

STATE OF MINNESOTA

PROPOSED BIENNIAL BUDGET

1985-87

FOR

TRANSPORTATION AND OTHER AGENCIES



PRESENTED BY GOVERNOR RUDY PERPICH

TO THE SEVENTY-FOURTH LEGISLATURE

850476

-Index-

Academy of Science	5-7301
Agriculture, Department of	5-1001
Animal Health, Board of	5-1101
Arts Board	5-6101
Charitable Gambling Control Board	5-5101
Commerce, Department of	5-1201
Disabled American Veterans	5-8201
Ethical Practices Board	5-4001
Historical Society	5-5801
Horticultural Society	5-7001
Humane Society	5-6401
Minnesota-Wisconsin Boundary Area Commission	5-4601
Municipal Board	5-4301
Non-Health Boards	5-1401
- Abstractors, Board of	
- Accountancy, Board of	
- Architecture, Engineering, Land Surveying and Landscape Architecture, Board of	
- Barber Examiners, Board of	
- Boxing, Board of	
- Electricity, Board of	
- Peace Officers Standards and Training Board	
- Watchmakers, Board of	

Public Safety, Department of	5-0901
Public Service, Department of	5-3701
Public Utilities Commission	5-3401
Racing Commission	5-5001
Safety Council	5-7901
Science Museum of Minnesota	5-7601
Transportation, Department of	5-0101
Transportation Regulation Board	5-0601
Uniform Laws Commission	5-4901
Veterans of Foreign Wars	5-8501
Voyageurs National Park, Citizen's Council On	5-5201

1985-87 BIENNIAL BUDGET
PROGRAM STRUCTURE

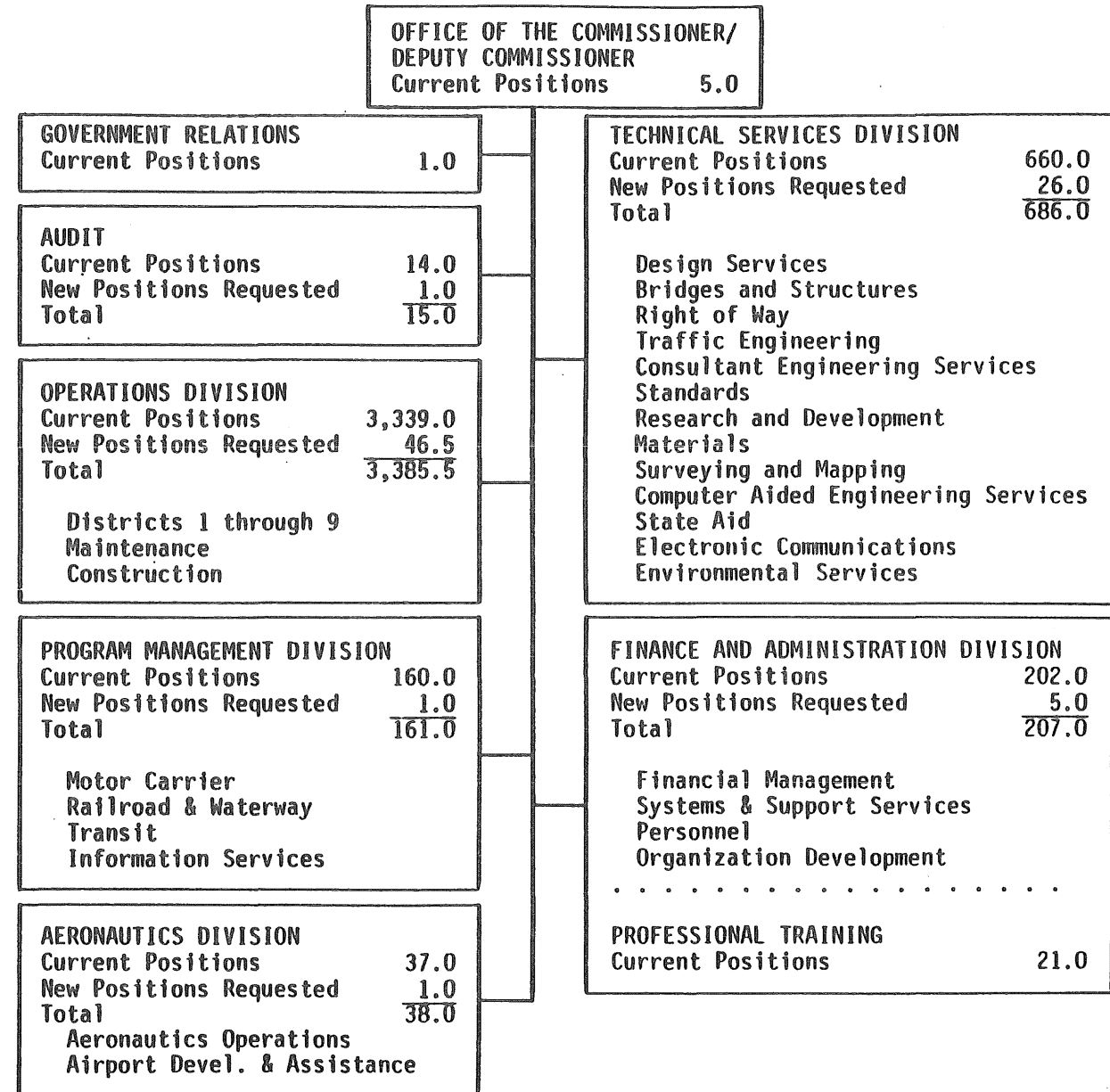
AGENCY: TRANSPORTATION, DEPARTMENT OF

<u>PROGRAMS</u>	<u>ACTIVITIES</u>	<u>Page</u>
HIGHWAY DEVELOPMENT	Trunk Highways	5-0118
	County State Aids	5-0123
	Municipal State Aids	5-0125
	Federal-County Road & Bridge	5-0127
	Highway Debt Service	5-0129
OPERATIONS	PROGRAM TOTAL	
	Maintenance	5-0134
	Maintenance Preservation	5-0138
	Construction Support	5-0140
TECHNICAL SERVICES	PROGRAM TOTAL	
	Engineering Services	5-0146
	Engineering Development	5-0151
	State Aid Technical Assistance	5-0155
	Electronic Communications	5-0159
PUBLIC TRANSPORTATION ASSISTANCE	Environmental Services	5-0164
	PROGRAM TOTAL	
	Rail Service Improvements	5-0168
	Non-MTC Assistance-Statewide	5-0171
PROGRAM MANAGEMENT	PROGRAM TOTAL	
	Highway Programs	5-0176
	Motor Carrier Safety and Compliance	5-0180
	Railroads & Waterways	5-0183
	Transit Administration	5-0186
	Transportation Information and Support	5-0189
GENERAL SUPPORT SERVICES	PROGRAM TOTAL	
	Finance and Administration	5-0198
	General Services	5-01105
	Equipment	5-01113
	Legal Services	5-01121
AERONAUTICS	PROGRAM TOTAL	
	Aeronautics Operations	5-01127
	Airport Development & Assistance	5-01132
	Air Transportation Services	5-01141
REGIONAL TRANSIT BOARD	PROGRAM TOTAL	
	Metro Transit Assistance	5-01148
	Metro Transit Administration	5-01151
AGENCY TOTAL		

DEPARTMENT OF TRANSPORTATION

Organization Chart
Current as of 8-84

POSITION RECONCILIATION		
AUTHORITY:	CURRENT F.Y. 1985	REQUESTED FOR 6-30-87
<u>LEGISLATIVE COMPLEMENT</u>		
General Fund	44.0	6.0
State Airports Fund	37.0	38.0
Trunk Highway Fund	4,351.0	4,458.5
Federal Fund	1.0	7.0
Transit Assistance Fund	-0-	10.0
 <u>LEGISLATIVE AUTHORIZED</u>		
Federal Fund	6.0	-0-
 TOTAL PERMANENT POSITIONS	4,439.0	4,519.5
 OTHER COMPLEMENT (FTE)	819.7	819.7
 TOTAL AUTHORIZED POSITIONS	5,258.7	5,339.2
 EMPLOYEES ON 6-30-84	5,116.0	



DEPARTMENT OF TRANSPORTATION - FUNDING SUMMARY 1986 REPORT
(Dollars in thousands \$137,522 = 137.5)

Program/Budget Activity	Total All Funds	DIRECT APPROPRIATIONS REQUIRING LEGISLATIVE ACTION						APPROPRIATIONS NOT REQUIRING DIRECT LEGISLATIVE ACTION					Total All Funds
		General Fund 10	State Airports 22	Municipal State Aids 25	County State Aids 26	Trunk Highway 27	Transit Assistance 34	State Airports 22	Trunk Highway 27	Federal Fund 30	Agency Fund 61		
Highway Development													
Trunk Highways	321,860.3	860.3				321,000.0						321,860.3	
County State Aids	182,500.0				182,500.0							182,500.0	
Municipal State Aids	59,500.0			59,500.0								59,500.0	
Federal-County Road & Bridge	150,000.0								150,000.0			150,000.0	
Highway Debt Service	16,524.0					16,524.0						16,524.0	
Subtotal	730,384.3	860.3		59,500.0	182,500.0	337,524.0						730,384.3	
Operations													
Maintenance	110,860.7					110,860.7						110,860.7	
Maintenance Preservation	7,501.0					7,501.0						7,501.0	
Construction Support	43,885.9					43,885.9						43,885.9	
Subtotal	162,247.6					162,247.6						162,247.6	
Technical Services													
Engineering Services	25,539.1					25,539.1						25,539.1	
Engineering Development	8,046.6					8,046.6						8,046.6	
State Aid Technical Assistance	816.0					816.0						816.0	
Electronic Communications	2,218.3					2,218.3						2,218.3	
Environmental Services	1,459.7					1,459.7						1,459.7	
Subtotal	38,079.7					38,079.7						38,079.7	
Public Transportation Assistance													
Rail Service Improvements	500.0								500.0			500.0	
Non-Metro Transit Assistance	8,299.7	3,694.6					1,984.3		2,534.0		86.8	8,299.7	
Subtotal	8,799.7	3,694.6					1,984.3		3,034.0		86.8	8,799.7	
Program Management													
Highway Programs	2,323.2	97.7				1,489.5			736.0			2,323.2	
Motor Carrier	1,245.4					964.3			281.1			1,245.4	
Railroads & Waterways	962.0	232.9				630.2			98.9			962.0	
Transit Administration	1,077.4					213.7	358.5		505.2			1,077.4	
Transportation Information & Support	2,959.1					2,619.5			135.0			2,959.1	
Subtotal	8,567.1	330.6				5,917.2	358.5		204.6	1,756.2		8,567.1	
General Support Services													
Finance & Administration	7,692.4					7,692.4						7,692.4	
General Services	6,641.8	40.0	62.6			6,539.2						6,641.8	
Equipment	13,591.8	28.6	105.7			13,157.5		300.0				13,591.8	
Legal Services	1,006.0					1,006.0						1,006.0	
Subtotal	28,932.0	68.6	168.3			28,395.1		300.0				28,932.0	
Aeronautics													
Aeronautics Operations	969.0		949.0						20.0			969.0	
Airport Development & Assistance	30,146.8		9,491.8					355.0	20,300.0			30,146.8	
Air Transportation Services	1,482.8	425.0	272.7			490.0		295.1				1,482.8	
Subtotal	32,598.6	425.0	10,713.5			490.0		650.1	20,320.0			32,598.6	
Regional Transit Board													
Metro Transit Assistance	22,191.3	13,930.8					8,260.5					22,191.3	
Metro Transit Administration	1,099.5						1,099.5					1,099.5	
Subtotal	23,290.8	13,930.8					9,360.0					23,290.8	
GRAND TOTAL	1,032,899.8	19,309.9	10,881.8	59,500.0	182,500.0	572,653.6	11,702.8	650.1	504.6	175,110.2	86.8	1,032,889.8	

DEPARTMENT OF TRANSPORTATION - FUNDING SUMMARY 1987 REPORT
(Dollars in thousands \$137,522 = 137.5)

Program-Budget Activity	Total All Funds	DIRECT APPROPRIATIONS REQUIRING LEGISLATIVE ACTION						APPROPRIATIONS NOT REQUIRING DIRECT LEGISLATIVE ACTION				TOTAL ALL FUNDS
		General Fund 10	State Airports 22	Municipal State Aids 25	County State Aids 26	Trunk Highway 27	Transit Assistance 34	STATE AIRPORTS 22	TRUNK HIGHWAY 27	FEDERAL FUND 30	AGENCY FUND 61	
Highway Development												
Trunk Highways	331,868.8	868.8				331,000.0						331,868.0
County State Aids	189,300.0				189,300.0							189,300.0
Municipal State Aids	61,900.0			61,900.0								61,900.0
Federal-County Road & Bridge	161,500.0									161,500.0		161,500.0
Highway Debt Service	16,177.0					16,177.0						16,177.0
Subtotal	760,745.8	868.8		61,900.0	189,300.0	347,177.0				161,500.0		760,745.8
Operations												
Maintenance	113,469.1					113,469.1						113,469.1
Maintenance Preservation	7,501.0					7,501.0						7,501.0
Construction Support	44,098.8					44,098.8						44,098.8
Subtotal	165,068.9					165,068.9						165,068.9
Technical Services												
Engineering Services	23,739.0					23,739.0						23,739.0
Engineering Development	8,099.8					8,099.8						8,099.8
State Aid Technical Assistance	833.7					833.7						833.7
Electronic Communications	2,293.9					2,293.9						2,293.9
Environmental Services	1,466.4					1,466.4						1,466.4
Subtotal	36,432.8					36,432.8						36,432.8
Public Transportation												
Rail Service Improvements	200.0									200.0		200.0
Non-Metro Transit Assistance	8,523.0	3,915.5					2,242.6			2,278.1	86.8	8,523.0
Subtotal	8,723.0	3,915.5					2,242.6			2,478.1	86.8	8,723.0
Program Management												
Highway Programs	2,342.8	109.4				1,497.4				736.0		2,342.8
Motor Carrier	1,257.0					971.1				285.9		1,257.0
Railroads & Waterways	969.2	235.1				635.2				98.9		969.2
Transit Administration	1,097.0					215.6	360.6			520.8		1,097.0
Transportation Information & Support	2,997.3					2,652.5			209.8	135.0		2,977.3
Subtotal	8,663.3	344.5				5,971.8	360.6		209.8	1,776.6		8,663.3
General Support Services												
Finance & Administration	7,709.2					7,709.2						7,709.2
General Services	6,375.1	42.2	65.8			6,267.1						6,375.1
Equipment	9,803.5	5.0	128.0			9,370.5			300.0			9,803.5
Legal Services	1,076.4					1,076.4						1,076.4
Subtotal	24,964.2	47.2	193.8			24,423.2			300.0			24,964.2
Aeronautics												
Aeronautics Operations	967.1		947.1							20.0		967.1
Airport Development & Assistance	30,084.6		9,429.6					355.0		20,300.0		30,084.6
Air Transportation Services	572.7	31.9	194.2			36.8		309.8				572.7
Subtotal	31,624.4	31.9	10,570.9			36.8		664.8		20,320.0		31,624.4
Regional Transit Board												
Metro Transit Assistance	27,581.9	18,281.4					9,300.5					27,581.9
Metro Transit Administration	1,099.5						1,099.5					1,099.5
Subtotal	28,681.4	18,281.4					10,400.0					28,681.4
GRAND TOTAL	1,064,903.8	23,489.3	10,764.7	61,900.0	189,300.0	579,110.5	13,003.2	664.8	509.8	186,074.7	86.8	1,064,903.8

AGENCY PURPOSE:

The Minnesota Department of Transportation (Mn/DOT) is a service and regulatory agency which develops and implements plans and programs for the operation of statewide transportation systems and facilities. Mn/DOT also provides grant-in-aid funds as well as technical assistance to counties, municipalities, and other local transportation authorities for highway, aeronautics, and public transportation programs.

The primary purpose of Mn/DOT is to provide transportation systems services, and facilities which will allow for the safe and efficient movement of people and goods throughout the state. A well integrated transportation system is a key element in achieving statewide social, economic, and energy-related goals. It is the further objective of this department to provide an integrated transportation system which will assist Minnesota in meeting these goals.

OPERATION & CLIENTELE:

The Department of Transportation operates a statewide transportation network. This network includes a 12,120-mile state highway system. In 1983, 2.9 million licensed drivers operated nearly 3.1 million registered vehicles in Minnesota, driving 30.5 billion vehicle miles.

The department regulates over 18,000 interstate and intrastate for-hire motor carriers and participates financially in the operations of transit projects that serve numerous communities statewide. Sixteen railroads operate within Minnesota.

Scheduled air transportation services are used by over 9 million persons. There are 140 publicly owned municipal airports and 435 privately owned airports in the state.

Every citizen of or visitor to Minnesota is a client of Mn/DOT, directly or indirectly, because everyone uses or benefits from the transportation system. Mn/DOT's activities affect everyone who rides in a car, truck, bus, plane, train or on a bike. They also affect many transportation-related industries, either through regulation or subsidy programs.

Mn/DOT activities fall within 7 major program areas: highway development, operations; technical services; public transportation assistance; program management; general support services; and aeronautics.

1. The highway development program provides for the preservation, correction, and improvement of the 131,200 mile network of federal, state and local highways in Minnesota. The purposes of this program are met thru:
 - a. Contractual arrangements with private contractors for construction work on the state's trunk highway system.
 - b. The pass thru of state aid highway funds to county and municipal road authorities in accordance with constitutional provisions.

- c. The application of federal categorical highway aids for federal, state, and local highway improvements.
- d. The retirement of trunk highway debt which was incurred in previous years to advance state highway improvements.

2. The operations program provides for maintenance and improvement of the physical structures and facilities which make up the statewide transportation network. Although the majority of physical facilities are highway related, this program also offers support in the development and maintenance of airport and public transportation facilities. The program includes the following operations designed to preserve and protect the investment the State of Minnesota has made in its transportation system over the years, while contributing to the safety of the traveling public.

- a. Maintenance, through 15 area maintenance offices, of the 12,120-mile state highway system.
- b. Construction engineering and supervision, through 9 transportation construction district offices, of the state's highway construction program.

3. The technical services program provides support services of a highly technical nature to the operating divisions of Mn/DOT and to counties and municipalities on a cooperative agreement basis. The major types of services provided by this program include:

- a. Providing road design services for highway construction needs.
- b. Developing bridge and other structure design plans for construction needs.
- c. Acquiring land for right of way needs.
- d. Developing plans, estimates, and specifications for construction contract lettings.
- e. Developing and issuing engineering and materials specifications, manuals, and standards used by Mn/DOT, counties, and municipalities in carrying out maintenance and construction activities.
- f. Inspecting bridges and structures to ensure the safety of the traveling public.
- g. Conducting and implementing research to improve the effectiveness and efficiency of transportation facilities.
- h. Performing studies to resolve environmental/developmental conflicts.

The aim of this program is to ensure that Minnesota's transportation facilities are safe, efficient, and effective, while in harmony with the environment.

4. The public transportation assistance program is concerned with the safe and efficient movement of goods and people via rail and mass transit. Within this program, Mn/DOT regulates service and provides funding for the operation of the rail and transit public transportation modes. This function is carried out through contractual/grant-in-aid agreements with transit service providers and through grant and loan agreements with rail companies and rail users.

Through the operation of the public transportation program, Mn/DOT is attempting to maintain the viability of public transportation services as an integral part of the statewide transportation network.

AGENCY: TRANSPORTATION, DEPARTMENT OF
(Continuation)

1985-87 Biennial Budget

5. Program management provides a wide range of functions relating to the management of major program areas carried out by Mn/DOT. These functions include, but are not limited to, the establishment of plans and controls to give direction to Mn/DOT programs, and the development of information and analysis techniques to effectively evaluate program progress. The programs managed include highways, rail, transit, waterways and motor carrier safety and compliance.

It is the objective of program management to assure that all department activities relating to these major program areas are coordinated and mutually supportive and that they contribute to stated department program goals and directions.

6. The general support services program includes the Office of the Commissioner and the functions of finance, administrative services, personnel and training, management improvement, and public information. The general support services program establishes a foundation for the operation of Mn/DOT by ensuring that appropriate administrative and management controls exist. This program supports all other department programs and activities in meeting their stated goals and objectives through provision of necessary financial management, personnel management, legal, and information services.

7. The aeronautics program provides educational, technical, and financial assistance to municipalities that own public airports and to the aviation industry and air traveling public in general. The aeronautics program is funded from a legislatively dedicated state airports fund and from federal airport development aid funds. This program ensures that all aeronautical development in Minnesota is well planned and designed in accordance with current standards. It also ensures that such development is adequately zoned from a safety and land use standpoint and properly operated and maintained. As a part of this program, Mn/DOT inspects and licenses airports and aviation services, participates in airline route development proceedings, and promotes aviation education and aviation safety activities.

Mn/DOT also acts as fiscal agent for the Regional Transit Board (RTB) which is identified as an eighth program area in this budget document. Mn/DOT's budget is only a vehicle to present the biennial budget request for the RTB.

Details of the department's operation are provided on the program and activity pages that follow.

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	Page
Reconciliation of F.Y. 1985 to SAME Level	\$2,129,602.2	\$2,126,776.2	5-0108
Agency-Wide CHANGE requests			
Expanded Program Delivery	12,976.0	17,476.0	5-0111
Severance Pay	1,969.6	-0-	5-0112
Data Processing Lease, Production, Repair and Maintenance	6,411.2	3,126.2	5-0113
Workers' & Unemployment Compensation	2,227.6	-0-	5-0114
Administrative Hearings	(8.1)	(8.1)	5-0115
Subtotal	<u>23,576.3</u>	<u>20,594.1</u>	
Highway Development Activity CHANGE requests			
Trunk Highway Development	(63,617.4)	(43,001.7)	5-0121
Junkyard Regulation	1,229.1	1,229.1	5-0122
Subtotal	<u>(62,388.3)</u>	<u>(41,772.6)</u>	
Operations Program CHANGE requests			
Expanded Maintenance Responsibility	2,275.1	2,275.1	5-0133
Activity CHANGE requests			
Travel Information Center	523.2	523.2	5-0136
Transportation Permit Issuing System	172.4	172.4	5-0137
Equal Employment Opportunity & Contract Management	828.0	828.0	5-0143
Subtotal	<u>3,798.7</u>	<u>3,798.7</u>	
Technical Services Activity CHANGE requests			
Right of Way Staff-Fund Change	0	-0-	5-0149
Traffic Control & Highway Lighting System	1,355.3	1,355.5	5-0150
University of Minnesota Cooperative Program	(42.1)	(42.1)	5-0154
Technical Staff/Increase in Construction Plans Review	136.6	136.6	5-0157
State Aid Improvement Plans	27.8	27.8	5-0158
Electronic Communications Staff	482.3	482.3	5-0161
National Weather Service Broadcasts	24.4	24.4	5-0162
Radio Systems/Electronic Equipment	31.7	31.7	5-0163
Subtotal	<u>2,016.0</u>	<u>2,016.0</u>	
			5-0106

AGENCY: TRANSPORTATION, DEPARTMENT OF
(Continuation)

1985-87 Biennial Budget

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	Page
Public Transportation Assistance			
Activity CHANGE requests			
Amtrak Northstar Program	\$ (800.0)	\$ (800.0)	5-0170
Non-Metro Transit Assistance	(4,071.4)	(5,385.2)	5-0173
Subtotal	<u>(4,871.4)</u>	<u>(6,185.2)</u>	
Program Management			
Activity CHANGE requests			
Bicycle Coordination & Advisory Committee	49.7	-0-	5-0178
Regional Development Commission	100.0	100.0	5-0179
Transportation Planning			
Motor Carrier Funding Change	0	-0-	5-0182
Water Transportation Efficiencies Analysis	20.0	-0-	5-0185
Transit Administration Funding Change	11.0	8.4	5-0188
Transportation Information System Fund Change	222.8	222.8	5-0192
Subtotal	<u>403.5</u>	<u>331.2</u>	
General Support Services			
Program CHANGE requests			
Out of State Travel	32.1	-0-	5-0196
Master Lease Purchase	-0-	(10,161.8)	5-0197
Activity CHANGE requests			
Video Tele-Conferencing	54.9	-0-	5-01101
Industrial Hygienist	58.8	58.8	5-01102
Personnel Officer	50.4	50.4	5-01103
Financial Analysis & Reporting Director	6.2	-0-	5-01104
Audit	118.3	118.3	5-01107
Official State Highway Maps	(55.4)	(55.4)	5-01108
Employee Training Program	198.5	90.0	5-01109
Rents and Leases	(166.0)	(166.0)	5-01110
Employee Air Transportation	212.5	212.5	5-01111
Automatic Traffic Recorder phone lines	19.5	19.5	5-01112
Road Equipment	732.1	267.9	5-01116
Scientific Equipment	408.0	89.1	5-01117
Electronic Communications Equipment	250.8	47.9	5-01118
Shop Equipment	110.3	110.3	5-01119

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	Page
Office Equipment	454.5	205.0	5-01120
Legal Services Cost Increase	44.1	44.1	5-01123
Subtotal	<u>2,529.6</u>	<u>(9,069.4)</u>	
Aeronautics			
Program CHANGE requests			
100% Funding of Classified Positions	96.9	96.9	5-01126
Activity CHANGE requests			
Aviation Education	9.3	9.3	5-01129
Aviation Weather Programs	899.2	899.2	5-01130
Stormscopes for Single Engine Aircraft	8.0	8.0	5-01131
Publish and Mail Aeronautical Chart	42.9	42.9	5-01135
Specialized Services for Scheduled Air Transportation	31.7	31.7	5-01136
Decrease in Airport Construction Grants	(236.8)	(236.8)	5-01137
Maintenance Grants	434.0	434.0	5-01138
Minnesota Historical Society Grants	80.0	80.0	5-01139
Pinecreek Airport Paving	60.0	60.0	5-01140
Replacement Aircraft & Pilot Position	1,056.7	292.4	5-01143
Contingency Capitalization	63.1	25.0	5-01144
Subtotal	<u>2,545.0</u>	<u>1,742.6</u>	
Regional Transit Board			
Program CHANGE requests			
Regional Transit Board	592.0	(16,108.9)	5-01147
Subtotal	<u>592.0</u>	<u>(16,108.9)</u>	
AGENCY TOTAL	<u>\$2,097,803.6</u>	<u>\$2,082,122.7</u>	

AGENCY: TRANSPORTATION, DEPARTMENT OF

AGENCY RECONCILIATION

Reconciliation of F.Y. 1985 to SAME Level

The agency's SAME level results in an increase of \$18,891.9 in F.Y. 1986 and \$42,804.7 in F.Y. 1987.

	<u>Expenditures</u> <u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Positions</u> <u>F.Y. 1986 & 87</u>
-Estimated F.Y. 1985	\$1,033,952.8	\$1,033,952.8	4,439.0
- Salary Annualization	1,191.1	1,292.4	
- Biennial Appropriations	(767.5)	(766.8)	
- Removal of One-Time Items	(23,768.9)	(23,768.9)	
- Inflation	3,795.9	7,792.8	
- State Owned Space Adjustment	49.9	48.3	
- Change in Dedicated Funds	41,033.6	60,849.1	
- Carry Forward Adjustment	<u>(2,642.2)</u>	<u>(2,642.2)</u>	
TOTAL	\$1,052,844.7	\$1,076,757.5	4,439.0
BIENNIAL TOTAL	\$2,129,602.2		
Governor's SAME Level Adjustment	<u>(2,826.0)</u>		
Governor's Revised Base	\$2,126,776.2		

The adjustment is due to a reduction of \$2,826.0 for a change in the inflation rates.

Reconciliation Narrative

- Salary Annualization - as calculated by the Department of Finance
- Biennial Appropriations - adjustment made for Aeronautics, State Construction and Maintenance Grants, Equipment Accounts, and Amtrak.
- Removal of One Time Items - removal of F.Y. 1984 appropriation for Expanded Program Delivery, Rail Service Improvement General Fund appropriation, and bonding funds.
- Inflation - balance of Department of Finance inflation adjustment less salary annualization.
- State Owned Space Adjustment - for rental of Transportation Building
- Change in Dedicated Funds - anticipated receipts for federal and transit funds.
- Carry Forward Adjustment - funds carried forward into F.Y. 1985 through the reconciliation process.

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY PROGRAM:											
HIGHWAY DEVELOPMENT	358,270.7	724,046.3	730,404.3	766,582.7	36,198.4-	730,384.3	786,935.7	26,189.9-	760,745.8	744,782.3	766,963.5
OPERATIONS	140,004.7	149,403.9	153,447.0	156,593.9	5,653.7	162,247.6	159,334.5	5,734.4	165,068.9	161,866.8	165,882.8
TECHNICAL SERVICES	25,911.3	29,054.3	36,609.6	30,661.1	7,418.6	38,079.7	31,059.9	5,372.9	36,432.8	37,320.6	35,120.0
PUBLIC TRANSP ASSISTANCE	7,984.0	10,226.3	28,403.3	11,475.0	2,675.3-	8,799.7	10,919.1	2,196.1-	8,723.0	8,266.6	7,942.3
PROGRAM MANAGEMENT	6,133.5	7,303.7	7,983.4	8,270.8	296.3	8,567.1	8,345.2	318.1	8,663.3	8,497.0	8,577.0
GENERAL SUPPORT SERVICES	20,431.3	25,942.2	21,177.7	22,747.2	6,184.8	28,932.0	23,561.5	1,402.7	24,964.2	18,003.1	20,202.0
AERONAUTICS	20,330.9	23,666.6	29,875.3	30,823.9	1,774.7	32,598.6	30,911.5	712.9	31,624.4	31,710.2	31,637.2
REGIONAL TRANSIT BOARD	14,840.9	17,156.3	26,052.2	25,690.1	2,399.3-	23,290.8	25,690.1	2,991.3	28,681.4	17,247.6	18,023.7
TOTAL	593,907.3	986,799.6	1033,952.8	1052,844.7	19,944.9-	1032,899.8	1076,757.5	11,853.7-	1064,903.8	1027,774.2	1054,348.5
[NET CHANGE FROM F.Y. 85]				+18,891.9	-19,944.9	-1,053.0	+42,804.7	-11,853.7	+30,951.0	-6,178.6	+20,395.7
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	374,935.3	620,613.7	721,044.0	745,598.1	15,480.6-	730,117.5	760,916.3	13,174.9-	747,741.4	731,587.8	748,649.5
LOCAL ASSISTANCE	218,969.9	366,185.9	312,733.8	307,066.2	4,533.9-	302,532.3	315,666.2	1,246.2	316,912.4	295,956.0	305,474.0
AIDS TO INDS.	2.1										
INTERAGENCY TRANSFERS			175.0	180.4	69.6	250.0	175.0	75.0	250.0	230.4	225.0
TOTAL EXPENDITURES	593,907.3	986,799.6	1033,952.8	1052,844.7	19,944.9-	1032,899.8	1076,757.5	11,853.7-	1064,903.8	1027,774.2	1054,348.5
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	20,070.5	24,526.9	23,757.6	23,418.8	4,108.9-	19,309.9	23,435.2	54.1	23,489.3	10,402.9	10,118.8
[NET CHANGE FROM F.Y. 85]				-338.8	-4,108.9	-4,447.7	-322.4	+54.1	-268.3	-13,354.7	-13,638.8
STATE AIRPORTS	7,864.1	8,058.2	11,657.7	9,920.6	961.2	10,881.8	9,997.0	767.7	10,764.7	10,630.3	10,565.9
[NET CHANGE FROM F.Y. 85]				-1,737.1	+961.2	-775.9	-1,660.7	+767.7	-893.0	-1,027.4	-1,091.8
MUNICIPAL/ST AID-HIGHWAY	40,003.8	104,490.3	57,500.0	59,500.0		59,500.0	61,900.0		61,900.0	59,500.0	61,900.0
[NET CHANGE FROM F.Y. 85]				+2,000.0		+2,000.0	+4,400.0		+4,400.0	+2,000.0	+4,400.0
CNTY/STATE AID-HIGHWAY	136,251.8	212,791.3	174,700.0	182,500.0		182,500.0	189,300.0		189,300.0	182,500.0	189,300.0
[NET CHANGE FROM F.Y. 85]				+7,800.0		+7,800.0	+14,600.0		+14,600.0	+7,800.0	+14,600.0
TRUNK HIGHWAY	320,341.9	565,936.1	573,218.9	588,553.6	15,900.0-	572,653.6	592,189.2	13,078.7-	579,110.5	574,679.2	580,116.0
[NET CHANGE FROM F.Y. 85]				+15,334.7	-15,900.0	-565.3	+18,970.3	-13,078.7	+5,891.6	+1,460.3	+6,897.1
TRANSIT ASSISTANCE FUND			12,600.0	12,600.0	897.2-	11,702.8	12,600.0	403.2	13,003.2	12,700.3	14,000.7
[NET CHANGE FROM F.Y. 85]					-897.2	-897.2		+403.2	+403.2	+100.3	+1,400.7
MOTOR VEHICLE TRANSFER FUND										860.3	868.8
[NET CHANGE FROM F.Y. 85]										+860.3	+868.8
DEDICATED APPROPRIATIONS:											
GENERAL	232.3										
SPEC REV/APPORTIONMT	1,249.9	1,612.4	17,251.4								
STATE AIRPORTS	302.4	359.1	2,361.1	650.1		650.1	664.8		664.8	805.0	816.9
TRUNK HIGHWAY	2,974.7	2,949.0	985.6	504.6		504.6	509.8		509.8	499.2	499.9
HIGHWAY USER TAX DISTR	339.2	414.1									
TRANSPORTATION	298.3	1,493.1	1,148.9								
AGENCY	50,325.6	179.5	86.8	86.8		86.8	86.8		86.8	86.8	86.8
FEDERAL	13,652.8	63,989.6	158,684.8	175,110.2		175,110.2	186,074.7		186,074.7	175,110.2	186,074.7
TOTAL FINANCING	593,907.3	986,799.6	1033,952.8	1052,844.7	19,944.9-	1032,899.8	1076,757.5	11,853.7-	1064,903.8	1027,774.2	1054,348.5

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
POSITIONS BY FUND:											
GENERAL		45.0	44.0	44.0	38.0-	6.0	44.0	38.0-	6.0	6.0	6.0
STATE AIRPORTS		37.0	37.0	37.0	1.0	38.0	37.0	1.0	38.0	37.0	37.0
TRUNK HIGHWAY	4,465.0	4,342.0	4,351.0	4,351.0	89.5	4,440.5	4,351.0	107.5	4,458.5	4,560.5	4,689.5
TRANSIT ASSISTANCE FUND					10.0	10.0		10.0	10.0	10.0	10.0
FEDERAL	6.0	3.0	7.0	7.0		7.0	7.0		7.0	7.0	7.0
TOTAL POSITIONS	4,471.0	4,427.0	4,439.0	4,439.0	62.5	4,501.5	4,439.0	80.5	4,519.5	4,620.5	4,749.5
NET CHANGE FROM F.Y. 851					+62.5	+62.5		+80.5	+80.5	+181.5	+310.5

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

ACTIVITY: VARIOUS
PROGRAM: OPERATIONS/TECHNICAL SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Request Title: EXPANDED PROGRAM DELIVERY

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$7,594.7	0	\$5,381.3	0
Governor's Recommendation				
Trunk Highway Fund	\$9,094.7	120.0	\$8,381.3	231.0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to deliver the department's expanded program on the state trunk highway system. The objective of this expanded effort is to improve the condition, efficiency, and safety of our trunk highway system and to develop additional rest areas and travel information centers throughout the state.

DESCRIPTION/BACKGROUND:

The department's expanded program delivery requires the increased use of consultants, engineering services, fee appraisers and aerial survey contracts. In addition, the expanded effort requires the increased use of premium and overtime pay, seasonal employees, in-state travel, and materials by its staff to deliver this program in the most cost effective manner possible, and utilizing the technical expertise and equipment already available.

The expanded program will require additional surveying and mapping, soils explorations, and testing and right of way activities in order to develop the necessary increased number of improvement plans. Providing this improved highway system includes developing additional rest areas and travel information centers throughout the state.

The major CHANGE items are reflected by expenditure categories, as follows:

	F.Y. 1986	F.Y. 1987
Non-Complement, Overtime, Premium	\$ 2,042.6	\$ 2,132.1
Consultant, Professional-Technical	5,475.3	3,194.5
Supplies and Materials	76.8	54.7

RATIONALE:

In order to increase productivity in the long term and deliver the expanded program in a more cost effective manner, this request takes a reasonable approach to the problems surfaced in the study by the Department of Administration.

GOVERNOR'S RECOMMENDATION:

The Governor's recommendation represents the agency's modified request based upon the legislatively mandated Department of Administration study.

The Governor strongly supports improvements to the trunk highway system. In order to deliver the expanded improvement program made possible by increased federal and state gas taxes and the phased transfer of motor vehicle excise taxes, additional resources for positions and other support costs are necessary.

F.Y. 1985 program delivery costs were supplemented by a \$6,500.0 appropriation granted by the 1984 Legislature and a Legislative Advisory Commission supplement of \$1,600.0. These appropriations are not included in the SAME level base for the 1985-87 biennium.

The department's initial biennial budget request for construction program delivery was predicated on the use of seasonal employees to the extent they could be supervised by experienced complement employees and the maximum amount of overtime the employees could reasonably be expected to perform. The request for use of consultants was not intended to completely make up the difference needed to deliver the total program until the results of the Department of Administration study were published.

The recommendation is split among the programs and activities as follows:

	F.Y. 1986	F.Y. 1987
Operations:		
Construction Support	\$ 3,583.0	\$ 5,569.7
Technical Services:		
Engineering Services	\$ 4,911.4	\$ 2,149.5
Engineering Development	484.9	546.7
Environmental Services	115.4	115.4

The major CHANGE items in the Governor's recommendation are reflected by expenditure categories, as follows:

	F.Y. 1986	F.Y. 1987
Complement Positions	\$ 2,985.6	\$ 6,899.5
Non-Complement, Overtime, Premium	1,557.0	232.6
Consultant, Professional-Technical	4,475.3	1,194.5
Supplies and Materials	76.8	54.7
TOTAL RECOMMENDATION	\$ 9,094.7	\$ 8,381.3

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY: VARIOUS
PROGRAM: VARIOUS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: SEVERANCE PAY

	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
State Airports Fund	\$ 0	0	\$ 12.0	0
Trunk Highway Fund	978.2	0	974.4	0
Transit Assistance Fund	2.5	0	2.5	0
Governor's Recommendation				
State Airports Fund	\$ 0	0	\$ 0	0
Trunk Highway Fund	0	0	0	0
Transit Assist. Fund	0	0	0	0
Request requires statutory change:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above amount to pay the costs of severance pay required for retiring employees. A significant number of retirements are anticipated in the F.Y 1986-87 biennium due to the "Rule of 85" change in retirement eligibility approved by the 1984 Legislature and due to a large number of employees eligible for retirement under other retirement plans.

DESCRIPTION/BACKGROUND:

Retirement severance pay has historically been paid from the salary account from which the retiring employee's salary was paid. Salary savings accruing from vacancies in the account provided the actual dollars for the payment. The salary savings from the retiring individual's position alone is rarely sufficient to cover the cost of severance pay for the individual.

During the past, when retirements were relatively few and salary budgets were fully funded (i.e., funds covered 100% of the complement) it was possible to cover severance pay costs from salary savings. However, given a sharp increase in the number of retirements expected, and salary budgets which are based on the previous fiscal year rather than 100% funding of all available positions, salary savings are not expected to be sufficient to cover severance pay requirements.

This change item is split among the programs this way:

	F.Y. 1986	F.Y. 1987
Operations	\$676.0	\$684.5
Technical Services	158.6	208.9
Program Management	30.6	30.6
General Support Services	115.5	52.9
Aeronautics	0	12.0

RATIONALE:

If salary accounts are not increased for the additional costs of severance pay, levels of service in the affected budget activities will have to be reduced in order to provide salary and other expenditure savings. Severance payments to retiring employees are mandatory regardless of the financial status of the account which must pay them. Without additional funding, services and activities will have to be cut back. The control for this mandatory expenditure is outside of the department.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request. Salary savings from normal vacancy rates are expected to be sufficient to fund severance pay costs.

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: VARIOUS

PROGRAM: VARIOUS

AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: DATA PROCESSING LEASE, PRODUCTION, REPAIR AND MAINTENANCE

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request				
General Fund	\$ 24.0	0	\$ 0	0
State Airports Fund	63.8	0	86.8	0
Trunk Highway Fund	4,901.3	2.0	1,326.0	2.0
Transit Assistance Fund	4.4	0	4.9	0
Governor's Recommendation				
General Fund	\$ -0-	0	\$ -0-	0
State Airports Fund	58.8	0	76.8	0
Trunk Highway Fund	1,428.4	2.0	1,552.9	2.0
Transit Assit. Fund	4.4	0	4.9	0
Request requires statutory change:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The use of updated and rapidly changing technology has become instrumental in effectively carrying out the mission of the agency. Increased data processing needs mandate this request that includes lease, production, repair and maintenance, and specialized training throughout the department. Also included are 2 positions to facilitate these changes, 1 in training and 1 in a resource center. The objective is to increase productivity, deliver improved services, and further develop the state's transportation systems.

DESCRIPTION/BACKGROUND:

Currently, technology in the data processing field provides new opportunities for automation and for improving decision making. Employees must be given the tools and training to do their jobs better and managers given the information necessary to make more responsive decisions.

The total budget requested for initiatives in this activity is approximately \$11.8 million for the biennium, or less than 1% of Mn/DOT's total budget request. Of that, approximately \$5 million is for continuation of the installed base, or the production and lease costs required for existing systems.

The new initiatives are concentrated in the areas of processing systems such as payroll, contract payments and cost accounting; managerial systems such as maintenance and fleet management, project management and scheduling, and the Transportation Information System; and engineering systems such as Interactive Graphics and Integrated Civil Engineering Systems. In addition, a centralized resource center

will be established to collect and catalog personal computer demonstration packages of application programs and will assist in searches for appropriate software for specific applications.

This change item is split among the programs, as follows:

	F.Y. 1986	F.Y. 1987
Operations	\$386.8	\$447.8
Technical Services	323.2	317.5
Program Management	54.0	66.6
General Support Services	4,262.2	622.5
Aeronautics	(32.7)	(36.7)
Total	\$4,993.5	\$1,417.7

RATIONALE:

Historically, Mn/DOT's efforts in data processing have emphasized processing systems which are essentially in-place. We need now to emphasize the development of management systems and engineering systems.

Management systems emphasize the continued development of executive decision support systems which will provide management with computer work stations, tools to analyze program levels and impacts of new policies, and statistical reporting and trend analysis. These management systems also emphasize efforts in the areas of improved pavement management, accident analysis, traffic forecasting, airport development, fleet management and human resource management.

Engineering systems emphasize the development of automated highway design tools that can be used to make design staff more productive. Automated design has increased productivity in Mn/DOT. For example, a typical land survey plan sheet which historically took 60 person hours to complete, can be done in 9 hours using an automated system. Cross sections plotted on the automated system can be completed in 1/4 the time it took to do them manually. Expansion of these automated tools will have direct positive impacts on the ability of Mn/DOT to meet its expanded program.

In addition to providing the proper systems and equipment, it is essential that adequate training be provided to maximize the utilization of automated equipment. This request includes an employee development specialist and funds to accomplish this training.

The personal computer (PC) resource center will provide employees with the capability to increase their proficiencies in utilizing the department's PC's. The position requested for this center will not only acquire and catalog PC software and applications, it will also search for software for specific applications in demand.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request with the exception of reductions of \$24.0 in the General Fund and \$750.0 in the Trunk Highway Fund in F.Y. 1986 and \$250.0 in the Trunk Highway Fund in F.Y. 1987. These reductions are made in the General Support Programs and should not hinder the department's ability to automate their work efforts.

The balance of the agency's request for equipment is recommended for purchase under the Master Lease-Purchase Program at a savings of \$2,727.9 in F.Y. 1986 and an additional cost of \$466.9 in F.Y. 1987.

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY: MAINTENANCE/CONSTRUCTION SUPPORT/FINANCE & ADMINISTRATION
 PROGRAM: OPERATIONS/GENERAL SUPPORT SERVICES
 AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: WORKER'S & UNEMPLOYMENT COMPENSATION				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$1,043.3	0	\$1,184.3	0
Governor's Recommendation				
Trunk Highway Fund	\$ -0-	0	\$ -0-	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to provide funding at a 5.5% annual increase above actual expenditures in F.Y. 1984 and to establish a program to reduce the rapidly increasing workers' compensation costs of the department.

DESCRIPTION/BACKGROUND:

While the agency has increased its safety programs and its efforts to re-employ injured workers, the workers' compensation costs continue to increase. 60% of the CHANGE request is for workers' compensation claims.

Studies indicate that if a person injured on the job does not return to work in a reasonable period of time, the employee will suffer psychological trauma and discouragement to the extent that they become unemployable. With this request, the department will initiate a program and a non-complement position to assist injured employees in planning for their return to work or pursue rehabilitation training for new careers if necessary. The counselor would be responsible for contacting each injured employee that is going to be off work for an extended period. This counselor could develop a plan for the injured worker to return to work, perhaps with job modification or for short term situations. The counselor could also develop and pursue rehabilitation training and job market research for those workers who cannot return to their former positions and who need new skills to get back in the job market.

Because of the greatly expanded construction program and limitations on the full-time complement, a significant increase in seasonal worker utilization has become necessary to provide for construction staffing. This has resulted in an increase in the agency unemployment compensation claims. Unemployment claims account for 37% of this CHANGE request.

The change is split among the activities as follows:

	F.Y. 1986	F.Y. 1987
Operations:		
Maintenance	\$348.0	\$383.5
Construction Support	665.5	771.0
General Support Services:		
Finance and Administration	29.8	29.8

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Workers' Compensation Costs (\$ millions)	\$1.7	\$1.8	\$1.9	\$2.0
Unemployment Compensation Costs (\$ millions)	0.6	0.6	0.7	0.7

RATIONALE:

This CHANGE level request will provide sufficient funding so that other activity funding will not have to be shorted to pay for these claims. In F.Y. 1984, \$724,400 was transferred from other activity funding to pay for claims.

In an effort to reduce workers' compensation costs, the department is requesting funds for a non-complement employee for a 3 year trial period as a rehabilitation counselor. Of the total request for compensation, the \$29.8 in both fiscal years requested for this counselor is a small investment that has the potential to return much larger benefits, both to the employees and the department.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request, salary savings from normal vacancy rates are expected to be sufficient to fund workers and unemployment compensation costs.

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: VARIOUS

PROGRAM: VARIOUS

AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: ADMINISTRATIVE HEARINGS

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$(3.2)	0	\$(4.9)	0
Governor's Recommendation				
Trunk Highway Fund	\$(3.2)	0	\$(4.9)	0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected: None

RATIONALE:

By requesting this CHANGE, the funds for rule proceedings and contested cases will be budgeted in the accounts of the user activities. The department expects that the case load for rule proceedings and contested cases to remain stable, but it is dependent upon current legislative activity.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above negative amount to reflect a redistribution of funds used to reimburse the Administrative Hearings Office for administrative law judge salaries. The general support services program will continue to fund \$5,000 to defray costs for necessary proceedings not planned for in other programs. Increases to account for the planned hearings are reflected in program management and technical services programs, offset by a decrease in the general support services program.

DESCRIPTION/BACKGROUND:

Historically, funds for this purpose have been budgeted centrally in the Office of Finance and Administration and were available for all hearings requested by the department offices. The intent of this redistribution is to avoid having to seek funds to cover underestimated usage each fiscal year and to accurately reflect the usage of professional services provided by administrative law judges to the Minnesota Department of Transportation.

The CHANGE item is split among these activities in the department as follows:

	F.Y. 1986	F.Y. 1987
State Aid & Technical Assistance	\$8.8	\$8.8
Transportation Information & Support	14.7	14.4
Finance & Administration	(26.7)	(28.1)

PROGRAM: HIGHWAY DEVELOPMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The highway development program exists to preserve and improve the State's most important public roadway systems: trunk highway (TH), county state aid highway (CSAH), and municipal state aid streets (MSAS).

These three systems represent one-third of total Minnesota roadway mileage but carry 87% of the travel.

The State of Minnesota, 85,000 square miles in area, is served by nearly 131,000 miles of public streets and highways. The 1985 estimate of the population of the state is about 4,200,000. About two-thirds of the population resides in urban areas and about one-third of the population resides in rural areas. The residents of the state own about 3,100,000 motor vehicles. The 2,825,000 licensed drivers travel about 30.8 billion miles each year on the streets and highways.

The ownership of the system of streets and highways is divided up among 2,750 separate units of government. The streets and highways include an authorized system of approximately 48,900 miles of state aid roads and streets which are partially financed through highway user taxes. A tabulation of the mileage of existing roadways is shown below.

Government	System	Mileage	% of Miles	% of Travel
State	TH	12,100	9	58
County	CSAH	30,000	23	21
	County Road	15,300	12	3
Township	Township Road	55,300	42	2
City	MSAS	1,800	1	7
	City Street	13,700	11	9
Other	Forest Road, etc.	2,900	2	0
	TOTAL	131,100	100	100

The state managed road system in Minnesota is funded primarily by state and federal user fees. County, city and township networks are funded by a combination of road user fees and other taxes.

OPERATION:

This program encompasses the following operations:

1. Trunk Highways - this activity provides for the preservation, correction and limited improvement of the state trunk highway system through: 1) contract expenditures for highway and bridge work; 2) acquisition of right of way; 3) cooperative agreements with other road authorities; and 4) safety projects.

The activity emphasizes preservation of the existing trunk highway system.

2. County State Aid Highways - This activity distributes 29% of the Highway User Tax Distribution Fund for construction and maintenance of 30,000 miles of designated county state aid highways.
3. Municipal State Aid Streets - this activity distributes 9% of the Highway User Tax Distribution fund for construction and maintenance of designated municipal state aid streets in cities over 5,000 population.
4. Federal/Local Road and Bridge Programs - this activity channels designated federal aid through the Department of Transportation for local road and bridge projects.
5. Highway Debt Service - this activity accounts for the retirement of previously sold trunk highway bonds.

EXPLANATION OF BUDGET REQUEST:

The highway development budget request is based on estimates of revenue from existing highway user taxes and federal aids. No anticipation is made in this budget of revenue increases or new bonding programs. Federal aids, which make up a substantial part of the trunk highway and federal/county road and bridge activities, are subject to considerable fluctuation dependent on congressional and presidential action.

County and municipal state aids are subject to fluctuation in the actual collections of state highway user taxes and will likely be different than the estimate given here.

Debt service levels are based on fixed debt redemption and principal payment schedules for previously sold trunk highway bonds.

Two CHANGE items are requested for this program. In the trunk highway activity, negative CHANGE for Trunk Highway Development of (\$36,808.7) in F.Y. 1986 and \$26,808.7) in F.Y. 1987 are due to reduced dollars available. CHANGE of \$610.3 in F.Y. 1986 and \$618.8 in F.Y. 1987 is for Junkyard Regulation.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the Agency's request except for the following:

- \$14,398.0 in F.Y. 1986 and \$6,217.7 in F.Y. 1987 is added to the Trunk Highway Activity as a result of reductions from the budget requests in this department and the Department of Public Safety.
- The Governor recommends the establishment of a special revenue fund for the \$4.00 title transfer fee to be known as the Motor Vehicle Transfer Fund. The junkyard regulation function will be funded from this fund rather than the General Fund.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: HIGHWAY DEVELOPMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
TRUNK HIGHWAYS	131,391.2	360,245.1	358,555.4	358,058.7	36,198.4-	321,860.3	358,058.7	26,189.9-	331,868.8	336,258.3	338,086.5
COUNTY STATE AIDS	136,281.0	214,256.7	175,564.9	182,500.0		182,500.0	189,300.0		189,300.0	182,500.0	189,300.0
MUNICIPAL STATE AIDS	40,272.9	104,518.0	57,784.0	59,500.0		59,500.0	61,900.0		61,900.0	59,500.0	61,900.0
FED-COUNTY ROAD & BRIDGE	50,325.6	45,026.5	138,500.0	150,000.0		150,000.0	161,500.0		161,500.0	150,000.0	161,500.0
HIGHWAY DEBT SERVICE				16,524.0		16,524.0	16,177.0		16,177.0	16,524.0	16,177.0
TOTAL	358,270.7	724,046.3	730,404.3	766,582.7	36,198.4-	730,384.3	786,935.7	26,189.9-	760,745.8	744,782.3	766,963.5
INET CHANGE FROM F.Y. 851				+36,178.4	-36,198.4	-20.0	+56,531.4	-26,189.9	+30,341.5	+14,378.0	+36,559.2
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	179,450.2	405,395.6	496,930.4	524,457.7	36,503.5-	487,954.2	535,610.7	26,499.3-	509,111.4	502,352.2	515,329.1
LOCAL ASSISTANCE	178,820.5	318,650.7	233,473.9	242,125.0	305.1	242,430.1	251,325.0	309.4	251,634.4	242,430.1	251,634.4
AIDS TO INDS.											
TOTAL EXPENDITURES	358,270.7	724,046.3	730,404.3	766,582.7	36,198.4-	730,384.3	786,935.7	26,189.9-	760,745.8	744,782.3	766,963.5
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL			250.0	250.0	610.3	860.3	250.0	618.8	868.8		
INET CHANGE FROM F.Y. 851					+610.3	+610.3		+618.8	+618.8	-250.0	-250.0
MUNICPL/ST AID-HGHWY	40,003.8	104,490.3	57,500.0	59,500.0		59,500.0	61,900.0		61,900.0	59,500.0	61,900.0
INET CHANGE FROM F.Y. 851				+2,000.0		+2,000.0	+4,400.0		+4,400.0	+2,000.0	+4,400.0
CNTY/STATE AID-HGHWY	136,251.8	212,791.3	174,700.0	182,500.0		182,500.0	189,300.0		189,300.0	182,500.0	189,300.0
INET CHANGE FROM F.Y. 851				+7,800.0		+7,800.0	+14,600.0		+14,600.0	+7,800.0	+14,600.0
TRUNK HIGHWAY	130,496.1	359,778.3	357,808.7	374,332.7	36,808.7-	337,524.0	373,985.7	26,808.7-	347,177.0	351,922.0	353,394.7
INET CHANGE FROM F.Y. 851				+16,524.0	-36,808.7	-20,284.7	+16,177.0	-26,808.7	-10,631.7	-5,886.7	-4,414.0
MOTOR VEHICLE TRANSFER FUND										860.3	868.8
INET CHANGE FROM F.Y. 851										+860.3	+868.8
DEDICATED APPROPRIATIONS:											
TRUNK HIGHWAY	895.1	466.8	496.7								
TRANSPORTATION	298.3	1,493.1	1,148.9								
AGENCY	50,325.6										
FEDERAL		45,026.5	138,500.0	150,000.0		150,000.0	161,500.0		161,500.0	150,000.0	161,500.0
TOTAL FINANCING	358,270.7	724,046.3	730,404.3	766,582.7	36,198.4-	730,384.3	786,935.7	26,189.9-	760,745.8	744,782.3	766,963.5
POSITIONS BY FUND:											
TOTAL POSITIONS											

ACTIVITY: TRUNK HIGHWAYS
 Program: HIGHWAY DEVELOPMENT
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To preserve and improve the state trunk highway system for the movement of people and goods.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Pavement condition (miles)				
Poor	2,400	2,350	2,300	2,250
Fair	3,150	3,100	3,050	3,000
Good	4,250	4,300	4,350	4,400
Excellent	2,300	2,350	2,400	2,450
Route sufficiency (miles)				
Poor	2,000	2,000	2,000	2,000
Fair	2,200	2,200	2,200	2,200
Good	3,100	3,100	3,100	3,100
Excellent	4,300	4,300	4,300	4,300
Roadway width (miles) (Less than 24' wide)	1,900	1,850	1,800	1,750
Deficient bridges (bridges)	455	440	425	410
Interstate completion remaining (miles)	40	35	30	25

DESCRIPTION:

This program exists to preserve and improve the state trunk highway system for the movement of people and goods. The categories of highway construction describe the proposed highway improvements.

Resurfacing and Reconditioning - the projects restore the roadway surface to a smooth ride, restore the shoulders of the roadway and widen narrow pavements.

Reconstruction - the projects correct critical deficiencies such as roadway strength, passing sight distance, stopping sight distance, and locations with a history of accidents.

Major Construction - the projects correct deficiencies in capacity and maintain the original level of service in the movement of people and goods.

Bridge Repair - the projects maintain, preserve, and extend the usefulness of existing bridges.

Bridge Replacement - the projects replace bridges which are deficient in condition, width, load or clearance.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

Safety & Urban - the projects reduce or eliminate unsafe conditions by channeling traffic, relocating or removing roadside obstacles, and correcting local traffic problems.

Interstate Completion - the projects continue the scheduled completion of the National System of Interstate and Defense Highways.

Interstate Preservation - the projects resurface, restore, rehabilitate, or reconstruct the interstate segments which have served their original purpose; also, 1) enhance service and safety, and 2) mitigate the effects of the interstate routes.

Interstate Substitution - the projects serve some of the purposes of segments which were withdrawn from the interstate system.

Right of Way and Agreement - the activities include the purchase of the right of way for construction projects, the relocation of public utilities, and joint work with local governments and railroad companies.

This activity is based on an estimate or projection of existing known revenue sources, as follows:

	F.Y. 1986	F.Y. 1987
State Funds (\$ millions)	\$105.0	\$115.0
Federal Funds (\$ millions)	216.0	216.0
Total (\$ millions)	\$321.0	\$331.0

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Resurfacing & Reconditioning				
Miles	455	400	370	350
\$ millions	\$55.4	\$42.8	\$37.7	\$35.5
Reconstruction				
Miles	65	85	35	40
\$ millions	\$28.2	\$38.7	\$16.2	\$19.4
Major Construction				
Miles	20	24	12	20
\$ millions	\$9.7	\$23.0	\$12.2	\$20.0
Bridge Repair				
\$ millions	\$7.3	\$8.0	\$8.0	\$8.0
Bridge Replacement				
Bridges	42	19	32	32
\$ millions	\$37.2	\$30.9	\$42.8	\$42.4
Safety & Urban				
\$ millions	\$15.8	\$22.0	\$13.0	\$16.6
Interstate Completion				
\$ millions	\$81.4	\$82.9	\$83.3	\$82.8

ACTIVITY: TRUNK HIGHWAYS
(Continuation)
Program: HIGHWAY DEVELOPMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Interstate Preservation				
\$ millions	\$32.9	\$41.0	\$51.5	\$51.3
Interstate Substitution				
\$ millions	\$24.2	\$12.7	\$16.3	\$15.0
Right of Way & Agreements				
\$ millions	\$67.6	\$55.8	\$40.0	\$40.0
TOTAL \$ millions	\$359.7	\$358.8	\$321.0	\$331.0
CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type	
Trunk Highway Development	\$(36,808.7)	\$(26,808.7)	Activity	
negative amount due to reduced dollars			Specific	
available				
Junkyard Regulation	610.3	618.8	Activity	
			Specific	

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: TRUNK HIGHWAYS

PROGRAM: HIGHWAY DEVELOPMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	131,391.2	360,245.1	358,430.4	357,933.7	36,503.5-	321,430.2	357,933.7	26,499.3-	331,434.4	335,828.2	337,652.1
LOCAL ASSISTANCE			125.0	125.0	305.1	430.1	125.0	309.4	434.4	430.1	434.4
AIDS TO INDS.											
TOTAL EXPENDITURES	131,391.2	360,245.1	358,555.4	358,058.7	36,198.4-	321,860.3	358,058.7	26,189.9-	331,868.8	336,258.3	338,086.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	636.5	1,733.1									
SUPPLIES & MATERIALS	1,350.6	1,334.3									
EQUIPMENT		28.3									
OTHER EXPENSE ITEMS	129,404.1	357,149.4	358,430.4	357,933.7	36,503.5-	321,430.2	357,933.7	26,499.3-	331,434.4	335,828.2	337,652.1
TOTAL STATE OPERATIONS	131,391.2	360,245.1	358,430.4	357,933.7	36,503.5-	321,430.2	357,933.7	26,499.3-	331,434.4	335,828.2	337,652.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL			250.0	250.0	610.3	860.3	250.0	618.8	868.8		
INET CHANGE FROM F.Y. 851					+610.3	+610.3		+618.8	+618.8	-250.0	-250.0
TRUNK HIGHWAY	130,496.1	359,778.3	357,808.7	357,808.7	36,808.7-	321,000.0	357,808.7	26,808.7-	331,000.0	335,398.0	337,217.7
INET CHANGE FROM F.Y. 851					-36,808.7	-36,808.7		-26,808.7	-26,808.7	-22,410.7	-20,591.0
MOTOR VEHICLE TRANSFER FUND										860.3	868.8
INET CHANGE FROM F.Y. 851										+860.3	+868.8
DEDICATED APPROPRIATIONS:											
TRUNK HIGHWAY	895.1	466.8	496.7								
TOTAL FINANCING	131,391.2	360,245.1	358,555.4	358,058.7	36,198.4-	321,860.3	358,058.7	26,189.9-	331,868.8	336,258.3	338,086.5
POSITIONS BY FUND											
TOTAL POSITIONS											

5-0120

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor recommends that reductions in other activities be used to increase the available funding for Trunk Highway development, which provides an additional \$14,398.0 in F.Y. 1986 and \$6,217.7 in F.Y. 1987 for construction.

Request Title: TRUNK HIGHWAY DEVELOPMENT

	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$(36,808.7)	-0-	\$(26,808.7)	-0-
Governor's Recommendation				
Trunk Highway Fund	\$(22,410.7)	-0-	\$(20,591.0)	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above reduction in state trunk highway development dollars due to reduced dollars available within the trunk highway fund for this activity.

DESCRIPTION/BACKGROUND:

Laws of 1983, chapter 293 provided \$75 million bonding authority for trunk highway improvements in F.Y. 1984 and F.Y. 1985. There is no request for additional bonding authority for F.Y. 1986 and F.Y. 1987. The loss of this \$75 million revenue will be partially offset by the 25% phased transfer of motor vehicle excise taxes as provided by Laws of 1984, chapter 654.

STATISTICS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Improve pavement condition (miles)	(50)	(40)
Improve route sufficiency (miles)	(40)	(30)

RATIONALE:

The agency is projecting the most effective use of existing revenue without an increase in funding. Fewer funds are available for trunk highway development as a result of exhaustion of bonding authority, increased costs of delivering the development program and only limited implementation of the phased transfer of motor vehicle excise tax.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: TRUNK HIGHWAYS
PROGRAM: HIGHWAY DEVELOPMENT
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: JUNKYARD REGULATION

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 610.3	0	\$ 618.8	0
Governor's Recommendation				
Motor Vehicle Transfer Fund	\$ 610.3	0	\$ 618.8	0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to purchase, screen or relocate nonconforming junkyards which are not concealed from the motorists using the highways.

DESCRIPTION/BACKGROUND:

The 1984 Legislature appropriated \$250,000 to enforce M.S. 161.242, subdivisions 3-4, amended by Laws of 1984, Chapter 654, Article 3, sections 54-55, by the state purchasing, screening or relocating nonconforming junkyards or reimbursement to counties for enforcement of county ordinances regulating junkyards.

Notes of legislative hearings regarding the authorization of a \$4 fee on the transfer of motor vehicles within the state indicate that \$1 of that fee would be used for junkyard abatement and the remaining \$3 would be used for waste tire abatement. Even though it is not spelled out in the Laws of 1984, Chapter 654, Article 2, sections 96 and 97, this is the understanding of all parties involved.

RATIONALE:

Given the change by the 1984 Legislature and the appropriation of \$250,000 to initiate a program to enforce the regulation of junkyards, the agency is requesting funds to continue its program as long as fees are collected to finance this purpose. The agency's request is based on 1/4 of the estimated proceeds of the \$4 motor vehicle transfer fee.

This request supports the Governor's objective to abate unsightly junkyards before the program sunsets. In order to make significant progress, this level of funding is required.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives. Revenue generated from the vehicle and transfer tax will be dedicated and deposited in the Motor Vehicle Transfer Fund. The Junkyard Regulation function will be financed from this fund. The combined SAME and CHANGE levels will provide \$860.3 in F.Y. 1986 and \$868.8 in F.Y. 1987 for this function.

ACTIVITY: COUNTY STATE AID
Program: HIGHWAY DEVELOPMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE:

To administer the Highway User Tax Distribution Fund for construction and maintenance of designated county state aid highways.

DESCRIPTION:

Article XIV of the Minnesota Constitution provides that state taxes paid for registration of motor vehicles and taxes on the fuel for motor vehicles shall be deposited to a Highway Users Tax Distribution Fund. The Article further provides that 29% of the net proceeds of the fund shall be set aside as the County State Aid Highway Fund and apportioned among all counties for the construction, improvement and maintenance of county state aid highways.

Recipient Identification and Eligibility Criteria:

Eighty seven counties are eligible to receive this aid.

Criteria and Formulas Determining Amount of Payment to Recipient:

The distribution formula is specified in Minnesota Statutes Chapter 162.07.

Basically, 50% of the resources of the fund are apportioned on the basis of construction needs, 30% according to county state aid mileage, and 20% according to population. Of the 20% for population, 10% is equally apportioned among the 87 counties and 10% is determined by the totals in motor vehicle registration.

Monies are released according to Minnesota Rules Chapter 8820.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Miles of road improved	1,323.1	1,350	1,370	1,390
Miles of county road maintained	30,087	30,100	30,110	30,120

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: COUNTY STATE AIDS

PROGRAM: HIGHWAY DEVELOPMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,849.8	2,226.4									
LOCAL ASSISTANCE	134,431.2	212,030.3	175,564.9	182,500.0		182,500.0	189,300.0		189,300.0	182,500.0	189,300.0
AIDS TO INDS.											
TOTAL EXPENDITURES	136,281.0	214,256.7	175,564.9	182,500.0		182,500.0	189,300.0		189,300.0	182,500.0	189,300.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	113.9	59.2									
SUPPLIES & MATERIALS		.4									
EQUIPMENT											
OTHER EXPENSE ITEMS	1,735.9	2,166.8									
TOTAL STATE OPERATIONS	1,849.8	2,226.4									
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
CNTY/STATE AID-HGHWY	136,251.8	212,791.3	174,700.0	182,500.0		182,500.0	189,300.0		189,300.0	182,500.0	189,300.0
[NET CHANGE FROM F.Y. 85]				+7,800.0		+7,800.0	+14,600.0		+14,600.0	+7,800.0	+14,600.0
DEDICATED APPROPRIATIONS:											
TRANSPORTATION	29.2	1,465.4	864.9								
TOTAL FINANCING	136,281.0	214,256.7	175,564.9	182,500.0		182,500.0	189,300.0		189,300.0	182,500.0	189,300.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-0124

ACTIVITY: MUNICIPAL STATE AID
Program: HIGHWAY DEVELOPMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE:

To administer the Highway Users Tax Distribution Fund for construction and maintenance of designated municipal state aid streets in cities over 5,000 population.

DESCRIPTION:

Article XIV of the Minnesota Constitution provides that state taxes paid for registration of motor vehicles and taxes on the fuel for motor vehicles shall be deposited to a Highway Users Tax Distribution Fund. The Article further provides that 9% of the net proceeds of this fund shall be set aside as the Municipal State Aid Street Fund and apportioned among eligible municipalities for the construction, improvement and maintenance of municipal state aid streets.

Recipient Identification and Eligibility Criteria: One hundred ten Minnesota municipalities with a population of 5,000 or more are eligible to receive this aid.

Criteria and Formulas Determining Amount of Payment to Recipient: The distribution formula is specified in Minnesota Statutes Chapter 162.13.

Basically, 50% of the resources of the fund are apportioned on the basis of construction needs and the remaining 50% on the basis of population. Specific allocations to recipient municipalities is determined by the construction needs of any one municipality as a percentage of the needs of all eligible municipalities and the population of any one municipality as a percentage of the population of all eligible municipalities.

Approximately 85% of the 1984 allocation was used for construction projects. All of the engineering plans for these projects must be reviewed and approved by the Minnesota Department of Transportation Office of State Aid prior to letting of the contracts. The remaining 15% is used for the general maintenance of the municipal state aid street system.

Monies are released according to Minnesota Rules Chapter 8820.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Miles of streets improved	100.4	110	120	130
Miles of streets maintained	2,067	2,100	2,125	2,150

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MUNICIPAL STATE AIDS

PROGRAM: HIGHWAY DEVELOPMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	702.0	818.5									
LOCAL ASSISTANCE	39,570.9	103,699.5	57,784.0	59,500.0		59,500.0	61,900.0		61,900.0	59,500.0	61,900.0
AIDS TO INDS.											
TOTAL EXPENDITURES	40,272.9	104,518.0	57,784.0	59,500.0		59,500.0	61,900.0		61,900.0	59,500.0	61,900.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	38.2	38.7									
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS	663.8	779.8									
TOTAL STATE OPERATIONS	702.0	818.5									
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
MUNICPL/ST AID-HGHWY	40,003.8	104,490.3	57,500.0	59,500.0		59,500.0	61,900.0		61,900.0	59,500.0	61,900.0
[NET CHANGE FROM F.Y. 85]				+2,000.0		+2,000.0	+4,400.0		+4,400.0	+2,000.0	+4,400.0
DEDICATED APPROPRIATIONS:											
TRANSPORTATION	269.1	27.7	284.0								
TOTAL FINANCING	40,272.9	104,518.0	57,784.0	59,500.0		59,500.0	61,900.0		61,900.0	59,500.0	61,900.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-0126

ACTIVITY: FEDERAL/COUNTY ROAD & BRIDGE
Program: HIGHWAY DEVELOPMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE:
To administer designated federal aid for local road and bridge projects.

DESCRIPTION:
Certain federal aid funds are available for local roads and bridges. The department acts as agent for and administers agreements for counties and eligible municipalities. The local share of project costs is deposited with the department. These local funds are used to make payment to contractors for work performed under federal reimbursement programs. The specific federal programs provide funding for federal aid secondary, federal aid urban, special federal bridge replacement, federal interstate substitution, forest highway, public land, Great River Road, highway safety road signing, highway safety bridge posting, and pavement marking projects. The Federal Highway Administration considers this centralized management necessary for efficient disbursement of federal funds within each state.

Recipient Identification and Eligibility Criteria: By state law, all 87 Minnesota counties and any Minnesota city with a population of 5,000 or more are eligible to participate in this program. There are currently 110 eligible municipalities.

