already totals an estimated \$140.5 million. This continues to swell, measured against the original investment of \$35.035 million.

The proposed capital enhancement will bring incremental economic and social benefits to Minnesota.

**PROJECT LOCATION:** St. Cloud

**AGENCY PROJECT PRIORITY:** 1 of 8

**1998 STATE APPROPRIATION REQUEST:** \$25,000

**PROJECT DESCRIPTION:**

This 140,000 square foot facility will serve a dual purpose: as a convention center for central Minnesota and as a stadium for St. Cloud State University. The current convention center, which seats less than 8,000 people, does not have enough space to host large trade shows, sporting events, concerts and exhibitions. This facility would allow much larger events, serving more residents of central Minnesota. The present convention center will continue to be used for smaller events and shows.

The facility will also serve as a 18,000 seat stadium for St. Cloud State University and central Minnesota. Its main users will be football, soccer, basketball, volleyball, tennis and softball, trade shows, concerts and family shows. The center would also serve as the graduation facility for the University. Currently there is no facility in central Minnesota area that is able to serve the needs of the University and central Minnesota.

The center will also meet regional needs in other ways:

- Athletic and recreational events for high school and interscholastic students
- Exhibiting, trade shows and conventions
- Entertainment, such as concerts, family shows such as circuses and rodeos

The center will have 11,800 seats for football, and 10,000 for soccer, and 18,000 festival seats for concerts and other performances.

This center will be easily accessible from all regions of the state due to its central location. It is proposed that the Center be funded by 50% state funds and 50% local government funds. The ownership is proposed to be 50% state (St. Cloud State University) and 50% local governments.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

Its central location and accessibility to people throughout the state will help make its amateur sporting events especially significant. It is expected that this facility will enhance amateur sporting events as well as for both high school and interscholastic students.

**IMPACT ON STATE AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

There is no impact on the MASC operating budget. The operation costs would be the responsibility of the owner of the facility.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Erickson, Executive Director  
Minnesota Amateur Sports Commission  
(612)785-5632

Charles Winkelman, Mayor  
City of St. Cloud  
(320)255-7201

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	250	0	0	250		
<b>3. Design Fees</b>							
Schematic	0	35	0	0	35	07/1998	12/1998
Design Development	0	75	0	0	75	07/1998	12/1998
Contract Documents	0	1,500	0	0	1,500	07/1998	12/1999
Construction Administration	0	0	0	0	0		
<b>SUBTOTAL</b>	0	1,610	0	0	1,610		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0	07/1998	12/1999
Construction Management	0	500	0	0	500		
<b>SUBTOTAL</b>	0	500	0	0	500		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	1,500	0	0	1,500	12/1998	06/2000
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	40,340	0	0	40,340		
Infrastructure/Roads/Utilities	0	1,000	0	0	1,000		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	1,300	0	0	1,300		
<b>SUBTOTAL</b>	0	44,140	0	0	44,140		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	3,300	0	0	3,300	06/1999	06/2000
Telecommunications (voice & data)	0	100	0	0	100		
Security Equipment	0	100	0	0	100		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	3,500	0	0	3,500		
<b>8. Inflation</b>							
Midpoint of Construction			01/2000				
Inflation Multiplier		0.00%	12.70%	0.00%			
Inflation Cost	<b>SUBTOTAL</b>	0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$0	\$50,000	\$0	\$0	\$50,000		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	25,000	0	0	25,000
<b>State Funds Subtotal</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	25,000	0	0	25,000
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	25,000	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
Yes	MS 16A.695: Use Agreement Required (Finance Dept)
Yes	MS 16A.695: Program Funding Review Required (Agency)
Yes	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

A predesign document is not available upon which to base comments.

**Department of Finance Analysis:**

This initiative provides for the building of a domed or fixed steel truss facility to be used for sport events, graduations, concerts and other performances, and as a convention center. At this time the project is still being developed and some key decisions have yet to be made. This project reflects the Department of Finance's recommendation that local projects provide matching funds of at least 50%. Ownership will be 50% St. Cloud State University and 50% local governments.

**Governor's Recommendation:**

The Governor recommends general obligation bonding of \$25 million for this project, contingent on \$25 million in non-state matching funds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	0
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	50
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	0
<b>TOTAL</b>	<b>700 Maximum</b>	<b>220</b>

**PROJECT LOCATION:** Blaine, MN

**AGENCY PROJECT PRIORITY:** 2 of 8

**1998 STATE APPROPRIATION REQUEST:** \$9,685

**PROJECT DESCRIPTION:**

The National Sports Center (NSC) Expansion project includes 3 components:

- NSC Land Acquisition and Site Development - \$2.185 million

This parcel is the only remaining contiguous piece of land available to the NSC. It is the best option for any future expansion. The site development would bring the parcel up to codes required by the city of Blaine (lighting, access roads, curbs and gutter and soil correction). The parcel would be initially developed into 15 athletic fields for soccer and other sports.

- Stadium Expansion - \$4.5 million

This project would expand the stadium from 5,500 permanent seats to 10,000. The stadium, built in 1990, was designed with this expansion in mind. This proposed expanded seating would be identical to what already exists.

- National Children's Golf Course - \$3 million

This project will purchase and develop land for the National Children's Golf Course. The course will be located across the highway from the NSC and adjacent to the new TPC (Tournament Players Course) Golf course currently under development. At least part of the land will be provided by the City of Blaine and the Metropolitan Airports Commission. The course will be designed at no cost by the PGA (Professional Golfers Association). The course will be modified for youth players. Tee distances will be set for children as well as for adults, enabling entire families to golf together. Children will have priority for tee times and will be the largest user group. Currently, it is difficult for children to get a tee time at courses within the Twin Cities area. The PGA is expected to support this course as a national model project.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The NSC Expansion project relates directly to the Minnesota Amateur Sports Commission (MASC) strategic plan of creating increased economic benefit and amateur sport opportunity. The NSC is the state's flagship amateur sports facility. It has a proven track record of hosting over 50 national caliber amateur sports events,

creating \$140.5 million in new economic impact to Minnesota and has hosted 7,587,271 visitors since 1990.

The 3 dimensions of the NSC expansion, the land acquisition, site improvements and additional stadium seating and National Children's Golf Course will increase: 1) number of national events; 2) economic impact; and 3) number of visitors.

- Land Acquisition: The additional land will enable the NSC to host larger and more simultaneous events. The additional athletic fields will enable the NSC USA Cup, the states largest annual tourism event, to expand from 12,000 (800 teams) to 16,000 participants (1,100 teams). Five additional soccer events will also grow to higher participation levels.
- Site Improvement/Code Requirements: The land acquisition will require improvements that tie the site together and meet code requirements in order to utilize the site.
- Stadium Expansion: The NSC Stadium was built in 1990 with 5,500 permanent seats and 5,000 portable aluminum bleachers. The site was designed to eventually expand to 30,000 seats. The NSC would benefit greatly from an expanded stadium through increased revenues. This additional seating would increase the number of national events the NSC could host and would allow the MN Thunder Soccer Team to compete at the highest level of professional soccer.
- Golf Course Land Acquisition and Site Development: The construction of a golf center specifically for children will increase children's opportunity to participate in the sport of golf. Children's participation is currently difficult because of the lack of course time available to children in the Twin Cities area. Also, the course is planned to host major national children's events.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

The NSC expansion project will have no impact on the MASC operating budget. The NSC has a proven track record to operate on a self sufficient basis.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Erickson, Executive Director,  
Minnesota Amateur Sports Commission, (612)785-5632

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources		Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							07/1998	12/1998
Land, Land and Easements, Options		\$0	\$2,200	\$0	\$0	\$2,200		
Buildings and Land		0	0	0	0	0		
	<b>SUBTOTAL</b>	0	2,200	0	0	2,200		
<b>2. Predesign</b>								
	<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>								
Schematic		0	75	0	0	75	03/1998	09/1998
Design Development		0	75	0	0	75	03/1998	12/1998
Contract Documents		0	100	0	0	100	03/1998	12/1999
Construction Administration		0	0	0	0	0		
	<b>SUBTOTAL</b>	0	250	0	0	250		
<b>4. Project Management</b>							07/1998	12/1999
State Staff Project Management		0	100	0	0	100		
Construction Management		0	0	0	0	0		
	<b>SUBTOTAL</b>	0	100	0	0	100		
<b>5. Construction Costs</b>							07/1998	12/1999
Site & Building Preparation		0	2,400	0	0	2,400		
Demolition/Decommissioning		0	0	0	0	0		
Construction		0	4,135	0	0	4,135		
Infrastructure/Roads/Utilities		0	200	0	0	200		
Hazardous Material Abatement		0	0	0	0	0		
Construction Contingency		0	400	0	0	400		
	<b>SUBTOTAL</b>	0	7,135	0	0	7,135		
<b>6. Art</b>								
	<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>								
Furniture, Fixtures and Equipment		0	0	0	0	0		
Telecommunications (voice & data)		0	0	0	0	0		
Security Equipment		0	0	0	0	0		
Commissioning		0	0	0	0	0		
	<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>								
Midpoint of Construction								
Inflation Multiplier			0.00%	0.00%	0.00%			
Inflation Cost	<b>SUBTOTAL</b>		0	0	0	0		
<b>9. Other</b>								
	<b>SUBTOTAL</b>	14,700	0	0	0	14,700		
	<b>GRAND TOTAL</b>	\$14,700	\$9,685	\$0	\$0	\$24,385		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	14,700	9,685	0	0	24,385
<b>State Funds Subtotal</b>	<b>14,700</b>	<b>9,685</b>	<b>0</b>	<b>0</b>	<b>24,385</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>14,700</b>	<b>9,685</b>	<b>0</b>	<b>0</b>	<b>24,385</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of MN 1987, Chapter 404, Section 8	14,700

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	9,685	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Pre-design does not apply to projects of this nature.

**Department of Finance Analysis:**

This request has 3 distinct components:

The first component is the acquisition and development of the last parcel of land contiguous to NSC. The land would allow further development and growth of the facility. In the 1996 session MASC requested \$400k to purchase this land. This year they are asking for \$1.2 million to purchase the land and \$985 thousand to install curbs, gutters, and lighting, and to correct soils all as required by city code. There appears to be some flexibility in this request in that a price for this land is still under negotiation and because it is unclear that all site development needs to be completed at this time.

The second component is the acquisition and development of a second parcel of land near NSC as the proposed site of the National Children's Golf Course at a cost of \$3 million. If such a course is deemed a prudent investment, the land should be purchased at this time. Scheduled development of this area may make a future purchase of the land either too expensive or unavailable.

The final component is the expansion of the NSC stadium at a cost of \$4.5 million. It would allow larger events to be held at NSC. MASC does not expect that the expansion would generate a significant increase in revenues. It would, however, allow for the growth of several events that have been constrained by the size of the stadium. MASC does not believe that the current users are financially able to help pay for the expansion.

**Governor's Recommendation:**

The Governor recommends an appropriation of \$5 million from the general fund for the following purposes: \$3 million for the purchase and development of land for the National Children's Golf Course, and \$2 million for the purchase and development of land to expand the NSC. Also included in the \$2 million is funding for a soccer field in White Bear Lake. A general fund appropriation will provide maximum flexibility in financing all project costs and avoid any potential bondability issues.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	40
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>235</b>

**PROJECT LOCATION:** Minneapolis

**AGENCY PROJECT PRIORITY:** 3 of 8

**1998 STATE APPROPRIATION REQUEST:** \$600

**PROJECT DESCRIPTION:**

The Urban Sports Center is adjacent to the YWCA Community Center and located at Minneapolis South High School. This \$20 million project is a combined effort of the following groups: MASC, City of Minneapolis, Hennepin County, Minneapolis Public Schools, MCDA, Minneapolis Parks and Recreation Board and the Youth Coordinator Board. These parties are providing approximately half of the funding (\$9.63 million). The remaining funds are being raised through private gifts and donations.

The Urban Sports Center is a multipurpose field house that includes a 200 meter running track and set-ups for volleyball, basketball, soccer and other indoor activities. The field house is adjacent to the YWCA, which includes an aquatic center, health and fitness center and day care facility. The school district will be the operator of the field house portion of the project. The user group targeted for the facility will be at-risk inner city youth. The Urban Sports Center was appropriated \$3.4 million in 1996. In order to complete the project to the standards established, MASC requests an additional \$600 thousand. It is not expected that the project will require any further state funds.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The purpose of the facility relates directly to MASC strategic plan and would be three-fold: 1) provide a moderate amount of economic benefit and ongoing jobs for inner city youth; 2) provide vocational/educational opportunities, in sports facility programming and operation for at-risk youth; 3) provide expanding sports, recreational and fitness opportunities for inner city youth.

**IMPACT ON STATE AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

There is no impact on the MASC operating budget. The Urban Sports Center will be the responsibility of the school district.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Erickson, Executive Director  
Minnesota Amateur Sports Commission  
(612) 785-5632

AGENCY CAPITAL BUDGET REQUEST  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$2,560	\$0	\$0	\$0	\$2,560		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	2,560	0	0	0	2,560		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	0	0	0	0		
Design Development	0	0	0	0	0		
Contract Documents	0	0	0	0	0		
Construction Administration	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	0	0	0	0		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	600	0	0	600	07/1998	07/1999
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	600	0	0	600		
<b>8. Inflation</b>							
Midpoint of Construction							
Inflation Multiplier		0.00%	0.00%	0.00%			
Inflation Cost	<b>SUBTOTAL</b>	0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>	17,539	0	0	0	17,539		
<b>GRAND TOTAL</b>	\$20,099	\$600	\$0	\$0	\$20,699		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	3,400	600	0	0	4,000
<b>State Funds Subtotal</b>	<b>3,400</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>4,000</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	6,299	0	0	0	6,299
Private Funds	10,400	0	0	0	10,400
Other	0	0	0	0	0
<b>TOTAL</b>	<b>20,099</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>20,699</b>

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	600	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
Yes	MS 16A.695: Use Agreement Required (Finance Dept)
Yes	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 96 Chp 463, Sec 14, Subd 5	3,400

**Department of Administration Analysis:**

Predesign does not apply to projects of this nature.

**Department of Finance Analysis:**

This request is for \$600 thousand to complete the construction of the Urban Sports Center in Minneapolis. The Center will provide at-risk inner city youth with vocational, educational, and sporting opportunities as well as some ongoing employment. The 1996 legislature appropriated \$3.4 million for this project to augment local funding.

