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REVIEW AND REPEAL OF RULES

ANNUAL REPORT

submitted in fullfillment of M. S. 14.05, Subd. 5 by the Department of Children, Families and Learning for the Department of Education Rules Relating to Education Chapters 3500 - 3550

December 1, 1996

ESTIMATED COST OF PREPARING THIS REPORT

This report provides information which is maintained and published as Minnesota Rules by the Office of Revisor of Statutes as a part of its normal business functions. Therefore, the cost information reported below does not include the cost of gathering the data but rather is limited to the estimated cost of actually analyzing the data, determining recommendations and preparing this report document.

Special funding was not appropriated for the costs of preparing this report.

The estimated cost incurred by the Minnesota Department of Children, Families and Learning in preparing this report is \$636.00.

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Review of Rules

Minnesota Statutes, Chapter 14, the Administrative Procedure Act, which governs rulemaking in state agencies, requires under section 14.05 subd. 5 that:

By December 1 of each year, an agency shall submit a list of all the rules of the agency to the governor, the legislative commission to review administrative rules, and the revisor of statutes. The list must identify any rules that are obsolete and should be repealed. The list must also include an explanation of why the rule is obsolete and the agency's timetable for repeal.

In accordance with this requirement, the Department of Children Families and Learning has reviewed the Department of Education Rules Relating to Education, Chapters 3500, 3501, 3505, 3510, 3515, 3517, 3520, 3525, 3530, 3535, 3540, 3545 and 3550.

This report includes:

- 1) a listing of the Department of Education Rules Relating to Education, Chapters 3500 3550 that are currently in effect;
- 2) the effective date of repeal for any of those rules for which legislation has been enacted to repeal; and
- 3) the designation of obsolete for any of the rules that are identified as no longer needed and that are recommended for repeal.

This information is presented in column form so that it is useful at a glance.

Any rules identified as obsolete have the word "obsolete" noted in column (3) three.

In addition, an explanation of why a rule is designated as obsolete and the department's timetable for recommending repeal is included in narrative form following the listing.

Chapter 3500 State Board of Education Public School Requirements

	RULES RELATING TO EDUCATION	Rule Repealed/ Effective Date (2)	Obsolete (3)
3500.0550	INCLUSIVITY Inclusive Educational Program		
3500.0600	TEACHERS' LUNCH Teachers' duty free lunch		
3500.1000	RULES EXEMPTIONS Experimental and flexible school year programs		
3500.1050	PUPIL FEES Definitions for pupil fees		
	IREMENTS FOR MIDDLE & SECONDARY SCHOOLS Completion of secondary school requirements		
3500.3900 3500.4000 3500.4100 3500.4200 3500.4300	SCHOOL BUILDINGS AND SITES Buildings and sites, compliance Schoolhouse plans; submission and approval Sites Facilities Construction		

Chapter 3501 State Board of Education

	RULES RELATING TO GRADUATION RULE (1)	Rule Repealed/ Effective Date (2)	Obsolete (3)
RI	JLES RELATING TO GRADUATION STANDARDS		
3501.0010	Purpose (effective 4/1/96)		
3501.0020	Scope (effective 4/1/96)		
3501.0030	Definitions (effective 4/1/96)		
3501.0040	Statewide graduation standards (effective 4/1/96)		
3501.0050			
3501.0060	State test options (effective 4/1/96)	the second s	
3501.0070			
3501.0080	Local test option (effective 4/1/96)		
3501.0090	Students with individualized education plans or section 504 accommodation plans (effective 4/1/96)		
3501.0100	Testing considerations for limited English proficiency (LEP) students (effective 4/1/96)		
3501.1100			
3501.0120			

3501.0130	Test security (effective 4/1/96)	
	District reporting requirements (effective 4/1/96)	
3501.0160	Required documentation for program audit (effective 4/1/96)	
3501.0170	Passing scores for state tests of basic requirements	
	(effective 4/1/96)	
3501.0180	Required notification to parents and students (effective 4/1/96)	