Criteria and Formulas Determining Amount of Payment to Recipient: The disbursement of funds in this activity is to contractors for the provision of road and bridge improvements. The direct benefit to counties and municipalities is a function of the federal aid program under which specific local projects qualify. The department performs the review and approval function. The federal participating ratios are: 1) rural, secondary and urban and Great River Road projects 76.74%; bridge projects, 80%; forest highway projects, 90%; highway safety and pavement marking projects, 100%.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Federal aid secondary projects	40	45	50	55
Federal aid urban projects	17	18	19	20
Federal aid bridge projects	44	50	50	50
Claims audited	187	200	200	200
Forest highway projects	2	5	2	1
Interstate substitution projects	35	20	10	0
Great River Road Projects	8	6	4	2

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FED-COUNTY ROAD & BRIDGE

PROGRAM: HIGHWAY DEVELOPMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	45,507.2	42,105.6	138,500.0	150,000.0		150,000.0	161,500.0		161,500.0	150,000.0	161,500.0
LOCAL ASSISTANCE	4,818.4	2,920.9									
AIDS TO INDS.											
TOTAL EXPENDITURES	50,325.6	45,026.5	138,500.0	150,000.0		150,000.0	161,500.0		161,500.0	150,000.0	161,500.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV		6.7									
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS	45,507.2	42,098.9	138,500.0	150,000.0		150,000.0	161,500.0		161,500.0	150,000.0	161,500.0
TOTAL STATE OPERATIONS	45,507.2	42,105.6	138,500.0	150,000.0		150,000.0	161,500.0		161,500.0	150,000.0	161,500.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
DEDICATED APPROPRIATIONS:											
AGENCY	50,325.6										
FEDERAL		45,026.5	138,500.0	150,000.0		150,000.0	161,500.0		161,500.0	150,000.0	161,500.0
TOTAL FINANCING	50,325.6	45,026.5	138,500.0	150,000.0		150,000.0	161,500.0		161,500.0	150,000.0	161,500.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-0128

ACTIVITY: HIGHWAY DEBT SERVICE
Program: HIGHWAY DEVELOPMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE:

To provide necessary funding for highway construction and to stay within the debt limit established in the Minnesota Department of Transportation debt management policy.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Percentage of Capital Funds available for Debt retirement compared to 25% limit	10.5%	14.8%	12.8%	11.7%

DESCRIPTION:

The highway debt service activity exists to retire the trunk highway bond debt. Debt service expense includes principal and interest on state bonds, principal on loans and advances from other government entities, and service and redemption fees. The department's debt management policy dictates that bonds are sold only after conducting an analysis of a 10 year revenue and expenditure forecast. This forecast is to demonstrate that for the first 6 years of the 10 year period, debt cost for both existing and proposed bonds will not exceed 25% of estimated available capital funds for any one of the 6 years.

Further, the proceeds from trunk highway bonds will be used solely for long term capital investment purposes which have an expected useful life greater than the 20 year term of the bonds. The budgeted costs are reflective of the current outstanding debt repayment requirements for the 1986-87 biennium. The last sale of trunk highway bonds was in F.Y. 1984.

State law requires that the sums required for timely payment of state bond debt principal and interest must be transferred to the state Debt Service Fund one year in advance of the time when payment is due to debt holders. Since monies transferred in advance will earn interest income, the amount which must be transferred in any one year will be less than the amount actually paid to bond debt holders. This does not apply to the repayment of loans and advances.

The amounts shown in this summary for F.Y. 1986 and F.Y. 1987 are those amounts which will be paid to debt holders. The agency request shows the maximum amount which would be required for payment to the state Debt Service Fund this biennium.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Payments (thousands \$)	\$13,140.0	\$22,064.2	\$16,524.2	\$16,177.0
Debt outstanding at the end of fiscal year (thousands \$)	\$89,096.0	\$114,482.0	\$102,713.0	\$90,834.0

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: HIGHWAY DEBT SERVICE

PROGRAM: HIGHWAY DEVELOPMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS				16,524.0		16,524.0	16,177.0		16,177.0	16,524.0	16,177.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES				16,524.0		16,524.0	16,177.0		16,177.0	16,524.0	16,177.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS				16,524.0		16,524.0	16,177.0		16,177.0	16,524.0	16,177.0
TOTAL STATE OPERATIONS				16,524.0		16,524.0	16,177.0		16,177.0	16,524.0	16,177.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY				16,524.0		16,524.0	16,177.0		16,177.0	16,524.0	16,177.0
INET CHANGE FROM F.Y. 851				+16,524.0		+16,524.0	+16,177.0		+16,177.0	+16,524.0	+16,177.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING				16,524.0		16,524.0	16,177.0		16,177.0	16,524.0	16,177.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-0130

PROGRAM: OPERATIONS
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

This program exists to provide services to the citizens of Minnesota. The most significant of these services is the provision and maintenance of safe and efficient public transportation systems. These systems are essential to provide for the mobility of the public and the movement of people and goods to support our agricultural, industrial, commercial and tourism economic base. The most significant of these transportation systems is the State Trunk Highway System, which is presently estimated to have a current replacement value of over \$18 billion. The operations program deals primarily with the operation, maintenance, and preservation of this system. It also provides enhancements to the system on a limited basis. Currently, the major enhancement program is the completion of the interstate system. Additionally, the program offers support in the development and maintenance of airports, public transportation facilities, and the state aid roadway system.

OPERATION:

The operations program is conducted by the 9 transportation districts which are responsible for:

1. providing constituent services.
2. maintaining all trunk highways within each district.
3. developing the plans for providing maintenance and construction enhancements to the highway system.
4. all construction management activities associated with enhancements to, or preservation of, the roadway system within the district.
5. administering the state aid program to the cities and counties encompassed by each district.
6. managing and operating the trunk highway system which includes:
 - . managing the 228,000 acres of rights of way.
 - . permitting for entrances/oversized vehicles and utilities.
 - . speed zoning and signing of the system.
 - . operating and maintaining 697 traffic signals and flashing beacons (excludes signals within Minneapolis, St. Paul and Duluth).
7. managing and operating rest areas and information centers.
8. coordinating private and public developments which affect the operation of the highway system.

The clients of this program are the users of the statewide highway system and all of the people of Minnesota who benefit from the economical and efficient transportation of goods and services via highways. In 1983, 2.9 million licensed drivers operated nearly 3.1 million registered vehicles in Minnesota. Approximately 30.5 billion vehicle miles were traveled on the 12,120 mile trunk highway system alone.

In addition, users of the 30,004 miles of county state aid highways and the 1,873 miles of municipal state aid streets and users of bridges replaced under the bridge replacement program are clients of this program.

Users of bike trails, air, and public transportation who receive benefits through the support provided to these modes of transportation are also clients of this program.

BUDGET ISSUE:

The department expects to deliver a construction program of \$321,000,000 in F.Y. 1986 and \$331,000,000 in F.Y. 1987. During the last biennium the department's budget was based on a construction program of \$280,000,000. After the budget was requested, the state and federal gas taxes were increased, resulting in an increased program level of \$360,000,000. The department received \$6,800,000 from the supplemental budget in order to keep program development activities on schedule. To continue to deliver a construction program which is 25% greater than the department is operationally funded for will require a significant increase in operating budget change levels.

EXPLANATION OF BUDGET REQUEST:

At the agency level and included with Finance and Administration activity, workers' and unemployment compensation costs account for a CHANGE in the maintenance and construction support activities of \$1,013.5 in F.Y. 1986 and \$1,154.5 in F.Y. 1987. At the program level, expanded maintenance responsibility accounts for a CHANGE in the Maintenance and Maintenance Preservation activities of \$1,266.7 in F.Y. 1986 and \$1,008.4 in F.Y. 1987.

In the Maintenance activity, 2 major CHANGE items are as follows: \$228.4 in F.Y. 1986 and 5.5 positions and \$294.8 in F.Y. 1987 and 6.5 positions for the travel information centers. \$82.2 in F.Y. 1986 and \$90.2 in F.Y. 1987 and 3 positions for implementation of a centralized transportation permit system and new permit fee structure.

In the construction support activity, a CHANGE of \$419.5 in F.Y. 1986 and \$408.5 in F.Y. 1987 and 1 position for the administration of the Equal Employment Opportunity office program for disadvantaged businesses in Minnesota.

This level of funding for the operations program will allow the department to provide near the SAME level of maintenance and deliver a construction program at approximately the SAME level as the current biennium.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following:

- A reduction in the SAME level of \$693.7 in F.Y. 1986 and \$1,271.1 in F.Y. 1987 for a change in inflation rates.
- A reduction of \$676.0 in F.Y. 1986 and \$684.5 in F.Y. 1987 for severance pay.
- A reduction of \$1,013.5 in F.Y. 1986 and \$1,154.5 in F.Y. 1987 for workers' and unemployment compensation.
- An increase of \$2,002.4 and 100 positions in F.Y. 1986 and \$3,924.0 and 195 positions in F.Y. 1987 to deliver the expanded construction program on the trunk highway system. This increase is supported by the agency and is in response to the Department of Administration's study on staffing needs mandated by the 1984 Legislature.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: OPERATIONS

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
MAINTENANCE	97,158.8	101,921.1	105,288.9	107,875.5	2,985.2	110,860.7	110,049.1	3,420.0	113,469.1	109,403.2	111,402.7
MAINTENANCE PRESERVATION	7,469.3	7,499.6	7,501.0	7,913.6	412.6-	7,501.0	8,348.7	847.7-	7,501.0	7,382.3	7,283.9
CONSTRUCTION SUPPORT	35,376.6	39,983.2	40,657.1	40,804.8	3,081.1	43,885.9	40,936.7	3,162.1	44,098.8	45,081.3	47,196.2
TOTAL	140,004.7	149,403.9	153,447.0	156,593.9	5,653.7	162,247.6	159,334.5	5,734.4	165,068.9	161,866.8	165,882.8
INET CHANGE FROM F.Y. 85J				+3,146.9	+5,653.7	+8,800.6	+5,887.5	+5,734.4	+11,621.9	+8,419.8	+12,435.8
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	140,002.7	149,403.9	153,447.0	156,593.9	5,653.7	162,247.6	159,334.5	5,734.4	165,068.9	161,866.8	165,882.8
LOCAL ASSISTANCE											
AIDS TO INDS.	2.0										
TOTAL EXPENDITURES	140,004.7	149,403.9	153,447.0	156,593.9	5,653.7	162,247.6	159,334.5	5,734.4	165,068.9	161,866.8	165,882.8
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	140,004.7	149,403.9	153,447.0	156,593.9	5,653.7	162,247.6	159,334.5	5,734.4	165,068.9	161,866.8	165,882.8
INET CHANGE FROM F.Y. 85J				+3,146.9	+5,653.7	+8,800.6	+5,887.5	+5,734.4	+11,621.9	+8,419.8	+12,435.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	140,004.7	149,403.9	153,447.0	156,593.9	5,653.7	162,247.6	159,334.5	5,734.4	165,068.9	161,866.8	165,882.8
POSITIONS BY FUND:											
TRUNK HIGHWAY	3,362.0	3,337.0	3,339.0	3,339.0	39.5	3,378.5	3,339.0	46.5	3,385.5	3,478.5	3,580.5
TOTAL POSITIONS	3,362.0	3,337.0	3,339.0	3,339.0	39.5	3,378.5	3,339.0	46.5	3,385.5	3,478.5	3,580.5
INET CHANGE FROM F.Y. 85J					+39.5	+39.5		+46.5	+46.5	+139.5	+241.5

5-0132

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: MAINTENANCE/MAINTENANCE PRESERVATION
PROGRAM: OPERATIONS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: EXPANDED MAINTENANCE RESPONSIBILITY				
Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$1,266.7	30.0	\$1,008.4	36.0
Governor's Recommendation				
Trunk Highway Fund	\$1,266.7	30.0	\$1,008.4	36.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and positions in order to provide maintenance services to 181 additional lane miles of highway that will become operational during this biennium. Additional monies are also included to provide increased maintenance materials and to pay for increased costs for maintaining rest areas and information centers. The objective is to provide for safe, efficient, and reliable movement of goods with minimal interruption to the public, and to protect the state's investment by maintaining the trunk highway system.

DESCRIPTION/BACKGROUND:

The number of positions in this request are determined on the basis of established staffing formulas which project maintenance positions required per highway lane mile to maintain the same level of service to the public. The required funds are necessary to deliver this service throughout the existing and additional highway system. In addition to the lane miles of highway which will become serviceable this biennium (160.7 miles in F.Y. 1986 and 20.3 miles in F.Y. 1987), 11 rest areas will be constructed and require maintenance and highway lighting is required on the highway segments to be opened. This request covers the salaries for the additional maintenance worker positions as well as the supplies, materials, service contracts and utilities necessary to maintain the highway system and the rest area facilities. Maintenance staffing is based on a formula and it is essential to provide sufficient maintenance materials for optimum productivity of the maintenance staff.

RATIONALE:

The level of activity within the routine highway maintenance responsibility is increasing. It has also been determined that the Maintenance Preservation activity is efficiently functioning within established guidelines, and the current level of funding is satisfactory to maintain current preservation efforts. The maintenance preservation activity therefore does not require the 5% allowable inflationary increase. The negative CHANGE request for maintenance preservation helps to offset the positive CHANGE for additional routine maintenance materials so that the department can more satisfactorily maintain the existing system.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: MAINTENANCE
Program: OPERATIONS
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Protect the state's investment by maintaining the trunk highway system, including bridges and rest areas, and to provide for safe, efficient, and reliable movement of goods with minimal interruption to the public.
2. Ensure financial and fiscal accountability for the capital investment in buildings and equipment through the development and maintenance of a long term building program and equipment replacement program.
3. Conduct spill-reaction training programs about hazardous materials, including radioactive wastes, and emergency operations simulation exercises for district personnel.
4. Manage travel information centers (TIC's) and develop TIC staff training and travel/tourism promotion programs.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Tons of salt per inch of snow	1,425	1,350	1,280	1,220
Winter maintenance \$ per inch of snow	\$355,000	\$355,000	\$380,000	\$407,000
Rest areas/TIC's - average visitors annually	193,000	200,000	208,000	215,000

DESCRIPTION:

This budget activity consists of 2 separate facets: 1) the total divisional administrative/management staff; and 2) the entire maintenance operation activity performed through 15 area maintenance offices located throughout the state and the central maintenance office in St. Paul.

The 15 maintenance offices perform the following functions:

1. Maintaining and repairing the road surfaces, shoulders, and approaches of the 28,866 lane miles of trunk and interstate highway.
2. Removing snow and ice from the highways.
3. Repairing, inspecting, and painting trunk highway bridges.
4. Maintaining 20,338 lane miles of undivided and 8,528 lane miles of divided highway and adjoining right of way, including slope repair, vegetation control, debris clearance, and upkeep of roadside information centers and rest areas, drainage systems, and noise barriers.
5. Providing traffic control services, including pavement marking, highway lighting, traffic signals, structures, guard rails, concrete barriers, sign fabrication and installation and detour maintenance.
6. Repairing and improving road equipment, buildings, and building grounds.
7. Providing maintenance support services to ensure fiscal accountability, including personnel, accounting, labor relations, inventory management, and procurement.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 878.0	\$1,034.7	\$1,416.6	\$1,799.6	\$1,799.6

The Central Maintenance Office exists to perform the following functions:

1. Establishing level of service goals for the maintenance of the roadway, bridges, roadside information centers and rest areas, and structures that compose the trunk highway system, and providing recommendations on accomplishing those goals uniformly and efficiently.
2. Preparing and executing contract proposals for extraordinary maintenance projects, rental of equipment, routine maintenance agreements with other governmental units, and Commissioner's Orders for emergency repair of catastrophic damage.
3. Conducting administrative studies and maintenance research to comply with Federal Highway Administration requirements and for public information.
4. Providing for the cost-efficient purchase of major maintenance materials through centralized procurement.
5. Developing the department's biennial capital building budget request and 6-year building plan, preparing plans and specifications for new buildings and major remodeling, preparing contracts for building construction, inspecting building construction prior to payment approval, and directing the maintenance and repair of existing buildings.
6. Attending to the safety needs of the public by preparing and disseminating road and weather condition information, issuing overdimension and overweight transport permits, and developing emergency preparedness plans.
7. Providing statewide coordination of operations staff training and travel/tourism promotion programs at the 8 travel information centers and numerous rest areas.
8. Managing equipment purchases and disposal, developing an equipment replacement program, providing a fleet of pool vehicles to central office employees, and receiving and inspecting new vehicles.
9. Fabricating special snow plow assemblies at the central shop; fabricating and repairing other specialized equipment utilized in operations.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Roadway to be maintained (lane miles)	28,622	28,642	28,803	28,823
Rest areas to be maintained	57	57	60	61
TIC's to be maintained	6	6	10	11

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$235.1	\$274.9	Agency Wide
Data Processing lease, production, repair and maintenance	94.7	133.0	Agency Wide
Worker's & Unemployment Compensation	665.5	771.0	Agency Wide
Expanded Maintenance Responsibility	1,679.3	1,856.1	Program Wide
Travel information centers	228.4	294.8	Activity Specific
Implementation of Transportation Permit Issuing System	82.2	90.2	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MAINTENANCE

PROGRAM: OPERATIONS

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	97,156.8	101,921.1	105,288.9	107,875.5	2,985.2	110,860.7	110,049.1	3,420.0	113,469.1	109,403.2	111,402.7
LOCAL ASSISTANCE											
AIDS TO INDS.	2.0										
TOTAL EXPENDITURES	97,158.8	101,921.1	105,288.9	107,875.5	2,985.2	110,860.7	110,049.1	3,420.0	113,469.1	109,403.2	111,402.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	59,558.3	65,631.0	68,336.4	68,891.2	1,938.9	70,830.1	68,923.8	2,278.9	71,202.7	69,929.5	70,156.8
EXPENSES & CONTRAC. SERV	13,316.8	11,041.7	11,037.3	11,803.6	436.0	12,239.6	12,404.3	666.7	13,071.0	12,090.6	12,797.4
SUPPLIES & MATERIALS	24,159.6	25,215.1	25,915.2	27,180.7	610.3	27,791.0	28,721.0	474.4	29,195.4	27,383.1	28,448.5
EQUIPMENT	8.5	33.3									
OTHER EXPENSE ITEMS	113.6										
TOTAL STATE OPERATIONS	97,156.8	101,921.1	105,288.9	107,875.5	2,985.2	110,860.7	110,049.1	3,420.0	113,469.1	109,403.2	111,402.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	97,158.8	101,921.1	105,288.9	107,875.5	2,985.2	110,860.7	110,049.1	3,420.0	113,469.1	109,403.2	111,402.7
NET CHANGE FROM F.Y. 85]				+2,586.6	+2,985.2	+5,571.8	+4,760.2	+3,420.0	+8,180.2	+4,114.3	+6,113.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	97,158.8	101,921.1	105,288.9	107,875.5	2,985.2	110,860.7	110,049.1	3,420.0	113,469.1	109,403.2	111,402.7
POSITIONS BY FUND											
TRUNK HIGHWAY	2,310.0	2,265.0	2,265.0	2,265.0	38.5	2,303.5	2,265.0	45.5	2,310.5	2,303.5	2,310.5
TOTAL POSITIONS	2,310.0	2,265.0	2,265.0	2,265.0	38.5	2,303.5	2,265.0	45.5	2,310.5	2,303.5	2,310.5
NET CHANGE FROM F.Y. 85]					+38.5	+38.5		+45.5	+45.5	+38.5	+45.5

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: MAINTENANCE
PROGRAM: OPERATIONS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: TRAVEL INFORMATION CENTERS

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$ 228.4	5.5	\$ 294.8	6.5
Governor's Recommendation				
Trunk Highway Fund	\$ 228.4	5.5	\$ 294.8	6.5

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and positions in order to staff and operate 5 additional travel and information centers authorized by the 1984 Legislature (4 to become operational in F.Y. 1986 and 1 in F.Y. 1987). The objective is to provide travel information to the traveling public in such a manner that promotes tourism.

DESCRIPTION/BACKGROUND:

Mn/DOT currently manages, staffs and operates 6 existing travel information centers located throughout Minnesota. Legislation in 1984 provided for several additional rest areas and 5 additional travel information centers. This request identifies the funding and positions necessary to provide the same level of service at the new travel information centers that is currently provided at the existing travel information centers, including equivalent staffing, support, materials and equipment. Capital funds required to build the facilities were appropriated in previous biennia. The performance indicators used to evaluate this activity are documented quarterly in a report distributed to constituents of this service, including the Governor's Office.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Travel information centers	6	6	10*	11**
Full time positions	6	6	11.5	12.5

* International Falls, St. Croix, Anchor Lake, Metropolitan Airport

** Pigeon River

RATIONALE:

The number of positions assigned to manage this activity has remained constant since F.Y. 1981; this includes 1 activity manager located centrally and 1 supervisor at each facility. This request includes funds and positions which will be required to provide the SAME level of service at all travel information centers assigned to Mn/DOT.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

ACTIVITY: MAINTENANCE
PROGRAM: OPERATIONS
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Request Title: TRANSPORTATION PERMIT ISSUING SYSTEM				
Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$ 82.2	3.0	\$ 90.2	3.0
Governor's Recommendation				
Trunk Highway Fund	\$ 82.2	3.0	\$ 90.2	3.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:
The agency requests the above amount and positions in order to implement and operate the transportation permit system and new permit fee structure. The objective is to provide prompt and efficient service to the trucking industry.

DESCRIPTION/BACKGROUND:
The 1984 Legislature provided for the establishment and implementation of a new permit fee structure for overdimension/overweight (OD/OW) transportation permits, to be operational by 1-1-85. In order to accomplish this change, a computer system was developed and personnel trained to commence implementation. A result of this effort will be the centralization of the permit issuance function, thereby eliminating the need for outstate Mn/DOT offices to provide this service to the transportation industry. The centralization and new system will provide more accountability, and be more efficient and effective than was historically possible; the volume of business transacted centrally will, however, increase to at least the level currently done statewide. This request includes the funding and positions which are necessary to provide the same level of service to the transportation industry.

The following table shows the level of central office (C.O.) activity in the OD/OW transportation permit issuance with the change to the proposed centralized system.

STATISTICS:	F.Y. 1982	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of OD/OW single trip permits issued in C.O.	19,000	20,000	20,000	31,000	40,000	40,000
Positions in C.O.	5	5	5	5	8	8

RATIONALE:
Several persons located throughout the state are currently responsible for permit issuance, but as only a portion of their assigned duties. Projections indicate that as a result of the automated permit system, the centralized function can be accomplished with only 3 persons identified in this request, allowing the current district personnel to devote full-time attention to other program delivery activities.

Key results of this activity include the ability to centrally bill and collect permit fees providing increased accountability, and an increase in efficiency and effectiveness in the service provided to the trucking industry, including a projected decrease in the amount of overtime currently occurring in the Mn/DOT area offices.

The performance indicators used to evaluate this activity will be reflected by the increase in accountability in the department's capability to serve the trucking industry.

GOVERNOR'S RECOMMENDATION:
The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: MAINTENANCE PRESERVATION
Program: OPERATIONS
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE:

1. Extend the service life of road and bridge structures.
2. Reduce routine maintenance requirements by immediately attending to the maintenance needs of those roadways where severe surface deterioration is currently apparent, but where major reconstruction is not yet required.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Roadway miles extended in life 5 years or more	149	150	120	110

DESCRIPTION:

The maintenance preservation activity exists to:

1. Ensure that the service life of state roadway and bridge structures is optimized.
2. Reduce the need for major roadway construction by addressing those needs through a low-cost, early action program.
3. Reduce routine maintenance costs on roadways receiving preservation treatments.

Maintenance preservation fills the gap between routine maintenance and major highway improvements by performing periodic special treatments, such as bituminous overlay, concrete pavement joint renovation, and shoulder restoration, wherever deemed necessary. This activity is administered and conducted through a flexible, cost-effective combination of contract work and use of district personnel and purchased materials.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total expended (millions)	\$7.5	\$7.5	\$7.5	\$7.5
Roadway projects	74	70	65	65
Contracts prepared & awarded	50	45	40	40
Roadway receiving maintenance preservation treatments (miles)	450	400	400	400

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Expanded Maintenance Responsibility - negative change offsets a positive request in the maintenance activity	\$(412.6)	\$(847.7)	Program Wide

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MAINTENANCE PRESERVATION

PROGRAM: OPERATIONS

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	7,469.3	7,499.6	7,501.0	7,913.6	412.6-	7,501.0	8,348.7	847.7-	7,501.0	7,382.3	7,283.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	7,469.3	7,499.6	7,501.0	7,913.6	412.6-	7,501.0	8,348.7	847.7-	7,501.0	7,382.3	7,283.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	56.9	64.1									
EXPENSES & CONTRAC. SERV	6,787.4	7,056.2	6,751.0	7,122.3	371.3-	6,751.0	7,513.9	762.9-	6,751.0	6,644.2	6,555.6
SUPPLIES & MATERIALS	606.5	379.3	750.0	791.3	41.3-	750.0	834.8	84.8-	750.0	738.1	728.3
EQUIPMENT											
OTHER EXPENSE ITEMS	18.5										
TOTAL STATE OPERATIONS	7,469.3	7,499.6	7,501.0	7,913.6	412.6-	7,501.0	8,348.7	847.7-	7,501.0	7,382.3	7,283.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	7,469.3	7,499.6	7,501.0	7,913.6	412.6-	7,501.0	8,348.7	847.7-	7,501.0	7,382.3	7,283.9
INET CHANGE FROM F.Y. 851				+412.6	-412.6		+847.7	-847.7		-118.7	-217.1
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	7,469.3	7,499.6	7,501.0	7,913.6	412.6-	7,501.0	8,348.7	847.7-	7,501.0	7,382.3	7,283.9
POSITIONS BY FUND											
TOTAL POSITIONS											

5-0139

ACTIVITY: CONSTRUCTION SUPPORT
 Program: OPERATIONS
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. To provide constituent services to the local units of government, Minnesota citizens, and plant management; that is, to coordinate, consult with and cooperate with these clientele in order to facilitate economic development.
2. To provide all of the preconstruction plans and documents necessary to process a project from conception to contract bid letting.
 . preconstruction and construction activities are based on an annual program value of \$321,000,000 in F.Y. 1986 and \$331,000,000 in F.Y. 1987 of which \$281,000,000 and \$291,000,000 respectively, is for planned construction. The remaining \$40,000,000 each year is for rights of way, utility relocations, and similar land purchases or agreements necessary to clear the land for construction.
3. To provide construction management of the construction program.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
	25%	25%	25%	25%
Constituent services and plant management - % of construction complement time				
Designated construction engineering costs - as % of construction cost	7%	7%	7%	7%

DESCRIPTION:

The construction support activity consists of 3 distinctly different but closely related activities:

1. Constituent services and management of the highway "plant":
 There are a number of services which the department provides to the citizens of Minnesota, termed "constituent services." A good many of these services are not readily separable from "plant" management activities. For example, the department either owns or has easements on approximately 228,000 acres of land utilized as rights of way. As a major owner of land and operator of the facilities they contain, the department has land-management responsibilities not unlike other major landowners. Additionally, there are certain legislated activities which the department must carry out in operating the highway system. Approximately 25% of the time of the construction support complement (1076) is spent on the constituent services and plant management activities summarized as follows:

LOCAL COORDINATION

- construction staging (other governmental units' projects)
- traffic control
- cooperative agreements for funding
- review of other agencies' environmental documents
- review Regional Development Commission plans
- joint plan development with Regional Development Commissions
- non-program/non-plant management time

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

LAND MANAGEMENT

- reconveyances of land
- turnbacks of land and roads
- plat reviews
- entrance permitting
- monumenting right of way
- utility permitting
- ditch/stream (hydraulic) management

TRAFFIC SERVICES

- speed zoning
 - . on trunk highways
 - . for cities
 - . for counties
- plat reviews
- entrance permit reviews
- signal system management
- technical assistance
 - . to cities
 - . to counties

2. Pre-construction/Plan Development:

This activity accounts for approximately 30% of the construction support complement's time. It includes the following:

- location surveys
- soils investigations
- layout development
- environmental document preparation
- public meetings/hearings
- right of way acquisition
- construction plan preparation
- construction signing plans

3. Construction Management:

This activity accounts for approximately 45% of the construction support complement's time. The goal is to staff the full time construction management complement at 2/3 of the requirements needed to satisfy the Construction Engineering Manpower Management System. The remaining 1/3 of the needs is fulfilled by seasonal workers.

This activity includes the following functions:

- construction surveys and staking
- grading, base, bituminous, concrete, culvert inspection
- plant (i.e., bituminous/concrete) inspection
- bridge inspection
- measurement of quantities
- determination of partial payments to contractors
- preparation of final plans (as-built)
- contract closeout documents and payments
- contract administration in general

ACTIVITY: CONSTRUCTION SUPPORT
(Continuation)
Program: OPERATIONS
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

To provide a central processing focus for all construction activities, the Office of Construction is located in St. Paul. This office is staffed by 21 people, included in the total of 1076, and assists Minnesota Department of Transportation (Mn/DOT) districts and divisions, 87 counties, 110 municipalities, contractors, materials suppliers, and the Federal Highway Administration by:

- administering all phases of construction contracts
- clarifying specification requirements
- clarifying bid proposals for prospective bidders
- recommending contract awards
- authorizing subcontracting
- reviewing and approving supplemental agreements
- serving as departmental liaison with contractors
- recommending approval of partial and final payment vouchers
- ensuring compliance by Mn/DOT and by construction contractors with federal and state equal employment opportunity (EEO) regulations.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Contracts let	319	355	395	375
Contracts completed	272	319	355	395
\$ Volume of construction contracts (\$ millions)	\$276.0	\$315.0	\$356.0	\$342.0

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$440.9	\$409.6	Agency Wide
Data Processing lease, production, repair and maintenance	292.1	314.8	Agency Wide
Expanded Program Delivery	1,580.6	1,645.7	Agency Wide
Worker's & Unemployment Compensation	348.0	383.5	Agency Wide
EEO & Contract Management	419.5	408.5	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CONSTRUCTION SUPPORT

PROGRAM: OPERATIONS

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	35,376.6	39,983.2	40,657.1	40,804.8	3,081.1	43,885.9	40,936.7	3,162.1	44,098.8	45,081.3	47,196.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	35,376.6	39,983.2	40,657.1	40,804.8	3,081.1	43,885.9	40,936.7	3,162.1	44,098.8	45,081.3	47,196.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	33,913.1	38,285.7	38,818.2	39,098.9	2,303.2	41,402.1	39,228.4	2,394.3	41,622.7	42,615.6	44,753.6
EXPENSES & CONTRAC. SERV	1,235.6	1,425.0	1,626.3	1,480.4	701.0	2,181.4	1,469.2	712.0	2,181.2	2,166.6	2,154.0
SUPPLIES & MATERIALS	218.1	267.4	212.6	225.5	76.9	302.4	239.1	55.8	294.9	299.1	288.6
EQUIPMENT	9.8	5.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	35,376.6	39,983.2	40,657.1	40,804.8	3,081.1	43,885.9	40,936.7	3,162.1	44,098.8	45,081.3	47,196.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	35,376.6	39,983.2	40,657.1	40,804.8	3,081.1	43,885.9	40,936.7	3,162.1	44,098.8	45,081.3	47,196.2
INET CHANGE FROM F.Y. 85]				+147.7	+3,081.1	+3,228.8	+279.6	+3,162.1	+3,441.7	+4,424.2	+6,539.1
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	35,376.6	39,983.2	40,657.1	40,804.8	3,081.1	43,885.9	40,936.7	3,162.1	44,098.8	45,081.3	47,196.2
POSITIONS BY FUND											
TRUNK HIGHWAY	1,052.0	1,072.0	1,074.0	1,074.0	1.0	1,075.0	1,074.0	1.0	1,075.0	1,175.0	1,270.0
TOTAL POSITIONS	1,052.0	1,072.0	1,074.0	1,074.0	1.0	1,075.0	1,074.0	1.0	1,075.0	1,175.0	1,270.0
INET CHANGE FROM F.Y. 85]					+1.0	+1.0		+1.0	+1.0	+101.0	+196.0

5-0142

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: CONSTRUCTION SUPPORT
PROGRAM: OPERATIONS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: EQUAL EMPLOYMENT OPPORTUNITY & CONTRACT MANAGEMENT				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$419.5	1.0	\$408.5	1.0
Governor's Recommendation				
Trunk Highway Fund	\$419.5	1.0	\$408.5	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount which includes 1 full-time staff position to administer the Equal Employment Opportunity Office, so that the agency can assure attaining the disadvantaged business goals of the federal government.

DESCRIPTION/BACKGROUND:

The department's construction activity has increased from \$235,000,000 to \$291,000,000 per year. The Federal Highway Administration's equal opportunity goals for awarding construction contracts are: 10% of the total construction contracts to disadvantaged businesses and 2% to women's businesses. Not attaining these goals could jeopardize the department's receipt of federal funds.

RATIONALE:

With a 3.5% minority population in Minnesota and the expanded construction program in F.Y. 1986-87 it is imperative that the agency expand its outreach and training efforts to develop disadvantaged businesses so that there is fair opportunity in the contracting industry to bid for department jobs.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

PROGRAM: TECHNICAL SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The Technical Services program exists to ensure that the transportation system facilities are safe, economical, and adequate to meet the needs of the user. The program provides engineering and technical support and assistance to the Minnesota Department of Transportation (Mn/DOT) and other agencies involved in the design, construction, and operation of the state transportation system. Program priorities are to optimize the use of current transportation facilities through modern traffic management techniques; design of the reconstruction and rehabilitation of existing roadways and structures; support the local road and street programs of Minnesota counties and municipalities through the administration of the state aid systems; and fulfill the telecommunications and related electronic system services needs of Mn/DOT and other public agencies. Finally, the program attempts to ensure that system improvements are in harmony with the existing environment and to improve this environment where conditions permit.

OPERATION:

This program consists of all those technical efforts carried on within the Department that directly support the construction, reconstruction, or improvement of our transportation facilities, including: 1) acquiring land; 2) administering county and municipal transportation programs that involve state and federal funds; 3) developing plans, estimates, and specifications for construction contracts; 4) developing and issuing specifications, manuals, and standards used by the department and other levels of government; 5) monitoring and supervising projects to see that quality criteria and contractual obligations are in compliance with contract requirements; 6) providing annual inspection services to assure that the transportation structures used by the public are in safe condition; 7) implementing research results in all areas of transportation to take advantage of the latest technology; 8) developing and maintaining an adequate telecommunications network for Mn/DOT and other state agencies; 9) providing environmental expertise to project managers; and 10) supplying technical assistance to other state agencies.

The major goal of this program, in cooperation with the district offices and further supported by outside services, has been to develop bridge and highway programs that will result in greater safety and efficiency, improvement in load-carrying capacities, and the smooth flow of traffic on the transportation system.

BUDGET ISSUE:

The budget request provides for obtaining additional consultant engineering services in order to keep Mn/DOT's expanded program delivery efforts on schedule without increasing the size of the department's engineering design staff.

EXPLANATION OF BUDGET REQUEST:

Major CHANGE items are as follows: at the agency level, Expanded Program Delivery accounts for a CHANGE in the Technical Services program of \$6,014.1 in F.Y. 1986 and \$3,735.6 in F.Y. 1987. This program includes Engineering Services, Engineering Development and Environmental Services activities.

Also in the Engineering Services activity, a CHANGE of \$607.5 and 7 positions in F.Y. 1986 and \$747.8 and 14 positions in F.Y. 1987 for traffic controllers and highway lighting systems repair and replacement. The State Aid and Technical Assistance activity CHANGE of \$68.3 in F.Y. 1986 and \$68.3 in F.Y. 1987 and 2 positions to deal with an increase in construction plans due to the phased transfer of the Motor Vehicle Excise Tax. The Electronic Communications activity CHANGE of \$213.4 and 6 positions in F.Y. 1986 and \$268.9 and 10 positions in F.Y. 1987 for improved and sophisticated electronic equipment, maintenance and training to keep up with the technological expansion within the department.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request except for the following:

- Reductions in the SAME level of \$98.1 in F.Y. 1986 and \$179.9 in F.Y. 1987 for a change in inflation rates.
- Reduction of \$158.6 in F.Y. 1986 and \$208.9 in F.Y. 1987 for severance pay costs.
- Adjustments for the delivery of the expanded highway development program as follows:
 - 1) Net reductions of \$502.4 in F.Y. 1986 and \$924.0 in F.Y. 1987 resulting from decreased expenditures for consultant service and increased expenditures for full time complement.
 - 2) Increase of 20.0 positions in F.Y. 1986 and 36.0 positions in F.Y. 1987.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
ENGINEERING SERVICES	15,755.3	17,942.2	25,172.5	19,067.4	6,471.7	25,539.1	19,380.8	4,358.2	23,739.0	24,776.6	22,401.2
ENGINEERING DEVELOPMENT	6,692.5	7,182.2	7,486.3	7,594.5	452.1	8,046.6	7,657.2	442.6	8,099.8	8,095.9	8,192.0
STATE AID TECHNICAL ASSIST.	595.8	660.9	710.9	719.1	96.9	816.0	723.0	110.7	833.7	808.7	810.9
ELECTRONIC COMMUNICATIONS	1,706.4	1,876.2	1,924.3	1,950.3	268.0	2,218.3	1,963.9	330.0	2,293.9	2,185.6	2,258.7
ENVIRONMENTAL SERVICES	1,161.3	1,392.8	1,315.6	1,329.8	129.9	1,459.7	1,335.0	131.4	1,466.4	1,453.8	1,457.2
TOTAL	25,911.3	29,054.3	36,609.6	30,661.1	7,418.6	38,079.7	31,059.9	5,372.9	36,432.8	37,320.6	35,120.0
INET CHANGE FROM F.Y. 85]				-5,948.5	+7,418.6	+1,470.1	-5,549.7	+5,372.9	-176.8	+711.0	-1,489.6
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	25,911.2	29,054.3	36,609.6	30,661.1	7,418.6	38,079.7	31,059.9	5,372.9	36,432.8	37,320.6	35,120.0
LOCAL ASSISTANCE											
AIDS TO INDS.	.1										
TOTAL EXPENDITURES	25,911.3	29,054.3	36,609.6	30,661.1	7,418.6	38,079.7	31,059.9	5,372.9	36,432.8	37,320.6	35,120.0
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL		21.5	40.0	40.3	40.3-		40.3	40.3-			
INET CHANGE FROM F.Y. 85]				+.3	-40.3	-40.0	+.3	-40.3	-40.0	-40.0	-40.0
TRUNK HIGHWAY	25,211.3	29,032.8	36,569.6	30,620.8	7,458.9	38,079.7	31,019.6	5,413.2	36,432.8	37,320.6	35,120.0
INET CHANGE FROM F.Y. 85]				-5,948.8	+7,458.9	+1,510.1	-5,550.0	+5,413.2	-136.8	+751.0	-1,449.6
DEDICATED APPROPRIATIONS:											
FEDERAL	700.0										
TOTAL FINANCING	25,911.3	29,054.3	36,609.6	30,661.1	7,418.6	38,079.7	31,059.9	5,372.9	36,432.8	37,320.6	35,120.0
POSITIONS BY FUND:											
GENERAL			1.0	1.0	1.0-		1.0	1.0-			
TRUNK HIGHWAY	673.0	661.0	659.0	659.0	16.0	675.0	659.0	27.0	686.0	695.0	722.0
TOTAL POSITIONS	673.0	661.0	660.0	660.0	15.0	675.0	660.0	26.0	686.0	695.0	722.0
INET CHANGE FROM F.Y. 85]					+15.0	+15.0		+26.0	+26.0	+35.0	+62.0

5-0145

ACTIVITY: ENGINEERING SERVICES
 Program: TECHNICAL SERVICES
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Acquire, manage, and reconvey right of way.
2. Prepare plans, specifications, and estimates for roadway construction.
3. Prepare plans, specifications, and estimates for bridge and structure construction.
4. Manage the flow of traffic on highway facilities.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Right of way parcels acquired (number of parcels/cost - \$ millions)	737/\$35.2	879/\$42.0	1003/\$47.9	928/\$44.3
Plans and contract documents prepared (number of contracts/contract costs - \$ millions)	251/\$263.9	290/\$303.0	330/\$344.0	310/\$330.0

DESCRIPTION:

The engineering services activity exists to support Minnesota Department of Transportation (Mn/DOT) construction programs and to optimize the use of current facilities throughout the state by:

1. Determining right of way needed for construction of Mn/DOT facilities; establishing fair-market value for needed property by use of staff or fee appraisers; acquiring required parcels through direct purchase of eminent domain proceedings, and providing relocation assistance for acquired residential, industrial, commercial, or farm property displacees; obtaining necessary permits and utility agreements; providing property management of real estate owned by the state through lease, rental or sale of property; reconveying properties no longer needed for Mn/DOT; preparing Commissioner's Orders; administering the turnback of portions of trunk highways no longer needed to other units of government.
2. Providing final review and approval of highway location studies, geometric layouts, final design plans, specifications and estimates, and hydraulic design for projects prepared in the central office, district offices, or consultants; liaison with federal, state, county and city agencies; determining federal cost participation limits; administering and monitoring the consultant selection process (development and preparation of consultant agreements); developing and administering agreements with cities for cooperative construction projects; conducting water quality sampling and analysis.
3. Developing and giving final approval to preliminary and final plans, specifications and estimates for bridges and structures on the trunk highway system; providing construction direction and liaison for bridges and structures and inspecting all structural metal materials; selecting and monitoring consultant services used as needed to augment Mn/DOT bridge staff; reviewing and recommending for contract all bridge plans prepared for or by counties and cities using state or federal aid funds; and administering annual statewide bridge inspections for determining bridge deficiencies, prioritizing and recommending corrections thereof by either replacement, reconstruction, or repair.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

4. Reviewing preliminary plans for traffic movement; developing plans and specifications for contracts or agreements for traffic signals, signing, lighting, and traffic management systems; reviewing roadway plans for safety considerations; analyzing, reviewing, and determining and approving all speed zones on public roads; providing accident analysis expertise and education; establishing a prioritized list of projects for the Safety Improvement Program; maintaining all traffic signal lighting, and traffic management system hardware and operating the freeway traffic management systems statewide.
5. Coordinating the functions of Mn/DOT with the Attorney General's Office regarding the processing of tort claims; teaching and providing seminars so that Mn/DOT personnel are aware of and understand their involvement in the tort claims process; establishing a risk management program for Mn/DOT.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Reviewed and processed geometric layouts	72	105	70	70
Location studies and geometric layouts prepared	41	30	30	30
Construction cost estimates prepared	472	495	505	515
Plans, specifications and estimate packages prepared and processed	251	290	330	310
Hydraulic recommendations prepared: bridges and culverts/storm sewers	60/114	60/115	65/115	65/115
Cooperative agreements prepared and executed	68	75	80	80
Trunk highway bridges - new or reconstructed	61	57	109	86
Trunk highway bridges - repaired or painted	96	93	111	90
State aid system bridge plans reviewed	74	70	70	70
Right of way parcels acquired	737	879	1,003	928
Fee appraisals	110	145	125	100
Utility agreements	86	127	93	59
Intersections signalized	70	90	95	100
Signal and lighting agreements developed and processed	60	72	75	83
Plans/specifications prepared for signing/lighting	17/27	22/22	20/15	20/12
Tort claims submitted	160	170	180	190
Traffic signals maintained	777	820	860	900
Traffic management systems maintained	6	6	6	7
Research projects (traffic)	7	9	8	8
Consultant contracts written for design/bridge	28/18	32/24	26/57	29/44
Consultant contracts monitored for design/bridge	62/21	75/22	68/60	71/48

ACTIVITY: ENGINEERING SERVICES
 (Continuation)
 Program: TECHNICAL SERVICES
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Severance Pay	\$81.6	\$119.4	Agency Wide
Data Processing lease, production, repair and maintenance	269.3	267.3	Agency Wide
Expanded Program Delivery includes consultant engineers, fee appraisers	5,513.3	3,223.7	Agency Wide
Right of way staff- fund change from General Fund to Trunk Highway Fund	(40.3)	(40.3)	Activity Specific
Traffic control and highway lighting systems - additional installations and maintenance	607.5	747.8	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ENGINEERING SERVICES

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	15,755.2	17,942.2	25,172.5	19,067.4	6,471.7	25,539.1	19,380.8	4,358.2	23,739.0	24,776.6	22,401.2
LOCAL ASSISTANCE											
AIDS TO INDS.	.1										
TOTAL EXPENDITURES	15,755.3	17,942.2	25,172.5	19,067.4	6,471.7	25,539.1	19,380.8	4,358.2	23,739.0	24,776.6	22,401.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	11,886.0	13,108.9	13,519.7	13,632.7	471.6	14,104.3	13,649.5	701.4	14,350.9	14,420.7	15,158.0
EXPENSES & CONTRAC. SERV	2,759.7	4,303.4	11,071.7	4,784.5	5,580.2	10,364.7	5,042.5	3,287.6	8,330.1	9,295.6	6,203.2
SUPPLIES & MATERIALS	923.2	529.6	581.1	650.2	419.9	1,070.1	688.8	369.2	1,058.0	1,060.3	1,040.0
EQUIPMENT		.3									
OTHER EXPENSE ITEMS	186.3										
TOTAL STATE OPERATIONS	15,755.2	17,942.2	25,172.5	19,067.4	6,471.7	25,539.1	19,380.8	4,358.2	23,739.0	24,776.6	22,401.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		21.5	40.0	40.3	40.3-		40.3	40.3-			
INET CHANGE FROM F.Y. 85]				+.3	-40.3	-40.0	+.3	-40.3	-40.0	-40.0	-40.0
TRUNK HIGHWAY	15,055.3	17,920.7	25,132.5	19,027.1	6,512.0	25,539.1	19,340.5	4,398.5	23,739.0	24,776.6	22,401.2
INET CHANGE FROM F.Y. 85]				-6,105.4	+6,512.0	+406.6	-5,792.0	+4,398.5	-1,393.5	-355.9	-2,731.3
DEDICATED APPROPRIATIONS:											
FEDERAL	700.0										
TOTAL FINANCING	15,755.3	17,942.2	25,172.5	19,067.4	6,471.7	25,539.1	19,380.8	4,358.2	23,739.0	24,776.6	22,401.2
POSITIONS BY FUND											
GENERAL			1.0	1.0	1.0-		1.0	1.0-			
TRUNK HIGHWAY	390.0	381.0	380.0	380.0	8.0	388.0	380.0	15.0	395.0	404.0	426.0
TOTAL POSITIONS	390.0	381.0	381.0	381.0	7.0	388.0	381.0	14.0	395.0	404.0	426.0
INET CHANGE FROM F.Y. 85]					+7.0	+7.0		+14.0	+14.0	+23.0	+45.0

5-0148

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: ENGINEERING SERVICES

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: RIGHT OF WAY STAFF-FUND CHANGE

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$(40.3)	(1.0)	\$(40.3)	(1.0)
Trunk Highway Fund	\$ 40.3	1.0	\$ 40.3	1.0
Governor's Recommendation				
General Fund	\$(40.3)	(1.0)	\$(40.3)	(1.0)
Trunk Highway Fund	40.3	1.0	40.3	1.0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and position be changed from general fund to trunk highway fund to assist in covering the increased trunk highway right of way responsibilities due to the department's expanded program delivery.

DESCRIPTION/BACKGROUND:

Previously, this position assisted the Department of Administration (DOA) with administrative activities, and was funded from the general fund. The DOA no longer requires assistance from technical services. Also, the department's expanded program delivery calls for additional right of way responsibilities, so this position will now be dealing entirely with trunk highway related activities.

RATIONALE:

This position will be dealing entirely with trunk highway right of way activities and should be funded accordingly.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: ENGINEERING SERVICES
 PROGRAM: TECHNICAL SERVICES
 AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: TRAFFIC CONTROL AND HIGHWAY LIGHTING SYSTEMS

	F.Y. 1986		F.Y. 1987	
	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Agency Request				
Trunk Highway Fund	\$607.5	7.0	\$747.8	14.0
Governor's Recommendation				
Trunk Highway Fund	\$607.5	7.0	\$747.8	14.0

Request requires statutory change: ☐ Yes ☒ No
 Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and positions to provide for the maintenance of the expanded and increased sophistication of traffic control systems and highway lighting systems statewide and to provide for replacement of obsolete control equipment.

DESCRIPTION/BACKGROUND:

The Electrical Services Unit (ESU) of the Traffic Engineering Office is responsible for maintenance of statewide traffic control signals and trunk highway lighting as well as the Interstate Traffic Management System in the metro area. Signal records kept by traffic control show that additional installations require the average amount of time shown in the following table:

	<u>F.Y. 1980</u>	<u>F.Y. 1981</u>	<u>F.Y. 1982</u>	<u>F.Y. 1983</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>
Quantity of signals	607	661	680	733	779	824
Signals increase	41	54	19	53	46	45

Additional Staff
Required:

Signal Technicians	0.8	0.9	0.3	0.9	0.8	0.8
--------------------	-----	-----	-----	-----	-----	-----

	<u>F.Y. 1980</u>	<u>F.Y. 1981</u>	<u>F.Y. 1982</u>	<u>F.Y. 1983</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>
Electronic Signal Technicians	0.9	1.0	0.4	1.0	0.9	0.9
Laborers	0.7	0.8	0.3	0.8	0.7	0.7
Total Additional staff needed, by F.Y.	2.4	2.7	1.0	2.7	2.4	2.4
Total cumulative additional staff required for total signals increase	2.4	5.1	6.1	8.8	11.2	13.6

The requested increase also takes into account the maintenance and repair of other highway electrical systems.

Parts and supplies in the ESU inventory are based on the number and type of equipment purchased for signal controllers and lighting units. In order to maintain competitive bidding, signal controllers and cabinets are purchased on a biennial basis. With new and more sophisticated equipment it is necessary to increase the inventory to include general electronic equipment, spare signal cabinets, lighting poles, and fixtures for the new equipment purchased. Parts and spares are needed on a daily basis. In addition, for each new signal controller and cabinet purchased, extensive training programs are held to familiarize staff with the new equipment.

RATIONALE:

To offset the increasing demands for maintenance and repair of traffic signal controls, other less demanding work has been contracted out in the past and personnel reassigned to signal control repair. However, with the expanded Metro Traffic Management System, more and sophisticated signal controls, and expanded sign and highway lighting systems, the request is necessary for adequate staffing, supplies and materials, and training.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: ENGINEERING DEVELOPMENT
 Program: TECHNICAL SERVICES
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Develop methods to improve the quality of operations, construction, and maintenance.
2. Develop and monitor standard specifications, designs, and methods used for the construction of transportation facilities.
3. Test and certify the quality of materials used in construction and maintenance.
4. Provide survey data for location, design, and right of way.
5. Revise and update city, county, and state maps.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of laboratory tests performed on materials for construction and maintenance	54,000	57,000	60,000	60,000
Pavement Management System (PMS)				
. Stage I completed (develop a network analysis model)	80%	90%	100%	-
. Stage II completed (develop a data support system)	70%	90%	95%	100%
. Stage III completed (update and maintain system)	5%	15%	25%	50%
Cost improvement and value engineering savings (\$ millions)	\$6.45	\$7.0	\$7.5	\$8.0
Research and development				
. Estimated savings/benefits as a result of research implementation (\$ millions)	\$10.1	\$11.1	\$12.8	\$14.1
. Cost of research (\$ thousands)	\$846.8	\$851.6	\$869.0	\$876.1
. Benefit/cost ratio	12.0	13.1	14.7	16.1

DESCRIPTION:

The engineering development activity exists to assist the Minnesota Department of Transportation (Mn/DOT) districts and divisions, 87 counties, 110 municipalities, contractors, material suppliers, and the Federal Highway Administration by one or more of the following activities:

1. Research new and improved materials and methods through: a) field and laboratory investigations and experiments, b) demonstrations of new products and procedures, and c) technology transfer from outside sources to provide adequate and current scientific information on which to base engineering and other professional decisions.
2. Maintain and improve an integrated pavement management system that provides information for all types of decisions involving pavements, ranging from network level considerations to the local maintenance supervisor's decisions.

ACTIVITY GENERATES
 NON-DEDICATED REVENUE
☐ Yes ☒ No

ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
-0-	-0-	-0-	-0-	-0-

3. Develop, revise, and publish specifications and engineering standards to ensure that the most cost effective and technologically sound materials, methods and equipment are used uniformly statewide in the design, construction and maintenance of transportation facilities.
4. Monitor right of way acquisition and construction activities to ensure compliance with federal and state requirements, in order to retain eligibility for federal funds, and provide a hearing officer for settlement of relocation appeals by parties displaced as a result of right of way acquisitions.
5. Maintain an effective engineering cost improvement program and value engineering program to promote further maintenance and construction efficiencies.
6. Provide the following to construction and maintenance personnel: a) materials engineering expertise; b) materials design recommendations; c) materials specifications, testing, and ultimate use acceptability determinations; d) project monitoring; e) analysis of contract specification compliance for certification of materials; and f) pavement performance monitoring and evaluation.
7. Provide professional surveying and mapping services to Mn/DOT and other governmental agencies, utilizing aerial photography and specialized field and office equipment, and computerized mapping techniques for: a) photogrammetric mapping; b) right of way plat mapping; c) geodetic control surveys; d) location, right of way, and construction surveys; and e) state, city, county, and special use maps, and also the preparation of graphics and technical data for department reports, public meetings, and legislative hearings.
8. Evaluate and procure all surveying and mapping equipment for Mn/DOT; select and monitor consultant services for aerial photography; draft and certify highway right of way plats; establish geodetic and survey control monuments on Mn/DOT projects; prepare and draft the official state highway map as well as city, county, and special maps.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
New specification book completed	0	0	30%	90%
Contracts certified for materials compliance	261	325	325	325
Geodetic controls provided (miles)	375	300	350	350
Field photo control provided (miles)	105	125	100	100
Aerial photography provided (miles)	1,883	1,350	1,300	1,400
Topographic mapping provided (miles)	168	300	350	300
Right of way plat maps prepared	84	85	85	85
Highway and general purpose maps and graphics prepared	955	970	980	980
Location, right of way, and construction surveys prepared	10	10	10	10
Projects studied/personnel trained for value engineering	6/17	7/25	8/28	9/25
Right of way/construction operations reviewed	3/18	5/24	5/24	5/24

ACTIVITY: ENGINEERING DEVELOPMENT
 (Continuation)
 Program: TECHNICAL SERVICES
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Relocation appeal hearings conducted and resolved without resorting to the courts	13	9	8	7
Road surface evaluations made (# of projects)	26	20	15	15
Engineering manuals developed and updated:				
. Road design manual (updates)	10	10	6	6
. Right of way manual (updates)	5	5	5	5
. Construction manual (updates)	2	3	3	3
. Construction manual (revisions)	0	50%	100%	0
. Maintenance manual (updates)	0	0	20%	40%
. Maintenance operator's manual (rewritten)	0	10%	100%	0
. Bridge maintenance manual (new)	90%	100%	0	0
Major construction specifications revised	5	6	6	8
New standards developed or existing standards revised:				
. Standard plates	31	30	20	20
. Standard plan sheets	10	5	5	5
Maintenance peer team reviews developed and conducted	2	2	2	2
Perpetuation and restoration of right of way on abandoned railroad lines (miles)	250	150	150	100

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$35.6	\$30.6	Agency Wide
Data Processing lease, production, repair, and maintenance	44.9	43.8	Agency Wide
Expanded Program Delivery includes increased materials testing, surveying and mapping, field work, and consultant aerial survey services	385.4	396.5	Agency Wide
U of M Cooperative Program (COPTRS)	(13.8)	(28.3)	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ENGINEERING DEVELOPMENT

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	6,692.5	7,182.2	7,486.3	7,594.5	452.1	8,046.6	7,657.2	442.6	8,099.8	8,095.9	8,192.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	6,692.5	7,182.2	7,486.3	7,594.5	452.1	8,046.6	7,657.2	442.6	8,099.8	8,095.9	8,192.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	5,872.4	6,381.6	6,511.3	6,565.9	210.0	6,775.9	6,572.7	206.0	6,778.7	6,839.9	6,897.6
EXPENSES & CONTRAC. SERV	767.8	739.5	910.8	961.0	242.2	1,203.2	1,013.6	237.7	1,251.3	1,189.5	1,226.5
SUPPLIES & MATERIALS	52.3	61.1	64.2	67.6	.1-	67.5	70.9	1.1-	69.8	66.5	67.9
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	6,692.5	7,182.2	7,486.3	7,594.5	452.1	8,046.6	7,657.2	442.6	8,099.8	8,095.9	8,192.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	6,692.5	7,182.2	7,486.3	7,594.5	452.1	8,046.6	7,657.2	442.6	8,099.8	8,095.9	8,192.0
[NET CHANGE FROM F.Y. 85]				+108.2	+452.1	+560.3	+170.9	+442.6	+613.5	+609.6	+705.7
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	6,692.5	7,182.2	7,486.3	7,594.5	452.1	8,046.6	7,657.2	442.6	8,099.8	8,095.9	8,192.0
POSITIONS BY FUND											
TRUNK HIGHWAY	185.0	183.0	180.0	180.0		180.0	180.0		180.0	184.0	185.0
TOTAL POSITIONS	185.0	183.0	180.0	180.0		180.0	180.0		180.0	184.0	185.0
[NET CHANGE FROM F.Y. 85]										+4.0	+5.0

5-0153

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: ENGINEERING DEVELOPMENT

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: UNIVERSITY OF MINNESOTA COOPERATIVE PROGRAM

	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$(13.8)	0	\$(28.3)	0
Governor's Recommendation				
Trunk Highway Fund	\$(13.8)	0	\$(28.3)	0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests a negative adjustment for the consultant services funding providing for the University of Minnesota Cooperative Program for Transportation Research (COPTRS) and the department's Transportation Research program.

DESCRIPTION/BACKGROUND:

COPTRS was established by agreement (Agreement #M-4261) with the University of Minnesota in late C.Y. 1983; the dollar amount of this agreement was set to remain constant for this budget period.

RATIONALE:

The current level of funding is sufficient for this biennium, no inflationary adjustment is necessary.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: STATE AID TECHNICAL ASSISTANCE
Program: TECHNICAL SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:
Provide technical assistance to support the state aid road and street systems.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
State aid projects reviewed and approved on road/street projects				
County	656	697	775	800
Municipal	236	245	260	280

DESCRIPTION:
The state aid technical assistance activity exists to support the local road and street officials of Minnesota's 87 counties and 110 municipalities (over 5,000 population) in the administration of the county state aid highway and municipal state aid street systems by:

1. Providing technical assistance in the design, construction, and maintenance of the county and municipal state aid highway and street systems, as well as reviewing and approving plans and specifications and conducting final inspection and approval of all state aid construction projects on these systems.
2. Maintaining the county state aid highway and municipal state aid street needs studies as required by law for the distribution of the Highway Users Tax Distribution Fund to the counties and eligible municipalities.
3. Inspecting the maintenance of county state aid highways and municipal state aid streets.
4. Promulgating rules and procedures for management of the state aid systems.

This activity differs from the county and municipal state aid activities in that it represents the actual salary and expenses incurred by the department in administration of the state aid systems. Costs of this activity are reimbursed to the trunk highway fund from the state aid administrative accounts.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Bridge projects:				
County	91	100	100	100
Municipal	25	10	10	10
Township	77	100	100	100
State aid roads inspected (miles):				
County	30,087	31,000	31,000	31,000
Municipal	2,121	2,170	2,220	2,270

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Severance pay	\$7.0	\$22.0	Agency Wide
Data processing production	(1.1)	(2.3)	Agency Wide
Administrative Hearings	8.8	8.8	Agency Wide
Technical staff increases due to increased demand on construction plan approval	68.3	68.3	Activity Specific
State Aid Highway improvement plans - increased demand for review and approval	13.9	13.9	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: STATE AID TECHNICAL ASSIST.

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	595.8	660.9	710.9	719.1	96.9	816.0	723.0	110.7	833.7	808.7	810.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	595.8	660.9	710.9	719.1	96.9	816.0	723.0	110.7	833.7	808.7	810.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	566.7	634.2	656.1	661.6	89.2	750.8	662.7	104.2	766.9	743.8	744.9
EXPENSES & CONTRAC. SERV	29.1	26.5	53.8	56.4	7.7	64.1	59.2	6.5	65.7	63.8	64.9
SUPPLIES & MATERIALS		.2	1.0	1.1		1.1	1.1		1.1	1.1	1.1
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	595.8	660.9	710.9	719.1	96.9	816.0	723.0	110.7	833.7	808.7	810.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	595.8	660.9	710.9	719.1	96.9	816.0	723.0	110.7	833.7	808.7	810.9
[NET CHANGE FROM F.Y. 85]				+8.2	+96.9	+105.1	+12.1	+110.7	+122.8	+97.8	+100.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	595.8	660.9	710.9	719.1	96.9	816.0	723.0	110.7	833.7	808.7	810.9
POSITIONS BY FUND											
TRUNK HIGHWAY	18.0	18.0	18.0	18.0	2.0	20.0	18.0	2.0	20.0	20.0	20.0
TOTAL POSITIONS	18.0	18.0	18.0	18.0	2.0	20.0	18.0	2.0	20.0	20.0	20.0
[NET CHANGE FROM F.Y. 85]					+2.0	+2.0		+2.0	+2.0	+2.0	+2.0

5-0156

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: STATE AID TECHNICAL ASSISTANCE

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: TECHNICAL STAFF/INCREASE IN CONSTRUCTION PLANS REVIEWS				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$ 68.3	2.0	\$ 68.3	2.0
Governor's Recommendation				
Trunk Highway Fund	\$ 68.3	2.0	\$ 68.3	2.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and positions to deal with the increased number of construction plans which will be developed to utilize the increased funds made available to the counties and cities as the result of the phased transfer of motor vehicle excise tax to the Highway Users Tax Distribution Fund.

DESCRIPTION/BACKGROUND:

This activity must review and approve construction plans and specifications for improvements to be made to the County State Aid Highway and Municipal State Aid Street Systems for conformance to approved standards. As a result of the phased transfer of motor vehicle excise tax to the Highway Users Tax Distribution Fund, increased funds will be made available to the counties and cities. The department anticipates an increase in the volume of construction plans, and thus an increase in the demand placed on state aid for review and approval.

RATIONALE:

The present staff will not be able to review the anticipated additional projects in a timely manner.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: STATE AID TECHNICAL ASSISTANCE
PROGRAM: TECHNICAL SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: STATE AID IMPROVEMENT PLANS

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$ 13.9	0	\$ 13.9	0
Governor's Recommendation				
Trunk Highway Fund	\$ 13.9	0	\$ 13.9	0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to assist in reviewing and approving proposed improvement plans for the County State Aid Highway and Municipal State Aid Street Systems.

DESCRIPTION/BACKGROUND:

The State Aid activity reviews and approves the plans and specifications for improvements to be made to the County State Aid Highway and Municipal State Aid Street Systems. An increase in the demand for review and approval of proposed improvement plans makes it necessary to increase support staff.

RATIONALE:

State Aid is to review these proposed plans, in a timely manner, for conformance to approved standards. The increased demand in this area calls for increased support staff otherwise the process will slow down and fall behind.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: ELECTRONIC COMMUNICATIONS
 Program: TECHNICAL SERVICES
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

Design, install, maintain and operate electronic equipment and systems for the Minnesota Department of Transportation (Mn/DOT) and other state agencies.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Repair service requests completed	7,868	7,980	8,200	8,400

DESCRIPTION:

The electronic communications activity exists to supply telecommunications and related electronic systems for Mn/DOT and other state agencies by designing and maintaining communications networks, aeronautical navigational aids, electronic truck weighing, and closed circuit television (CCTV) surveillance systems for the entire state. State agencies utilizing these services are the Departments of Natural Resources, Public Safety, Corrections, Administration, Agriculture, and Health; also state colleges and hospitals, and the Metropolitan Transit Commission. These services are provided to other agencies through service contracts requiring reimbursement to the trunk highway fund for all related costs incurred by Mn/DOT.

This activity operates, maintains and services 5,385 mobile radios, 1,984 portable radios, 510 base transmitting stations, 6 National Weather Service (NWS) broadcasting stations, 7 electronic weighing stations, 3 navigational aid facilities, 15 airport lighting systems, 3 weighing-in-motion scales, 5 CCTV, and numerous items of Mn/DOT electronic equipment such as roughometers, portable signs, and portable scales located throughout the state. These systems exist for purposes of transportation, public safety, law enforcement, public health, and education. About one-half of Mn/DOT's activity in the service and repair area involves communication systems repair for other agencies.

In addition, there are 93 base station transmission sites strategically located throughout the state to affect statewide communications. Fifteen electronic repair shops are geographically located which, along with the engineering services office, support this activity by providing ongoing system design, engineering services, and maintenance.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Tasks completed within agreed schedule and budget	97%	100%	100%	100%
Tasks completed at cost saving to Mn/DOT or client	95%	100%	100%	100%
Engineering tasks completed-total	42	44	46	48
for Mn/DOT	16	18	19	20
for other state/local agencies	26	26	27	28
Mobile radio installations	1,590	1,620	1,690	1,800
Microwave systems maintained	18	21	21	21
CCTV systems maintained	6	6	6	6
NWS stations maintained	8	8	8	8

ACTIVITY GENERATES NON-DEDICATED REVENUE <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
	-0-	-0-	-0-	-0-	-0-

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Radar speed timing devices repaired	643	663	663	663
Electronic scales maintained	6	6	8	10
Weighing-in-motion scales maintained	2	4	6	8

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$29.3	\$29.3	Agency Wide
Data processing lease	0.7	0.3	Agency Wide
Electronic communications staff - covers support costs for increased staff due to expanded electronics systems	213.4	268.9	Activity Specific
Electrical service costs for National Weather service broadcasts	12.3	12.1	Activity Specific
Radio systems and electronic equipment covers additional repair parts for new and old electronic equipment	12.3	19.4	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ELECTRONIC COMMUNICATIONS

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,706.4	1,876.2	1,924.3	1,950.3	268.0	2,218.3	1,963.9	330.0	2,293.9	2,185.6	2,258.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,706.4	1,876.2	1,924.3	1,950.3	268.0	2,218.3	1,963.9	330.0	2,293.9	2,185.6	2,258.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,514.6	1,658.9	1,710.2	1,724.5	177.7	1,902.2	1,725.7	272.2	1,997.9	1,872.9	1,968.6
EXPENSES & CONTRAC. SERV	77.8	76.9	91.6	96.6	38.0	134.6	101.9	18.4	120.3	133.1	117.9
SUPPLIES & MATERIALS	114.0	140.4	122.5	129.2	52.3	181.5	136.3	39.4	175.7	179.6	172.2
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,706.4	1,876.2	1,924.3	1,950.3	268.0	2,218.3	1,963.9	330.0	2,293.9	2,185.6	2,258.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	1,706.4	1,876.2	1,924.3	1,950.3	268.0	2,218.3	1,963.9	330.0	2,293.9	2,185.6	2,258.7
INET CHANGE FROM F.Y. 851				+26.0	+268.0	+294.0	+39.6	+330.0	+369.6	+261.3	+334.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	1,706.4	1,876.2	1,924.3	1,950.3	268.0	2,218.3	1,963.9	330.0	2,293.9	2,185.6	2,258.7
POSITIONS BY FUND											
TRUNK HIGHWAY	49.0	49.0	49.0	49.0	6.0	55.0	49.0	10.0	59.0	55.0	59.0
TOTAL POSITIONS	49.0	49.0	49.0	49.0	6.0	55.0	49.0	10.0	59.0	55.0	59.0
INET CHANGE FROM F.Y. 851					+6.0	+6.0		+10.0	+10.0	+6.0	+10.0

5-0160

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: ELECTRONIC COMMUNICATIONS
PROGRAM: TECHNICAL SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Request Title: ELECTRONIC COMMUNICATIONS STAFF

	F.Y. 1986		F.Y. 1987	
	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Agency Request				
Trunk Highway Fund	\$213.4	6.0	\$268.9	10.0
Governor's Recommendation				
Trunk Hihway Fund	\$213.4	6.0	\$268.9	10.0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected: None

RATIONALE:

The department's records show that in-house maintenance is far more cost effective, by at least one-half, than contract maintenance. Therefore, the department is requesting the staff and training to keep these sophisticated systems and equipment functional.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and positions to support the rapid movement of the department into the use of more, improved and sophisticated electronic equipment; the expanded use of this type of equipment requires the expansion of the service staff so that it can be maintained in top operating condition. It also requires training and retraining to adapt to the higher level of sophistication of the new equipment.

DESCRIPTION/BACKGROUND:

The department and other state agencies are rapidly expanding their use of computers and other electronic devices for testing, equipment, monitoring and recording data. Included in the types of electronic equipment besides computers are paint stripers, telephone systems, road raters, falling weight deflectometers, profilometers, pavement management equipment, air quality and noise monitoring equipment, weather equipment, electronic survey equipment, telemetry equipment for fixed traffic recorders, and microwave networking equipment. Also interrelated with the addition of new and sophisticated electronic equipment is the need to train and retrain personnel. Electronic equipment design, installation and maintenance for other state agencies is done on a reimbursement basis to the trunk highway fund by the department through service contracts.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: ELECTRONIC COMMUNICATIONS
PROGRAM: TECHNICAL SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

RATIONALE:

The requested CHANGE in order to pay these utility bills directly is a more efficient and prompt means of handling these charges. Reimbursement to the trunk highway fund would be handled on an inter-departmental billing basis annually.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

Request Title: NATIONAL WEATHER SERVICE BROADCASTS				
Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$ 12.3	0	\$ 12.1	0
Governor's Recommendation				
Trunk Highway Fund	\$ 12.3	0	\$ 12.1	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to provide for direct payment of electrical service charges required by an agreement with the National Weather Service (NWS) (Agreement #NA-81-WC-H-00005).

DESCRIPTION/BACKGROUND:

In the past, the department has sent these utility bills to Emergency Services, Department of Public Safety, for payment; for a more efficient handling of the payment of these periodic bills, the department is proposing to pay them directly and then have Department of Public Safety reimburse the trunk highway fund in a lump sum annual billing for the total NWS contract costs. In the past, these costs have been \$10,000 annually; however, with the addition of 4 new repeater sites to provide an improved statewide communications network an additional \$2,500 is needed for the utilities at these sites.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: ELECTRONIC COMMUNICATIONS
PROGRAM: TECHNICAL SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: RADIO SYSTEMS/ELECTRONIC EQUIPMENT				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$ 12.3	0	\$ 19.4	0
Governor's Recommendation				
Trunk Highway Fund	\$ 12.3	0	\$ 19.4	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to cover the costs of repair parts necessary to keep radio systems and other electronic equipment in top operating condition.

DESCRIPTION/BACKGROUND:

The department and other state agencies are continuing to add more equipment to their radio systems; the new equipment, being of a totally new concept, requires an additional expenditure for repair parts, and the old equipment used by the State Park system requires heavy repair to keep it operational. Costs of repair parts used on other agencies' equipment are charged to that agency for reimbursement to the trunk highway fund.