**Governor's Recommendation:**

The Governor recommends general obligation bonding of \$600 thousand for this project. As an alternative, this project is eligible for general obligation bonds proceeds. It is recommended that this be the final state appropriation for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	0
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	50
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>185</b>

**PROJECT LOCATION:** Thief River Falls, MN

**AGENCY PROJECT PRIORITY:** 4 of 8

**1998 STATE APPROPRIATION REQUEST:** \$950

**PROJECT DESCRIPTION:**

The project calls for the construction of a multi-sport complex to include a football/soccer stadium, softball/baseball complex, wellness training area, tennis courts, aquatic center, and outdoor multi-use playing field. The additional state funding requested would allow the Northwest Minnesota to be a key player in economic development through amateur sports and recreation. The funding is to be used to allow the track and field area to host both high school and regional track events, improve the press box area, bring the baseball/softball complex up to safety code requirements and enhance the outdoor multi-use playing fields.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The project is a partnership between 4 local governmental agencies and the state, the local units are: Pennington County, City of Thief River Falls, School District #564, Northland Community and Technical College. It will enable communities in northwest Minnesota to host amateur sporting events that both increase revenue and tourism activity in the area. This project has received the 1997 Partnership Minnesota Cooperative Public Service Award and the Governor's Commendation. The development of a sports event center in northwest Minnesota is designed both to attract North Dakotans and Canadian sport visitors as well as serve northwest Minnesota citizens. MECC is a vital part of the region/infrastructure, and it plays an important role in business retention and economic growth. MASC involvement in this project affirms the new NW Amateur Sports Commission and the MECC partnership between the merged community and technical colleges, city, council and school district.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

There would be no impact on the MASC operating budget. The operational costs relating to this facility are the responsibility of the Joint Powers Board (comprised of county, city, school and higher education representatives).

**OTHER CONSIDERATIONS:**

A regional multi-use sports and recreational center is an important strategy as the community rebuilds its infrastructure after the spring of 1997 flooding.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Erickson, Executive Director  
Minnesota Amateur Sports Commission  
(612) 785-5632

Rick Nelson, Project Manager  
Northwest Regional Amateur Sports Commission  
(218) 681-0725

**AGENCY CAPITAL BUDGET REQUEST**  
**Fiscal Years 1998-2003**  
**Dollars in Thousands (\$137,500 = \$138 thousand)**

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$10	\$0	\$0	\$0	\$10		
Buildings and Land	124	0	0	0	124		
<b>SUBTOTAL</b>	134	0	0	0	134		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	60	0	0	0	60		
<b>3. Design Fees</b>							
Schematic	55	137	0	0	192	04/1997	12/1997
Design Development	65	220	0	0	285	02/1997	03/1997
Contract Documents	0	336	0	0	336	03/1997	06/1997
Construction Administration	0	144	0	0	144	10/1997	01/1999
<b>SUBTOTAL</b>	120	837	0	0	957		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0	10/1997	01/1999
Construction Management	189	61	0	0	250		
<b>SUBTOTAL</b>	189	61	0	0	250		
<b>5. Construction Costs</b>							
Site & Building Preparation	600	0	0	0	600	10/1997	01/1999
Demolition/Decommissioning	10	0	0	0	10		
Construction	1,445	6,555	0	0	8,000		
Infrastructure/Roads/Utilities	420	100	0	0	520		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	500	0	0	500		
<b>SUBTOTAL</b>	2,475	7,155	0	0	9,630		
<b>6. Art</b>							
<b>SUBTOTAL</b>	22	0	0	0	22		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	250	0	0	250	06/1998	01/1999
Telecommunications (voice & data)	0	50	0	0	50	06/1998	01/1999
Security Equipment	0	20	0	0	20	06/1998	01/1999
Commissioning	0	10	0	0	10	06/1998	01/1999
<b>SUBTOTAL</b>	0	330	0	0	330		
<b>8. Inflation</b>							
Midpoint of Construction		10/1998					
Inflation Multiplier		6.50%	0.00%	0.00%			
Inflation Cost		545	0	0	545		
<b>SUBTOTAL</b>		545	0	0	545		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$3,000	\$8,928	\$0	\$0	\$11,928		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	3,000	950	0	0	3,950
<b>State Funds Subtotal</b>	<b>3,000</b>	<b>950</b>	<b>0</b>	<b>0</b>	<b>3,950</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	7,978	0	0	7,978
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>3,000</b>	<b>8,928</b>	<b>0</b>	<b>0</b>	<b>11,928</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
MS 1994 Ch. 643, Sec. 11, Subd. 11 (b)	3,000

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	950	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
Yes	MS 16A.695: Use Agreement Required (Finance Dept)
Yes	MS 16A.695: Program Funding Review Required (Agency)
Yes	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Predesign does not apply to projects of this nature.

**Department of Finance Analysis:**

This project is designed to enhance several facilities that were funded by the 1994 legislature (Ch. 643, Sec. 11, Subd. 11(b)) and are already under construction. It represents desired enhancements without which the facilities would still be functional. One of these enhancements is to bring the baseball/softball complex up to existing safety code requirements. It is unknown why this was not included in the original request to construct this facility.

It is unclear why the state should fund this request and why the cost should not be borne by the local parties involved, as was contemplated by the language with the initial appropriation. The enhancements this project contemplates are not expected to provide additional economic impact.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	0
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>135</b>

**PROJECT LOCATION:** Biwabik, MN

**AGENCY PROJECT PRIORITY:** 5 of 8

**1998 STATE APPROPRIATION REQUEST:** \$691

**PROJECT DESCRIPTION:**

This project includes 3 components which will enhance the Giants Ridge Cross Country Ski Event Facility.

- A. **Nordic Event Center** - This building would provide a staging area for all events. Included is an inside heated space for the athletes and coaches, restrooms and water which are not currently available in the staging area, indoor viewing for media and officials, first aid area for ski patrol and event physician headquarters and scoreboard operation area.
- B. **Scoring/Timing Tower** - The scoring/timing tower would be the contest results information and official scoring building. The space would include an event jury meeting room, presentation podium and scoreboard.
- C. **Competition Trail Enhancements** - Upgrades on the facility's 37 miles of cross country ski trails to meet the changing needs of competition. This is important when hosting national and international events to provide age and ability specific courses for their competitions.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The funding requested would increase the ability to host larger and more prestigious events at the international and national level and in return bring more economic benefit to the region and state. It would also increase cross country ski opportunities for the amateur athlete.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

There is no impact on the MASC operating budget. The operation costs of this facility are the responsibility of the Giants Ridge National Center.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Erickson, Executive Director  
Minnesota Amateur Sports Commission  
(612) 785-5632

Gary Larson, Nordic Director  
Giants Ridge National Center  
(218) 749-7721

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	6	0	0	6	07/1998	08/1998
Design Development	0	6	0	0	6	07/1998	08/1998
Contract Documents	0	6	0	0	6	07/1998	08/1998
Construction Administration	0	6	0	0	6	07/1998	06/1999
<b>SUBTOTAL</b>	0	24	0	0	24		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>						07/1998	06/1999
Site & Building Preparation	0	120	0	0	120		
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	406	0	0	406		
Infrastructure/Roads/Utilities	0	45	0	0	45		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	41	0	0	41		
<b>SUBTOTAL</b>	0	612	0	0	612		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	45	0	0	45	09/1998	06/1999
Telecommunications (voice & data)	0	10	0	0	10	09/1998	06/1999
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	55	0	0	55		
<b>8. Inflation</b>							
Midpoint of Construction							
Inflation Multiplier		0.00%	0.00%	0.00%			
Inflation Cost		0	0	0	0		
<b>SUBTOTAL</b>		0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>	2,200	0	0	0	2,200		
<b>GRAND TOTAL</b>	\$2,200	\$691	\$0	\$0	\$2,891		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	2,200	691	0	0	2,891
<b>State Funds Subtotal</b>	<b>2,200</b>	<b>691</b>	<b>0</b>	<b>0</b>	<b>2,891</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>2,200</b>	<b>691</b>	<b>0</b>	<b>0</b>	<b>2,891</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of MN 1987, Chapter 400, Section 9	2,200

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	691	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
Yes	MS 16A.695: Use Agreement Required (Finance Dept)
Yes	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Predesign for the Nordic Event Center portion of this request is not available for additional comment.

**Department of Finance Analysis:**

This request would potentially make use of these facilities more enjoyable and safer while having a minimal economic impact. This site is one of two such facilities in the country. This proposal would only slightly increase the facility's competitive edge over its competitor, Lake Placid, a former Olympic site.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	0
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	0
<b>TOTAL</b>	<b>700 Maximum</b>	<b>85</b>

**PROJECT LOCATION:** Coleraine, MN

**AGENCY PROJECT PRIORITY:** 6 of 8

**1998 STATE APPROPRIATION REQUEST:** \$135

**PROJECT DESCRIPTION:**

The Mt. Itasca ski area includes ski jumping facilities, alpine and cross country skiing facilities. The purpose of this project is to expand the facilities of the Mt. Itasca Ski Area by

1. Design and building of Ski Center Chalet
2. Purchase snow grooming equipment for ski jumps and alpine area
3. Ski jumping resurfacing for multi-season use (winter and summer)

This amateur sports facility is the focal point for ski jumping in the region. Mt. Itasca is host to some of the United States national ski jumping competitions including the 1998 National Junior Olympic Ski Jumping Competition. The improvements would make the ski jumping facility a state-of-the-art, year-round training facility for ski jumping and provide a warm facility for off hill activities. The project expansion is a proposed 3-way partnership between private dollars, IRRRB and the MASC. The MASC state share would be matched on a 1 to 2 basis. The total project cost is \$405 thousand with the state's share being \$135 thousand.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The project was originally funded by the MASC in 1990 with a local match. The program has steadily grown since 1990. The project has hosted over 15 major events and has brought approximately \$579 thousand in economic impact. The facility serves a regional center to host regional amateur sporting events.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

There is no impact on the MASC operating budget. The operation costs of this facility would be the responsibility of the city of Coleraine.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Erickson, Executive Director  
Minnesota Amateur Sports Commission  
(612) 785-5632

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	1	0	0	1	01/1998	11/1998
Design Development	0	1	0	0	1	01/1998	11/1998
Contract Documents	0	0	0	0	0		
Construction Administration	0	1	0	0	1	01/1998	11/1998
<b>SUBTOTAL</b>	0	3	0	0	3		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	0	0	0	04/1998	11/1998
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	240	0	0	240		
Infrastructure/Roads/Utilities	0	50	0	0	50		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	15	0	0	15		
<b>SUBTOTAL</b>	0	305	0	0	305		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	97	0	0	97	05/1998	11/1998
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	97	0	0	97		
<b>8. Inflation</b>							
Midpoint of Construction							
Inflation Multiplier		0.00%	0.00%	0.00%			
Inflation Cost		0	0	0	0		
<b>SUBTOTAL</b>		0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>	175	0	0	0	175		
<b>GRAND TOTAL</b>	\$175	\$405	\$0	\$0	\$580		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	135	0	0	135
General	175	0	0	0	175
<b>State Funds Subtotal</b>	<b>175</b>	<b>135</b>	<b>0</b>	<b>0</b>	<b>310</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	135	0	0	135
Private Funds	0	135	0	0	135
Other	0	0	0	0	0
<b>TOTAL</b>	<b>175</b>	<b>405</b>	<b>0</b>	<b>0</b>	<b>580</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of MN 1989, Ch. 335, Art. 1, Sec. 26	175

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	135	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
Yes	MS 16A.695: Use Agreement Required (Finance Dept)
Yes	MS 16A.695: Program Funding Review Required (Agency)
Yes	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Predesign is not required for projects of this nature.

**Department of Finance Analysis:**

This initiative would make the facility better for those who use it. It is doubtful that these upgrades would draw many new users to the facility. Nor would these improvements necessarily increase revenues or provide anything more than a negligible economic impact. The IRRRB and the City of Coleraine would each participate in the project's financing.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	0
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	67
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>177</b>

**PROJECT LOCATION:** St. Paul, MN

**AGENCY PROJECT PRIORITY:** 7 of 8

**1998 STATE APPROPRIATION REQUEST:** \$3,400

**PROJECT DESCRIPTION:**

This project calls for the development of multi sport field house that can host 6 different sports: tennis, badminton, basketball, recreational and tournament volleyball, 200 meter track, and indoor soccer. The outdoor portion will include an outdoor stadium to be used for tennis, badminton, sand volleyball, field hockey, and up to 24 outdoor tennis courts.

The building would be a 60,000 square feet and the outdoor complex would cover 15-20 acres. The facility would serve the sports of tennis (outdoor and indoor), badminton (indoor), basketball (indoor and outdoor), soccer (indoor), as well as judo and tae kwan do.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The project relates to the agency goals of 1) creating economic impact through major events and tournaments, 2) providing sport opportunities to inner city youth.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

There is no impact on the MASC operating budget. The operation costs of this facility would be the responsibility of a non-profit cooperation established by the city of St. Paul.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Erickson, Executive Director  
Minnesota Amateur Sports Commission  
(612) 785-5632

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	3,400	0	0	3,400
<b>State Funds Subtotal</b>	<b>0</b>	<b>3,400</b>	<b>0</b>	<b>0</b>	<b>3,400</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>3,400</b>	<b>0</b>	<b>0</b>	<b>3,400</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	3,400	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
Yes	MS 16A.695: Use Agreement Required (Finance Dept)
Yes	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

No predesign document is available upon which to base further comment.

**Department of Finance Analysis:**

During the last bonding session MASC received \$3.4 million for a sports center in Minneapolis. This request is to provide a similar level facility in St. Paul. While this is an equitable idea, it should be postponed at least until the next bonding session for several reasons: a) a site has not yet been identified for this facility; b) St. Paul has not yet developed the community support that, at least in part, made the Minneapolis project feasible; c) MASC was appropriated \$75 thousand by the 1997 legislature to study the feasibility of constructing this facility. It would seem appropriate to wait for the results of that study. Finally, this proposal should require of St. Paul the same matching funds that Minneapolis provided.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	40
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	0
<b>TOTAL</b>	<b>700 Maximum</b>	<b>100</b>

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project at this time.

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**PROJECT LOCATION:** Statewide

**AGENCY PROJECT PRIORITY:** 8 of 8

**1998 STATE APPROPRIATION REQUEST:** \$2,500

**PROJECT DESCRIPTION:**

The Mighty Ducks Ice Arena Grant Program was developed to financially assist cities, counties and school districts in the building of new ice arenas and the renovation of existing arenas. The MASC conducted a feasibility study in 1995 that determined that there was a demand for 50 to 60 new ice arenas and additional sheets at the existing ice arenas. The Legislature provided \$2.853 million in 1995, \$8 million in 1996 and \$5 million in 1997. This funding has resulted in 53 new sheets of ice across the state. Another study will be conducted in October of 1997 to measure the demand for new ice arenas in the state.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The Mighty Ducks program promotes ice sports around the state by providing ice time for user groups that did not have access to ice before the new arenas were built and the existing arenas were renovated. It increases ice sport opportunities for amateur athletes.

**IMPACT ON STATE AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

There is no impact on the MASC operating budget. The operating costs are the responsibility of the individual arena owners.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Erickson, Executive Director  
Minnesota Amateur Sports Commission  
(612)785-5632

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	7,000	2,500	0	0	9,500
General	7,900	0	0	0	7,900
<b>State Funds Subtotal</b>	<b>14,900</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>17,400</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>14,900</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>17,400</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 96, Ch 463, Sec 14, Subd 2	7,000
Laws of 97, Ch 202, Art 1, Sec 26	5,000
Laws of 95, Ch 254, Art 1, Sec 18, Subd. b1	2,900

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	2,500	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
Yes	MS 16A.695: Use Agreement Required (Finance Dept)
Yes	MS 16A.695: Program Funding Review Required (Agency)
Yes	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Pre-design would be required for arenas receiving amounts of \$200 thousand or greater.