Chapter 3 State Board 6 Secondary V		Rule Repealed/ Effective Date (2)	Obsolete (3)
	RULES FOR VOCATIONAL TECHNICAL EDUCATION		
3505,1000			
3505.1100	Standards for program approval		
3505.1200			
3505.1300			
3505.1400	Local advisory committee		
3505.1500	Center approval		
3505.1600	Local applications for aid		
3505.1700	Allotment availability of federal funds		
3505.1800	Annual reports		
3505.1900	Submission of write plans; use of matching funds		
3505.2000	Apportioning funds		
3505.2100	Property management standards		
3505.2200	Standards and procedures governing ownership		
3505.2300	Student eligibility for programs		
2505 2400	SECONDARY VOCATIONAL EDUCATION		
3505.2400	Scope		
3505.2500	Instructional program approval		
3505.2800	Program components and time standards Community based education		Obesiste
3505.4300			<u>Obsolete</u>
3505.4900			
3505.5200	•		
3505.5200			
3505.5400			
3505.5500			
3505.5600	Aid limitations		
3505.5700			
3505.5800			
3505.5900	Student eligibility		

Chapter 3510 State Board of Education Licensure of School Personnel

	RULES RELATING TO LICENSURE (1)	Rule Repealed/ Effective Date (2)	Obsolete (3)
3510.1700	SUPERINTENDENTS AND PRINCIPALS changed to: 3512.1200 Continuing education programs for		
	directors, principals, and superintendents (effective 12/31/96)		

changed to: 3512.1400 cspension and revocation of licenses (effective 12/31/96)		
	repealed 12/31/96	
changed to: 3512.2000 Requirements for issuance and renewal		
(effective 12/31/96)		
changed to: 3512.2500 Procedures for approavel of licensure programs (effective 12/31/96)		
changed to: 3512.2600 Licensure for persons prepared in states		
changed to: 3512.2700 Human relations requirement (effective 12/31/96)		
	(effective 12/31/96) Human relations requirement changed to: 3510.1500 l: uance and renewal of licenses (effective 12/31/96) changed to: 3512.2000 Requirements for issuance and renewal of licenses (effective 12/31/96) changed to: 3512.2400 Suspension and revocation or licenses (effective 12/31/96) changed to: 3512.2500 Procedures for approavel of licensure programs (effective 12/31/96) changed to: 3512.2600 Licensure for persons prepared in states other than Minnesota (effective 12/31/96) changed to: 3512.2700 Human relations requirement	(effective 12/31/96) Human relations requirement changed to: 3510.1500 l: uance and renewal of licenses (effective 12/31/96) changed to: 3512.2000 Requirements for issuance and renewal of licenses (effective 12/31/96) changed to: 3512.2400 Suspension and revocation or licenses (effective 12/31/96) changed to: 3512.2500 Procedures for approavel of licensure programs (effective 12/31/96) changed to: 3512.2600 Licensure for persons prepared in states other than Minnesota (effective 12/31/96) changed to: 3512.2700 Human relations requirement

	RULES RELATING TO LICENSURE (1)	Rule Repealed/ Effective Date (2)	Obsolete (3)
	SUPERVISCRY AND SUPPORT PERSONNEL		
3512.2100			
3512.2300	Continuing license		-
	HEAD COACHES		
3512.3000	License renewal of head varsity coaches of interscholastic sports in senior high schools		
3512.3100	Employment of head varsity coaches of interscholastic sports in senior high schools		
anne anna "araith ann ann an ann an ann an ann an ann an	COMMUNITY EDUCATION		
3512.3500	Directors of community education		
	SPECIAL EDUCATION DIRECTORS		
3512.4000	Directors of special education		
RE	ADING CONSULTANTS AND SUPERVISORY AND CONSULTATIVE PERSONNEL		
3512.5000	License renewal of reading consultants		
3512.5100	•		

Chapter 3515 State Board of Technical Colleges Technical College Personnel Licensure