RATIONALE:

The requested CHANGE is necessary to keep these radio and electronic systems and equipment functional at the lowest possible cost to the department and other agencies served by this activity.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: ENVIRONMENTAL SERVICES
Program: TECHNICAL SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Assist in the project development of environmental assessments and Environmental Impact Statements and address other environmental concerns.
2. Develop plans and specifications for landscaping department facilities.
3. Revise and update bicycle maps.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Environmental assessments conducted	84	90	100	110
Bikeway maps (developed/published/revise)	0/0/4	1*	2*	1*

*proposed consolidation of 44 outstate maps to 4 maps.

DESCRIPTION:

The environmental services activity exists to support Minnesota Department of Transportation (Mn/DOT) planning, construction, and maintenance programs with interdisciplinary knowledge. It provides statewide recommendations, liaison, guidance, and compliance assurances regarding federal and state environmental laws, rules and regulations to the Commissioner, the various divisions and districts of Mn/DOT and other local agencies involved in planning, design, development, and maintenance of transportation facilities by one or more of the following activities:

1. Conduct environmental assessments on specific projects/or concerns, including the development and maintenance of supporting computer programs and equipment.
2. Ensure that environmental and related concerns are adequately addressed in documents, plans, and construction and maintenance activities prepared or conducted by Mn/DOT, or where appropriate by or for other local, state and federal agencies.
3. Insure that the Commissioner of Transportation is factually informed of the issues being addressed by the Environmental Quality Board (EQB); provide information to Mn/DOT districts regarding the EQB; comment upon transportation issues in the environmental documents of other agencies and private developers.
4. Prepare and administer educational sessions to the public and transportation agencies addressing specific environmental concerns.
5. Prepare procedures to implement environmental regulations; prepared for state, federal and county agencies.
6. Address air quality, noise, aquatic and biological problems through research projects; such projects require providing design, research, documentation, and recommendations.
7. Provide technical expertise to develop and care for transportation facilities' landscapes.
8. Prepare concepts and plans involving rest areas/travel information centers, multiple use/joint development, special mitigations, landscaping, route selection, geometric, design and development guides.

ACTIVITY GENERATES
NON-DEDICATED REVENUE

☐ Yes ☒ No

ACTUAL
F.Y. 1983
-0-

ACTUAL
F.Y. 1984
-0-

ESTIMATE
F.Y. 1985
-0-

ESTIMATE
F.Y. 1986
-0-

ESTIMATE
F.Y. 1987
-0-

9. Provide input to the development of state and federal laws, regulations, etc., which affect transportation, and participate on interagency committees and special environmental task forces.
10. Administer and coordinate special state and federal funding for transportation programs, projects, and studies.
11. Incorporate bicycle transportation considerations into all state construction plans; produce or revise state bikeway maps; administer \$2 million trunk highway bikeway program; administer available local bikeway grant monies.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Technical assistance project and document reviews	205	240	250	270
Special transportation programs (Great River Road - millions of dollars obligated)	\$6.0	\$9.3	\$3.3	\$4.0 a
Training and educational sessions given to the public and state personnel (sessions/persons attended)	24/1200	22/1100	22/1100	22/1100
Procedures prepared (# documents)	2	3	3	3
Environmental research projects (ongoing/completed)	13/8	13/7	13/7	15/9
Input to law, rules, regulations	23	32	25	35
Minnesota Environmental Quality Board activities (Commissioner/other)	20/85	20/85	15/85	12/90
Bikeway construction (miles) (trunk highway/local)	c 234/37	c 234/0	c 234/100	b c234/100 b
Landscape planting plans/maintenance plans completed	16/5	13/12	10/12	9/10
Project plans completed or in process	18	27	20	20
Preliminary and detail studies and design guides.	24	41	38	28

a-Non-categorical - 95%

b-Dependent upon Legislative Appropriation of \$5 million for F.Y. 1986-87 biennium; represents major bikeway construction.

c-Regular Trunk Highway construction which includes improvements for bicycle transportation.

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$5.1	\$7.6	Agency Wide
Data Processing lease and production	9.4	8.4	Agency Wide
Expanded Program Delivery - includes overseeing the Junkyard Screening, Billboard and Info-stop programs, and developing rest areas/Travel Information Centers.	115.4	115.4	Agency Wide

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ENVIRONMENTAL SERVICES

PROGRAM: TECHNICAL SERVICES

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,161.3	1,392.8	1,315.6	1,329.8	129.9	1,459.7	1,335.0	131.4	1,466.4	1,453.8	1,457.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,161.3	1,392.8	1,315.6	1,329.8	129.9	1,459.7	1,335.0	131.4	1,466.4	1,453.8	1,457.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,115.3	1,324.8	1,244.3	1,254.7	120.5	1,375.2	1,255.8	123.0	1,378.8	1,370.1	1,371.2
EXPENSES & CONTRAC. SERV	39.0	59.7	64.1	67.5	9.4	76.9	71.3	8.4	79.7	76.2	78.3
SUPPLIES & MATERIALS	7.0	8.3	7.2	7.6		7.6	7.9		7.9	7.5	7.7
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,161.3	1,392.8	1,315.6	1,329.8	129.9	1,459.7	1,335.0	131.4	1,466.4	1,453.8	1,457.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	1,161.3	1,392.8	1,315.6	1,329.8	129.9	1,459.7	1,335.0	131.4	1,466.4	1,453.8	1,457.2
INET CHANGE FROM F.Y. 85]				+14.2	+129.9	+144.1	+19.4	+131.4	+150.8	+138.2	+141.6
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	1,161.3	1,392.8	1,315.6	1,329.8	129.9	1,459.7	1,335.0	131.4	1,466.4	1,453.8	1,457.2
POSITIONS BY FUND											
TRUNK HIGHWAY	31.0	30.0	32.0	32.0		32.0	32.0		32.0	32.0	32.0
TOTAL POSITIONS	31.0	30.0	32.0	32.0		32.0	32.0		32.0	32.0	32.0

5-0165

PROGRAM: PUBLIC TRANSPORTATION ASSISTANCE
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The public transportation assistance program provides grants and loans to public and private providers of transportation services in 2 categories: Rail Programs and Transit Programs. The objects of these programs are: to maintain passenger transportation services of those patrons who are without alternatives, to provide alternatives to the automobile, and to provide capital funds for the preservation and improvement of railroad and transit facilities.

OPERATION:

This program encompasses the following services:

1. Rail Service Improvement Program

This program provides grants and loans for railroad service improvements through 3-way contracts between the state, the railroad company and rail users. Minnesota has lost over 700 miles of rail line in the last 2 years. The general purpose of this program is to prevent the abandonment of rail lines that have potential for profitability and lines that are important to Minnesota's economy.

2. Amtrak

The Northstar train is a service provided by Amtrak and Minnesota providing service between the Twin Cities and Duluth, with stops at Cambridge and Sandstone.

3. Non Metro Transit Assistance

The biennial appropriation is distributed through a detailed application process on an annual basis. Recipients include Duluth, 4 urbanized cities, Rochester, Moorhead, St. Cloud, East Grand Forks, 20 small urban cities, 16 rural systems and 4 projects to serve the special needs of disabled persons in Duluth, St. Cloud, Moorhead and Rochester. Funds are distributed using a fixed share funding formula which requires the recipient to provide a fixed percentage of total operating costs. State funds are used to supplement the balance of total operating costs, less any federal monies received.

Fixed local shares are: Large urbanized (55%), urbanized and small urban (40%), rural and elderly/handicapped (35%).

BUDGET ISSUES:

1. The rail service improvement program has been funded through a general obligation bond since 1982 when a constitutional amendment was approved allowing the use of bonds for rail rehabilitation purposes. Since 1982, \$25.5 million has been authorized and \$18.5 million has been sold. Federal assistance has continued to decline from a high of \$4.5 million/year to the present \$0.5 million/year. This will be addressed in the capital improvement budget.

2. The Amtrak Northstar has historically been funded outside of the biennial budget process. Because appropriation levels have not fully covered the deficit incurred by the train, supplemental action has been required. This year is no different. Funding for the Northstar is expected to be exhausted by December 31, 1984. Because of the previous method of funding the Northstar, no request for funding is being made within this biennial budget. The issue of funding the Northstar will be handled by special legislative action.
3. Minnesota Human Rights Act (M.S. 363.03) which requires that physical and program access be provided by a public service to disabled persons by August 1986, and it may require additional funding.
4. Federal funds - large urbanized and urbanized areas, more so than small urban or rural areas have experienced continuing decreased support of operating deficits from the federal government, and this has a direct impact on needed state funds.
5. New systems/demonstrations - other areas of outstate Minnesota have expressed a need for transit service, but funding cutbacks have limited the department's ability to respond.

EXPLANATION OF BUDGET REQUEST:

Two change items are requested for this program. Negative CHANGE of \$(2,275.3) in F.Y. 1986 and \$(1,796.1) in F.Y. 1987 in Non-Metro Transit Assistance is the result of transit assistance funds being treated as replacement dollars rather than additional dollars. Negative CHANGE of \$(400.0) in F.Y. 1986 and \$(400.0) in F.Y. 1987 in Rail Service Improvement are the result of no request being made for the Amtrak Northstar service.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except that a standard inflationary increase only is provided for Non-Metro Assistance rather than the amounts requested by the department. The total assistance provided, and the sources of financing, are more completely explained at the CHANGE level.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: PUBLIC TRANSP ASSISTANCE

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
RAIL SERVICE IMPROVEMENTS	1,456.9	2,423.4	18,127.6	900.0	400.0-	500.0	600.0	400.0-	200.0	500.0	200.0
NON-MTC ASSISTANCE-STATEWID	6,527.1	7,802.9	10,275.7	10,575.0	2,275.3-	8,299.7	10,319.1	1,796.1-	8,523.0	7,766.6	7,742.3
TOTAL	7,984.0	10,226.3	28,403.3	11,475.0	2,675.3-	8,799.7	10,919.1	2,196.1-	8,723.0	8,266.6	7,942.3
INET CHANGE FROM F.Y. 851				-16,928.3	-2,675.3	-19,603.6	-17,484.2	-2,196.1	-19,680.3	-20,136.7	-20,461.0
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,151.7	1,788.4	538.3	520.8		520.8	564.9		564.9	520.8	564.9
LOCAL ASSISTANCE	6,832.3	8,437.9	27,865.0	10,954.2	2,675.3-	8,278.9	10,354.2	2,196.1-	8,158.1	7,745.8	7,377.4
AIDS TO INDS.											
TOTAL EXPENDITURES	7,984.0	10,226.3	28,403.3	11,475.0	2,675.3-	8,799.7	10,919.1	2,196.1-	8,723.0	8,266.6	7,942.3
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	5,229.6	5,849.8	5,836.1	5,834.2	2,139.6-	3,694.6	5,834.2	1,918.7-	3,915.5	2,961.5	2,934.8
INET CHANGE FROM F.Y. 851				-1.9	-2,139.6	-2,141.5	-1.9	-1,918.7	-1,920.6	-2,874.6	-2,901.3
TRANSIT ASSISTANCE FUND			2,520.0	2,520.0	535.7-	1,984.3	2,520.0	277.4-	2,242.6	2,184.3	2,442.6
INET CHANGE FROM F.Y. 851					-535.7	-535.7		-277.4	-277.4	-335.7	-77.4
DEDICATED APPROPRIATIONS:											
GENERAL	232.3										
SPEC REV/APPORTIONMT	1,249.9	1,612.4	17,251.4								
AGENCY		179.5	86.8	86.8		86.8	86.8		86.8	86.8	86.8
FEDERAL	1,272.2	2,584.6	2,709.0	3,034.0		3,034.0	2,478.1		2,478.1	3,034.0	2,478.1
TOTAL FINANCING	7,984.0	10,226.3	28,403.3	11,475.0	2,675.3-	8,799.7	10,919.1	2,196.1-	8,723.0	8,266.6	7,942.3
POSITIONS BY FUND:											
TOTAL POSITIONS											

5-0167

ACTIVITY: RAIL SERVICE IMPROVEMENT PROGRAM
Program: PUBLIC TRANSPORTATION ASSISTANCE
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Retain viable railroad service on lines which might otherwise be lost through abandonment.
2. Purchase abandoned railroad right of way for potential future commercial transportation.
3. Provide loans to rail users to improve rail shipping facilities and increase rail use on project lines.
4. Provide rail passenger service between the twin cities and Duluth.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Miles of rail line retained/ rehabilitated	42	119	101	65
Lines purchased	0	2	1	1
Million tons of freight moved over project lines	1.9	2.4	3.3	4.1
Truckloads kept off highways	78,000	94,000	121,000	148,000
Facilities improved	3	2	2	1
Passengers carried (Amtrak Northstar)	73,400	82,000	86,000	86,000

DESCRIPTION:

This budget activity is administered by the Office of Railroads and Waterways, Program Management Division. This activity historically consists of 2 major programs:
• the Minnesota Rail Service Improvement Program
• the Amtrak Northstar service, from the Twin Cities to Duluth.

The Minnesota Rail Service Improvement Program is established to overcome the negative effects of rail line abandonments on Minnesota's shipping community.

The need for the program should be considered in light of the following information.

1. Minnesota has lost 2,540 miles of track since 1967; 490 miles in 1983-84 alone.
2. Without program funding, another 1,500 miles of line could be abandoned, resulting in thousands of additional truck loads on our highways.
3. Funding of the Minnesota Rail Service Improvement Program will not save every rail line. A reasonable funding program will preserve the most important and viable lines. These lines will contribute to Minnesota's economic strength and regional development and still provide jobs and profits in the private sector.
4. Once these lines are abandoned, it is virtually impossible to reinstitute service unless funds are available to purchase and rehabilitate them. Vital rail service could be lost to many Minnesota communities.
5. This program has generated millions of dollars of investment in rail line rehabilitation which in turn has allowed 400 miles of rail line to continue to meet rural transportation needs.

ACTIVITY GENERATES
NON-DEDICATED REVENUE
☐ Yes ☒ No

ACTUAL
F.Y. 1983
-0-

ACTUAL
F.Y. 1984
-0-

ESTIMATE
F.Y. 1985
-0-

ESTIMATE
F.Y. 1986
-0-

ESTIMATE
F.Y. 1987
-0-

Amtrak service between the Twin Cities and Duluth is provided under Section 403(b) of the Rail Passenger Service Act of 1970. The State of Minnesota subsidizes 65% of the operating deficit and 50% of the equipment capital charges of the Northstar train. Service has been in operation since April, 1975. The Northstar is essentially a "tourism train", with nearly 90% of the train's ridership being recreational in nature. In addition to the Twin Cities and Duluth, the Northstar provides service to Cambridge and Sandstone.

The Northstar operates on a daily schedule from May through October and on a weekend schedule from November through April.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Rail Service Improvement Program:				
Number of rehabilitation contracts	2	2	2	2
Number of rail bank and RRA projects	1	2	2	1
Capital improvement projects	3	2	2	1
Communities benefited	14	12	14	7
Population benefited	45,000	27,000	41,000	25,000
Rail users benefited	30	14	16	8
Amtrak Northstar:				
Northstar revenue (\$ thousands)	\$993.0	\$1,248.0	\$1,381.0	\$1,451.0
State cost/rider	\$6.70	\$6.78	\$6.33	\$6.40
Revenue/cost ratio	55.2	58.0	61.1	61.1

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Amtrak/Northstar Program	\$(400.0)	\$(400.0)	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: RAIL SERVICE IMPROVEMENTS

PROGRAM: PUBLIC TRANSP ASSISTANCE

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	554.5	1,182.1	17.5								
LOCAL ASSISTANCE	902.4	1,241.3	18,110.1	900.0	400.0-	500.0	600.0	400.0-	200.0	500.0	200.0
AIDS TO INDS.											
TOTAL EXPENDITURES	1,456.9	2,423.4	18,127.6	900.0	400.0-	500.0	600.0	400.0-	200.0	500.0	200.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	54.3		17.5								
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS	500.2	1,182.1									
TOTAL STATE OPERATIONS	554.5	1,182.1	17.5								
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	207.0	541.3	276.2	400.0	400.0-		400.0	400.0-			
INET CHANGE FROM F.Y. 851				+123.8	-400.0	-276.2	+123.8	-400.0	-276.2	-276.2	-276.2
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	1,249.9	1,612.4	17,251.4								
FEDERAL		269.7	600.0	500.0		500.0	200.0		200.0	500.0	200.0
TOTAL FINANCING	1,456.9	2,423.4	18,127.6	900.0	400.0-	500.0	600.0	400.0-	200.0	500.0	200.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-0169

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: RAIL SERVICE IMPROVEMENT PROGRAM
PROGRAM: PUBLIC TRANSPORTATION ASSISTANCE
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Request Title:Amtrak Northstar Program

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ (400.0)	--	\$ (400.0)	--
Governor's Recommendation				
General Fund	\$ (400.0)	-0-	\$ (400.0)	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

No request is being made for the Amtrak program.

DESCRIPTION/BACKGROUND:

The Amtrak Northstar has historically been funded outside the biennial budget process. Therefore, the department is again requesting no funding this biennium.

There is strong, local support for Northstar service. The Duluth Convention and Visitors Bureau has participated in 8 jointly funded marketing campaigns for the Northstar, investing in excess of \$60,000 over the past 4 years. In addition, local hotels and restaurants subsidized promotional efforts for last year's ski train service.

A 1981 report, prepared by the Bureau of Business and Economic Research at the University of Minnesota, Duluth, found that loss of the Northstar would result in a loss of \$1.75 million in tourist spending and 77 tourist jobs in the Duluth area.

The following statistics include estimates for continued levels of service for the Amtrak Northstar program.

STATISTICS:

	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Ridership	76,000	73,400	82,000	86,000	86,000
State Subsidy (\$ thousands)	\$271.0	\$492.0	\$556.0	\$544.0	\$555.0
Revenue/Passenger	\$12.50	\$13.65	\$15.22	\$16.07	\$16.87
State Share of Deficit/ Passenger	\$3.57	\$6.70	\$6.78	\$6.33	\$6.40
Revenue/Cost Ratio	64.2%	55.2%	58.0%	61.1%	61.1%

RATIONALE:

The objective of the program has been to provide rail passenger service between the Twin Cities and Duluth and to increase tourism in northeastern Minnesota.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to eliminate funding for this item.

Income tax relief and other expenditure items are clearly of a higher priority for state funding.

ACTIVITY: NON-METRO TRANSIT ASSISTANCE
Program: PUBLIC TRANSPORTATION ASSISTANCE
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Realize increased benefit from the state's investment in public transportation in outstate Minnesota by increasing the effectiveness of present service levels and by improving the cost effectiveness of existing systems.
2. Make public service available to a larger (than previous) percentage of the public.

EFFECTIVENESS MEASURES:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Service:				
. Passenger/mile	1.41	1.41	1.41	1.41
. Total hours of service/population	.40	.41	.42	.42
. Revenue/subsidy ratio	.76	.73	.70	.67
Cost:				
. Cost/passenger	\$1.44	\$1.48	\$1.51	\$1.55
. Revenue/cost ratio	.43	.42	.41	.40

DESCRIPTION:

Statutory Ref: M.S. 174.21-24, 174.32

This budget activity is administered by the Office of Transit, Program Management Division. The non-metro transit assistance program provides needed transportation to more than 50% of outside Minnesota's population. Recipients include the cities of Duluth, Moorhead, St. Cloud, Rochester, East Grand Forks, 20 small urban systems and 16 rural systems. The type of transit service provided by each recipient varies greatly, ranging from fixed route service to demand responsive, specialized services.

Without this program, users of these outstate systems would have little or no mobility. This program allows many Minnesotans the ability to maintain independent life styles. Trip purposes include trips to work, doctor, shopping, recreation, appointments, and congregate meal sites.

Grants by Fund:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
General	\$5,308.5	\$5,559.9	\$3,694.6	\$3,915.5
Transit Assistance	0	2,520.0	1,984.3	2,242.6
Federal	1,888.1	1,675.0	2,100.0	1,800.0
Total	\$7,196.6	\$9,754.9	\$7,778.9	\$7,958.1

ACTIVITY GENERATES NON-DEDICATED REVENUE	<u>ACTUAL F.Y. 1983</u>	<u>ACTUAL F.Y. 1984</u>	<u>ESTIMATE F.Y. 1985</u>	<u>ESTIMATE F.Y. 1986</u>	<u>ESTIMATE F.Y. 1987</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

ACTIVITY STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Total Passengers	9,635.8	9,828.5	10,025.1	10,225.6
Total Miles Traveled	6,834.3	6,971.0	7,110.4	7,252.6
Total Hours	527.2	537.8	548.5	559.5
Cost/Mile	\$2.03	\$2.08	\$2.13	\$2.18

CHANGE REQUESTS:

Negative CHANGE levels are due to the Transit Assistance Fund being treated as replacement dollars rather than additional dollars.

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
	\$(2,275.3)	\$(1,796.1)	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: NON-MTC ASSISTANCE-STATEWID

PROGRAM: PUBLIC TRANSP ASSISTANCE

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	597.2	606.3	520.8	520.8		520.8	564.9		564.9	520.8	564.9
LOCAL ASSISTANCE	5,929.9	7,196.6	9,754.9	10,054.2	2,275.3-	7,778.9	9,754.2	1,796.1-	7,958.1	7,245.8	7,177.4
AIDS TO INDS.											
TOTAL EXPENDITURES	6,527.1	7,802.9	10,275.7	10,575.0	2,275.3-	8,299.7	10,319.1	1,796.1-	8,523.0	7,766.6	7,742.3
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT	364.9	606.3	520.8	520.8		520.8	564.9		564.9	520.8	564.9
OTHER EXPENSE ITEMS	232.3										
TOTAL STATE OPERATIONS	597.2	606.3	520.8	520.8		520.8	564.9		564.9	520.8	564.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	5,022.6	5,308.5	5,559.9	5,434.2	1,739.6-	3,694.6	5,434.2	1,518.7-	3,915.5	2,961.5	2,934.8
INET CHANGE FROM F.Y. 85]				-125.7	-1,739.6	-1,865.3	-125.7	-1,518.7	-1,644.4	-2,598.4	-2,625.1
TRANSIT ASSISTANCE FUND			2,520.0	2,520.0	535.7-	1,984.3	2,520.0	277.4-	2,242.6	2,184.3	2,442.6
INET CHANGE FROM F.Y. 85]					-535.7	-535.7		-277.4	-277.4	-335.7	-77.4
DEDICATED APPROPRIATIONS:											
GENERAL	232.3										
AGENCY		179.5	86.8	86.8		86.8	86.8		86.8	86.8	86.8
FEDERAL	1,272.2	2,314.9	2,109.0	2,534.0		2,534.0	2,278.1		2,278.1	2,534.0	2,278.1
TOTAL FINANCING	6,527.1	7,802.9	10,275.7	10,575.0	2,275.3-	8,299.7	10,319.1	1,796.1-	8,523.0	7,766.6	7,742.3
POSITIONS BY FUND											
TOTAL POSITIONS											

5-0172

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: NON-METRO TRANSIT ASSISTANCE
 PROGRAM: PUBLIC TRANSPORTATION ASSISTANCE
 AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: NON-METRO TRANSIT ASSISTANCE				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$(1,739.6)	0	\$(1,518.7)	0
Transit Assistance Fund	(535.7)	0	(277.4)	0
Governor's Recommendation				
General Fund	\$(2,472.7)	-0-	\$(2,499.4)	-0-
Transit Assistance Fund	\$ (335.7)	-0-	\$ (77.4)	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above negative amounts because the phased transfer of motor vehicle excise tax revenues to the transit assistance fund is being treated as replacement dollars rather than additional dollars. The net amount requested will provide for the same level of service.

DESCRIPTION/BACKGROUND:

Beginning in F.Y. 1985, a phased transfer was initiated of 25% of the motor vehicle excise tax revenues from the general fund to 2 funds: the Highway Users Tax Distribution fund (75%) and the transit assistance fund (25%).

Of these monies going to the transit assistance fund, 80% go to the 7 county metro area and 20% to outstate Minnesota. In F.Y. 1985, monies transferred represent an increase in appropriations beyond that made from the general fund.

Beginning in F.Y. 1986, the agency's assumption is that the transit assistance fund be treated as replacement dollars rather than additional dollars, with supplemental general fund appropriations made to meet total program costs.

RATIONALE:

If the phased transfer of motor vehicle excise tax revenues continues on schedule, the Transit Assistance Fund should be adequate to fund the entire Non-Metro Transit Assistance activity beginning in the next biennium. In the interim, it is appropriate that less demand be placed on the General Fund and that the Transit Assistance Fund be used to reduce General Fund needs.

GOVERNOR'S RECOMMENDATION:

The Governor recommends the following amounts for Non-Metro (outstate) Transit Assistance.

	F.Y. 1986	F.Y. 1987
General Fund	\$ 2,961.5	\$ 2,934.8
Transit Assistance Fund	2,184.3	2,442.6
TOTAL	\$ 5,145.8	\$ 5,377.4

This level of funding represents application of standard inflation rates to the 1985 expenditure level. It should be noted that the F.Y. 1985 expenditures included \$612.0 for rural and small urban systems in the metropolitan area which have been transferred to the Regional Transit Board Program for fiscal years 1986 and 1987.

This recommendation does not provide subsidy for capital improvements. However, it is recommended that the unobligated portion of the \$2,520.0 made available by Laws of 1984, Ch. 654, Article 3, Sec 1(i) be available for outstate capital improvement subsidies in F.Y. 1986 and F.Y. 1987.

PROGRAM: PROGRAM MANAGEMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

Program management exists to provide direction, plans, information and evaluation of department programs. This includes improvement, maintenance, compliance, and grant programs for highways, rail, transit and waterways. This program also assures public and special client involvement in developing plans and programs. These functions are accomplished through the five budget activities of the Program Management Division: Highway Programs, Motor Carrier Safety and Compliance, Railroads and Waterways, Transit Administration and Transportation Information and Support.

OPERATION:

This program encompasses the following major functions:

1. Highway Programs provides planning and capital improvement programs for Minnesota's 12,120 mile trunk highway network. It manages the investment of federal aid and trunk highway funds for projects on the trunk highway network. It coordinates Mn/DOT's transportation planning activities with regional development commissions and metropolitan planning organizations and bikeway activity.
2. Motor Carrier Safety and Compliance registers the authenticity and the equipment of interstate and intrastate motor carriers and enforces compliance with federal and state laws in the areas of safety, handling of hazardous materials operating authority, and insurance. Private carriers are also required to meet safety standards. Building movers are licensed, and providers of special transportation services to the elderly, handicapped or disabled, are certified. Rate data is provided in all rail and motor carrier rate proceedings for review and approval by the Transportation Regulation Board. Rates filed by permit intrastate carriers are reviewed and approved, and all intrastate rates are enforced.
3. Railroads and Waterways administers state and federal rail service and safety improvement programs, and provides technical assistance to railroads and waterways providers and users; develops and implements rail crossing, rail banking, rail service and water planning activities; coordinates rail and water system development with other states; and provides professional-technical support for policy development in these modal areas.
4. Transit Administration administers the state and federal transit assistance programs, provides technical assistance to local transit system operators, develops statewide transit program policies and plans, and directs the evaluation of transit programs and projects. The transit operations specialists examine and approve applications for operating and capital assistance. Staff provide statewide professional management and technical assistance to program recipients and local officials. This activity follows the requirements of Minnesota Statutes 174.21 - 174.31.

5. Transportation Information and Support provides information to the Department on:
1) the current condition and use of transportation systems, 2) commodity flows, and 3) federal legislation and regulations affecting the state's transportation systems. This activity also prepares estimates of future highway use for design, and provides administrative support services for the division.

EXPLANATION OF BUDGET REQUEST:

Major CHANGES are requested for this program as follows: Highway Programs activity - a CHANGE item for the Bicycle Coordinator and Advisory Committee; \$20.3 in F.Y. 1986 and \$29.4 in F.Y. 1987 and 1 position; a CHANGE item for the Regional Development Commissions: \$50.0 in F.Y. 1986 and \$50.0 in F.Y. 1987. Motor Carrier activity fund CHANGE of \$981.7 in F.Y. 1986 and \$989.5 in F.Y. 1987 from the General Fund to the Trunk Highway Fund. Transit Administration activity fund CHANGE from the Trunk Highway Fund to the Transit Assistance Fund with a total CHANGE request of \$347.6 in F.Y. 1986 and \$348.8 in F.Y. 1987. Transportation Information and Support activity fund CHANGE request from federal safety funds to the Trunk Highway Fund with a total CHANGE request of \$111.4 in F.Y. 1986 and \$111.4 in F.Y. 1987.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request except for the following:

- Reductions of \$30.6 each year for severance pay.
- Reductions of \$7.9 in F.Y. 1986 and \$15.0 in F.Y. 1987 for a change in inflation rates.
- A General Fund reduction of \$20.3 in F.Y. 1986 and \$29.4 in F.Y. 1987 for the bicycle coordination function.
- Reductions of \$9.9 in F.Y. 1986 and \$10.1 in F.Y. 1987 for a Water Transportation Study.
- Reductions of \$1.4 in F.Y. 1986 and \$1.2 in F.Y. 1987 for Transit Administration.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: PROGRAM MANAGEMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
HIGHWAY PROGRAMS	1,848.5	2,186.3	2,214.5	2,232.2	91.0	2,323.2	2,242.7	100.1	2,342.8	2,290.6	2,299.4
MOTOR CARRIER SAFETY & COMP	585.3	970.7	1,185.7	1,262.8	17.4-	1,245.4	1,275.4	18.4-	1,257.0	1,240.4	1,252.0
RAILROADS & WATERWAYS	770.5	805.7	937.0	946.1	15.9	962.0	950.9	18.3	969.2	950.0	955.9
TRANSIT ADMINISTRATION	664.6	625.3	919.7	1,061.7	15.7	1,077.4	1,080.2	16.8	1,097.0	1,071.3	1,090.8
TRANSPORTATION INFO. & SUPP	2,264.6	2,715.7	2,726.5	2,768.0	191.1	2,959.1	2,796.0	201.3	2,997.3	2,944.7	2,978.9
TOTAL	6,133.5	7,303.7	7,983.4	8,270.8	296.3	8,567.1	8,345.2	318.1	8,663.3	8,497.0	8,577.0
[NET CHANGE FROM F.Y. 85]				+287.4	+296.3	+583.7	+361.8	+318.1	+679.9	+513.6	+593.6
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	5,336.4	6,313.0	7,032.4	7,194.4	226.7	7,421.1	7,274.2	243.1	7,517.3	7,370.6	7,456.0
LOCAL ASSISTANCE	797.1	990.7	776.0	896.0		896.0	896.0		896.0	896.0	896.0
AIDS TO INDS.											
INTERAGENCY TRANSFERS			175.0	180.4	69.6	250.0	175.0	75.0	250.0	230.4	225.0
TOTAL EXPENDITURES	6,133.5	7,303.7	7,983.4	8,270.8	296.3	8,567.1	8,345.2	318.1	8,663.3	8,497.0	8,577.0
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL		1,459.8	1,616.0	1,639.6	1,309.0-	330.6	1,653.4	1,308.9-	344.5	309.2	313.1
[NET CHANGE FROM F.Y. 85]				+23.6	-1,309.0	-1,285.4	+37.4	-1,308.9	-1,271.5	-1,306.8	-1,302.9
TRUNK HIGHWAY	4,973.5	4,583.9	4,608.6	4,670.4	1,246.8	5,917.2	4,705.4	1,266.4	5,971.8	5,871.9	5,921.5
[NET CHANGE FROM F.Y. 85]				+61.8	+1,246.8	+1,308.6	+96.8	+1,266.4	+1,363.2	+1,263.3	+1,312.9
TRANSIT ASSISTANCE FUND					358.5	358.5		360.6	360.6	356.0	358.1
[NET CHANGE FROM F.Y. 85]					+358.5	+358.5		+360.6	+360.6	+356.0	+358.1
DEDICATED APPROPRIATIONS:											
TRUNK HIGHWAY	155.8	235.3	200.0	204.6		204.6	209.8		209.8	203.7	207.7
FEDERAL	1,004.2	1,024.7	1,558.8	1,756.2		1,756.2	1,776.6		1,776.6	1,756.2	1,776.6
TOTAL FINANCING	6,133.5	7,303.7	7,983.4	8,270.8	296.3	8,567.1	8,345.2	318.1	8,663.3	8,497.0	8,577.0
POSITIONS BY FUND:											
GENERAL		45.0	43.0	43.0	37.0-	6.0	43.0	37.0-	6.0	6.0	6.0
TRUNK HIGHWAY	149.0	108.0	110.0	110.0	28.0	138.0	110.0	28.0	138.0	138.0	138.0
TRANSIT ASSISTANCE FUND					10.0	10.0		10.0	10.0	10.0	10.0
FEDERAL	6.0	3.0	7.0	7.0		7.0	7.0		7.0	7.0	7.0
TOTAL POSITIONS	155.0	156.0	160.0	160.0	1.0	161.0	160.0	1.0	161.0	161.0	161.0
[NET CHANGE FROM F.Y. 85]					+1.0	+1.0		+1.0	+1.0	+1.0	+1.0

5-0175

ACTIVITY: HIGHWAY PROGRAMS
 Program: PROGRAM MANAGEMENT
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Plan, coordinate, develop, and manage the trunk highway development program.
2. Coordinate transportation planning activities with Regional Development Commissions, the Metropolitan Council and Metropolitan Planning Organizations for better decisions on transportation programs and projects.
3. Initiate and coordinate state bicycle programs.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Federal aid programmed (\$ millions)	\$225.4	\$204.0	\$216.0	\$216.0
State funds programmed (\$ millions)	\$134.4	\$154.4	\$105.0	\$115.0
Total funds programmed (\$ millions)	\$359.8	\$358.4	\$321.0	\$331.0

DESCRIPTION:

The highway programs activity: 1) develops and manages the highway improvement program; 2) manages and coordinates federal aid transportation programming; 3) provides direction for the preservation, safety improvement, and further physical development of Minnesota's highway system; 4) coordinates transportation planning activities with metropolitan planning organizations and regional development commissions; 5) performs studies to guide development of programs and policies; 6) provides information and an analytical base to influence changes in Mn/DOT highway programs, decisions, and operations; and 7) plans, coordinates and makes education and promotional grants for state bicycle programs utilizing a Bicycle Advisory Committee.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
1. Approved program changes	2,761	2,750	2,750	2,750
2. Approved work plans with Metropolitan Planning organization, Metropolitan Council, Regional Development Commission	16	16	16	16
3. Strategic highway planning analysis and studies	54	50	50	50
4. Bicycle Advisory Committee meetings	N/A	6	8	8

GRANTS AND AIDS:

Federal Aids to Metropolitan Planning Organizations: Statutory Ref: M.S. 174.03, subd. 4. Federal highway funds are allocated to urban areas over 50,000 population to support (85%) continuing, cooperative, and comprehensive transportation planning. One-half of one percent of the total federal highway aid is dedicated for urban transportation planning and allocated to 7 metropolitan planning organizations on the basis of equity, need, and primarily population.

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
1. Duluth-Superior Area (\$ thousands)	\$93.9	\$52.6	\$52.6	\$52.6
2. St. Cloud Area	59.1	49.3	49.3	49.3

ACTIVITY GENERATES
 NON-DEDICATED REVENUE
☐ Yes ☒ No

ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
-0-	-0-	-0-	-0-	-0-

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
3. Rochester Area	\$ 62.8	\$ 50.3	\$ 50.3	\$ 50.3
4. LaCrosse-LaCrescent Area	2.0	3.0	3.0	3.0
5. Fargo-Moorhead Area	20.0	19.1	19.1	19.1
6. East Grand Forks-Grand Forks Area	7.8	7.7	7.7	7.7
7. Special needs	0	75.0	75.0	75.0
8. Twin Cities Metropolitan Area	555.1	479.0	479.0	479.0
Total	\$800.7	\$736.0	\$736.0	\$736.0

Grants By Fund:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Federal Funds	\$800.7	\$736.0	\$736.0	\$736.0

Transportation Grants to Regional Development Commissions: Statutory Ref: M.S. 174.03, subd. 4. Mn/DOT, in cooperation with the State Planning Agency, maintains a program providing general support to the 9 Regional Development Commissions as well as a Transportation Study Grant Program.

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General support (\$ thousands)	\$ 90.0	\$ 90.0	\$135.0	\$135.0
Study grants (\$ thousands)	85.0	85.0	90.0	90.0

Grants by Fund:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Trunk Highway Fund (\$ thousands)	\$175.0	\$175.0	\$225.0	\$225.0

Grants by Fund - Summary:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Federal	\$800.7	\$736.0	\$736.0	\$736.0
Trunk Highway	175.0	175.0	225.0	225.0
Total	\$975.7	\$911.0	\$961.0	\$961.0

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$10.0	\$10.0	Agency Wide
Data Processing lease and production	10.7	10.7	Agency Wide
Bicycle Coordination and Advisory Committee	20.3	29.4	Activity Specific
Transportation grants to Regional Development Commission	50.0	50.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: HIGHWAY PROGRAMS

PROGRAM: PROGRAM MANAGEMENT

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,098.7	1,210.6	1,303.5	1,315.8	21.4	1,337.2	1,331.7	25.1	1,356.8	1,324.2	1,338.4
LOCAL ASSISTANCE	749.8	975.7	736.0	736.0		736.0	736.0		736.0	736.0	736.0
AIDS TO INDS.											
INTERAGENCY TRANSFERS			175.0	180.4	69.6	250.0	175.0	75.0	250.0	230.4	225.0
TOTAL EXPENDITURES	1,848.5	2,186.3	2,214.5	2,232.2	91.0	2,323.2	2,242.7	100.1	2,342.8	2,290.6	2,299.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,054.6	1,118.3	1,146.0	1,155.3	10.7	1,166.0	1,156.9	10.7	1,167.6	1,155.3	1,156.9
EXPENSES & CONTRAC. SERV	37.1	63.5	157.0	159.8	10.7	170.5	174.0	14.4	188.4	168.2	180.7
SUPPLIES & MATERIALS	7.0	1.5	.5	.7		.7	.8		.8	.7	.8
EQUIPMENT		27.3									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,098.7	1,210.6	1,303.5	1,315.8	21.4	1,337.2	1,331.7	25.1	1,356.8	1,324.2	1,338.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL			75.0	77.4	20.3	97.7	80.0	29.4	109.4	76.7	78.8
[NET CHANGE FROM F.Y. 85]				+2.4	+20.3	+22.7	+5.0	+29.4	+34.4	+1.7	+3.8
TRUNK HIGHWAY	1,098.7	1,385.6	1,403.5	1,418.8	70.7	1,489.5	1,426.7	70.7	1,497.4	1,477.9	1,484.6
[NET CHANGE FROM F.Y. 85]				+15.3	+70.7	+86.0	+23.2	+70.7	+93.9	+74.4	+81.1
DEDICATED APPROPRIATIONS:											
FEDERAL	749.8	800.7	736.0	736.0		736.0	736.0		736.0	736.0	736.0
TOTAL FINANCING	1,848.5	2,186.3	2,214.5	2,232.2	91.0	2,323.2	2,242.7	100.1	2,342.8	2,290.6	2,299.4
POSITIONS BY FUND											
GENERAL					1.0	1.0		1.0	1.0	1.0	1.0
TRUNK HIGHWAY	30.0	28.0	29.0	29.0		29.0	29.0		29.0	29.0	29.0
TOTAL POSITIONS	30.0	28.0	29.0	29.0	1.0	30.0	29.0	1.0	30.0	30.0	30.0
[NET CHANGE FROM F.Y. 85]					+1.0	+1.0		+1.0	+1.0	+1.0	+1.0

5-0177

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: HIGHWAY PROGRAMS
PROGRAM: PROGRAM MANAGEMENT
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Bicycle Coordination & Advisory Committee				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$20.3	1.0	\$29.4	1.0
Governor's Recommendation				
General Fund	\$ -0-	1.0	\$ -0-	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

The combined same and change level request will provide \$97,700 in F.Y. 1986 and \$109,400 in F.Y. 1987.

RATIONALE:

1. The agency has concluded that making this position a full-time complement position will show the state's commitment toward making the bicycle a safe and viable transportation option available to Minnesotans and visitors, and also ensure continuity within the program itself.
2. Interagency transfers will efficiently implement and coordinate bicycle research, planning, education, and tourist promotion with other related programs of state agencies.

GOVERNOR'S RECOMMENDATION:

The Governor recommends 1.0 position for the state bicycle coordinator to be financed within available SAME level funding.

STATEMENT OF REQUEST/OBJECTIVE:

The agency change request provides for the state Bicycle Coordinator position to change in status from non-complement to complement. This status change will ensure the continued coordination of the bicycle programs of federal, state and local units of government and outside groups.

The above amount will allow for the payment of expenses to other state agencies, consultant studies, and other expenses in order to implement research, planning, education, and tourist promotions of bicycling in Minnesota.

DESCRIPTION/BACKGROUND:

The position of Bicycle Coordinator was authorized by the 1983 Legislature as a key recommendation of the Governor's Special Commission on Bikeways. The appropriation also directed the establishment of a Bicycle Advisory Committee. Now that the bicycle program is in operation, an estimate of additional funding necessary has been requested.

The agency operates on the assumption that some expenses incurred by other state agencies in the research, planning, education, and tourist promotion of bicycle programs may be reimbursed.

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:
The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: HIGHWAY PROGRAMS
PROGRAM: PROGRAM MANAGEMENT
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Regional Development Commission Transportation Planning				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$ 50.0	0	\$ 50.0	0
Governor's Recommendation				
Trunk Highway Fund	\$ 50.0	0	\$ 50.0	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:
The agency requests the above amount to provide \$5,000 annually to each of 9 rural Regional Development Commissions (RDC's) and \$5,000 increase for RDC study grant programs. This increase helps to provide local officials and the public with the opportunity to participate in transportation decisions and policies.

DESCRIPTION/BACKGROUND:
During the current biennium, \$10,000 has been allocated to each of the 9 RDC's for general transportation planning support. Each RDC's specific transportation activities are documented in an annual work plan and produce an annual report identifying transportation issues. An additional \$85,000 each year was allocated to RDC's on a competitive study grant basis. Regions must submit study proposals on specific issues of concerns. Proposals are evaluated and the most worthwhile are selected for a maximum grant of \$20,000 with RDC matching participation of 25%. Ten regional studies have been funded in F.Y. 1984 and F.Y. 1985.

RATIONALE:
The basis for increased grants is the general increase in RDC costs and the value of RDC regular involvement in agency programs and policies.

ACTIVITY: MOTOR CARRIER SAFETY & COMPLIANCE
Program: PROGRAM MANAGEMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To perform the administrative and enforcement functions associated with economic and safety regulation of the for-hire and private motor carrier industry in Minnesota.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Vehicles Inspected	11,000	13,280	13,280	13,280
Management Safety Audits	35	230	272	272

DESCRIPTION:

Economic regulation insures a viable motor transportation industry through equitable competition and fair charges. Safety regulation enhances public and industry safety through maintenance of insurance coverage, equipment standards, driver qualifications and hazardous materials transportation standards.

Functions performed in this activity are as follows:

1. Annual authority renewal for 5,000 intrastate authorities operating 19,000 power units.
2. Annual status registration of 14,000 interstate carriers operating 300,000 power units.
3. Maintain current insurance filing for 19,000 for-hire motor carriers.
4. Enforce economic regulations (authority, rates, leasing and fuel tax) imposed on intrastate for-hire carriers.
5. Enforce safety regulations (safe operations, equipment standards, driver qualifications and hazardous materials transportation standards) imposed on for-hire intrastate, for-hire interstate, private and state exempt carriers.
6. Examine financial reports of for-hire motor carriers to determine economic stability in order to establish reasonable rates.
7. Approve the rates filed by permit intrastate carriers so that they are just, reasonable, and compensatory.
8. Support the decision-making process of the Transportation Regulation Board (TRB) by providing data relative to rate adjustments being considered for certificated intrastate carriers.
9. Process applications for new intrastate authority, participate in TRB decision process, and enforce compliance with the Board's order.
10. Administer and enforce the building mover license process for building movers.
11. Certify the provider of special transportation services.
12. Provide support, education programs for industry, county attorneys, county judges, local policy and fire departments, vo-tech classes and the state patrol, on a continual basis.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$1,339.7	\$1,361.4	\$1,511.9	\$1,600.0	\$1,750.0

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Vehicle ID registrations	20,659	21,700	23,870	26,257
Interstate exempt stamps	20,302	22,000	23,000	24,000
Interstate registration stamps	375,314	413,000	415,000	425,000
New intrastate authorities applications	540	600	700	750
Intrastate authorities cancelled	94*	300	300	200
Vehicles out of service	200	375	440	440
Drivers out of service	55	85	85	85

* Time frame is December to June

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$ 5.0	\$ 5.0	Agency Wide
Data Processing Production	(22.4)	(23.4)	Agency Wide
Motor Carrier fund change:			
General Fund to	(981.7)	(989.5)	Activity
Trunk Highway Fund	981.7	989.5	Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MOTOR CARRIER SAFETY & COMP

PROGRAM: PROGRAM MANAGEMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	585.3	970.7	1,185.7	1,262.8	17.4-	1,245.4	1,275.4	18.4-	1,257.0	1,240.4	1,252.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	585.3	970.7	1,185.7	1,262.8	17.4-	1,245.4	1,275.4	18.4-	1,257.0	1,240.4	1,252.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	524.4	776.4	1,020.8	1,029.1	5.0	1,034.1	1,029.7	5.0	1,034.7	1,029.1	1,029.7
EXPENSES & CONTRAC. SERV	55.1	77.6	150.5	198.5	22.4-	176.1	208.7	23.4-	185.3	176.1	185.3
SUPPLIES & MATERIALS	5.8	18.8	14.4	35.2		35.2	37.0		37.0	35.2	37.0
EQUIPMENT		97.9									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	585.3	970.7	1,185.7	1,262.8	17.4-	1,245.4	1,275.4	18.4-	1,257.0	1,240.4	1,252.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		939.6	967.6	981.7	981.7-		989.5	989.5-			
[NET CHANGE FROM F.Y. 85]				+14.1	-981.7	-967.6	+21.9	-989.5	-967.6	-967.6	-967.6
TRUNK HIGHWAY	527.3				964.3	964.3		971.1	971.1	959.3	966.1
[NET CHANGE FROM F.Y. 85]					+964.3	+964.3		+971.1	+971.1	+959.3	+966.1
DEDICATED APPROPRIATIONS:											
FEDERAL	58.0	31.1	218.1	281.1		281.1	285.9		285.9	281.1	285.9
TOTAL FINANCING	585.3	970.7	1,185.7	1,262.8	17.4-	1,245.4	1,275.4	18.4-	1,257.0	1,240.4	1,252.0
POSITIONS BY FUND											
GENERAL		28.0	28.0	28.0	28.0-		28.0	28.0-			
TRUNK HIGHWAY	22.0				28.0	28.0		28.0	28.0	28.0	28.0
FEDERAL	2.0		4.0	4.0		4.0	4.0		4.0	4.0	4.0
TOTAL POSITIONS	24.0	28.0	32.0	32.0		32.0	32.0		32.0	32.0	32.0

5-0181

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: MOTOR CARRIER SAFETY & COMPLIANCE

PROGRAM: PROGRAM MANAGEMENT

AGENCY: TRANSPORTATION, DEPARTMENT OF

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives, as based upon the 1983 Law.

Request Title: MOTOR CARRIER FUNDING CHANGE				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	(\$981.7)	(28.0)	(\$989.5)	(28.0)
Trunk Highway Fund	\$981.7	28.0	\$989.5	28.0
Governor's Recommendation				
General Fund	(\$981.7)	(28.0)	(\$989.5)	(28.0)
Trunk Highway Fund	\$981.7	28.0	\$989.5	28.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above funding change to comply with Minnesota Laws of 1983, Chapter 293, sections 85, 86.

DESCRIPTION/BACKGROUND:

Historically, the fees that motor carriers pay have been deposited in the general fund and the quasi-judicial, administrative and enforcement costs have been paid from the general fund. Legislation in 1983 converted the fee deposit and activities to the trunk highway fund effective 7-1-85. The motor carrier industry strongly supported this legislation. The 1983 Legislature funded the Transportation Regulation Board (TRB) from the trunk highway fund in the current biennium to conserve general funds. The TRB and Mn/DOT Motor Carrier activities should be supported by the fees paid by the motor carrier industry.

RATIONALE:

The industry has been very supportive of including these activities in the trunk highway fund so that any excess fees that may be collected are returned to the industry through some other trunk highway purpose.

ACTIVITY: RAILROADS AND WATERWAYS
Program: PROGRAM MANAGEMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Ensure the continuation of effective rail and water transportation service for the movement of goods and people in all parts of the state.
2. Maximize safety for the traveling public and prevent accidents, injuries, and fatalities on railroads and at railroad highway grade crossings.
3. Complete needed rail rehabilitation and rail service programs.
4. Ensure that water system users have access to the best, most effective service.
5. Negotiate agreements for work on rail property required by the trunk highway construction program.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Fatalities at crossings	18	15	15	15
Accidents at crossings	201	200	200	200
Railroad derailments, track related	108	90	80	60
Miles of rail retained in service	42	119	101	65
Towns/shippers affected	14/30	12/14-	14/16	7/8
Times that Minnesota transportation users' interests were represented				
- Rail	500	520	520	520
- Water	150	160	160	160
Contacts with public to provide information or receive concerns (railroad)	300	350	400	350

DESCRIPTION:

The railroad and waterways activity exists to help ensure the safe and efficient movement of goods and people by rail and vessel for all geographical areas and economic sectors of the state. This service is provided through the following activities: 1) development of rail rehabilitation projects under the rail service improvement activity to continue rail service on needed portions of the 2,000 miles of railroad threatened with loss of service over the next 10 years; 2) administration of the Federal Grade Crossing Safety Program agreements between railroads and local governments to increase safety at the 6,000 rail-highway crossings in Minnesota; 3) relocation and restoration of railroad facilities and acquisition of railroad rights of way where affected by trunk highway construction; 4) enforcement of track safety standards on 5,950 miles of railroad track to assure safe movement of people and commodities; 5) enforcement of safety and service standards for railroad clearance variances, agency changes, spur track removal, crossing safety and construction or closing of crossings; 6) provision of information and technical assistance to approximately 250 rail users who face loss of service through abandonment in the next 5 years, and participation in ICC abandonment proceedings to assure rail users of equitable treatment; 7) maintenance of a comprehensive rail and water transportation planning process which identifies the major needs and issues and provides a sound basis for prioritizing the needs of shippers and receivers; 8) coordination of Amtrak passenger service; 9) administration of the Rail Banking Program to preserve valuable abandoned rail rights of way for future use as a commercial transportation corridor.

ACTIVITY GENERATES NON-DEDICATED REVENUE <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ACTUAL F.Y. 1983 -0-	ACTUAL F.Y. 1984 -0-	ESTIMATE F.Y. 1985 -0-	ESTIMATE F.Y. 1986 -0-	ESTIMATE F.Y. 1987 -0-
--	----------------------------	----------------------------	------------------------------	------------------------------	------------------------------

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Signals installed	54	166	113	128
Crossing surfaces installed	10	100	40	50
Crossing funds used (\$ millions)	\$4.0	\$15.0	\$8.0	\$10.0
Rehabilitation projects done	2	2	2	2
Rail miles inspected	4,800	4,800	4,800	4,600
Construction agreements with railroad required by trunk highway program	16	20	25	25
Miles of line banked	94	106	144	30
Policy analysis/committee participation				
Railroads	11	11	13	20
Waterways	21	20	26	24

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$ 1.2	\$ 1.2	Agency Wide
Data Processing Production	4.8	7.0	Agency Wide
Water Transportation Efficiencies Analysis and liaison work with other states	9.9	10.1	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: RAILROADS & WATERWAYS

PROGRAM: PROGRAM MANAGEMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	770.5	805.7	937.0	946.1	15.9	962.0	950.9	18.3	969.2	950.0	955.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	770.5	805.7	937.0	946.1	15.9	962.0	950.9	18.3	969.2	950.0	955.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	710.9	739.8	794.9	815.3	1.2	816.5	816.5	1.2	817.7	815.3	816.5
EXPENSES & CONTRAC. SERV	58.9	58.8	138.5	125.8	14.7	140.5	129.4	17.0	146.4	129.7	134.4
SUPPLIES & MATERIALS	.7	1.3	3.6	5.0		5.0	5.0	.1	5.1	5.0	5.0
EQUIPMENT		5.8									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	770.5	805.7	937.0	946.1	15.9	962.0	950.9	18.3	969.2	950.0	955.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		206.0	229.6	232.9		232.9	235.1		235.1	232.5	234.3
[NET CHANGE FROM F.Y. 85]				+3.3		+3.3	+5.5		+5.5	+2.9	+4.7
TRUNK HIGHWAY	730.5	556.5	607.4	614.3	15.9	630.2	616.9	18.3	635.2	618.6	622.7
[NET CHANGE FROM F.Y. 85]				+6.9	+15.9	+22.8	+9.5	+18.3	+27.8	+11.2	+15.3
DEDICATED APPROPRIATIONS:											
FEDERAL	40.0	43.2	100.0	98.9		98.9	98.9		98.9	98.9	98.9
TOTAL FINANCING	770.5	805.7	937.0	946.1	15.9	962.0	950.9	18.3	969.2	950.0	955.9
POSITIONS BY FUND											
GENERAL		7.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0
TRUNK HIGHWAY	21.0	15.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0
FEDERAL	1.0	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TOTAL POSITIONS	22.0	23.0	22.0	22.0		22.0	22.0		22.0	22.0	22.0

5-0184

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: RAILROADS & WATERWAYS
PROGRAM: PROGRAM MANAGEMENT
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Water Transportation Efficiencies Analysis				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$ 9.9	0	\$ 10.1	0
Governor's Recommendation				
Trunk Highway Fund	\$ -0-	0	\$ -0-	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above funds to study methods to improve transportation efficiencies on the river navigation system to help lower costs for cargo movement and offset increases in users fees. The study will be done in cooperation with the Departments of Transportation from Iowa, Illinois, Missouri, and Wisconsin.

DESCRIPTION/BACKGROUND:

Historically, the water transportation system has been funded from the general funds, along with small users fees, through the Corps of Engineers. Current congressional and administration actions are calling for increases in the existing users fee. Users fees designed to cover full operations and maintenance plus construction could add as much as \$.05 to the transportation costs for each bushel of grain raised in the state. Improved transportation methods discovered in this study could reduce those increases.

RATIONALE:

Transportation costs make up the largest portion of agricultural marketing and production costs. Minnesota has historically been at a disadvantage with other agricultural states because of the long distances from our production area to the export ports. In addition, certain production needs, such as fertilizer, must come long distances to our farms. A major share of both movements has been by water. The rail terminals are not adequate to handle the entire cargo movement needs of the state, therefore, the economics of the water system must be retained. Increases in water transportation costs will soon be matched by rail rates increases, so little can be gained by even a minor modal shift. Cost increases are not limited to agriculture, but will be felt by the electricity generating industry, petroleum refineries, and the rest of the economy.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request. This study should be financed through internal budget reallocations.

ACTIVITY: TRANSIT ADMINISTRATION
 Program: PROGRAM MANAGEMENT
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Ensure that the public benefits from efficient and productive transit service delivery investments.
2. Assist recipient transit programs in the improvement of service performance.
3. Ensure the provision of low cost transportation alternatives, through rideshare efforts and through a statewide vanpool service contract that establishes local rideshare programs statewide.
4. Manage and administer those transit activities described in the Non-Metropolitan Transit Assistance activity (Program 04, Budget Activity 43).
5. Provide administrative and management assistance to the Regional Transit Board (RTB) which will enable the RTB to accomplish its objectives.
6. Manage the federal transit programs in such a way as to maximize the federal dollar investment in Minnesota's transit systems and to ensure recipient compliance with pertinent federal regulations.

EFFECTIVENESS MEASURES:	C.Y. 1984	C.Y. 1985	C.Y. 1986	C.Y. 1987
Cost/Revenue mile	\$1.41	\$1.45	\$1.49	\$1.52
Passenger/Revenue mile	2.28	2.32	2.37	2.42
Statewide Rideshare gas savings (gallons)	3,954.1	4,033.1	4,113.8	4,196.1
Statewide Rideshare vehicle miles travelled reduction	108,439.9	110,648.6	112,820.8	115,077.2

DESCRIPTION:

The transit administration activity exists to plan, manage, coordinate and evaluate a statewide public transit assistance program. This activity includes: 1) developing and maintaining a comprehensive transit program plan; 2) developing policies; 3) examining and approving applications for transit assistance funds; 4) negotiating and executing transit contracts; 5) coordinating federal, state, and local transit program funds; 6) technical/professional management assistance to recipients of program funds; 7) monitoring and evaluating transit systems costs, and service delivery performance; 8) approving and initiating contract payments to transit contractors; 9) evaluating overall program performance; and 10) managing federal transit programs including Section 18, Section 16(b)(2), and Section 8 (both as a direct recipient and administrator of metropolitan planning organization funds). Also, ensuring recipient compliance with federal/state regulations.

Office of transit staff are responsible for administering the state's \$20+ million share of \$115+ million annual transit program servicing more than 440 communities and 3.1 million people.

Federal funding will be used to offset state costs of the transit planning and evaluation efforts. The Urban Mass Transit Administration Section 8 program currently has approximately \$160,000 available from previous years allocations. Efforts are underway to close prior years and to revise work plans so that the funds can be reprogrammed to support currently needed efforts. A 25% local matching requirement will be satisfied by "in kind" staff costs whenever possible.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

Historically, the following efforts have been accomplished by the Transit Administration activity:

- . 66 contracts completed for Transit Service.
- . Evaluation completed on Metro Mobility.
- . Participated in the transition efforts of forming the Regional Transit Board.
- . Finalized state program rules and rules on eligibility criteria for metro mobility.
- . Finalized a capital investment strategy for vehicle rehabilitation/replacement.
- . Completed a statewide transit survey and established training for transit systems.
- . Established a system to monitor local objective attainment for all systems.
- . Completed a state management plan for handling federal transit program dollars.
- . Established and monitored statewide Disadvantaged Business' and Women Owned Business Enterprises' goals.
- . Developed a statewide Transit Fact Book.
- . Established system performance objectives at the system level.

GRANTS AND AIDS:

UMTA - Section 8 Program Grants

Statutory Ref: M.S. 4.07

Purpose: This is an UMTA planning and technical studies program for Metropolitan Planning Organization (MPO). The agency, as requested by UMTA and with MPO and Governor's concurrence, is responsible for pass-through of these funds to the designated MPO's.

GRANTS BY FUND:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Federal	\$0	\$0	\$120.0	\$120.0
Total	0	0	120.0	120.0

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total operating costs (millions)	\$119.9	\$125.3	\$130.9	\$136.8
Total revenues (millions)	\$40.8	\$ 41.6	\$ 42.4	\$ 43.2
Passengers carried (millions)	84.7	86.4	88.1	89.9
Revenue miles (millions)	37.2	37.2	37.2	37.2

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$4.4	\$4.4	Agency Wide
Data Processing Production	5.9	6.8	Agency Wide
Transit Administration fund change:			
General Fund to	(347.6)	(348.8)	Activity
Transit Assistance Fund and	353.0	354.4	Specific
increase of state and federal match			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: TRANSIT ADMINISTRATION

PROGRAM: PROGRAM MANAGEMENT

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	649.3	625.3	919.7	941.7	15.7	957.4	960.2	16.8	977.0	951.3	970.8
LOCAL ASSISTANCE	15.3			120.0		120.0	120.0		120.0	120.0	120.0
AIDS TO INDS.											
TOTAL EXPENDITURES	664.6	625.3	919.7	1,061.7	15.7	1,077.4	1,080.2	16.8	1,097.0	1,071.3	1,090.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	558.0	514.9	602.2	612.0	7.4	619.4	613.5	7.4	620.9	615.0	616.5
EXPENSES & CONTRAC. SERV	90.0	105.2	291.4	306.4	8.3	314.7	322.2	9.4	331.6	313.0	329.8
SUPPLIES & MATERIALS	1.3	1.3	22.1	23.3		23.3	24.5		24.5	23.3	24.5
EQUIPMENT		3.9	4.0								
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	649.3	625.3	919.7	941.7	15.7	957.4	960.2	16.8	977.0	951.3	970.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		314.2	343.8	347.6	347.6-		348.8	348.8-			
INET CHANGE FROM F.Y. 851				+3.8	-347.6	-343.8	+5.0	-348.8	-343.8	-343.8	-343.8
TRUNK HIGHWAY	508.2	161.4	206.2	208.9	4.8	213.7	210.6	5.0	215.6	210.1	211.9
INET CHANGE FROM F.Y. 851				+2.7	+4.8	+7.5	+4.4	+5.0	+9.4	+3.9	+5.7
TRANSIT ASSISTANCE FUND					358.5	358.5		360.6	360.6	356.0	358.1
INET CHANGE FROM F.Y. 851					+358.5	+358.5		+360.6	+360.6	+356.0	+358.1
DEDICATED APPROPRIATIONS:											
FEDERAL	156.4	149.7	369.7	505.2		505.2	520.8		520.8	505.2	520.8
TOTAL FINANCING	664.6	625.3	919.7	1,061.7	15.7	1,077.4	1,080.2	16.8	1,097.0	1,071.3	1,090.8
POSITIONS BY FUND											
GENERAL		10.0	10.0	10.0	10.0-		10.0	10.0-			
TRUNK HIGHWAY	17.0	6.0	6.0	6.0		6.0	6.0		6.0	6.0	6.0
TRANSIT ASSISTANCE FUND					10.0	10.0		10.0	10.0	10.0	10.0
FEDERAL	3.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	20.0	18.0	18.0	18.0		18.0	18.0		18.0	18.0	18.0

5-0187

ACTIVITY: TRANSPORTATION INFORMATION & SUPPORT
Program: PROGRAM MANAGEMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Develop and manage rail and roadway information systems of physical and operating data.
2. Research truck, commodity, traffic, and cost issues for department policy, and forecast traffic for highway designers.
3. Develop information and department policy positions for Minnesota's congressional delegation and national organizations.
4. Provide administrative and support services for the Program Management Division.
5. Manage work programs that involve other divisions in the department and outside contracts; such programs include the Highway Planning and Research Program and the Safety Program.

EFFECTIVENESS MEASURES:

Average turnaround time for forecasts (months)

F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
6	4	4	4

DESCRIPTION:

1. Manages data systems describing physical and operational characteristics of transportation systems. There is steadily growing use of these systems by Minnesota Department of Transportation (Mn/DOT) districts and divisions and by counties and municipalities in prioritizing and designing rail and highway improvements, bridge design, and traffic management. Key products include:
 - computerized data files of 130,000 miles of road, 19,000 bridges, 6,800 railroad crossings, 6,000 miles of railroads and 5 years of traffic and accident data.
 - traffic flow maps for the state, districts, 87 counties and 109 cities.
 - regular monitoring of traffic characteristics by automatic traffic volume recorders by truck weighing, vehicle classification counts and 24 hour volume counts.
 - photolog of 12,120 miles of trunk highways for use in design, safety improvements, and legal documentation for tort claims.
2. Forecasts traffic and commodity movements for use by Mn/DOT divisions and districts, counties and municipalities in design of highway resurfacing, reconstruction, and construction projects. Key products include:
 - operation of automated weigh-in-motion facilities to collect truck weight and vehicle class data.
 - approximately 40 project level traffic studies annually for highway design which require 20 year forecasts of traffic and truck movement data for geometric and pavement design.
 - operation and update of a statewide highway simulation model and 4 urban area highway simulation models.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

3. Influences federal transportation legislation and regulations by developing information and Mn/DOT policy positions for Minnesota's congressional delegation. Key products include:
 - Congressional Newsletters to Minnesota's congressional delegation.
 - testimony on specific bills such as interstate substitution and user fees.
 - bi-weekly updates of the status of congressional legislation for department staff.
4. Provides budgeting, accounting and personnel services for the program management division so that human and fiscal resources are efficiently managed. Key products include:
 - payroll processing for 160 personnel of the division.
 - \$700,000 equipment and supply inventory.
 - financial accounting for office budgets totalling about \$6,000,000.
5. Manages work programs for Mn/DOT planning and research activities and for projects to reduce the number and severity of highway accidents so that Minnesota receives federal funding for these activities. Participants in these work programs include other Mn/DOT divisions and others outside of Mn/DOT, such as the historical society, cities and counties. Key products include:
 - The annual Highway Planning and Research (HPR) Work Program (Section 307, Title 23, U.S. Code)
 - The annual 402 Highway Safety Plan (Section 402, Title 23, U.S. Code)

GRANTS AND AIDS:

Federal/State Safety Program Grants

Statutory Ref: M.S. 4.07

Purpose: Provide funding to support inventory of in place and deficient signage in cities, counties and townships. Smaller road authorities may be grouped to accommodate efficient contract procedures. Approximately 15 road authorities can be supported at the 100% level of participation.

GRANTS AND AIDS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Federal	\$15.0	\$40.0	\$40.0	\$40.0
Total	15.0	40.0	40.0	40.0

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Information System Inquiries per Month	1154	1250	1400	1550
Project Forecasts Made	32	40	40	40

ACTIVITY: TRANSPORTATION INFORMATION & SUPPORT
(Continuation)
Program: PROGRAM MANAGEMENT
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Severance pay	\$10.0	\$10.0	Agency Wide
Data Processing lease and production	55.0	65.5	Agency Wide
Administrative hearings	14.7	14.4	Agency Wide
Maintenance costs for information systems developed with federal safety funds	111.4	111.4	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: TRANSPORTATION INFO. & SUPP

PROGRAM: PROGRAM MANAGEMENT

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,232.6	2,700.7	2,686.5	2,728.0	191.1	2,919.1	2,756.0	201.3	2,957.3	2,904.7	2,938.9
LOCAL ASSISTANCE	32.0	15.0	40.0	40.0		40.0	40.0		40.0	40.0	40.0
AIDS TO INDS.											
TOTAL EXPENDITURES	2,264.6	2,715.7	2,726.5	2,768.0	191.1	2,959.1	2,796.0	201.3	2,997.3	2,944.7	2,978.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,807.0	2,101.7	2,051.1	2,067.8	121.4	2,189.2	2,069.5	121.4	2,190.9	2,179.2	2,180.9
EXPENSES & CONTRAC. SERV	371.1	510.2	573.4	595.0	69.7	664.7	617.8	79.9	697.7	661.3	691.1
SUPPLIES & MATERIALS	47.5	45.8	61.0	64.1		64.1	67.6		67.6	63.1	65.8
EQUIPMENT	7.0	43.0	1.0	1.1		1.1	1.1		1.1	1.1	1.1
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	2,232.6	2,700.7	2,686.5	2,728.0	191.1	2,919.1	2,756.0	201.3	2,957.3	2,904.7	2,938.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	2,108.8	2,480.4	2,391.5	2,428.4	191.1	2,619.5	2,451.2	201.3	2,652.5	2,606.0	2,636.2
INET CHANGE FROM F.Y. 85]				+36.9	+191.1	+228.0	+59.7	+201.3	+261.0	+214.5	+244.7
DEDICATED APPROPRIATIONS:											
TRUNK HIGHWAY	155.8	235.3	200.0	204.6		204.6	209.8		209.8	203.7	207.7
FEDERAL			135.0	135.0		135.0	135.0		135.0	135.0	135.0
TOTAL FINANCING	2,264.6	2,715.7	2,726.5	2,768.0	191.1	2,959.1	2,796.0	201.3	2,997.3	2,944.7	2,978.9
POSITIONS BY FUND											
TRUNK HIGHWAY	59.0	59.0	59.0	59.0		59.0	59.0		59.0	59.0	59.0
TOTAL POSITIONS	59.0	59.0	59.0	59.0		59.0	59.0		59.0	59.0	59.0

5-0191

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: TRANSPORTATION INFORMATION AND SUPPORT
PROGRAM: PROGRAM MANAGEMENT
AGENCY: TRANSPORTATION, DEPARTMENT OF

RATIONALE:

This integrated data base is the basis for current safety and highway system studies, and is an essential resource in traffic analysis, prioritizing, bridge and rail crossing projects, and in meeting federal reporting requirements. Because safety-related development is complete, ongoing maintenance and updating of the system should be funded from the trunk highway fund.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

Request Title: TRANSPORTATION INFORMATION SYSTEMS FUND CHANGE				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$ 111.4	0	\$ 111.4	0
Governor's Recommendation				
Trunk Highway Fund	\$ 111.4	0	\$ 111.4	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to change the funding for the ongoing maintenance of Transportation Information Systems, developed and funded with federal safety funds, to trunk highway funding.

DESCRIPTION/BACKGROUND:

The integration of various Mn/DOT and Department of Public Safety accident and roadway data bases was begun in 1975 using federal safety funds to allow improved accident analysis capabilities. Later, other information, such as bridge files, railroad data, and railroad crossing were integrated to reduce the duplication of data and permit accident analysis at these features. Safety funds were intended for development only. Now that integration of these data bases is completed, ongoing maintenance of the systems must be funded from another source. Use of this integrated system has grown dramatically to nearly 1,400 inquiries per month. New subsystems, such as a roadway history file and traffic data, continue to be added on, each in turn depending on the basic files developed with safety funds. Ongoing maintenance of the system needs to be funded in our regular activity budget and no longer with federal safety funds.

STATISTICS:

	<u>F.Y. 1983</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Inquiries per month	1,200	1,400	1,450	1,550	1,650

PROGRAM: GENERAL SUPPORT SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The general support program establishes an administrative foundation for the operation of the Minnesota Department of Transportation (Mn/DOT) by ensuring that appropriate administrative/management controls exist where needed throughout the department, and by providing management planning, forecasting, coordination, direction, and improved processes/methods/techniques/tools for productivity improvement and sound resource allocation and utilization. Through this program, Mn/DOT promotes uniformity in meeting federal, statutory, or other state requirements to ensure continued federal funding participation and continuing fiscal, legal, and public accountability. All department activities are supported in meeting their goals through provision of the financial management, personnel, business, legal, and information services and programs necessary to meet Mn/DOT's mission. Projections of transportation resource availability and needs contribute to the efficient management of transportation programs for the citizens of the state.

OPERATION:

The general support program includes 4 budget activities: finance and administration, equipment, general services, and legal services.

1. Finance and administration provides human and fiscal resource allocation and control; administrative, management, and information services; public and internal communication.
2. The general services activity provides for necessary supplies, building leases and services and executive decision making and audit functions through the Office of the Commissioner. Data processing development funds, utilized for programming and testing and for systems design under contractual arrangements, are also included.
3. The equipment activity meets employee needs for road, scientific, electronic communications, office, and shop equipment to enable them to perform their work efficiently and meet appropriate quality standards.
4. Legal services are provided by the Office of the Attorney General, with the budget appropriated through Mn/DOT budget.