**Department of Finance Analysis:**

The 1997 legislature required MASC to complete a study on the progress that has been made toward the construction and renovation of ice arenas, the success of these programs both financially and operationally, and for the need for more grant money. The study is due January 15, 1997. Until those results are presented and reviewed it is premature to recommend the funding of another round of Mighty Duck grants.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	0
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	50
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>135</b>

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**AGENCY CAPITAL BUDGET REQUEST**  
 Fiscal Years 1998-2003  
 Dollars in Thousands (\$137,500 = \$138 thousand)

Project Title	1998 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Recommendation 1998	Governor's Planning Estimate	
		1998	2000	2002	Total			2000	2002
Capitol Building: Structural Stabilization	1	\$6,673	\$0	\$0	\$6,673	430	\$6,673	\$0	\$0
Capitol Building: Security and Accessibility	2	8,273	0	0	8,273	205	4,865	0	0
Capitol Complex: Comprehensive Sign Program	3	1,393	0	0	1,393	260	764	0	0
Repair/Restoration of "Millie" and Capitol Plazas	4	442	0	0	442	215	0	0	0
Capitol Building: Interior Restoration Predesign	5	320	20,312	14,553	35,185	300	0	0	0
Security and Other Improvements of Capitol Mall	6	1,379	0	0	1,379	215	400	0	0
<b>Total Project Requests</b>		\$18,480	\$20,312	\$14,553	\$53,345		\$12,702	\$0	\$0

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**AGENCY MISSION STATEMENT:**

The Capitol Area Board's statutory charge is to:

- 1) preserve and enhance the dignity, beauty, and architectural integrity of the Capitol, the buildings immediately adjacent to it, the Capitol grounds, and the Capitol Area;
- 2) protect, enhance, and increase the open spaces within the Capitol Area when deemed necessary and desirable for the improvement of the public enjoyment thereof;
- 3) develop proper approaches to the Capitol Area for pedestrian movement, the highway system, and mass transit system so that the area achieves the maximum importance and accessibility; and
- 4) establish a flexible framework for growth of the Capitol buildings which will be in keeping with the spirit of the original design.

As the planning and regulatory agency responsible for architectural design and long-range planning for the Capitol Area, the CAAPB has exclusive zoning jurisdiction and design review over both the state government complex and the surrounding commercial and residential neighborhoods. In overseeing and coordinating development in the Capitol Area, the CAAPB is in a unique position to work closely with many state agencies, especially the Administration Department, the City of Saint Paul, planning districts and neighborhood development groups, and with architects and developers from the private sector.

The Board's primary mission is to preserve and enhance, for the people of Minnesota, the Capitol Area's unique aesthetic and historic character, and to plan and guide its future by developing a framework for its physical growth. This framework is the Capitol Area Comprehensive Plan.

**TRENDS, POLICIES AND OTHERS ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES, OR CAPITAL PROGRAMS:**

The Capitol Area Board begins its fourth decade of service with two major planning frameworks to guide its work into the next century: the Strategic Plan for Locating State Agencies (1993, rev. 1995) and its own newly revised Comprehensive Plan for the Capitol Area.

Much has been accomplished by the CAAPB since its 1967 establishment by the legislature. Its first Comprehensive Plan (1970) and the second (1982) focused primarily on improvements within the Capitol Area itself.

The 1998 Comprehensive Plan will focus on the Capitol Area in its larger context as

part of the Capitol City, as well as continued development--both public and private--in the Capitol Area. The plan will incorporate development frameworks completed in the mid-1980s for three Capitol Area subdistricts; the East Capitol, Rice-University, and Summit Park Areas. It also will include a policy framework for initiation, evaluation, and implementation of commemorative works in the Capitol Area, adopted by the Board in 1993.

The new Comprehensive Plan will also reexamine the viability and redevelopment potential for the residential section of the Capitol Area, as well as development of new areas added in recent years by expansion of the boundaries.

The 1993 Strategic Plan, a joint project of the Department of Administration and the CAAPB, incorporated much of the Comprehensive Plan's urban design framework. It has projected development of four or five new state buildings to be sited within the Capitol Area over the next two decades.

The CAAPB's responsibility for public projects begins with site selection and sponsorship of architectural design competitions and continues its supervision through all phases of design and construction.

Besides proposals for new buildings, the CAAPB's recent planning efforts have included commemorative works, public safety and accessibility improvements, redesigned state parking lots, and a much needed Capitol Complex comprehensive sign program.

**PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY, AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS, OR ASSETS:**

CAAPB's overall responsibility for the Capitol and its grounds, as well as the buildings in the Capitol Complex, is primarily to protect existing assets and to plan for future investments. Campus development, in response to both state government needs and those of the public, has required broad flexibility in the CAAPB's overall planning.

Increasing use of the Capitol Mall for public events and proposals for memorials require the Board to refine long-range plans for Mall development. With these uses has come a growing concern for improved personal safety and access for both the general public and the disabled.

The Capitol Mall needs major relandscaping. Many trees and planting areas need to be replaced because of age, storm damage, or other kinds of abuse. In addition, many of the older statuary and memorials need to be restored and maintained.

Preserving the Capitol Building has been a high priority for the CAAPB for the past thirty years, but only since the mid-1980s has the legislature become fully involved in the effort. Improvements within the Capitol prior to the CAAPB's involvement

often were harmful to the historic fabric of the building. Maintenance of the building was deferred, for the most part, until a structural emergency required action.

Now approaching the Capitol's Centennial, the CAAPB and Administration have adopted the Capitol 2005 Strategic Plan to complete restoration/renovation of the building and environs with requests for accelerated legislative appropriations over the 1998-2002 period.

**DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

The Capitol 2005 plan, noted above, is the CAAPB's major long-range capital budget priority, embodying the Board's statutory charge to "preserve and enhance the dignity, beauty, and architectural integrity of the Capitol."

The Strategic Plan for Locating State Agencies and the Board's new Comprehensive Plan for the Capitol Area, along with the area's Zoning Ordinance, provide the basis for the CAAPB's work of preserving and enhancing the Capitol Area's unique aesthetic and historic character.

With these tools, the CAAPB's 1998 capital budget plan will include Capitol Building renovation projects, Capitol Mall landscape and security improvements, a comprehensive Capitol Complex sign program, and restoration of statuary and memorial artworks. Longer-range, the Board expects to be involved with the Administration Department in siting new buildings, renovating existing buildings, and possible development of new commemorative works on the Mall.

**AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

An initial capital project list was developed by examining unfunded requests from previous years and assessing their viability and compatibility with the Capitol Area Comprehensive Plan and other long-range goals, including findings of the 1993 Strategic Plan. CAAPB staff then consulted and met with several other departments to discuss related projects and to sequence and/or rank funding requests. In the case of the Capitol Building, this process included the Historical Society, Capitol Security, and Administration Department, as well as the CAAPB's consulting architect for the Capitol Building restoration. Throughout the entire process, CAAPB staff worked closely with the Administration Department to assure that proposals for the next six years are coordinated.

Once the information had been incorporated into the preliminary list of capital budget requests, staff reviewed the requests with the Capitol Area Board and its Architectural Advisory Committee.

**AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1992-1997):**

The CAAPB has continued to focus on restoration of the Capitol Building. Since 1992, capital budget appropriations totaling \$14 million have been dedicated to Capitol Building projects, ranging from fire management systems updates, reroofing, repair of the lantern above the dome, and restoration/renovation of the Quadriga to reconstruction of the north terraces and restoration of the Capitol Building Cafeteria.

Capitol projects financed by general fund appropriations to the CAAPB have increased during the past six years. These have included renovation of the Attorney General's Office in the Capitol Building and several memorials on the grounds, including the Roy Wilkins Memorial, the Hubert Humphrey Memorial (planning), Korean War Veterans Memorial, and the Minnesota Woman Suffrage Memorial Garden.

**OTHER (OPTIONAL):**

The Board, mindful of the Capitol Building's Centennial in the year 2005, would like to complete all major renovation/restoration projects by that time. Preliminary estimates for this critical work are forecasted to be \$60 million in addition to the 1998 requests.

**PROJECT LOCATION:** Capitol Area, Saint Paul, MN

**AGENCY PROJECT PRIORITY:** 1 of 6

**1998 STATE APPROPRIATION REQUEST:** \$6,673

**PROJECT DESCRIPTION:**

This request includes three critical projects needed to stabilize the Capitol Building's structure, to make the building watertight and prevent further damage to the interior from moisture seepage into the structure.

Included, with cost estimates in parentheses, are:

- reconstruction of the building's southeast and southwest terraces (\$4.75 million); predesign completed 1995.
- cleaning, tuckpointing and caulking the Capitol's exterior (\$1.81 million).
- exterior structural investigation; testing (predesign) and schematic design (\$113 thousand).

Appropriations for this project should be made to the Department of Administration.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

Preservation and restoration of the Capitol, the state's most visible and most revered public building, has been the Capitol Area Board's top priority since the mid-1980s. Because of inadequate exterior maintenance over several previous decades, much of the public funding over the past decade has gone toward preventing further deterioration of the building. Restoration of interior public spaces has been of lesser priority than structural stabilization.

As the state looks toward the Capitol Building's centennial in the year 2005, completion of the restoration project has become more urgent.

Capitol 2005, the strategic plan for Capitol Building restoration, assigns equal priority to three categories of needed renovation/restoration: structural stabilization (exterior); upgrading mechanical/electrical, fire and life safety, security and communications systems; and interior restoration/rehabilitation of all public and ceremonial spaces.

**South Terraces:** the building's northeast and northwest terrace reconstruction were

funded by a 1996 appropriation, after a 1995 survey found support structures of all the Capitol's terraces to have moderate to significant water damage. On the Capitol's south side, existing structural systems will be replaced with reinforced concrete; waterproofing the systems will be part of the rebuilding. Balustrades on the south terraces will be removed and reinstalled to insure complete waterproofing.

**Clean, tuckpoint, caulk:** the building was last cleaned in 1988; because of acid rain and other airborne contaminants, its surface should be cleaned every 10 years. Over the years, a light reddish mortar has been used for caulking both the white marble and dark granite. This request would remove the decaying incorrect exterior mortar joints and replace old mortar with more historically and aesthetically appropriate mortar mixes. Also included in the request is caulking of all horizontal surface joints, typically along the granite stairs and terrace pavers.

Part of the Asset Preservation funds appropriated in 1997 (\$400 thousand of the \$4.5 million) will supplement this request; this amount will be used to tuckpoint the Capitol's granite base and dome, and to caulk exterior grand stairways. This work will be accomplished during work on the north terraces and repair of the lantern structure.

**Structural investigation:** this request would continue the structural study of the Capitol's exterior that was initiated by the 1995 examination of the building's system of terraces. It could include testing, (predesign) and schematic design of the Capitol's exterior wall structural system to determine elements that may need reinforcement or replacement.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

None.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Mandell, Senior Planner, CAAPB  
204 Administration Building  
Phone: 296-6719  
Fax: 296-6718

**AGENCY CAPITAL BUDGET REQUEST**  
**Fiscal Years 1998-2003**  
 Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0	07/1998	01/1999
<b>3. Design Fees</b>							
Schematic	60	150	0	0	210	07/1998	10/1998
Design Development	80	100	0	0	180	10/1998	02/1999
Contract Documents	160	200	0	0	360	02/1999	04/1999
Construction Administration	100	150	0	0	250	05/1999	02/2001
<b>SUBTOTAL</b>	400	600	0	0	1,000		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	0	0	0	05/1999	12/2000
Demolition/Decommissioning	350	500	0	0	850		
Construction	3,650	4,300	0	0	7,950		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	400	500	0	0	900		
<b>SUBTOTAL</b>	4,400	5,300	0	0	9,700		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction		02/2000					
Inflation Multiplier		13.10%	0.00%	0.00%			
Inflation Cost	<b>SUBTOTAL</b>	773	0	0	773		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$4,800	\$6,673	\$0	\$0	\$11,473		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	4,800	6,673	0	0	11,473
<b>State Funds Subtotal</b>	<b>4,800</b>	<b>6,673</b>	<b>0</b>	<b>0</b>	<b>11,473</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>4,800</b>	<b>6,673</b>	<b>0</b>	<b>0</b>	<b>11,473</b>

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	6,673	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
1996, Ch463, Sec 13, Subd 4	4,800

**Department of Administration Analysis:**

There is strong physical evidence that the structural steel supporting the terraces has been substantially weakened from corrosion.

**Department of Finance Analysis:**

This funding would support the reconstruction of the S.E. and S.W. terraces of the Capitol, continuing an effort begun in 1996.

**Governor's Recommendation:**

The Governor recommends general obligation bonding of \$6.673 million for this project to the Department of Administration.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	20
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>430</b>

**PROJECT LOCATION:** Capitol Area, Saint Paul, MN

**AGENCY PROJECT PRIORITY:** 2 of 6

**1998 STATE APPROPRIATION REQUEST:** \$8,273

**PROJECT DESCRIPTION:**

This Capitol Building project has three parts:

- design and construct (renovate/replace) exterior doors on the Capitol's ground, first and second floors, (\$1.344 million).
- design and construct replication of historic open grille-work passenger cabs for elevators to the east and west of the rotunda, and predesign for a proposed freight elevator in the east wing to replace the current one east of the rotunda, (\$3.521 million).
- design and construction for a comprehensive system of exterior lighting for the Capitol and adjacent grounds, (\$3.408 million).

**Exterior Doors:** Most of the Capitol's exterior doors are original and have endured 90 years of harsh Minnesota winters; consequently, many are warped and in poor condition. In addition, ground and first floor entrance doors do not meet state building and fire codes and ADA standards. These entrances also will be connected to the Capitol Security system. Much of the original brass hardware is no longer operational; in some cases, it has been broken and removed. The doors have become difficult to secure, causing continual problems of air infiltration and water seepage resulting in interior damage.

**Elevators:** The Capitol's historic elevators were replaced in the early 1970s with modern freight and passenger cabs. A 1996 appropriation has been used to update the equipment controlling the existing elevators, and to modify the existing machine rooms. Additional upgrading will be necessary for electrical services for the new passenger elevator motors and for the replacement freight elevator. All systems will comply with standards of the state building and accessibility codes.

**Exterior lighting system:** Lighting renovation will address such issues as historic lighting, landscape lighting, secure entrances, building flood lighting, architectural accent lighting, and energy efficiency.