	RULES RELATING TO TECHNICAL COLLEGE (1)	Rules Repeated/ Effective Date Obsolet (2) (3)	e
3515.0100	Definitions		
3515.0200	Scope		

Personal and a second se		
	PROCEDURE	
3515.0500		
3515.0600	Renewed initial entrance vocational license	
3515.0700	Initial regular five-year vocational license	
	OCCUPATIONAL EXPERIENCE	
3515.1200	Occupational experience	
3515.1300	Alternate forms of occupational experience	
3515.1400	Vocational teacher education sequence	
3515,1500	Initial two-year entrance vocational license	
3515,1600	Renewed initial entrance vocational license	
3515.1700	Initial regular five-year vocational license	
3515,1800	Endorsements	ł
3515.1900		
3515.2000	•	
3515.2100	•	
	Haman rolations	
	CONTINUING EDUCATION	
3515.2200	Renewed regular five-year vocational license	
3515.2300	Local vocational relicensure committee formation	
3515.2400	Local vocational relicensure committee options	
3515.2500	Local vocational relicensure committee jurisdiction	
3515.2600		
3515.2700	Local vocational relicensure committee duties	
1	PDATING ACTIVITIES FOR LICENSE RENEWAL	
3515.2800	Local vocational relicensure committee preapproval	
3515.2900	Types of activities necessary for license renewal	
3515.3000		
3515.3100		
3515.3200		
3515.3210	· · · · · · · · · · · · · · · · · · ·	
3515.4100		
3515.4200		
3515.4300	· · · · · · · · · · · · · · · · · · ·	
3515.4400	Appeal procedure	
PC	STSECONDARY VOCATIONAL INSTRUCTORS	
3515.4900		
3515.5000		
SPEC	CIAL NEEDS VOCATIONAL INSTRUCTIONAL AND	
	SUPPORTIVE PERSONNEL	
	Qualification for licensure	
3515.5500	Personnel who shall be licensed	

	RULES RELATING TO TECHNICAL COLLEGE (1)	Rules Repeated/ Effective Date (2)	Obsolete (3)
	SPECIALIZED PERSONNEL		
3515.5700	Qualification for licensure		
3515.5900	Consultants		
3515.6005	Postsecondary related subjects instructor		
	Childhood education aide		
3515.6700	Student personnel services specialist		

PROCEDU	RE TO LICENSE ADMINISTRATORS & SUPERVISORS	
3515,7300		
3515,7400	Initial entrance vocational license	
3515.7500		
3515.7600	Renewed regular five-year vocational license	
CON	TINUING EDUCATION; ADMINISTRATORS AND	
	SUPERVISORS	
1	Renewed five year vocational license	
3515.7800	Reactivation of lapsed regular license	
		adamin ang Kanaganan akamat ana ang tang tang tang tang tang tang
CONTINUIN	NG EDUCATION PROGRAMS; ADMINISTRATORS AND SUPERVISORS	
0545 7000		
3515.7900	Approval by the state board of technical colleges	
1	Approval procedure	
3515.8100	J	
3515.8200	Admission to approved programs	
	ADMINISTRATIVE PERSONNEL	
3515,9100	Supervisory personnel	
3515.9200	Local program supervisors	
3515.9300	Supervisor in specialized program area	
3515.9400	Supervisor of special needs	
3515.9500	Supervisor of bilingual-bicultural special needs	
3515.9600	Student personnel services supervisor	
3515.9921	Distributive, health, service, hospitality, home economics,	
	industrial, technical	
3515.9930	Adult; Agriculture, distributive, home economics	
3515.9940	Special needs, support service, and evaluation	
3515.9941	Special needs, work experience, remedial	

These rules and recommendations concerning them are under the authority of the Board of Trustees of Minnesota State Colleges and Universities defined in Minnesota Statute Chapter 136F.