The major goal of this program is to plan for, identify, allocate, and manage department resources so that their limitations, the effects of inflation, and other factors do not severely diminish the level or quality of service provided to the public. Management and productivity improvements will continue to be emphasized. Inflationary pressures will be contained through budgetary and accounting control, anticipatory strategic and contingency planning, careful personnel management, responsive internal/external communication services, prudent inventory, fixed asset, equipment utilization, and cost-effective automation of departmental activities.

Department clientele rely on this program's support activities for the provision of resources needed to accomplish their goals. For district engineers, office directors, and business and office managers, this program's services have a noticeable impact on performance of their assigned functions. In addition, program clientele include the public, television stations, radio stations, newspapers, and other special publications served by the communications operation.

EXPLANATION OF BUDGET REQUEST:

At the agency level and included with the Operations, Technical Services, Program Management, General Support Services and Aeronautics programs, the data processing CHANGE for General Support Services is \$4,262.2 in F.Y. 1986 and \$622.5 in F.Y. 1987. At the program level, out of state travel CHANGE is \$16.5 in F.Y. 1986 and \$15.6 in F.Y. 1987.

In the Finance and Administration activity, 3 major CHANGE items are as follows: CHANGE of \$26.5 in F.Y. 1986 and \$28.4 in F.Y. 1987 for video tele-conferencing. CHANGE of \$29.4 in F.Y. 1986 and \$29.4 in F.Y. 1987 and 1 position for an industrial hygienist for a hazardous materials education program. CHANGE of \$25.2 in F.Y. 1986 and \$25.2 in F.Y. 1987 and 1 position for a personnel officer to handle position classification and review.

In the General Services activity, 4 major CHANGE items are as follows: CHANGE of \$58.6 in F.Y. 1986 and \$59.7 in F.Y. 1987 and 1 position for an increase in audit's responsibilities. CHANGE of \$103.2 in F.Y. 1986 and \$95.3 in F.Y. 1987 for the employee training program. Negative CHANGE of (\$166.0) in F.Y. 1987 for decrease in rents and leases due to the move to a new facility. CHANGE of \$103.4 in F.Y. 1986 and \$109.1 in F.Y. 1987 for an increase in employee air transportation.

In the Equipment activity, 5 major CHANGE items are as follows: CHANGE of \$732.1 in F.Y. 1986 for road equipment replacement. CHANGE of \$161.2 in F.Y. 1986 and \$246.8 in F.Y. 1987 for scientific equipment in pavement management systems and testing equipment. CHANGE of \$250.8 in F.Y. 1986 for electronic communications equipment, including telephone systems for several districts, updated radio systems, and staff to service and maintain departmental equipment. CHANGE of \$59.3 in F.Y. 1986 and \$51.0 in F.Y. 1987 for shop equipment. CHANGE OF \$266.2 in F.Y. 1986 and \$188.3 in F.Y. 1987 for office equipment.

In the Legal Services activity, CHANGE of \$14.1 in F.Y. 1986 and \$30.0 in F.Y. 1987 for an increase in legal services costs.

PROGRAM: GENERAL SUPPORT SERVICES
(Continuation)
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the SAME level except for reductions of \$176.2 in F.Y. 1986 and \$322.9 in F.Y. 1987 for a change in the inflation rates. In addition, the Governor recommends the following change items:

- \$ 29.4 and 1.0 position in F.Y. 1986 and \$29.4 and 1.0 position in F.Y. 1987 for an industrial hygienist position.
- \$ 25.2 and 1.0 position in F.Y. 1986 and \$25.2 and 1.0 position in F.Y. 1987 for a personnel officer position.
- 1.0 position for financial analysis and reporting director.
- \$ 58.6 and 1.0 position in F.Y. 1986 and \$59.7 and 1.0 position in F.Y. 1987 for an audit position and related expenses.
- \$ 45.0 each year for the state match for FHWA training courses.
- The reduction of rents and leases costs of \$166.0 in F.Y. 1987.
- \$103.4 in F.Y. 1986 and \$109.1 in F.Y. 1987 for employee air transportation costs.
- \$ 9.8 in F.Y. 1986 and \$9.7 in F.Y. 1987 for automatic traffic recorder phone lines.
- \$59.3 in F.Y. 1986 and \$51.0 in F.Y. 1987 for shop equipment.
- \$100.0 each year from the Trunk Highway Fund and \$ 5.0 in F.Y. 1986 from the State Airports Fund for office equipment.
- \$ 14.1 in F.Y. 1986 and \$30.0 in F.Y. 1987 for legal service cost increases.

In addition, the Governor recommends the department's equipment change requests be purchased under the Master Lease-Purchase Program as indicated on the individual change request, and that the SAME level for equipment purchase be reduced for the same reason as indicated on the program change request.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: GENERAL SUPPORT SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
FINANCE & ADMINISTRATION	6,162.5	6,535.6	7,088.4	7,214.4	478.0	7,692.4	7,270.5	438.7	7,709.2	7,469.1	7,540.7
GENERAL SERVICES	7,473.3	8,473.0	6,167.1	6,465.3	176.5	6,641.8	6,740.8	365.7-	6,375.1	6,407.4	6,192.6
EQUIPMENT	5,933.1	9,967.1	6,982.0	8,075.6	5,516.2	13,591.8	8,503.8	1,299.7	9,803.5	3,215.5	5,419.5
LEGAL SERVICES	862.4	966.5	940.2	991.9	14.1	1,006.0	1,046.4	30.0	1,076.4	991.1	1,049.2
TOTAL	20,431.3	25,942.2	21,177.7	22,747.2	6,184.8	28,932.0	23,561.5	1,402.7	24,964.2	18,083.1	20,202.0
[NET CHANGE FROM F.Y. 85]				+1,569.5	+6,184.8	+7,754.3	+2,383.8	+1,402.7	+3,786.5	-3,094.6	-975.7
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	20,431.3	25,942.2	21,177.7	22,747.2	6,184.8	28,932.0	23,561.5	1,402.7	24,964.2	18,083.1	20,202.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	20,431.3	25,942.2	21,177.7	22,747.2	6,184.8	28,932.0	23,561.5	1,402.7	24,964.2	18,083.1	20,202.0
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL		39.5	43.3	44.6	24.0	68.6	47.2		47.2	44.6	47.2
[NET CHANGE FROM F.Y. 85]				+1.3	+24.0	+25.3	+3.9		+3.9	+1.3	+3.9
STATE AIRPORTS		62.1	60.5	66.8	101.5	168.3	70.3	123.5	193.8	163.3	183.8
[NET CHANGE FROM F.Y. 85]				+6.3	+101.5	+107.8	+9.8	+123.5	+133.3	+102.8	+123.3
TRUNK HIGHWAY	18,269.2	23,137.2	20,785.0	22,335.8	6,059.3	28,395.1	23,144.0	1,279.2	24,423.2	17,579.7	19,678.8
[NET CHANGE FROM F.Y. 85]				+1,550.8	+6,059.3	+7,610.1	+2,359.0	+1,279.2	+3,638.2	-3,205.3	-1,106.2
DEDICATED APPROPRIATIONS:											
STATE AIRPORTS	32.6	42.4									
TRUNK HIGHWAY	1,790.3	2,246.9	288.9	300.0		300.0	300.0		300.0	295.5	292.2
HGHWY USER TAX DISTR	339.2	414.1									
TOTAL FINANCING	20,431.3	25,942.2	21,177.7	22,747.2	6,184.8	28,932.0	23,561.5	1,402.7	24,964.2	18,083.1	20,202.0
POSITIONS BY FUND:											
TRUNK HIGHWAY	244.0	236.0	243.0	243.0	6.0	249.0	243.0	6.0	249.0	249.0	249.0
TOTAL POSITIONS	244.0	236.0	243.0	243.0	6.0	249.0	243.0	6.0	249.0	249.0	249.0
[NET CHANGE FROM F.Y. 85]					+6.0	+6.0		+6.0	+6.0	+6.0	+6.0

5-0195

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: FINANCE & ADMINISTRATION/GENERAL SERVICES
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: OUT OF STATE TRAVEL				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
TRUNK HIGHWAY FUND	\$ 16.5	0	\$ 15.6	0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$ -0-	0	\$ -0-	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: NONE				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount for increased out-of-state travel in order to foster and encourage the interaction of department employees with their counterparts in other Departments of Transportation, and to provide for training in new and emerging technologies which is not available locally.

DESCRIPTION/BACKGROUND:

Out-of-state travel funds have historically been used in this program for two purposes: 1) employee attendance at national or regional meetings of transportation related organizations, and 2) to seek training not available in Minnesota. Some typical examples of these organizations are the American Association of State Highway and Transportation Officials (AASHTO), and the Transportation Research Board (TRB). Training which is typically sought is that related to new or emerging technologies, especially data processing technologies. The Finance and Administration activity provides primary support to the rest of the agency in the application of data processing, communication, and other information technology.

The change item is split among the activities as follows:

	F.Y. 1986	F.Y. 1987
Finance and Administration	\$15.1	\$14.2
General Services	1.4	1.4

RATIONALE:

Support of employee involvement in national/regional organizations can return benefits to Minnesota's transportation program in the form of: 1) impact on national transportation policies, 2) impact on rules and regulations promulgated by federal agencies, 3) impact on criteria and requirements of federal programs and projects in which Minnesota is involved. The savings generated through these impacts can more than offset the cost of the travel required. The department must continue to be a leader in the use of technology in order to improve the productivity of its workforce. This requires employees to be abreast of state of the art developments in the appropriate technologies of data processing, communications, and information processing. A small investment in appropriate training and exposure to emerging technologies can return large benefits.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request. If additional travel is required, financing should be provided through internal budget reallocations.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☒ Program ☐ Activity

ACTIVITY: EQUIPMENT
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION

Request Title: MASTER LEASE-PURCHASE PROGRAM

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$ -0-	-0-	\$ -0-	-0-
Governor's Recommendation				
Trunk Highway Fund	(\$5,740.9)	-0-	(\$4,420.9)	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

GOVERNOR'S RECOMMENDATION:

The Governor's Recommendation reduces the SAME level amount for equipment purchases by (\$10,161.8) because of the Master Lease-Purchase Program which will be implemented beginning 7-1-85.

BACKGROUND:

The Department of Transportation has purchased equipment rather than leased equipment in the past. Leasing equipment spreads the payments over a period of time that approximates the actual life of the equipment. The Master Lease will provide financing for the lease at a lower rate of interest than was previously available by individual financings.

RATIONALE:

The agency will be leasing equipment rather than buying. The use of the lease will result in the payments for the equipment to match more closely the life of the equipment. The use of leasing will result in a one time up front savings in costs in the agency's budget. The use of the Master Lease financing will result in a low rate of interest previously not available for leasing equipment. The investment of the up front savings results in a greater return to the fund than the increased interest costs resulting from the borrowing of money in the Master Lease Program.

ACTIVITY: FINANCE AND ADMINISTRATION
Program: GENERAL SUPPORT SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To provide necessary financial and administrative support in a professional manner to all programs in the department through services such as the following:

1. Budget development and management, accounting, and financial management.
2. Personnel placement and training.
3. Purchasing, inventory management, printing and word processing, space management and management studies.
4. Computer systems development and management.
5. Management systems research and planning, internal and external communications services.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Percentage of invoices paid within 45 days	30	95	96	97
Number of personnel transactions	2,656	2,700	2,730	2,545
Number of new work stations installed	100	75	100	100

DESCRIPTION:

The finance and administration activity exists to support the agency in the accomplishment of its mission statewide through human and fiscal resource allocation and control; administrative, management, and information services; organization development services; and the office of the Commissioner of Transportation (including audit functions), as follows:

1. Financial management services ensure the proper and efficient use of fiscal resources through financial planning and dedicated funds forecasting; budget development, maintenance, and control; investments; accounting and billing for federal aids and state aids for local governments; preparation of financial reports and statements for department use, external financial community use, and for federal government use; and liaison with the Department of Finance, State Treasurer, and State Board of Investment.
2. Personnel services ensure the most effective and efficient use of human resources through recruitment, selection, and placement of new employees, training and development programs and job counseling for existing employees; labor relations, employee safety, and health services; affirmative action programs; employee record transactions; and liaison with the Department of Employee Relations.
3. Support services include: a) administrative services for department activities statewide through mail and supplies distribution, photo services, purchasing, graphics, records management and storage, and consumable and fixed asset inventory; for the central office through copier, blueprint, and word processing services and space management; and through providing for sale of county, municipal, and special maps to the public and specifications books to construction contractors; b) development and documentation of administrative procedures through

ACTIVITY GENERATES
NON-DEDICATED REVENUE

☐ Yes ☒ No

ACTUAL
F.Y. 1983

-0-

ACTUAL
F.Y. 1984

-0-

ESTIMATE
F.Y. 1985

-0-

ESTIMATE
F.Y. 1986

-0-

ESTIMATE
F.Y. 1987

-0-

docket control activities for all department rule changes and contested cases, support services for consultant contracts management, and format maintenance and distribution of policy manuals; c) management services through the promotion of improved operations by means of analysis and correction of administrative, workload, or procedural problems or functions; audit of performance against policy, procedure, or objectives; and analysis of potential cost reductions throughout the department; and d) liaison with the Department of Administration.

4. Information services provides long range information strategic planning and manages data processing tools and information processing systems, including maintenance of current computer systems and analysis of future needs; systems design with heavy emphasis on user developed and maintained systems; production liaison with the Department of Administration and other service providers; computer systems audit; data base administration; and data processing equipment administration.
5. Organization development services provide: a) consultation and support in improving management and work practices involving management planning and leadership processes, organization design and activity analysis, employee participative involvement techniques, management systems (e.g., human resource planning), research and problem solving; b) information resources in a variety of formats, including print, microfilm and audio/visual, acquisition and timely distribution of professional and technical journals, material, and access to and assistance with print and on-line automated information resource systems (e.g., bibliographical and statistical data base, etc.; and c) support services for external communications, preparing and distributing special publications and brochures, audio and video program production, and internal management/employee communication services and consultation (e.g., monthly Mn/DOT magazine, weekly newsletter, telephone hotlines).

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Time Sharing Option (TSO) users	400	500	600	700
Number of users trained on data base programs	75	150	200	250
Number of users trained on spreadsheet programs	58	150	250	375
Number of photo/blueprint work orders	300	320	340	360
Average number of documents per week (word processing)	1,139	1,184	1,207	1,231

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Severance Pay	\$115.5	\$52.9	Agency Wide
Data Processing lease, production, repair and maintenance	260.1	283.8	Agency Wide
Administrative hearings	(26.7)	(28.1)	Agency Wide

ACTIVITY: FINANCE AND ADMINISTRATION
 (Continuation)
 Program: GENERAL SUPPORT SERVICES
 Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

CHANGE REQUESTS:	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Worker's and Unemployment Compensation	\$29.8	\$29.8	Agency Wide
Out of state travel	15.1	14.2	Program Wide
Video tele-conferencing	26.5	28.4	Activity Specific
Industrial Hygienist	29.4	29.4	Activity Specific
Personnel officer	25.2	25.2	Activity Specific
Financial analysis and reporting director	3.1	3.1	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FINANCE & ADMINISTRATION

PROGRAM: GENERAL SUPPORT SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	6,162.5	6,535.6	7,088.4	7,214.4	478.0	7,692.4	7,270.5	438.7	7,709.2	7,469.1	7,540.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	6,162.5	6,535.6	7,088.4	7,214.4	478.0	7,692.4	7,270.5	438.7	7,709.2	7,469.1	7,540.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	5,011.2	5,652.2	6,071.5	6,148.0	261.2	6,409.2	6,152.2	198.6	6,350.8	6,260.9	6,265.0
EXPENSES & CONTRAC. SERV	952.9	693.8	817.2	856.6	216.8	1,073.4	898.2	240.1	1,138.3	1,001.5	1,061.3
SUPPLIES & MATERIALS	187.3	189.6	199.7	209.8		209.8	220.1		220.1	206.7	214.4
EQUIPMENT	11.1										
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	6,162.5	6,535.6	7,088.4	7,214.4	478.0	7,692.4	7,270.5	438.7	7,709.2	7,469.1	7,540.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	6,162.5	6,535.6	7,088.4	7,214.4	478.0	7,692.4	7,270.5	438.7	7,709.2	7,469.1	7,540.7
[NET CHANGE FROM F.Y. 85]				+126.0	+478.0	+604.0	+182.1	+438.7	+620.8	+380.7	+452.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	6,162.5	6,535.6	7,088.4	7,214.4	478.0	7,692.4	7,270.5	438.7	7,709.2	7,469.1	7,540.7
POSITIONS BY FUND											
TRUNK HIGHWAY	202.0	196.0	201.0	202.0	5.0	207.0	202.0	5.0	207.0	207.0	207.0
TOTAL POSITIONS	202.0	196.0	201.0	202.0	5.0	207.0	202.0	5.0	207.0	207.0	207.0
[NET CHANGE FROM F.Y. 85]				+1.0	+5.0	+6.0	+1.0	+5.0	+6.0	+6.0	+6.0

5-01100

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: FINANCE & ADMINISTRATION
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request. The agency is encouraged to pursue the concept of tele-conferencing by taking advantage of the experience of those currently using systems in the public and private sectors.

Request Title: VIDEO TELE-CONFERENCING				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
TRUNK HIGHWAY FUND	\$ 26.5	0	\$ 28.4	0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$ -0-	0	\$ -0-	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: NONE				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to determine the feasibility of establishing video tele-conferencing centers in central office and various districts through demonstrative application.

DESCRIPTION/BACKGROUND:

The department already has experience with video tele-conferencing through a successful demonstration conducted in conjunction with the Transportation Research Board. This request enables the department to develop plans to conduct video conferences for department employees and to evaluate the cost benefit of this technology. This request will provide for a study to determine the feasibility of establishing video tele-conferencing centers in the central office and at several district locations.

RATIONALE:

Video tele-conferencing would reduce travel time and expense for essential meetings involving department employees from many state locations by conducting business meetings and seminars electronically rather than physically in one location.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: FINANCE AND ADMINISTRATION
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Request Title: INDUSTRIAL HYGIENIST

Agency Request	F.Y. 1986		F.Y. 1987	
	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$ 29.4	1.0	\$ 29.4	1.0
Governor's Recommendation				
Trunk Highway Fund	\$ 29.4	1.0	\$ 29.4	1.0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and position to comply with the provisions of the Employee Right to Know Act of 1983 concerning occupational safety and health and the requirement to provide employees exposed to hazardous substances and harmful physical agents with certain training and information.

DESCRIPTION/BACKGROUND:

Minnesota Laws of 1983, chapter 316, provides that the employer must identify hazardous substances and harmful physical agents and train employees with respect to the use of those substances and agents. Failure to provide such training could result in employees refusing to work with the hazardous substance or harmful physical agent. This, in turn, could lead to a loss of productivity and the failure to meet construction project deadlines or other program goals.

This agency has had epidemiology complaints and personal injury claims, such as workers overcome by fumes from tar kettles. The only way of cutting this expense is to find modern ways of eliminating hazards in the work place, as with a qualified technical person who can identify and monitor such dangers. These efforts should result in a 4% reduction in claims each year for several years.

RATIONALE:

In order to ensure the rights of employees as directed by law, the agency needs a qualified industrial hygienist trained in industrial safety. This person will monitor and test air and water quality as well as various chemicals to determine if pollution standards are being exceeded or if certain chemicals in the environment are at levels which will endanger the health and well being of employees. The alternative is to hire consultants to periodically conduct samples of the air, water and chemicals at work sites at a cost that would exceed the cost of this position.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: FINANCE AND ADMINISTRATION
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

Request Title: PERSONNEL OFFICER				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
TRUNK HIGHWAY FUND	\$ 25.2	1.0	\$ 25.2	1.0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$ 25.2	1.0	\$ 25.2	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: NONE				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and position to assess the effect of various alternative organizational design proposals on the classification of department employees' positions.

DESCRIPTION/BACKGROUND:

Rapidly changing societies require organizations, their responsibilities, employees, and employees' skills to adjust to these rapid changes. Thus, jobs can and are redesigned very frequently.

In the department, partnerships between line and staff functions have been formed in the agency to address the overall issue of what is the best or most appropriate organizational design to enable the department to most efficiently and economically accomplish its mission. Proposed organizational changes need to be reviewed by position classifiers in order to assess the effects of organizational design alternatives on position classifications and other job relationships prior to placing an organizational change into effect.

RATIONALE:

In order to keep up with rapid changes in organization and job design and to evaluate the impact on position classifications affected by changes, this agency requires a personnel officer position.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: FINANCE AND ADMINISTRATION
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Request Title: FINANCIAL ANALYSIS AND REPORTING DIRECTOR

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
TRUNK HIGHWAY FUND	\$ 3.1	1.0	\$ 3.1	1.0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$ -0-	1.0	\$ -0-	1.0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected: NONE

STATEMENT OF REQUEST/OBJECTIVE:

The agency change request provides for the financial analysis and reporting position to change in status from non-complement to complement in order to improve its capabilities related to the dedicated funds entrusted to the Commissioner of Transportation. The objective is to improve and provide continuity in its financial decisions regarding both the internal and external understanding of the status of the dedicated transportation funds by department clientele including the general public, elected officials and the department's own management.

DESCRIPTION/BACKGROUND:

The Commissioner of Transportation has statutory responsibility to establish and maintain financial records for the constitutionally dedicated Trunk Highway Fund, County State Aid Highway Fund, Municipal State Aid Street Fund, and the statutorily dedicated State Airports Fund. This responsibility requires the department to keep records, reports, and perform financial analysis for these funds in order to assure the integrity of the funds and to communicate their condition to clientele and the general public. The need for additional support in this activity has been created because of the following circumstances: 1) new requirements in financial reporting (i.e., the preparation of budgetary statements and financial statements according to Generally Accepted Accounting Principles, the single audit concept, etc.); 2) increased demand for information about internal management financial decision making.

STATISTICS:

	F.Y. 1983 6	F.Y. 1984 6	F.Y. 1985 6	F.Y. 1986 7	F.Y. 1987 7
Funds for which annual statements are prepared					
Funds for which budgetary statements are prepared	0	0	3	4	4
Financial reports for management	12	14	16	18	18
Fiscal notes prepared	50	25	50	25	50
Special financial analysis performed	0	5	8	10	10

RATIONALE:

As shown in the preceeding table, substantial increases in the workload have emerged since 1983. These are requirements over which the department has no control and is required to provide the requested information. This request is actually an offset of complement position dollars, \$43.1, for non-complement dollars, \$40.0. Thus, the remaining difference of \$3.1 is requested.

GOVERNOR'S RECOMMENDATION:

The Governor recommends 1.0 position with financing provided within the SAME level of funding.

ACTIVITY: GENERAL SERVICES
Program: GENERAL SUPPORT SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Provide efficient, safe working quarters for all department central office staff.
2. Provide office supplies necessary to facilitate the department's activities.
3. Design, develop and support all planned data processing systems.
4. Establish service contracts for buildings, data processing and other office equipment.

EFFECTIVENESS MEASURES:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Data processing systems developed and maintained				
. Active systems supported and enhanced	7	8	8	8
. Major systems completed	3	3	4	N/A
. Small to medium active systems completed	5	5	4	5
. Other systems developed	1	4	1	N/A

DESCRIPTION:

The general services activity exists to: 1) provide leased work space and attendant housekeeping services for Minnesota Department of Transportation (Mn/DOT) central office personnel, whether working in the transportation building or housed elsewhere; 2) purchase central office storeroom supplies which furnish Mn/DOT employees statewide with necessary forms, office supplies and materials, and printed materials; 3) provide for equipment lease and service contracts; 4) secure Department of Administration Information Service Bureau or consultant services needed to develop data processing systems that enhance the productivity of department employees; 5) provide for the printing of the state transportation map; 6) provide blueprinting and reproduction services for Mn/DOT; 7) provide executive decision making and audit functions through the Office of the Commissioner; and 8) perform other administrative services for department management.

ACTIVITY STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Leases maintained	6	6	4	4
Square footage leased	71,615	71,615	35,115	35,115
Office supply orders provided within 48 hours	26,100	26,600	27,100	27,600
Number of computer documents processed	21,000	22,500	22,500	22,500

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Data Processing lease, production, repair and maintenance	\$(44.5)	\$(474.9)	Agency
Out of state travel	1.4	1.4	Wide
Audit	58.6	59.7	Program
Official state highway maps	(55.4)	0	Wide
Employee training program	103.2	95.3	Activity
Rents and leases	0	(166.0)	Specific
Employee air transportation	103.4	109.1	Activity
Automatic Traffic Recorder phone lines	9.8	9.7	Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: GENERAL SERVICES

PROGRAM: GENERAL SUPPORT SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	7,473.3	8,473.0	6,167.1	6,465.3	176.5	6,641.8	6,740.8	365.7-	6,375.1	6,407.4	6,192.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	7,473.3	8,473.0	6,167.1	6,465.3	176.5	6,641.8	6,740.8	365.7-	6,375.1	6,407.4	6,192.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,095.1	1,250.4	1,288.3	1,273.7	49.6	1,323.3	1,274.9	49.6	1,324.5	1,323.3	1,324.5
EXPENSES & CONTRAC. SERV	3,846.2	3,990.5	4,498.2	4,719.8	126.8	4,846.6	4,939.1	415.5-	4,523.6	4,619.2	4,354.8
SUPPLIES & MATERIALS	286.2	412.4	380.6	471.8	.1	471.9	526.8	.2	527.0	464.9	513.3
EQUIPMENT	142.4	116.3									
OTHER EXPENSE ITEMS	2,103.4	2,703.4									
TOTAL STATE OPERATIONS	7,473.3	8,473.0	6,167.1	6,465.3	176.5	6,641.8	6,740.8	365.7-	6,375.1	6,407.4	6,192.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		36.1	37.9	40.0		40.0	42.2		42.2	40.0	42.2
INET CHANGE FROM F.Y. 851				+2.1		+2.1	+4.3		+4.3	+2.1	+4.3
STATE AIRPORTS		56.2	58.6	62.6		62.6	65.8		65.8	62.6	65.8
INET CHANGE FROM F.Y. 851				+4.0		+4.0	+7.2		+7.2	+4.0	+7.2
TRUNK HIGHWAY	5,311.2	5,677.3	6,070.6	6,362.7	176.5	6,539.2	6,632.8	365.7-	6,267.1	6,304.8	6,084.6
INET CHANGE FROM F.Y. 851				+292.1	+176.5	+468.6	+562.2	-365.7	+196.5	+234.2	+14.0
DEDICATED APPROPRIATIONS:											
STATE AIRPORTS	32.6	42.4									
TRUNK HIGHWAY	1,790.3	2,246.9									
HGHWY USER TAX DISTR	339.2	414.1									
TOTAL FINANCING	7,473.3	8,473.0	6,167.1	6,465.3	176.5	6,641.8	6,740.8	365.7-	6,375.1	6,407.4	6,192.6
POSITIONS BY FUND											
TRUNK HIGHWAY	42.0	40.0	42.0	41.0	1.0	42.0	41.0	1.0	42.0	42.0	42.0
TOTAL POSITIONS	42.0	40.0	42.0	41.0	1.0	42.0	41.0	1.0	42.0	42.0	42.0
INET CHANGE FROM F.Y. 851				-1.0	+1.0		-1.0	+1.0			

5-01106

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: GENERAL SERVICES
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: AUDIT				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$ 58.6	1.0	\$ 59.7	1.0
Governor's Recommendation				
Trunk Highway Fund	\$ 58.6	1.0	\$ 59.7	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount and position to respond faster to requests for pre-award audits of consultant contracts related to highway and bridge construction. This position will reduce the backlog of final audits and therefore final payments to consultants and other non-bid contractors.

DESCRIPTION/BACKGROUND:

Currently, the external audit activity is contained in 1 unit. This unit performs the pre-award and post-award audit functions on all contracts that the department has with outside entities that are not on a bid basis, i.e., consultant contracts, utility relocations, railroad relocations, rehabilitations and signal crossings, transit contracts, and others.

Problems arise when auditors are working on post-award audits when requests for pre-award audits are received. Since pre-awards have priority, auditors are taken off the post-award assignment and reassigned to the pre-award. When the auditor returns to the incomplete post-award audit, the file must again be reviewed, resulting in obvious inefficiencies. This can happen more than once to auditors during the completion of a post-award audit assignment. Problems are compounded when it occurs to several auditors over a long period of time.

The requested position will enable the work to be divided into 2 units, separated according to each unit's respective service demands. With the addition of the supervisory position, 1 unit will be doing post-award audits and the other will be doing pre-award and desk audits. The end result will be higher efficiency of completion.

RATIONALE:

Two major results will occur with the proposed separation into 2 audit units:

1. Faster response on pre-award audit requests and therefore quicker execution of contracts relating to bridge and highway construction.
2. Faster completion of field audits and therefore sooner release of retainage on final billings.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

☐ Agency ☐ Program ☒ Activity

ACTIVITY: GENERAL SERVICES
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: OFFICIAL STATE HIGHWAY MAPS

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
TRUNK HIGHWAY FUND	\$(55.4)	0	\$ 0	0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$(55.4)	0	\$ 0	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: NONE				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above negative amount to reflect the printing of official highway maps on a bi-yearly basis. Maps will be printed in F.Y. 1987 and a 2-year supply will be purchased.

DESCRIPTION/BACKGROUND:

Minnesota state highway maps were printed on a yearly basis until 1976. At that time, the printing of maps was changed to every 2 years in order to save money. The CHANGE requested continues this policy of printing highway maps every other year and ordering a supply sufficient to meet the demand from tourists and other users.

STATISTICS:

	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Dollars budgeted (\$ thousands)	\$150.0	0	\$150.0	0	\$75.0
Maps purchased and delivered	1,278,000	0	882,000	0	500,000

RATIONALE:

This request is to continue the practice of making the appropriations available in the same fiscal year as the map delivery. This allows for the purchase of a larger supply of maps at a lower cost per map.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: GENERAL SERVICES
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: EMPLOYEE TRAINING PROGRAM

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$103.2	0	\$ 95.3	0
Governor's Recommendation				
Trunk Highway Fund	\$ 45.0	0	\$ 45.0	0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to provide management, supervisory, and technical training and automation retraining for department employees. The department's ongoing training program develops individual skills of employees at all levels to meet the department's objective to have a well developed and skilled work force.

DESCRIPTION/BACKGROUND:

The department's employee development program includes supervisory training for maintenance foremen, management development programs for managers, technical training for technicians, apprentice training, job related training for all employees and specialized training such as performance appraisal and coaching, the art of negotiation, project management, fundamentals of management and supervision and other training programs as needed to enhance the skills of key employees.

With the department's rapidly changing, automated work environment, some employees' jobs will become obsolete and so the department proposes to invest in the retraining of these employees. The retraining program was strongly recommended by a department task force established for this purpose (Human Resource Management Action Committee).

In the past, the department has depended on the Federal Highway Administration (FHWA) to provide technical training for its practicing engineers in many technical areas of transportation, including design, traffic, hydraulics, bridges, environmental and other related subjects. While the FHWA will continue to offer these courses, they will no longer provide the training without cost. In the future, the department will have to provide 50% of the cost of these courses.

RATIONALE:

This funding request would allow the department to continue the training and retraining of employees. \$28,200 in F.Y. 1986 and \$20,300 in F.Y. 1987 would be expended for the technical training of technicians, tuition reimbursement for all employees and the management and supervisory program of the department. \$30,000 each fiscal year would be used to retrain employees whose jobs would be abolished by obsolescences. The remaining \$45,000 each fiscal year would allow the department to participate in the cost of FHWA technical training courses. On an average, 15 courses per year are offered at a cost of \$6,000 per course. This request provides for the state's share of 50% of the total cost of these courses.

GOVERNOR'S RECOMMENDATION:

The Governor recommends only the required state match of \$45.0 per year for FHWA training courses.

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: GENERAL SERVICES
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: RENTS AND LEASES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
TRUNK HIGHWAY FUND	\$ 0	0	\$(166.0)	0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$ 0	0	\$(166.0)	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: NONE				

STATEMENT OF REQUEST/OBJECTIVE:
The agency requests the above negative amount to reflect termination of leasing buildings located at 2041 W. County Road C-2 and 2226 Terminal Road in Roseville.

DESCRIPTION/BACKGROUND:
The Electrical Services and Water Quality Units are currently housed in leased facilities (W. County Road C-2, Terminal Road). They are scheduled to be moved to a state-owned facility which will be completed late in F.Y. 1986.

STATISTICS:

	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986
Rental Per Year (W. County Road C-2)	\$85,200	\$90,300	\$102,600	\$110,500
Rental Per Year (Terminal Road)	45,540	48,300	53,700	55,500

RATIONALE:
Consolidation, efficiencies and economies can be achieved by relocation to new state owned Central Services Center facilities.

GOVERNOR'S RECOMMENDATION:
The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: GENERAL SERVICES
 PROGRAM: GENERAL SUPPORT SERVICES
 AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: EMPLOYEE AIR TRANSPORTATION

	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$103.4	-0-	\$109.1	-0-
Governor's Recommendation				
Trunk Highway Fund	\$103.4	-0-	\$109.1	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount for increased use of the department's air transportation service. The request will be used to reimburse the air transportation services revolving account for the department's increased usage of airplane travel. The objective is to conduct business more cost effectively.

EFFECTIVENESS MEASURES:

	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Employee travel hours saved	4,473	4,977	5,548	5,630	5,712

DESCRIPTION/BACKGROUND:

The Minnesota Department of Transportation (Mn/DOT) has 17 major and more than 150 minor facilities housing employees geographically dispersed over the State of Minnesota. In order to facilitate effective communication among these locations, much travel is required, and is generally by department automobiles. Air travel has obvious advantages over travel by automobile; 200 mile per hour average speed versus 50 miles per hour average speed (or roughly 1/4 the travel time to the same destination) and avoidance of employee lodging and meal expenses in most instances. Mn/DOT management encourages the use of air travel as an efficient, cost effective alternative to automobile travel by its employees. The air transportation service operates small passenger aircraft for the purpose of transporting state officials and employees to travel destinations primarily within Minnesota. The air transportation service operates from a revolving account which requires reimbursement for its use from Mn/DOT as well as other state agencies.

STATISTICS:

	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Trips flown for Mn/DOT employees	291	221	275	280	285
Mn/DOT employees carried	809	915	1,020	1,035	1,050

RATIONALE:

Mn/DOT's widely geographically dispersed organization requires considerable communication and thus considerable travel to effectively conduct its business. As demonstrated, air travel is significantly more cost effective than automobile travel. The agency proposes an increased use of air transportation in F.Y. 1986-87, requiring this CHANGE request.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: GENERAL SERVICES
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

RATIONALE:

Traffic information can be collected immediately, accurately and more economically via the ATR system than the former manual method.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

Request Title: AUTOMATIC TRAFFIC RECORDER PHONE LINES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$ 9.8	0	\$ 9.7	0
Governor's Recommendation				
Trunk Highway Fund	\$ 9.8	0	\$ 9.7	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to provide telephone line service to 67 additional Automatic Traffic Recorder Stations (ATR) to be installed in the metropolitan area.

DESCRIPTION/BACKGROUND:

In F.Y. 1983, the department began installing telephone communication lines to the statewide ATR system. The system is scheduled for completion during F.Y. 1986 and will include 62 out state and 67 metropolitan area sites. The ATR's are used to collect traffic volumes, vehicle patterns and trends for forecasting and traffic statistics. The telemetered system replaces a labor intensive data retrieval process which involved considerable labor and travel time. The additional ATR stations will free up district personnel to perform other duties.

STATISTICS:

	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Telephone service per year (\$ thousands)	\$10.7	\$10.4	\$30.0	\$41.3	\$41.2
New ATR installations	20	42	40	27	0

ACTIVITY: EQUIPMENT
Program: GENERAL SUPPORT SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

The equipment activity provides in a timely manner the tools, equipment and work environment for department employees to accomplish their activities through a careful selection and distribution of the most appropriate and cost effective equipment. Specifically:

- 1. Purchase new or used road equipment which will satisfy one or more of the following criteria:
 - a. increase efficiency and productivity,
 - b. provide more economical operations,
 - c. compensate for changes in workloads, and
 - d. standardize the fleet, thereby simplifying parts inventory, repair procedures and interchangeability.
- 2. Insure provision of equipment to enable continuation of various specialized programs in testing, research, surveying and mapping.
- 3. Upgrade existing communications equipment and place equipment to satisfy immediate communication needs, enhance employee safety, and more effectively deploy personnel.
- 4. Insure availability of equipment to perform required maintenance on the department equipment buildings, bridges and rights of way.
- 5. Provide office furniture, machines, and drafting and mobile graphic/audio visual equipment.

DESCRIPTION:

This activity provides equipment which enables the department to continue to provide a high level of service to the public. Equipment purchased by this activity falls into 6 categories: 1) road equipment consisting of motorized propelled and non-propelled units, non-motorized equipment and miscellaneous equipment used by field operations activities; 2) scientific equipment, consisting of lab, safety, and surveying equipment used for testing, research and project monitoring conducted by the department; 3) electronic communications equipment, consisting of mobile radios, portable radios, base/repeater stations, and remote consoles used in support of the electronic communications activity; 4) shop equipment, consisting of the tools necessary for servicing and maintaining the department's equipment, buildings, and bridges; 5) office equipment, including office machines, engineering and drafting equipment, photographic and audio visual equipment and office furniture; and 6) data processing equipment, including mini and micro computers, desk top work stations, automated road design work stations, and data entry terminals.

Purchases are made when: 1) it has been determined it is more cost effective to purchase equipment in lieu of maintaining existing equipment; or 2) it is necessary to introduce new, more productive types of equipment to offset increases in workloads or meet required standards. When appropriate, a purchase vs. rental analysis is made prior to purchase to determine the most cost effective method of equipment acquisition. Achieving the best return with the resources expended, in terms of both individual pieces and overall classes of equipment, is the primary function of such an evaluation.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

The following criteria are used to evaluate potential equipment purchases:

- 1. Age of existing equipment - is it at a point in its economic life when replacement is required?
- 2. Usage - for a given age, does equipment warrant replacement on the basis of utilization?
- 3. Condition - what is the physical and mechanical condition of the equipment scheduled for replacement?
- 4. Economics - what are the replacement costs vs. cost of continued ownership for another 12 months, based on the above 3 criteria?

An additional consideration that applies most directly to data processing equipment is as follows:

- 5. Obsolescence - is there a need to upgrade to match the current technology in order to enable increased productivity?

The department has experienced an average annual increase in road equipment costs of approximately 13% since 1974.

ACTIVITY STATISTICS:

Road Equipment
Current Fleet Size and Composition

DESCRIPTION	PRESENT NUMBER OF UNITS	ESTIMATED REPLACEMENT COST AT 1984 PRICES
Passenger Cars & Stationwagons	326	\$ 2,520,000
Light Trucks, Pickups, Panel, Etc.	1,086	10,140,000
Med. Trucks, Stake 1½ - 3 tons	192	4,520,000
Single Axle Dump Truck	610	21,230,000
Tandem Axle Dump Truck	184	8,560,000
Heavy Trucks, 4-10 tons & Snowgo	46	5,640,000
Motor Graders	102	8,420,000
Tractors, Loaders, Shovels	473	13,260,000
Snow & Ice Control--Plows, Sanders	3,057	9,040,000
Power Brooms, Joint Cleaning & Sealing	454	5,040,000
Mowers & Vegetation Control	1,995	9,240,000
Boilers, Tanks, Bituminous Appl.	741	4,640,000
Gravel Handling, Soil & Core Testing	114	2,120,000
Traffic Marking & Concrete Equipment	486	2,090,000
Roller, Self-Propelled and Pull Compactor	138	2,300,000
Trailers	679	2,240,000
Small Engine Driven Equipment	267	1,670,000
	11,042	\$112,670,000

ACTIVITY: EQUIPMENT
(Continuation)
Program: GENERAL SUPPORT SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Data Processing Equipment:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Desk top work stations-total	125	200	300	400
Automated Road Design work stations-total	12	16	30	33

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Data Processing Equipment	\$4,046.6	\$813.6	Agency Wide
Road Equipment Replacement	732.1	0	Activity Specific
Scientific Equipment	161.2	246.8	Activity Specific
Electronic Communications Equipment	250.8	0	Activity Specific
Shop Equipment	59.3	51.0	Activity Specific
Office Equipment	266.2	188.3	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: EQUIPMENT

PROGRAM: GENERAL SUPPORT SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	5,933.1	9,967.1	6,982.0	8,075.6	5,516.2	13,591.8	8,503.8	1,299.7	9,803.5	3,215.5	5,419.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	5,933.1	9,967.1	6,982.0	8,075.6	5,516.2	13,591.8	8,503.8	1,299.7	9,803.5	3,215.5	5,419.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	102.3	39.6									
SUPPLIES & MATERIALS	6.1	13.7									
EQUIPMENT	5,824.7	9,913.8	6,982.0	8,075.6	5,516.2	13,591.8	8,503.8	1,299.7	9,803.5	3,215.5	5,419.5
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	5,933.1	9,967.1	6,982.0	8,075.6	5,516.2	13,591.8	8,503.8	1,299.7	9,803.5	3,215.5	5,419.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		3.4	5.4	4.6	24.0	28.6	5.0		5.0	4.6	5.0
[NET CHANGE FROM F.Y. 85]				-.8	+24.0	+23.2	-.4		-.4	-.8	-.4
STATE AIRPORTS		5.9	1.9	4.2	101.5	105.7	4.5	123.5	128.0	100.7	118.0
[NET CHANGE FROM F.Y. 85]				+2.3	+101.5	+103.8	+2.6	+123.5	+126.1	+98.8	+116.1
TRUNK HIGHWAY	5,933.1	9,957.8	6,685.8	7,766.8	5,390.7	13,157.5	8,194.3	1,176.2	9,370.5	2,814.7	5,004.3
[NET CHANGE FROM F.Y. 85]				+1,081.0	+5,390.7	+6,471.7	+1,508.5	+1,176.2	+2,684.7	-3,871.1	-1,681.5
DEDICATED APPROPRIATIONS:											
TRUNK HIGHWAY			288.9	300.0		300.0	300.0		300.0	295.5	292.2
TOTAL FINANCING	5,933.1	9,967.1	6,982.0	8,075.6	5,516.2	13,591.8	8,503.8	1,299.7	9,803.5	3,215.5	5,419.5
POSITIONS BY FUND											
TOTAL POSITIONS											

5-01115

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: EQUIPMENT
PROGRAM: GENERAL SUPPORT
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Request Title: ROAD EQUIPMENT				
		F.Y. 1986		F.Y. 1987
Agency Request	Amount	Positions	Amount	Positions
TRUNK HIGHWAY FUND	\$732.1	0	\$ 0	0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$ 89.3	0	\$ 178.6	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: NONE				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to adequately meet the total funding needs identified by equipment replacement criteria. The objective is to provide an adequate equipment replacement program to allow the agency to accomplish its activities.

DESCRIPTION/BACKGROUND:

The agency owns and operates over 11,000 pieces of equipment. Replacement schedules have been developed based on anticipated life expectancy. The total funding request is based on an established replacement schedule to enable the agency to purchase equipment to increase the efficiency and productivity of its maintenance, construction and planning activities. The funding levels requested will provide the agency with funds to replace approximately 6% of its fleet annually. Inflationary increases in equipment costs have affected the purchasing power of the funds allocated for equipment replacements. The following table displays the inflationary affects on typical equipment utilized by the agency:

STATISTICS:

ROAD EQUIPMENT
COST (*) COMPARISON FOR MAJOR TYPES OF EQUIPMENT
1974-1984

							AVERAGE ANNUAL
CLASS	DESCRIPTION	COST 1974	COST 1976	COST 1978	COST 1982	COST 1984	% INCREASE IN COST
13	Station Wagon	\$3,198	\$4,320	\$5,061	\$7,500	\$8,100	13.9
15	Van - Econoline	4,125	5,168	5,697	9,200	13,190	20.0
18	1/2 Ton Pickup - Reg.	2,695	3,348	4,173	6,570	6,650	13.3
19	6 Passenger Pickup	3,850	4,742	5,370	8,715	8,940	12.0
33	Single Axle Dump	17,515	21,394	27,181	40,800	41,079	12.2
35	Tandem Axle Dump	24,296	31,843	37,159	52,000	55,853	11.8
62	Motor Grader	42,193	--	--	70,500	74,460	7.0
72	5/8 CY Loaders	8,324	11,250	17,662	16,500	16,550	9.0
76	F.W.D. Loaders (2 cy)	--	30,700	32,670	44,900	47,955	6.2
83	Single Stage Snow Blower	10,450	14,373	17,340	26,900	34,069	20.5
90	Tailgate Sander	594	643	708	--	1,097	7.7
98	Pickup Sweeper	--	35,290	39,612	55,800	67,743	10.2
112.1	Clapsaddle Mower	--	18,644	24,379	25,000	26,786	4.9
Average							12.9%

(* Gross prices before trade in)

RATIONALE:

The agency has experienced an average annual increase in its equipment replacement costs of almost 13%. Failure to provide timely replacement of needed equipment increases downtime and operational costs and decreases the efficiency and productivity of the agency operations.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives, but recommends the equipment be purchased under the Master Lease Purchase Program.

		Governor's Recommendation			
		F.Y. 1986		F.Y. 1987	
		Percent	Recommendation	Percent	Recommendation
F.Y. 1986	\$ 732.1	12.2%	\$ 89.3	24.4%	\$ 178.6

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: EQUIPMENT
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: SCIENTIFIC EQUIPMENT

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
TRUNK HIGHWAY FUND	\$161.2	0	\$246.8	0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$ 19.7	0	\$ 69.4	0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected: NONE

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount for 2 major areas:

- . development of automated data collection equipment to monitor truck types and axle weights on the trunk highway system for pavement management.
- . replacing old and obsolete equipment used in quality testing, materials testing, and traffic signal controllers testing and repair.

DESCRIPTION/BACKGROUND:

The agency is emphasizing pavement management techniques which predict pavement deterioration and optimize maintenance and rehabilitation strategies. Sound pavement management design requires better information on the types and axle weights of vehicles on the highways than previously has been collected. This type of data historically has been manually collected at selected sites and for brief time periods. These methods are labor intensive and therefore very expensive. In addition, permanent weigh-in-motion sites continuously monitor truck axle weights and volumes, but are also very expensive. Two less expensive methods are automated classifiers and portable weigh-in-motion equipment. Currently, a comprehensive study is being conducted that will identify whether or not additional sites will be needed in F.Y. 1988-89 to complete the automated data collection system.

In addition, funds are requested for replacement of testing equipment currently used in water quality testing, materials testing, and traffic signal controller testing. This equipment has reached the end of its useful life or has become obsolete and must be replaced.

RATIONALE:

Pavement management and design decisions are only as good as the information on which they are based. The new technology on which the request is based will allow collection of more and better data in a less expensive manner. In addition, old and obsolete testing equipment must be replaced in order to continue to test in various necessary areas.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives, but recommends that the equipment be purchased under the Master Lease/Purchase Program.

		Governor's Recommendation			
		F.Y. 1986		F.Y. 1987	
		Percent	Recommendation	Percent	Recommendation
F.Y. 1986	\$ 161.2	12.2%	\$ 19.7	24.4%	\$ 39.3
F.Y. 1987	\$ 246.8		-0-	12.2%	30.1
			\$ 19.7		\$ 69.4

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: EQUIPMENT
PROGRAM: GENERAL SUPPORT
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: ELECTRONIC COMMUNICATIONS EQUIPMENT				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
TRUNK HIGHWAY FUND	\$250.8	0	\$ 0	0
Governor's Recommendation				
TRUNK HIGHWAY FUND	\$ 16.0	0	\$ 31.9	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: NONE				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount in 3 major areas:

- . to purchase new and enhanced telephone systems for Golden Valley, Morris and Windom district offices.
- . to purchase test equipment to initiate a new in-house maintenance program of data processing equipment, in lieu of contracted maintenance.
- . to replace the obsolete portable radio system used in Surveying and Mapping.

DESCRIPTION/BACKGROUND:

Automation and high technology have become a way of life at all levels of state government. Obsolescence and increasing demands on the department's current systems have made it necessary to request changes according to the following situations:

The telephone systems at each of the district offices no longer efficiently fill the needs of their users. The telephone systems requested offer electronic switching and data transfer as 2 items that will allow the Golden Valley, Morris and Windom offices to increase their working capabilities but with significant cost savings.

Also, the department's escalated construction program calls for an increase in data processing equipment that leads to this change in the current policy of servicing. In-house maintenance of personal computers has been found to be significantly more cost-effective than contracting for maintenance. An analysis of personal computer maintenance alone indicates a savings of approximately \$50,000 the 1st year, \$100,000 the 2nd year, and \$150,000 the 3rd year.

In addition, the increases in automation dictate the replacement of the 15-year-old radios used in Surveying and Mapping. The low band radio system currently used consists of 96 portable radios originally purchased for the State Patrol in 1969. These were reconditioned in 1974 to a low band frequency used only by Surveying and Mapping. This old equipment is subject to frequent breakdown, can only operate over short distances, and cannot be used in conjunction with the modern mobile repeater high band system that the rest of the department uses.

RATIONALE:

The justification for updating the department's current electronic equipment is summed up, as follows:

The purchase of state-owned telephone systems is more cost effective than leasing because the equipment is competitively bid, resulting in substantial savings and capital expenditures. This cost is recovered within 5 years and its expected life is a minimum of 10 years.

In-house maintenance of electronic equipment such as personal computers and electronic switching telephone systems is cost effective and reduces response time.

The low band radio system currently being used is not only obsolete and frequently in disrepair, it cannot interface with the department's high band radio system and has frequent delays.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a reduction of \$120.0 for the Golden Valley district office phone system. This system will be installed and purchased with F.Y. 1985 funds. In addition, the Governor recommends the balance of this request be purchased through the Master Lease Purchase Program.

		Governor's Recommendation			
		F.Y. 1986		F.Y. 1987	
		Percent	Recommendation	Percent	Recommendation
F.Y. 1986	\$ 130.8	12.2%	\$ 16.0	24.4%	\$ 31.9

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: EQUIPMENT
PROGRAM: GENERAL SUPPORT
AGENCY: TRANSPORTATION, DEPARTMENT OF

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

Request Title: SHOP EQUIPMENT

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request				
Trunk Highway Fund	\$ 59.30	-0-	\$ 51.0	-0-
Governor's Recommendation				
Trunk Highway Fund	\$ 59.3	0	\$ 51.0	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to purchase shop equipment, including hand tools used in the maintenance of pavements, bridges and drainage structures, buildings and road equipment.

DESCRIPTION/BACKGROUND:

By the request of the Maintenance Action Committee (MAC), the Employee Involvement Program directly addresses efficiency and productivity in the department, and makes recommendations for areas of improvement. This program also addresses concerns with regard to adequacy of equipment. The program made a significant number of recommendations regarding the need for hand tools to adequately equip the department in the maintenance of pavements, bridges and drainage structures, buildings, and road equipment.

Listed are the total shop equipment expenditures for F.Y. 1980-85:

	F.Y. 1980	F.Y. 1981	F.Y. 1982	F.Y. 1983	F.Y. 1984	F.Y. 1985
Shop Expenditures	\$ 165.0	\$ 134.2	\$ 288.6	\$ 223.0	\$ 238.9	\$ 200.0
(\$ in thousands)						

RATIONALE:

The agency has experienced increased needs to purchase shop equipment to adequately support employees. Without increased funding, employee efficiency and productivity will be reduced, resulting in lower levels of service provided to the public.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: EQUIPMENT

PROGRAM: GENERAL SUPPORT SERVICES

AGENCY: TRANSPORTATION, DEPARTMENT

Request Title: OFFICE EQUIPMENT

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$ 261.2	0	\$ 188.3	0
State Airports Fund	\$ 5.0	0	0	0
Governor's Recommendation				
Trunk Highway Fund	\$ 100.0	0	\$ 100.0	0
State Airports Fund	\$ 5.0	0	\$ 0	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount for 4 major areas:

- . to purchase new office furniture and equipment for new buildings or additions at Morris and Golden Valley district headquarters.
- . to purchase new and replacement equipment for the new facilities for the Electrical Services Unit (ESU) and Air Quality Unit being constructed at Fort Snelling.
- . to purchase copiers and audio-visual equipment for central office and district training and communication needs.
- . to purchase replacement office equipment and new computer tables in the aeronautics division offices.

The objective is to provide adequate furniture and equipment to allow department employees to effectively perform their duties.

DESCRIPTION/BACKGROUND:

The agency will complete construction of a new headquarters building in Morris, a new addition to the Golden Valley headquarters building and a new building for ESU and the Air Quality Unit. Some existing equipment will be used but a substantial amount of new and replacement equipment also will be necessary to adequately equip the new facilities.

Also, the expanded training efforts in the districts and central office will require new audio-visual equipment to supplement or replace obsolete equipment currently on hand. The aeronautics division requires replacement office equipment and computer tables.

RATIONALE:

This request provides for the replacement of obsolete office equipment that coincides with several moves to new work facilities. It also provides for new and updated equipment that will enable employees to perform work duties more efficiently and effectively.

GOVERNOR'S RECOMMENDATION:

Rather than the agency's request, the Governor recommends \$100.0 per year for office equipment from the Trunk Highway Fund and \$5.0 in F.Y. 1986 from the State Airports Fund.

ACTIVITY: LEGAL SERVICES
Program: GENERAL SUPPORT SERVICES
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE:

To provide legal counsel so that the department is represented in all routine legal matters.

DESCRIPTION:

The legal services activity exists so that legal counsel may be purchased by the Minnesota Department of Transportation (Mn/DOT) from the Attorney General through assignment of a Deputy Attorney General and staff. This staff is housed within the Transportation Building and represents Mn/DOT in legal matters by:

1. Providing competent representation in litigation; litigation is conducted in a manner that will result in the fair and reasonable enforcement of the law.
2. Providing representation in administrative proceedings, title searches, contract reviews, eminent domain proceedings and filing of legal documents.
3. Rendering day-to-day legal advice involving statutory interpretation.
4. Conducting tort liability investigation and defense.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
New parcels in condemnation	318	352	420	389
Commissioner's awards filed	221	250	295	275
Appeals to district court	73	85	103	96
Settlements	43	40-50	50-60	45-55
Jury verdicts	7	7-12	10-15	8-13
Damage case collection (\$ thousands)	\$167.8	\$125.0	\$125.0	\$125.0
Settlement savings from contractor claims (\$ thousands)	\$1,332.8	\$1,500.0	\$1,500.0	\$1,500.0

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Legal Services Cost Increase	\$14.1	\$30.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LEGAL SERVICES

PROGRAM: GENERAL SUPPORT SERVICES

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	862.4	966.5	940.2	991.9	14.1	1,006.0	1,046.4	30.0	1,076.4	991.1	1,049.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	862.4	966.5	940.2	991.9	14.1	1,006.0	1,046.4	30.0	1,076.4	991.1	1,049.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	857.8	959.5	940.2	991.9	14.1	1,006.0	1,046.4	30.0	1,076.4	991.1	1,049.2
SUPPLIES & MATERIALS	4.6	7.0									
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	862.4	966.5	940.2	991.9	14.1	1,006.0	1,046.4	30.0	1,076.4	991.1	1,049.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	862.4	966.5	940.2	991.9	14.1	1,006.0	1,046.4	30.0	1,076.4	991.1	1,049.2
INET CHANGE FROM F.Y. 851				+51.7	+14.1	+65.8	+106.2	+30.0	+136.2	+50.9	+109.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	862.4	966.5	940.2	991.9	14.1	1,006.0	1,046.4	30.0	1,076.4	991.1	1,049.2
POSITIONS BY FUND											
TOTAL POSITIONS											

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: LEGAL SERVICES
PROGRAM: GENERAL SUPPORT SERVICES
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: LEGAL SERVICES COST INCREASE				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$ 14.1	0	\$ 30.0	0
Governor's Recommendation				
Trunk Highway Fund	\$ 14.1	0	\$ 30.0	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:
The agency requests the above amount to increase the reimbursement to the general fund for legal services provided by the staff of the Attorney General. The objective is to pay for all legal counsel needed for increased activities in highway development and tort claims.

DESCRIPTION/BACKGROUND:
The department's construction activity has increased from \$280,000,000 to \$331,000,000 per year and this causes a direct increase in the legal services activity in the area of right of way, agreement and contract review, and any related litigations. Unresolved legal issues cause delays in contract lettings.

RATIONALE:
The additional funding will allow full reimbursement to the general fund for all services provided by the Attorney General and staff at an increased level of costs.

GOVERNOR'S RECOMMENDATION:
The Governor concurs with the agency's request to achieve the 1985-87 objectives.

PROGRAM: AERONAUTICS
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The aeronautics program exists to ensure the safety, utility and availability of air transportation and related facilities for all present and potential users. This program provides educational, technical and financial assistance to the municipalities owning and operating 141 public airports, over 6,000 aircraft owners, approximately 16,500 pilots, and over 9 million persons using scheduled air service in Minnesota each year. This program also provides air transportation service to state officials and employees, thereby improving productivity.

OPERATION:

This program is professionally administered to utilize federal and state funding programs in the most cost-effective manner as a system of air transportation is developed and maintained. The aeronautics program is accomplished through 3 activities: aeronautics operations, airport development and assistance, and air transportation services.

1. The aeronautics operations activity provides service and enhances the safety of air travel in Minnesota through aircraft registration, licensing and inspection, safety education, aerospace film library and searching for downed aircraft. The safety, utility and availability of air transportation is ensured through enforcement of departmental rules pertaining to the operation of aircraft, airports, and other aviation related activities; promotion of aviation safety and education; and efforts to protect the navigable airspace.
2. The airport development and assistance activity provides technical and financial assistance for development and maintenance of airport facilities and navigational aids. This activity also ensures adequate air service to Minnesota by major air carriers as well as by scheduled commuter service to smaller cities. Financial assistance for airports and navigational aids is provided from the state airports fund and from federal airport improvement funds. This assistance is provided to all aspects of aviation and aeronautical development which is:
 - . preceded by sound, comprehensive planning
 - . included in the state's aviation development guide
 - . well designed in accordance with current state and federal standards
 - . adequately protected by airport land-use and safety zoning
 - . properly operated and maintained.
3. The air transportation services activity increases the productivity of state officials and employees by providing safe air transportation on state owned aircraft and by arranging for commercial air travel arrangements for department personnel.

EXPLANATION OF BUDGET REQUEST:

The level of funding requested for this program is based on full utilization of anticipated revenues to the State Airports Fund available for the period. Federal aid for airport capital improvements is estimated at \$20.3 million for each year of the biennium, contingent on appropriations by Congress.

Major CHANGE items are requested for this program as follows: CHANGE of \$47.9 in F.Y. 1986 and \$49.0 in F.Y. 1987 for the entire program to provide for full funding of all existing regular classified positions. CHANGE of \$450.4 in F.Y. 1986 and \$448.8 in F.Y. 1987 for Aeronautics Operations to support the aviation weather programs. CHANGE requests for grants in Airport Development and Assistance are as follows: CHANGE of \$217.0 in F.Y. 1986 and \$217.0 in F.Y. 1987 for an increase in maintenance grants to municipalities. CHANGE of \$60.0 in F.Y. 1986 for paving at Pinecreek Border Airport. CHANGE of \$1022.7 in F.Y. 1986 and \$34.0 in F.Y. 1987 and 1 position for Air Transportation Services to supply a replacement aircraft and pilot position. Negative CHANGE of (\$141.4) in F.Y. 1986 and (\$95.4) in F.Y. 1987 in airport construction grants to balance the total budget request for the Aeronautics program.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request except for the following:

- Reductions of \$21.9 in F.Y. 1986 and \$39.3 in F.Y. 1987 for a change in the inflation rates.
- A reduction of \$12.0 in F.Y. 1987 for severance pay.
- Reductions of \$73.7 in the State Airports Fund, \$425.0 in the General Fund, and \$371.8 in the Trunk Highway Fund for F.Y. 1986, and an increase of \$118.2 in the Trunk Highway Fund, and \$56.0 from the Air Transportation Services Account in F.Y. 1987 related to purchase of a replacement aircraft. The Governor concurs with the agency's request to replace an existing 15 year old aircraft for safety reasons. However, it is recommended that a less expensive aircraft than that requested be purchased, utilizing the master lease purchase program, thus reducing budget needs for the biennium from \$988.7 to \$292.4.
- A State Airports Fund reduction of \$34.0 and 1 pilot position each year of the biennium.
- A General Fund reduction of \$31.9 and a Trunk Highway Fund reduction of \$36.8 in F.Y. 1987 for major aircraft repairs.
- A State Airports Fund increase of \$10.0 in F.Y. 1986 and \$15.0 in F.Y. 1987 for aircraft repairs needed to maintain the safety of aircraft users.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: AERONAUTICS

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
AERONAUTICS OPERATIONS	366.6	412.3	509.6	524.0	445.0	969.0	533.3	433.8	967.1	966.9	963.4
AIRPORT DVLPMT & ASSISTANCE	19,703.9	22,867.3	28,735.0	29,848.3	298.5	30,146.8	29,911.1	173.5	30,084.6	30,130.8	30,043.9
AIR TRANSPORTATION SERVICES	260.4	387.0	630.7	451.6	1,031.2	1,482.8	467.1	105.6	572.7	612.5	629.9
TOTAL	20,330.9	23,666.6	29,875.3	30,823.9	1,774.7	32,598.6	30,911.5	712.9	31,624.4	31,710.2	31,637.2
INET CHANGE FROM F.Y. 85]				+948.6	+1,774.7	+2,723.3	+1,036.2	+712.9	+1,749.1	+1,834.9	+1,761.9
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,631.1	2,716.3	5,308.6	3,423.0	1,539.1	4,962.1	3,510.6	571.3	4,081.9	4,073.7	4,094.7
LOCAL ASSISTANCE	17,699.8	20,950.3	24,566.7	27,400.9	235.6	27,636.5	27,400.9	141.6	27,542.5	27,636.5	27,542.5
AIDS TO INDS.											
TOTAL EXPENDITURES	20,330.9	23,666.6	29,875.3	30,823.9	1,774.7	32,598.6	30,911.5	712.9	31,624.4	31,710.2	31,637.2
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL					425.0	425.0		31.9	31.9		
INET CHANGE FROM F.Y. 85]					+425.0	+425.0		+31.9	+31.9		
STATE AIRPORTS	7,864.1	7,996.1	11,597.2	9,853.8	859.7	10,713.5	9,926.7	644.2	10,570.9	10,467.0	10,382.1
INET CHANGE FROM F.Y. 85]				-1,743.4	+859.7	-883.7	-1,670.5	+644.2	-1,026.3	-1,130.2	-1,215.1
TRUNK HIGHWAY	1,387.1				490.0	490.0		36.8	36.8	118.2	118.2
INET CHANGE FROM F.Y. 85]					+490.0	+490.0		+36.8	+36.8	+118.2	+118.2
DEDICATED APPROPRIATIONS:											
STATE AIRPORTS	269.8	316.7	2,361.1	650.1		650.1	664.8		664.8	805.0	816.9
TRUNK HIGHWAY	133.5										
FEDERAL	10,676.4	15,353.8	15,917.0	20,320.0		20,320.0	20,320.0		20,320.0	20,320.0	20,320.0
TOTAL FINANCING	20,330.9	23,666.6	29,875.3	30,823.9	1,774.7	32,598.6	30,911.5	712.9	31,624.4	31,710.2	31,637.2
POSITIONS BY FUND:											
STATE AIRPORTS		37.0	37.0	37.0	1.0	38.0	37.0	1.0	38.0	37.0	37.0
TRUNK HIGHWAY	37.0										
TOTAL POSITIONS	37.0	37.0	37.0	37.0	1.0	38.0	37.0	1.0	38.0	37.0	37.0
INET CHANGE FROM F.Y. 85]					+1.0	+1.0		+1.0	+1.0		

5-01125

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: AERONAUTICS
 PROGRAM: AERONAUTICS
 AGENCY: TRANSPORTATION, DEPARTMENT OF

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives. However, that portion of the request which relates to air transportation is recommended from the Air Transportation Service Account rather than the State Airports Fund, and will be paid from user charges for aircraft usage.

Request Title: 100% FUNDING OF CLASSIFIED POSITIONS				
Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
State Airports Fund	\$ 47.9	0	\$ 49.0	0
Governor's Recommendation				
State Airports Fund	\$ 39.4	0	\$ 40.5	0
Air Transportation Service Account	8.5		8.5	
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to provide 100% funding for the salaries and fringe benefits for all existing regular classified positions.

DESCRIPTION/BACKGROUND:

The Aeronautics Division staff is small and has a low turnover rate. Consequently, salary savings due to vacancies are not sufficient to offset the increases in salary and fringe benefits. This request will provide for anticipated increases in salary and fringe benefits.

This requested CHANGE is split among the following activities:

	F.Y. 1986	F.Y. 1987
Aeronautics Operations	\$3.8	\$3.8
Airport Development and Assistance	35.6	36.7
Air Transportation Services	8.5	8.5

RATIONALE:

Without this request the shortages in salaries and fringe benefits must be taken from the operating budgets. This alternative would have a detrimental impact on the services the Aeronautics Division provides to the aviation community and state government.

ACTIVITY: AERONAUTICS OPERATIONS
Program: AERONAUTICS
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Provide service to and enhance the safety of the air traveling public in Minnesota.
2. Generate revenue to help support the state's aviation programs.
3. Ensure safe operations by inspecting and licensing airports and for-hire commercial operations.
4. Promote aviation and air safety through aerospace education programs and safety seminars and the aerospace film library.
5. Provide more and better weather information to pilots.
6. Perform pilot duty for passenger air transportation services.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Airports inspected				
public	148	150	150	150
private	8	10	10	10
Pilot safety seminars/participants	32/2,583	30/2,500	35/3,000	40/3,500
Aerospace teacher programs/participants	3/58	3/60	3/60	3/60
Number of weather inquiries on computer terminals	515,000	515,000	515,000	515,000
Number of weather observations	27,000	27,000	27,000	27,000

DESCRIPTION:

The aeronautics operations activity provides service to and enhances the safety of the air traveling public by: 1) registering all general aviation aircraft, collecting the annual registration fees, and maintaining records of aircraft owned by Minnesota residents; 2) inspecting and licensing public, private, and personal use airports and commercial operations in accordance with standards set forth in state statutes and rules; 3) conducting pilot safety seminars, aviation and aerospace education programs for schools, and maintaining an audio-visual library of aviation materials; 4) monitoring and approving schools for flight training; 5) supplementing the weather information gathered by the National Weather Service by supporting a weather observer program and disseminating weather information to pilots through a computer weather terminal program; 6) participating in searches for missing aircraft and activated emergency locator transmitter (ELT) signals; and 7) performing pilot duty to assist with staffing the air transportation services program.

GRANTS AND AIDS:

Aviation Weather Observer Program Grants

Statutory Ref: M.S. 360.015 - 016

Purpose: To gather weather information to fill in some of the gaps between observation points in the National Weather Service (NWS) network, thereby providing more accurate weather reports and forecasts for pilots and the public. Weather information is collected by certified observers and transmitted to the NWS by way of the Federal Aviation Administration (FAA). The FAA pays 33% of the cost, the municipality pays 25%, and the department pays 42%.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$2,220.9	\$2,329.0	\$2,662.0	\$2,912.0	\$3,162.0

GRANTS BY FUND:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
State Airports	\$0	\$0	\$20.0	\$20.0
Federal	11.9	0	20.0	20.0
Total	\$11.9	\$0	\$40.0	\$40.0

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Aircraft registered	6,075	6,125	6,175	6,225
Aircraft registration fees collected	\$1,572.1	\$2,000.0	\$2,250.0	\$2,500.0
Public airports licensed	149	159	160	160
Private and personal use airports licensed	133	145	145	145
Airport licenses denied	5	5	5	5
Commercial flight operations inspected/corrective action taken	1/1	1/1	1/1	1/1
Commercial operations licenses issues/revoked/denied	361/1/5	400/1/5	410/1/5	420/1/5
Missing aircraft searches	0	1	1	1
Searches for activated ELT's	20	30	35	40

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Data processing lease and production	\$ (22.1)	\$ (23.2)	Agency Wide
Provide 100% funding for all regular classified positions	3.8	3.8	Program Wide
Aviation education - update aviation film library and provide resources for aviation safety seminars	4.9	4.4	Activity Specific
Aviation weather program - provide support for the Minnesota Weather Access System program and the weather observer program	450.4	448.8	Activity Specific
Installation of stormscopes in 2 single engine aircraft	8.0	0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: AERONAUTICS OPERATIONS

PROGRAM: AERONAUTICS

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	366.6	400.4	509.6	504.0	425.0	929.0	513.3	413.8	927.1	926.9	923.4
LOCAL ASSISTANCE		11.9		20.0	20.0	40.0	20.0	20.0	40.0	40.0	40.0
AIDS TO INDS.											
TOTAL EXPENDITURES	366.6	412.3	509.6	524.0	445.0	969.0	533.3	433.8	967.1	966.9	963.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	264.5	285.0	330.1	332.8	7.4	340.2	333.0	7.4	340.4	340.2	340.4
EXPENSES & CONTRAC. SERV	81.1	78.1	151.9	140.0	408.3	548.3	147.1	405.6	552.7	546.7	549.8
SUPPLIES & MATERIALS	20.5	24.1	27.6	31.2	1.3	32.5	33.2	.8	34.0	32.0	33.2
EQUIPMENT	.5	13.2			8.0	8.0				8.0	
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	366.6	400.4	509.6	504.0	425.0	929.0	513.3	413.8	927.1	926.9	923.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
STATE AIRPORTS		400.4	492.6	504.0	445.0	949.0	513.3	433.8	947.1	946.9	943.4
INET CHANGE FROM F.Y. 851				+11.4	+445.0	+456.4	+20.7	+433.8	+454.5	+454.3	+450.8
TRUNK HIGHWAY	358.7										
DEDICATED APPROPRIATIONS:											
FEDERAL	7.9	11.9	17.0	20.0		20.0	20.0		20.0	20.0	20.0
TOTAL FINANCING	366.6	412.3	509.6	524.0	445.0	969.0	533.3	433.8	967.1	966.9	963.4
POSITIONS BY FUND											
STATE AIRPORTS		9.0	9.0	9.0		9.0	9.0		9.0	9.0	9.0
TRUNK HIGHWAY	9.0										
TOTAL POSITIONS	9.0	9.0	9.0	9.0		9.0	9.0		9.0	9.0	9.0

5-01128

CHANGE REQUEST

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: AERONAUTICS OPERATIONS
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Aviation Education				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
State Airports Fund	\$ 4.9	0	\$ 4.4	0
Governor's Recommendation				
State Airports Fund	\$ 4.9	0	\$ 4.4	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above funds to support its efforts in continuing to provide an effective aviation education program.