Appropriations for this project should be made to the Department of Administration.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

These projects are part of the Capitol 2005 strategic plan, and meet its objectives of Capitol restoration with emphasis on preservation of the building envelope, upgrading building electrical and mechanical systems, and improving accessibility and security. Previous requests for exterior door renovation were made by CAAPB in 1994 and 1996.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

Energy savings resulting in lower operating costs are expected if 1970s technology is replaced by more energy-efficient lighting. As has happened with the 1994 retrofit of Capitol Complex building interiors, exterior lighting, replacement could save 10 percent per year. More weather-tight renovated exterior doors also may bring down heating costs. New security measures will improve personal safety as well as building efficiency.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Mandell, Senior Planner, CAAPB  
204 Administration Building  
Phone: 296-6719  
Fax: 296-6718

AGENCY CAPITAL BUDGET REQUEST  
 Fiscal Years 1998-2003  
 Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	33	0	0	33	06/1998	11/1998
<b>3. Design Fees</b>							
Schematic	0	98	0	0	98	06/1998	11/1998
Design Development	0	130	0	0	130	11/1998	03/1999
Contract Documents	0	260	0	0	260	03/1999	06/1999
Construction Administration	0	162	0	0	162	06/1999	02/2001
<b>SUBTOTAL</b>	0	650	0	0	650		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	0	0	0	06/1999	01/2001
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	6,000	0	0	6,000		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	600	0	0	600		
<b>SUBTOTAL</b>	0	6,600	0	0	6,600		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction		03/2000					
Inflation Multiplier		13.60%	0.00%	0.00%			
Inflation Cost	<b>SUBTOTAL</b>	990	0	0	990		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$0	\$8,273	\$0	\$0	\$8,273		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	8,273	0	0	8,273
<b>State Funds Subtotal</b>	<b>0</b>	<b>8,273</b>	<b>0</b>	<b>0</b>	<b>8,273</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>8,273</b>	<b>0</b>	<b>0</b>	<b>8,273</b>

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	8,273	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Admin acknowledges the conditions described in this request.

**Department of Finance Analysis:**

These projects would advance the goal of preserving the integrity of the Capitol infrastructure.

**Governor's Recommendation:**

The Governor recommends a partial appropriation of \$4.865 million for elevator updating and exterior doors at the Capitol building. Funding for exterior lighting for the Capitol and adjacent grounds is not recommended.

This appropriation is from the general fund to the Department of Administration.

As an alternative, this project would be eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	40
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	20
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	0
<b>TOTAL</b>	<b>700 Maximum</b>	<b>205</b>

**PROJECT LOCATION:** Capitol Complex, Saint Paul, MN

**AGENCY PROJECT PRIORITY:** 3 of 6

**1998 STATE APPROPRIATION REQUEST:** \$1,393

**PROJECT DESCRIPTION:**

This request is to complete design, fabricate and install a comprehensive signage program for the Capitol Complex including:

- exterior directional, informational, parking, and building signage for the Capitol Complex. (\$764 thousand).
- interior signage for the Capitol Building, State Office, and Centennial Buildings (\$550 thousand).
- signage for the Capitol Complex tunnel system (\$79 thousand).

Appropriations for this project should be made to the Department of Administration.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

Both the Strategic Plan for Locating State Agencies and the CAAPB's Comprehensive Plan for the Capitol Area have stressed the importance of a comprehensive sign system for the Capitol Complex.

Current signage--both exterior and interior--is woefully inadequate. The Capitol's interior signage was installed in the late 1970s, as was that for the Capitol Complex. Added to over the years, it often confuses visitors to the Capitol.

The Capitol Complex has expanded significantly over the past two decades; new buildings have been built, streets closed, parking lots and ramps added. ADA requirements have added to the demand for a comprehensive program.

Saint Paul emergency authorities demand building identification signs with street addresses to provide prompt response to calls from state government facilities. Existing signage for this purpose is incomplete and/or of substandard design and materials.

Similarly, visitors to the Capitol Complex are ill-served by a lack of directional signs and quick identification of public parking areas in the complex. Way finding maps and directional signs at critical entry points to the Capitol Complex will enable pedestrians and motorists to reach their destinations more quickly and more safely.

As designed, the new sign system will meet traffic code and public safety requirements and ADA standards, and will greatly improve services for visitors to the Capitol.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

None.

**OTHER CONSIDERATIONS:**

**Previous Project Funding:** The CAAPB unsuccessfully requested funds for a new signage program in 1994 and 1996. In 1994, representatives of the CAAPB and Administration's Plant Management and Building Construction Divisions used existing agency funds (\$30 thousand) to select a design consultant to plan a comprehensive sign program. These funds were used for predesign and to develop the design through the schematic stage.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Mandell, Senior Planner, CAAPB  
204 Administration Building  
Phone: 296-6719  
Fax: 296-6718

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	5	0	0	0	5		
<b>3. Design Fees</b>							
Schematic	25	0	0	0	25		
Design Development	0	10	0	0	10	06/1998	10/1998
Contract Documents	0	50	0	0	50	10/1998	04/1999
Construction Administration	0	75	0	0	75	05/1999	10/2000
<b>SUBTOTAL</b>	25	135	0	0	160		
<b>4. Project Management</b>						05/1999	04/2000
State Staff Project Management	0	20	0	0	20		
Construction Management	0	64	0	0	64		
<b>SUBTOTAL</b>	0	84	0	0	84		
<b>5. Construction Costs</b>						05/1999	08/2000
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	0	0	0	0		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	0	0	0	0		
Other Costs	0	1,021	0	0	1,021		
<b>SUBTOTAL</b>	0	1,021	0	0	1,021		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction		12/1999					
Inflation Multiplier		12.30%	0.00%	0.00%			
Inflation Cost		153	0	0	153		
<b>SUBTOTAL</b>							
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$30	\$1,393	\$0	\$0	\$1,423		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	1,393	0	0	1,393
General	30	0	0	0	30
<b>State Funds Subtotal</b>	<b>30</b>	<b>1,393</b>	<b>0</b>	<b>0</b>	<b>1,423</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>30</b>	<b>1,393</b>	<b>0</b>	<b>0</b>	<b>1,423</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Funds were from the Dept of Administration operating budget.	30

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	1,393	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Finance Analysis:**

The predesign and schematic stages of the sign program have been completed with operating funds provided by the Dept of Administration (\$30 thousand).

This is a worthy project in light of the upcoming Capitol Birthday party and the expected influx of visitors and added attention on the Capitol complex.

**Governor's Recommendation:**

The Governor recommends a partial appropriation of \$764 thousand for exterior signage only. This appropriation is from the general fund to the Department of Administration.

As an alternative, this project would be eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>260</b>

**PROJECT LOCATION:** Capitol Area, Saint Paul, MN

**AGENCY PROJECT PRIORITY:** 4 of 6

**1998 STATE APPROPRIATION REQUEST:** \$442

**PROJECT DESCRIPTION:**

With an ever increasing pressure on the Capitol grounds by visitors, there is an urgent need to address three specific areas of our State Front Yard. These are:

1. The pool and sculpture at the Veterans Service Building, titled "The Promise of Youth" and affectionately known as "Millie," the complete restoration of which has been estimated at \$392 thousand.
2. The plaza and wall of the Floyd B. Olson Memorial (\$39 thousand).
3. The pavers at the Lindbergh Memorial (\$11 thousand).

As age and increased use has taken its toll on these three highly visible public spaces, the materials have all begun to fail, with the "Millie" pool and moving sculpture completely broken. The result is an eyesore, but worse yet, a hazard and liability for the state.

The CAAPB plan for the pool and "Millie," which has received more discussion each of the past few years, calls for a complete rehab of the pool itself, which leaks badly. In addition, there would be a completely new mechanical and electrical system, made necessary due to an inefficient and antiquated system originally designed to service the pool and fountain. The sculpture by Alonso Hauser, who also was responsible for the famous sculpture in Rice Park, needs to be rehabilitated, as it has been weathered and as a result, its movable parts no longer work. The movable parts are the flower petals, which are supposed to open and shut on a particular cycle during the summer.

With regard to the other areas needing repair, the plaza of the Floyd B. Olson Memorial needs to be taken up to allow for replacement of its structural slab, after which the existing granite can be re-set and the balance of the plaza relaid. In addition, the wall of the memorial needs some minor work.

At the Lindbergh Plaza, the pavers are set in a soft sand base but have settled unevenly over time. The plan here, smaller in scope than the Olson Memorial, calls for corrective measures, followed by some minor new landscaping with perennials and native plantings in those areas needing new materials.

Appropriations for this project should be made to the Department of Administration.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

The fountain, pool, and sculpture many refer to as "Millie" has suffered from abuse and disrepair from its very first years in 1955. Created as a centerpiece to the entire complex surrounding the Vets Service Building, all dedicated to the Veterans of the First and Second World Wars, the pool's mechanism had been a source of trouble from when it first was unveiled. While there are many stories and anecdotes about the sculptural form of the woman titled "Promise of Youth," which features a young woman sitting inside a huge flower that was designed to open and close, the key problem is that without any major efforts during the past forty years, the pool is now a very visible eyesore and is a potential hazard.

Sited as it is on the south end of the Mall, directly opposite the State Capitol, its continuing state of disrepair is a very visible sign of disinvestment by the State. With increased use of this part of the Mall now as a result of the recent memorials including Roy Wilkins, the Vietnam War Veterans Memorial, the Peace Officers Memorial, all soon to be joined by the Korean War Veterans Memorial, the CAAPB seeks to completely rehabilitate this highly public space.

Secondly, both the Lindbergh and Olson Memorial plazas have become hazardous to all users, and there is an increasing concern that without immediate attention, the state may be forced to close off these areas to the public to avoid liability problems. As the CAAPB works toward the centennial celebration of the Capitol Building, the goal is to focus on repair and restoration of the existing work already in place on the Capitol grounds.

**IMPACT ON STATE AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

While difficult to quantify, repair of these three public spaces would eliminate the liability problems currently associated with these pieces.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Mandell, Senior Planner, CAAPB  
204 Administration Building  
Phone: 296-6719  
Fax: 296-6718

**AGENCY CAPITAL BUDGET REQUEST**  
 Fiscal Years 1998-2003  
 Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0	06/1998	11/1998
<b>3. Design Fees</b>							
Schematic	0	5	0	0	5	06/1998	11/1998
Design Development	0	10	0	0	10	11/1998	01/1999
Contract Documents	0	12	0	0	12	01/1999	04/1999
Construction Administration	0	23	0	0	23	05/1999	04/2000
<b>SUBTOTAL</b>	0	50	0	0	50		
<b>4. Project Management</b>							
State Staff Project Management	0	25	0	0	25	04/1999	04/2000
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	25	0	0	25		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	0	0	0	05/1999	05/2000
Demolition/Decommissioning	0	15	0	0	15		
Construction	0	275	0	0	275		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	30	0	0	30		
<b>SUBTOTAL</b>	0	320	0	0	320		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction		11/1999					
Inflation Multiplier		11.90%	0.00%	0.00%			
Inflation Cost	<b>SUBTOTAL</b>	47	0	0	47		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$0	\$442	\$0	\$0	\$442		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	442	0	0	442
<b>State Funds Subtotal</b>	<b>0</b>	<b>442</b>	<b>0</b>	<b>0</b>	<b>442</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>442</b>	<b>0</b>	<b>0</b>	<b>442</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	442	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Formal predesign does not apply to projects of this nature.

**Department of Finance Analysis:**

Repair of Capitol Plaza sculpture and memorials is needed to address both aesthetic and safety issues.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	40
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	20
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>215</b>

**PROJECT LOCATION:** State Capitol, Saint Paul, MN

**AGENCY PROJECT PRIORITY:** 5 of 6

**1998 STATE APPROPRIATION REQUEST:** \$320

Paul Mandell, Senior Planner, CAAPB  
204 Administration Building  
Phone: 296-6719  
Fax: 296-6718

**PROJECT DESCRIPTION:**

This request would fund a predesign study for phased restoration of the Capitol's interior (east wing, basement, public and ceremonial areas). It would provide a detailed analysis of remaining areas to be renovated/restored, a project schedule, and cost estimates. The study would also consider the impact of the phased restoration plan on current building occupants, and relocation needs.

Included also would be an interior maintenance manual similar to the exterior maintenance manual completed in 1996.

Appropriations for this project should be made to the Department of Administration.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

Capital budget reform requires predesign for all construction projects. The Capitol consulting architect--using experience-based cost/square foot figures based on previous work in the Capitol--has estimated predesign costs at 0.3 percent of the cost for completion of the restoration program.

This predesign study would be the basis for capital budget requests by CAAPB in the years 2000 and 2002. It follows scheduling in Capitol 2005, the CAAPB/Admin Strategic Plan, intended to complete all major renovation/restoration projects by the Capitol's centennial in 2005.

Restoration of the Capitol has been a top priority of the Capitol Area Board since the mid-1980s, but funding has been sporadic. Much of the exterior work has been necessary because of deferred maintenance over the decades.

Interior spaces completed during the 1980s include the House and Senate Chambers, Room G-15, and the west ground floor Great Hall. While most office spaces have been renovated, public and ceremonial areas remain to be done.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

None.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

AGENCY CAPITAL BUDGET REQUEST  
 Fiscal Years 1998-2003  
 Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	300	0	0	300	06/1998	12/1998
<b>3. Design Fees</b>							
Schematic	219	0	225	150	594		
Design Development	290	0	300	200	790		
Contract Documents	580	0	600	400	1,580		
Construction Administration	364	0	375	250	989		
<b>SUBTOTAL</b>	1,453	0	1,500	1,000	3,953		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	0	0	2,500	1,500	4,000		
Construction	13,075	0	8,500	8,500	30,075		
Infrastructure/Roads/Utilities	0	0	1,500	0	1,500		
Hazardous Material Abatement	0	0	2,000	0	2,000		
Construction Contingency	0	0	0	0	0		
<b>SUBTOTAL</b>	13,075	0	14,500	10,000	37,575		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	500	0	500		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	500	0	500		
<b>8. Inflation</b>							
Midpoint of Construction		10/1998	02/2002	12/2003			
Inflation Multiplier		6.50%	23.10%	32.30%			
Inflation Cost	<b>SUBTOTAL</b>	20	3,812	3,553	7,385		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$14,528	\$320	\$20,312	\$14,553	\$49,713		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	14,528	320	20,312	14,553	49,713
<b>State Funds Subtotal</b>	<b>14,528</b>	<b>320</b>	<b>20,312</b>	<b>14,553</b>	<b>49,713</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>14,528</b>	<b>320</b>	<b>20,312</b>	<b>14,553</b>	<b>49,713</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
1997, Bond Bill, HF 632, Ch 246, Sec 30 & 1996, Ch 463, Sec 13, Subd 4	2,235
1992, Ch 558, Sec 12, Subd 10 & 1990, Ch 610, Art 1, Sec 18f;	1,943
1989, Ch 300, Art 1, Sec 14 (c) anc (f)	5,200
1988, Ch, 686, Art 1, Sec 6j	350
1987, Ch 400, Sec 3c	4,800

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	320	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

This request follows the preferred approach for capital requests as it seeks to investigate specific projects with the intent of following up with design and construction requests in future biennia. It is important to initiate this first stage to maintain the year 2005 goal for Capitol restoration.

**Department of Finance Analysis:**

This project would lay the groundwork for future restoration projects inside the Capitol Building and would result in the creation of an interior maintenance manual for the building.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>300</b>

**PROJECT LOCATION:** Capitol Area, Saint Paul, MN

**AGENCY PROJECT PRIORITY:** 6 of 6

**1998 STATE APPROPRIATION REQUEST:** \$1,379

**PROJECT DESCRIPTION:**

This project related to security and other improvements to the Capitol Mall has four parts:

- The redesign of Aurora Street in front of the Capitol building.
- The third and last phase of security lighting enhancements.
- Replacement of landscape material.
- Restoration of statuary artwork.