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Chapter 3517 State Board of Education Secondary Vocational Licenses

	RULES RELATING TO VOCATIONAL LICENSES	Rules Repealed/ Effective Date (2)	Obsolete (3)
3517.0010	Definitions		et fan skuppen fan de of en fan yn de offenne fan de ser
	WHO MUST BE LICENSED		an and a stand
3517.0020	How this chapter applies		
3517.0080	Secondary administrative and supervisory personnel		
	FORMS AND APPLICATIONS		
3517.0082	Forms; fees; evaluation; and validity		
	Required signatures		
3517.0090			

CA	TEGORIES OF PRACTICE: ADMINISTRATORS AND SUPERVISORS	
3517.3000	Qualification for licensure	
	OCCUPATIONAL EXPERIENCE	
3517.4000	Occupational experience	
3517.4100	Self-employment experience	
	Alternative forms of occupational experience	

Chapter 3520 State Board of Education Student Transportation

RULES RELATING TO STUDENT TRANSPORTATION (1)	Rules Repealed/ Effective Date (2)	Obsolete (3)
STANDARDS FOR AID3520.0400Transportation data reporting requirements3520.1400Regulations relating to equal transportation3520.1500Free and equal transport to district boundary		

Chapter 3525 State Board of Education Children with a Disability

R	ULES RELATING TO CHILDREN WITH A DISABILITY (1)	Rules Repealed/ Effective Date (2)	Obsolete (3)
	STANDARDS AND PROCEDURES		
3525.0200	Definitions for special education		
	POLICIES	alan marina manang m	1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 -
3525.0300	Provision of full services		
3525.0400			
3525.0550	Pupil IEP manager		
3525.0700	Parental involvement		
3525.0750	Identification of children with disabilities		
3525.0800	Ensuring provision of instruction and services		
3525.0850	Behavior interventions		
	APPLICATIONS	na ann an an an ann an ann an ann an ann an a	
3525.1100	Responsibility; total special education system (TSES)		
3525.1150	Providing special education to shared-time pupils		
3525.1310	State aid for special education personnel		
	ENTRANCE AND EXIT CRITERIA	and a low of the second s	
3525.1325	Autism		
3525.1327	Deaf-blindness	The second s	
3525.1329	Emotional or behavioral disorders		
3525.1331	Hearing Impairment		
3525.1333	Mentally impaired: Mild-moderate/moderate-severe		
3525.1335	Other health impaired		

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3525.1337			
3525.1339			
3525.1341			
3525.1343			
3525.1345	Visually impaired		
3525.1348	Traumatic brain injury (TBI) definition and entrance criteria		
3525.1350	Early childhood: Special education		
3525.1352	Developmental adapted physical education: Special education		
3525.1354	Team override on eligibility decisions		
3525.1356	Exit procedures		
	FACILITIES AND STAFF		
3525.1400	Facilities		
3525.1510	Personnel variances		
3525.1550	Contracted services		
TRE	ATMENT PROGRAMS AND LEVELS OF SERVICE		
3525.2325			
3525.2335	Early childhood; eligibility and program alternatives		
3525.2340			
3525.2350	Multidisability team teaching models		
3525.2380	• •		
	SUPERVISION		
3525,2405			
3525.2420			
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R	ULES RELATING TO CHILDREN WITH A DISABILITY (1)	Rules Repealed/ Effective Date (2)	Obsolete (3)
	SURROGATE PARENTS		
3525.2435	Effort to locate parent		
3525.2440	Surrogate parent appointment		
3525.2445	Consultation with county social services		
3525.2450	Removal of surrogate parent		
3525.2455	Surrogate parent knowledge and skills		
	STUDENT DISCIPLINARY PROCEEDINGS	ala ana ang ang ang ang ang ang ang ang an	
3525.2470	Suspension, exclusion, and expulsion		
	ASSESSMENT, NOTICE, AND HEARING		
3525.2500	Identification of children with a disability		
3525.2650	Notice before assessment		
3525.2750			
3525.2900			
3525.3000	Periodic reviews		
3525.3100			
3525.3150	Requirements for a high school diploma		1
3525.3200	Formal notice to parents		1
3525.3300	Contents of notice		
3525.3400			
3525.3500			
3525.3600	Notice of change or refusal to change placement		L