DESCRIPTION/BACKGROUND:

The aviation film library is used regularly by such typical clientele as teachers in public and private schools and flight instructors. New materials are needed to reflect current practices and technology. Funds will be used to prepare and acquire video tapes and films of aviation subject matter which will be loaned out to viewers from the aviation film library. Funds will also be used to secure speakers and experts to participate in aviation safety seminars.

RATIONALE:

Many of the materials in the aviation film library are becoming obsolete. Consequently, new materials are needed to reflect current practices and technology. Clientele who use the aviation film library need and expect materials which effectively communicate the information they seek. Likewise, current information needs to be presented at seminars and workshops. This increase will allow the department to hire expertise which is not available within the current staff for special educational programs.

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: AERONAUTICS OPERATIONS
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Aviation Weather Programs				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
State Airports Fund	\$450.4	0	\$448.8	0
Governor's Recommendation				
State Airports Fund	\$450.4	0	\$448.8	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:
The agency requests the above amount to support 2 aviation weather programs -
1) dissemination of weather information through the use of computer weather terminals,
and 2) collection of weather data at selected airports.

DESCRIPTION/BACKGROUND:
Both of these programs were tested as demonstration programs during the current
biennium. These programs have proven to be both effective and popular. Consequently
the agency requests funding to operate the programs on a permanent basis.

The computer weather terminal program is called the Minnesota Weather Access System
(MnWAS). This program provides weather information to supplement that which is
provided by the Federal Aviation Administration (FAA) flight service stations. When
the weather is the worst, flight service stations are the busiest, and pilots often
encounter long delays in securing necessary information. Through use of the computer
terminals, the pilot can request and secure weather information and flight plans.
Information can be printed out and the pilot can take the hard copy along in the
aircraft.

The weather observer program is a cooperative program with the FAA and 6
municipalities. The FAA pays 33% of the cost, the municipality pays 25%, and the
department pays 42%. Through this program, weather information is collected by
certified observers and transmitted to the National Weather Service (NWS) by way of
the FAA.

Observing weather conditions at the 6 airports fills some of the gaps between
observation points in the NWS network, and provides more accurate weather reports and
forecasts for pilots and the general public. On-site observations at airports also
allow pilots who operate under instrument flight rules to land in conditions of low
ceiling and visibility.

Requested funds will be split between the 2 programs as follows:

	F.Y. 1986	F.Y. 1987
MnWAS	\$350.0	\$349.9
Observer Program	\$100.4	\$98.9

RATIONALE:
Aviation safety is directly related to weather conditions. Documentation shows that
over 50% of all aviation accidents are weather related. By making current weather
information more readily available, pilots have better data on which to make decisions
and plan flights.

GOVERNOR'S RECOMMENDATION:
The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: AERONAUTICS OPERATIONS
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Stormscopes for Single Engine Aircraft				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
State Airports Fund	\$ 8.0	0	\$ 0	0
Governor's Recommendation				
State Airports Fund	\$ 8.0	0	\$ 0	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:
The agency requests the above funds to purchase and install stormscopes in the department's 2 single engine aircraft.

DESCRIPTION/BACKGROUND:
Stormscopes are electronic devices to give the pilot an early warning of thunderstorm activity. This is a safety device which provides the pilot additional information with which to avoid severe weather conditions.

RATIONALE:
Thunderstorms cause some of the most violent flying conditions that a pilot can encounter. Consequently, it is critical that pilots avoid them, particularly with small, single engine aircraft. This funding permits the agency to acquire a device for each aircraft which will provide the pilot an early warning of potentially violent weather so that it can be avoided.

GOVERNOR'S RECOMMENDATION:
The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: AIRPORT DEVELOPMENT AND ASSISTANCE
Program: AERONAUTICS
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Assist municipalities through financial and technical programs to: develop and maintain their airports, maintain existing or gain improved scheduled air service, and develop and improve their airport electrical systems.
2. Develop and maintain electronic facilities to provide navigation and weather information to pilots.
3. Loan funds to municipalities to meet the needs for airplane hangars on their airports.
4. Support the maintenance and operation of the Piney-Pine Creek Border Airport.
5. Provide administrative support services for the entire aeronautics division.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Satisfied requests for assistance				
Project development	90	85	85	85
Airport improvement grants	82	75	75	75
Maintenance Agreements	131	131	131	131
Electrical improvements	40	30	25	25
Navaid improvement projects	21	20	20	20
New hangar spaces provided by loans	26	34	40	45

DESCRIPTION:

The airport development and assistance activity provides both technical and financial assistance to Minnesota municipalities owning 141 public airports for:

1. planning, zoning, project development, programming, design, land acquisition, construction, construction inspection and airport maintenance. These activities are coordinated to ensure that all municipal airport development is consistent with each airport master plan, the state aviation development guide, and local and regional plans. Assistance is provided in direct response to requests but careful control of project scope is exercised to make optimum use of available state, federal and local funds;
2. ensuring that the scheduled air service provided to smaller Minnesota cities is adequate by intervening and/or participating in the proceedings of federal agencies; development of accurate and reliable aviation information and statistical data through such products as quarterly technical bulletins and aeronautical charts;
3. development and improvements of airport electrical systems and navigational aids (navaids), through assistance ranging from advisory to total design and installation;
4. providing loans for municipal hangar construction thereby ensuring uniform, coordinated building development and feasible amortization of costs;
5. providing budgeting, accounting, personnel records, and office management support services for the entire division; and
6. supporting the maintenance and operation of Piney-Pine Creek Border Airport, jointly owned and operated by the State of Minnesota and the local government district of Piney, Manitoba under international agreement.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

GRANTS AND AIDS:

1. Airport Development Grants

Statutory Ref: M.S. 360.011 - 074, 360.301 - 389

Purpose: To assist municipalities with all phases of airport improvements ranging from planning to construction. Any municipality that owns an airport is eligible for a grant providing their airport is zoned or they are making a good faith effort to zone. Grants are typically for 2/3 of the project cost and the municipality is responsible for 1/3.

GRANTS BY FUND

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
State Airports Fund	\$4,263.0	\$7,200.2	\$5,679.5	\$5,585.5
Total	\$4,263.0	\$7,200.2	\$5,679.5	\$5,585.5

2. Airport Maintenance Grants

Statutory Ref: M.S. 360.011 - 074, 360.301 - 389

Purpose: To assist municipalities with the cost of operating their airport by reimbursing a portion of their expenditures for operations and maintenance. Any municipality that has zoned its airport or is making a good faith effort to zone is eligible for reimbursement. Reimbursement is based on a table of criteria. Rates are generally for 2/3 state share of the eligible expenses up to a maximum total amount which is based on the type of airport.

GRANTS BY FUND

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
State Airports Fund	\$1,333.5	\$1,466.5	\$1,617.0	\$1,617.0
Total	\$1,333.5	\$1,466.5	\$1,617.0	\$1,617.0

3. Federal Airport Improvement Program Grants

Statutory Ref: M.S. 360.011, 360.015, 360.016, 360.039

Purpose: To assist municipalities with airport improvements ranging from planning to construction. Airports listed in the Federal Aviation Administration's "National Plan of Integrated Airport Systems" are eligible for Airport Improvement Program (AIP) grants. AIP grants typically cover 90% of the cost of the eligible items.

GRANTS BY FUND

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Federal AIP	\$15,341.9	\$15,900.0	\$20,300.0	\$20,300.0
Total	\$15,341.9	\$15,900.0	\$20,300.0	\$20,300.0

GRANTS BY FUND - SUMMARY:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
State Airports Fund	\$ 5,596.5	\$ 8,666.7	\$ 7,296.5	\$ 7,202.5
Federal AIP grants	15,341.9	15,900.0	20,300.0	20,300.0
Total	\$20,938.4	\$24,566.7	\$27,596.5	\$27,502.5

ACTIVITY: AIRPORT DEVELOPMENT AND ASSISTANCE
(Continuation)
Program: AERONAUTICS
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY STATISTICS:	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Requests for assistance				
Aerial hazard control	300	300	300	300
Airport runways striped	20	25	25	25
Scheduled air service proceedings	3	4	5	5
Environmental Assessments	15	15	15	15
Hangar loans made	3	5	6	7
 <u>CHANGE REQUESTS:</u>		<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Severance Pay		\$ 0	\$ 12.0	Agency
				Wide
Data processing lease and production		(10.6)	(13.5)	Agency
				Wide
Provide 100% funding for all regular		35.6	36.7	Program
classified positions				Wide
Publishing and mailing the Aeronautical Chart		42.9	0	Activity
				Specific
Specialized services - to secure the services		15.0	16.7	Activity
of an expert in scheduled air transportation				Specific
Decrease in Airports Construction Grants		(141.4)	(95.4)	Activity
				Specific
Maintenance Grants		217.0	217.0	Activity
				Specific
Minnesota Historical Society Grant		80.0	0	Activity
				Specific
Pinecreek Airport Paving		60.0	0	Activity
				Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: AIRPORT DVLPMT & ASSISTANCE

PROGRAM: AERONAUTICS

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,004.1	1,928.9	4,168.3	2,467.4	82.9	2,550.3	2,530.2	51.9	2,582.1	2,534.3	2,541.4
LOCAL ASSISTANCE	17,699.8	20,938.4	24,566.7	27,380.9	215.6	27,596.5	27,380.9	121.6	27,502.5	27,596.5	27,502.5
AIDS TO INDS.											
TOTAL EXPENDITURES	19,703.9	22,867.3	28,735.0	29,848.3	298.5	30,146.8	29,911.1	173.5	30,084.6	30,130.8	30,043.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	829.9	928.2	937.1	945.0	35.6	980.6	946.7	48.7	995.4	980.6	983.4
EXPENSES & CONTRAC. SERV	714.8	644.9	875.2	571.5	47.3	618.8	620.1	3.2	623.3	610.9	609.1
SUPPLIES & MATERIALS	91.7	90.2	94.1	98.9		98.9	104.1		104.1	97.5	101.3
EQUIPMENT	74.2	145.6	176.6	444.5		444.5	449.2		449.2	437.8	437.5
OTHER EXPENSE ITEMS	293.5	120.0	2,085.3	407.5		407.5	410.1		410.1	407.5	410.1
TOTAL STATE OPERATIONS	2,004.1	1,928.9	4,168.3	2,467.4	82.9	2,550.3	2,530.2	51.9	2,582.1	2,534.3	2,541.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
STATE AIRPORTS	7,864.1	7,405.4	10,799.7	9,193.3	298.5	9,491.8	9,256.1	173.5	9,429.6	9,475.8	9,388.9
INET CHANGE FROM F.Y. 851				-1,606.4	+298.5	-1,307.9	-1,543.6	+173.5	-1,370.1	-1,323.9	-1,410.8
TRUNK HIGHWAY	901.5										
DEDICATED APPROPRIATIONS:											
STATE AIRPORTS	269.8	120.0	2,035.3	355.0		355.0	355.0		355.0	355.0	355.0
FEDERAL	10,668.5	15,341.9	15,900.0	20,300.0		20,300.0	20,300.0		20,300.0	20,300.0	20,300.0
TOTAL FINANCING	19,703.9	22,867.3	28,735.0	29,848.3	298.5	30,146.8	29,911.1	173.5	30,084.6	30,130.8	30,043.9
POSITIONS BY FUND											
STATE AIRPORTS		24.0	24.0	24.0		24.0	24.0		24.0	24.0	24.0
TRUNK HIGHWAY	24.0										
TOTAL POSITIONS	24.0	24.0	24.0	24.0		24.0	24.0		24.0	24.0	24.0

5-01134

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to acheive the 1985-87 objectives.

ACTIVITY: AIRPORT DEVELOPMENT AND ASSISTANCE
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Publish and Mail Aeronautical Chart				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
State Airports Fund	\$ 42.9	0	\$ 0	0
Governor's Recommendation				
State Airports Fund	\$ 42.9	0	\$ 0	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount for publishing and mailing the Aeronautical Chart which is distributed to pilots and aircraft owners.

DESCRIPTION/BACKGROUND:

The Minnesota Aeronautical Chart is an aeronautical map of the state that shows airports, navigational aids and airways. It is published in the interest of navigation safety to help navigate the airspace in Minnesota. The chart is published every other year and distributed to Minnesota pilots and aircraft owners, and also to aircraft owners in neighboring states as a tourism promotion. Requested funding will pay for the printing, mailing service and postage for this effort. Because the chart is published only in the first year of the biennium, the expenses are therefore not reflected in the spending plan nor in the base for the budget each biennium, and must therefore be requested for F.Y. 1986.

RATIONALE:

The Minnesota Aeronautical Chart is considered to be an effective tool to help pilots to safely navigate the airspace in Minnesota. In addition, it is provided as a tourism promotion.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: AIRPORT DEVELOPMENT AND ASSISTANCE
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Specialized Services for Scheduled Air Transportation				
Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
State Airports Fund	\$ 15.0	0	\$ 16.7	0
Governor's Recommendation				
State Airports Fund	\$ 15.0	0	\$ 16.7	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount for the purpose of securing the service of an expert in scheduled air transportation to provide advice and assistance to the agency in carrying out its responsibility of fostering air service in Minnesota.

DESCRIPTION/BACKGROUND:

Specialized expertise advises and assists the agency in complex international route matters and in the domestic essential air service program on a demand-responsive basis. With the deregulation of the airline industry and the exiting of the Civil Aeronautics Board, many changes are expected in scheduled air service. Because of the complexities of the problems, this special expertise is a critical resource to the department in its efforts to assist Minnesota cities to maintain existing or to gain improved scheduled air service.

RATIONALE:

Because the airline industry is rapidly changing and much of the involvement at the federal level is very complex, it is not possible to maintain the level of expertise needed on the department staff, particularly when the need for the department's involvement is on a demand-responsive basis. Consequently, securing outside expertise and assistance is the most cost effective method.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: AIRPORT DEVELOPMENT AND ASSISTANCE
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

Request Title: Decrease in Airport Construction Grants				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
State Airports Fund	\$(141.4)	0	\$(95.4)	0
Governor's Recommendation				
State Airports Fund	\$(141.4)	0	\$(95.4)	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests that the above amount show the negative adjustment to accommodate the decrease in funding for airport construction grants.

DESCRIPTION/BACKGROUND:

A decrease in funding is requested for airport construction grants. The amount requested is sufficient to balance the total budget request for the Aeronautics program with the anticipated revenue to the State Airports Fund.

RATIONALE:

The airport program budget request is predicated on equalling the anticipated revenue to the State Airports Fund each year of the biennium. For the request to balance the anticipated revenue, the airport construction grants have been decreased.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: AIRPORT DEVELOPMENT AND ASSISTANCE

PROGRAM: AERONAUTICS

AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Maintenance Grants

	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
State Airports Fund	\$ 217.0	0	\$ 217.0	0
Governor's Recommendation				
State Airports Fund	\$217.0	0	\$217.0	0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to increase the amount of reimbursement to municipalities to help offset their airport maintenance costs.

DESCRIPTION/BACKGROUND:

Funding is requested to increase the maintenance reimbursements to municipalities to assist them with their airport maintenance expenses. The department typically reimburses the municipality for 2/3 of their airport maintenance costs up to a set maximum with maximum rate dependent upon the type of airport.

RATIONALE:

Increased funding for airport maintenance grants is requested so that the individual reimbursements to the municipalities can be increased. The amount of the increase is intended to offset the increase in inflationary costs.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: AIRPORT DEVELOPMENT AND ASSISTANCE
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: MINNESOTA HISTORICAL SOCIETY GRANT				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
State Airports Fund	\$ 80.0	0	\$ 0	0
Governor's Recommendation				
State Airports Fund	\$ 80.0	0	\$ 0	0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount for a grant to the Minnesota Historical Society to support writing an aviation history publication.

DESCRIPTION/BACKGROUND:

Funding is requested for a grant to the Minnesota Historical Society (MHS) to support the research and writing for an aviation history book. This grant will be administered by the MHS and the research and writing effort will be under the guidance of a steering committee.

RATIONALE:

Minnesota has a wealth of aviation history that has never been recorded. This grant to the MHS will provide for the research and writing to prepare the history for publication. The MHS anticipates funding the publishing and sale of the book after the manuscript is written.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: AIRPORT DEVELOPMENT AND ASSISTANCE

PROGRAM: AERONAUTICS

AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Pinecreek Airport Paving

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
State Airports Fund	\$ 60.0	0	\$ 0	0
Governor's Recommendation				
State Airports Fund	\$ 60.0	0	\$ 0	0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to support paving the apron and connecting taxiway at the Pinecreek Border Airport.

DESCRIPTION/BACKGROUND:

Funding is requested for improving the apron at the Pinecreek Border Airport. This airport is jointly owned by the department and the local government district of Piney, Manitoba. The improvement consists of paving the apron and the connecting taxiway.

RATIONALE:

The apron paving at the Pinecreek Border airport is proposed to correct a problem which exists when the ground is soft. This problem is especially severe in springtime. Paving the apron and connecting taxiway will provide a hard surface to park aircraft and to taxi between the apron and runway.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: AIR TRANSPORTATION SERVICES
Program: AERONAUTICS
Agency: TRANSPORTATION, DEPARTMENT

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE:

1. Reduce the unproductive travel time of elected state officials and state employees.
2. Reduce the cost of commercial air travel for the departments.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Annual savings in travel time (passenger hours)	15,880	17,600	24,850	26,300
Annual savings in commercial ticket costs vs. normal coach fares	\$28,016	\$30,000	\$32,000	\$34,000

DESCRIPTION:

The air transportation services activity reduces the unproductive travel time of elected state officials and state employees by providing air transportation on department-owned, chartered, and/or leased aircraft, thereby reducing the time consumed in travel for official state business. Destinations are both within and outside the state. The individual offices and agencies reimburse the department for the costs of each trip.

This activity also reduces the cost of commercial air travel because by having 1 person deal with the travel agencies and airlines on all commercial air travel arrangements for official department business, expertise in travel arranging does not have to be maintained in the department's individual offices.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Trips flown-Total	382	420	445	465
By chartered aircraft	36	60	75	85
By department aircraft	346	360	370	380
Passengers flown	1,860	2,100	2,960	3,150
Average passenger load per trip				
Chartered Aircraft	4.6	4.7	3.0	3.5
King Air	7.2	7.3	7.4	7.5
Baron	2.6	2.7	0	0
Replacement Aircraft	0	0	7.4	7.5
Requests that could not be accommodated	22	0	0	0
Trips cancelled due to weather	28	34	18	19
Commercial flights arranged	308	315	320	325

CHANGE REQUEST:

	F.Y. 1986	F.Y. 1987	Type
Provide 100% funding for all regular classified positions	\$ 8.5	\$ 8.5	Program Wide
Replacement Aircraft Covers replacement of the Baron and one new pilot position	1,022.7	34.0	Activity Specific
Contingency capitalization for major repairs	0	63.1	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: AIR TRANSPORTATION SERVICES

PROGRAM: AERONAUTICS

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	260.4	387.0	630.7	451.6	1,031.2	1,482.8	467.1	105.6	572.7	612.5	629.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	260.4	387.0	630.7	451.6	1,031.2	1,482.8	467.1	105.6	572.7	612.5	629.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	126.9	142.7	144.0	145.2	42.5	187.7	145.4	42.5	187.9	153.7	153.9
EXPENSES & CONTRAC. SERV	75.6	159.3	287.5	172.9		172.9	181.5		181.5	171.1	178.2
SUPPLIES & MATERIALS	54.0	85.0	188.5	122.2		122.2	128.3		128.3	120.4	125.0
EQUIPMENT	3.9		10.7	11.3	988.7	1,000.0	11.9	63.1	75.0	167.3	172.8
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	260.4	387.0	630.7	451.6	1,031.2	1,482.8	467.1	105.6	572.7	612.5	629.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL											
INET CHANGE FROM F.Y. 851					425.0	425.0		31.9	31.9		
STATE AIRPORTS		190.3	304.9	156.5	116.2	272.7	157.3	36.9	194.2	44.3	49.8
INET CHANGE FROM F.Y. 851				-148.4	+116.2	-32.2	-147.6	+36.9	-110.7	-260.6	-255.1
TRUNK HIGHWAY	126.9				490.0	490.0		36.8	36.8	118.2	118.2
INET CHANGE FROM F.Y. 851					+490.0	+490.0		+36.8	+36.8	+118.2	+118.2
DEDICATED APPROPRIATIONS:											
STATE AIRPORTS		196.7	325.8	295.1		295.1	309.8		309.8	450.0	461.9
TRUNK HIGHWAY	133.5										
TOTAL FINANCING	260.4	387.0	630.7	451.6	1,031.2	1,482.8	467.1	105.6	572.7	612.5	629.9
POSITIONS BY FUND											
STATE AIRPORTS		4.0	4.0	4.0	4.0	1.0	4.0	1.0	5.0	4.0	4.0
TRUNK HIGHWAY	4.0										
TOTAL POSITIONS	4.0	4.0	4.0	4.0	1.0	5.0	4.0	1.0	5.0	4.0	4.0
INET CHANGE FROM F.Y. 851					+1.0	+1.0		+1.0	+1.0		

5-01142

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: AIR TRANSPORTATION SERVICES
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: Replacement Aircraft and Pilot Position				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
State Airports Fund	\$ 107.7	1.0	\$ 34.0	1.0
General Fund	425.0	-0-	-0-	-0-
Trunk Highway Fund	490.0	-0-	-0-	-0-
Governor's Recommendation				
State Airports Fund	\$ -0-	-0-	\$ -0-	-0-
General Fund	\$ -0-	-0-	\$ -0-	-0-
Trunk Highway Fund	\$ 118.2		\$118.2	
Air Trans.Ser.Acct.	\$ 28.0		\$ 28.0	
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected: None				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to replace the Beechcraft Baron airplane with a used, pressurized, turbine powered aircraft similar to the department's Beechcraft King Air. The above amount includes cost of the aircraft and the addition of one pilot position for proper staffing.

DESCRIPTION/BACKGROUND:

The 15-year-old Beechcraft Baron has served its useful life. It is not certified for flying in known icing conditions, unsuitable for 2 pilot operation and limited to carrying 4 passengers. It was purchased to meet the needs of the former 35 person department of aeronautics.

During the fiscal year 1984, 51% of the passenger miles flown was for department business. The remaining 49% was for other agencies and offices. It is recommended that the appropriation for the replacement aircraft be prorated between the aeronautics, highway and general funds in proportion to this historical use of service.

RATIONALE:

Experience with the department's 2 aircraft has shown that the King Air offers more reliable service due to its capability to fly in broader ranges of weather conditions. The Baron has only been able to complete 86% of its scheduled trips, versus 95% for the King Air. Also, the 9 passenger capacity of the King Air has made it possible to combine trips for different agencies, resulting in lower costs for each agency. Also, the more combined trips scheduled, the greater the weather flying capability is needed, because more people's schedules are affected by cancelled flights.

GOVERNOR'S RECOMMENDATION:

The Governor believes the current airplane is unsafe in Minnesota weather and should not continue to be used. Therefore, the Governor recommends the purchase of an all weather, fully instrumented aircraft of comparable capacity to the Beechcraft Baron being replaced. It is recommended that purchase be made through the master lease purchase plan. Appropriations recommended will provide for partial payment of lease costs with the balance recommended to come from recovery of aircraft acquisition costs through the rate charge for its use. Statutory changes will be required to effect this change, since current law (M.S. 360.024) excludes acquisition cost and salaries from the user charge. The Governor recommends that both acquisition costs and the salaries related to provision of this service be included in the user charge. The Governor does not recommend approval of an additional pilot position.

		Master Lease-Purchase Payment			
		%	Recommendation	%	Recommendation
F.Y. 1986	\$600,000	24.4	\$ 146.2	24.4	\$ 146.2
Trunk Highway Fund			\$ 118.2		\$ 118.2
Air Transportation			28.0		28.0
Service Account					

\$118.2 annually from the Trunk Highway Fund is recommended as a direct appropriation since user charges to recapture the purchase cost will be spread over a 15 year period.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: AIR TRANSPORTATION SERVICES
PROGRAM: AERONAUTICS
AGENCY: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

Rather than the departments request, the Governor recommends \$10.0 in F.Y. 1986 and \$15.0 in F.Y. 1987 from the State Airports Fund for major repairs.

Request Title: Contingency Capitalization

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ -0-	-0-	\$ 31.9	-0-
State Airports Fund	-0-	-0-	(5.6)	-0-
Trunk Highway Fund	-0-	-0-	36.8	-0-
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-
State Airports Fund	\$ 10.0	-0-	\$ 15.0	-0-
Trunk Highway Fund	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected: None

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amount to provide for anticipated major repairs to keep 2 aircraft airworthy.

DESCRIPTION/BACKGROUND:

Periodic inspections by a Federal Aviation Administration licensed mechanic are required to maintain the airworthiness certificate of each aircraft. This appropriation would be used only to meet extraordinary expenses encountered in this inspection/certification process.

RATIONALE:

When dealing with new aircraft, this type of capitalization is normally built into the rate charged for use of the aircraft. When dealing with used aircraft, however, the maintenance reserve is not sufficient at the time the repairs are needed. This appropriation would provide the maintenance reserve that normally would have been built up during the first few years of a new aircraft's life. It is less expensive to acquire used aircraft and then provide this contingency appropriation than to acquire new aircraft.

PROGRAM: REGIONAL TRANSIT BOARD
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The 1984 Minnesota Legislature created the Regional Transit Board (RTB) to: 1) provide essential mobility and transportation options in the 7 county area; 2) encourage alternatives to the single occupant vehicle, and 3) develop a transportation service designed to meet public needs efficiently and effectively. Two budget activities, metro transit assistance and metro transit administration, encompass all RTB activities.

OPERATION:

The RTB has responsibility for development, coordination, and mid-range planning for transit in the 7 county metro area. Activities include: 1) budget preparation and distribution of transit funds through contracts with providers including MTC fixed route, 2) 2 private bus operations, metro mobility, and 10 small urban and rural systems operating within the metro area. Additionally, the RTB is responsible for metro area rideshare activities and the replacement service program, "Opt-out."

BUDGET ISSUE:

Specific transit issues relating to this budget are presented below. Costs of implementing any activities described below are not included in the budget request, but are presented for discussion purposes.

- A. Motor vehicle excise tax - funds generated by the motor vehicle excise tax will be required, in addition to dollars from the general fund, to meet the F.Y. 1986-87 needs as reflected in the biennial budget request.
- B. Transit alternative analysis - 2 important studies of transit alternatives are on-going in the metro area. These studies are evaluating the transit alternatives available within the Hiawatha, Southwest and University Avenue Corridors.

Hiawatha Corridor - the preferred alternative selected is light rail transit, final environmental impact statement work is close to being completed and approved by federal agencies.

Southwest and University Avenue Corridors - a transit alternatives analysis and a draft environmental impact statement (AA/DEIS) are being conducted for the University Avenue and the Southwest corridors. The purpose of the study, sponsored by the Urban Mass Transportation Administration (UMTA), is to analyze and evaluate 4 different transit improvements or alternatives in each of these 2 corridors. The study will culminate with the selection of a preferred alternative in each corridor based upon the information contained in the DEIS document and the testimony received at a public hearing. The alternatives considered include both light rail transit and busways. The Metropolitan Council is the recipient of the funds granted by UMTA to carry out the analysis. The study, however, is being conducted under the direction of a steering committee composed of policy-level representatives from 11 participating agencies. A draft EIS is expected to be available by the middle of September. The steering committee is expected to hold a public hearing by the end of October and select the preferred alternative for

each corridor by the end of 1984. Once a preferred alternative is selected in the other 2 corridors by the steering committee and submitted to the RTB, priorities among the three corridors will have to be established if federal funding is pursued. The priority corridor for which federal aid would be sought will be selected by the RTB, and reviewed by the Metropolitan Council in the context of the regional transportation policy plan.

- C. Minnesota Human Rights Act - M.S. 363.03 requires that physical and program access must be provided by a public service to disabled persons. Potential impacts on service and cost requirements must be carefully evaluated.
- D. Federal funds - continuing decreases in federal operating assistance have a direct, dollar for dollar impact on state budget requests.
- E. Capital needs - many public transit providers in the 7 county metro area have no fund source available to replace or refurbish capital equipment. The 2 private operators (Medicine Lake Lines and North Suburban Lines) have many vehicles now in their third decade of operation, a majority require significant rehabilitation work to remain operable. Capital funding will be needed to undertake a viable rehabilitation program.
- F. New starts/demonstration - the budget request has not taken into consideration demand for new service or demonstration programs. Potential demand for new service, particularly in the fringe areas will be carefully examined.

EXPLANATION OF BUDGET REQUEST:

One major CHANGE item is requested for this program. The phased transfer of motor vehicle excise tax revenues to the transit assistance fund results in total changes of (\$2,399.3) in F.Y. 1986 and \$2,991.3 in F.Y. 1987. These changes affect both Metro Transit Assistance and Metro Transit Administration and are the result of the funds being treated as replacement dollars rather than additional dollars. Dollars requested represent the appropriate level necessary to maintain same service levels for all transit systems except the MTC. The MTC budget includes a 3% increase in service.

CHANGE levels identified on this request represent dollars necessary to provide a 3% increase in the MTC's service level and a SAME level of service for all other systems. As the interim implementation plan is developed the change level may increase because of the issues previously discussed (i.e., new transit improvements in the corridors of Hiawatha, University and Southwest).

GOVERNOR'S RECOMMENDATION:

Rather than the agency's requests for substantial increases, the Governor's recommendation provides for standard inflationary increases only, similar to that provided for non-metro transit assistance. The total assistance provided, and the sources of financing are more completely explained at the CHANGE level.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: REGIONAL TRANSIT BOARD

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
METRO TRANSIT ASSISTANCE	14,840.9	17,156.3	24,952.7	24,590.6	2,399.3-	22,191.3	24,590.6	2,991.3	27,581.9	16,148.1	16,924.2
METRO TRANSIT ADMINISTRATIO			1,099.5	1,099.5		1,099.5	1,099.5		1,099.5	1,099.5	1,099.5
TOTAL	14,840.9	17,156.3	26,052.2	25,690.1	2,399.3-	23,290.8	25,690.1	2,991.3	28,681.4	17,247.6	18,023.7
INET CHANGE FROM F.Y. 851				-362.1	-2,399.3	-2,761.4	-362.1	+2,991.3	+2,629.2	-8,804.6	-8,028.5
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	20.7										
LOCAL ASSISTANCE	14,820.2	17,156.3	26,052.2	25,690.1	2,399.3-	23,290.8	25,690.1	2,991.3	28,681.4	17,247.6	18,023.7
AIDS TO INDS.											
TOTAL EXPENDITURES	14,840.9	17,156.3	26,052.2	25,690.1	2,399.3-	23,290.8	25,690.1	2,991.3	28,681.4	17,247.6	18,023.7
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	14,840.9	17,156.3	15,972.2	15,610.1	1,679.3-	13,930.8	15,610.1	2,671.3	18,281.4	7,087.6	6,823.7
INET CHANGE FROM F.Y. 851				-362.1	-1,679.3	-2,041.4	-362.1	+2,671.3	+2,309.2	-8,884.6	-9,148.5
TRANSIT ASSISTANCE FUND			10,080.0	10,080.0	720.0-	9,360.0	10,080.0	320.0	10,400.0	10,160.0	11,200.0
INET CHANGE FROM F.Y. 851					-720.0	-720.0		+320.0	+320.0	+80.0	+1,120.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	14,840.9	17,156.3	26,052.2	25,690.1	2,399.3-	23,290.8	25,690.1	2,991.3	28,681.4	17,247.6	18,023.7
POSITIONS BY FUND:											
TOTAL POSITIONS											

5-01146

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☒ Program ☐ Activity

ACTIVITY: METRO TRANSIT ASSISTANCE/METRO TRANSIT ADMINISTRATION
PROGRAM: REGIONAL TRANSIT BOARD
AGENCY: TRANSPORTATION, DEPARTMENT OF

Request Title: REGIONAL TRANSIT BOARD				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$(1,679.3)	0	\$2,671.3	0
Transit Assistance Fund	(720.0)	0	320.0	0
Governor's Recommendation				
General Fund	\$(8,522.5)	0	\$(8,786.4)	
Transit Assist. Fund	\$ 80.0	0	\$ 1,120.0	
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above amounts to provide the SAME level of service for all metro area transit providers (except the MTC) and to provide for a 3% increase in MTC service, phased in during F.Y. 1985. In addition, 10 systems previously funded from the Non-MTC Transit Assistance activity are included within this activity, as they provide service within the 7 county metro area. The negative change in the transit assistance fund is due to revenue forecasts being lower in F.Y. 1986 than in F.Y. 1987.

DESCRIPTION/BACKGROUND:

Beginning in F.Y. 1985, a phased transfer was initiated of 25% of the motor vehicle excise tax revenues from the general fund to 2 funds: the Highway Users Tax Distribution fund (75%) and the transit assistance fund (25%).

Of those monies going to the transit assistance fund, 80% goes to the 7 county metro area and 20% to outstate Minnesota. In F.Y. 1985, monies transferred to the metro area represent an increase in appropriations beyond that made from the general fund.

Beginning in F.Y. 1986, the agency assumes that the transit assistance fund will be treated as replacement dollars rather than additional dollars, with supplemental general fund appropriations made to meet total program costs.

State dollars requested for all transit providers other than the MTC are based on a growth rate of 7% and SAME service levels. The MTC is based on a 3% increase in service (phased in during F.Y. 1985), a 5% annual inflation rate and maintaining the existing fare structure.

Requested change will be split among the 2 activities as follows:

	F.Y. 1986	F.Y. 1987
Metro Transit Assistance		
. General Fund	\$(579.8)	\$3,770.8
. Transit Assistance Fund	(1,819.5)	(779.5)
Metro Transit Administration		
. General Fund	\$(1,099.5)	\$(1,099.5)
. Transit Assistance Fund	1,099.5	1,099.5

RATIONALE:

In that the transit assistance fund is available for metro area transit needs, it is appropriate that less demand be placed on the general fund. CHANGE levels are necessary to provide SAME service levels for all systems with the exception of a 3% increase in MTC service. These service levels should be considered minimum needs in terms of providing alternatives to driving alone, etc. In addition, 10 systems previously funded from Non-MTC assistance are included within this request as they provide service within the 7 county metro area.

GOVERNOR'S RECOMMENDATION:

The Governor recommends the following amounts for Metropolitan Transit Assistance and Administration:

	F.Y. 1986	F.Y. 1987
General Fund	\$ 7,087.6	\$ 6,823.7
Transit Assistance Fund	10,160.0	11,200.0
TOTAL	\$17,247.6	\$18,023.7

The level of funding represents application of standard inflation rates to the 1985 expenditure level.

ACTIVITY: METRO TRANSIT ASSISTANCE
Program: REGIONAL TRANSIT BOARD
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

1. Provide a basic level of mobility for all persons in the 7 county metropolitan area.
2. Arrange for a comprehensive, coordinated set of transit and paratransit services to meet the needs of all people in the metro area.
3. Cooperate with private and public providers to assure the most efficient and coordinated use of existing and planned transit resources.
4. Maintain public mobility in the event of emergencies or energy shortages.

EFFECTIVENESS MEASURES:

	C.Y. 1984	C.Y. 1985	C.Y. 1986	C.Y. 1987
Miles of service/population	16.72	17.14	17.18	17.34
Cost/passenger	\$1.38	\$1.42	\$1.49	\$1.56
Revenue/cost	.32	.31	.30	.29
Passenger/population	38.94	39.63	39.74	39.77
Passenger/hour	29.51	29.30	29.31	29.07

DESCRIPTION:

1. Metro Mobility Program. Statutory Ref: M.S. 174.31

The metro mobility program provides a coordinated, special transportation service for disabled persons in the metropolitan area. Demand-responsive, door-through-door service is provided within Minneapolis, St. Paul and most first ring suburbs. The Metro Mobility Transportation Center acts as the primary coordination element certifying eligible individuals, taking requests for service, arranging tours, and dispatching providers including the MTC (operating project mobility), 6 taxi companies, and 2 private providers of wheelchair accessible transportation.

A 9 member Management Policy Committee has been established to set management policies for metro mobility. The committee is comprised of representatives of the elderly, handicapped, participating providers, Mn/DOT, MTC and the Metropolitan Council, and determines policies relating to such issues as service area, fares, hours of service and expansion. An advisory task force of 25 individuals representing the users of the service advises the Management Policy Committee.

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Grants:	\$4,870.7	\$5,129.3	\$5,350.0	\$5,724.6

2. Private Operators Program. Statutory Ref: M.S. 174.24

The private operators program provides state financial assistance to Medicine Lake Lines and North Suburban Lines. Both provide regular route public transit within the metropolitan transit taxing district. This assistance is intended to pay 100% of the operating deficit to supplement operating revenues and ensure continued

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

viability of the private companies as an alternative to buy out by the MTC and expansion of MTC services to the two market areas. Public funds are justified on the basis that private operators do not have access to federal capital assistance or local taxing authority but provide service in a market place dominated by a public system which does receive this assistance.

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Grants:	\$957.5	\$972.7	\$1,032.7	\$1,104.9

3. Metropolitan Transit Commission. Statutory Ref: M.S. 174.21 - 174.24

The MTC program provides state financial assistance to the Metropolitan Transit Commission (MTC) and augments revenues received from the federal government, fare revenues and metropolitan property taxes. The MTC exists to provide safe and efficient transportation services for the movement of people by bus, vanpool and carpool throughout the 7 county metropolitan region. On the regular route bus system, MTC annually services approximately 76.3 million passengers on 29 million service miles using a fleet of over 1,000 vehicles. Annually, over 3,800 metropolitan area residents are organized into vanpools and carpools for commuting purposes. Operating assistance from the state enables MTC to maximize service levels to meet consumer demand, yet maintain fares and property taxes below the actual cost of providing the service, in conformance with state statutes and commission policies.

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Grants:	\$11,135.8	\$8,086.7	\$14,260.0	\$19,097.0

In addition, a metropolitan transit service demonstration program (opt-out) is funded from this appropriation. The opt-out program allows eligible applicants to design alternative methods of providing public transit service for their communities when not adequately served by the MTC.

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Grants:	\$192.3	\$684.0	\$731.9	\$783.1

4. Rural and Small Urban Program. Statutory Ref: M.S. 174.21 - 174.24

This program provides state financial assistance, both operating and capital, to any legislatively established public transit commission or authority (except the MTC), any county or statutory or home rule charter city and any private operator of regular route transit (except private operators in the metro area) or any combination of the above when the local financial effort is inadequate to assure continuation of the public transit service. This activity provides funding for home-to-work, elderly and handicapped or general purpose travel.

ACTIVITY: METRO TRANSIT ASSISTANCE
(Continuation)
Program: REGIONAL TRANSIT BOARD
Agency: TRANSPORTATION, DEPARTMENT

1985-87 Biennial Budget

CHANGE REQUEST:
Fund change from General Fund to
Transit Assistance Fund

F.Y. 1986	F.Y. 1987	Type
\$(2,399.3)	\$2,991.3	Program Wide

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Grants:	0	0	\$816.7	\$872.3

5. Light Rail Transit Program. Statutory Ref: M.S. 174.32, subd. 2

Eligible activities include, but are not limited to: 1) planning and engineering design of transit services; 2) providing capital assistance to purchase or refurbish transit vehicles, rail lines and associated facilities for light rail transit, right of way, and other necessary elements to provide a transit service; and 3) providing other assistance for public transit services in the metro area.

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Grants:	0	\$10,080.0	0	0

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Grants by Fund-Summary				
General Fund	\$17,156.3	\$14,872.7	\$13,930.8	\$18,281.4
Transit Assistance Fund	0	10,080.0	8,260.5	9,300.5
Total	\$17,156.3	\$24,952.7	\$22,191.3	\$27,581.9

Authority for the Regional Transit Board to administer these activities is found in M.S. 473.371.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
1. Metro mobility				
Total cost	\$5,307.8	\$5,546.6	\$5,796.2	\$6,057.1
Passengers	483.8	493.5	503.4	513.4
Miles	2,430.1	2,478.8	2,528.3	2,578.9
Hours	194.1	198.0	202.0	206.0
2. Private operators				
Total cost	\$1,518.1	\$1,586.4	\$1,657.8	\$1,732.4
Passengers	746.2	761.1	776.3	791.9
Miles	820.6	837.0	853.8	870.9
Hours	43.1	44.0	44.9	45.8
3. MTC				
Total cost	\$95,759.0	\$101,900.0	\$108,701.0	\$115,968.0
Passengers	74,116.0	78,239.0	79,370.0	79,370.0
Miles	28,555.0	29,569.0	29,830.0	29,830.0
Hours	2,322.3	2,382.9	2,383.1	2,400.7
4. Rural and small urban				
Total cost	\$1,449.9	\$1,515.2	\$1,583.4	\$1,654.6
Passengers	354.9	362.0	369.2	376.6
Miles	1,143.4	1,166.3	1,189.6	1,213.4
Hours	79.3	80.9	82.5	84.1

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: METRO TRANSIT ASSISTANCE

PROGRAM: REGIONAL TRANSIT BOARD

AGENCY: TRANSPORTATION, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	20.7										
LOCAL ASSISTANCE	14,820.2	17,156.3	24,952.7	24,590.6	2,399.3-	22,191.3	24,590.6	2,991.3	27,581.9	16,148.1	16,924.2
AIDS TO INDS.											
TOTAL EXPENDITURES	14,840.9	17,156.3	24,952.7	24,590.6	2,399.3-	22,191.3	24,590.6	2,991.3	27,581.9	16,148.1	16,924.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	253.0										
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS	232.3-										
TOTAL STATE OPERATIONS	20.7										
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	14,840.9	17,156.3	14,872.7	14,510.6	579.8-	13,930.8	14,510.6	3,770.8	18,281.4	7,087.6	6,823.7
INET CHANGE FROM F.Y. 851				-362.1	-579.8	-941.9	-362.1	+3,770.8	+3,408.7	-7,785.1	-8,049.0
TRANSIT ASSISTANCE FUND			10,080.0	10,080.0	1,819.5-	8,260.5	10,080.0	779.5-	9,300.5	9,060.5	10,100.5
INET CHANGE FROM F.Y. 851					-1,819.5	-1,819.5		-779.5	-779.5	-1,019.5	+20.5
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	14,840.9	17,156.3	24,952.7	24,590.6	2,399.3-	22,191.3	24,590.6	2,991.3	27,581.9	16,148.1	16,924.2
POSITIONS BY FUND											
TOTAL POSITIONS											

5-01150

ACTIVITY: METRO TRANSIT ADMINISTRATION
Program: REGIONAL TRANSIT BOARD
Agency: TRANSPORTATION, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To manage and coordinate the public transit resources available within the 7 county metropolitan area by: 1) developing a comprehensive transportation plan, 2) contracting with public and private providers, and 3) identifying and/or evaluating accomplishments and needed improvements.

DESCRIPTION:

The RTB was statutorily empowered to commence operations as soon after 7-1-84 as the chair and at least 7 other members have been appointed and qualified. This took place on 7-12-84.

The metro transit administration activity exists to:

- prepare a transit implementation plan
- certify property tax levy
- assume Mn/DOT's operating assistance contracts and enter into new operating assistance contracts
- appoint members to the restructured MTC
- prepare and present required budgets, financial plans and staffing plans
- request, review and approve MTC budget
- study and report to the Legislature on certain enumerated issues
- implement local government participation program
- convene annual transit conference
- take steps to become a designated recipient of federal funds
- implement a transit information program
- execute and administer paratransit project contracts
- assume rideshare program responsibilities
- assume replacement service (opt-out) program responsibilities
- establish and appoint members to various advisory committees; and
- conduct research and render advice on transportation issues.

ACTIVITY STATISTICS:

	C.Y. 1984	C.Y. 1985	C.Y. 1986	C.Y. 1987
Public meetings held	2	2	4	4
Public transit conferences	1	1	1	1

Numerous activities will be defined during the development of the interim implementation plan.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

CHANGE REQUESTS:

Fund change: General Fund
Transit Assistance Fund

F.Y. 1986	F.Y. 1987	Type
\$(1,099.5)	\$(1,099.5)	Program
1,099.5	1,099.5	Wide

Note that the request for this activity may change when the staffing and financial plans, as required elements of the interim implementation plan, are completed.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: METRO TRANSIT ADMINISTRATIO

PROGRAM: REGIONAL TRANSIT BOARD

AGENCY: TRANSPORTATION, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE			1,099.5	1,099.5		1,099.5	1,099.5		1,099.5	1,099.5	1,099.5
AIDS TO INDS.											
TOTAL EXPENDITURES			1,099.5	1,099.5		1,099.5	1,099.5		1,099.5	1,099.5	1,099.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL			1,099.5	1,099.5	1,099.5-		1,099.5	1,099.5-		-1,099.5	-1,099.5
INET CHANGE FROM F.Y. 85]					-1,099.5	-1,099.5		-1,099.5	-1,099.5	1,099.5	1,099.5
TRANSIT ASSISTANCE FUND					1,099.5	1,099.5		1,099.5	1,099.5	1,099.5	1,099.5
INET CHANGE FROM F.Y. 85]					+1,099.5	+1,099.5		+1,099.5	+1,099.5	+1,099.5	+1,099.5
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING			1,099.5	1,099.5		1,099.5	1,099.5		1,099.5	1,099.5	1,099.5
POSITIONS BY FUND											
TOTAL POSITIONS											

5-01152

AGENCY: TRANSPORTATION REGULATION BOARD

1985-87 Biennial Budget

AGENCY PURPOSE: The Transportation Regulation Board exists to insure safe and efficient movement of goods and commodities, and to further insure fair and equitable rates for the public as well as the carriers.

OPERATION AND CLIENTELE: All functions relating to all forms of transportation formerly handled by the Public Utilities Commission (PUC) through F.Y. 1983 are now handled by the board; likewise all transportation functions related to regulatory matters are coordinated with the Department of Transportation (DOT). The handling of the quasi-judicial functions related to railroads ends the former function of the Commissioner of DOT where he or she was forced to act as both judge and advocate in railroad related matters. The board, acting as a court, has the authority in the determination of adequacy of transportation services, the reasonableness of rates, and the issuing of franchises to common carriers and all other categories of commercial haulers.

The Commissioner of Minnesota DOT supervises, investigates and enforces state regulation of the transportation industry while being free to function as an advocate for the best interests of the State. With the creation of the Board as a separate entity, the TRB has been able to concentrate their effort in dealing with the industries within their jurisdiction. This concentration has permitted more transportation expertise to be involved in the regulatory decision making with qualified members dealing totally with transportation issues, thereby providing a focus for the industry, minimizing administrative problems, duplications and eliminating confusion for the public.

The clientele of the TRB consists of: 1) the citizens of the state who use the products and services provided by the transportation industry and are protected by the regulatory actions of the board; 2) the motor carriers and railroads which operate within the state; 3) municipalities, counties and townships which may become involved in certain railroad regulatory matters; and 4), the shippers and users of transportation.

Activities of the Board include: 1) adjudicating proceedings which result in formal and informal rate orders for the 14 railroads, 31 regular route common carriers of property, 40 regular route common carriers of passengers and package express, 82 petroleum carriers and approximately 3,600 permit carriers; 2) adjudicating formal and informal matters which involve motor carrier and bus operating authorities such as new authority, extension of existing authority, transfer of existing authority and modification of passenger schedules; and 3) adjudication of a combination of formal and informal railroad-related matters resulting in orders for the granting of clearance variances, establishment of new grade crossings, determination of the adequacy of grade crossing warning devices, removal of industrial trackage, and changes in agency service at railroad stations.

OBJECTIVES: The Transportation Regulation Board objective is to adjudicate rate related requests, operating authority applications, and railroad regulatory matters in a fair, comprehensive and timely manner.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	-0-	\$4.5	\$5.0	\$5.2	\$5.5

EFFECTIVENESS MEASURES:

Objective No.	Actual F.Y. 1984 (9 mo.)	Estimated F.Y. 1985	Obj./Ext. F.Y. 1986	Obj./Est. F.Y. 1987
1. Orders-Rate matters	164	210	210	210
2. Orders-Authority matters	576	800	800	800
3. Orders-Railroad Regulation	22	100	100	100

The reason for the substantial increase in railroad regulation orders is TRB assumed full jurisdiction on rail matters on July 1, 1984. Until that time DOT still had jurisdiction on the majority of rail matters.

AGENCY RECONCILIATION:

Reconciliation of F.Y. 1985 to Same Level

The agency's SAME level results in an increase of \$21.4 in F.Y. 1986 and \$28.4 in 1987. The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$421.4	\$421.4	8.0
-Inflation	8.4	15.1	
-Rent Adjustment	13.0	13.3	
TOTAL	\$442.8	\$449.8	8.0

BIENNIAL TOTAL	\$892.5
Governor's SAME Level Adjustment	(5.1)
Governor's Revised Base	\$887.5

The adjustments are due to a reduction of \$5.1 for a change in the inflation rate.

Note: The rent adjustment is necessary because the Transportation Regulation Board came into being with the understanding that the DOT would provide space rent free. However, the DOT did not have available space and rent costs were incurred by the Transportation Regulation Board.

EXPLANATION OF BUDGET REQUEST: An additional \$50.0 is requested due to the increase in hearing examiners cost which effective July 1, 1984 was raised from \$57.00 per hour to \$66.00 per hour, a 16% increase. The projected cost of railroad hearings is estimated at \$35.0 for the full year. This projected cost was obtained from the Department of Transportation which had jurisdiction over rails prior to July 1, 1984. Railroad hearing costs were not included in the base for the Transportation Regulation Board.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: TRANSPORTATION REGULATON BD

PROGRAM: TRANSPORTATION REGULATON BD

AGENCY: TRANSPORTATION REGULATION BD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS		382.8	421.4	442.8	50.0	492.8	449.8	50.0	499.8	490.9	496.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES		382.8	421.4	442.8	50.0	492.8	449.8	50.0	499.8	490.9	496.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES		262.3	304.1	307.0		307.0	307.3		307.3	307.0	307.3
EXPENSES & CONTRAC. SERV		112.7	115.1	133.4	50.0	183.4	140.1	50.0	190.1	181.5	186.9
SUPPLIES & MATERIALS		1.7	1.2	1.3		1.3	1.3		1.3	1.3	1.3
EQUIPMENT		6.1	1.0	1.1		1.1	1.1		1.1	1.1	1.1
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS		382.8	421.4	442.8	50.0	492.8	449.8	50.0	499.8	490.9	496.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY		382.8	421.4	442.8	50.0	492.8	449.8	50.0	499.8	490.9	496.6
INET CHANGE FROM F.Y. 851				+21.4	+50.0	+71.4	+28.4	+50.0	+78.4	+69.5	+75.2
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING		382.8	421.4	442.8	50.0	492.8	449.8	50.0	499.8	490.9	496.6
POSITIONS BY FUND											
TRUNK HIGHWAY		8.0	8.0	8.0		8.0	8.0		8.0	8.0	8.0
TOTAL POSITIONS		8.0	8.0	8.0		8.0	8.0		8.0	8.0	8.0

5-0602

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY:

PROGRAM:

AGENCY: TRANSPORTATION REGULATION BOARD

Request Title: RAILROAD HEARINGS

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$50.0	-0-	\$50.0	-0-
Governor's Recommendation				
Trunk Highway Fund	\$50.0	-0-	\$50.0	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount in order to provide the adjudication of formal and informal railroad related matters. The objectives of these services result in the grant or denial of clearance variances, establishment of new grade crossings, determination of the adequacy of grade crossing warning devices, removal of industrial trackage, and changes in agency service at railroad stations; and to provide additional funds to recover the 16% increase in hearing examiner cost effective July 1, 1984 (\$57.00 per hour to \$66.00 per hour).

EFFECTIVENESS MEASURES:

Objective No.	Actual F.Y. 1984 (9 mo.)	Estimated F.Y. 1985	Obj./Est. F.Y. 1986	Obj./Est. F.Y. 1987
1. Orders-Railroad Regulation	22	100	100	100

The reason for the substantial increase in railroad regulation orders is TRB assumed full jurisdiction on rail matters on July 1, 1984. Until that time DOT still had jurisdiction on the majority of rail matters.

DESCRIPTION/BACKGROUND:

Prior to July 1, 1984, the adjudication of railroad related matters was the responsibility of MN/DOT, Office of Railroads and Waterways. Effective July 1, 1984, the Transportation Regulation Board assumed these responsibilities and the incurred or inherent hearing costs. This request is for \$15.0 to cover the 16% increase in the Office of Hearing Examiner's rates and for \$35.0 to cover the Hearing Examiner's costs associated with the new railroad regulation responsibilities for a request total of \$50.0 per fiscal year.

RATIONALE:

The Transportation Regulation Board was created by the Legislature to become effective July 1, 1983, but did not become operational until October 1, 1983, thus salary savings were used to pay hearing examiner costs for Fiscal 84. In the event Fiscal 85 hearing costs exceed the agency budget projections, the Board would seek a deficiency appropriation to cover the costs. The additional \$50.0 figure is requested for Fiscal 86 and 87 hearing examiner costs.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

1986-87 BIENNIAL BUDGET
PROGRAM STRUCTURE

AGENCY: PUBLIC SAFETY, DEPARTMENT OF

		<u>Page</u>
<u>PROGRAMS:</u>	<u>ACTIVITIES:</u>	
ADMINISTRATION AND RELATED SERVICES	Traffic Safety & Research	5-0912
	Information and Education	5-0915
	Public Safety Support	5-0919
	Planning and Analysis	5-0922
	PROGRAM TOTAL	
EMERGENCY SERVICES	Emergency Management Assistance	5-0926
	Planning and Operations	5-0929
	Nuclear Plant Preparedness	5-0932
	PROGRAM TOTAL	
CRIMINAL APPREHENSION	Criminal Justice Evidence Analysis	5-0938
	Criminal Justice Records and Communications	5-0941
	Criminal Investigation and Assistance	5-0944
	Peace Officers Training	5-0946
	Criminal Apprehension Support	5-0948
	PROGRAM TOTAL	
FIRE SAFETY	Fire Prevention, Protection, and Investigation	5-0956
	Fire Marshal Support	5-0958
	PROGRAM TOTAL	
STATE PATROL	Patrolling of Highways	5-0962
	Radio Communications	5-0965
	Air Patrolling	5-0968
	Commercial Vehicle Enforcement	5-0970
	State Patrol Training	5-0973
	Traffic Safety Education	5-0975
	State Patrol Support	5-0977
	PROGRAM TOTAL	

1986-87 BIENNIAL BUDGET
PROGRAM STRUCTURE

PAGE

PROGRAMS:

ACTIVITIES:

CAPITOL SECURITY

Executive Protection
Capitol Complex Security

5-0981
5-0983

PROGRAM TOTAL

DRIVER AND VEHICLE LICENSING

Vehicle Registration and Title
Interstate Registration and Reciprocity
Vehicle Dealer License
License Plate Manufacturing
Bicycle Registration
Licensing Drivers
No-Fault Insurance
Auto Accident Records
Driver Clinics and Training
Driver Vehicle Licensing Support

5-0989
5-0991
5-0993
5-0995
5-0997
5-0999
5-09102
5-09104
5-09106
5-09108

PROGRAM TOTAL

LIQUOR CONTROL

Liquor Licensing
Liquor Compliance
Liquor Control Support

5-09112
5-09114
5-09116

PROGRAM TOTAL

ANCILLARY SERVICES

Crime Victims Reparation
Civil Air Patrol
Private Detective Board

5-09120
5-09123
5-09126

PROGRAM TOTAL

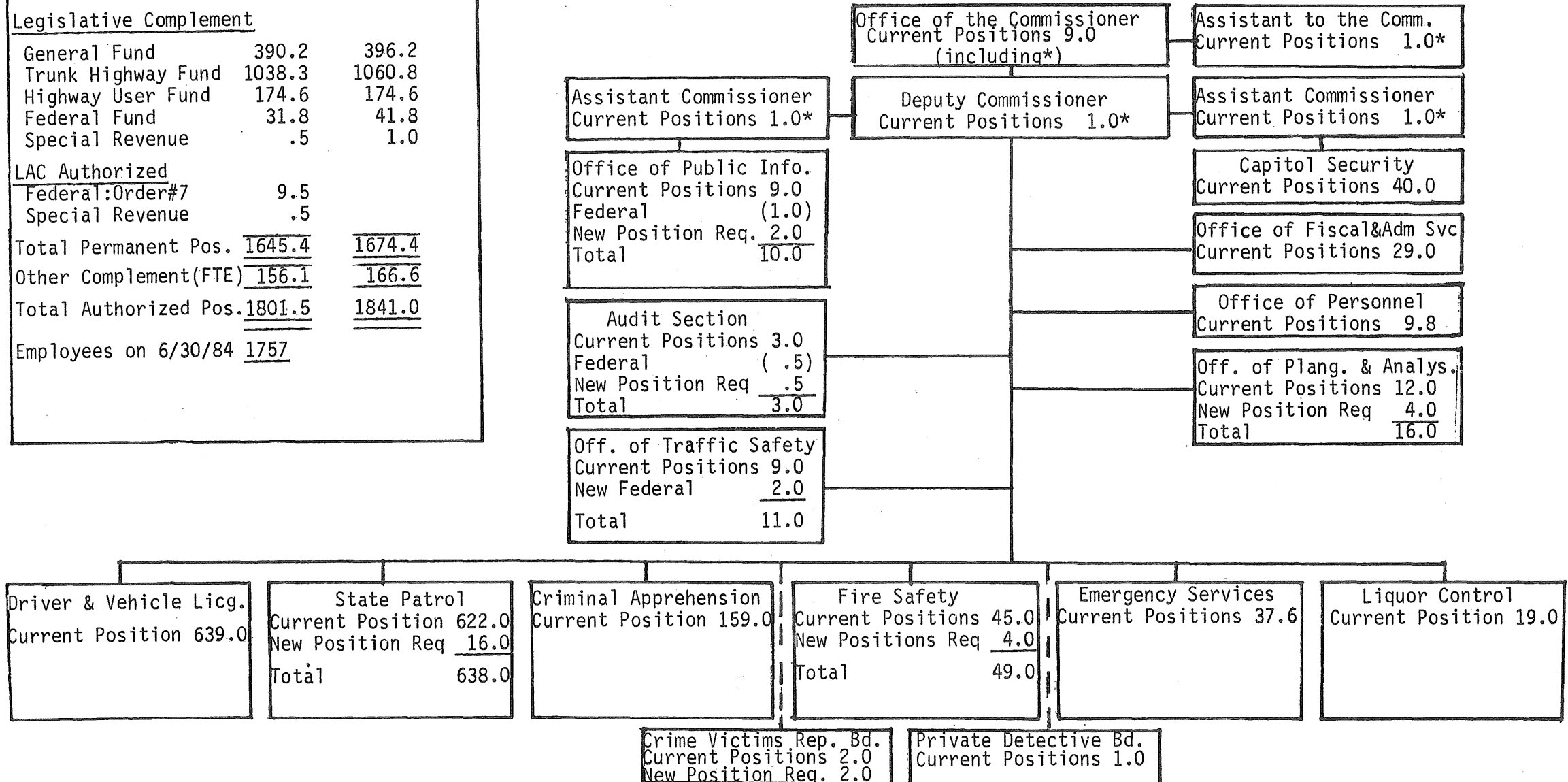
AGENCY TOTAL

POSITION RECONCILIATION		
Authority:	Current F.Y. 85	Requested 6/30/87
Legislative Complement		
General Fund	390.2	396.2
Trunk Highway Fund	1038.3	1060.8
Highway User Fund	174.6	174.6
Federal Fund	31.8	41.8
Special Revenue	.5	1.0
LAC Authorized		
Federal: Order#7	9.5	
Special Revenue	.5	
Total Permanent Pos.	<u>1645.4</u>	<u>1674.4</u>
Other Complement(FTE)	<u>156.1</u>	<u>166.6</u>
Total Authorized Pos.	<u>1801.5</u>	<u>1841.0</u>
Employees on 6/30/84	<u>1757</u>	

DEPARTMENT OF PUBLIC SAFETY

Position Summary
Current Positions 1645.4

Organization Chart
Current as of 7/1/84



AGENCY PURPOSE: The department of public safety's mission is the enhancement and maintenance of safety for Minnesota citizens of all ages. This is accomplished through enforcement, licensing, and services, which develop, implement, and operate programs in the areas of law enforcement, traffic safety, liquor control, fire safety, driver and vehicle licensing, emergency management, and public safety information.

OPERATION AND CLIENTELE: The department is comprised of 9 programs, state patrol, capitol security, criminal apprehension, fire safety, emergency services, driver and vehicle licensing, liquor control, administration and related services, and ancillary services. The department provides various highway safety, criminal justice, fire safety and emergency management programs at the state and local level and coordinates them with federal programs and mandates. The clientele of the department of public safety are all citizens whose safety is enhanced and maintained by its programs. The department directly serves about 2.9 million licensed drivers and owners of almost 4 million vehicles and 160,000 registered bicycles. Potential recipients of law enforcement, fire safety and emergency services assistance are 87 county sheriffs, 855 municipal governments, 500 police departments, 6,000 full time peace officers, 800 fire departments, and the state's entire criminal justice system. Inspections and regulatory enforcement affect 1,000 health care facilities, 5,000 hotel/motel/resort facilities, 800 dry cleaning establishments, over 300 theaters, and 25,000 liquor licenses including on and off-sale, wholesalers, distillers, importers, and common carriers.

The department of public safety continues to emphasize enforcement of DWI laws, criminal identification and apprehension, motorcycle and bicycle safety, fire prevention, and speed enforcement. New and expanded areas of responsibility include regulation of video gaming devices, fire prevention training and education, commercial vehicle safety enforcement and specialized criminal investigation efforts. The department carries out many of its safety and prevention objectives through assistance to state and local government entities with coordinated efforts involving a broad range of public and private cooperation in order to strengthen its programs by providing appropriate and quality service in the most cost effective manner. For example, future fire prevention efforts are aimed at more intensive training for the local fire service in order to increase prevention capabilities at the local level. Public education efforts will be expanded to include all aspects of traffic safety and emergency prevention. Criminal investigation efforts involve local enforcement, social service, financial and other related agencies in a broad scope effort to address the many facets of sophisticated crimes such as child abuse and financial crimes. The department has been designated the lead agency for commercial vehicle safety and enforcement activities. Here again efforts are coordinated between state agencies and with the trucking industry in a public/private partnership to best serve the public safety needs.

Details of the department's operations are provided on the program and activity pages that follow

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	Page
Reconciliation of F.Y. 1985 to SAME level	\$ 163,900.6	\$ 163,233.4	5-0905
Agency-Wide CHANGE requests:			
Programmer analysts positions and funding	(144.4)	(284.4)	5-0908
Master Lease		(2,878.7)	5-0909
Subtotal	\$ (144.4)	\$ (3,163.1)	
Program CHANGE requests:			
Fire Safety	\$	\$	
Fire safety training	370.4	-0-	5-0954
Fire research grant	10.0	-0-	5-0955
Subtotal	\$ 380.4	\$ -0-	
Activity CHANGE requests:			
Audit position and funding	\$ 32.6	\$ 32.6	5-0921
Film library position and films	62.4	62.4	5-0918
Information officer position	53.6	53.6	5-0917
Nuclear plant reduction	(50.0)	(50.0)	5-0935
State patrol photographer position	-0-	-0-	5-0964
Radio communication operators	34.5	34.5	5-0967
Staff & equipment, fixed scale facility	972.8	972.8	5-0973
Capitol security uniforms	17.1	17.1	5-0985
CVRB awards and position	1,433.1	536.4	5-09122
Civil Air Patrol	40.0	40.0	5-09125
BCA Buy Fund	-0-	(200.0)	5-0951
Cap. Complex Internal Service Fund		-0-	5-0986
Subtotal	\$ 2,596.1	\$ 1,499.4	
AGENCY TOTAL	\$ 166,732.7	\$ 161,569.7	

Reconciliation of F.Y. 1985 to Same Level

The agency's same level results in a increase of \$937.0 and .50 (FTE) of a position in F.Y. 1986 and \$1,830.0 and .50 (FTE) of a position in F.Y. 1987.

The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$80,816.8	\$80,816.8	1,645.4
-Full Financing-New Programs (Licensing of Video games of chance)	8.8	2.0	
-Salary Annualization	499.5	499.9	
-Inflation	1,145.8	2,367.3	
-Carry Forwards (F.Y. 1984 to 1985)	(701.7)	(701.7)	
-Removal of Attorney General Fee Appropriations	(536.8)	(536.8)	
-Funding of Drivers License Manuals	(42.7)	42.7	
-Change in Dedicated Funds	64.1	156.6	.5
TOTAL	\$81,253.8	\$82,646.8	1,645.9
BIENNIAL TOTAL	\$163,900.6		
Governor's SAME Level Adjustment	667.2		
Governor's Revised Base	\$163,233.4		

The reduction of \$667.2 is for a change in the inflation rates.

Full Financing of New Program

In Laws of 1984, Chapter 654, Article 3, Section 2(c), licensing and regulation of video games of chance, \$75.0 was appropriated to the Department of Public Safety, Liquor Control Division, to regulate the sale and operation of video games of chance in Minnesota.

Salary Annualization

The average percentage increase applied against agency F.Y. 1985 salary base was one percent inflation.

Inflation

A general inflation factor of 5.5 percent each year was applied to object codes 10-40. Fiscal Year 1987 is 11.3 percent of the F.Y. 1985 base year because of the compounding effect. The inflation factor for object code 17, EDP and system services, was 4.9 percent for F.Y. 1986 and 9.6 percent of the F.Y. 1985 base year for F.Y. 1987.

Carry Forwards

The following accounts had carry forward monies as provided in laws of 1983, chapter 293, section 4:

Nuclear plant preparedness	25.2
Criminal apprehension (sale of equipment- 1982 Minnesota statute 16.73)	24.9
Criminal apprehension - confidential fund	34.8
Criminal apprehension - data processing	308.6
Driver vehicle licensing - data processing	115.5
Crime victims reparation	22.5
State patrol (sale of equipment - 1982 Minnesota statute 16.73)	170.2
	701.7

Removal of attorney general fee Appropriations

Funds have been appropriated (trunk highway and highway tax distribution funds) for the reimbursement of the general fund for services provided to this agency by the attorney general's office. The proposed change recommended by the department of finance and the attorney general's office would provide for a fund to fund transfer as the preferred method of reimbursement rather than processing the reimbursement as payment transactions through the state wide accounting system.

Funding of Drivers License Manuals

Drivers license manuals are printed the second year of the biennium. Additional funding is needed in the second year of the 86/87 biennium.

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: PUBLIC SAFETY, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY PROGRAM:											
ADMIN & RELATED SERVICES	3,696.6	4,688.4	6,183.0	5,610.4	221.5	5,831.9	5,676.5	205.8	5,882.3	5,827.2	5,873.3
EMERGENCY SERVICES	2,893.4	3,044.4	3,360.1	3,477.2	20.0-	3,457.2	3,513.3	30.0-	3,483.3	3,453.6	3,476.3
CRIMINAL APPREHENSION	8,582.8	10,195.1	10,840.1	10,763.4	119.2-	10,644.2	11,004.6	124.5-	10,880.1	10,239.7	10,594.9
FIRE SAFETY	1,339.5	1,471.3	1,685.2	1,725.3	189.1	1,914.4	1,756.6	191.3	1,947.9	1,721.1	1,748.6
STATE PATROL	26,851.2	29,746.0	32,374.0	32,887.6	454.2	33,341.8	33,359.2	553.1	33,912.3	31,366.5	32,978.0
CAPITOL SECURITY	964.9	1,061.6	1,188.5	1,203.4	17.1	1,220.5	1,208.6		1,208.6	1,219.4	1,206.9
DRIVER & VEHICLE LICENSING	18,416.1	20,742.9	23,741.3	24,108.9	87.7-	24,021.2	24,614.2	91.7-	24,522.5	23,939.5	24,387.4
LIQUOR CONTROL	464.0	527.8	628.8	648.4		648.4	647.3		647.3	647.4	645.7
ANCILLIARY SERVICES	700.2	723.6	815.8	829.2	555.0	1,384.2	866.5	918.1	1,784.6	1,061.3	1,182.9
TOTAL	63,908.7	72,201.1	80,816.8	81,253.8	1,210.0	82,463.8	82,646.8	1,622.1	84,268.9	79,475.7	82,094.0
[NET CHANGE FROM F.Y. 85]				+437.0	+1,210.0	+1,647.0	+1,830.0	+1,622.1	+3,452.1	-1,341.1	+1,277.2
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	61,307.6	68,753.4	76,164.4	76,661.4	1,200.0	77,861.4	78,038.6	1,617.1	79,655.7	74,978.3	77,585.8
LOCAL ASSISTANCE	2,596.7	3,440.8	4,640.4	4,580.4	10.0	4,590.4	4,596.2	5.0	4,601.2	4,485.4	4,496.2
AIDS TO INDS.	4.4	6.9	12.0	12.0		12.0	12.0		12.0	12.0	12.0
TOTAL EXPENDITURES	63,908.7	72,201.1	80,816.8	81,253.8	1,210.0	82,463.8	82,646.8	1,622.1	84,268.9	79,475.7	82,094.0
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	14,853.1	16,900.5	19,226.5	19,222.1	514.3	19,736.4	19,576.2	843.2	20,419.4	17,730.2	18,243.9
[NET CHANGE FROM F.Y. 85]				-4.4	+514.3	+509.9	+349.7	+843.2	+1,192.9	-1,496.3	-982.6
STATE AIRPORTS	37.3	45.0	45.0	45.0	20.0	65.0	45.0	20.0	65.0	65.0	65.0
[NET CHANGE FROM F.Y. 85]					+20.0	+20.0		+20.0	+20.0	+20.0	+20.0
TRUNK HIGHWAY	38,488.3	43,296.9	46,946.8	47,227.8	675.7	47,903.5	47,974.4	758.9	48,733.3	45,877.9	47,727.8
[NET CHANGE FROM F.Y. 85]				+281.0	+675.7	+956.7	+1,027.6	+758.9	+1,786.5	-1,068.9	+781.0
HGHWY USER TAX DISTR	6,309.9	6,776.4	7,922.3	8,018.6		8,018.6	8,218.4		8,218.4	7,980.7	8,148.9
[NET CHANGE FROM F.Y. 85]				+96.3		+96.3	+296.1		+296.1	+58.4	+226.6
DEDICATED APPROPRIATIONS:											
GENERAL	59.0	48.1									
SPEC REV/APPORTIONMT	56.1	367.0	458.6	335.0		335.0	343.0		343.0	335.0	343.0
AGENCY	.9		18.5								
GIFTS AND DEPOSITS		3.9									
GENERAL INT SERVICE										869.5	855.2
FEDERAL	4,104.1	4,763.3	6,199.1	6,405.3		6,405.3	6,489.8		6,489.8	6,617.4	6,710.2
TOTAL FINANCING	63,908.7	72,201.1	80,816.8	81,253.8	1,210.0	82,463.8	82,646.8	1,622.1	84,268.9	79,475.7	82,094.0

5-0906

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: PUBLIC SAFETY, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
POSITIONS BY FUND:											
GENERAL	397.2	387.2	390.2	390.2	6.0	396.2	390.2	6.0	396.2	356.2	356.2
SPEC REV/APPORTIONMT	.5	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TRUNK HIGHWAY	1,026.8	1,040.1	1,038.3	1,038.3	19.8	1,058.1	1,038.3	22.5	1,060.8	1,060.8	1,060.8
HGHWY USER TAX DISTR	174.6	174.6	174.6	174.6		174.6	174.6		174.6	174.6	174.6
GENERAL INT SERVICE										34.0	34.0
FEDERAL	44.7	39.6	41.3	41.8		41.8	41.8		41.8	41.8	41.8
TOTAL POSITIONS	1,643.8	1,642.5	1,645.4	1,645.9	25.8	1,671.7	1,645.9	28.5	1,674.4	1,668.4	1,668.4
INET CHANGE FROM F.Y. 85J				+.5	+25.8	+26.3	+.5	+28.5	+29.0	+23.0	+23.0

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY:

PROGRAM:

AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Change in Programmer/Analysts Positions

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk highway-Administration	139.3	4.0	139.4	4.0
General -				
Criminal Apprehension	(119.2)		(124.5)	
Driver Vehicle License	(87.7)		(91.7)	
Governor's Recommendation	(67.6)		(76.8)	
Trunk Highway Fund	69.3	4.0	69.4	4.0
General Fund	(206.9)		(216.2)	

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests an increase in staff of 4 programmer/analysts and funding, with a corresponding decrease in data processing funds for non-department data processing consultants.