**Aurora Street:** As part of efforts begun in 1993 to make access in front of the Capitol safer, especially for pedestrians and school children, Aurora Street was temporarily converted into a one-way. Aurora Street will be redesigned, with new curb and gutter at the two ends to permanently narrow down the entrance, and new guard booths will be placed at the east entrance where they can more effectively serve their intended purpose. Bollards for traffic control, other safety and security measures, and new parking spaces for handicapped users will be added. The parking, which has occurred over the years on the two plazas immediately outside the ground floor entrances adjacent to the porte-cochere, will be eliminated for both the purpose of safety and in order to protect the state's investment in the reconstruction of the south terraces. Minimal relandscaping will be included, as much as recently been implemented with the balance of earlier mall appropriations. Estimates for the total scope of the Aurora Street project are \$400 thousand.

**Security Lighting:** Approximately \$734 thousand in security lighting oriented to pedestrians using the Mall has been included as the third phase of lighting and security enhancements funded over the last six years. This final phase of the lighting plan calls for new pedestrian-scaled lighting along John Ireland Boulevard, to complete what was implemented as part of the 1993 sewer separation project. In addition, the plan is to replace the old, inefficient street lights with the more effective, pedestrian-scale lighting on all the walkways that cross the Capitol Mall. This includes the vacated Columbus walks on the south edge, Wabasha, and the central axis between the Capitol and the Veterans Service Building

**Landscape Material (\$125 thousand) and Statuary (\$120 thousand):** With an

ever-increasing pressure on commemorative and pedestrian spaces on the Capitol grounds, there is an urgent need to address specific areas of concern related to the Capitol Mall. A very visible area of concern calls for funds to provide timely replacement of landscape material since many of the trees on the Mall, dating back as remnants of the old streets and boulevards, are more than fifty years old. In decline, they no longer contribute to the efficient, safe and planned use of the grounds. The state is also seeing more and more storm damage as the trees weaken due to age. This presents both a liability and aesthetic problem that will only worsen with time.

At the same time, with the approach of the Centennial Celebration of the Capitol Building, it is hoped the statuary immediately in front of the Capitol can be restored. These pieces have become pitted and terribly weathered, and with a program similar to that used for Columbus and Lief Erickson recently, they could be restored to their original luster. Given their location in front of the State Capitol, restoration of these highly visible pieces would prove very timely, in light of the approaching 2005 Centennial Celebration.

Appropriations for this project should be made to the Department of Administration.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

Converting Aurora permanently to a one-way drive has 2 major objectives: to improve pedestrian safety by allowing cars and buses to drop off passengers curbside at the Capitol's front steps, and to improve traffic management. It has eliminated some traffic, e.g., drivers who used to use Aurora as a shortcut between Constitution and Cedar.

The change was undertaken on an experimental basis in late 1993, after the proposal was reviewed and approved for trial by St. Paul's Department of Public Works, the Capitol Building Working Group, the CAAPB, and Administration. (Research for the project revealed a 1973 traffic consultants recommendation for improving Capitol Complex traffic management with a similar plan to make Aurora one-way westbound.)

Now entering its fifth year as an "experimental" project, with temporary barriers still in use, the Aurora project has been reviewed periodically by the above-mentioned groups, with feedback sought from both state employees and visitors to the Capitol. Few complaints have been heard; praise and thanks for the change have been voiced particularly by drivers of tour buses and school buses who bring thousands of visitors to the Capitol each year.

Aurora Street is not a city street; it was officially vacated by the city when the Capitol was built. It now functions as a parking lot and an entrance to the Capitol. As a parking lot, it does not meet CAAPB's and Administration's guidelines for parking lot

design. Upgrading security lighting, pedestrian safety, disabled access, signage, traffic management, and overall design as outlined above, are much needed improvements.

Phone: 296-6719  
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The CAAPB is charged by statute (Ch. 15.50) to: *a) preserve and enhance the dignity, beauty, and architectural integrity of the Capitol, buildings immediately adjacent to it, the Capitol grounds, and the Capitol Area; b) protect, enhance, and increase the open space within the Capitol Area when deemed necessary and desirable; and c) develop proper approaches to the Capitol Area for pedestrian movement, the highway system, and mass transit system so that the area achieves its maximum importance and accessibility.*

Therefore, the CAAPB has worked over the years to plan, design and implement design for the Capitol grounds to assure not only the integrity and beauty of the Capitol's surroundings, but the safe and accessible use of its open spaces. The organizing principles of the 1986 Mall design, as refined in 1994, will continue to serve as the framework for future Mall improvements. In addition, the growing need for replacement of landscape in some areas is becoming apparent as the existing grounds are in serious need of complete overhaul. In order to assure the safe and pleasant use by a growing number of employees and visitors, as well as the protection of our existing assets, this work becomes a wise investment to preserve and enhance the State's Front Yard.

Previous funding consisted of appropriations in 1983 and 1984 that totaled over one million dollars; however, at least half of that was used in connection with the 1986 International Design Competition and work as part of schematic design. Since that time, the balance has been used to cover necessary work related to LRT planning, sewer separation, security improvements and memorials to help implement the framework. Nowhere near adequate, some of the original monies have gone into actual replacement of landscaping; however, much still needs attention.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

None.

**OTHER CONSIDERATIONS:**

The need and cost of corrective action will only increase as conditions worsen and age of plant materials increases, posing a threat to the safety and enjoyment of those in the area.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Paul Mandell, Senior Planner, CAAPB  
204 Administration Building

AGENCY CAPITAL BUDGET REQUEST  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	50	0	0	0	50		
<b>3. Design Fees</b>							
Schematic	950	5	0	0	955	07/1998	02/1999
Design Development	0	10	0	0	10	10/1998	04/1999
Contract Documents	0	10	0	0	10	02/1999	07/1999
Construction Administration	0	20	0	0	20	06/1999	09/2001
<b>SUBTOTAL</b>	950	45	0	0	995		
<b>4. Project Management</b>						05/1999	06/2001
State Staff Project Management	50	10	0	0	60		
Construction Management	0	10	0	0	10		
Other Costs	400	0	0	0	400		
<b>SUBTOTAL</b>	450	20	0	0	470		
<b>5. Construction Costs</b>						06/1999	07/2001
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	25	35	0	0	60		
Construction	500	600	0	0	1,100		
Infrastructure/Roads/Utilities	0	450	0	0	450		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	65	0	0	65		
<b>SUBTOTAL</b>	525	1,150	0	0	1,675		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	961	55	0	0	1,016	06/1999	07/2001
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	961	55	0	0	1,016		
<b>8. Inflation</b>							
Midpoint of Construction		03/1999					
Inflation Multiplier		8.60%	0.00%	0.00%			
Inflation Cost		109	0	0	109		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>							
<b>GRAND TOTAL</b>	\$2,936	\$1,379	\$0	\$0	\$4,315		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	2,936	1,379	0	0	4,315
<b>State Funds Subtotal</b>	<b>2,936</b>	<b>1,379</b>	<b>0</b>	<b>0</b>	<b>4,315</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>2,936</b>	<b>1,379</b>	<b>0</b>	<b>0</b>	<b>4,315</b>

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	1,379	100.0%
User Financing	0	0.0%

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
Yes	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
1994, Ch. 643, Sec 2, Subd 8	400
1991, Ch. 345, Art 1. Sec 17, Subd 4	961
1984, Ch. 597, Sec 4(a)	1,200
1983, Ch. 344, Sec 2(e)	375

**Department of Administration Analysis:**

Formal predesign is not required for a project of this nature.

**Department of Finance Analysis:**

This project would permanently resolve the "temporary" rerouting of Aurora Street, which is long overdue. Additional projects for landscaping and the restoration of statuary artwork are also included.

**Governor's Recommendation:**

The Governor recommends a partial appropriation of \$400 thousand for Aurora Street rehabilitation only. This appropriation is from the general fund to the Department of Administration.

As an alternative, this project would be eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	40
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	20
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>215</b>

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**AGENCY CAPITAL BUDGET REQUEST**  
**Fiscal Years 1998-2003**  
**Dollars in Thousands (\$137,500 = \$138 thousand)**

Project Title	1998 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Recommendation 1998	Governor's Planning Estimate	
		1998	2000	2002	Total			2000	2002
Kitchen Renovation	1	\$880	\$925	\$475	\$2,280	470	\$880	\$925	\$475
Asset Preservation	2	900	900	900	2,700	415	900	900	900
Stillwater Training/Comm Center (Armory)	3	5,094	0	0	5,094	177	0	0	0
Military Affairs/Emergency Mgmt Facility	4	1,800	14,919	0	16,719	255	100	0	0
Blaine Training/Comm Center (Armory)	5	5,254	0	0	5,254	102	0	0	0
Twin Cities Army Ammunition Plant (TCAAP)	6	140	0	0	140	135	0	0	0
Anoka Training/Comm Center (Armory)		0	0	4,126	4,126		0	0	0
Alexandria Training/Comm Center (Armory)		0	3,770	0	3,770		0	0	0
Mankato Training/Comm Center (Armory)		0	5,271	0	5,271		0	0	0
<b>Total Project Requests</b>		\$14,068	\$25,785	\$5,501	\$45,354		\$1,880	\$1,825	\$1,375

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**AGENCY MISSION STATEMENT:**

The mission of the Department of Military Affairs is to provide and manage the state resources necessary to "recruit and train a military force capable of accomplishing the federal, state, and community missions."

- The federal mission of the Minnesota National Guard is to be ready to augment the active military forces in time of war or national emergency with personnel and units trained and equipped. The Army National Guard is continually training to augment the U.S. Army. The Duluth Air National Guard performs its federal mission on a daily basis - providing detection and interception of hostile forces entering United States airspace. The Twin City Air National Guard also performs its federal mission on a daily basis - providing tactical and humanitarian airlifts of personnel and cargo around the world.
- The state mission of the Minnesota National Guard is to provide units that are trained and equipped to support local law enforcement agencies in the protection of life and property and in the preservation of peace, order, and public safety under the orders of the Governor.
- The community mission consists of adding value to our communities through disaster support, youth programs, community support projects, environmental stewardship, providing facilities, and providing other resources.

**TRENDS, POLICIES AND OTHERS ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES, OR CAPITAL PROGRAMS:**

The State of Minnesota has a significant inventory of facilities used by the Minnesota Army National Guard. These include armories, logistical facilities, and various other training facilities located throughout the state. Although state owned, most of these facilities were constructed with some level of federal support and many of them receive federal support for operations and maintenance. The current inventory consists of over 1400 facilities representing in excess of 3.6 million square feet.

The Department of Military Affairs' mission requires a significant investment in training and administrative facilities. The most recognizable of these facilities is the armory. Also known as National Guard Training and Community Centers, armories serve as the home stations for the almost 9000 members of the Army National Guard. These facilities, located in 59 communities around the state, are also made available to local government, community organizations, and individuals for a wide variety of activities. The state currently has 60 armories with a total of almost 1.8 million square feet of space.

Over the last several years, the federal funds available for replacement of our aging

inventory of armory facilities has been nonexistent. Previously, the federal government provided 75% of the construction costs for the basic armory. The remaining 25% was funded cooperatively by the municipality within which the armory was located and the state. The state share (approximately 12 1/2%) was funded via a lease payment to the Minnesota State Armory Building Commission which sold bonds to finance the nonfederal share of the construction bonds. Without additional funding for replacement of aging facilities, the ability of the National Guard to train and house military units will be severely impacted.

This absence of federal funding also impacts the ability to acquire additional units for the Minnesota National Guard. Because of the state's success in recruiting and retaining soldiers, the Army National Guard has acquired authorization for over 550 additional soldiers over the last two years. These authorizations, among other things, bring federal funds from full-time employee and traditional soldier salaries into the state. However, without permanent facilities for the units and their equipment, we will no longer be able to attract this additional force structure.

The federal government will generally not provide funds for repair of current armory facilities. The state must pay all costs of operation and maintenance for armory facilities.

The department does not anticipate any reduction in the demand for state military support of emergencies and natural disasters. As evidenced by the snow emergency of the winter of 1996-1997, and the more recent flood disaster, the demand remains high. This military support is dependent upon the ability of the department to maintain clean, safe, and functional facilities to train and house the organizations called to state service by the governor.

One of the Governor's 1998-1999 budget initiatives proposed the use of armories for after school youth programs. Armories have both classroom and gymnasium space which will be used to provide program space for youth activities in communities throughout the state. Without a capital replacement and asset preservation program, the department will not be able to provide safe and functional facilities to house these youth programs in some communities.

The maintenance and repair support for Army National Guard training and logistical facilities (non-armory) continues to decline. Many of the facilities located on the Camp Ripley reservation, although state owned, are 100% federally supported. Logistical support facilities are also state owned and supported federally. The Army National Guard has 15 of these facilities located throughout the state which are supported 75% federally and 25% state. The federal money appropriated for this purpose, however, has decreased significantly nationwide. We anticipate continued reductions in this funding over the next federal fiscal year, with no return to current funding levels.

The Air National Guard will continue to be a major part of overall Air Force mission

support. As the size of the active Air Force continues to be reduced, indications are that the missions of the Air National Guard will increase proportionately. The Air Force continues to be confident that the Air National Guard can absorb some of the missions previously accomplished by the active component. In 1992, the federal governments' contribution to air base maintenance and repair was reduced from 80% to 75%. This required a corresponding increase in state support from 20% to 25%. We anticipate no improvement in this trend of requiring more state support for the Air National Guard facilities.

**PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY, AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS, OR ASSETS:**

The department's facility inventory is rapidly approaching obsolescence. Fully 26 (43%) of department's 61 armory facilities are over 40 years old; 13 (21%) are over 70 years old. Many of these facilities were constructed when the demands for space were fairly straightforward - administrative, drill floor, classroom, and storage spaces were all very generic. However, as technology requirements have rapidly increased, so has the demand for upgraded electrical, communications, and computer related wiring and facilities. Additionally, as the missions of the tenant units have become more technology dependent, facilities must be constructed or re-configured to accommodate them. Expansion to accommodate these needs is often impractical in older facilities because they are built in areas where they are landlocked.

Some of these department's facilities have outlived their useful lives. Structural, electrical, plumbing, roof, window, and heating plant repairs are becoming prohibitively expensive and more frequently required. The department has estimated the current backlog of maintenance and repair at over \$18,600,000. The operating budget continues to be inadequate to appreciably reduce this backlog. Upgrading facilities to meet current code requirements becomes an issue as repairs become more extensive. Also, many of these facilities were constructed before air quality was an issue. Consequently, many have poor air circulation in addition to aging heating plants.

**DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

In 1987 the Department of Military Affairs began a program using any monies available from the operating budget to repair and maintain the exterior building envelope (roofs, walls and windows) of our armory buildings. Although the amount of money available has varied during these years progress has been made. The hope has been that when all building envelopes are in sound watertight condition that repair and preventative maintenance work can be started on the interior of the buildings. However, with the present 60 armories and a life expectancy of 15 to 20 years for a roof system, as an example, we need to replace three to four roof

systems per year perpetually into the future.

Since in the past, most new building facilities for the National Guard were funded primarily by Federal Grants, the Department of Military Affairs had focused its Capitol Budget requests on maintaining and upgrading of our existing buildings. With further reductions in Federal funding for new and replacement facilities, it is imperative that we properly take care of our existing facilities and attempt to replace those facilities that become obsolete or prohibitively expensive to operate or maintain. The department also seeks to provide permanent facilities for newly acquired units so that we can avoid excessive lease costs.