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3525.3700	Conciliation conference		
3525.3800	When a hearing must be held		
3525.3900	Notice of a hearing		
3525.4000	Hearing officers		
3525.4100	Prehearing review by the hearing officer		
3525.4200	Hearing rights of respective parties		
3525.4300	Hearing procedures		
3525.4400	Decisions of hearing officer		
3525.4500	Filing and mailing the decision		
3525.4600	Effective date of action and appeals		
3525.4700	Final decision		
		The second se	

Chapter 3530 State Board of Education Educational and Community Services

RUL	ES RELATING TO COMMUNITY SERVICES (1)	Rules Repealed/ Effective date (2)	Obsolete (3)
	LIBRARIES		
3530.0200			
3530.0400	Notification, review, and request for additional information		
3530.0500	Grant awards		
3530.0900	Regional library basic system support grants		
3530.1000	Criteria for eligibility		
3530.1200	Audit		
3530.1500	Service for the blind and physically handicapped and institutions		
3530.2200			
3530.2300			
3530.2400			
3530.2500	Calculation of operating grant amounts		
3530.2600	Audit		
naamatan kuntupun atak pentutun kuntukun katakan manara d	PUBLIC LIBRARY CONSTRUCTION GRANTS		
3530.2610	Definitions		
3530.2612	Applications for construction grants		
	Application contents		
3530.2616	Application dates		
3530.2618	Notice of intent		
3530.2620	Regional library system assistance		
3530.2622	Regional review		
3530.2624	Minimum project sizes		
3530.2626	Recent construction ineligible		
3530 2628	Maximum grant		
3530.2630	Project criteria		
3530.2632			
3530.2634			
3530.2636	9		
3530.2638	Approval of projects		
3530.2640	5		
3530.2642			
3530.2644	Return of grant funds		
SCHOOL	LUNCH, USDA DONATED FOOD & MILK PROGRAMS		
	School lunch program		

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EARLY C	HILDHOOD HEALTH & DEVELOPMENTAL SCREENING		
3530.3000	Definitions	Seamon and a sea of the	
3530.3100	Participation in program and delivery of services		
3530.3200	School district plan and program report		
3530.3300	Screening program staff		
3530.3400	Screening procedures		
3530.3700	Private data	No. of the second s	
3530.3800	Inclusion in school records		
3530.4200	Services prohibited		
3530.4300	Special education		un no contra c
3530.4310	Fees		

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RUL	ES RELATING TO COMMUNITY SERVICES (1)	Rules Repealed/ Effective date (2)	Obsolete (3)
***************************************	CIVIL DEFENSE		
3530.4400	Disaster plan		
3530.4500	Planning coordinator		
3530.4700	Civil defense school building construction		
	COMMUNITY SERVICES	nen en en ser se	
3530.5600	Community services defined		
3530.5800	Financing	na n	
3530.5900	The district advisory council		
3530.6000	Community school directors		
3530.6200	Annual Report		

Chapter 3535 State Board of Education Equal Opportunity in Schools

	RULES RELATING TO EQUAL OPPORTUNITY (1)	Rules Repealed/ Effective Date (2)	Obsolete (3)
EQUA	LITY OF EDUCATIONAL OPPORTUNITY, SCHOOL		
	DESEGREGATION		
3535.0200	Definitions		
3535.0300	Policy		
3535.0400	Duties of local boards, penalty for failure to comply		
3535.0500	Submission of data		
3535.0600	Submission of plan		
3535.0700	Standards for developing the plan		
3535.0900	Contents of the comprehensive plan		
3535.1100	Desegregation considerations for new school sites		
3535.1200	Consideration of equity in developing the plan		
3535.1300	No use of pupil grouping or classification		
3535.1500			Name of the second
3535.1700	· ·		
3535.2000			