EFFECTIVENESS MEASURES:

This change will reduce the amount of work done by non-department computer programming and systems analysis consultants and replace them with departmental employees. Having departmental employees performing the work will increase productivity by reducing or eliminating the learning curve that occurs when new or different people perform the work. The change will allow for more direct management and supervision of individuals who perform these functions, which will result in a more effective management structure.

DESCRIPTION/BACKGROUND:

The department of public safety is the largest user of computer systems services, yet has only 3 programmer analysts on its staff. Through the creation of 4 additional programmer/analysts positions, the department will perform some of the maintenance and modification necessary on its large and vital data processing systems. At present non-department consultants perform most of this work. The department already provides the needed equipment, supervision, and work site for these personnel. Further, this will allow the department to better control its application systems.

In addition to performing maintenance and modification on existing application systems, the department needs in-house data processing professionals to provide automated solutions to its operational and business problems. Support staff is needed to assist operating divisions implementing new tools such as liquor licenses, video gaming device regulation, upgrades to the fire incident reporting system, commercial vehicle inspection system, fleet management system, case management and tracking tools, fuel tax processing, and increased DWI analysis and reporting. In addition, the department wants to move from operational systems into management information and decision support systems.

RATIONALE:

This change will decrease total departmental spending by \$67.6 in F.Y. 1986 and \$76.8 in F.Y. 1987. Departmental employees tend to be more responsive to management's directions and have a vested interest in the work they perform. The end result will be a reduction in costs and increased performance.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

The Governor further recommends that in order to maintain department-wide funding equity between the General Fund and the Trunk Highway Fund, \$70.0 be reduced each year of the 1985-87 biennium for data processing financed by the Trunk Highway Fund.

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY:

PROGRAM:

AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: MASTER LEASE PROGRAM

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
N/A				
Governor's Recommendation				
General Fund	(\$264.2)	-0-	(\$117.5)	-0-
Trunk Highway Fund	(\$1,817.6)	-0-	(\$679.4)	-0-
TOTAL	(\$2,081.8)		(\$796.9)	
Request requires statutory change: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Statutes Affected:				

GOVERNOR'S RECOMMENDATION:

The Governor's recommendation reduces the amount for equipment purchases by \$2,878.7 because of the Master Lease-Purchase Program which will be implemented beginning 7-1-85. The use of leasing will result in a 1 time up front savings in costs in the agency budget. Investment of up front savings results in a greater return to the funds than the increased costs resulting from the borrowing of money in the Master Lease Program.

DESCRIPTION/BACKGROUND:

The Department of Public Safety has previously leased equipment. Each lease resulted in a separate financial arrangement. The Master Lease will provide a pool of money available to all state agencies that will be used in leasing equipment. The interest rate on the Master Lease financing will be at a lower rate of interest than previously available in individual financings.

The Department of Public Safety has also purchased equipment in the past. Leasing equipment spreads the payments over a period of time that approximates the actual life of the equipment.

RATIONALE:

The use of the lease will result in the payments for the equipment to match more closely the life of the equipment. The use of leasing will result in a 1 time up front savings in costs in the agency's budget. The use of the Master Lease financing will result in a low rate of interest previously not available for leasing equipment. The investment of the up front savings results in a greater return to the fund than the increased interest costs resulting from the borrowing of money in the Master Lease Program.

The budget reductions which result from this financing as found in the following programs:

State Patrol	\$2,491.3
Criminal Apprehension	387.4
	<u>\$2,878.7</u>

PROGRAM: ADMINISTRATION & RELATED SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

This program includes 4 budget activities: public safety support, information and education, planning and analysis and traffic safety. These activities provide administrative support services, management planning, coordination, and direction for the entire department.

The primary purpose of this program is to provide centralized and more cost effective administration, fiscal, personnel, information, and systems for all programs in the department. In addition, fiscal services are provided for the crime victims reparations board, private detective board, and the civil air patrol. The program is responsible for the development of long and short range planning and the coordination of all departmental information system needs. It also administers all federal traffic safety funds.

OPERATION:

The organizational components of this program are made up of the commissioner's office, personnel, fiscal and administrative services, the office of public information, the office of planning and analysis and the office of traffic safety.

The commissioner's office provides management direction and establishes strategic priorities for all departmental safety and law enforcement services. It provides policy level administrative support, and long range planning required for carrying out the department's responsibilities.

The office of fiscal and administrative services is responsible for all fiscal transactions of the annual budget, which amounts close to \$70 million. This office prepares, monitors, and controls the department's biennial budget. It also provides accounting, warehousing, purchasing, and other fiscal resource management services to the department.

The personnel office evaluates all applicants for classified positions, processes all personnel related documents, and handles training for the department's 1,750 employees. It also participates in labor negotiations with employee unions, handles employee grievances, administers the department's affirmative action program, and coordinates the employee safety program.

The public information office provides safety information to the public through publications, public service announcements, news releases, and movie and slide presentations. It also serves as a communication consultant to the management of the department. The crime watch program is conducted within this activity. Public information and education efforts emphasize involving volunteers, local organizations, business firms, and employees around the state in safety education campaigns, particularly in traffic safety and crime prevention.

The office of planning and analysis assists in identifying, evaluating, and obtaining information needed by the management and operating programs, to assist in short and long range planning. The activity conducts internal management studies, development of computerized systems, implementation of approved recommendations of studies and audits, coordination of policies and procedures, records management, and analysis of issues and problems confronting the department.

The office of traffic safety plans, administers and evaluates a comprehensive statewide traffic safety program. It prepares the statewide annual highway safety plan. Its major purpose is to provide additional funding, data and direction to aid local units of government in reduction of traffic crashes, injuries and fatalities. It processes project applications and reimbursement claims, accounts for and audits all traffic safety federal funds, and monitors and evaluates local programs. This activity collects, analyzes, publishes and distributes traffic accident data annually.

EXPLANATION OF BUDGET REQUEST:

The department requests \$16.3 in F.Y. 1986 and 1987 and one-half position for an auditor, \$39.1 in F.Y. 1986 and \$23.3 in F.Y. 1987 and one position for the film library, and \$26.8 in F.Y. 1986 and 1987 and one information officer position.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for a reduction of \$4.7 in F.Y. 1986 and \$9.0 in F.Y. 1987 for a change in the inflation rates.

Further, it is pointed out that substantially all of the Administration and Related Services Program is funded by appropriations from the Trunk Highway Fund. Since it has previously been determined that it is equitable to reimburse that fund for administrative services provided to activities not related to the fund, the Governor recommends that the following amounts be appropriated from the funds indicated for transfer to the Trunk Highway Fund on January 1, 1986 and January 1, 1987 respectively:

General Fund	F.Y. 1986	F.Y. 1987
	\$ 476.1	\$ 480.0
Highway Users Tax Distribution Fund	\$ 445.9	\$ 446.9

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: ADMIN & RELATED SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
TRAFFIC SAFETY & RESEARCH	1,016.5	1,572.4	2,484.7	2,495.6		2,495.6	2,504.9		2,504.9	2,495.4	2,504.5
INFORMATION & EDUCATION	466.2	611.1	991.4	942.9	65.9	1,008.8	982.5	50.1	1,032.6	1,006.6	1,028.6
PUBLIC SAFETY SUPPORT	1,838.4	2,104.7	2,265.2	1,740.8	16.3	1,757.1	1,756.5	16.3	1,772.8	1,754.9	1,768.3
PLANNING & ANALYSIS	375.5	400.2	441.7	431.1	139.3	570.4	432.6	139.4	572.0	570.3	571.9
TOTAL	3,696.6	4,688.4	6,183.0	5,610.4	221.5	5,831.9	5,676.5	205.8	5,882.3	5,827.2	5,873.3
INET CHANGE FROM F.Y. 851				-572.6	+221.5	-351.1	-506.5	+205.8	-300.7	-355.8	-309.7
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	3,038.4	3,568.9	4,226.0	3,718.1	221.5	3,939.6	3,784.2	205.8	3,990.0	3,934.9	3,981.0
LOCAL ASSISTANCE	658.2	1,119.5	1,957.0	1,892.3		1,892.3	1,892.3		1,892.3	1,892.3	1,892.3
AIDS TO INDS.											
TOTAL EXPENDITURES	3,696.6	4,688.4	6,183.0	5,610.4	221.5	5,831.9	5,676.5	205.8	5,882.3	5,827.2	5,873.3
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL			99.5	99.5		99.5	99.5		99.5	99.5	99.5
TRUNK HIGHWAY	2,435.8	2,751.0	3,014.2	2,661.5	221.5	2,883.0	2,690.7	205.8	2,896.5	2,878.3	2,887.5
INET CHANGE FROM F.Y. 851				-352.7	+221.5	-131.2	-323.5	+205.8	-117.7	-135.9	-126.7
HIGHWAY USER TAX DISTR	93.9	133.4	136.8								
INET CHANGE FROM F.Y. 851				-136.8		-136.8	-136.8		-136.8	-136.8	-136.8
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	36.3	234.8	428.2	308.5		308.5	315.5		315.5	308.5	315.5
FEDERAL	1,130.6	1,569.2	2,504.3	2,540.9		2,540.9	2,570.8		2,570.8	2,540.9	2,570.8
TOTAL FINANCING	3,696.6	4,688.4	6,183.0	5,610.4	221.5	5,831.9	5,676.5	205.8	5,882.3	5,827.2	5,873.3
POSITIONS BY FUND:											
SPEC REV/APPORTIONMT	.5	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TRUNK HIGHWAY	69.8	71.8	71.8	71.8	6.5	78.3	71.8	6.5	78.3	78.3	78.3
FEDERAL	11.0	8.8	8.0	8.5		8.5	8.5		8.5	8.5	8.5
TOTAL POSITIONS	81.3	81.6	80.8	81.3	6.5	87.8	81.3	6.5	87.8	87.8	87.8
INET CHANGE FROM F.Y. 851				+.5	+6.5	+7.0	+.5	+6.5	+7.0	+7.0	+7.0

5-0911

ACTIVITY: TRAFFIC SAFETY
Program: ADMINISTRATION
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To develop a statewide, comprehensive traffic safety program designed to reduce crashes, deaths, injuries and property damage on the 131,000 miles of roadway in Minnesota.

<u>EFFECTIVENESS MEASURES:</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Proposed</u> <u>F.Y. 1986</u>	<u>Proposed</u> <u>F.Y. 1987</u>
Fatality rate					
- State	1.83	1.83	1.80	1.80	1.80
- National	2.73	2.73	2.70	2.70	2.70
DWI arrests statewide (all police depts.)	32,155	35,000	37,000	39,000	41,000
Total crashes	97,371	100,000	103,000	104,000	105,000
Deaths	558	575	600	625	640
Injuries	41,086	42,000	43,000	44,000	45,000
Economic loss (thousands)	\$393,334.2	\$400,000.0	\$416,000.0	\$433,000.0	\$450,000.0
Vehicle miles of travel (billions)	30.5	31.4	32.0	32.5	33.0

DESCRIPTION:

The traffic safety activity administers a federal grant-in-aid program covering four different traffic safety-related activities:

1. Federal Traffic Safety Program

Statutory Reference: M.S. 4.075

The commissioner of public safety serves as the Governor's representative charged with the responsibility of administration of the highway safety Act (P.L. 89-564) enacted in 1966. The traffic safety activity exists to enable the commissioner to develop a statewide comprehensive traffic safety program designed to reduce crashes, deaths, injuries and property damage on the 131,000 miles of roadway in Minnesota which is the fifth highest in the nation. This activity prepares an annual highway safety plan for review and approval by the national highway traffic safety administration (NHTSA) and the federal highway administration (FHWA). This plan consists of statistical analysis of crash data to identify problems, and establishes priorities and a detailed budget. At the end of each fiscal year an evaluation report is submitted to NHTSA and FHWA to indicate progress in meeting the objectives set forth in the annual plan. Other responsibilities involved

<u>ACTIVITY GENERATES</u> <u>NON-DEDICATED REVENUE</u>	<u>ACTUAL</u> <u>F.Y. 1983</u>	<u>ACTUAL</u> <u>F.Y. 1984</u>	<u>ESTIMATE</u> <u>F.Y. 1985</u>	<u>ESTIMATE</u> <u>F.Y. 1986</u>	<u>ESTIMATE</u> <u>F.Y. 1987</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

in administration of the program include monitoring progress on projects, processing claims for reimbursement, fiscal auditing and execution of contracts. Grant recipients include counties, cities, university of Minnesota, Minnesota safety council, department of health, supreme court, St. Cloud state university, department of transportation and the Minnesota county attorneys association.

<u>Statistics:</u>	<u>Actual</u> <u>F.Y. 1984*</u>	<u>Estimated</u> <u>F.Y. 1985*</u>	<u>Proposed</u> <u>F.Y. 1986*</u>	<u>Proposed</u> <u>F.Y. 1987*</u>
Budgeted by program area				
Traffic records	\$ 96,000	\$ 77,600	\$ 80,200	\$ 82,900
Emergency medical services	172,200	182,800	182,800	182,800
Occupant protection	125,100	281,500	296,900	313,300
Alcohol safety	148,800	654,800	659,000	663,000
Police traffic services	604,400	895,000	906,800	915,200
Special driver problems	262,400	274,900	274,900	274,900
Public information	110,100	140,000	146,200	152,100
Program management	105,500	112,000	114,300	116,000
NHTSA subtotal	\$1,624,500	\$2,618,600	\$2,661,100	\$2,700,200
Safety construction and Operational improvement (FHWA)	122,300	546,200	546,200	546,200
Grand total	\$1,746,800	\$3,164,800	\$3,207,300	\$3,246,400
Number of projects	22	25	30	35
Percent of administrative costs	6.5%	5.2%	6.9%	7.1%
Percent of local benefit	60.1%	60.2%	60%	60%

*Federal fiscal year of October 1 to September 30

2. Statistical Information:

Statutory Reference: M.S. 169.10

This traffic safety activity is responsible for the collection, analysis and publication of traffic accident data at least annually. An annual report entitled "Crash Facts" is distributed to approximately 2,100 recipients throughout the state including police officers, teachers, engineers, insurance personnel, and organizations which are concerned or involved in traffic safety issues. Special computer reports are generated in response to specific requests for data. This is particularly important in identifying accident problem areas and in developing effective countermeasures. Areas of special interest include drunk driving, occupant restraint usage, pedestrian/bicycle/school bus safety, motorcycle safety, police traffic services (including 55 mph), and emergency medical services.

ACTIVITY: TRAFFIC SAFETY
 (Continuation)
 Program: ADMINISTRATION
 Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

3. Motorcycle Safety:

Statutory Reference: Laws 1982, chapter 583

Effective August 1, 1982, a surcharge of \$6 for a motorcycle endorsement on a driver's license and a \$4 surcharge for renewal of an endorsement was imposed. The proceeds are placed in a motorcycle safety fund up to a maximum of \$300,000 each year. Any money in excess of that amount is credited to the trunk highway and general funds. The commissioner of public safety is responsible for the administration of this new fund and he has delegated this responsibility to the traffic safety activity. The funds may be used for activities such as training of motorcycle safety instructors, public information and education, training courses offered by schools and organizations, and testing of motorcycle license applicants. Not more than five percent of the fund (\$15,000 maximum) may be expended for administrative costs.

<u>Statistics:</u>	<u>Actual F.Y. 1984</u>	<u>Estimated F.Y. 1985</u>	<u>Proposed F.Y. 1986</u>	<u>Proposed F.Y. 1987</u>
Motorcycle safety funds administered	\$300,000	\$300,000	\$300,000	\$300,000
Motorcycle crashes	2,811	2,800	2,800	2,800
Motorcycle fatalities	76	75	70	65
Motorcycle injuries	2,678	2,500	2,500	2,500
Licensed operators	251,508	255,000	260,000	265,000
Registered motorcycles	155,502	160,000	165,000	170,000

4. Bicycle Safety:

Statutory Reference: M.S. 168C.04

The 1984 legislative session amended M.S. 168C.04, by increasing bicycle registration fees from \$3 to \$5 effective January 1, 1985. A registrant may also donate money in excess of the registration fee, and the funds collected and deposited in the general fund are to be used for administrative costs, encouraging participation in the registration program, development of bicycle safety education, transportation and recreational facilities, and establishment of a state bicycle coordinator's office in the department of transportation.

The commissioner of public safety received an appropriation of \$99.5 for F.Y. 1985 for the support and coordination of community bicycle safety programs. These funds may be expended only if insufficient federal funds are available. It is anticipated that there will be a significant decrease in federal funds from NHTSA beginning in F.Y. 1986.

<u>Statistics:</u>	<u>Actual F.Y. 1984</u>	<u>Estimated F.Y. 1985</u>	<u>Proposed F.Y. 1986</u>	<u>Proposed F.Y. 1987</u>
State bicycle safety funds	0	\$ 99,500	\$99,500	\$99,500
Federal highway safety funds	\$89,077	\$106,016	\$70,000	\$50,000
Bicycle accidents	1,220	1,200	1,250	1,300
Bicycle injuries	1,194	1,180	1,200	1,250
Bicycle fatalities	14	12	14	15

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: TRAFFIC SAFETY & RESEARCH

PROGRAM: ADMIN & RELATED SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	358.3	452.9	527.7	603.3		603.3	612.6		612.6	603.1	612.2
LOCAL ASSISTANCE	658.2	1,119.5	1,957.0	1,892.3		1,892.3	1,892.3		1,892.3	1,892.3	1,892.3
AIDS TO INDS.											
TOTAL EXPENDITURES	1,016.5	1,572.4	2,484.7	2,495.6		2,495.6	2,504.9		2,504.9	2,495.4	2,504.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	227.1	265.3	287.8	345.8		345.8	345.9		345.9	345.8	345.9
EXPENSES & CONTRAC. SERV	103.5	79.7	155.5	163.6		163.6	172.4		172.4	163.4	172.0
SUPPLIES & MATERIALS	1.5	2.1	5.0	5.2		5.2	5.6		5.6	5.2	5.6
EQUIPMENT	.1	10.8	57.5								
OTHER EXPENSE ITEMS	26.1	95.0	21.9	88.7		88.7	88.7		88.7	88.7	88.7
TOTAL STATE OPERATIONS	358.3	452.9	527.7	603.3		603.3	612.6		612.6	603.1	612.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL			99.5	99.5		99.5	99.5		99.5	99.5	99.5
TRUNK HIGHWAY	116.0	122.5	124.9	127.6		127.6	129.5		129.5	127.4	129.1
[NET CHANGE FROM F.Y. 85]				+2.7		+2.7	+4.6		+4.6	+2.5	+4.2
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	22.8	131.4	229.7	166.6		166.6	166.6		166.6	166.6	166.6
FEDERAL	877.7	1,318.5	2,030.6	2,101.9		2,101.9	2,109.3		2,109.3	2,101.9	2,109.3
TOTAL FINANCING	1,016.5	1,572.4	2,484.7	2,495.6		2,495.6	2,504.9		2,504.9	2,495.4	2,504.5
POSITIONS BY FUND											
SPEC REV/APPORTIONMT	.5	.5	.5	.5		.5	.5		.5	.5	.5
TRUNK HIGHWAY	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
FEDERAL	6.0	5.5	5.5	7.5		7.5	7.5		7.5	7.5	7.5
TOTAL POSITIONS	9.5	9.0	9.0	11.0		11.0	11.0		11.0	11.0	11.0
[NET CHANGE FROM F.Y. 85]				+2.0		+2.0	+2.0		+2.0	+2.0	+2.0

5-0914

ACTIVITY: INFORMATION AND EDUCATION
Program: ADMINISTRATION AND RELATED SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To provide, through close liaison with the print and electronic media, timely and accurate information to the public on the subjects of traffic safety, crime prevention, fire safety, natural and man-made disasters.

EFFECTIVENESS MEASURES:	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Film library:				
Number of showings of films	45,584	46,250	47,000	47,500
Attendance (millions)	1.65	1.75	1.85	1.9
Safety brochures and promotional items distributed (millions)	5.3	5.5	5.7	5.9
Dollar value of free air time given to public safety's public service announcements statewide, estimated (millions)	\$1.08	\$1.1	\$1.2	\$1.3

In a recent survey, usage of infant child restraints was 65 percent, a 28 percent increase over 1983. Toddler usage increased slightly to 25 percent. Adult usage was 14.8 percent, which is slightly above the national average.

DESCRIPTION: The office of public information is responsible for the development of informational programs in all of the functional areas of the department. It provides assistance to the fire marshal division in educating the public on fire prevention and detection, explosive and other hazardous materials, and smoke detectors. Particular emphasis is placed on wood burning stoves which have significantly increased in popularity during recent years.

In crime prevention and control, major emphasis is placed on operation identification, which is a system of applying a permanent identification number to valuable possessions in the home. This provides police departments a means of identifying the owner of recovered property. It also provides evidence of possession of stolen property. Special decals are provided to homeowners and information is provided on how to minimize the chance of burglary. Material is also developed on the subjects of robbery, rape, assaults and motor vehicle theft for distribution to the public through local police departments.

The office of public information participates in several nuclear power plant disaster exercises each year conducted by the division of emergency services. The purpose is to develop procedures which will provide the affected public with timely and accurate information in the event of an actual or potential nuclear accident.

Priority is placed on drunk driving, occupant restraints, 55 mph speed limit and motorcycle safety. In addition, the topics of bicycle/pedestrian/school bus safety are addressed. Assistance is provided to citizen support groups, and surveys are conducted of the driving public to determine level of knowledge, attitudes and

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

opinions on various traffic safety issues. The results of these surveys are used as a basis for designing informational programs and determining effectiveness. This activity also coordinates the printing of the state driver manual, the motor vehicle traffic law book, and motorcycle handbook.

Information to the public is disseminated through periodic news releases, public service announcements, brochures, press conferences, films, audio/visual aids, state and local fair displays, posters, billboards, envelope stuffers, video tapes, etc. A media relations coordinator handles all electronic and printed media contacts and sets up press conferences. Assistance is provided to the various divisions in the department on printing or publication needs including graphic arts design and layouts. Through maintenance of a department film library, this activity provides training and informational safety films to schools, civic groups, enforcement agencies and other public and private organizations on a free loan basis. This has been accomplished through federal highway safety funding. The films, covering the topics of traffic safety, fire safety, crime prevention, natural and man-made disasters, are viewed by more than 1.5 million Minnesotans annually.

ACTIVITY STATISTICS:	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Weekly bulletins	156	160	160	160
Special news releases	35	40	45	50
Media conferences	15	20	25	35

CHANGE LEVEL REQUESTS:	F.Y. 1986	F.Y. 1987	Type
State funding and 1 position for a previously federally funded position	\$26.8	\$26.8	Activity
Convert a noncomplement position to a full time complement and purchase of films and supplies	\$39.1	\$23.3	Activity

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: INFORMATION & EDUCATION

PROGRAM: ADMIN & RELATED SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	466.2	611.1	991.4	942.9	65.9	1,008.8	982.5	50.1	1,032.6	1,006.6	1,028.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	466.2	611.1	991.4	942.9	65.9	1,008.8	982.5	50.1	1,032.6	1,006.6	1,028.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	188.1	199.6	247.8	225.5	30.1	255.6	225.5	30.1	255.6	255.6	255.6
EXPENSES & CONTRAC. SERV	240.3	360.8	673.7	643.6		643.6	679.2		679.2	641.8	675.8
SUPPLIES & MATERIALS	37.6	48.0	69.9	73.8	30.2	104.0	77.8	20.0	97.8	103.6	97.2
EQUIPMENT	.2	2.7			5.6	5.6				5.6	
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	466.2	611.1	991.4	942.9	65.9	1,008.8	982.5	50.1	1,032.6	1,006.6	1,028.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	327.3	323.4	371.4	382.7	65.9	448.6	393.0	50.1	443.1	446.4	439.1
INET CHANGE FROM F.Y. 851				+11.3	+65.9	+77.2	+21.6	+50.1	+71.7	+75.0	+67.7
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	13.5	103.4	198.5	141.9		141.9	148.9		148.9	141.9	148.9
FEDERAL	125.4	184.3	421.5	418.3		418.3	440.6		440.6	418.3	440.6
TOTAL FINANCING	466.2	611.1	991.4	942.9	65.9	1,008.8	982.5	50.1	1,032.6	1,006.6	1,028.6
POSITIONS BY FUND											
SPEC REV/APPORTIONMT		.5	.5	.5		.5	.5		.5	.5	.5
TRUNK HIGHWAY	6.0	7.0	7.0	7.0	2.0	9.0	7.0	2.0	9.0	9.0	9.0
FEDERAL	1.0	1.5	1.5	.5		.5	.5		.5	.5	.5
TOTAL POSITIONS	7.0	9.0	9.0	8.0	2.0	10.0	8.0	2.0	10.0	10.0	10.0
INET CHANGE FROM F.Y. 851				-1.0	+2.0	+1.0	-1.0	+2.0	+1.0	+1.0	+1.0

5-0916

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: INFORMATION AND EDUCATION
PROGRAM: ADMINISTRATION AND RELATED SERVICES
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Convert Federal Position to State Funded Position				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway fund	\$26.8	1.0	\$26.8	1.0
Governor's Recommendation				
Trunk Highway Fund	\$26.8	1.0	\$26.8	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests a position and funding for an information officer to continue the public information support service that has been federally funded. This position is responsible for public information and education efforts in various traffic safety and crime prevention programs.

EFFECTIVENESS MEASURES:

The overall effectiveness, workload and accomplishments of this activity will diminish without continuation of this staff position. It is strongly felt that public information is a major cause of decreased crashes and fatalities and a major component of this department's crime, fire and disaster prevention efforts. Failure to continue this position will result in a 20 % decrease in the safety information and public relations effort carried out by this activity.

DESCRIPTION/BACKGROUND:

This position has been supported entirely by federal highway safety funds for more than six years. This exceeds the normal funding cycle under the policies and rules promulgated by the national highway traffic safety administration (NHTSA). Public safety was informed by NHTSA on April 26, 1984 that funding will be terminated on June 30, 1985.

RATIONALE:

The information and education activity has a professional staff of 6 positions to provide public information to all programs of the department. Because of the diversity of responsibilities within public safety's operational divisions, the entire population of Minnesota is affected in some way by programs administered by this department. Close liaison must be maintained with the news media. Public service announcements and news releases are provided to newspapers, radio stations and television stations throughout Minnesota.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: INFORMATION AND EDUCATION
PROGRAM: ADMINISTRATION AND RELATED SERVICES
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Film Library				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$39.1	1.0	\$23.3	1.0
Governor's Recommendation				
Trunk Highway Fund	\$39.1	1.0	\$23.3	1.0
Request requires statutory change: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Statutes Affected: Need legislative authority to charge a fee, M.S. 299A.01.				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests a position and funding to convert a seasonal employee to a permanent, full time position and to purchase films, supplies and equipment for the public safety film library. The objective is to provide timely, high quality, low cost audio visual materials to other state agencies, schools, enforcement agencies, civic groups, and other public and private organizations to improve citizen knowledge and awareness of safety and prevention measures in the areas of crime, fire, traffic, and natural and man-made disasters.

EFFECTIVENESS MEASURES:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Film viewing audience	1,592,378	1,662,272	1,730,000	1,800,000	1,900,000

DESCRIPTION/BACKGROUND:

The film library has provided films on a free loan basis for over two decades. It was initially organized as part of the highway department's safety division to provide traffic safety films to schools for driver education, pedestrian safety, school bus safety, bicycle safety, and other highway safety oriented subjects. Films were also made available to civic groups and other public and private organizations upon

request. While no budget has been provided for film purchase, the number of films available to public safety's constituents has increased in each of the last five years, and the number of viewers has more than doubled, from 710,175 in 1978 to 1,662,272 in 1983. This has been accomplished through utilization of federal highway safety funding, by donations from both the public and private sectors, and by adding films from the several divisions which now constitute the department of public safety. However, the increased usage of the library's films is taking its toll. Films are deteriorating faster than they can be replaced. Almost half of the films are more than 10 years old. More and more requests are being turned down because of insufficient copies of newer, better, more sought after films. The library has neither the staff nor the equipment to clean, edit, repair and process the volume of films requested. As of June 30, 1985, federal highway safety funding will terminate, eliminating the primary resource for new film purchase. Unless reasonable and constant funding can be provided, Minnesota's most used audio-visual resource in the area of public safety will rapidly deteriorate and a valuable public service will be lost.

RATIONALE:

This request includes a request for statutory authority to allow the department of public safety to charge reasonable fees for usage of the film library's materials. Several types of users would be exempted from the fees, and even those who would be charged will find that the proposed rental costs are similar to the rates of other non-profit lending libraries. The fees collected will be deposited in the trunk highway fund as non-dedicated receipts. The annual revenue from the fees will cover a substantial portion of the costs of this activity. Specific fees will be set by rule making, however, it is anticipated that film rental should realize revenue up to \$80.0.

GOVERNORS'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: PUBLIC SAFETY SUPPORT
Program: ADMINISTRATION & RELATED SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: The commissioner's office directs and coordinates long range planning and policy development so that department programs will continually reflect the needs of the public it serves.

The office of fiscal and administrative services monitors and controls the department's biennial budget to achieve maximum effectiveness, efficiency and consistency throughout the divisions and staff offices. This activity ensures that adequate and appropriate financial records and controls are maintained in this agency in compliance with department of finance policies and guidelines and to adhere to generally accepted accounting principles (GAAP).

The office of personnel provides human resource management support to the divisions and staff offices of the department to maintain optimum productivity, meet affirmative action goals, meet labor contract obligations and minimize personnel costs.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Number of payments processed within 30 days	-0-	95%	97%	97%
Number of purchase awards regular	860	1,482	1,482	1,425
small business	90	228	228	285
socially, economically disadvantaged (SED)	123	190	190	190
Total number purchase awards	1,073	1,900	1,900	1,900
Percentage of audit recommendations implemented	94%	94%	98%	96%
Percentage of staff turnover	8.4%	9%	7%	6%
Percentage of affirmative action goals met within 5%	52%	61%	70%	80%
Percentage reduction in workers compensation costs	38%	-0-	5%	5%

DESCRIPTION: This activity provides executive management and centralized support services to the 7 operating divisions and 5 staff offices of the department. This involves long range policy decisions as well as day-to-day administrative support to carry out the department's responsibilities.

The commissioner's office establishes priorities for safety and law enforcement services rendered to the public in coordination with other state agencies, other units of government and private organizations. Coordination and managerial direction of the department's budget preparation, legislative concerns, and administrative rulemaking are conducted in the commissioner's office.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

The office of fiscal and administrative services provides the following centralized support services: budgeting, auditing, general accounting, financial reporting, accounts payable, payroll, purchasing and warehousing.

The office of personnel provides employee selection, job classification and salary determination, training opportunities, employee safety, labor contract administration and affirmative action programs for the 1,750 employees of the department.

Authority for this activity is found in M.S. 299A.01.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of payment transactions	61,615	62,000	63,000	64,000
Quarterly financial reports prepared	300	300	300	300
Federal operations audited (dollars in thousands)	\$9,067.0	\$2,711.4	-0-	-0-
Payroll operations audited (dollars in thousands)	\$7,061.6	\$17,638.8	\$9,302.9	\$7,851.6
On-line payroll transactions	20,000	53,900	54,000	54,000

CHANGE REQUEST:

	F.Y. 1986	F.Y. 1987	Type
Funding of .50 (FTE) audit position of an previously federally funded	\$16.3	\$16.3	Activity

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PUBLIC SAFETY SUPPORT

PROGRAM: ADMIN & RELATED SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,838.4	2,104.7	2,265.2	1,740.8	16.3	1,757.1	1,756.5	16.3	1,772.8	1,754.9	1,768.3
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,838.4	2,104.7	2,265.2	1,740.8	16.3	1,757.1	1,756.5	16.3	1,772.8	1,754.9	1,768.3
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,150.1	1,328.0	1,469.4	1,467.7	16.3	1,484.0	1,468.3	16.3	1,484.6	1,484.0	1,484.6
EXPENSES & CONTRAC. SERV	659.1	719.7	747.5	222.1		222.1	234.4		234.4	220.7	231.3
SUPPLIES & MATERIALS	28.8	36.9	48.3	51.0		51.0	53.8		53.8	50.2	52.4
EQUIPMENT	.4	20.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,838.4	2,104.7	2,265.2	1,740.8	16.3	1,757.1	1,756.5	16.3	1,772.8	1,754.9	1,768.3
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	1,690.8	1,940.3	2,092.0	1,720.1	16.3	1,736.4	1,735.6	16.3	1,751.9	1,734.2	1,747.4
INET CHANGE FROM F.Y. 851				-371.9	+16.3	-355.6	-356.4	+16.3	-340.1	-357.8	-344.6
HIGHWAY USER TAX DISTR	93.9	133.4	136.8								
INET CHANGE FROM F.Y. 851				-136.8		-136.8	-136.8		-136.8	-136.8	-136.8
DEDICATED APPROPRIATIONS:											
FEDERAL	53.7	31.0	36.4	20.7		20.7	20.9		20.9	20.7	20.9
TOTAL FINANCING	1,838.4	2,104.7	2,265.2	1,740.8	16.3	1,757.1	1,756.5	16.3	1,772.8	1,754.9	1,768.3
POSITIONS BY FUND											
TRUNK HIGHWAY	50.8	50.8	49.8	49.8	.5	50.3	49.8	.5	50.3	50.3	50.3
FEDERAL	2.0	1.3	1.0	.5		.5	.5		.5	.5	.5
TOTAL POSITIONS	52.8	52.1	50.8	50.3	.5	50.8	50.3	.5	50.8	50.8	50.8
INET CHANGE FROM F.Y. 851				-.5	+.5		-.5	+.5			

5-0920

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: PUBLIC SAFETY SUPPORT
PROGRAM: ADMINISTRATION AND RELATED SERVICES
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Funding of Audit Position				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Trunk Highway Fund	\$16.3	0.50	\$16.3	0.50
Governor's Recommendation				
Trunk Highway Fund	\$16.3	0.50	\$16.3	0.50
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests trunk highway funding and one-half of a position to maintain the same level of internal audit activity, so that the department's assets are safeguarded and that inefficiencies, malfeasances and errors are identified and rectified.

<u>EFFECTIVENESS MEASURES:</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Propsoed</u> <u>F.Y. 1986</u>	<u>Proposed</u> <u>F.Y. 1987</u>
Federal operations audited (dollars in thousands)	\$9,067.0	\$ 2,711.4	\$ 2,801.4	\$ 1,015.0
Payroll operations audited	\$7,061.6	\$17,635.8	\$18,605.8	\$19,629.0

DESCRIPTION/BACKGROUND:

Prior to F.Y. 1983, the department was responsible for the audits of all projects in the state and community highway safety program. This responsibility had encompassed about 20 federal projects in the amount of \$2.2 million annually. In F.Y. 1983 the advent of the single audit concept (attachment P audits), as prescribed in office of management and budget circular A-102, became effective. The office of the legislative auditor was primarily responsible for this audit. However, the legislative auditor had to contract with our department's audit section for the audit of the department's federal funds. The department audit consisted of 22 federal projects. With the advent of the attachment P audit, federal funds will no longer be available after June 30, 1985 or upon completion of the 1982 federal project audits.

RATIONALE:

Due to the lack of federal funds, the department will not be able to maintain the internal audit activity it has in the past. This will diminish the safeguarding of the departments assets as well as identifying inefficiencies, malfeasances and errors.

In addition, with advent of the on-line payroll system, the demand for department monitoring of payroll processed has increased. This demand can only be met with increased audit activity in the payroll areas.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: PLANNING AND ANALYSIS
Program: ADMINISTRATION AND RELATED SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To support the operating divisions, staff offices, and commissioner's office of the department by coordinating, facilitating, and providing manual and automated systems and procedures. To provide and coordinate management information within the department.

EFFECTIVENESS MEASURES: The integrated traffic records system has improved law enforcement's access to motor vehicle and driver license records and provides more efficient response to public inquiries.

Implementation of word processing has saved countless hours of clerical time, provided for more efficient record storage and increased productivity throughout the agency.

DESCRIPTION: This office provides support for the department automated systems - mainframe processing, distributed processing, word-processing, office automation, mini-computers, micro computers, and some telecommunications. Support provided and/or facilitated includes the interface and coordination of services provided by ISB and other vendors, management of the department's word processing, equipment acquisition, EDP training, data security, data privacy, system audits, pilot projects, application design, adherence to state and department standards, word processing training, review of expenditures and budgets, project management, application documentations and the evaluation of proposed systems.

The department of public safety has several sophisticated on-line systems such as the criminal justice information system, the integrated traffic records systems (TRIP), computerized criminal history, and the patrol activity system, and consequently, is the single largest user of ISB services. These systems are an integral part of the activities they serve and are often very visible to the public. The department is now beginning to develop office automation and management information systems. This office is currently exploring the opportunities that micro processors may present. A personnel computer resource center will be developed for training, locating and evaluating packages, and integrating the micro computers with existing application systems. The project management of the traffic records integration project was performed by this office.

This activity assists the operating divisions in identifying opportunities available and evaluating the risks involved if changes are made to the way in which they perform their functions. This office leads, coordinates, and/or staffs procedural studies, research projects, and intra/interagency cooperative efforts. The projects and studies undertaken produce recommendations to division and department management. This office also writes position papers, performs forms design, conducts space utilization studies, and maintains the department policy/procedure manual. This office initiated a project to evaluate departmental word processing, researched available technology, wrote a detailed bid specification, acquired a shared

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

resource/shared logic word processor, acquired increased capacity and features, provides operator training, co-ordinates system usage, and provides on-going support and management.

ACTIVITY STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Internal management	2	2	2	2	2
Projects					
PRIDE phases completed	110*	60*	30	30	30
or reviewed					
Automated work stations	120**	90**	25	30	35
implemented					

*The large increase was due to the TRIP development effort and consultants who were performing much of the work.

*The increase was due to the increased use of on-line processing and CRT replacements.

BUDGET ISSUES: The increased utilization of automation by the department and the possibilities that current and emerging technology creates has greatly increased the need for EDP training in the department without a corresponding increase in funding. Due to the size of this activity's budget surpluses in other line items have not been available. It is therefore possible that without additional funding for training, optimum utilization of the automated tools would not occur.

CHANGE LEVEL REQUEST:

This activity is impacted by the agency wide change level increase.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PLANNING & ANALYSIS

PROGRAM: ADMIN & RELATED SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	375.5	400.2	441.7	431.1	139.3	570.4	432.6	139.4	572.0	570.3	571.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	375.5	400.2	441.7	431.1	139.3	570.4	432.6	139.4	572.0	570.3	571.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	347.4	358.4	404.2	408.2	139.3	547.5	408.5	139.4	547.9	547.5	547.9
EXPENSES & CONTRAC. SERV	21.8	36.7	36.3	21.7		21.7	22.9		22.9	21.6	22.8
SUPPLIES & MATERIALS	1.3	1.0	1.2	1.2		1.2	1.2		1.2	1.2	1.2
EQUIPMENT	5.0	4.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	375.5	400.2	441.7	431.1	139.3	570.4	432.6	139.4	572.0	570.3	571.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	301.7	364.8	425.9	431.1	139.3	570.4	432.6	139.4	572.0	570.3	571.9
[NET CHANGE FROM F.Y. 85]				+5.2	+139.3	+144.5	+6.7	+139.4	+146.1	+144.4	+146.0
DEDICATED APPROPRIATIONS:											
FEDERAL	73.8	35.4	15.8								
TOTAL FINANCING	375.5	400.2	441.7	431.1	139.3	570.4	432.6	139.4	572.0	570.3	571.9
POSITIONS BY FUND											
TRUNK HIGHWAY	10.0	11.0	12.0	12.0	4.0	16.0	12.0	4.0	16.0	16.0	16.0
FEDERAL	2.0	.5									
TOTAL POSITIONS	12.0	11.5	12.0	12.0	4.0	16.0	12.0	4.0	16.0	16.0	16.0
[NET CHANGE FROM F.Y. 85]					+4.0	+4.0		+4.0	+4.0	+4.0	+4.0

5-0923

PROGRAM: EMERGENCY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The primary goal of this program is to avoid or lessen human suffering by preventing casualties and minimizing property loss as a result of disasters or emergencies. An integrated emergency management system (IEMS) approach, which recognizes that savings can be realized by consolidating emergency management activities to include all hazards, was implemented in F.Y. 1984. The emphasis is on building the capability to perform functions common to all disasters and emergencies such as planning, direction and control, and training, thereby maximizing the use of personnel, facilities, equipment, and other resources. Through this program technical assistance is provided to state and local emergency responders.

OPERATION:

The emergency services program is administered by a director who is responsible for the implementation of federal grants for local emergency management personnel and administrative services, emergency operating centers, communication and warning systems, and recurring charges on communication and warning systems, as well as assistance for individuals and political subdivisions adversely affected by disasters.

Program activities are concentrated in the areas of hazards mitigation, emergency preparedness, emergency response, and recovery operation, as well as program administration. Program administration encompasses all activities dealing with supervision, program planning, reporting, and similar elements required to administer emergency management. Hazard mitigation consists of programs designed to eliminate or reduce the probability of disasters or emergencies, minimize the effects of the disaster, reduce the frequency or intensity, and alter the effects of hazards through protective measures.

Emergency preparedness consists of developing and maintaining state and local all-hazard emergency plans to save lives, minimize disaster damage, and enhance disaster response operations. The plans identify resources and methods of obtaining them, develop and document assignments, and delineate response and recovery procedures. Emergency preparedness includes training programs for state and local emergency management personnel, first responders, and others with emergency management responsibilities. Exercises are conducted to test the plans and ensure operational readiness.

Emergency response activities are conducted at the time of a disaster or emergency. They are designed to provide emergency assistance for casualties, reduce the probability of secondary damage, and speed recovery operations. In times of disaster, emergency services activities are adjusted to meet the demands and requirements imposed by that situation.

Recovery operations include short-term recovery activities to return vital life support systems to minimum operating standards, and long-term activities to return the situation to normal or improved levels. This program obtains and administers federal pass-through funds under public law 93-288 to assist in recovery from major disasters. These monies are used to help political subdivisions restore public property that has been damaged, assist private individuals and businesses to recover from disasters, and provide individual grants to persons who have suffered extreme hardship from disaster.

EXPLANATION OF BUDGET REQUEST:

The department request one change level decrease in the nuclear plant preparedness activity due to decreased planning, training and equipment needs.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following: 1) a reduction of \$3.6 in F.Y. 1986 and \$7.0 in F.Y. 1987 for a change in the inflation rates and 2) that the assessment for the Nuclear Plant Preparedness activity be maintained at its current level.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: EMERGENCY SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
EMERGENCY MANAGEMENT ASSIST	2,118.3	2,172.6	2,385.1	2,496.7		2,496.7	2,507.7		2,507.7	2,496.0	2,506.0
PLANNING & OPERATIONS	582.7	629.2	678.5	700.8		700.8	717.7		717.7	700.0	716.4
NUCLEAR PLANT PREPAREDNESS	192.4	242.6	296.5	279.7	20.0-	259.7	287.9	30.0-	257.9	257.6	253.9
TOTAL	2,893.4	3,044.4	3,360.1	3,477.2	20.0-	3,457.2	3,513.3	30.0-	3,483.3	3,453.6	3,476.3
[NET CHANGE FROM F.Y. 85]				+117.1	-20.0	+97.1	+153.2	-30.0	+123.2	+93.5	+116.2
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,392.5	1,568.2	1,795.3	1,921.6	5.0-	1,916.6	1,957.7	10.0-	1,947.7	1,913.0	1,940.7
LOCAL ASSISTANCE	1,500.9	1,476.2	1,564.8	1,555.6	15.0-	1,540.6	1,555.6	20.0-	1,535.6	1,540.6	1,535.6
AIDS TO INDS.											
TOTAL EXPENDITURES	2,893.4	3,044.4	3,360.1	3,477.2	20.0-	3,457.2	3,513.3	30.0-	3,483.3	3,453.6	3,476.3
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	668.0	849.1	851.4	847.5	20.0-	827.5	863.7	30.0-	833.7	823.9	826.7
[NET CHANGE FROM F.Y. 85]				-3.9	-20.0	-23.9	+12.3	-30.0	-17.7	-27.5	-24.7
DEDICATED APPROPRIATIONS:											
FEDERAL	2,225.4	2,195.3	2,508.7	2,629.7		2,629.7	2,649.6		2,649.6	2,629.7	2,649.6
TOTAL FINANCING	2,893.4	3,044.4	3,360.1	3,477.2	20.0-	3,457.2	3,513.3	30.0-	3,483.3	3,453.6	3,476.3
POSITIONS BY FUND:											
GENERAL	17.5	16.3	16.3	16.3		16.3	16.3		16.3	16.3	16.3
FEDERAL	24.5	20.3	21.3	21.3		21.3	21.3		21.3	21.3	21.3
TOTAL POSITIONS	42.0	36.6	37.6	37.6		37.6	37.6		37.6	37.6	37.6

5-0925

ACTIVITY: EMERGENCY MANAGEMENT ASSISTANCE 1985-87 Biennial Budget
Program: EMERGENCY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

OBJECTIVE: To assist in the identification, organization, and training of community resources so they can be used effectively in the preparation for, response to, and recovery from any type of disaster or emergency and to obtain the maximum level of federal funding available for political subdivisions for their emergency management programs.

<u>EFFECTIVENESS MEASURES:</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Proposed</u> <u>F.Y. 1986</u>	<u>Proposed</u> <u>F.Y. 1987</u>
No. of political subdivisions required to develop/update plans*	89	89	89	89	89
No. of political subdivisions receiving planning assistance	78	78	78	80	82
No. of political subdivisions completing required plan development/updating	78	78	78	80	82
Counties with a certified director**	85	85	86	86	86
Counties which conduct an exercise	81	76est.	78	80	82
Number of counties participating in EMA	72	74	76	78	78
Number of counties participating in M&S	21	21	22	22	22

*All counties plus Minneapolis and St. Paul.

**Director has met state and federal requirements.

DESCRIPTION: This activity coordinates response actions and assistance from federal and state agencies to political subdivisions affected by man-made and natural disasters. It identifies potential types and areas of hazards, organizes resources, and coordinates state and local agencies in the identification of operational capabilities and development of response and recovery plans.

In F.Y. 1984, this activity began implementing the integrated emergency management system (IEMS), which is an "all hazards" approach to planning, recognizing that many functions are common to all types of emergencies. At the same time, certain hazards may require specific unique operational procedures. The result of this approach is the elimination of duplication of planning efforts.

Annually this activity reviews and updates its emergency plans and assists the political subdivisions with their emergency plan updates, in accordance with state and federal guidance and requirements. New local prototype emergency plans implementing the IEMS approach will be distributed to all counties in F.Y. 1985. The division also provides state and local emergency managers, their staffs, and local first

<u>ACTIVITY GENERATES</u> <u>NON-DEDICATED REVENUE</u>	<u>ACTUAL</u> <u>F.Y. 1983</u>	<u>ACTUAL</u> <u>F.Y. 1984</u>	<u>ESTIMATE</u> <u>F.Y. 1985</u>	<u>ESTIMATE</u> <u>F.Y. 1986</u>	<u>ESTIMATE</u> <u>F.Y. 1987</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

responders with training and exercises to identify deficiencies, improve familiarity with emergency roles, and improve their response efficiency, thereby protecting and aiding the public before, during, and after disasters.

A duty officer is assigned on a weekly basis to provide on-call coverage 24-hours per day for coordination of state and federal disaster assistance. This activity also staffs 6 outstate regional offices with regional program coordinators and clerical support. The coordinators are responsible for overseeing and assisting with emergency plan and program development at the local level. They work with county emergency managers and public officials in all phases of emergency management.

Authority for this activity is found in M.S. Chapter 12 and Executive Order 83-17.

BUDGET ISSUES: Life threatening weather phenomenon such as straight-line winds, tornadoes, and flash floods are impossible to predict with accuracy very far in advance. Despite excellent cooperation and assistance from the national weather service little prior warning can be provided to our citizens. As a result the best and most cost effective systems available for alerting citizens to potential danger are outdoor warning systems. Use of radio controlled activation increases the reliability of warning systems and is less costly due to the elimination of recurring landline charges. The federal government has a 50/50 match program to assist the states and their political subdivisions in meeting their responsibilities for providing warning to the citizens of the United States. This program provides funds for the purchase of outdoor warning systems. Until 1982, the state provided 25 percent of these costs, resulting in a 50 percent federal commitment, 25 percent state commitment and 25 percent local commitment. Thirty-nine percent of the counties in the state provide less than 50 percent coverage for warning of man-made or natural disasters. The deficiency exists primarily because the political subdivisions are unable to match the federal government on a 50/50 basis. Communities are able to purchase warning devices only with state assistance.

<u>ACTIVITY STATISTICS:</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Proposed</u> <u>F.Y. 1986</u>	<u>Proposed</u> <u>F.Y. 1987</u>
Emergency plans updated (state, counties and cities of the first class)*	78*	78*	78*	80	82
Training courses conducted	68	95	145	151	157
Emergencies responded to by duty officer	403	417	500	525	550

*These figures differ markedly from those projected in the last biennial budget because the division now deals with plans from counties and cities of the first class. The county plans incorporate municipal plans, which are no longer counted separately.

ACTIVITY: EMERGENCY MANAGEMENT ASSISTANCE
(Continuation)
Program: EMERGENCY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

CHANGE REQUESTS:

This activity requests no change level increases.

GRANTS AND AIDS:

1. Emergency Mangement Assistance

Statutory Reference: M.S. Chapter 12 and Executive Order 83-17.

In many cases, local governments do not have the capability to operate successful emergency management programs without federal financial assistance and state support, particularly in the areas of planning and training. Included in this activity are grants and aids programs, disbursing federal matching funds to the state, counties, and municipalities for emergency operating centers (EOC), warning and communication systems, and recurring charges for EOCs and warning and communications equipment purchased with federal matching funds. Approximately 98 percent of these federal matching funds are allocated to local programs. State agencies, all 87 counties and 855 municipalities are potentially eligible for these federal funds. Each of these programs provides up to a 50 percent match for state and local expenditures. If the funding is inadequate, the warning and communication systems and emergency operating centers programs fund 50 percent of as many applications as possible, based on state and federal priorities.

<u>Statistics</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Proposed</u> <u>F.Y. 1986</u>	<u>Proposed</u> <u>F.Y. 1987</u>
Allocated to state	\$ 342.3	\$ 380.6	\$ 477.4	\$ 579.7	\$ 585.8
Reallocated to locals	1,416.8	1,434.5	1,499.6	1,499.6	1,499.6
Total federal EMA dollars	1,759.1	1,815.1	1,977.0	2,079.3	2,085.4
Local match	1,553.4	1,808.0	1,900.0	2,100.0	2,200.0
State match	359.2	357.5	408.1	417.4	422.3
Total match	1,912.6	2,165.5	2,308.1	2,517.4	2,622.3

<u>Grants by Funds</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Proposed</u> <u>F.Y. 1986</u>	<u>Proposed</u> <u>F.Y. 1987</u>
Federal	\$1,416.8	\$1,434.5	\$1,499.6	\$1,499.6	\$1,499.6

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: EMERGENCY MANAGEMENT ASSIST

PROGRAM: EMERGENCY SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	701.5	738.1	885.5	997.1		997.1	1,008.1		1,008.1	996.4	1,006.4
LOCAL ASSISTANCE	1,416.8	1,434.5	1,499.6	1,499.6		1,499.6	1,499.6		1,499.6	1,499.6	1,499.6
AIDS TO INDS.											
TOTAL EXPENDITURES	2,118.3	2,172.6	2,385.1	2,496.7		2,496.7	2,507.7		2,507.7	2,496.0	2,506.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	522.1	561.4	644.3	654.0		654.0	654.2		654.2	654.0	654.2
EXPENSES & CONTRAC. SERV	172.5	130.5	193.0	183.5		183.5	193.4		193.4	182.8	192.0
SUPPLIES & MATERIALS	5.9	4.2	11.7	12.2		12.2	13.0		13.0	12.2	12.7
EQUIPMENT	1.0	21.8	.5	.5		.5	.6		.6	.5	.6
OTHER EXPENSE ITEMS		20.2	36.0	146.9		146.9	146.9		146.9	146.9	146.9
TOTAL STATE OPERATIONS	701.5	738.1	885.5	997.1		997.1	1,008.1		1,008.1	996.4	1,006.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	359.2	357.5	408.1	417.4		417.4	422.3		422.3	416.7	420.6
[NET CHANGE FROM F.Y. 85]				+9.3		+9.3	+14.2		+14.2	+8.6	+12.5
DEDICATED APPROPRIATIONS:											
FEDERAL	1,759.1	1,815.1	1,977.0	2,079.3		2,079.3	2,085.4		2,085.4	2,079.3	2,085.4
TOTAL FINANCING	2,118.3	2,172.6	2,385.1	2,496.7		2,496.7	2,507.7		2,507.7	2,496.0	2,506.0
POSITIONS BY FUND											
GENERAL	13.0	10.8	10.8	10.8		10.8	10.8		10.8	10.8	10.8
FEDERAL	13.0	10.8	10.8	10.8		10.8	10.8		10.8	10.8	10.8
TOTAL POSITIONS	26.0	21.6	21.6	21.6		21.6	21.6		21.6	21.6	21.6

5-0928

ACTIVITY: PLANNING AND OPERATIONS 1985-87 Biennial Budget
Program: EMERGENCY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

OBJECTIVE: To provide for the maintenance of a hazardous materials accident prevention, response, and recovery program and training for local personnel responsible for first response operations. To maintain and improve the level of disaster preparedness and, following a disaster, to provide response and recovery assistance to the affected political subdivisions.

<u>EFFECTIVENESS MEASURES:</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Projected</u> <u>F.Y. 1986</u>	<u>Projected</u> <u>F.Y. 1987</u>
Number of counties receiving hazardous materials training	59*	63*	78	87	87

*Between these two years, courses were presented in all 87 counties.

DESCRIPTION:

This activity assists the state and local governments in preparing for and responding to man-made and natural disasters. An integrated emergency management system has been incorporated into the planning efforts. This approach addresses the full spectrum of potential disasters, recognizing that there are common elements such as communications, warning, direction and control, resource management, and law and order that form the foundation of an emergency management program. The personnel funded under these programs develop the state's plan for disaster mitigation, preparedness, response and recovery and assist local governments in the development of their plans. They conduct training programs for state and local emergency managers and support staff, and assist local government in designing and conducting exercises of their emergency plans.

This activity coordinates the requests of local government for state and federal assistance. State assistance is available from the calamity act, and for homestead tax credits. These requests are submitted to the executive council for approval. Federal disaster assistance is available from the small business administration (SBA), farmers home administration (FHA), and in the event of a major disaster declaration, the federal emergency management agency coordinates federal disaster assistance programs and private relief agencies, while the division coordinates all state disaster assistance programs. Disaster response and recovery efforts in Minnesota include activation for an average of 17 tornadoes and 7 to 10 flash floods per year.

The planning and operations activity also includes the hazardous materials safety program which provides for the maintenance of response and recovery training programs for dealing with potential emergencies arising as a result of accidents, spills, and

<u>ACTIVITY GENERATES</u> <u>NON-DEDICATED REVENUE</u>	<u>ACTUAL</u> <u>F.Y. 1983</u>	<u>ACTUAL</u> <u>F.Y. 1984</u>	<u>ESTIMATE</u> <u>F.Y. 1985</u>	<u>ESTIMATE</u> <u>F.Y. 1986</u>	<u>ESTIMATE</u> <u>F.Y. 1987</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

improper storage and handling of these materials. It was established in emergency services in 1976. Funding from 1976 to 1983 came from the United States department of transportation, under the highway safety program. In 1983, when federal monies were no longer available, the legislative advisory commission authorized funding to continue this activity.

Authority for this activity is found in M.S. Chapter 12 and Executive Order 83-17.

BUDGET ISSUES:

1. Hazardous materials response vehicle staffing and equipment. A pilot project was initiated in F.Y. 1984, funding the purchase of a hazardous materials response vehicle, initial equipment, and training for the response team. This vehicle and the response team are equipped to respond to all hazardous materials incidents in the seven county metropolitan area and throughout the state, as needed and requested. The response team is comprised of local first responder personnel who provide 24 hour/day on call coverage. However, funding for the on-call pay for the response team was not provided. Federal funds have been applied for to meet this shortfall for F.Y. 1985. In addition, in F.Y. 1986-87, there is a need to replace consummable items on the vehicle and for recertification training to maintain the capability and expertise of the response team.

2. High-level radioactive materials transportation. In laws 1984, chapter 453, amending M.S. chapter 116C, the legislature determined that there is a need to ensure state and local readiness to deal with transportation accidents involving shipments of high-level radioactive material. This legislation requires that the state be informed of shipments moving through Minnesota, it assesses shippers a fee of \$1,000 per vehicle, and it requires emergency response plans and the capability to respond to an accident or hazardous incident.

This activity has responsibility for coordinating the development and maintenance of state and local emergency response capabilities. In order to ensure accident response capability, it is essential to conduct both training and exercises at the state and local levels to minimize the threat to first responders and the public. Training should be provided to public officials, law enforcement, fire/rescue, medical, transportation and other related responders. Initial indications were that the planning and training efforts necessitated by this legislation would not require additional funding or staffing. At that time it appeared that shipments would be on highways. Now it is certain that most shipments will be by rail. This has changed the emphasis of training and planning efforts to the extent that this activity does not have the resources to develop, implement, and administer the required planning and first responder training.

ACTIVITY: PLANNING AND OPERATIONS
(Continuation)
Program: EMERGENCY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Hazardous courses/attendees					
4 hr. problem identification and basic tactics	12/318	9/297	16/530	16/530	16/530
4 hr. radiological instrumen- tation	27/324	16/219	10/210	8/168	8/168
4 hr. problem identification for law enforcement	14/346	8/207	8/207	8/207	8/207
6 hr. problem identification notification and reporting procedures for dispatchers	2/73	4/141	8/288	6/216	6/216
4 hr. problem identification and decontamination proce- dures for EMT's and hospital ER staff	0/0	2/84	6/252	8/336	8/336
2 day hazardous materials safety seminar for first response personnel and public officials	5/428	6/498	8/752	8/752	8/752
Hazardous materials drills/exer- cises (local, county, state participation)	2/374	2/165	5/590	6/708	6/708
6 one week courses for hazardous materials response team on ad- vanced tactics and chemistry	0/0	6/26	6/24	0/0	0/0
One week recertification for hazar- dous materials response team	0/0	0/0	1/26	1/48	1/48
4 hr. response tactics for first response personnel for nuclear shipments	0/0	0/0	10/350	10/350	10/350
Student hours instructed	11,238.0	18,277.0	26,756.0	21,612.0	21,612.0
Number of attendees	1,863.0	1,637.0	3,269.0	3,315.0	3,315.0

ACTIVITY STATISTICS:
(continuation)

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Local participation in state- wide tornado drill:					
Schools	500	625	650	675	700
Counties	38	51	65	70	87
Cities	43	48	55	60	65
Public officials trained in disaster response and recovery procedures	-	350	-	350	-
Winter storm brochures distributed	1,900	2,700	3,700	4,200	5,100
Tornado brochures distributed	2,000	2,900	3,800	4,600	5,500
Flash flood brochures distri- buted	200	300	400	500	600

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PLANNING & OPERATIONS

PROGRAM: EMERGENCY SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	520.7	629.2	678.5	700.8		700.8	717.7		717.7	700.0	716.4
LOCAL ASSISTANCE	62.0										
AIDS TO INDS.											
TOTAL EXPENDITURES	582.7	629.2	678.5	700.8		700.8	717.7		717.7	700.0	716.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	309.5	298.3	397.5	404.7		404.7	404.7		404.7	404.7	404.7
EXPENSES & CONTRAC. SERV	200.9	186.1	242.7	255.7		255.7	270.4		270.4	255.0	269.2
SUPPLIES & MATERIALS	6.0	23.4	38.3	40.4		40.4	42.6		42.6	40.3	42.5
EQUIPMENT	4.3	121.4									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	520.7	629.2	678.5	700.8		700.8	717.7		717.7	700.0	716.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	116.4	249.0	146.8	150.4		150.4	153.5		153.5	149.6	152.2
NET CHANGE FROM F.Y. 85]				+3.6		+3.6	+6.7		+6.7	+2.8	+5.4
DEDICATED APPROPRIATIONS:											
FEDERAL	466.3	380.2	531.7	550.4		550.4	564.2		564.2	550.4	564.2
TOTAL FINANCING	582.7	629.2	678.5	700.8		700.8	717.7		717.7	700.0	716.4
POSITIONS BY FUND											
GENERAL	2.5	3.5	3.5	3.5		3.5	3.5		3.5	3.5	3.5
FEDERAL	11.5	9.5	10.5	10.5		10.5	10.5		10.5	10.5	10.5
TOTAL POSITIONS	14.0	13.0	14.0	14.0		14.0	14.0		14.0	14.0	14.0

5-0931

ACTIVITY: NUCLEAR PLANT PREPAREDNESS
Program: EMERGENCY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To ensure that both the state and local governments adjacent to nuclear power plants have the capability to protect the public in the event of a nuclear power plant incident or accident, by annually reviewing and updating state and local radiological emergency response plans, in accordance with federal requirements, conducting training for first responders and government officials, developing scenarios and conducting exercises for at least one nuclear power plant area in accordance with federal requirements, and providing technical and financial assistance to political subdivisions and other state agencies with emergency plan responsibilities.

<u>EFFECTIVENESS MEASURES:</u>	Actual	Actual	Estimated	Proposed	Proposed
	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% of plans reviewed and updated	100	100	100	100	100
Number of revised plans distributed	120	120	120	120	120
Number of first responders trained	317	284	400	400	400
% of successfully completed exercises	100	100	100	100	100

DESCRIPTION:

The nuclear plant preparedness activity develops protective action plans, trains and educates local responders and the public on emergency response capabilities, develops and conducts emergency simulation exercises, and provides necessary equipment for warning and response measures. This activity was created by legislative mandate in F.Y. 1980. The activity is based on federal regulation and federal emergency management agency (FEMA) and U. S. nuclear regulatory commission (NRC) guidelines.

Two nuclear power plants are located in Minnesota - one at Monticello and one at Prairie Island near Red Wing. These plants are operated by Northern State Power Company. In addition, a third nuclear plant, LaCrosse Boiling Water Reactor (LACBWR), is located near Genoa, Wisconsin. LACBWR is operated by Dairyland Power Cooperative.

The local governments directly affected by the Monticello and Prairie Island 10-mile emergency planning zones (EPZs) are Wright and Sherburne counties and the cities of Becker, Big Lake, and Monticello and Dakota and Goodhue counties and the city of Red Wing. The LACBWR 5-mile EPZ affects Houston county and the city of Caledonia. The

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$150.0	\$200.0	\$200.0	\$200.0	\$200.0

primary state response organizations, besides the division of emergency services, are the state patrol and departments of health, transportation, human services, agriculture, and natural resources.

During the first four years of this activity, the emergency response plans were developed, exercised, reviewed and revised. The revised plans were submitted to FEMA in October 1983 for final approval. This approval is anticipated in F.Y. 1985. During this planning process a public meeting was held near each nuclear power plant to discuss the emergency response plans. Ten exercises of simulated emergencies were held - 4 in the Prairie Island area, 3 in the Monticello area and 3 in the LACBWR area. All the state response agencies and the affected local governments participated. To meet their emergency preparedness responsibilities, each local jurisdiction developed and equipped an emergency operating center (EOC). Each response organization has been equipped with the necessary radiation detection instruments and personnel dosimetry to ensure emergency workers radiation exposure limits will not be exceeded in the event of an emergency. Extensive training has been conducted on both the state and local levels. Complete EPZ public warning systems, inter-EOC communication networks, and public information programs have been established. Each year public education brochures, giving basic emergency response information, have been distributed to the residents within the EPZs and copies have been made available in public places for the transient population.

Authority for this activity is found in M.S. 12.13-12.14.

GRANTS AND AIDS

1. Reimbursement to Local Governments for Nuclear Plant Preparedness:

Statutory Reference: M.S. 12.13 - 12.14

5 counties (Dakota, Goodhue, Houston, Sherburne, and Wright) and 5 municipalities (Becker, Big Lake, Caledonia, Monticello, Red Wing) are automatically eligible for consideration as recipients of nuclear power plant fund grants due to their proximity to the Red Wing, Monticello and LACBWR nuclear power plants. Other surrounding counties and municipalities may be impacted in some way by the presence of a nuclear power plant and are potentially eligible for consideration as recipients of grants. These local governments use the grant funds to pay for equipment, materials, training, and exercise expenses to improve their capability to respond effectively to a nuclear power plant accident.

ACTIVITY: NUCLEAR PLANT PREPAREDNESS
(Continuation)
Program: EMERGENCY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

The total grant monies approved for disbursement are determined primarily by the total power plant fund monies available, total eligible requests received by established deadlines, and priority of eligible requests according to their estimated contribution towards an effective response. In most cases, if state grant monies are not available to cover the full cost of an item which has been requested, it is either not purchased or the state grant funds are combined with local funds to permit purchase of the item.

<u>Statistics:</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Projected</u> <u>F.Y. 1986</u>	<u>Projected</u> <u>F.Y. 1987</u>
--------------------	-----------------------------------	-----------------------------------	--------------------------------------	--------------------------------------	--------------------------------------

Financial assistance to local governments					
Amount	\$22.1	\$41.7	\$65.2	\$56.0	\$56.0
Number of recipients	8	10	10	10	10
Amount allocated to department of health	\$46.8	\$70.8	\$76.0	\$80.2	\$84.6

<u>Grants by Fund:</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Projected</u> <u>F.Y. 1986</u>	<u>Projected</u> <u>F.Y. 1987</u>
General	\$22.1	\$41.7	\$65.2	\$56.0	\$56.0

<u>CHANGE REQUEST:</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
General fund reduction	(\$20.0)	(\$30.0)	Activity

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: NUCLEAR PLANT PREPAREDNESS

PROGRAM: EMERGENCY SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	170.3	200.9	231.3	223.7	5.0-	218.7	231.9	10.0-	221.9	216.6	217.9
LOCAL ASSISTANCE	22.1	41.7	65.2	56.0	15.0-	41.0	56.0	20.0-	36.0	41.0	36.0
AIDS TO INDS.											
TOTAL EXPENDITURES	192.4	242.6	296.5	279.7	20.0-	259.7	287.9	30.0-	257.9	257.6	253.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	80.0	63.5	74.5	75.1		75.1	75.1		75.1	75.1	75.1
EXPENSES & CONTRAC. SERV	82.4	107.0	120.1	126.7		126.7	133.7	4.6-	129.1	124.9	125.7
SUPPLIES & MATERIALS	4.6	29.2	29.9	21.9	5.0-	16.9	23.1	5.4-	17.7	16.6	17.1
EQUIPMENT	3.3	1.2	6.8								
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	170.3	200.9	231.3	223.7	5.0-	218.7	231.9	10.0-	221.9	216.6	217.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	192.4	242.6	296.5	279.7	20.0-	259.7	287.9	30.0-	257.9	257.6	253.9
[NET CHANGE FROM F.Y. 85]				-16.8	-20.0	-36.8	-8.6	-30.0	-38.6	-38.9	-42.6
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	192.4	242.6	296.5	279.7	20.0-	259.7	287.9	30.0-	257.9	257.6	253.9
POSITIONS BY FUND											
GENERAL	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0

5-0934

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: NUCLEAR PLANT PREPAREDNESS
 PROGRAM: EMERGENCY SERVICES
 AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Nuclear Planning Reduction				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	(\$20.0)	-0-	(\$30.0)	-0-
Governor's Recommendation				
General Fund	(\$20.0)	-0-	(\$30.0)	-0-
Request requires statutory change: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Statutes Affected: M.S. 12.22				

STATEMENT OF REQUEST/OBJECTIVE: The agency requests a reduction in funds for F.Y. 1986 of \$20.0 and F.Y. 1987 of \$30.0 due to a change from a developmental to a maintenance phase of the nuclear power plant emergency planning activities in Minnesota.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Projected F.Y. 1986	Projected F.Y. 1987
Aid to counties	\$22.1	\$41.7	\$65.2	\$41.0	\$36.0
Contract with health depart.	\$46.8	\$70.8	\$76.0	\$80.2	\$80.0
Supplies and materials	\$ 4.6	\$29.2	\$29.9	\$16.9	\$17.7

DESCRIPTION/BACKGROUND: The budget for the nuclear plant preparedness activity is derived from an assessment placed on Northern States Power company (NSP) for each of its nuclear power plants operating in Minnesota (Monticello and Prairie Island), and an appropriation from non-NSP assessment general funds to cover the expenses for emergency plan preparation and response equipment acquisition for Houston County, relative to the LACBWR nuclear power plant located near Genoa, Wisconsin.