Therefore the Department of Military Affairs, for its Capitol Budget Plan, has developed the following long range goals:

- Maintain the health safety of the users of our facilities by upgrading and renovating the kitchens in all of our 25 year old or older buildings.
- Through an Asset Preservation program upgrade or replace building components such as doors, hardware, ceilings, floor coverings/finishes, plumbing and electrical assemblies not covered under the CAPRA program. This is seen as an ongoing long range need covering a certain number of buildings each two year period.
- Maintain deteriorated exterior site conditions around our facilities such as parking areas, fencing, sidewalk/curb and lighting to provide a safe and secure environment for our users and equipment.
- Continue our program of repairing the exterior building envelope at all of the armory buildings. This will be accomplished primarily through the CAPRA fund program.
- Seek funding from various sources to provide facilities for newly acquired units and to replace those facilities that can no longer be maintained to the standards of the department in a cost effective way. The department's goal is to replace at lease one armory each year to avoid having an inventory of facilities that are seriously outdated and structurally unsound.
- Dispose of any unneeded facilities through sale to local governments or organizations or if no buyer is found to demolish the building and sell the land.

**AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

The agency's facility maintenance and repair program is managed by the Facilities

Management Office at Camp Ripley. That office is staffed with architectural and design specialists, environmental specialists, physical plant management staff, building maintenance coordinators, and other support staff. The routine janitorial and small repair functions are completed by general maintenance workers assigned to the various facilities.

The asset preservation and facility improvement portions of the capital budget request are based on our ongoing facility inspections by our facilities management staff and input from National Guard unit administrators and general maintenance workers located in those facilities. In developing this plan, high priority is given to those projects that are necessary to comply with law, where safety improvements are required to comply with code, where major improvements are required to protect the state's investment in facilities, and where improvements are required to make the facilities more useable by tenant organizations.

The plan for new construction is based on ongoing evaluations of the facility inventory with respect to the functional space requirements of the military organizations assigned to the state. Other factors include: the current structural state of the facility, costs of renovation and/or remodeling, the extent of repairs required which may also require compliance with current code, the ability of the current site to meet the increased demands for space, opportunities for joint construction projects that meet the needs of the department and local communities, and the need to replace current leased space with space specifically designed for military use.

Broad guidance for the facilities management process is given by senior members of The Adjutant General's staff through a Facilities and Stationing Committee that meets bi-monthly to review military force structure changes and how the facilities management staff must respond to facilitate anticipated changes. Additional information is provided by various National Guard directorates and through ad-hoc and standing committees using Total Quality principals. Demographics studies are also considered when making new siting decisions and when replacing existing facilities. All major projects are reviewed and approved by the facilities and stationing committee who make recommendations to the agency head, The Adjutant General, for final approval.

The actual estimating of project costs was completed by members of our Design and Construction Section staff with review by our staff Architect.

#### AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1992-1997):

- Ongoing Projects

1992: Camp Ripley Education Center Construction Funds (\$2.4 million)

occupied in Feb 1995.

1994: Kitchen renovations (\$366 thousand)

1996: Design work completed on 1st set of Kitchen Renovation

1997: Kitchens renovated in Cloquet, Grand Rapids, Hibbing, Chisholm, & St James. Renovation will begin approximately 1Jul97 on Red Wing, Hastings, Pipestone, and Willmar to be completed prior to 31Dec97 (\$450 thousand).

Numerous asset preservation projects are currently under construction with entire appropriation to be expended by 31Dec97 (e.g. new roof at Hibbing Maintenance Shop; roof repairs at Faribault, Owatonna, Appleton Maintenance Shop, and Redwood Falls). (\$500 thousand)

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**PROJECT LOCATION:** 19 Locations Throughout the State

**AGENCY PROJECT PRIORITY:** 1 of 6

**1998 STATE APPROPRIATION REQUEST:** \$880

**PROJECT DESCRIPTION:**

The original capital budget request consisting of 30 kitchens was submitted in FY 1994. Funding was provided for 10 of those 30 for FY 1994-1995. Of the 10 kitchens funded, 9 were designed and bid in February 1996. Of these 9 kitchen projects bid, only 5 could be completed within the funds appropriated. (see Other Considerations). The remaining kitchens were reprogrammed.

In FY 1996-1997, funding of \$400 thousand was provided for the next 10 kitchens. Because of the experiences with contractor bidding on the previous 10 kitchens, this group of 10 was divided into packages of 2 kitchens each. It was felt that we would be able to leverage funds by combining renovations into packages within close proximity to each other. These were designed and were bid in the spring and summer of 1997.

Of this second group, the funding is adequate to complete 4 more kitchen projects. (see Other Considerations). The remaining kitchens have been reprogrammed with the exception of the old Camp Ripley Training and Community Center which was cancelled due to availability of other facilities on post, and Luverne which was cancelled due to unit restructuring which required sharing unit mess personnel with Pipestone.

Program implementation for kitchen remodeling for the remaining 19 previously approved National Guard Training and Community Centers, by fiscal year is as follows:

FY 1998-99 (\$880 thousand)	FY 2000-01 (\$925 thousand)	FY 2002-03 (\$475 thousand)
Thief River Falls	Sauk Centre	Redwood Falls
Bemidji	Alexandria	Olivia
Detroit Lakes	Morris	Winona
Marshall	Ortonville	
Litchfield	Fairmont	
Anoka	Mankato	
Fergus Falls	Madison	
Pine City	Wadena	

We are basing the cost estimates on an cumulative inflation factor of about 5.5% for FY98-99, 11% cumulative through 2000-01, and 15% cumulative through 2002-03.

We have also increased the estimated cost of the renovation in 2002-03 for additional costs anticipated for Redwood Falls, which will require some facility expansion to accommodate the designed to code renovation.

These facilities currently have old, out of code kitchens with damaged vinyl or laminated counter tops. Wood cabinets are broken and dishwashing sinks are inadequate and unsanitary. The project proposal will renovate these 30 to 71 year old kitchens with new stainless steel cabinets, sinks, and counter tops. Three compartment stainless steel sinks with adequate drainage systems to insure sanitary conditions will also be added as part of this project. Another major portion of kitchen renovation is installation of code required Ansul Fire Suppression Systems for the cooking range hoods.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

This project is considered a significant, permanent and long overdue major improvement to our armory facilities. It is critical that these kitchens be renovated in a timely fashion to avoid potential health hazards to National Guard members and community members using the facilities. The improvements involve all installed equipment requiring significant changes to electrical, plumbing and drainage systems in addition to improvement to food preparation and service areas. If properly maintained, these kitchens should have a useful life of over 25 years.

The previous focus for most capital improvements to armories has been to modernize the building exteriors, (e.g. roofs, windows and tuck pointing). With many of those projects now complete, attention is being shifted to building interiors with health and safety issues being addressed first.

The renovation of these armory kitchens will provide a sanitary work environment for food preparation and clean up for military cooking personnel and members of the community who frequently use armory facilities. The need for kitchen facilities to support long term disaster housing and facility use of the armories was demonstrated during the spring floods of 1997.

**IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):**

Rental of the facility will be enhanced by the availability to cook meals for a large body of people. Some facilities cannot be rented with kitchen usage because of potential liability for unsanitary conditions. Although such rental may slightly increase fuel and utility costs, the proceeds from the rentals remain in the armory account to help defray other small operating costs.

**OTHER CONSIDERATIONS:**

The design for these renovations was done by in-house architects with outside consultants performing the mechanical and electrical engineering design.

During the design phase of the first set of kitchens, it was learned in design reviews with the State Department of Health, that the existing galvanized steel range hoods would also need to be replaced as they do not meet current health codes. Additionally, according to the latest edition of the State Building Code, range hoods must now have makeup ventilation air systems. These items along with design fees were not anticipated when the original budget estimates were prepared.

The order of projects for this submission have been rearranged to put those sites that were designed but not constructed in previous FYs into FY 1998-99. Sites were geographically grouped for bid packaging, providing the flexibility to respond to the amount of money appropriated for these projects:

The costs shown for FY 2002-03 are higher (per site) because the Redwood Falls site would require a small addition to the building to meet the code requirements of remodeling the kitchen.

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AGENCY CAPITAL BUDGET REQUEST  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	0	0	0	0		
Design Development	0	0	0	0	0		
Contract Documents	0	0	0	0	0		
Construction Administration	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0		
Construction Management	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>5. Construction Costs</b>						07/1997	06/2003
Site & Building Preparation	0	0	0	0	0		
Demolition/Decommissioning	0	0	0	0	0		
Construction	766	880	925	475	3,046		
Infrastructure/Roads/Utilities	0	0	0	0	0		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	0	0	0	0		
<b>SUBTOTAL</b>	766	880	925	475	3,046		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	0	0	0		
Telecommunications (voice & data)	0	0	0	0	0		
Security Equipment	0	0	0	0	0		
Commissioning	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>8. Inflation</b>							
Midpoint of Construction							
Inflation Multiplier		0.00%	0.00%	0.00%			
Inflation Cost		0	0	0	0		
<b>SUBTOTAL</b>		0	0	0	0		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$766	\$880	\$925	\$475	\$3,046		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	766	880	925	475	3,046
<b>State Funds Subtotal</b>	766	880	925	475	3,046
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	766	880	925	475	3,046

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	0	0	0	0	0
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
FY96, Chapter 463, Section 15, Subdivision 3	400
FY94, Chapter 643, Section 12	366

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	880	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

Predesign not applicable to these projects.

**Department of Finance Analysis:**

This initiative is for \$880 thousand to rehabilitate 8 armory kitchens throughout the state. The kitchens need to be brought up to modern sanitary standards. The cost of this project has increased significantly due, in part, to changes and clarifications of the codes governing commercial kitchens and changes within the department of Military Affairs. The department believes that the current cost projections are accurate.

This is the third phase of a project to renovate 30 kitchens. In F.Y. 94 the first phase rehabilitated 5 kitchens at a cost of \$336 thousand. In F.Y. 96 \$400 thousand was appropriated and 4 kitchens were rehabilitated. Funding requests for the remaining phases are expected through F.Y. 03 when it is anticipated that the 30 originally requested kitchens will be completed.

**Governor's Recommendation:**

The Governor recommends general obligation bonding of \$880 thousand for this project. Also included are budget planning estimates of \$925 thousand in 2000 and \$475 thousand in 2002.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	70
Customer Service/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	60
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>470</b>

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**PROJECT LOCATION:** Various, Statewide Locations

**AGENCY PROJECT PRIORITY:** 2 of 6

**1998 STATE APPROPRIATION REQUEST:** \$900

**PROJECT DESCRIPTION:**

The purpose of this request is to address the deferred maintenance needs at armory and training buildings throughout the state. The department maintains approximately 1.8 million square feet in armory buildings along with approximately 2 million square feet of training and housing buildings at Camp Ripley. This project would address the backlog of maintenance work order requests applied for by the users and building maintenance coordinators responsible for the upkeep of these buildings. Some examples of safety/liability issues that are included within the scope of this project are 1) National Fire Protection Association (NFPA) violations; 2) Exit/egress lighting upgrades; 3) Repairs to curbs, sidewalks and building entrances; 4) Updating of electrical service; 5) Renovating vehicle garages and their ventilating systems

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

Since 1995, the department of Military Affairs has continued to develop in-depth facilities audits to identify deferred maintenance needs. This process helped the department determine how large its portion of the "Capital Iceberg" had become. The current operating budget, has at best been able to keep up with necessary priority repairs, leaving a growing backlog of non-CAPRA projects.

Detailed facilities' audits have revealed a growing backlog of non-CAPRA qualifying requests in excess of \$18.6 million dollars. Facility aging creates additional maintenance and repair problems. Currently, the average age of the department's armory facilities is 37 years. Some examples of the projects anticipated within this request include repair, replacement or renovation of: 1) doors and door hardware (non ADA); 2) floors and floor coverings; 3) toilet facilities (non ADA); 4) light fixtures and associated wiring; 5) pumps and motors; 6) ventilating and air conditioning system; 7) interior training rooms; 8) garage ventilating systems and doors; 9) shower/locker room facilities; and 10) tuckpointing.

Phasing of asset preservation projects is (in priority order): 1) safety/liability related projects noted in paragraph 1; 2) sanitary issues (e.g. toilet facilities, vehicle garages); 3) functionality projects (e.g. rehabilitation of training rooms, lighting); and 3) aesthetics/comfort projects if funding remains.

As stated in the Agency's Strategic Plan, Military Affairs must focus its attention on

maintaining and upgrading existing buildings. With Federal grant funding for new buildings greatly reduced it is imperative the department keep its building assets in good working order and repair to meet the needs of the buildings users.

The department's goal is to minimize or eliminate the agency's backlog of maintenance and repair projects on its CAPRA/Asset Preservation list, while at the same time methodically eliminating the existing "iceberg" of projects. Funding at the levels requested can be efficiently managed by the department personnel and parallels backlog reduction goals identified in the agency performance report.

**IMPACT ON AGENCY OPERATING BUDGETS (FACILITIES NOTE):**

Because this project deals with backlog there will not be a direct impact on the operating budget. However, energy savings will occur with better insulation, motor efficiencies, etc. That will allow a reduction in utility costs which in turn stretches the operating budget dollars.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	900	900	900	2,700
<b>State Funds Subtotal</b>	<b>0</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>2,700</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	0	0	0	0
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>2,700</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	900	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
No	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
Yes	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
No	MS 16B.335 (3): Predesign Requirement (Administration Dept)
No	MS 16B.335 (4): Energy Conservation Requirements (Agency)
No	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

This will allow the agency to reduce its backlog of its deferred maintenance and renewal facilities program.

**Department of Finance Analysis:**

The department of Military Affairs issued a report on the backlog of maintenance and repair needed on their properties in January, 1997. That report details repairs needed at each site, by individual item and its cost. The 1997 legislature appropriated the department \$900 thousand for the F.Y. 1998-99 biennium to address that list. A sizable amount of work remains unfunded and exceeds the department's ability to pay out of their annual operating budget. The department believes that they can successfully make needed repairs totaling \$900 thousand per fiscal year.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	120
Safety/Code Concerns	0/35/70/105	70
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	20
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	50
<b>TOTAL</b>	<b>700 Maximum</b>	<b>415</b>

**Governor's Recommendation:**

The Governor recommends general obligation bonding of \$900 thousand for this project. Also included are budget planning estimates of \$900 thousand in 2000 and 2002.

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**PROJECT LOCATION:** Stillwater

**AGENCY PROJECT PRIORITY:** 3 of 6

**1998 STATE APPROPRIATION REQUEST:** \$5,094

**PROJECT DESCRIPTION:** To conduct design and construct a replacement Training and Community Center (armory) with parking in Stillwater, MN on property owned by the Department of Military Affairs for this purpose.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:** The mission and responsibility of the Department of Military Affairs in providing facilities is threefold: the federal mission provides administrative, training and material storage spaces for the assigned military unit(s). The state mission provide space in support of state functions such as disaster relief and staging areas in case of civil disturbance. The community mission provides space for other military and public functions, generally on a rental basis.