PROHIBITI	ION OF DISCRIMINATORY PRACTICES IN EDUCATION	
3535.2000	Policy	
3535.2400	Duties of local boards, penalty for failure to comply	
3535.2500	Compliance reports and submission of data	
3535.2700	Appeal of commissioner's determination	
3535.2800	Duties of the commissioner	
PROHIBIT	TION OF DISCRIMINATORY PRACTICES IN ATHLETIC	
0000 0000	PROGRAMS	
3535.3000	Definitions	
3535.3200		
3535.3300	Biennial determination of student interest	
3535.3400	Creating equal opportunity for two teams	
3535.3600	Compliance reports and submission of data	
3535.3700	Duties of the commissioner of education	
3535.9910	Statement of compliance	
3535.9920		

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Chapter 3540 State Board of Education Nonpublic Schools

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	RULES RELATING TO NONPUBLC SCHOOLS (1)	Rules Repealed Effective Date (2)	Obsolete (3)
TEXTBO	OOKS, INDIVIDUALIZED INSTRUCTION MATERIALS, STANDARDIZED TESTS		
3540.0200			
3540.0300		a deliverante	
540.0400	State administration of funds		
540.0500	Termination of eligibility		
HEALTH	I SERVICES FOR PUPILS ATTENDING NONPUBLIC SCHOOLS		
3540.1400	Policy	Scotle	
540.1500	Health services	rucht worden	
540.1600	State administration of funds		
	GUIDANCE AND COUNSELING SERVICES		
540.2500	Policy		
3540.2600	Services offered		
3540.2700	State administration of funds		

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Chapter 3545 State Board of Education School Financing

RULES RE	LATING TO SCHOOL FINANCING (1)	Rules Repealed/ Effective Date (2)	Obsolete (3)
3545.0600 3545.0700 3545.0800	NCIAL ACCOUNTING REPORTING REQUIREMENTS Applicability of rules Financial reporting standards Modified accrual accounting and other accounting requirements Fund accounting		Obsolete Obsolete Obsolete Obsolete
3545.2100 3545.2200 3545.2400 3545.2500 3545.2600	Review and comment by commissioner Approval recommendation by state board Information required by sate board		
CO 3545.3008 3545.3010 3545.3018 3545.3020	Maximum grant Approval of pilot projects		

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Chapter 3550 State Board of Education Training and Experience Index

RULES RELATING TO TRAINING AND EXPERIENCE INDEX (1)	Rules Repealed/ Effective Date (2)	Obsolete (3)
FINANCIAL ACCOUNTING REPORTING REQUIREMENTS 3550.0100 Method of determining the training and experience index component of the school foundation aid formula		<u>Obsolete</u>

Obsolete Rules Explanations

The rules marked "obsolete" in column (3) are listed below with the explanation of why the rule is obsolete and the recommended repeal date.

3505.4300 Community based education

The requirements in this rule refer to 3500.3500 (repealed 1993), 3505.4400 (to be repealed 8/1/96), and 3505.4700 (to be repealed 8/1/96). It also states in MN Law Ch.224, Art 12, Sec. 36 that program standards are to replace rules in chapter 3505 including community-based cooperative vocational programs.

Recommend date of repeal: July 1, 1997

3545.0600 Applicability of rules
3545.0900 Financial reporting standards
3545.0800 Modified accrual accounting and other accounting requirements
3545.0900 Fund accounting

Rules 3545.0600 through 3545.0900, Financial Accounting Reporting Requirements, should be repealed. This is due to the change in responsibility determined by 1993 Laws, Chpt. 224, Article 12, Sec. 13, which assigned the guidelines for UFARS to the Department of Education. Also, the present rules have been made inaccurate by legislation, and there is nothing in the present rules which is not contained in statute or the UFARS Manual.

Recommend date of repeal: July 1, 1997

3550.0100 Method of determining the training and experience index component of the school foundation aid formula

Rules of Chapter 3550, Training and Experience Index, should be repealed. 1995 Special Session Laws, Chpt. 3, Article 1, Sections 29, 30, 40 and 44 eliminate the Training and Experience component of General Education Revenue beginning in FY 1997. Also, the present formula in Rule is not accurate due to subsequent legislation. The formula is specified in statute.

Recommend date of repeal: July 1, 1997