STATISTICS:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Estimated F.Y. 1986	Estimated F.Y. 1987
NSP assessment	\$150.0	\$200.0	\$200.0	\$185.0	\$177.5
Non-NSP assessment, general fund money	42.4	67.8	71.3	74.7	80.4
Total original budget	\$192.4	\$267.8	\$271.3	\$259.7	\$257.9
Total expenditures	\$192.4	\$242.6	\$296.5*	\$259.7	\$257.9

*Due to a carryover provision, any unexpended F.Y. 1984 funds are carried forward to F.Y. 1985.

RATIONALE: This budget can be reduced, while the activity continues to meet its objectives, because the activity has moved from a developmental to a maintenance phase. By 1986, the emergency response plan should have federal approval. This plan has been developed, tested, and submitted for review and approval to the federal interagency regional assistance committee (RAC). The RAC is chaired by FEMA and has representatives from the U.S. nuclear regulatory commission and several other federal agencies. The affected political subdivisions have developed emergency operating centers (EOC's), installed radio and telephone equipment, and successfully participated in federally evaluated exercises. Emergency preparedness for the Monticello, Prairie Island and LACBWR nuclear plant areas has been developed to an acceptable level with respect to the federal requirements. The remaining funding for this activity is to maintain the current level of preparedness. This includes training, exercises, plan updates, and fixed costs (interdepartmental agreements, communication equipment, recurring telephone charges, and personnel expenses). Since the funding for this activity breaks down to approximately 75 % NSP assessment and 25 % non-NSP assessment general funds, the reduction in funding should be in the same proportion, as follows, and M.S. 12.22 should be amended to reflect this reduction in NSP assessment.

	F.Y. 1986	F.Y. 1987
NSP assessment	(\$15.0)	(\$22.5)
Non-NSP assessment	(\$ 5.0)	(\$ 7.5)
Total	(\$20.0)	(\$30.0)

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives. However, the Governor recommends that the assessment be maintained at its current level. This will allow for inflationary increases during the biennium and subsequent years with no shortfalls in legislatively mandated funding.

PROGRAM: CRIMINAL APPREHENSION
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The bureau of criminal apprehension provides critical investigative and specialized criminal justice support services to law enforcement and criminal justice agencies throughout the state of Minnesota. Specialized support activities consist of advanced police training, forensic laboratory analysis, statewide criminal justice statistics gathering, and computer system operations and records maintenance.

Specialized investigations and support activities are furnished to criminal justice agencies to aide them in the administration of justice, resolution of crimes and for the protection of the citizens of the state of Minnesota.

OPERATION:

The bureau of criminal apprehension (BCA) is directed by a superintendent who is aided by two assistant superintendents. The superintendent is responsible for all functions of the organization and manages the resources of the BCA so that its activity objectives are met effectively. One assistant superintendent is responsible for general investigations such as homicides, rapes, frauds, robberies and burglaries, and specialized investigations such as narcotics, organized crime, sexual exploitation of children, computer crime, and major thefts, in addition to police training. The other assistant superintendent is responsible for the forensic laboratory, the criminal justice computer systems, research, planning, and general administrative and bureau support function. This program is available to and furnishes professional criminal justice services including investigative and informational services to all of the law enforcement agencies in the state, prosecutors and the courts and corrections systems.

1. The forensic laboratory provides quality examinations in the areas of blood, urine and breath testing in alcohol-related driving cases, questioned documents, latent fingerprint examinations, drug chemistry, microanalysis of trace evidence, serology, forensic toxicology, firearms, and toolmarks for law enforcement agencies. It plays an important part in the resolution of crimes, and it is the only crime laboratory available to law enforcement agencies statewide.

2. The criminal justice records and communications area of the program compiles, maintains, and disseminates crime information, and statistical data to criminal justice agencies. It is the central repository for accurate computerized criminal history records, and provides funding, management and staff support to the criminal justice datacommunications network for the various criminal justice teletype and computer systems.

3. The investigative division provides special agents with statewide jurisdiction and arrest powers to furnish overt and covert investigative assistance to law

enforcement agencies throughout the state involving homicides, drug violations, rapes, robberies, and complex crimes such as child pornography, computer crimes, major thefts, large scale frauds, and sophisticated financial crime.

4. The police training section provides specialized and advanced law enforcement training in areas such as crime scene search, analytic techniques, arson, narcotics, criminal sexual conduct, and child sexual exploitation. It also provides a series of law enforcement management courses such as supervision, budgeting, personnel management, leadership and motivation.

5. The support activity is comprised of the management of the program. It furnishes personnel, fiscal, administrative and communications services and administers various grants and aids. The superintendent's office provides long-range planning, implements policy and continually searches for innovative management methods to insure the program is performing effectively and efficiently.

BUDGET ISSUES:

Although this program has not included any change requests for F.Y. 1986-87, it should be noted that there is a shortage of personnel in several critical activity areas, for example forensic lab backlog, federal audit requirements, criminal justice record processing, and specialized investigative priorities.

EXPLANATION OF BUDGET REQUEST:

The department requests same level funding for this program for F.Y. 1986-87, except data processing reductions are reflected in the agency-wide change request.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following: 1) a reduction of \$35.9 in F.Y. 1986 and \$66.4 in F.Y. 1987 for a change in the inflation rates; 2) a reduction of \$100.0 each year in local buy fund monies; and 3) the Governor's Recommendation reduces the amount for equipment purchases by \$387.4 because of the Master Lease-Purchase Program which will be implemented beginning 7-1-85.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: CRIMINAL APPREHENSION

AGENCY: PUBLIC SAFETY, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
CRIM JUSTICE EVID ANALYSIS	1,937.0	2,812.6	2,502.3	2,540.6		2,540.6	2,582.1		2,582.1	2,487.5	2,554.0
CRIM JUSTICE RECORDS & COMM	2,806.5	2,797.6	3,478.5	3,321.6	119.2-	3,202.4	3,446.9	124.5-	3,322.4	3,097.5	3,263.1
CRIM INVESTIGATION & ASSIST	2,916.9	3,499.3	3,597.0	3,617.3		3,617.3	3,673.6		3,673.6	3,481.1	3,586.0
PEACE OFFICERS TRAINING	555.8	639.1	709.8	727.1		727.1	741.4		741.4	717.1	732.1
CRIM APPREHENSION SUPPORT	366.6	446.5	552.5	556.8		556.8	560.6		560.6	456.5	459.7
TOTAL	8,582.8	10,195.1	10,840.1	10,763.4	119.2-	10,644.2	11,004.6	124.5-	10,880.1	10,239.7	10,594.9
[NET CHANGE FROM F.Y. 85]				-76.7	-119.2	-195.9	+164.5	-124.5	+40.0	-600.4	-245.2
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	8,432.1	10,004.2	10,530.1	10,454.4	119.2-	10,335.2	10,695.6	124.5-	10,571.1	10,030.7	10,385.9
LOCAL ASSISTANCE	146.3	184.0	298.0	297.0		297.0	297.0		297.0	197.0	197.0
AIDS TO INDS.	4.4	6.9	12.0	12.0		12.0	12.0		12.0	12.0	12.0
TOTAL EXPENDITURES	8,582.8	10,195.1	10,840.1	10,763.4	119.2-	10,644.2	11,004.6	124.5-	10,880.1	10,239.7	10,594.9
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	7,910.8	8,680.8	9,976.7	9,894.1	119.2-	9,774.9	10,115.3	124.5-	9,990.8	9,378.2	9,713.3
[NET CHANGE FROM F.Y. 85]				-82.6	-119.2	-201.8	+138.6	-124.5	+14.1	-598.5	-263.4
TRUNK HIGHWAY	262.9	1,036.8	792.1	794.5		794.5	811.4		811.4	786.7	803.7
[NET CHANGE FROM F.Y. 85]				+2.4		+2.4	+19.3		+19.3	-5.4	+11.6
DEDICATED APPROPRIATIONS:											
GENERAL	59.0	48.1									
SPEC REV/APPORTIONMT	13.9	114.8	10.6	10.6		10.6	10.6		10.6	10.6	10.6
FEDERAL	336.2	314.6	60.7	64.2		64.2	67.3		67.3	64.2	67.3
TOTAL FINANCING	8,582.8	10,195.1	10,840.1	10,763.4	119.2-	10,644.2	11,004.6	124.5-	10,880.1	10,239.7	10,594.9
POSITIONS BY FUND:											
GENERAL	146.0	146.0	146.0	146.0		146.0	146.0		146.0	146.0	146.0
TRUNK HIGHWAY	6.5	13.0	13.0	13.0		13.0	13.0		13.0	13.0	13.0
FEDERAL	6.5										
TOTAL POSITIONS	159.0	159.0	159.0	159.0		159.0	159.0		159.0	159.0	159.0

5-0937

ACTIVITY: CRIMINAL JUSTICE EVIDENCE ANALYSIS 1985-87 Biennial Budget
Program: CRIMINAL APPREHENSION
Agency: PUBLIC SAFETY, DEPARTMENT OF

OBJECTIVE:

To provide quality forensic laboratory services to state law enforcement agencies, to aid them in the administration of justice, resolution of crimes and protection of citizens.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Major types of state of the art analysis newly available	0	2	5	8
% of laboratory analysts cross- trained in two or more areas	16	24	31	39
Number of case examinations on hand at beginning of year (backlog)	214	297	372	447

During the past biennium the laboratory conducted a testing program to determine the best replacement for the state's evidentiary breath test instrument, the Breathalyzer. The instrument selected was the Intoxilyzer 5000. During the second half of F.Y. 1984, the laboratory began placing these new instruments with law enforcement agencies, and training peace officers as Intoxilyzer operators. Approximately 180 Intoxilyzers will be tested and put into service during F.Y. 1984 and F.Y. 1985. During the same period, 1,500 state law enforcement personnel will be trained and certified as Intoxilyzer operators. These instruments are expected to greatly aid the state's efforts to prevent alcohol-related traffic accidents and fatalities. During F.Y. 1986 and F.Y. 1987, there will be periodic retraining of operators and evaluation of the effects of the new instruments on the enforcement of the state's drunk driving laws.

DESCRIPTION:

The BCA forensic science crime laboratory has the responsibility of providing examinations of evidence to the criminal justice system in Minnesota. The lab performs examinations in the areas of blood and urine alcohol, questioned documents, drug chemistry, microanalysis of trace evidence, serology, forensic toxicology, firearms and toolmarks, and latent prints. It also provides forensic photography services, as well as breath test operator training and equipment maintenance. Written reports on the results of examinations are provided, and expert testimony is given when requested or summoned.

The BCA's lab is a nationally recognized forensic laboratory. It has unique responsibilities not shared by other laboratories, in that an overriding concern for a forensic laboratory is the integrity of all instruments, solutions, supplies, equipment, and evidence received. The results of examinations must be held to a

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

standard of "beyond a reasonable doubt" in court trials that hold individuals' futures, their lives, and their basic rights in the balance.

The laboratory responds to requests for crime scene processing in major crimes and its personnel participate as instructors in police training schools. This service is provided to approximately 500 police departments, 87 county sheriffs and medical examiners, state and local fire marshals, and BCA agents. It better enables these persons and agencies to handle and process investigations and legal cases.

Over the past three years there has been a decrease in the number of DWI blood alcohol cases. This has been brought about by a change in the DWI law, which has made breath tests the preferred choice of the law enforcement community in DWI cases. The result of this change has been an actual increase in the laboratory's workload because of additional demands in the area of breath test training and instrument maintenance. There will continue to be emphasis on more time consuming questioned documents and arson cases as well as DWI cases.

Authority for this activity is found in M.S. Chapter 299C.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Case examinations completed				
Total	10,500	11,000	11,500	12,000
DWI alcohol	5,152	6,000	6,000	6,000
Sexual assaults	275	285	300	300
All other cases	5,073	4,715	5,200	5,700
Expert testimony provided at criminal trials (Average one day per trial)	219	225	230	230
Breath testing				
Test records received	22,305	25,000	25,000	25,000
Breath test training - Officers trained/certified as operators on the Intoxilyzer	805	700	150	150
Officers retrained and recertified on the Intoxilyzer in two-year cycles	0	1,400	0	1,500

ACTIVITY: CRIMINAL JUSTICE EVIDENCE ANALYSIS
(Continuation)

1985-87 Biennial Budget

Program: CRIMINAL APPREHENSION

Agency: PUBLIC SAFETY, DEPARTMENT OF

BUDGET ISSUES:

1. The field of forensic science has been greatly affected by society's increasing pace of technological change. Breakthroughs and refinements in scientific instrumentation offer the forensic scientist new approaches in analysis and greater accuracy in established methods. This trend has lead the legal and law enforcement communities served by the laboratory to request more precise and varied forms of forensic analysis. The U.S. Supreme Court and state rulings are demanding a high level of precision and accuracy to ensure judicial due process for persons affected by laboratory test results.

Over the past decade, the BCA laboratory has faced a problem of aging scientific equipment. Much of the present equipment was purchased in the early 1970's and many of these instruments have become obsolete or are in need of frequent repair. Traditionally, equipment has been purchased and kept until it can no longer be repaired. In the meantime, the state of the art changes necessitating replacment of expensive equipment. More sophisticated technological equipment and instrumentation are needed. This will benefit the criminal justice system with a wider and more efficient range of forensic services. Results of some forensic analysis will be more specific and confirmatory, leaving less room for doubt in the interpretation of results. More types of evidence will be examined in a non-destructive way and will be available for presentation in court by the prosecution or independent analysis by the defense.

2. The laboratory's clientele are seeking greater and more sophisticated forensic services. As a result, caseloads have increased in several sections of the laboratory, such as toxicology and arson investigations. As indicated in the effectiveness measures, the cases on hand at the beginning of each fiscal year continues to increase. Significant backlogs are occurring in some laboratory areas, creating turnaround time problems with evidence reports that can be critical in judicial proceedings.

CHANGE REQUESTS:

This activity requests no change level increase.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CRIM JUSTICE EVID ANALYSIS

PROGRAM: CRIMINAL APPREHENSION

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,937.0	2,812.6	2,502.3	2,540.6		2,540.6	2,582.1		2,582.1	2,487.5	2,554.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,937.0	2,812.6	2,502.3	2,540.6		2,540.6	2,582.1		2,582.1	2,487.5	2,554.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,503.8	1,669.3	1,759.7	1,777.2		1,777.2	1,777.4		1,777.4	1,777.2	1,777.4
EXPENSES & CONTRAC. SERV	322.2	304.5	396.7	398.5		398.5	419.8		419.8	396.1	415.2
SUPPLIES & MATERIALS	77.6	127.7	104.7	110.4		110.4	116.5		116.5	108.7	113.4
EQUIPMENT	33.4	711.1	241.2	254.5		254.5	268.4		268.4	205.5	248.0
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,937.0	2,812.6	2,502.3	2,540.6		2,540.6	2,582.1		2,582.1	2,487.5	2,554.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,338.8	1,476.1	1,710.2	1,746.1		1,746.1	1,770.7		1,770.7	1,700.8	1,750.3
[NET CHANGE FROM F.Y. 85]				+35.9		+35.9	+60.5		+60.5	-9.4	+40.1
TRUNK HIGHWAY	262.9	1,036.8	792.1	794.5		794.5	811.4		811.4	786.7	803.7
[NET CHANGE FROM F.Y. 85]				+2.4		+2.4	+19.3		+19.3	-5.4	+11.6
DEDICATED APPROPRIATIONS:											
FEDERAL	335.3	299.7									
TOTAL FINANCING	1,937.0	2,812.6	2,502.3	2,540.6		2,540.6	2,582.1		2,582.1	2,487.5	2,554.0
POSITIONS BY FUND											
GENERAL	34.0	34.0	34.0	34.0		34.0	34.0		34.0	34.0	34.0
TRUNK HIGHWAY	6.5	13.0	13.0	13.0		13.0	13.0		13.0	13.0	13.0
FEDERAL	6.5										
TOTAL POSITIONS	47.0	47.0	47.0	47.0		47.0	47.0		47.0	47.0	47.0

5-0940

ACTIVITY: CRIMINAL JUSTICE RECORDS
Program: CRIMINAL APPREHENSION
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To provide state law enforcement agencies with the informational and statistical systems necessary to maintain efficient and effective handling and exchange of criminal justice data.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Criminal record requests	54,735	67,640	78,221	89,224
Criminal justice	35,163	42,196	46,416	51,058
Noncriminal justice	19,572	25,444	31,805	38,166
Number processed	54,735*	30,000	30,000	30,000
Backlog	-0-	37,640	48,221	59,224
Accuracy of system communications and applications	97.67%	97.50%	97.50%	97.50%
Query response times	10 SEC	10 SEC	10 SEC	10 SEC
Number of terminals	317	320	320	320

*No backlog existed in F.Y. 1984 because other employees assisted in reducing the previous year's backlog at the expense of other critical operations. With increases in both criminal justice and noncriminal justice requests and overall activity workload increases, it is not possible to process these requests with present level of staffing.

The effectiveness measures are important in that they measure the availability of the information files and the communications capabilities to the local agencies having access to the criminal justice network. Accuracy of systems communications and applications measures the quality of all systems and communications services.

During F.Y. 1983 and F.Y. 1984 the Minnesota automated fingerprint identification system (MAFIN) was upgraded, providing a new ten fingerprint search system for the BCA, and a faster latent fingerprint search system. This resulted in increased speed and accuracy in processing fingerprints and eliminated the need for additional fingerprint technicians in the near future. Significant gains were made at the BCA with the development of in-house computerized information systems. Systems serving the laboratory, investigation, administration, and CJIS were developed, tested, and are now operational. The result is more efficient and effective data being collected with the ability to produce useable operational and management reports.

DESCRIPTION: This activity compiles, maintains, and disseminates crime information, statistical data and management reports to local criminal justice agencies. The end result of these activities is that law enforcement officers through their police

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ -0-	\$ 29.9	\$ 144.2	\$ 168.2	\$ 168.2

radios can request information on stolen vehicles, guns, boats, and other identifiable property. They can get information on persons reported as missing or wanted, registration data on vehicles, and drivers license and vehicle registration data. This information is available from any state throughout the nation. Criminal record information is available through these systems to assist law enforcement, prosecuting attorneys, courts, and correctional agents and institutions, in the investigation, adjudication, sentencing, and evaluation process relative to all arrests. In addition, a conversational communications capability exists among all Minnesota and other states' law enforcement agencies through our state's system, and the NLETS network link to other states' systems. This serves investigative and administrative needs through timely exchange of data.

Additional capabilities of this activity include the criminal justice record system (CJRS), which encompasses incident collection, statistical tabulation, uniform crime reporting (UCR), case tracking, and data analysis report generation for management purposes. The activity also provides operational and utilization training, systems analysis consultant services, and technical assistance to user agencies on efficiency, systems operations and compliance with statutory requirements relating to the collection and use of criminal information and record keeping.

Authority for this activity is found in M.S. chapter 299C.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Criminal justice network - total messages	31,128,732	32,685,169	34,319,427	36,035,398
No. of documents processed				
1. Fingerprint cards				
Criminal	20,561	20,972	21,391	21,819
Noncriminal	3,399	3,977	4,653	5,444
2. Judicial reports	69,495	86,868	95,555	105,111
3. Custody/supervision reports	12,005	12,365	12,736	13,118
Criminal record processing time	3 days	3 days	3 days	3 days
Information system training seminars (CJIS, NCIC, NLETS, records, CJRS)	75	115	113	112
Record studies local agencies	1	4	3	3
Minicomputer installations	2	4	3	3
Microcomputer installations	0	15	10	10

ACTIVITY: CRIMINAL JUSTICE RECORDS
(Continuation)
Program: CRIMINAL APPREHENSION
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

BUDGET ISSUES:

1. The CJIS section is receiving an ever-increasing demand from noncriminal justice organizations to process requests for criminal history record information. The greatest increases are in governmental, noncriminal justice agency requests, such as the department of human services for licensing purposes, the driver and vehicle services division for bus driver licensing, and other federal, state, and local governmental units for licensing or employment purposes as authorized by law. Additionally, nongovernmental agencies such as banks, home service companies (cleaning services, telephone services, meter readers, repair and installation services, etc.), are using the informed consent clause of M.S. chapter 13 to screen prospective employees.

Through previous budget cuts, the CJIS section has lost two positions, and because of this shortage the section is unable to service the increase in demand for noncriminal justice requests. All indications are that use of criminal history data by noncriminal justice agencies will continue to increase. Governmental agencies as well as the private sector are becoming more cautious due to court decisions that have resulted in large liability settlements. Agencies and companies have been found negligent in not making full and thorough background investigations of prospective employees or license applicants. The legislature has recognized a legitimate need for use of this data in specific situations by recent changes in state law that have provided a greater access of criminal justice data for noncriminal justice purposes.

It is becoming more difficult for this activity to absorb the increased workload generated by these requests. This activity has instituted a \$4 fee for noncriminal justice agency requests under authority of the data practices act. This could generate additional general fund revenue, but it will be minimal because of the backlog in processing these requests. It is estimated that if personnel were available to process all requests, this fee would generate over \$125,000 per year.

2. Another significant problem occurs in the use of the FBI's national crime information center's (NCIC) criminal history data base. This activity is responsible for the interfacing of this data base with all of the law enforcement agencies in the Minnesota. The use of this NCIC data base is critical to all law enforcement agencies, and to properly function without it would be impossible. Under federal title 28, chapter 1, subpart 20, the BCA must audit local agencies' use of that data, or be subject to losing the use of that critical system. In addition, the use of the NCIC "hot files" (wanted persons, missing persons, stolen vehicles, stolen property, etc.) is becoming a critical issue. The FBI-NCIC began auditing state compliance with the use of the NCIC system in 1983, and to date, have audited twelve states (Minnesota

was audited in July, 1984). The results of audits in other states have been discouraging in that errors and inaccuracies ranging from 7% (vehicle file) to 30% (missing persons file) were identified.

To resolve this issue, bring about compliance with procedures within all local agencies using the NCIC systems, and to assure congress that data quality will be improved, the FBI is going to require that the state control terminal agency (BCA) audit local agencies' compliance and use on an on-going basis. In addition, they are going to require training and certification of all operators with periodic recertification. Each state will be given a specified amount of time to meet these requirements, and if the requirements are not met, the state will be taken off the NCIC system. The final requirements and the timetable for compliance will be presented to all states in 1985. Approximately 750 Minnesota criminal justice agencies would fall within these requirements, and indications are that each agency would have to be audited once every three to five years. We currently have two personnel to perform all auditing and training on the Minnesota CJIS and NCIC systems which would not be sufficient under the new guidelines.

CHANGE REQUESTS:

This activity requests no change level increase.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CRIM JUSTICE RECORDS & COMM

PROGRAM: CRIMINAL APPREHENSION

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,806.5	2,797.6	3,478.5	3,321.6	119.2-	3,202.4	3,446.9	124.5-	3,322.4	3,097.5	3,263.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	2,806.5	2,797.6	3,478.5	3,321.6	119.2-	3,202.4	3,446.9	124.5-	3,322.4	3,097.5	3,263.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	581.1	658.2	724.0	731.3		731.3	731.5		731.5	731.3	731.5
EXPENSES & CONTRAC. SERV	1,985.8	1,913.2	2,486.8	2,307.9	119.2-	2,188.7	2,417.4	124.5-	2,292.9	2,181.0	2,278.8
SUPPLIES & MATERIALS	8.2	12.3	10.4	10.9		10.9	11.6		11.6	10.7	11.3
EQUIPMENT	231.4	213.9	257.3	271.5		271.5	286.4		286.4	174.5	241.5
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	2,806.5	2,797.6	3,478.5	3,321.6	119.2-	3,202.4	3,446.9	124.5-	3,322.4	3,097.5	3,263.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	2,806.5	2,797.6	3,478.5	3,321.6	119.2-	3,202.4	3,446.9	124.5-	3,322.4	3,097.5	3,263.1
NET CHANGE FROM F.Y. 851				-156.9	-119.2	-276.1	-31.6	-124.5	-156.1	-381.0	-215.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	2,806.5	2,797.6	3,478.5	3,321.6	119.2-	3,202.4	3,446.9	124.5-	3,322.4	3,097.5	3,263.1
POSITIONS BY FUND											
GENERAL	29.0	29.0	29.0	29.0		29.0	29.0		29.0	29.0	29.0
TOTAL POSITIONS	29.0	29.0	29.0	29.0		29.0	29.0		29.0	29.0	29.0

5-0943

ACTIVITY: CRIMINAL INVESTIGATION & ASSISTANCE
Program: CRIMINAL APPREHENSION
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To assist state law enforcement agencies in securing evidence, apprehending violators, and coordinating cross jurisdictional investigative activities, by providing specialized, quality investigative assistance.

EFFECTIVENESS MEASURES:

1. The law enforcement community depends upon the BCA for expertise and investigative coordination in cases that are becoming more complex as society and the criminal become more sophisticated. In order to furnish the requested service at the level demanded, it is necessary to keep abreast of continuing new developments in the detection of crime, crime scene search, and legal changes. All special agents participate in specialized criminal investigative courses over and above the mandatory training and licensing requirements.

2. With continuing education for the past years, the Minnesota law enforcement community is becoming more competent. The BCA is being requested to investigate only the more complex cases which demand the use of contemporary investigative strategies. Criminals continue to use more sophisticated methods, and the BCA must continue to keep abreast of those changes. Within the past several fiscal years, the BCA has analyzed investigative needs and begun exercising innovative investigative strategies concerned with sophisticated financial crime, video gambling, illegal gambling, illegal hazardous materials dumping, child pornography, and computer crime. This activity has instituted a drug task force at the metropolitan airport, is an active member of a financial resources drug task force, and has developed training for and instituted the first strong efforts statewide in the investigations of sexual abuse of children.

DESCRIPTION:

Special agents with statewide jurisdiction and arrest powers furnish overt and covert investigative assistance to law enforcement agencies throughout the state involving homicides, drug violations, rapes, robberies, and complex crimes such as major thefts, large-scale frauds, computer crime, video gambling, child pornography, and sophisticated financial crime. Assistance is also provided to various state agencies for specific law enforcement problems. The BCA investigative unit consists of four major sections: general investigation, organized crime investigative unit, narcotics, and the Bemidji regional office, which has both general investigative special agents and special agents assigned to narcotics investigations outstate. In addition to the Bemidji regional office, the BCA maintains 11 field offices to better serve rural law enforcement. These are housed with local agencies and do not create energy or building costs.

Authority for this activity is found in M.S. chapter 299C.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
General investigations	320	320	320	320
Narcotics investigations	310	310	310	310
Organized crime investigations	300	300	300	300
Polygraph examinations given	230	240	240	240

The number of general investigative, narcotics, and organized crime cases projected reflects average requests per year from local law enforcement agencies. There is no way to predict when a crime is going to be committed that will result in a local law enforcement agency requesting assistance nor the amount of time that will be expended on any single investigation.

BUDGET ISSUES:

Because society is becoming more complex, the complexity of most crimes investigated by the BCA is increasing. Most cases take more investigation time and effort to bring to an appropriate prosecutive phase. An example of this is the sexual abuse and exploitation of children, a sensitive and emotional issue. The BCA has taken a strong lead in investigating these criminal acts, but there exists a need for increased resources to even begin to address these issues effectively. Even though the BCA has instituted training programs and has furnished as much investigative assistance as personnel permits, it has been unable to handle all of the requests it receives for training and investigative assistance. Dealing with child pornography and the other sexual abuses of children involves the use of complex investigative methodology. Without the resources to furnish to local law enforcement, the cases may be addressed incompletely or worse, not even addressed at all.

CHANGE REQUESTS:

This activity requests no change level increase.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CRIM INVESTIGATION & ASSIST

PROGRAM: CRIMINAL APPREHENSION

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,916.9	3,499.3	3,597.0	3,617.3		3,617.3	3,673.6		3,673.6	3,481.1	3,586.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	2,916.9	3,499.3	3,597.0	3,617.3		3,617.3	3,673.6		3,673.6	3,481.1	3,586.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	2,125.8	2,385.2	2,553.8	2,579.6		2,579.6	2,579.3		2,579.3	2,579.6	2,579.3
EXPENSES & CONTRAC. SERV	532.4	575.9	695.7	697.4		697.4	735.5		735.5	689.8	721.7
SUPPLIES & MATERIALS	103.1	137.5	136.7	144.2		144.2	151.9		151.9	142.1	147.9
EQUIPMENT	155.6	400.7	210.8	196.1		196.1	206.9		206.9	69.6	137.1
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	2,916.9	3,499.3	3,597.0	3,617.3		3,617.3	3,673.6		3,673.6	3,481.1	3,586.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	2,843.1	3,321.5	3,525.7	3,542.5		3,542.5	3,595.7		3,595.7	3,406.3	3,508.1
INET CHANGE FROM F.Y. 851				+16.8		+16.8	+70.0		+70.0	-119.4	-17.6
DEDICATED APPROPRIATIONS:											
GENERAL	59.0	48.1									
SPEC REV/APPORTIONMT	13.9	114.8	10.6	10.6		10.6	10.6		10.6	10.6	10.6
FEDERAL	.9	14.9	60.7	64.2		64.2	67.3		67.3	64.2	67.3
TOTAL FINANCING	2,916.9	3,499.3	3,597.0	3,617.3		3,617.3	3,673.6		3,673.6	3,481.1	3,586.0
POSITIONS BY FUND											
GENERAL	61.8	61.8	63.8	63.8		63.8	63.8		63.8	63.8	63.8
TOTAL POSITIONS	61.8	61.8	63.8	63.8		63.8	63.8		63.8	63.8	63.8

5-0945

ACTIVITY: PEACE OFFICERS TRAINING
Program: CRIMINAL APPREHENSION
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY DESCRIPTION:

To provide specialized and advanced law enforcement training to licensed police officers, so they can meet in-service and continuing education needs in a uniform coordinated manner throughout Minnesota.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
New courses evaluated	13	10	12	12
New courses instituted	12	8	10	10

With continuing education for the past years, law enforcement is becoming more competent. As police departments become more sophisticated, their training needs become more specialized. The BCA training section continually implements new courses to meet changing needs and evaluates its current programs for effectiveness. The police training section also develops training curriculum to meet unique needs of local police agencies.

DESCRIPTION:

This activity provides specialized training in traffic management and accident investigations and investigative courses such as crime scene searching, analytic techniques, arson, narcotics, criminal sexual conduct, and child sexual exploitation. It also provides a series of management courses such as supervision fundamentals, leadership and motivation, personnel management, police budgeting, and courses dealing with crisis intervention, stress management, and photography. All special agents assigned to police training are certified police instructors, and spend four to six months per year assigned to various investigative functions to continually update and refine their classroom presentations and investigative skills.

This activity serves as the primary training resource for agencies located outside the metropolitan area. Approximately 70 percent of all specialized training courses will be provided at locations outstate.

Authority for this activity is found in M.S. 626.848, 626.849, and 626.85, and 4MCAR 13.029.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Specialized training courses	124	95	100	100
Agencies served	400	350	400	400
Peace officers attending	2,650	2,000	2,500	2,500

CHANGE REQUESTS:

This activity requests no change level increase.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PEACE OFFICERS TRAINING

PROGRAM: CRIMINAL APPREHENSION

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	555.8	639.1	709.8	727.1		727.1	741.4		741.4	717.1	732.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	555.8	639.1	709.8	727.1		727.1	741.4		741.4	717.1	732.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	383.6	421.8	473.0	477.7		477.7	477.9		477.9	477.7	477.9
EXPENSES & CONTRAC. SERV	150.2	166.2	193.5	203.8		203.8	215.3		215.3	201.5	210.8
SUPPLIES & MATERIALS	17.7	30.2	32.4	34.1		34.1	36.1		36.1	33.5	35.1
EQUIPMENT	4.3	20.9	10.9	11.5		11.5	12.1		12.1	4.4	8.3
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	555.8	639.1	709.8	727.1		727.1	741.4		741.4	717.1	732.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	555.8	639.1	709.8	727.1		727.1	741.4		741.4	717.1	732.1
[NET CHANGE FROM F.Y. 85]				+17.3		+17.3	+31.6		+31.6	+7.3	+22.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	555.8	639.1	709.8	727.1		727.1	741.4		741.4	717.1	732.1
POSITIONS BY FUND											
GENERAL	15.0	15.0	14.0	14.0		14.0	14.0		14.0	14.0	14.0
TOTAL POSITIONS	15.0	15.0	14.0	14.0		14.0	14.0		14.0	14.0	14.0

5-0947

ACTIVITY: CRIMINAL APPREHENSION SUPPORT
Program: CRIMINAL APPREHENSION
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To manage all sections of the bureau of criminal apprehension, and furnish full personnel training, and fiscal, administrative and communications services.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
% of accurate mail delivery	95	98	99	99
% of correct inventory maintenance	80	85	90	95
% of staffing level maintained	96	97	98	98

DESCRIPTION:

The superintendent, aided by two assistant superintendents, manages the resources of the BCA so that its activity objectives are met effectively. The superintendent, by statute, serves on numerous law enforcement commissions and boards, including the peace officers standards and training board, private detective board, and maintains daily contact and offers counsel to the sheriffs' association, chiefs of police association, other law enforcement officials, the Minnesota horse racing commission, and officials in state and local governments. Responsibilities include testimony before various legislative committees, making presentations, and giving speeches to various civic organizations and public groups.

The superintendent's office administers the legislative buy fund and other grants and aids, provides long-range planning, implements policy, and continually searches for innovative management methods to perform its activities more effectively.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Volume of mail processed	270,000	300,000	300,000	300,000
Inventory transactions completed	2,300	2,400	2,400	2,000
Personnel transactions completed	1,900	2,000	2,000	2,000
Staff meetings conducted	26	30	30	30

GRANTS AND AIDS:

1. Training for Peace Officers and Firefighters:

Statutory Reference: M.S. 299F.051, Subd. 2

Provides training for peace officers and firefighters in the conduct of investigations relating to the cause and origin of fires. The purpose of this training

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

is to provide firefighters and peace officers with an increased awareness of the cause and origin of fire. This awareness has resulted in numerous referrals of suspected arson and fraudulent insurance claims and a closer working relationship between fire departments and law enforcement agencies. Reimbursement is made to individual participants or the political subdivision when both a peace officer and firefighter attend the same fire investigation course. Reimbursement for volunteer peace officers and fire fighters are made for expenses plus \$35 per day. Reimbursements for full-time peace officers and firefighters are provided at a rate not to exceed 50 percent of their salary.

<u>Statistics:</u>	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
--------------------	---------------------	------------------------	-----------------------	-----------------------

No. of cities participating	47	50	55	60
No. of counties participating	22	25	28	30
No. full-time firefighters participating	50	65	70	75
No. volunteer firefighters participating	25	30	30	30
No. full time peace officers participating	85	90	100	100
Courses conducted	6	6	7	7

<u>Grants by fund:</u>	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
------------------------	---------------------	------------------------	-----------------------	-----------------------

General	\$21.1	\$38.0	\$38.0	\$38.0
Total	\$21.1	\$38.0	\$38.0	\$38.0

2. Confidential Funds for Local Agencies:

Statutory Reference: M.S. 299C.065

Provides grants to local sheriffs and chiefs of police for the purpose of paying informants and sources, purchasing stolen property and drugs in an undercover capacity, and paying some undercover investigative expenses in drug, stolen property, and juvenile prostitution cases. These grants are available to sheriffs' offices and local police departments in the 87 counties of Minnesota. On the average, sheriffs' offices can receive up to \$1,000 per request, and police departments can receive up to \$500 per request. They can request more if involved in a substantial investigation. The amount of money requested is evaluated based on the known level of criminal activity in the requesting jurisdiction, the manner in which the investigation is to be conducted, other local agency resources, size of the local jurisdiction, and length and success of the investigation to date. If a local agency has received a start-up grant and the investigation is proceeding successfully, additional monies can be disbursed upon furnishing proof of need. Agencies receiving funds are responsible for maintaining records suitable for auditing purposes.

ACTIVITY: CRIMINAL APPREHENSION SUPPORT
(Continuation)

1985-87 Biennial Budget

Program: CRIMINAL APPREHENSION
Agency: PUBLIC SAFETY, DEPARTMENT OF

<u>Statistics:</u>	<u>Actual</u> <u>F.Y. 1980-81</u>	<u>Actual</u> <u>F.Y. 1982-83</u>	<u>Estimated</u> <u>F.Y. 1984-85</u>	<u>Estimated</u> <u>F.Y. 1986-87</u>
Sheriffs' offices participating	57	49	50	50
Police departments participating	69	69	60	60
Amount of money spent	\$ 266,000	\$ 286,796	\$ 350,000	\$ 350,000
Total persons arrested	1,609	2,286	2,500	2,500
Value of narcotics seized	\$2,281,000	\$4,193,152	\$5,000,000	\$5,200,000
Value of stolen property recovered	\$2,128,000	\$2,376,618	\$3,000,000	\$3,000,000
<u>Grants by fund:</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Proposed</u> <u>F.Y. 1986</u>	<u>Proposed</u> <u>F.Y. 1987</u>
General	\$169.8	\$272.0	\$271.0	\$271.0
Total	\$169.8	\$272.0	\$271.0	\$271.0

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CRIM APPREHENSION SUPPORT

PROGRAM: CRIMINAL APPREHENSION

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	215.9	255.6	242.5	247.8		247.8	251.6		251.6	247.5	250.7
LOCAL ASSISTANCE	146.3	184.0	298.0	297.0		297.0	297.0		297.0	197.0	197.0
AIDS TO INDS.	4.4	6.9	12.0	12.0		12.0	12.0		12.0	12.0	12.0
TOTAL EXPENDITURES	366.6	446.5	552.5	556.8		556.8	560.6		560.6	456.5	459.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	164.8	186.8	180.2	182.0		182.0	182.4		182.4	182.0	182.4
EXPENSES & CONTRAC. SERV	46.9	53.9	58.3	61.6		61.6	64.8		64.8	61.3	64.1
SUPPLIES & MATERIALS	4.2	14.8	4.0	4.2		4.2	4.4		4.4	4.2	4.2
EQUIPMENT		.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	215.9	255.6	242.5	247.8		247.8	251.6		251.6	247.5	250.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	366.6	446.5	552.5	556.8		556.8	560.6		560.6	456.5	459.7
(NET CHANGE FROM F.Y. 85)				+4.3		+4.3	+8.1		+8.1	-96.0	-92.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	366.6	446.5	552.5	556.8		556.8	560.6		560.6	456.5	459.7
POSITIONS BY FUND											
GENERAL	6.2	6.2	5.2	5.2		5.2	5.2		5.2	5.2	5.2
TOTAL POSITIONS	6.2	6.2	5.2	5.2		5.2	5.2		5.2	5.2	5.2

5-0950

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: CRIMINAL APPREHENSION SUPPORT
PROGRAM: CRIMINAL APPREHENSION
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: REDUCTION TO LOCAL BUY FUNDS				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Governor's Recommendation				
General Fund	(\$100.0)	-0-	(\$100.0)	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

GOVERNOR'S RECOMMENDATION:

The Governor recommends a reduction of \$100.0 each year in monies available for buy fund grants to local law enforcement agencies.

DESCRIPTION/BACKGROUND:

This activity provides money to local sheriffs and chiefs of police for the purpose of paying informants and sources, purchasing stolen property and drugs in an undercover capacity, and paying some undercover investigative expenses in drug, stolen property, and juvenile prostitution cases. These grants are available to sheriffs' offices and local police departments in the 87 counties of Minnesota. On the average, sheriffs' offices can receive up to \$1,000 per request, and police departments can receive up to \$500 per request. They can request more if involved in a substantial investigation. Agencies receiving funds are responsible for maintaining records suitable for auditing purposes.

RATIONALE:

The executive budget process required agencies to identify expenditure reductions assuming a 5% reduction. The department identified, along with other items, this level of reduction in local buy funds. The department does not believe that this reduction will jeopardize the effectiveness of this cooperative effort. Should any negative consequences become apparent in the future, the funding level will be reassessed.

PROGRAM: FIRE SAFETY
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE: To keep a record of all fires occurring in the state. To investigate cause, origin and circumstances of all fires when requested by local authority, and to inspect certain occupancies, in order to reduce the dollar loss, injuries and life loss from fires in Minnesota.

EFFECTIVENESS MEASURES:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Orders for compliance issued	1,644	1,550	1,500	1,400	1,500
Deficiencies cited	4,564	4,250	4,200	4,000	4,100
Fire injuries	238	225	215	210	200
Fire deaths	77	75	72	70	68
Cases cleared	394	400	425	400	425

PROGRAM DESCRIPTION: The fire marshal is responsible for conducting comprehensive and technical inspections of various occupancies to bring about a minimum standard of compliance with the Minnesota uniform fire code (MUFC) and other rules and statutes, to provide a reasonable degree of safety from fire, smoke, fumes and panic. Occupancies inspected include hotels/motels/resorts, schools, places of assembly, day care and foster care facilities, commercial and industrial properties, correctional facilities, hospitals, nursing homes, group homes and flammable liquids/gases operations. Pipeline safety accidents are investigated and on-site inspections are made of all gas utilities in the state. Field staff also conduct site visits and provide consultation to building owners/operators, fire officials, architects, engineers, contractors, building inspectors, officials of state and local agencies, and the general public to address specific problems and general fire/life safety requirements.

Field staff reside within assigned districts, arranged to provide a 2 hour response capability. Usually such requests are initiated by fire or law enforcement officials. Responses require on-duty status 24 hours per day, as well as special knowledge of the latest investigation techniques and procedures. Investigators normally become involved when evidence points to a suspicious fire origin or there is a death or serious injury. The final determination may require many hours of effort, including interviews, communications, interrogations and preparation for successful legal prosecution. The final successful prosecution of an investigation frequently requires many hours of a team effort working with the bureau of criminal apprehension and local and federal authorities.

Investigators also serve as instructors at fire investigation and fire scene observation courses offered throughout the state, including the 40 hour Minnesota uniform fire code (MUFC) refresher course, training in the inspection of day care facilities, state and regional fire schools, and BCA arson courses. Of primary importance is an on-going fire prevention program by the division. All personnel are dedicated to

such promotion and are constantly emphasizing that concept through public education. All requests for fire prevention and public education are given high priority and assigned to individual representatives in the area.

Authority for this program is found in M.S. Chapter 299F.

STATISTICS:

1983 inspection by fire marshal staff:	
Nursing/boarding care homes	1,115
Supervised living facilities	907
Day care	597
Hospitals	212
Hotels, motels, resorts	4,147
Special requests/complaints	1,278
Total	8,256

BUDGET ISSUE: It is becoming increasingly evident that local fire prevention efforts and public education are more effective and less costly than strictly fire suppression in reducing loss of life and property. The local fire service looks to the state fire marshal for guidance and direction in the application and enforcement of laws and codes. Additional funding and personnel would be needed to provide fire safety and prevention training programs for local fire departments, local civic organizations, state fire marshal inspectors and regional fire safety organizations. The training programs would provide the means to develop and maintain uniformity statewide in the enforcement and application of laws relating to fire safety and prevention, and it would increase the number of local fire departments submitting fire incident reports in order to more effectively identify problem areas and develop appropriate solutions. This should ultimately result in lower local costs for fire suppression services.

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Fire safety training	\$184.1	\$186.3	Program
Grant to Governor's council on fire prevention and control	5.0	5.0	Program

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

The Governor further recommends that a reduction of \$4.2 in F.Y. 1986 and \$8.0 in F.Y. 1987 for a change in the inflation rates.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: FIRE SAFETY

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
FIRE PREV, PROT, & INVESTIG	1,217.6	1,334.1	1,542.5	1,578.4	184.1	1,762.5	1,605.6	186.3	1,791.9	1,574.8	1,598.6
FIRE MARSHAL SUPPORT	121.9	137.2	142.7	146.9	5.0	151.9	151.0	5.0	156.0	146.3	150.0
TOTAL	1,339.5	1,471.3	1,685.2	1,725.3	189.1	1,914.4	1,756.6	191.3	1,947.9	1,721.1	1,748.6
INET CHANGE FROM F.Y. 851				+40.1	+189.1	+229.2	+71.4	+191.3	+262.7	+35.9	+63.4
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,335.5	1,470.2	1,681.2	1,721.3	184.1	1,905.4	1,752.6	186.3	1,938.9	1,717.1	1,744.6
LOCAL ASSISTANCE	4.0	1.1	4.0	4.0	5.0	9.0	4.0	5.0	9.0	4.0	4.0
AIDS TO INDS.											
TOTAL EXPENDITURES	1,339.5	1,471.3	1,685.2	1,725.3	189.1	1,914.4	1,756.6	191.3	1,947.9	1,721.1	1,748.6
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	1,323.3	1,442.2	1,619.6	1,649.5	189.1	1,838.6	1,680.6	191.3	1,871.9	1,645.3	1,672.6
INET CHANGE FROM F.Y. 851				+29.9	+189.1	+219.0	+61.0	+191.3	+252.3	+25.7	+53.0
DEDICATED APPROPRIATIONS:											
FEDERAL	16.2	29.1	65.6	75.8		75.8	76.0		76.0	75.8	76.0
TOTAL FINANCING	1,339.5	1,471.3	1,685.2	1,725.3	189.1	1,914.4	1,756.6	191.3	1,947.9	1,721.1	1,748.6
POSITIONS BY FUND:											
GENERAL	41.8	43.0	43.0	43.0	4.0	47.0	43.0	4.0	47.0	43.0	43.0
FEDERAL	.7	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	42.5	45.0	45.0	45.0	4.0	49.0	45.0	4.0	49.0	45.0	45.0
INET CHANGE FROM F.Y. 851					+4.0	+4.0		+4.0	+4.0		

5-0953

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☒ Program ☐ Activity

ACTIVITY:
PROGRAM: FIRE SAFETY
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Fire Safety Training

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$184.1	4.0	\$186.3	4.0
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE: This request is for 3 training instructor positions and 1 supervisor position to be located in the three geographical regions to develop and implement an ongoing fire safety and fire prevention training program for local fire departments, local civic organizations, state fire marshal inspectors and regional fire safety organizations. The objective is to develop and maintain uniformity statewide in the enforcement and application of all laws and rules relating to fire safety and prevention. A related goal is to increase the number of local fire departments submitting fire incident reports in order to more effectively identify fire causes, trends and hazards, and develop appropriate solutions.

EFFECTIVENESS MEASURES: The true effectiveness of a training program for local fire service personnel cannot be measured statistically. Local fire departments have traditionally been suppression oriented while fire safety, inspection and prevention have been the role of the state fire marshal. This ongoing training program is intended to facilitate a change in that orientation to one that incorporates fire prevention as an important element at the local level. It is intended to emphasize a sharing of responsibility for fire prevention with the local fire service so that local needs and capabilities can more effectively be met. This program should ultimately result in lower local costs for basic fire suppression services.

DESCRIPTION/BACKGROUND: The overall visibility and mission of the state fire marshal division have dramatically changed in the past few years. The adoption of the Minnesota uniform fire code in 1975, provided the first inspection tool for use in

fire prevention and protection programs. The tragic Breckenridge hotel fire around that same time identified the need for fire inspections to the public and the legislature. Several legislative changes followed, including additional inspection positions, contractual agreements with locals for inspection services, and joint arson investigation training for local police and fire personnel. These events have created a greater awareness statewide of the need for investigation, inspection and enforcement of the fire code.

STATISTICS:	Actual	Actual	Estimated	Proposed	Proposed
	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Fire reporting training classes	0	4	4	6	12
Fire departments participating	516	525	550	600	625
Inservice workshops and seminars	110	135	160	185	210
Unifrom fire code refresher courses	4	5	5	5	5
Fire code enforcement class	4	5	6	7	8

RATIONALE: It is becoming increasingly evident that early warning, built in protection, local fire prevention efforts, and public education are more effective and less costly than suppression in reducing loss of life and property. However, the local fire service looks to the state fire marshal for guidance and direction in the application and enforcement of laws and codes. There are presently 800 fire departments in Minnesota, of these 751 are totally volunteer. It is the plan of this budget request to offer a large portion of this training to the fire service at outstate locations. This will provide, to the fire community and public, information and training not previously available.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request. The Governor recommends that the department utilize existing staff to begin achieving the 1986-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☒ Program ☐ Activity

ACTIVITY:

PROGRAM: FIRE SAFETY

AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Grant to the Governor's Council on Fire Prevention Control

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$5.0	-0-	\$5.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

RATIONALE:

The council is directed by the executive order to encourage improved fire protection for the state, to improve existing delivery systems at state, federal and local levels and to provide new services and directions. In addition, the executive order requires the council to improve the coordination, quantity and quality of fire prevention and control services being delivered by a complex array of agencies and organizations statewide. It is severely hampered in its efforts to provide advice to state and local officials, assess fire protection needs statewide, and promote coordinated programs of education and training in the absence of research information on which to base its evaluations and recommendations.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

STATEMENT OF REQUEST/OBJECTIVE:

This request is to provide a grant to the Governor's council on fire prevention and control, to be used by them to partially support a research contract. The objective is to increase the council's capability to assess needs regarding fire prevention and protection based on researched information.

EFFECTIVENESS MEASURES:

The end result of the research effort will be statistical research reports, proposed legislation, recommendations to state and local agencies and educational institutions for subsequent action on their part, and a forum for various agencies and organizations involved in fire safety to work toward solutions.

DESCRIPTION/BACKGROUND:

The council was established in 1969. It currently operates under executive order 83-9. It was state funded until 1976 but has had no state funding since then. Clerical support has been provided by member associations, and small federal grants have provided for research assistance. Federal funds are no longer available, therefore the council has requested the department to seek state funding, which will be passed on to the council as a grant in aid.

ACTIVITY: FIRE PREVENTION, PROTECTION, INVESTIGATION
Program: FIRE SAFETY
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY DESCRIPTION:

This activity investigates the cause, origin, and circumstances of fires upon request of law enforcement and fire officials throughout the state. These investigations are conducted to determine whether the fire was a result of carelessness, accident, or design. When accidental causes are ruled out, the bureau of criminal apprehension is informed so that criminal investigations can be pursued. Joint investigations are conducted by the fire marshal division, bureau of criminal apprehension and local police and fire officials, to develop sufficient evidence to successfully prosecute persons committing arson or other crimes related to the fire.

This activity inspects hotels, motels, resorts, daycare and residential care facilities, pipeline facilities, schools, etc., for compliance with the requirements of the Minnesota uniform fire code. This is a minimum statewide code designed to provide a reasonable degree of fire life safety to all citizens. These inspections are often conducted jointly with the local fire authorities. When violations are found, facility owners are informed in writing and given a reasonable time to comply. Copies are furnished to the city or county attorney and the local fire chief for appropriate followup. Federal funding in this activity includes monies for intrastate pipeline safety inspections.

This activity also provides education and training to the state fire service in fire inspection and investigation procedures. Within this activity, there is a code advisory panel which assists field staff in interpreting fire codes and statutes and in enforcement techniques. It evaluates requests from facility owners for variances or time extensions on existing code deficiencies. The panel recommends appropriate equivalencies that may be acceptable in meeting the code requirements and correcting deficiencies.

ACTIVITY STATISTICS:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Fire investigations	536	550	575	540	525
Fire reporting training classes	0	4	3	3	3
Fire departments participating	516	525	525	525	525
Inservice workshops and seminars	110	135	120	130	130
Uniform fire code refresher courses	4	5	3	3	3
Fire code enforcement class	4	5	0	0	0

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

CHANGE REQUESTS:

The budget request for this activity is found in the program narrative.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FIRE PREV, PROT, & INVESTIG

PROGRAM: FIRE SAFETY

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,217.6	1,334.1	1,542.5	1,578.4	184.1	1,762.5	1,605.6	186.3	1,791.9	1,574.8	1,598.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,217.6	1,334.1	1,542.5	1,578.4	184.1	1,762.5	1,605.6	186.3	1,791.9	1,574.8	1,598.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,028.2	1,145.9	1,292.8	1,305.8	107.8	1,413.6	1,305.9	107.8	1,413.7	1,305.8	1,305.9
EXPENSES & CONTRAC. SERV	179.2	175.2	227.3	239.9	55.3	295.2	265.9	67.4	333.3	236.6	259.5
SUPPLIES & MATERIALS	10.2	9.3	19.4	20.5	7.5	28.0	21.6	11.1	32.7	20.2	21.0
EQUIPMENT		3.7			13.5	13.5					
OTHER EXPENSE ITEMS			3.0	12.2		12.2	12.2		12.2	12.2	12.2
TOTAL STATE OPERATIONS	1,217.6	1,334.1	1,542.5	1,578.4	184.1	1,762.5	1,605.6	186.3	1,791.9	1,574.8	1,598.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,201.4	1,305.0	1,476.9	1,502.6	184.1	1,686.7	1,529.6	186.3	1,715.9	1,499.0	1,522.6
INET CHANGE FROM F.Y. 851				+25.7	+184.1	+209.8	+52.7	+186.3	+239.0	+22.1	+45.7
DEDICATED APPROPRIATIONS:											
FEDERAL	16.2	29.1	65.6	75.8		75.8	76.0		76.0	75.8	76.0
TOTAL FINANCING	1,217.6	1,334.1	1,542.5	1,578.4	184.1	1,762.5	1,605.6	186.3	1,791.9	1,574.8	1,598.6
POSITIONS BY FUND											
GENERAL	39.7	41.0	41.0	41.0	4.0	45.0	41.0	4.0	45.0	41.0	41.0
FEDERAL	.7	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	40.4	43.0	43.0	43.0	4.0	47.0	43.0	4.0	47.0	43.0	43.0
INET CHANGE FROM F.Y. 851					+4.0	+4.0		+4.0	+4.0		

5-0957

ACTIVITY: FIRE SAFETY SUPPORT
Program: FIRE SAFETY
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$7.7	\$6.3	\$8.1	\$8.1	\$8.1

ACTIVITY DESCRIPTION:

This activity provides coordinated and consistent direction and administrative assistance to all division personnel through centralized administrative, clerical, personnel, fiscal and communications services. The activity formulates division policies and procedures, prepares the budget, coordinates division related legislation, processes personnel transactions, reviews and revises forms, and coordinates contractual agreements with municipalities for fire safety inspections.

The fire marshal participates in the code advisory panel, an internal advisory body which reviews requests from inspected facility owners for variances from compliance with the orders written on code violations. State law requires the local governing body to grant or deny the request before final action can be taken by the state fire marshal.

ACTIVITY STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Total personnel transactions processed	100	110	110	110	110
Information requests answered cities with contractual agreements	4	5	6	7	8

CHANGE REQUESTS:

The budget request for this activity is found in the program narrative.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FIRE MARSHAL SUPPORT

PROGRAM: FIRE SAFETY

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	117.9	136.1	138.7	142.9		142.9	147.0		147.0	142.3	146.0
LOCAL ASSISTANCE	4.0	1.1	4.0	4.0	5.0	9.0	4.0	5.0	9.0	4.0	4.0
AIDS TO INDS.											
TOTAL EXPENDITURES	121.9	137.2	142.7	146.9	5.0	151.9	151.0	5.0	156.0	146.3	150.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	71.8	67.9	73.2	73.9		73.9	74.3		74.3	73.9	74.3
EXPENSES & CONTRAC. SERV	38.1	40.9	62.1	65.4		65.4	68.9		68.9	64.9	68.0
SUPPLIES & MATERIALS	8.0	2.2	3.4	3.6		3.6	3.8		3.8	3.5	3.7
EQUIPMENT		25.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	117.9	136.1	138.7	142.9		142.9	147.0		147.0	142.3	146.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	121.9	137.2	142.7	146.9	5.0	151.9	151.0	5.0	156.0	146.3	150.0
[NET CHANGE FROM F.Y. 85]				+4.2	+5.0	+9.2	+8.3	+5.0	+13.3	+3.6	+7.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	121.9	137.2	142.7	146.9	5.0	151.9	151.0	5.0	156.0	146.3	150.0
POSITIONS BY FUND											
GENERAL	2.1	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	2.1	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0

5-0959

PROGRAM: STATE PATROL

1985-87 Biennial Budget

Agency: PUBLIC SAFETY, DEPARTMENT OF

PROGRAM PURPOSE: The primary purpose of this program is to provide traffic law enforcement and emergency aid to motorists on the interstate and trunk highways in order to achieve a safe and efficient flow of traffic. The state patrol operates 11 field districts which encompass the entire state of Minnesota. District headquarters are located in Brainerd, Detroit Lakes, Duluth, Eagan, Eveleth, Golden Valley, Mankato, Marshall, Rochester, St. Cloud and Thief River Falls. A commercial vehicle enforcement section is a 12th district with staff located at the St. Paul headquarters. The program includes highway and air patrolling, communications, commercial vehicle enforcement, training, safety education, and program support.

OPERATIONS: The state patrol is administered by a chief and assistant chief. Each of the districts is commanded by a captain. The state is divided into two geographical regions with an inspection major assigned to each region. The goal of the program is to assure safe and orderly movement of traffic on the state and interstate highways.

The patrolling of the highways activity enforces traffic laws, investigates accidents and renders assistance to motorists and disabled vehicles. Patrolling is done on 800 miles of interstate highways and 11,400 miles of state trunk highways. The air patrolling activity provides aerial support to this activity. The continuing increase in the number of vehicles driven increases the workload and the potential traffic enforcement problems of these two activities. Each year over 175,000 citations are issued, over 13,000 accidents are investigated and at least 140,000 motorists are assisted. These activities also respond to requests for assistance from local law enforcement agencies.

The radio communication activity operates and maintains a statewide radio communications system for the state patrol, the department of natural resources and various other state and federal enforcement agencies throughout Minnesota. Communication centers are located at each field district office. They serve as warning points for the division of emergency services. A conversion to microwave transmission and high band radios is progressing.

The commercial vehicle enforcement activity inspects school buses and enforces laws relating to size, weight and load limitations of commercial vehicles using the highways. Truck deregulation and federal expectations for state enforcement and vehicle equipment inspections has increased the workload of this activity. Each year over 500,000 vehicles are weighed and checked with special crews performing comprehensive equipment checks. School bus annual inspections and inspection of wheelchair securement devices are also performed by this activity.

The training activity provides all preservice, inservice and refresher training for troopers and law compliance representatives. New troopers receive 800 hours of basic

training, compared with the minimum requirement of the POST board of 8 weeks. This activity also provides traffic law enforcement and other enforcement courses. The traffic safety education activity conducts public education programs for school age and adult groups. Each year over 200,000 people participate in alcohol, driving and bicycle safety programs. About 180,000 school children and bus drivers participate in school patrol and bus safety programs.

The program support activity provides uniform, coordinated administrative and management support to all state patrol employees and activities through personnel, fiscal, communications and supply services. It also reviews and approves manufacturers' motor vehicle equipment as required by state statute to prevent illegal and inadequate equipment from being used on Minnesota vehicles. It also prepares and administers federal projects which provide additional funds to enable the state patrol to accomplish even more in traffic law enforcement, training and accident prevention. Through the various statewide enforcement efforts the patrol enables the state to receive over \$40 million in federal funds which benefit the state trunk highway fund. Local agencies are also recipients of benefits in some of the projects administered by this activity.

EXPLANATION OF BUDGET REQUEST:

Three change items are requested for this program. \$17.2 in F.Y. 1986 and \$17.3 in F.Y. 1987 to convert 4.0 radio operator positions from part-time to full time, \$437.0 in F.Y. 1986 and \$535.8 in F.Y. 1987 to staff the St. Croix weigh scale facility, and 1.0 position without funding to convert a position from noncomplement part-time to full time.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following: 1) a reduction of \$112.1 in F.Y. 1986 and \$206.2 in F.Y. 1987 for a change in the inflation rates; 2) a reduction of \$50.0 each year in data processing and systems expenses as a result of adding 4 full time Programmer Analysts to the department's complement; and 3) the Governor's Recommendation reduces the amount for equipment purchases by \$2,491.3 because of the Master Lease-Purchase Program which will be implemented beginning 7-1-85.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: STATE PATROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
PATROLLING OF HIGHWAYS	20,098.3	21,233.4	23,350.2	23,771.4		23,771.4	24,104.4		24,104.4	22,203.5	23,408.4
RADIO COMMUNICATIONS	2,439.2	3,663.1	2,995.6	2,995.9	17.2	3,013.1	3,055.5	17.3	3,072.8	2,720.5	2,933.6
AIR PATROLLING	921.0	736.1	827.5	820.7		820.7	839.1		839.1	783.3	809.2
COMMERCIAL VEHICLE ENFORCEM	2,045.2	2,515.9	3,560.7	3,628.8	437.0	4,065.8	3,670.7	535.8	4,206.5	3,991.5	4,143.1
STATE PATROL TRAINING	413.1	484.9	517.8	530.8		530.8	540.2		540.2	529.4	537.5
TRAFFIC SAFETY EDUCATION	350.4	399.6	402.7	406.9		406.9	407.4		407.4	406.9	407.3
STATE PATROL SUPPORT	584.0	713.0	719.5	733.1		733.1	741.9		741.9	731.4	738.9
TOTAL	26,851.2	29,746.0	32,374.0	32,887.6	454.2	33,341.8	33,359.2	553.1	33,912.3	31,366.5	32,978.0
[NET CHANGE FROM F.Y. 85]				+513.6	+454.2	+967.8	+985.2	+553.1	+1,538.3	-1,007.5	+604.0
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	26,851.2	29,631.0	32,102.4	32,601.1	454.2	33,055.3	33,056.9	553.1	33,610.0	31,080.0	32,675.7
LOCAL ASSISTANCE		115.0	271.6	286.5		286.5	302.3		302.3	286.5	302.3
AIDS TO INDS.											
TOTAL EXPENDITURES	26,851.2	29,746.0	32,374.0	32,887.6	454.2	33,341.8	33,359.2	553.1	33,912.3	31,366.5	32,978.0
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	26,506.3	29,095.6	31,314.2	31,792.9	454.2	32,247.1	32,233.1	553.1	32,786.2	30,271.8	31,851.9
[NET CHANGE FROM F.Y. 85]				+478.7	+454.2	+932.9	+918.9	+553.1	+1,472.0	-1,042.4	+537.7
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS		3.9									
FEDERAL	344.9	646.5	1,059.8	1,094.7		1,094.7	1,126.1		1,126.1	1,094.7	1,126.1
TOTAL FINANCING	26,851.2	29,746.0	32,374.0	32,887.6	454.2	33,341.8	33,359.2	553.1	33,912.3	31,366.5	32,978.0
POSITIONS BY FUND:											
TRUNK HIGHWAY	610.0	613.8	612.0	612.0	13.3	625.3	612.0	16.0	628.0	628.0	628.0
FEDERAL	1.0	8.2	10.0	10.0		10.0	10.0		10.0	10.0	10.0
TOTAL POSITIONS	611.0	622.0	622.0	622.0	13.3	635.3	622.0	16.0	638.0	638.0	638.0
[NET CHANGE FROM F.Y. 85]					+13.3	+13.3		+16.0	+16.0	+16.0	+16.0

5-0961

ACTIVITY: PATROLLING HIGHWAYS
Program: STATE PATROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To maintain safe and efficient flow of traffic on interstate and trunk highways of the state through law enforcement, safety and prevention efforts, and providing of motorist services.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Fatal crash rate per 100 million miles	1.83	1.83	1.83	1.83
DWI arrests	7,252	8,000	8,050	8,100
Motorist compliance to the 55 MPH speed limit	50%	50%	50%	50%

DESCRIPTION:

This activity provides law enforcement and emergency services on the state trunk highways and interstate highways. The state patrol has full police powers on the state and interstate highways and can take action on any offenses committed in its presence anywhere in the state. Assistance is provided to local law enforcement agencies often at locations outside of the primary area of jurisdiction. This activity's primary area of responsibility is on 800 miles of interstate highways and on 11,400 miles of state trunk highways. Federal, state, county, and local law enforcement agencies are often recipients of assistance from this activity. It operates from 11 patrol districts covering all parts of the state.

BUDGET ISSUE:

This activity has suffered a loss of available road troopers since F.Y. 1980. The advent of commercial vehicle civil weight laws, federal deregulation, concern for the safety and condition of trucks, the deteriorating condition of state roads and increased enforcement requirements led to the utilization of patrolling personnel for truck enforcement and safety inspection activities. This resulted in the creation of a commercial vehicle enforcement unit, the receipt of federal start-up funds, and shifting troopers from patrolling roads. Two troopers were assigned to mobile scales, 13 were assigned to civil weight enforcement, and 6 were moved to the commercial vehicle enforcement section. This total of 21 positions was offset by an increase of 7 trooper positions in F.Y. 1983, resulting in 14 fewer troopers on highway patrolling duties. It has adversely affected the patrol's ability to carry out its objectives. This is the primary activity which performs general traffic law enforcement and provides the bulk of the assistance given to local agencies. Rural

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$3,743.2	\$4,189.2	\$4,210.5	\$4,260.6	\$4,310.7

trunk highways are the most dangerous roads, with higher rates of accidents and fatalities. The traveling public expects and needs timely service when there are accidents, car problems and winter emergencies. Federal mandates relating to the enforcement of the 55 MPH speed limit and the need for added attention to DWI problems have not diminished. If the excellent traffic record of 1983 is to be maintained, this activity must have maximum resources possible. Federal requirements for compliance with the 55 MPH speed limit at a level of 50 percent or better continues, with sanctions involving loss of federal highway construction funds if compliance is not maintained. This is the primary activity in state government which has the greatest effect on DWI, speed enforcement, and reduction of road damage.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Registered motor vehicles	3,700,000	3,700,000	3,750,000	3,750,000
Licensed drivers	2,900,000	2,900,000	3,000,000	3,050,000
Motorists/pedestrian contacts	627,926	628,000	628,000	629,000
Speeding citations issued	107,599	113,000	113,000	114,000
Accidents attended	16,911	16,000	16,500	17,000
Motorist aided	141,775	146,000	146,500	147,000
Percent of time patrolling	61.4	61.5	61.7	61.9
Patrolling hours	568,700	597,000	599,000	600,000
Total hours	926,200	970,000	970,000	970,000

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
1.0 position for the photo lab convert a noncomplement position to full time complement within current funding	-0-	-0-	Activity specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PATROLLING OF HIGHWAYS

PROGRAM: STATE PATROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	20,098.3	21,233.4	23,350.2	23,771.4		23,771.4	24,104.4		24,104.4	22,203.5	23,408.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	20,098.3	21,233.4	23,350.2	23,771.4		23,771.4	24,104.4		24,104.4	22,203.5	23,408.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	15,072.5	16,140.0	17,546.4	17,719.3		17,719.3	17,720.3		17,720.3	17,719.3	17,720.3
EXPENSES & CONTRAC. SERV	1,373.5	1,344.9	1,596.8	1,684.1		1,684.1	1,775.8		1,775.8	1,653.6	1,727.9
SUPPLIES & MATERIALS	1,806.5	1,870.9	2,289.5	2,415.5		2,415.5	2,548.4		2,548.4	2,379.4	2,482.2
EQUIPMENT	1,845.8	1,877.6	1,917.5	1,952.5		1,952.5	2,059.9		2,059.9	451.2	1,478.0
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	20,098.3	21,233.4	23,350.2	23,771.4		23,771.4	24,104.4		24,104.4	22,203.5	23,408.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	19,825.3	20,886.5	23,002.3	23,417.7		23,417.7	23,747.6		23,747.6	21,849.8	23,051.6
INET CHANGE FROM F.Y. 851				+415.4		+415.4	+745.3		+745.3	-1,152.5	+49.3
DEDICATED APPROPRIATIONS:											
FEDERAL	273.0	346.9	347.9	353.7		353.7	356.8		356.8	353.7	356.8
TOTAL FINANCING	20,098.3	21,233.4	23,350.2	23,771.4		23,771.4	24,104.4		24,104.4	22,203.5	23,408.4
POSITIONS BY FUND											
TRUNK HIGHWAY	464.0	461.0	461.0	461.0	1.0	462.0	461.0	1.0	462.0	462.0	462.0
FEDERAL	1.0	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TOTAL POSITIONS	465.0	462.0	462.0	462.0	1.0	463.0	462.0	1.0	463.0	463.0	463.0
INET CHANGE FROM F.Y. 851					+1.0	+1.0		+1.0	+1.0	+1.0	+1.0

5-0963

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: PATROLLING OF HIGHWAYS
PROGRAM: STATE PATROL
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Convert State Patrol Photographer Position to full time complement.				
	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request	-0-	1.0	-0-	1.0
Trunk Highway Fund				
Governor's Recommendation				
Trunk Highway Fund	-0-	1.0	-0-	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

This request is to change the status of the state patrol photographer at the photo lab from 3/4 time noncomplement position to a full time complement position. This will provide for more timely processing of accident photographs, thus providing evidence to the troopers for their use in the prosecution of traffic cases. It will also allow the lab to provide photos in a more reasonable time to persons who are involved in traffic crashes.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Turnaround time for processing and printing of				
-films	3 wks.	3 wks.	1 wk.	1 wk.
-accident photos	3 wks.	3 wks.	2 wks.	2 wks.

DESCRIPTION/BACKGROUND:

The 3/4 time photographer was hired to process state patrol accident photos under a federal project, and equipment was also purchased under that project. The patrol photo lab was originally located at the training center. When the bureau of criminal apprehension building remodeling was finished, the BCA and patrol labs were merged at that location. The workload has now surpassed the capability of a 3/4 time position.

STATISTICS:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Rolls of film processed	2,600	3,000	3,450	4,000	4,600

RATIONALE:

Photos are important evidentiary items in the prosecution of violators involved in traffic crashes. All state troopers are equipped with cameras and are expected to take photos at all serious accident scenes. Photos are used to substantiate what is shown by other evidence. They also are critical in civil suits to protect drivers who are being sued for damages. Drivers often have no other protection except what is available from an objective, impartial police investigation. Photos are an accurate record of what was found at the scene of an accident.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: RADIO COMMUNICATIONS
Program: STATE PATROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To respond to the communications needs of the users of the state patrol communications system with speed and accuracy by providing dispatch services and supporting equipment including maintenance and upgrading.

EFFECTIVENESS MEASURES:

The best measure of the effectiveness of this activity is the day to day safety of the users. Continuous increases in dispatch activity decrease the performance levels of communication personnel. This has a negative impact on user safety and effectiveness. One example was the critical need for additional help during the 1983-84 winter season. Severe weather conditions created increased requirements for service which surpassed the activity's ability to respond effectively. The overriding need factor in any system is guaranteeing the safety of the user peace officers during the performance of their duties.