The project consists of the construction of a specially designed (estimated 40,000 square foot) facility of permanent, masonry type construction and concrete slab floor. Included will be all utilities, pre-wired workstations, military and private vehicle parking, required testing, mechanical and electrical equipment, security fencing and lighting, and sidewalks. The most economical energy sources available will be utilized and it will be built in accordance with existing codes, safety regulations and Americans With Disabilities Act requirements.

Minnesota has become a national model for the construction and use of armories. Known as Training and Community Centers, these facilities are built on land donated to the state by the local community and usually include additional areas built for and financed by the community. Space not needed for the day-to-day military activities are also available for lease to other governmental bodies, organizations, and community members. Joint construction and use increases operating efficiencies for all parties and helps to cement the relationship between the National Guard and the local community. The department is currently in discussions with city and state agencies for the joint use and occupancy of this facility.

The department has previously constructed these facilities under M.S. 193 utilizing a combination of federal funding and State Armory Building Commission bonding to finance the construction. The bonds were retired utilizing a combination of a state lease payments and local community taxes. Once the bonded debt was retired, the building and land were deeded to the state. However, the federal funding for this construction has been non-existent the last 2 years.

Realizing that it's inventory of 60 armories includes several that are over 70 years old, the department has attempted to replace at least one facility per year since the mid 1980's. The department continues to attempt to influence the funding decisions from both military and legislative channels.

The National Guard is an unique organization. While the vast majority (95%) of funding is provided by the federal government, the National Guard remains first and foremost, a state program under the control of the governor until mobilized for federal duty. Over the last ten years, the National Guard has been mobilized for 34,153 state active duty days, and mobilized for federal duty for a total of 55,922 days.

**IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):** The existing Stillwater Training and Community Center was constructed in 1922 and is no longer a viable facility. The building is beyond its useful life, no longer suitable to support required training, requires extensive life-safety updating to be in compliance with present-day codes and standards, and requires considerable renovation to make the building programmatically and operationally efficient. The building has progressed to the point of obsolescence where any further investment is not economically prudent. Operational costs on the existing facility continue to escalate. Deferred maintenance on this facility is estimated at \$400 thousand.

The department expects a slight decline in operating expense due to improved HVAC system efficiencies and newer, more durable materials used for construction. Increased use of the functional areas by other agencies and citizens should help defray some of the operating expenses.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

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AGENCY CAPITAL BUDGET REQUEST  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	0	0	0	0		
Design Development	0	100	0	0	100	07/1998	12/1998
Contract Documents	0	50	0	0	50	01/1999	02/1999
Construction Administration	0	200	0	0	200	03/1999	10/2000
<b>SUBTOTAL</b>	0	350	0	0	350		
<b>4. Project Management</b>							
State Staff Project Management	0	20	0	0	20	04/1999	10/2000
Construction Management	0	40	0	0	40		
<b>SUBTOTAL</b>	0	60	0	0	60		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	50	0	0	50	04/1999	10/2000
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	4,000	0	0	4,000		
Infrastructure/Roads/Utilities	0	40	0	0	40		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	200	0	0	200		
<b>SUBTOTAL</b>	0	4,290	0	0	4,290		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	40	0	0	40	04/1999	10/2000
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	80	0	0	80	09/1999	09/2000
Telecommunications (voice & data)	0	80	0	0	80	09/1999	09/2000
Security Equipment	0	40	0	0	40	09/1999	09/2000
Commissioning	0	40	0	0	40	09/1999	09/2000
<b>SUBTOTAL</b>	0	240	0	0	240		
<b>8. Inflation</b>							
Midpoint of Construction		06/1999					
Inflation Multiplier		9.80%	0.00%	0.00%			
Inflation Cost	<b>SUBTOTAL</b>	488	0	0	488		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$0	\$5,468	\$0	\$0	\$5,468		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	5,094	0	0	5,094
<b>State Funds Subtotal</b>	<b>0</b>	<b>5,094</b>	<b>0</b>	<b>0</b>	<b>5,094</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	374	0	0	374
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>5,468</b>	<b>0</b>	<b>0</b>	<b>5,468</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	48	48	50	52	54
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	58	60	60	62	64
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
<b>Expenditure Subtotal</b>	<b>106</b>	<b>108</b>	<b>110</b>	<b>114</b>	<b>118</b>
Revenue Offsets	<4>	<6>	<16>	<20>	<24>
<b>TOTAL</b>	<b>102</b>	<b>102</b>	<b>94</b>	<b>94</b>	<b>94</b>
Change from Current FY 1998-99		0	<8>	<8>	<8>
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	5,094	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
Yes	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
Yes	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

There is no predesign document on record to support this request. Predesign would have to be completed before the submitted costs could be confirmed.

**Department of Finance Analysis:**

The department is requesting \$5m to build a replacement armory or Training and Community Center (TACC) in Stillwater. DMA believes the current facility is no longer viable and that a TACC is needed in Stillwater to train existing troops and to serve as a base during regional emergencies.

Traditionally, the federal government has provided about 75% of funding for armory construction while the state and local entities share the remainder. During the last 2 years federal funding for building new armories has become nonexistent. The department is proposing that the state pay its share as well as the federal portion or, in this case, about 93% of the costs. The Armory Building Commission can provide some funding but is limited (by MS 193.143(3)) to \$7 million of bonding indebtedness. It currently has over \$6 million in outstanding bonding.

The major issues are whether the state should take over the federal government's traditional role and begin to pay for new armories, and if so, at what level. DMA has stated that it needs to replace about one armory per year if it's to maintain its current network of about 60 armories. Replacement of armories at that rate would be an expensive burden for the state to assume. The state needs to determine how large of a network is actually needed for the department's state mission and how much it can afford to build and maintain.

Consideration must also be given to a more equitable assessment of payment based on state versus local needs and benefits for these facilities. Traditionally, locals have paid about 12% of the costs. With the development of the Training and Community Center concept local interest in "armories" has increased. Consideration must be given to local entity participation based on use and need for each feature of the facility.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	40
Safety/Code Concerns	0/35/70/105	35
Customer Service/Statewide Significance	0/35/70/105	0
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	7
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	0
<b>TOTAL</b>	<b>700 Maximum</b>	<b>177</b>

**PROJECT LOCATION:** St Paul MN

**AGENCY PROJECT PRIORITY:** 4 of 6

**1998 STATE APPROPRIATION REQUEST:** \$1,800

**PROJECT DESCRIPTION:**

To conduct planning and predesign for a new Department of Military Affairs Training and Community Center and Division of Emergency Management, Department of Public Safety, joint facility with parking in St. Paul, MN on property to be acquired by the State of MN.

Discussion is ongoing with the Division of Emergency Management (DEM) of the Department of Public Safety on a joint facility concept. Additionally, there will be a capital budget request in the next biennium for the construction of the facility if approved. Preliminary cost estimates are included with this request for planning/pre design funding.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:**

In keeping with the long-range Strategic Plan for Locating State Agencies and the CAAPB development plans, the existing Saint Paul Armory site is planned to become the site for a new facility for the Department of Children, Family and Learning and the Minnesota State Colleges and Universities System. Locating these significant agencies at this site will enhance the Capitol approach and this important gateway to the Capitol Complex from the downtown central business district. The legislature has previously appropriated funds for pre design of a National Guard Training and Community in the capitol area.

The mission and responsibility of the Department of Military Affairs in providing facilities is threefold:

- Federal Mission - Provide administrative, training and material storage spaces for the assigned military unit(s).
- State Mission - Provide space in support of state functions such as disaster relief and staging areas in case of civil disturbance.
- Community Mission - Provide space for other military and public functions, generally on a rental basis. Access to functional spaces would normally be limited to the assembly hall, lobby, toilet, food preparation areas and classrooms. The functional layout should provide the appropriate compartmentalization of all areas to support the above uses.

The Division of Emergency Management is the state agency responsible for the coordination of emergency services during a natural or man made disaster. The division's mission is to reduce or eliminate the effects of a natural or technological disasters by promoting prevention, ensuring emergency preparations, coordinating state agency response, and providing resources for recovery. The division carries out its mission by reviewing emergency plans, providing technical assistance to local governments, providing facilities for an effective state response, participating in incident response as requested, and providing short and long term assistance following a disaster.

The state mission of the National Guard and the emergency response mission of DEM are very closely related. Indeed, it was discovered during the flood crisis of the spring of 1997, that interagency coordination, planning, and statewide responses were clearly enhanced by co-location of DEM and Military Affairs.

This project envisions the construction of a specially designed (estimated 91,000 square foot) facility of permanent, masonry type construction and concrete slab floor. Included will be all utilities, pre-wired workstations, military vehicle parking, required testing, privately owned vehicle parking, mechanical and electrical equipment, security fencing, flagpole, sidewalks, and security lighting. The facility will utilize the most economical energy sources available at the proposed location.

The additional space required for DEM is 25,000 square feet. The space needs of the division fall into three categories: conventional office and associated space, an emergency operations center, and a business recovery center. The conventional office space needed for DEM is 10,000 square feet. This space includes offices, storage, file and equipment areas, conference rooms, kitchen, rest rooms/showers, and other associated spaces. The emergency operating center space requirement is 7,500 square feet and includes the center, rumor control, accident assessment, and communications areas. A business recovery center of 7,500 square feet would include dividable rooms and communications equipment needed to reestablish the operation of any branch of state government.

DEM's conventional office space is dedicated to daily activities, it is reasonable to share its operations center and business recovery center with other similarly directed agencies, such as Military Affairs. A National Guard TACC would include many similar spaces which could be jointly shared with DEM. Shower rooms, locker rooms, kitchen space, and communication area are several areas that should be explored for joint use. Additionally, it may be practical to configure, equip, and construct the National Guard's assembly hall space in such a manner that would enable it to be used for a business recovery center. Wiring, cable trays, and conduit could be installed in the floor which would make it simple to bring in voice and data lines for government agency re-constitution.

The National Guard is an unique organization. While the vast majority (95%) of

funding is provided by the federal government, the National Guard remains first and foremost, a state program under the control of the governor until mobilized for federal duty. Over the last ten years, the National Guard has been mobilized for 34,153 state active duty days, and mobilized for federal duty for a total of 55,922 days.

**IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):**

The existing St. Paul (Cedar Street) Armory was constructed in 1962 and is no longer a viable facility. The building is beyond its useful life, no longer suitable to support required training, requires extensive life/safety updating to be in compliance with present-day codes and standards, and requires considerable renovation to make the building programmatically and operationally efficient. The building has progressed to the point of obsolescence where any further investment is not economically prudent. Due to numerous problems with the building it has become increasingly difficult for the agencies to operate efficiently due to critical shortages in authorized spaces. As of the submission of this budget, deferred maintenance on this facility is estimated at \$80,000. The existing Cedar Street facility is also extremely expensive to operate and maintain. The department expects that a new facility, with more efficient HVAC systems, will be less costly to operate.

Additionally, portions of the department staff now located in the Veterans Service Building, will also move to the new facility, lowering the cost of leasing this space in the Veterans Service Building and freeing it up for its intended purpose - supporting and housing veteran's groups. Currently, DMA leases approximately 26,000 square feet in the Veterans Service Building (VSB). This leased space requirement would be reduced to under 3000 square feet at the VSB.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Mr. Terrence Palmer, Comptroller, Dept of Military Affairs  
Veterans Service Building  
St Paul, MN 55155-2098  
Phone: 612-282-4878 FAX: 612-282-4493, E-MAIL: terryp@fin.dma.state.mn.us

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**AGENCY CAPITAL BUDGET REQUEST**  
 Fiscal Years 1998-2003  
 Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$220	\$0	\$0	\$0	\$220		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	220	0	0	0	220		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	300	100	0	0	400	07/1996	09/1998
<b>3. Design Fees</b>							
Schematic	0	195	0	0	195	04/1998	04/2000
Design Development	0	260	0	0	260	07/1998	04/2000
Contract Documents	0	600	0	0	600	05/2000	06/2000
Construction Administration	0	280	0	0	280	07/2000	06/2002
<b>SUBTOTAL</b>	0	1,335	0	0	1,335		
<b>4. Project Management</b>							
State Staff Project Management	0	0	0	0	0	08/2000	06/2002
Construction Management	0	325	0	0	325		
<b>SUBTOTAL</b>	0	325	0	0	325		
<b>5. Construction Costs</b>							
Site & Building Preparation	0	0	100	0	100	08/2000	06/2002
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	0	12,000	0	12,000		
Infrastructure/Roads/Utilities	0	0	200	0	200		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	0	600	0	600		
<b>SUBTOTAL</b>	0	0	12,900	0	12,900		
<b>6. Art</b>							
<b>SUBTOTAL</b>	0	0	180	0	180	08/2000	06/2002
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	0	160	0	160	08/2000	05/2002
Telecommunications (voice & data)	0	0	300	0	300	08/2000	05/2002
Security Equipment	0	0	100	0	100	08/2000	05/2002
Commissioning	0	0	150	0	150	08/2000	05/2002
<b>SUBTOTAL</b>	0	0	710	0	710		
<b>8. Inflation</b>							
Midpoint of Construction		12/1997	08/2001				
Inflation Multiplier		2.30%	20.60%	0.00%			
Inflation Cost		40	2,841	0	2,881		
<b>SUBTOTAL</b>		40	2,841	0	2,881		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$520	\$1,800	\$16,631	\$0	\$18,951		

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	520	1,800	14,919	0	17,239
<b>State Funds Subtotal</b>	<b>520</b>	<b>1,800</b>	<b>14,919</b>	<b>0</b>	<b>17,239</b>
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	100	0	100
Local Government Funds	0	0	1,612	0	1,612
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>520</b>	<b>1,800</b>	<b>16,631</b>	<b>0</b>	<b>18,951</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	0	0	0
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	0	0	0
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	0	0	0	0
Expenditure Subtotal	0	0	0	0	0
Revenue Offsets	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Change from Current FY 1998-99		0	0	0	0
Change in F.T.E. Personnel		0.0	0.0	0.0	0.0

PREVIOUS STATE CAPITAL APPROPRIATIONS FOR THIS PROJECT (Legal Citations)	Amount
Laws of Minnesota (year), Chapter, Section, Subdivision	
Laws of 1996, Chapter 463, Section 15, Subdivision 4	220
Laws of 1994, Chapter 643, Section 2, Subdivision 7	100
Laws of 1991, Chapter 345, Article 1, Section 108 to use unencumbered	0
balances from Laws 1984, Chapter 597, Section 9(d)	200

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	1,800	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
No	Matching Funds Required (as per agency request)

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

TOTAL PROJECT COSTS All Years and All Funding Sources	Project Costs All Prior Years	Project Costs FY 1998-99	Project Costs FY 2000-01	Project Costs FY 2002-03	Project Costs All Years	Project Start (Month/Year)	Project Finish (Month/Year)
<b>1. Property Acquisition</b>							
Land, Land and Easements, Options	\$0	\$0	\$0	\$0	\$0		
Buildings and Land	0	0	0	0	0		
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>2. Predesign</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>3. Design Fees</b>							
Schematic	0	0	0	0	0		
Design Development	0	200	0	0	200	08/1998	04/1999
Contract Documents	0	100	0	0	100	05/1999	06/1999
Construction Administration	0	100	0	0	100	07/1999	06/2001
<b>SUBTOTAL</b>	0	400	0	0	400		
<b>4. Project Management</b>						08/1999	06/2001
State Staff Project Management	0	40	0	0	40		
Construction Management	0	50	0	0	50		
<b>SUBTOTAL</b>	0	90	0	0	90		
<b>5. Construction Costs</b>						08/1999	06/2001
Site & Building Preparation	0	60	0	0	60		
Demolition/Decommissioning	0	0	0	0	0		
Construction	0	4,100	0	0	4,100		
Infrastructure/Roads/Utilities	0	60	0	0	60		
Hazardous Material Abatement	0	0	0	0	0		
Construction Contingency	0	205	0	0	205		
<b>SUBTOTAL</b>	0	4,425	0	0	4,425		
<b>6. Art</b>						08/1999	06/2001
<b>SUBTOTAL</b>	0	40	0	0	40		
<b>7. Occupancy</b>							
Furniture, Fixtures and Equipment	0	80	0	0	80	08/1999	05/2001
Telecommunications (voice & data)	0	80	0	0	80	08/1999	05/2001
Security Equipment	0	40	0	0	40	08/1999	05/2001
Commissioning	0	40	0	0	40	08/1999	05/2001
<b>SUBTOTAL</b>	0	240	0	0	240		
<b>8. Inflation</b>							
Midpoint of Construction		08/2000					
Inflation Multiplier		15.60%	0.00%	0.00%			
<b>SUBTOTAL</b>		810	0	0	810		
<b>9. Other</b>							
<b>SUBTOTAL</b>	0	0	0	0	0		
<b>GRAND TOTAL</b>	\$0	\$6,005	\$0	\$0	\$6,005		

**AGENCY CAPITAL BUDGET REQUEST**  
Fiscal Years 1998-2003  
Dollars in Thousands (\$137,500 = \$138 thousand)

CAPITAL FUNDING SOURCES	Prior Years	FY 1998-99	FY 2000-01	FY 2002-03	TOTAL
State Funds :					
G.O Bonds/State Bldgs	0	5,254	0	0	5,254
<b>State Funds Subtotal</b>	0	5,254	0	0	5,254
Agency Operating Budget Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Local Government Funds	0	751	0	0	751
Private Funds	0	0	0	0	0
Other	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>6,005</b>	<b>0</b>	<b>0</b>	<b>6,005</b>

IMPACT ON STATE OPERATING COSTS	Current FY 1998-99	Projected Costs (Without Inflation)			
		FY 1998-99	FY 2000-01	FY 2002-03	FY 2004-05
Compensation -- Program and Building Operation	0	0	50	52	54
Other Program Related Expenses	0	0	0	0	0
Building Operating Expenses	0	0	60	62	64
State-Owned Lease Expenses	0	0	0	0	0
Nonstate-Owned Lease Expenses	0	160	80	0	0
<b>Expenditure Subtotal</b>	0	160	190	114	118
Revenue Offsets	0	0	<8>	<17>	<20>
<b>TOTAL</b>	<b>0</b>	<b>160</b>	<b>182</b>	<b>97</b>	<b>98</b>
Change from Current FY 1998-99		160	182	97	98
Change in F.T.E. Personnel		0.0	1.0	1.0	1.0

SOURCE OF FUNDS FOR DEBT SERVICE PAYMENTS (For bond-financed projects)	Amount	Percent of Total
General Fund	5,254	100.0%
User Financing	0	0.0%

STATUTORY AND OTHER REQUIREMENTS	
Project applicants should be aware that the following requirements will apply to their projects after adoption of the bonding bill.	
Yes	MS 16B.335 (1a): Construction/Major Remodeling Review (Legislature)
No	MS 16B.335 (1b): Project Exempt From This Review (Legislature)
No	MS 16B.335 (2): Other Projects (Legislative Notification)
Yes	MS 16B.335 (3): Predesign Requirement (Administration Dept)
Yes	MS 16B.335 (4): Energy Conservation Requirements (Agency)
Yes	MS 16B.335 (5): Information Technology Review (Office of Technology)
No	MS 16A.695: Use Agreement Required (Finance Dept)
No	MS 16A.695: Program Funding Review Required (Agency)
Yes	Matching Funds Required (as per agency request)

**Department of Administration Analysis:**

The previous predesign document should be updated to reflect the current request and submitted for a recommendation.

**Department of Finance Analysis:**

The department is requesting \$1.8 million for reworked predesign and design for a new headquarters and armory. The legislature has previously appropriated predesign dollars to build this facility at Rice and University. Since then, the concept of a joint Department of Military Affairs/Division of Emergency Management (DEM) facility in the Frogtown area has developed.

The possible cost savings associated with the Frogtown site make it an appealing idea. Buildings constructed on campus must meet guidelines designed to enhance the capital area. By building off campus the department can construct a less costly facility. The department can also save construction and annual operating costs by sharing facilities with DEM and other possible non-state partners.

One issue is whether or not this facility is needed. The armory site at 600 Cedar Street is under consideration for a possible new Children, Family and Learning facility. If that facility is not built the armory does not necessarily need to be moved. The armory, however, will need to be rehabilitated at a cost DMA believes to be between \$5-7 million. DMA headquarters are currently located in the Veterans Service Building. They would need to leave that facility if the state decides to make it a veteran's only building.

**Governor's Recommendation:**

The Governor recommends a partial appropriation of \$100 thousand be given to the Department of Administration for predesign of a joint Military Affairs/Emergency Management facility. This appropriation is from the general fund. As an alternative, this project would be eligible to receive general obligation bond proceeds.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	80
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	20
State Operating Savings or Operating Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>255</b>



**PROJECT LOCATION:** Blaine

**AGENCY PROJECT PRIORITY:** 5 of 6

**1998 STATE APPROPRIATION REQUEST:** \$5,254

**PROJECT DESCRIPTION:** To design and construct a new Training and Community Center (armory) with parking in Blaine, MN on property to be acquired by the state.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:** The mission and responsibility of the Department of Military Affairs in providing facilities is threefold: its federal Mission provides administrative, training and material storage spaces for the assigned military unit(s). The state Mission provides space in support of state functions such as disaster relief and staging areas in case of civil disturbance. Finally, its community mission is to provide space for other military and public functions, generally on a rental basis.

Project consists of the construction of a specially designed (estimated 42,000 square foot) facility of permanent, masonry type construction and concrete slab floor. Included will be all utilities, pre-wired workstations, military vehicle parking, required testing, privately owned vehicle parking, mechanical and electrical equipment, security fencing, flagpole, sidewalks, and security lighting. The facility will utilize the most economical energy sources available at the proposed location.

This facility will become the permanent station for the new 176 person Air Defense Artillery Headquarters Battery to be located in Blaine. The state has begun the process of building the unit with personnel and equipment, temporarily locating it in cramped quarters in the Brooklyn Park armory. As the unit manning increases and more equipment is received, it will become necessary to lease temporary space to support the unit until this permanent facility can be built.

Minnesota has become a national model for the construction and use of armories. Training and Community Centers (TACCs), these facilities are built on land donated to the state by the local community and usually include additional functional areas built for and paid by the local community. Space not needed for day-to-day military activities are made available for lease to other governmental bodies, organizations, and community members. Joint construction and use increases operating efficiencies for all parties and helps to cement the relationship between the National Guard and the local community. The department is currently in discussions with city and state agencies for the joint use and occupancy of this facility.

The department has previously constructed these facilities under M.S. 193 utilizing a combination of federal funding and State Armory Building Commission bonding to finance the construction. The bonds were retired utilizing a combination of a state

lease payments and local community taxes. Once the bonded debt was retired, the building and land were deeded to the state. However, the federal funding for this construction has for all practical purposes been nonexistent the last 2 years.

Realizing that the department's inventory of 60 armories includes several that are over 70 years old, the department has attempted to replace at least one facility per year since the mid 1980's. We continue to attempt to influence the funding decisions from both military and legislative channels.

The National Guard is an unique organization. While the vast majority (95%) of funding is provided by the federal government, the National Guard remains first and foremost, a state program under the control of the governor until mobilized for federal duty. Over the last ten years, the National Guard has been mobilized for 34,153 state active duty days, and mobilized for federal duty for a total of 55,922 days.

**IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):** A facility does not currently exist to support this assigned National Guard Unit. Providing a dedicated facility for this Artillery Headquarters will greatly enhance this unit's mission to the community and State. There will be a slight increase in operating expenses to support this facility.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX, AND E-MAIL:**

Mr. Terrence Palmer  
Comptroller, Dept of Military Affairs  
Veterans Service Building  
St Paul, MN 55155-2098  
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E-MAIL: terryp@fin.dma.state.mn.us

Mr. Ron Feia  
Facilities Planner  
P.O. Box 348  
Camp Ripley  
Little Falls, MN 56345-0348  
Phone: 320-632-7485 FAX: 320-632-7473

**Department of Administration Analysis:**

There is no predesign document on record to support this request. Predesign would have to be completed before the submitted costs could be confirmed.

**Department of Finance Analysis:**

With this request the department proposes to expand its network of 60 armories. Recently, DMA volunteered to take a 176 person Air Defense Artillery battalion that another state could no longer afford. DMA is making this \$5.25 million request to house these new troops.

Traditionally, the federal government has provided about 75% of funding for DMA construction. During the last 2 years federal funding has become nonexistent, leaving the department to look elsewhere to finance both new and replacement facilities. The Armory Building Commission can provide some funding but is limited (by MS 193.143(3)) to \$7 million of bonding indebtedness. It currently has over \$6 million in outstanding bonding.

The major issues are whether the state should take over the federal government's traditional role and begin to pay for new armories, and if so, at what level. DMA has stated that it needs to replace about one armory per year if it is to maintain its current network of about 60 armories. Replacement of armories at that rate would be expensive. The state needs to determine how large of a network is needed for DMA's state mission and what it can afford to build and maintain.

Consideration must also be given to a more equitable assessment of state versus local needs and benefits. Traditionally, the remaining 25% of armory construction costs have been divided equally between the state and local entities. With the development of the Training and Community Center concept local interest in "armories" has increased. Local entities should pay not only for add-ons but should also pay based on use and need for each feature of the facility.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	40
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	0
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	12
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	0
<b>TOTAL</b>	<b>700 Maximum</b>	<b>102</b>

**PROJECT LOCATION:** Arden Hills, MN

**AGENCY PROJECT PRIORITY:** 6 of 6

**1998 STATE APPROPRIATION REQUEST:** \$140

**PROJECT DESCRIPTION:** The City of Arden Hills completed a preliminary planning study to identify options for redevelopment of the Twin Cities Army Ammunition Plant (TCAAP). The planning study included substantial input from the department of Military Affairs and other state agencies (including DNR, MNDOT, Amateur Sports Commission), Ramsey County, Metropolitan Council, area communities abutting TCAAP and a regional citizens task force chaired by Congressman Bruce Vento. The initial planning study was funded by the City of Arden Hills, with a small contribution from Ramsey County.

One of the major components of this initial reuse study, was the development of a joint maintenance facility for various state, county and city agencies. To proceed with this project a number of significant engineering, design, and management issues must be decided. The resources required to complete this analysis are beyond the capability of the operating budgets of the participants. Therefore, the department is requesting predesign funds for a joint state, Ramsey County, city facility in the amount of \$140 thousand.

**Department of Military Affairs/Ramsey County/City/MNDOT Facility:** In 1993, the City of Arden Hills adopted a resolution supporting the construction of joint public facilities which would be shared by the city, Ramsey County, MNDOT, DNR, Department of Military Affairs, and other public agencies. These facilities include a public works maintenance and office facilities, and provide some capabilities for use as vocational/technical training areas. The cooperative use of space would be a prudent use of taxpayer money for all agencies involved.

**PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC PLAN AND CAPITAL PLAN:** The TCAAP is currently owned by the US Department of Defense, through the US Army. Most of the TCAAP property is managed by Alliant Techsystems, under contract with the Army. The overall TCAAP size is approximately 4 square miles (2,370 acres) and is located fully within the corporate boundaries of the City of Arden Hills.

In 1991, TCAAP was declared in "excess" of U.S. Army needs and the area proposed for the joint maintenance facility is in the process of being transferred to the department through the National Guard Bureau. The property transfer is expected to be completed in the fall of 1997.

The department's current facility, located north of Highway 96, west of Hamline Avenue, consists of 3 aging, obsolete maintenance/logistical buildings built between

1972 and 1974. Although structurally sound, the buildings are showing signs of water penetration and frost heaving. The buildings were constructed with federal money and then were transferred to the state. They are funded for maintenance, repair and operation with a combination of 75% federal monies and 25% state monies through the department's operating budget. The departments expects to realize a reduction in its operating budget with the completion of this project through construction with energy conservation and shared operating costs.

The participating agencies initially requested \$300 thousand for master planning and development of the entire site during the 1996 Legislative Session. The request was included in the Governor's Capital Budget Plan, but was not included in the Capital Budget approved by the Legislature.

**IMPACT ON AGENCY OPERATING BUDGET:** No state operating funds are requested as part of this project. This predesign study will allow participating agencies to determine how such a facility would be managed and operated. Estimates of projected operating revenues and expenses could then be prepared.

**OTHER CONSIDERATIONS:** Given the number of participants involved in the development of this site, a centralized project manager must be chosen to lead this complex and coordinated effort. The department will assume this responsibility. The end result of the predesign phase will be to resolve siting issues and identify space needs and levels of participation among the various agencies.

**PROJECT CONTACT PERSON, TITLE, ADDRESS, PHONE, FAX AND E-MAIL**

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**Department of Administration Analysis:**

The request for predesign fees is a preferred approach for capital request to be framed adequately before additional funds are sought.

**Department of Finance Analysis:**

This request is for predesign dollars to be used for the department as well as Ramsey County, the City of Arden Hills and several other state agencies. The city conducted an earlier study that determined the best use of the site which in turn lead to this proposal. It is not clear how the state would benefit from paying the local's share of pre design.

This project would determine the role each entity would play in the final project. Under consideration for state agencies are: 1) a joint vehicle maintenance facility for Military Affairs, MnDOT and a local government unit. (MnDOT already has a facility on this parcel); 2) DNR is looking at the wildlife and open space in consideration of a park; and 3) Amateur Sports is considering a cross country ski facility. By constructing joint facilities these entities believe they can each save construction and annual operating costs while purchasing more than their individual dollars would allow.

The department has identified this as a viable site to replace the current maintenance/logistical buildings which are nearing the end of their usefulness. What has not been identified is whether the federal government or the state should pay to replace these facilities.

**Governor's Recommendation:**

The Governor does not recommend capital funds for this project.

STATEWIDE STRATEGIC SCORE		
Criteria	Values	Points
Critical Life Safety Emergency - Existing Hazards	0/700	0
Critical Legal Liability - Existing Liability	0/700	0
Prior Binding Commitment	0/700	0
Strategic Linkage - Agency Six Year Plan	0/40/80/120	0
Safety/Code Concerns	0/35/70/105	0
Customer Service/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	50
State Asset Management	0/20/40/60	0
State Operating Savings or Operating Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	0/25/50	25
<b>TOTAL</b>	<b>700 Maximum</b>	<b>135</b>