DESCRIPTION:

This activity is responsible for providing radio communications to state patrol mobile units, department of natural resources mobile units, other state agencies, and sheriff and police department base stations. Radio services are provided by means of 11 communication centers located throughout the state which control a total of 52 primary, repeater and standby transmitting locations. The communications centers operate 24 hours a day, 365 days a year. There are approximately 600 mobile radios assigned to this activity. The radio communications operators are the key to efficient delivery of communications services and the safety of user officers. Processing the initial complaint report (ICR) is a major task for radio communication operators. The ICR is a permanent record of all activities that most significantly reflects communication and trooper services rendered to users and the general public. This activity will be implementing a pilot project to test the use and effectiveness of portable hand held radios. This type of communication capability will extend communication to troopers who are not in their cars. The state patrol is converting its obsolete low band radio system to high band, to more effectively meet the law enforcement needs of the system. The state patrol has been the only law enforcement agency in Minnesota with a low band system, thus making interagency communication cumbersome. This upgrade will also guarantee continued federal communication commission licensure.

Authority for this activity is found in M.S. Chapter 299D.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
-------------	---------------------	---------------------	------------------------	-----------------------	-----------------------

ICR's processed weekly					
Rochester	98	103	108	114	120
St. Cloud	92	97	102	107	113
Eagan	287	316	348	383	402
Golden Valley	415	506	556	612	672

These totals are 3 to 12 times greater than the number processed by any of the remaining 7 districts.

DWI arrests and accidents					
Rochester	1,829	1,920	1,979	2,078	
St. Cloud	1,709	1,794	1,883	1,977	
Eagan	6,199	6,509	6,834	7,176	
Golden Valley	8,102	8,507	8,932	9,378	

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
4 permanent, full-time radio communication operators.	\$17.2	\$17.3	Activity

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: RADIO COMMUNICATIONS

PROGRAM: STATE PATROL

AGENCY: PUBLIC SAFETY, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,439.2	3,663.1	2,995.6	2,995.9	17.2	3,013.1	3,055.5	17.3	3,072.8	2,720.5	2,933.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	2,439.2	3,663.1	2,995.6	2,995.9	17.2	3,013.1	3,055.5	17.3	3,072.8	2,720.5	2,933.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,662.1	1,825.2	1,899.6	1,918.2	17.2	1,935.4	1,918.9	17.3	1,936.2	1,935.4	1,936.2
EXPENSES & CONTRAC. SERV	622.0	584.8	670.8	707.4		707.4	746.0		746.0	697.3	727.7
SUPPLIES & MATERIALS	15.7	42.4	26.7	28.2		28.2	29.7		29.7	27.8	28.9
EQUIPMENT	139.4	1,210.7	398.5	342.1		342.1	360.9		360.9	60.0	240.8
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	2,439.2	3,663.1	2,995.6	2,995.9	17.2	3,013.1	3,055.5	17.3	3,072.8	2,720.5	2,933.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	2,385.6	3,663.1	2,995.6	2,995.9	17.2	3,013.1	3,055.5	17.3	3,072.8	2,720.5	2,933.6
INET CHANGE FROM F.Y. 85]				+.3	+17.2	+17.5	+59.9	+17.3	+77.2	-275.1	-62.0
DEDICATED APPROPRIATIONS:											
FEDERAL	53.6										
TOTAL FINANCING	2,439.2	3,663.1	2,995.6	2,995.9	17.2	3,013.1	3,055.5	17.3	3,072.8	2,720.5	2,933.6
POSITIONS BY FUND											
TRUNK HIGHWAY	58.0	58.0	58.0	58.0	4.0	62.0	58.0	4.0	62.0	62.0	62.0
TOTAL POSITIONS	58.0	58.0	58.0	58.0	4.0	62.0	58.0	4.0	62.0	62.0	62.0
INET CHANGE FROM F.Y. 85]					+4.0	+4.0		+4.0	+4.0	+4.0	+4.0

5-0966

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: RADIO COMMUNICATIONS
 PROGRAM: STATE PATROL
 AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Convert 4 noncomplement positions to full time complement status.				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$17.2	4.0	\$17.3	4.0
Governor's Recommendation				
Trunk Highway Fund	\$17.2	4.0	\$17.3	4.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE: The department requests the above funds to convert 4 noncomplement part-time radio operators to full time complement positions.

EFFECTIVENESS MEASURES: Continuous increases in workload in this activity have increased operator stress and decreased the performance levels of dispatch personnel. This has a negative impact on the safety and effectiveness of road troopers who receive and respond to radio dispatch information and depend on its accuracy and timeliness.

DESCRIPTION/BACKGROUND: The 46 full time and 4, 3/4 time radio communications operators supported by this activity are the key to the efficient delivery of radio messages. 4 positions are assigned to each of the 9 outlying districts and 6.5 positions are assigned to each of the 2 metro districts.

Besides their normal dispatch duties, the radio operators are the primary Minnesota link in the operation of the national air warning system (NAWAS) for the dissemination of information critical to the protection of the public in times of threat to the national security and when dangerous natural elements are threatening the safety of the general public. The operators also perform a set of standard administrative tasks that support the activities of the various state departments that use the system. Those tasks include maintenance of a written radio transaction log and manual and computerized reports, including statistical reporting of accidents, arrests and other road activities. Processing the initial complaint report (ICR) is a vital task. It is a permanent record of each incident or complaint to which

operators respond and dispatch. It most significantly reflects the state patrol's overall activity with the motoring public.

STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimate F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
-------------	---------------------	---------------------	-----------------------	-----------------------	-----------------------

ICR's per week:					
Rochester	98	103	108	114	120
St. Cloud	92	97	102	107	113
Eagan	287	316	348	383	402
Golden Valley	415	506	556	612	672

These totals are 3 to 12 times greater than the number processed by any of the remaining 7 districts.

DWI and accident responses:				
Rochester	1,829	1,920	1,979	2,078
St. Cloud	1,709	1,794	1,883	1,977
Eagan	6,199	6,509	6,834	7,176
Golden Valley	8,102	8,507	8,932	9,378

RATIONALE: Increases in communications traffic were partially absorbed in 1981 by employing 4 part-time noncomplement radio operators. Student workers were employed during the winter months of 1983-84 in order to alleviate major increases in telephone and processing responsibilities of radio operators during prolonged periods of high activity.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: AIR PATROLLING
Program: STATE PATROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

OBJECTIVE:

To maintain the safe and efficient flow of traffic on the interstate and rural trunk highways of the state through air assistance to the patrolling of highways activity.

DESCRIPTION:

This activity operates 3 helicopters and 6 fixed wing aircraft from 4 locations in the state: St. Paul, Mankato, Cloquet, and Bemidji. From its aerial vantage point, it supports the patrolling activity in traffic law enforcement and provides assistance to local, state, county or federal law enforcement agencies. The aircraft communications systems permit law enforcement communication with any state or local law enforcement agency in the state for surveillance, search, or rescue in emergency situations.

STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Traffic arrests and warnings	16,575	17,400	18,270	19,183
Aids and assistance	117	125	125	135
Searches	104	125	125	135
Emergency transport	114	120	120	140

BUDGET ISSUES:

The number of pilot troopers is limited by the language in the appropriations statute, laws of 1983, chapter 293, section 6. The patrol is studying the benefits of additional aircraft and pilots, however that language would have to be modified. Use of citizen band radios and "fuzzbusters" have enabled law violators to avoid road troopers in many cases, making air patrol more important. It is now the most productive method of catching violators and deterring high speeds. Air patrol will be even more important in future planning, not only to support ground units but to survey roads after storms and in winter conditions to locate motorists in trouble.

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: AIR PATROLLING

PROGRAM: STATE PATROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	921.0	736.1	827.5	820.7		820.7	839.1		839.1	783.3	809.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	921.0	736.1	827.5	820.7		820.7	839.1		839.1	783.3	809.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	416.5	456.0	480.8	485.7		485.7	485.7		485.7	485.7	485.7
EXPENSES & CONTRAC. SERV	360.7	95.3	137.2	144.8		144.8	152.7		152.7	143.0	149.4
SUPPLIES & MATERIALS	90.9	106.9	135.9	143.3		143.3	151.2		151.2	141.2	147.3
EQUIPMENT	52.9	77.9	73.6	46.9		46.9	49.5		49.5	13.4	26.8
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	921.0	736.1	827.5	820.7		820.7	839.1		839.1	783.3	809.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	921.0	736.1	827.5	820.7		820.7	839.1		839.1	783.3	809.2
INET CHANGE FROM F.Y. 851				-6.8		-6.8	+11.6		+11.6	-44.2	-18.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	921.0	736.1	827.5	820.7		820.7	839.1		839.1	783.3	809.2
POSITIONS BY FUND											
TRUNK HIGHWAY	12.0	12.0	12.0	12.0		12.0	12.0		12.0	12.0	12.0
TOTAL POSITIONS	12.0	12.0	12.0	12.0		12.0	12.0		12.0	12.0	12.0

5-0969

ACTIVITY: COMMERCIAL VEHICLE ENFORCEMENT
Program: STATE PATROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To reduce roadway damage and accidents involving commercial vehicles due to unsafe vehicle equipment or illegal loads or size.

<u>EFFECTIVENESS MEASURES:</u>	<u>Actual F.Y. 1984</u>	<u>Estimated F.Y. 1985</u>	<u>Proposed F.Y. 1986</u>	<u>Proposed F.Y. 1987</u>
No. of truck and bus accidents	12,000	10,800	10,260	9,750
Rate of failure in school bus inspections	59%	56%	53%	50%

DESCRIPTION:

This activity enforces laws and rules related to commercial vehicles which use the interstate and trunk highways. It operates 5 fixed scales and has 10 mobile scale teams. The fixed scales are located at Worthington (I-90, 2 miles east of junction 60), Erskine (highways 2 and 59), Orchard Gardens (I-35 north of highway 50), Rosemount (3 miles south of Rosemount) and Saginaw (Highways 2 and 33). Three additional fixed scales at Moorhead, Anoka and Winona are operated on an irregular basis. There are no regular staff assigned to them. The fixed scales are staffed by LCR II supervisors and laborer assistants and the mobile scale teams are supervised by troopers with laborer assistants. Civil weight troopers in each of the patrol districts enforce the bill of lading law to determine weight violations. This activity has a federally funded project specifically aimed at improving the safety condition of commercial vehicles. Annual inspections of school buses and inspections of vehicles with wheelchair securement devices are done by LCR's and laborer assistants.

Authority for this activity is found in M.S. 299D.03, subdivision 1, 299D.06 and M.S. chapter 169.

BUDGET ISSUE:

1. A commercial vehicle one-stop service center has been proposed to enable commercial vehicle operators to obtain from one place all licenses, permits, authorization, etc. that are needed to assure that their operation is legal in Minnesota. Included is a proposal to situate the commercial vehicle enforcement activity at the service center so that weight, inspection and related services will be readily available.

2. Continued state and federal concern about road damages caused by heavy vehicles and the deregulation of the trucking industry has placed greater responsibility on the patrol to strictly enforce vehicle size, weight and load limitations. A

<u>ACTIVITY GENERATES NON-DEDICATED REVENUE</u>	<u>ACTUAL F.Y. 1983</u>	<u>ACTUAL F.Y. 1984</u>	<u>ESTIMATE F.Y. 1985</u>	<u>ESTIMATE F.Y. 1986</u>	<u>ESTIMATE F.Y. 1987</u>
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$400.1	\$516.7	\$600.0	\$650.0	\$700.0

reduction in road maintenance revenues, increased costs for road repairs and the safety hazard imposed on other drivers by road damages makes enforcement imparitive. The 1980 bill of lading law allowed for the use of weight documents as enforcement evidence. This provided a new effective method of enforcement but required additional troopers to implement it. A new program of voluntary inspection of interstate trucks has greatly reduced hazards but also required road troopers to implement it. (See the patrolling of highways activity narrative.)

<u>ACTIVITY STATISTICS:</u>	<u>Actual F.Y. 1984</u>	<u>Estimated F.Y. 1985</u>	<u>Proposed F.Y. 1986</u>	<u>Proposed F.Y. 1987</u>
Trucks weighed	481,534	505,600	530,880	557,425
Citations issued	9,663	10,000	10,350	10,700
No. of fixed scale sites	8	8	9	9
No. of civil weight cases	1,250	1,250	1,250	1,250
School bus inspections	9,400	9,400	9,400	9,400
Commercial vehicle inspections		17,330	17,330	17,330

<u>CHANGE REQUEST:</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Staffing and equipment for the St. Croix fixed scale facility	\$437.0	\$535.8	Activity

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: COMMERCIAL VEHICLE ENFORCEM

PROGRAM: STATE PATROL

AGENCY: PUBLIC SAFETY, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,045.2	2,400.9	3,289.1	3,342.3	437.0	3,779.3	3,368.4	535.8	3,904.2	3,705.0	3,840.8
LOCAL ASSISTANCE		115.0	271.6	286.5		286.5	302.3		302.3	286.5	302.3
AIDS TO INDS.											
TOTAL EXPENDITURES	2,045.2	2,515.9	3,560.7	3,628.8	437.0	4,065.8	3,670.7	535.8	4,206.5	3,991.5	4,143.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,899.9	2,139.8	2,818.5	2,846.6	394.8	3,241.4	2,846.8	526.7	3,373.5	3,241.4	3,373.5
EXPENSES & CONTRAC. SERV	46.6	75.5	299.6	315.2	26.4	341.6	331.1	9.1	340.2	300.7	298.1
SUPPLIES & MATERIALS	43.3	64.8	122.6	129.4	11.7	141.1	136.6		136.6	139.9	134.4
EQUIPMENT	55.4	120.8	48.4	51.1	4.1	55.2	53.9		53.9	23.0	34.8
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	2,045.2	2,400.9	3,289.1	3,342.3	437.0	3,779.3	3,368.4	535.8	3,904.2	3,705.0	3,840.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	2,045.2	2,261.7	2,881.2	2,922.0	437.0	3,359.0	2,937.5	535.8	3,473.3	3,284.7	3,409.9
[NET CHANGE FROM F.Y. 85]				+40.8	+437.0	+477.8	+56.3	+535.8	+592.1	+403.5	+528.7
DEDICATED APPROPRIATIONS:											
FEDERAL		254.2	679.5	706.8		706.8	733.2		733.2	706.8	733.2
TOTAL FINANCING	2,045.2	2,515.9	3,560.7	3,628.8	437.0	4,065.8	3,670.7	535.8	4,206.5	3,991.5	4,143.1
POSITIONS BY FUND											
TRUNK HIGHWAY	43.0	49.8	48.0	48.0	8.3	56.3	48.0	11.0	59.0	59.0	59.0
FEDERAL		7.2	9.0	9.0		9.0	9.0		9.0	9.0	9.0
TOTAL POSITIONS	43.0	57.0	57.0	57.0	8.3	65.3	57.0	11.0	68.0	68.0	68.0
[NET CHANGE FROM F.Y. 85]					+8.3	+8.3		+11.0	+11.0	+11.0	+11.0

5-0971

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: COMMERCIAL VEHICLE ENFORCEMENT
PROGRAM: STATE PATROL
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Staffing and equipment for the St. Croix Fixed Scale Facility on I94 west of the St. Croix River.				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Trunk Highway Fund	\$437.0	8.3	\$535.8	11.0
Governor's Recommendation				
Trunk Highway Fund	\$437.0	11.0	\$535.8	11.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

This request is for staffing of Mn/DOT's new fixed scale facility with law compliance representatives and laborer assistants, furnishings, and communications. The new scale facility is on I94 in the westbound lane just west of the St. Croix River. The plan is to staff the facility to operate 24 hours a day, 365 days a year.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Trucks weighed and checked	481,534	505,600	860,000	903,800
Citations issued	9,663	10,600	18,300	20,100

DESCRIPTION/BACKGROUND:

The new scale facility, to be opened fall of 1985, will be a sophisticated high volume operation on a major commercial vehicle route into the state. Truck weighing and inspections will be done at three locations on separate lanes of travel. With the heavy investment made by Mn/DOT into the physical plant, it would appear justified to have a 24 hour a day, 365 days a year operation.

RATIONALE:

Control of truck weights to within legal limits is extremely important for the future of road maintenance, especially with limited road maintenance dollars. The new scale facility will be a sophisticated high volume operation on a major commercial route from the east. It will have the capability for 24 hour operation if adequate staff is provided. Although Mn/DOT sought and expended funds to build this facility, the state patrol is expected to staff and operate it. This new operation will account for almost a doubling of the numbers of trucks weighed and citations issued by this entire activity. Cost estimates include furnishing and communications costs.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: STATE PATROL TRAINING
Program: STATE PATROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To assure that replacement trooper trainees meet the licensing requirements of the peace officer's standards and training board (POST) and to maintain the licensing status of present personnel, through approved continuing education programs.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
New troopers certified	100%	100%	100%	100%
Present troopers certification remain valid	100%	100%	100%	100%

DESCRIPTION:

This activity provides preservice training for new candidates for the trooper position and inservice training for all patrol enforcement personnel to give them the required level of specialized skill and knowledge according to the needs of the state patrol and POST board requirements. Minimum training requirements are met and additional training is given in response to unique needs of the patrol. New troopers receive 800 hours of training compared with POST minimum of 8 weeks. Subjects include accident investigation, weight and registration enforcement, driver licensing laws and traffic laws enforcement. Specialized capabilities are developed and reviewed through special ongoing minicourses. Training is also given to local and nonpolice groups through special courses in traffic enforcement and safety through BCA and POST board training programs.

BUDGET ISSUE:

Due to budget reductions in 1983, the instate travel costs were substantially reduced resulting in a reduction in the number of specialized courses, such as advanced accident investigation, accident reconstruction, and photography. The reduction also led to the elimination of central inservice training which used to be done every other year. Instead the inservice training has been done in the districts. The advantage of centralized inservice training is the ability to utilize highly skilled persons from the metro area as instructors. It is difficult to use these same resources with several fragmented inservice courses located outstate. The training center is used for state patrol training classes and the dormitory space is used to house outstate personnel. Centralized training will be reinstituted.

Authority for this activity is found in M.S. 299D.03, subdivision 6.

ACTIVITY GENERATES NON-DEDICATED REVENUE <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ACTUAL F.Y. 1983 - 0 -	ACTUAL F.Y. 1984 - 0 -	ESTIMATE F.Y. 1985 - 0 -	ESTIMATE F.Y. 1986 - 0 -	ESTIMATE F.Y. 1987 - 0 -
--	------------------------------	------------------------------	--------------------------------	--------------------------------	--------------------------------

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Trooper candidate schools	1	1	1	1
LCR II schools	1	1	1	1
In-service training (hrs.)	18	18	18	18
Weapons/defensive tactics (hrs.)	8	8	8	8
Specialized courses	3	3	9	9
Courses for local officers	4	4	4	4
Federal courses for state and local officers (attended)	110	150	150	150

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: STATE PATROL TRAINING

PROGRAM: STATE PATROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	413.1	484.9	517.8	530.8		530.8	540.2		540.2	529.4	537.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	413.1	484.9	517.8	530.8		530.8	540.2		540.2	529.4	537.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	308.5	308.9	352.5	356.3		356.3	356.3		356.3	356.3	356.3
EXPENSES & CONTRAC. SERV	94.7	156.6	156.5	165.2		165.2	174.1		174.1	163.9	171.7
SUPPLIES & MATERIALS	9.1	8.4	8.8	9.3		9.3	9.8		9.8	9.2	9.5
EQUIPMENT	.8	11.0									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	413.1	484.9	517.8	530.8		530.8	540.2		540.2	529.4	537.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	394.8	435.6	485.4	496.6		496.6	504.1		504.1	495.2	501.4
[NET CHANGE FROM F.Y. 85]				+11.2		+11.2	+18.7		+18.7	+9.8	+16.0
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS		3.9									
FEDERAL	18.3	45.4	32.4	34.2		34.2	36.1		36.1	34.2	36.1
TOTAL FINANCING	413.1	484.9	517.8	530.8		530.8	540.2		540.2	529.4	537.5
POSITIONS BY FUND											
TRUNK HIGHWAY	6.0	6.0	6.0	6.0		6.0	6.0		6.0	6.0	6.0
TOTAL POSITIONS	6.0	6.0	6.0	6.0		6.0	6.0		6.0	6.0	6.0

5-0974

ACTIVITY: TRAFFIC SAFETY EDUCATION
Program: STATE PATROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To increase traffic safety awareness and promote voluntary compliance with traffic safety laws among young people and adults through various safety education programs.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of participants:				
Defensive driving courses	14,000	16,000	18,000	18,000
Bicycle safety	120,000	120,000	125,000	125,000
Pedestrian safety	120,000	130,000	130,000	130,000

DESCRIPTION:

This activity prepares and conducts traffic safety programs for elementary and secondary students and for adult groups in the public and private sectors. Through the promotion of voluntary compliance, the ultimate objective is to reduce the potential for traffic accident involvement by persons involved in the programs. There is a safety education trooper in each patrol district who coordinates the statewide program in that area. These troopers develop and present exhibits at public gatherings such as county and state fairs, appear before civic and other similar groups and use mass media to transmit their safety messages. Subjects such as school patrol, school bus safety, bicycle safety, bicycle registration, pedestrian safety, seatbelt usage and DWI problems, are examples of their presentations.

Safety education troopers learn of new areas of interest or demand and create their own new programs and presentations. The increased emphasis on DWI and speed compliance has shifted the emphasis of this activity to those topics. Since public education and knowledge is an important factor in safety and compliance, this activity is an important element in the reduction of fatalities and injuries on Minnesota highways.

Authority for this activity is found in M.S. Chapters 169 and 299D.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of presentations	4,500	5,500	6,000	6,000
Hours in the presentations	5,600	6,800	7,500	7,500
Participants:				
School bus safety	90,000	110,000	120,000	120,000
Speed and alcohol	40,000	50,000	70,000	70,000
Safety education troopers attending national conference	11	12	12	12

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: TRAFFIC SAFETY EDUCATION

PROGRAM: STATE PATROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	350.4	399.6	402.7	406.9		406.9	407.4		407.4	406.9	407.3
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	350.4	399.6	402.7	406.9		406.9	407.4		407.4	406.9	407.3
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	346.6	395.3	396.7	400.7		400.7	400.7		400.7	400.7	400.7
EXPENSES & CONTRAC. SERV	3.5	4.0	4.6	4.7		4.7	5.1		5.1	4.7	5.0
SUPPLIES & MATERIALS	.3	.3	1.4	1.5		1.5	1.6		1.6	1.5	1.6
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	350.4	399.6	402.7	406.9		406.9	407.4		407.4	406.9	407.3
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	350.4	399.6	402.7	406.9		406.9	407.4		407.4	406.9	407.3
[NET CHANGE FROM F.Y. 85]				+4.2		+4.2	+4.7		+4.7	+4.2	+4.6
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	350.4	399.6	402.7	406.9		406.9	407.4		407.4	406.9	407.3
POSITIONS BY FUND											
TRUNK HIGHWAY	11.0	11.0	11.0	11.0		11.0	11.0		11.0	11.0	11.0
TOTAL POSITIONS	11.0	11.0	11.0	11.0		11.0	11.0		11.0	11.0	11.0

5-0976

ACTIVITY: STATE PATROL SUPPORT
Program: STATE PATROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

OBJECTIVE:

To manage all activities of the state patrol and furnish personnel, fiscal, administrative, equipment, supplies, and communications services to troopers.

EFFECTIVENESS MEASURES:

Process payroll purchasing and personnel transactions promptly. Process invoices of purchased goods within 30 days. Process federal project claims monthly.

DESCRIPTION:

This activity provides uniform and coordinated administrative and management support to the state patrol. It provides guidance and direction to patrol managers and supervisors so that uniformity of operation can be attained. The activity maintains liaison with the legislature, other state departments, local and county units of government, and the general public to provide for cooperative effort in matters of common concern. Through these means it enables the program to achieve its goal of the provision of safety and efficiency in the flow of traffic on the state's interstate and trunk highways. It also develops and administers federal projects to enable the state patrol to acquire added funds to permit extra effort in enforcement and training programs.

Authority for this activity is found in M.S. Chapter 299D.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Size of fleet maintained	557.0	557.0	557.0	557.0
Prepare and distribute directives for troopers and supervisors (number per year)	150.0	150.0	150.0	150.0
Equipment items evaluated	200.0	200.0	200.0	200.0
No. of federal projects administered	3.0	4.0	4.0	4.0
Federal funds in these projects	\$375.0	\$475.0	\$900.0	\$900.0

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: STATE PATROL SUPPORT

PROGRAM: STATE PATROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	584.0	713.0	719.5	733.1		733.1	741.9		741.9	731.4	738.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	584.0	713.0	719.5	733.1		733.1	741.9		741.9	731.4	738.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	469.5	508.2	569.7	575.2		575.2	575.3		575.3	575.2	575.3
EXPENSES & CONTRAC. SERV	104.8	168.5	133.1	140.3		140.3	148.0		148.0	138.9	145.5
SUPPLIES & MATERIALS	9.3	9.0	16.7	17.6		17.6	18.6		18.6	17.3	18.1
EQUIPMENT	.4	27.3									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	584.0	713.0	719.5	733.1		733.1	741.9		741.9	731.4	738.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	584.0	713.0	719.5	733.1		733.1	741.9		741.9	731.4	738.9
INET CHANGE FROM F.Y. 851				+13.6		+13.6	+22.4		+22.4	+11.9	+19.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	584.0	713.0	719.5	733.1		733.1	741.9		741.9	731.4	738.9
POSITIONS BY FUND											
TRUNK HIGHWAY	16.0	16.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0
TOTAL POSITIONS	16.0	16.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0

PROGRAM: CAPITOL SECURITY
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE: The purpose of this program is to ensure safety and security in the capitol complex area for all elected officials, state employees and visitors. This program consists of two activities, capitol complex security and executive protection. It provides security and emergency services to the Governor's residence, 34 state owned or leased buildings and 25 state parking lots throughout the Twin Cities.

OPERATION: Capitol security program protects the Governor at his official and private residences and provides security services for all elected officials, employees and visitors in the capitol complex and other facilities located throughout the Twin Cities metropolitan area as designated by the Governor. The combining of capitol complex security and executive protection activities has made it possible for all administrative duties of both activities to be accomplished by the capitol complex security clerical and administrative staff. This has resulted in the establishment of consistent policies and administrative procedures.

The purpose of this program is to protect state, public, and private property from fire, theft, and vandalism and to enforce the laws and rules which relate to security and parking in the state capitol complex. Assistance is rendered to public visitors and employees. All hazardous or threatening incidents within the capitol complex are investigated and if necessary communicated to the appropriate authorities. Activities within the capitol complex and at the Governor's residence are monitored through electronic surveillance and detection equipment.

EXPLANATION OF BUDGET REQUEST: The department requests an increase of \$17.1 in F.Y. 1986 to replace security officers' uniforms, in accordance with statutory requirements for colors of uniforms.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following: 1) a reduction of \$1.1 in F.Y. 1986 and \$1.7 in F.Y. 1987 for a change in the inflation rates; and 2) shifting the funding for the Capitol Complex Security activity to a new internal service fund, with rental receipts being deposited in the new fund, instead of the General Fund. Accordingly, all agencies occupying space in state buildings will be required to pay rental charges.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: CAPITOL SECURITY

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
EXECUTIVE PROTECTION	303.2	296.6	345.6	350.5		350.5	352.6		352.6	349.9	351.7
CAPITOL COMPLEX SECURITY	661.7	765.0	842.9	852.9	17.1	870.0	856.0		856.0	869.5	855.2
TOTAL	964.9	1,061.6	1,188.5	1,203.4	17.1	1,220.5	1,208.6		1,208.6	1,219.4	1,206.9
[NET CHANGE FROM F.Y. 85]				+14.9	+17.1	+32.0	+20.1		+20.1	+30.9	+18.4
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	964.9	1,061.6	1,188.5	1,203.4	17.1	1,220.5	1,208.6		1,208.6	1,219.4	1,206.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	964.9	1,061.6	1,188.5	1,203.4	17.1	1,220.5	1,208.6		1,208.6	1,219.4	1,206.9
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	964.9	1,061.6	1,188.5	1,203.4	17.1	1,220.5	1,208.6		1,208.6	349.9	351.7
[NET CHANGE FROM F.Y. 85]				+14.9	+17.1	+32.0	+20.1		+20.1	-838.6	-836.8
DEDICATED APPROPRIATIONS:											
GENERAL INT SERVICE										869.5	855.2
TOTAL FINANCING	964.9	1,061.6	1,188.5	1,203.4	17.1	1,220.5	1,208.6		1,208.6	1,219.4	1,206.9
POSITIONS BY FUND:											
GENERAL	39.0	40.0	40.0	40.0		40.0	40.0		40.0	6.0	6.0
GENERAL INT SERVICE										34.0	34.0
TOTAL POSITIONS	39.0	40.0	40.0	40.0		40.0	40.0		40.0	40.0	40.0

5-0980

ACTIVITY: EXECUTIVE PROTECTION
Program: CAPITOL SECURITY
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

OBJECTIVE: To provide protection and prevent acts of violence against the Governor and his family, and investigate all threats against the Governor and his family. To provide security and protection to the legislature and staff during legislative sessions.

EFFECTIVENESS MEASURES: Thousands of visitors yearly visit the Governor's residence and state capitol office. All residence visitors are screened by the executive protection staff. All threats and suspicious persons are investigated by the staff. As a result of these prevention measures, there have been no dangerous incidences or disturbances.

DESCRIPTION: The executive protection activity provides security and protection to the Governor and his family, and to the legislature. This activity includes personal protection for the Governor and his family while they are in travel status, investigation of all threats against the Governor and his family, and the prevention of any acts of violence that would disrupt the Governor's activities. This activity also includes 24 hour security coverage at the Governor's residence through personnel assignments and electronic surveillance.

Six state troopers are assigned to the executive protection activity. Troopers are scheduled to provide 24 hour security coverage and protection at the Governor's residence as personal protection and aid to the Governor. Other state troopers are utilized on a temporary basis during legislative sessions.

In addition to the electronic surveillance equipment installed at the Governor's residence, security access equipment has been installed at the state capitol to prevent unauthorized access into the Governor's office.

Authority for this activity is found in M.S. 299D.03 subdivision 1(10).

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

75

BUDGET ACTIVITY: EXECUTIVE PROTECTION

PROGRAM: CAPITOL SECURITY

AGENCY: PUBLIC SAFETY, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	303.2	296.6	345.6	350.5		350.5	352.6		352.6	349.9	351.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	303.2	296.6	345.6	350.5		350.5	352.6		352.6	349.9	351.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	280.4	265.2	311.5	314.6		314.6	314.6		314.6	314.6	314.6
EXPENSES & CONTRAC. SERV	18.4	11.1	23.2	24.4		24.4	25.9		25.9	24.0	25.3
SUPPLIES & MATERIALS	4.4	12.3	10.9	11.5		11.5	12.1		12.1	11.3	11.8
EQUIPMENT		8.0									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	303.2	296.6	345.6	350.5		350.5	352.6		352.6	349.9	351.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	303.2	296.6	345.6	350.5		350.5	352.6		352.6	349.9	351.7
INET CHANGE FROM F.Y. 851				+4.9		+4.9	+7.0		+7.0	+4.3	+6.1
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	303.2	296.6	345.6	350.5		350.5	352.6		352.6	349.9	351.7
POSITIONS BY FUND											
GENERAL	6.0	6.0	6.0	6.0		6.0	6.0		6.0	6.0	6.0
TOTAL POSITIONS	6.0	6.0	6.0	6.0		6.0	6.0		6.0	6.0	6.0

5-0982

ACTIVITY: CAPITOL COMPLEX SECURITY
Program: CAPITOL SECURITY
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVES: To ensure the safety of all persons and the security of all property in the capitol complex and other state facilities by providing security and emergency services to 34 state owned or leased buildings and the state parking lots throughout the Twin Cities.

EFFECTIVENESS MEASURES:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Incidents reported and investigated	3293	3718	3500	3300	3500
Criminal incidents (thefts, vandalism, break-ins, etc.)	163	183	200	180	180

DESCRIPTION: Capitol complex security presently provides assistance, information and protection to the capitol complex population through personal contact and approximately 4,000 monthly telephone inquiries. The communications function of this activity monitors approximately 1800 environmental and security alarms throughout the capitol complex, the cities of St. Paul and Minneapolis and Ramsey County. It also answers emergency calls and initiates the response for the national guard, the emergency services division duty officers, the alternate state warning point and the statewide emergency telecommunications device for the deaf. The Minnesota state capitol is one of the few capitols in the nation located in the heart of a major metropolitan area. This location has a definite effect on the number of incidents reported to and witnessed by capitol security. The current trend in St. Paul and the state is to utilize the capitol grounds as often as possible for special events, protests, and celebrations. This has a major impact on staffing requirements of capitol security. Electronic surveillance has assisted in supplementing the present staff complement.

The capitol complex security activity has established comprehensive programs in crime prevention, personal protection and building emergency procedures. A crime prevention unit conducts seminars and presentations to state employees on ways to reduce their vulnerability to assaults and other crimes at work and at home. Capitol security's assistant director is responsible for coordinating all building emergency responses. Weather, fire and bomb threat emergency procedures are presented to building monitors and wardens who direct employee evacuation during emergency situations. Response teams are established in 18 capitol complex buildings with the remaining facilities expected to be organized during the next fiscal year.

Authority for this activity is found in M.S. Chapter 299E.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

ACTIVITY STATISTICS:	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Number of building emergency drills	24	25	20	20
Number of ID cards issued	1600	1500	1000	900
Number of buildings monitored	34	40	50	60
Assists and arrests made by law enforcement units	31	30	35	30
Fire alarms	51	35	30	35
Medical emergencies	47	40	35	35
Bomb threats	3	5	3	3
Fire/safety/security/notices	85	100	90	90
Parking citations	935	950	900	900

Crime programs and identification cards issued will decrease since most state employees have participated. These programs will be maintained with a minimum of staff hours expended.

BUDGET ISSUES: In F.Y. 1983, a state of the art electronic surveillance system was installed in the capitol security communications center. This system monitors security points as well as environmental conditions (such as fire, smoke, heat, cold) in hundreds of locations. The system was installed by the department of administration. It is now monitored 24 hours a day, 365 days a year by capitol security. In the next biennium, the state will have two new buildings, for the department of natural resources and the historical society. In F.Y. 1984, an agreement was made by the department of administration to monitor many additional locations for St. Paul and Ramsey county. Revenue generated by this agreement recover only the costs incurred by the department of administration. Additional buildings and points brought onto the system proportionately increase the workload and stress of the communication monitor personnel. Increased staff, advanced training, and updated communications equipment are issues which will need to be addressed in the coming years.

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Uniform color change	\$17.1	-0-	Activity specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CAPITOL COMPLEX SECURITY

PROGRAM: CAPITOL SECURITY

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	661.7	765.0	842.9	852.9	17.1	870.0	856.0		856.0	869.5	855.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	661.7	765.0	842.9	852.9	17.1	870.0	856.0		856.0	869.5	855.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	631.6	728.4	800.4	808.2		808.2	808.5		808.5	808.2	808.5
EXPENSES & CONTRAC. SERV	23.8	24.4	28.9	30.4		30.4	32.3		32.3	30.2	31.9
SUPPLIES & MATERIALS	6.3	10.1	9.6	10.1	17.1	27.2	10.7		10.7	27.0	10.4
EQUIPMENT		2.1	4.0	4.2		4.2	4.5		4.5	4.1	4.4
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	661.7	765.0	842.9	852.9	17.1	870.0	856.0		856.0	869.5	855.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	661.7	765.0	842.9	852.9	17.1	870.0	856.0		856.0		
[NET CHANGE FROM F.Y. 85]				+10.0	+17.1	+27.1	+13.1		+13.1	-842.9	-842.9
DEDICATED APPROPRIATIONS:											
GENERAL INT SERVICE										869.5	855.2
TOTAL FINANCING	661.7	765.0	842.9	852.9	17.1	870.0	856.0		856.0	869.5	855.2
POSITIONS BY FUND											
GENERAL	33.0	34.0	34.0	34.0		34.0	34.0		34.0		
GENERAL INT SERVICE										34.0	34.0
TOTAL POSITIONS	33.0	34.0	34.0	34.0		34.0	34.0		34.0	34.0	34.0

5-0984

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: CAPITOL COMPLEX SECURITY
PROGRAM: STATE PATROL
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Uniform Color Change

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$17.1	-0-	-0-	-0-
Governor's Recommendation				
Internal Service Fund	\$17.1	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds for a one time replacement of security guard uniforms in order to comply with M.S. 626.88, uniform colors for peace officers and security guards.

DESCRIPTION/BACKGROUND:

Since the inception of capitol security, division personnel have worn uniforms of light and dark blue. In 1981, the state legislature passed M.S. 626.88 providing for specific colors of uniforms to be worn by specific types of law enforcement agencies. This change in statutes made it necessary that capitol security change its uniforms. Due to budget constraints, an extension of this law was granted to capitol security until 1983. Again in 1983, an extension was granted until 1986.

STATISTICS:

This change will result in a one time expenditure of \$546 per officer and \$2,900 for related decal changes for vehicles.

RATIONALE:

This uniform color change is for compliance with state law on colors of uniforms for various types of law enforcement and security categories. It is important that the state take action to comply with this law because of the high visibility of capitol security officers. Capitol security recognizes the importance of proper identification of law enforcement and security personnel and the role proper uniforming has on identification and recognition.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: CAPITOL COMPLEX SECURITY
PROGRAM: CAPITOL SECURITY
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: FUNDING OF CAPITAL COMPLEX SECURITY FROM AN INTERNAL SERVICE FUND

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Governor's Recommendation				
General Fund	(\$869.5)	(34.0)	(\$855.2)	(34.0)
Internal Service Fund	\$869.5	34.0	\$855.2	34.0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

DESCRIPTION/BACKGROUND:

Currently the costs of providing building security by the Department of Public Safety, as well as building maintenance, janitorial services, and grounds services by the Department of Administration, are funded by direct appropriations from the General Fund. This recommendation proposes to remove this activity from the General Fund and finance it from an internal service fund, consistent with recommendations made in the Department of Administration budget.

Currently all agencies except the Legislature, Historical Society, and certain veterans groups, pay rental for the provision of these services. The monies currently appropriated to state agencies for these rental payments are deposited in the General Fund. Under this recommendation the payments will be deposited in the internal service fund. This will eliminate the need to make duplicate General Fund appropriations as well as require the Department of Administration to collect sufficient revenues to fund this activity.

GOVERNOR'S RECOMMENDATION:

The Governor is recommending that this activity be moved to a new internal service fund, with the rental receipts being deposited in the new fund, instead of the general fund. Under this proposal, all agencies occupying space in state buildings will be required to pay rental charges.

PROGRAM: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

This program is composed of the driver licensing, auto accident records, no-fault insurance, motor vehicle registration, bicycle licensing, motor vehicle dealer licensing, and vehicle license plate and sticker manufacturing. Standards are established and maintained for licensing drivers and for providing consumer protection in such areas as vehicle ownership, titling and security, inspection and licensing of motor vehicle dealer operations, bicycle licensing, driver training schools, and monitoring and enforcement of the no-fault insurance law. The results of these services are the collection of all appropriate vehicle and driver taxes and fees, maintenance of quality records, and the provision of prompt accurate service to the public in processing applications and issuing licenses.

OPERATION:

The administration of this program is the responsibility of the director of driver and vehicle services. The driver licensing, vehicle registration, and field services activities are each headed by an assistant director. The program consists of the following operations:

1. Drivers are tested and licensed at 101 locations throughout the state. Traffic accident and conviction data is monitored, problem drivers are evaluated and a driver record system is maintained. Each year over 1 million license applications are processed, 315,000 written tests are administered and 175,000 road tests are given. It is anticipated that the number of reexaminations will increase because of increased alcohol referrals from police and courts for reexaminations. The activity also participates in reimbursement to counties of \$500,000 per year for presentence investigations of drivers with alcohol problems.

2. A minimum of at least 10 percent of all vehicle registrations are spot-checked for proper insurance coverage. Insurance cancellations from insurance companies and convictions from courts are processed, and driving privileges are suspended for unsatisfied civil judgments. The official state file of motor vehicle accident records is maintained, and accident reports are monitored for insurance information and no-fault insurance coverage.

3. Commercial driver training schools and instructors are licensed and their curriculum approved. Approval of public school driver education is the responsibility of the department of education. County courts are assisted in establishing driver improvement and driving while intoxicated (DWI) clinics.

4. Taxes and fees are collected on 3.6 million passenger vehicles, motorcycles, trailers, buses and small trucks. Over 160,000 bicycles are registered, and it is anticipated that this number will slightly diminish during this biennium. The grading and identification of titles and inspection of salvage vehicles to prevent title switching is performed with the cooperation of insurance companies and salvage yards. This acts as a deterrent to auto thefts.

5. Over 320,000 vehicles are registered for interstate registration and reciprocity. Taxes are collected based on the miles traveled in each state, and prorated payments made to each jurisdiction. A computerized system to handle the calculation of fees, statistical reports and printing of identification documents permits us to correctly and efficiently collect these fees.

6. Motor vehicle dealers are regulated through licensing, inspections and information dissemination. All dealer licenses and dealer plates issued are entered in the computer and are easily accessible for research. Drivers license examiners stationed throughout the state also act as dealer examiners. This permits more effective monitoring of all dealers and better utilization of the work force.

EXPLANATION OF BUDGET REQUEST:

The department requests same level funding for this program for F.Y. 1986-87, except data processing reductions are reflected in the agency-wide change request.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following: 1) a reduction of \$61.7 in F.Y. 1986 and \$115.1 in F.Y. 1987 for a change in the inflation rates; and 2) a reduction of \$20.0 each year in data processing and systems expenses as a result of adding 4 full time Programmer/Analysts to the department's complement.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
VEHICLE REGISTRATIN & TITLE	6,892.9	7,583.1	8,609.5	8,517.6	82.5-	8,435.1	8,955.4	86.2-	8,869.2	8,405.4	8,814.8
INTERSTATE REGIST & RECIPRO	691.4	751.2	924.7	1,195.8		1,195.8	951.8		951.8	1,194.3	949.0
VEHICLE DEALER LICENSING	260.6	392.4	381.7	389.2	5.2-	384.0	395.5	5.5-	390.0	382.7	387.6
LICENSE PLATE MANUFACTURING	590.3	615.5	939.3	975.9		975.9	1,011.5		1,011.5	966.2	993.7
BICYCLE REGISTRATION	102.7	123.3	121.7	125.7		125.7	127.6		127.6	125.4	127.1
LICENSING DRIVERS	8,328.9	9,654.9	10,826.7	10,921.4		10,921.4	11,176.3		11,176.3	10,904.8	11,143.7
NO-FAULT INSURANCE	370.6	367.0	412.4	418.9		418.9	425.6		425.6	418.3	424.4
AUTO ACCIDENT RECORDS	773.7	808.8	1,002.0	1,032.4		1,032.4	1,034.0		1,034.0	1,011.0	1,011.8
DRIVER CLINICS & TRAINING	83.5	95.2	112.4	114.5		114.5	115.8		115.8	114.2	115.3
DRIVER & VEH LIC SUPPORT	321.5	351.5	410.9	417.5		417.5	420.7		420.7	417.2	420.0
TOTAL	18,416.1	20,742.9	23,741.3	24,108.9	87.7-	24,021.2	24,614.2	91.7-	24,522.5	23,939.5	24,387.4
[NET CHANGE FROM F.Y. 85]				+367.6	-87.7	+279.9	+872.9	-91.7	+781.2	+198.2	+646.1
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	18,166.1	20,242.9	23,241.3	23,608.9	87.7-	23,521.2	24,114.2	91.7-	24,022.5	23,439.5	23,887.4
LOCAL ASSISTANCE	250.0	500.0	500.0	500.0		500.0	500.0		500.0	500.0	500.0
AIDS TO INDS.											
TOTAL EXPENDITURES	18,416.1	20,742.9	23,741.3	24,108.9	87.7-	24,021.2	24,614.2	91.7-	24,522.5	23,939.5	24,387.4
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	2,859.2	3,660.4	4,091.2	4,095.5	87.7-	4,007.8	4,139.7	91.7-	4,048.0	4,001.8	4,036.9
[NET CHANGE FROM F.Y. 85]				+4.3	-87.7	-83.4	+48.5	-91.7	-43.2	-89.4	-54.3
TRUNK HIGHWAY	9,283.3	10,413.5	11,826.3	11,978.9		11,978.9	12,239.2		12,239.2	11,941.1	12,184.7
[NET CHANGE FROM F.Y. 85]				+152.6		+152.6	+412.9		+412.9	+114.8	+358.4
HGHWY USER TAX DISTR	6,216.0	6,643.0	7,785.5	8,018.6		8,018.6	8,218.4		8,218.4	7,980.7	8,148.9
[NET CHANGE FROM F.Y. 85]				+233.1		+233.1	+432.9		+432.9	+195.2	+363.4
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	5.9	17.4	19.8	15.9		15.9	16.9		16.9	15.9	16.9
AGENCY	.9		18.5								
FEDERAL	50.8	8.6									
TOTAL FINANCING	18,416.1	20,742.9	23,741.3	24,108.9	87.7-	24,021.2	24,614.2	91.7-	24,522.5	23,939.5	24,387.4
POSITIONS BY FUND:											
GENERAL	131.9	122.9	122.9	122.9		122.9	122.9		122.9	122.9	122.9
TRUNK HIGHWAY	340.5	341.5	341.5	341.5		341.5	341.5		341.5	341.5	341.5
HGHWY USER TAX DISTR	174.6	174.6	174.6	174.6		174.6	174.6		174.6	174.6	174.6
FEDERAL	1.0	.3									
TOTAL POSITIONS	648.0	639.3	639.0	639.0		639.0	639.0		639.0	639.0	639.0

5-0988

ACTIVITY: VEHICLE REGISTRATION AND TITLE
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To collect motor vehicle title and registration taxes and fees and to maintain a system of recording vehicle title and registration information so that all registered motor vehicles have tax receipts and are identified for law enforcement purposes.

EFFECTIVENESS MEASURES:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Average in-house process time of titles (days)	5.5	5.9	8.9	5.9	5.0
Average in-house process time of mail renewals (days)	3.6	3.1	3.3	3.0	3.2
Average response time (telephone information unit	20 sec	21 sec	21 sec	20 sec	21 sec

DESCRIPTION:

The title and registration activity performs the following functions: 1) audit, examine, and process all title and registration applications; 2) issue certificates of title and vehicle registration plates; 3) collect taxes and fees due on each motor vehicle subject to tax; 4) maintain manual and computer files on motor vehicles; 5) have vehicle registration and title information current and readily available for law enforcement agencies and the public; 6) regulate and control 160 deputy registrar offices; 7) regulate the grading and inspection of damaged vehicles in order to deter auto thefts.

License plates and stickers issued by this activity serve as proof of tax payment for the vehicle owner and authorize the operation of the vehicle on the streets and highways. A number of special license plates are available on the request of the applicant. Certificates of title serve as proof of ownership of a vehicle and aid a prospective buyer in determining if there are any liens recorded for the vehicle. Registration taxes, fees and excise taxes can be paid at any of the deputy registrar offices located throughout the state, by mail or at the central office. Information concerning vehicle registration and ownership is available to law enforcement units on a 24 hour basis. Help for vehicle owners who have questions concerning titles, taxes, ownership or registration is available during normal business hours.

Authority for this activity is found in M.S. Chapters 168, 168A, 297A and 297B

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$281,054.2	\$352,631.4	\$400,079.6	\$406,298.6	\$444,652.8

ACTIVITY STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of telephone information requests processed	761,154	757,108	760,000	760,000	760,000
No. of mail and walk in information requests processed	68,100	71,080	72,000	72,000	72,000
No. of special license plates issued, (personalized, collec- tor, Firefighter, Etc.)	9,117	10,228	11,000	11,500	12,000
No. of vehicles registered (millions)	3.75	3.8	3.85	3.85	3.9
No. of title certificates issued (thousands)	1,007.0	1,125.0	1,135.0	1,095.0	1,105.0
Total registration tax collected less prorated and dealer plate revenues (millions)	150.9	166.7	188.1	192.2	209.7
Total excise tax collected (millions)	123.9	179.2	202.0	203.7	224.4

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: VEHICLE REGISTRATIN & TITLE

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	6,892.9	7,583.1	8,609.5	8,517.6	82.5-	8,435.1	8,955.4	86.2-	8,869.2	8,405.4	8,814.8
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	6,892.9	7,583.1	8,609.5	8,517.6	82.5-	8,435.1	8,955.4	86.2-	8,869.2	8,405.4	8,814.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	4,036.4	4,516.0	5,169.8	5,220.7		5,220.7	5,222.9		5,222.9	5,220.7	5,222.9
EXPENSES & CONTRAC. SERV	2,745.7	2,961.7	3,369.0	3,237.2	82.5-	3,154.7	3,669.4	86.2-	3,583.2	3,125.9	3,530.4
SUPPLIES & MATERIALS	25.9	37.8	54.3	57.8		57.8	61.2		61.2	56.9	59.6
EQUIPMENT	84.0	67.6	15.3	1.9		1.9	1.9		1.9	1.9	1.9
OTHER EXPENSE ITEMS	.9		1.1								
TOTAL STATE OPERATIONS	6,892.9	7,583.1	8,609.5	8,517.6	82.5-	8,435.1	8,955.4	86.2-	8,869.2	8,405.4	8,814.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	2,098.2	2,452.1	2,876.4	2,863.3	82.5-	2,780.8	2,894.7	86.2-	2,808.5	2,777.6	2,802.5
[NET CHANGE FROM F.Y. 85]				-13.1	-82.5	-95.6	+18.3	-86.2	-67.9	-98.8	-73.9
HGHY USER TAX DISTR	4,793.8	5,131.0	5,732.0	5,654.3		5,654.3	6,060.7		6,060.7	5,627.8	6,012.3
[NET CHANGE FROM F.Y. 85]				-77.7		-77.7	+328.7		+328.7	-104.2	+280.3
DEDICATED APPROPRIATIONS:											
AGENCY	.9		1.1								
TOTAL FINANCING	6,892.9	7,583.1	8,609.5	8,517.6	82.5-	8,435.1	8,955.4	86.2-	8,869.2	8,405.4	8,814.8
POSITIONS BY FUND											
GENERAL	111.9	102.4	102.7	102.7		102.7	102.7		102.7	102.7	102.7
HGHY USER TAX DISTR	136.1	129.1	129.1	129.1		129.1	129.1		129.1	129.1	129.1
TOTAL POSITIONS	248.0	231.5	231.8	231.8		231.8	231.8		231.8	231.8	231.8

5-0990

ACTIVITY: INTERSTATE REGISTRATION AND RECIPROCITY 1985-87 Biennial Budget
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

OBJECTIVE: To register and collect revenues from Minnesota based and other commercial vehicles annually, so that they will comply with Minnesota's registration laws and the laws of all member states of the international registration plan and reciprocity states which will enable them to travel inter and intra state in the United States and Canada.

EFFECTIVENESS MEASURES:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
% of delinquent accounts subsequently collected	95%	97%	97.5%	98%	98.1%
% of new carriers visited for training purposed	10%	55%	71%	75%	80%

A program was begun during F.Y. 1983 in which new carriers are given training in the use of proper reporting methods.

DESCRIPTION: The interstate registration and reciprocity activity registers and collects taxes on approximately 320,000 commercial vehicles which travel interstate and intrastate through the United States, Canada and Mexico. Prorated registration tax is paid to Minnesota by other states according to miles traveled in Minnesota by commercial vehicles based in other international registration plan (IRP) states. Minnesota collects and distributes taxes to other IRP jurisdictions based on the miles traveled in those jurisdictions by Minnesota based commercial trucks. These taxes are based on each jurisdiction's applicable weight chart and tax tables. The purpose of this function is to ease the administrative burden of each state and the paperwork created for the truckers if they had to register in each state in which they travel. This activity provides license plates, registration cards and permits, so that carriers can prove tax was paid and to serve as identification for law enforcement purposes. It also provides emergency permits on a 24 hour basis for truckers coming into Minnesota. These are obtained at the central office, deputy registrars' offices, weigh stations and at private truck stops. Auditors are sent to the individual carrier locations to verify correct payment of fees.

In 1980, Minnesota began developing a new on-line system to handle the complicated calculations needed to bill carriers for their registration and to ease Minnesota's burden in administering the IRP. To maintain cost effectiveness, the system was developed for a maximum capacity of 36 states. It has the ability to be upgraded to a greater capacity at a later date with additional programs and disc space. It is anticipated that by the 1987 registration year the IRP will exceed 36 members. At that time the present system will be enlarged. It will also be adapted to accept a tape purchased from the federal system, which will periodically change the yearly fee schedules of other states. This will save programming costs for changing each state's fee.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$26,921.8	\$31,753.8	\$34,430.0	\$35,440.0	\$36,500.0

Several programs are being implemented to simplify the compliance of commercial vehicle requirements. This activity is working with other departments to create a one-stop truck service center. It is also expanding reciprocity agreements, offering assistance to states interested in joining the IRP, and upgrading the computer system to maintain necessary service. A new procedure is being formulated for issuing temporary letters of authority during non-business hours, and for issuing trip permits for all IRP member states.

Authority for this activity is found in M.S. 168.187

ACTIVITY STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Number of vehicles registered	312,000	315,000	320,000	325,000	330,000
Number of prorated accounts	4,000	4,100	4,200	4,300	4,400
Total of all registration tax collected from Minnesota based carriers (thousands)	\$21,196.2	\$25,184.1	\$27,400.0	\$28,200.0	\$29,045.0
Tax collected by other jurisdictions for miles driven in Minnesota (thousands)	\$5,725.6	\$6,569.7	\$7,030.0	\$7,240.0	\$7,455.0
Tax collected by Minnesota for other jurisdictions (thousands)	\$11,633.7	\$12,163.1	\$13,690.0	\$14,100.0	\$14,500.0
Total tax retained by Minnesota (thousands)	\$15,288.1	\$19,590.7	\$20,740.0	\$21,340.0	\$22,000.0

BUDGET ISSUE: The department will be working with the department of revenue to determine the feasibility of the transfer of fuel tax reporting to public safety and of Minnesota joining the international fuel reporting compact.

CHANGE REQUESTS: This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: INTERSTATE REGIST & RECIPRO

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	691.4	751.2	924.7	1,195.8		1,195.8	951.8		951.8	1,194.3	949.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	691.4	751.2	924.7	1,195.8		1,195.8	951.8		951.8	1,194.3	949.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	466.7	558.6	744.3	751.8		751.8	752.1		752.1	751.8	752.1
EXPENSES & CONTRAC. SERV	221.9	187.7	174.4	436.7		436.7	192.1		192.1	435.3	189.5
SUPPLIES & MATERIALS	2.8	4.9	6.0	6.9		6.9	7.2		7.2	6.8	7.0
EQUIPMENT				.4		.4	.4		.4	.4	.4
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	691.4	751.2	924.7	1,195.8		1,195.8	951.8		951.8	1,194.3	949.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
HIGHWAY USER TAX DISTR	691.4	751.2	924.7	1,195.8		1,195.8	951.8		951.8	1,194.3	949.0
[NET CHANGE FROM F.Y. 85]				+271.1		+271.1	+27.1		+27.1	+269.6	+24.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	691.4	751.2	924.7	1,195.8		1,195.8	951.8		951.8	1,194.3	949.0
POSITIONS BY FUND											
HIGHWAY USER TAX DISTR	25.0	32.0	32.0	32.0		32.0	32.0		32.0	32.0	32.0
TOTAL POSITIONS	25.0	32.0	32.0	32.0		32.0	32.0		32.0	32.0	32.0

5-0992

ACTIVITY: VEHICLE DEALER LICENSING
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To provide consumer protection service to the general public by the annual licensing and semiannual inspection of all motor vehicle dealer businesses, by assisting dealers in adhering to motor vehicle laws and department procedures, and by assisting the general public in the resolution of any complaints of dealer business practices.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Number of complaints resolved	1,200	900	950	975	975
Assistance with special investigations	80	100	125	135	150
Number of dealer inspections	4,667	4,508	5,200	5,600	6,000

DESCRIPTION:

The vehicle dealer license activity gives assistance to the public in resolving complaints regarding dealers and inspects dealers for compliance with law. All complaints are given full attention until an agreement is reached between both parties. Those few motor vehicle dealers who remain in continuous noncompliance with the licensing laws and department procedures are subject to having their licenses suspended or revoked. Special investigations are conducted in conjunction with other agencies and law enforcement in areas such as odometer tampering and vehicle theft. Such investigations may also result in the suspension or revocation of the motor vehicle dealer license.

It is this activity's goal to inspect each motor vehicle dealer semiannually. The new automated records system has enabled the activity to keep an accurate record of each motor vehicle dealer inspection. Through active interaction with the motor vehicle dealers, a working relationship is established which assures a better understanding of the requirements of the law and the department and also gives motor vehicle dealers an opportunity to discuss any problems they may have. Further advice and assistance with laws and procedures is given through the issuance of dealer guides, supplementary bulletins and forms. Semiannual inspections also enable the department to verify that proper fees and taxes have been paid to the state.

Motor vehicle dealer licenses are renewed on an annual basis. Qualifying applicants are granted a temporary license for up to 120 days during which time inspections are made to assist the applicant, ascertain the fitness of the applicant, approve the

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$680.9	\$757.8	\$762.4	\$768.2	\$772.8

site and make such other investigations that are necessary to insure compliance with the licensing laws. Upon recommendation of a driver/dealer examiner, a permanent license is granted to the applicant.

Authority for this activity is found in M.S. 168.27.

ACTIVITY STATISTICS:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of dealer licenses	3,696	3,867	3,879	3,879	3,879
Revenue from dealer licenses	\$292.0	\$319.1	\$320.7	\$320.7	\$320.7
No. of dealer plates	15,556	17,548	17,668	17,900	18,084
Revenue from dealer licenses	\$165.7	\$188.7	\$190.0	\$192.5	\$194.5
Excise tax from dealer plates	\$223.2	\$250.0	\$251.7	\$255.0	\$257.6

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: VEHICLE DEALER LICENSING

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	260.6	392.4	381.7	389.2	5.2-	384.0	395.5	5.5-	390.0	382.7	387.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	260.6	392.4	381.7	389.2	5.2-	384.0	395.5	5.5-	390.0	382.7	387.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	203.4	248.7	284.7	287.6		287.6	287.7		287.7	287.6	287.7
EXPENSES & CONTRAC. SERV	56.4	142.8	94.6	100.0	5.2-	94.8	106.1	5.5-	100.6	93.5	98.2
SUPPLIES & MATERIALS	.8	.9	1.5	1.6		1.6	1.7		1.7	1.6	1.7
EQUIPMENT			.9								
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	260.6	392.4	381.7	389.2	5.2-	384.0	395.5	5.5-	390.0	382.7	387.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	260.6	392.4	381.7	389.2	5.2-	384.0	395.5	5.5-	390.0	382.7	387.6
[NET CHANGE FROM F.Y. 85]				+7.5	-5.2	+2.3	+13.8	-5.5	+8.3	+1.0	+5.9
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	260.6	392.4	381.7	389.2	5.2-	384.0	395.5	5.5-	390.0	382.7	387.6
POSITIONS BY FUND											
GENERAL	12.0	12.0	12.0	12.0		12.0	12.0		12.0	12.0	12.0
TOTAL POSITIONS	12.0	12.0	12.0	12.0		12.0	12.0		12.0	12.0	12.0

5-0994

ACTIVITY: LICENSE PLATE MANUFACTURING
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To provide provide the vehicle registration and title activity and deputy registrars with plates and stickers by employing economic and efficient production methods.

EFFECTIVENESS MEASURES:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Average cost of plates produced					
Pair graphic - 12"	\$ 2.13	\$ 1.83	\$ 1.85	\$ 1.91	\$ 1.88
Pair non-graphic - 12"	2.04	1.74	1.76	1.82	1.79
Single non-graphic - 12"	1.30	1.07	1.09	1.13	1.12
Single non-graphic - 7"	.89	.70	.71	.73	.72
Average cost of double passenger validation stickers	.037	.063	.057	.056	.055

The 1981 legislature provided for original license plates to remain in use for the life of the vehicle. As a means of showing the actual dollar savings, the following are raw material (reflective sheeting, steel, and associated supplies) costs for the last 5 years.

	F.Y. 1980	F.Y. 1981	F.Y. 1982	F.Y. 1983	F.Y. 1984
Supplies and materials purchased costs	\$1,278,900	\$1,523,100	\$285,300	\$199,200	\$174,300
Positions	13	13	12	9	9

DESCRIPTION: License plate manufacturing provides license plates and validation stickers for the vehicle registration and title activity so that all registered motor vehicles have tax receipts and are identified for law enforcement purposes. Each year over 3.8 million vehicles require validation stickers which signify payment of current registration tax. Approximately 400,000 license plates are needed annually for newly registered vehicles in Minnesota. This activity supervises their production by the inmate labor force, trains that labor force, and maintains an adequate inventory of supplies and machinery. The St. Cloud reformatory for men operated by the Minnesota department of corrections provides space and facilities for production of plates and stickers. Finished plates and stickers are delivered to the department and directly to all deputy registrars. Determination of required volume, materials necessary for their manufacture, and allocation of plates and stickers to registration offices is the responsibility of the vehicle registration and title activity.

Authority for this activity is found in M.S. 168.381.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

ACTIVITY STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Total number of license plates and sets produced:					
Single plates	94,100	44,470	100,000	90,000	100,000
Double plate sets	209,771	434,999	425,000	375,000	400,000
Total number of validation stickers produced:					
Single stickers	1,209,500	41,000	900,000	350,000	900,000
Double sticker sets	4,248,800	2,996,700	3,250,000	3,500,000	3,500,000

CHANGE LEVEL REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LICENSE PLATE MANUFACTURING

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	590.3	615.5	939.3	975.9		975.9	1,011.5		1,011.5	966.2	993.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	590.3	615.5	939.3	975.9		975.9	1,011.5		1,011.5	966.2	993.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	290.8	315.8	326.7	329.6		329.6	329.8		329.8	329.6	329.8
EXPENSES & CONTRAC. SERV	75.5	90.0	114.6	120.9		120.9	127.4		127.4	119.1	124.0
SUPPLIES & MATERIALS	224.0	183.8	476.0	512.6		512.6	537.8		537.8	504.9	523.8
EQUIPMENT		25.9	22.0	12.8		12.8	16.5		16.5	12.6	16.1
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	590.3	615.5	939.3	975.9		975.9	1,011.5		1,011.5	966.2	993.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
HIGHWAY USER TAX DISTR	590.3	615.5	939.3	975.9		975.9	1,011.5		1,011.5	966.2	993.7
NET CHANGE FROM F.Y. 851				+36.6		+36.6	+72.2		+72.2	+26.9	+54.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	590.3	615.5	939.3	975.9		975.9	1,011.5		1,011.5	966.2	993.7
POSITIONS BY FUND											
HIGHWAY USER TAX DISTR	9.0	9.0	9.0	9.0		9.0	9.0		9.0	9.0	9.0
TOTAL POSITIONS	9.0	9.0	9.0	9.0		9.0	9.0		9.0	9.0	9.0

5-0996

ACTIVITY: BICYCLE REGISTRATION
 Program: DRIVER AND VEHICLE LICENSING
 Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To provide a statewide bicycle registration system to aid local law enforcement agencies in recovery and return of stolen bicycles.

EFFECTIVENESS MEASURES:

The registration system is an aid in identifying and recovering stolen bicycles, but specific recovery data is not reported by local enforcement agencies.

DESCRIPTION:

Bicycle registration provides and maintains a computerized bicycle registration file, processes all bicycle registration applications, supports all bicycle license issuing offices, and stocks forms and licenses for all issuing offices. These responsibilities provide the public and law enforcement agencies with information concerning bicycle registrations and handle issuance and processing of the bicycle registrations.

Authority for this activity is found in M.S. 168C.12.

ACTIVITY STATISTICS:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of bicycles on system	172.9	162.8	161.0	158.5	156.2
No. of bicycles in the 7 county metro area as of June 30	119.9	111.6	111.0	109.3	107.7
No. of bicycles in the non metro area as of June 30	53.0	51.2	50.0	49.2	48.5
New registrations	32.4	26.2	24.9	23.7	22.5
No. of renewals	8.8	14.9	14.2	13.2	12.2
Revenue (at \$3)	\$128.2	\$131.0	\$125.0	\$117.3	\$110.2
(at \$5)*	0.0	0.0	\$151.1	\$191.1	\$179.6
Expenditures	\$102.7	\$123.3	\$121.7	\$125.7	\$127.6

*Increased by \$2 by Laws 1984 Chapter 572.

Approximately one-half of all renewals are collected in the central office. The \$1 filing fee for each registration is included in the revenue reported.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$128.2	\$131.0	\$151.1	\$191.1	\$179.6

CHANGE REQUESTS:

This activity requests no change level increase.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: BICYCLE REGISTRATION

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	102.7	123.3	121.7	125.7		125.7	127.6		127.6	125.4	127.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	102.7	123.3	121.7	125.7		125.7	127.6		127.6	125.4	127.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	55.4	74.5	72.0	72.7		72.7	72.8		72.8	72.7	72.8
EXPENSES & CONTRAC. SERV	47.1	48.6	49.3	51.9		51.9	54.4		54.4	51.6	53.9
SUPPLIES & MATERIALS	.2	.2	.4	.4		.4	.4		.4	.4	.4
EQUIPMENT				.7		.7				.7	
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	102.7	123.3	121.7	125.7		125.7	127.6		127.6	125.4	127.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	102.7	123.3	121.7	125.7		125.7	127.6		127.6	125.4	127.1
[NET CHANGE FROM F.Y. 85]				+4.0		+4.0	+5.9		+5.9	+3.7	+5.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	102.7	123.3	121.7	125.7		125.7	127.6		127.6	125.4	127.1
POSITIONS BY FUND											
GENERAL	3.0	3.5	3.2	3.2		3.2	3.2		3.2	3.2	3.2
TOTAL POSITIONS	3.0	3.5	3.2	3.2		3.2	3.2		3.2	3.2	3.2

5-0998

ACTIVITY: LICENSING DRIVERS
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To license qualified drivers and provide for safe operation of motor vehicles through examinations, evaluation and remedial action, and maintenance of complete and accurate driver records.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Alcohol related revocations	41,780	40,995	43,114	45,000	47,000
1st offense	28,332	28,068	29,096	30,005	31,200
2nd offense	8,167	7,929	8,300	8,560	8,675
3rd & more offenses	5,281	4,998	5,718	6,440	7,125
Non alcohol related suspension, revocation's	57,256	62,521	67,740	70,000	72,250
Error rate-licensing & records control	1.28%	1.28%	1.28%	1.28%	1.28%

DESCRIPTION:

This activity directly operates 101 offices for license renewals and examinations for passenger car, truck and motorcycle/moped driver licenses. It assists in the regulation and guidance of 160 deputy motor vehicle registrars throughout the state and provides guidance to 158 clerks of court and license offices who accept driver license applications. It assists the vehicle dealer activity by inspecting 3700 motor vehicle dealerships for compliance with laws and regulations and assists the vehicle registration and title activity by conducting salvage vehicle inspections. Driver evaluation interviews, alcohol problem assessments, and special reviews are provided to assess problem drivers and refer them to appropriate corrective programs if required. Limited work license requests and evaluations of the status of rehabilitation for persons involved in multiple alcohol-related traffic offenses are also conducted. Administrative reviews are conducted concerning implied consent revocations. Notification and evaluation of required physical exams for school bus drivers are conducted in addition to monitoring their driving record. Driver licenses are issued to qualified drivers, and identification cards are issued to persons furnishing acceptable proof of identity. Computer records are kept of all driver licenses and identification cards to show traffic offenses, involvement in accidents, suspensions, revocations, cancellations and reinstatements of driving privileges. Notices are sent to drivers whose privilege to drive has been withdrawn and reinstatement notices are sent upon subsequent restoration of driving privileges. Copies of driving records are furnished to requestors and certified copies are forwarded to county or city prosecutors for use as court evidence. Renewal notices are mailed to holders of driver licenses and identification cards prior to their expiration date.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$11,479.2	\$14,725.9	\$15,454.2	\$14,676.0	\$14,619.3

Two federal grants have been applied for under Section 402C of Public Law 89 - 564. Federal approval should be received by October or November 1984, and the grant period will be January through September 1985. The first grant is for \$46,142 to study the effects of recent law changes on the DWI recidivism rate and to evaluate the effectiveness of current programs aimed at prevention of repeat DWI offenses, and it may result in recommendations for change. The second grant of \$15,800 has been requested to program and install an automated interconnection with the national driver register. This interconnection will prevent the issuance of Minnesota driver licenses to drivers whose privileges are under revocation or suspension in other states.

Authority for this activity is contained in M.S. Chapter 171.

ACTIVITY STATISTICS:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of license applications processed	995,980	1,134,207	1,170,000	1,005,000	991,000
No. of driving record copies furnished	1,603,345	1,615,450	1,620,000	1,625,000	1,630,000
No. of conviction certificates received	547,532	520,246	525,000	530,000	535,000
No. of written tests given	329,990	306,448	306,000	305,500	305,000
No. of road tests given (all types)	193,394	193,222	193,000	193,000	193,000
No. of drivers interviewed	34,259	32,798	33,500	34,000	34,500
No. of driver evaluation telephone inquiries	131,669	134,881	137,000	139,000	140,000
Implied consent forms received	36,369	36,992	37,500	38,000	38,600
No. of administrative reviews under M.S. 169.123	263	661	700	750	800
No. of licensed drivers	2,863,000	2,882,000	2,905,000	2,915,000	2,925,000

ACTIVITY: LICENSING DRIVERS
 (Continuation)
 Program: DRIVER AND VEHICLE LICENSING
 Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

CHANGE REQUESTS:

This activity requests no change level increases.

GRANTS AND AIDS:

1. Reimbursement to Counties for Alcohol Problem Assessments Given:

Statutory Reference: M.S. 169.124, 169.125, 169.126, and Minnesota rules 7412.5100 - 7412.5600.

Description:

Provides participating counties with funds to conduct alcohol problem assessments and evaluations of persons convicted of driving while intoxicated and assists in the implementation of DWI legislation by evaluating and reporting standards of alcohol assessments. Any county of more than 10,000 population must participate, and others may participate. The assessments are directed by the court and are performed by such persons or agencies the court deems qualified, such as court services probation officers, alcoholism counselors, certain court sponsored driver improvement clinics or staff of private alcohol treatment centers. Individual assessments must qualify according to administrative rules of the department. Assessment data is analyzed by county, and any problems or discrepancies are discussed with the counties involved. The original cost for assessments are borne by the county. Upon application by the county to the commissioner, reimbursement is made up to 50 percent of the total cost of each assessment, but not to exceed \$25 for each reimbursement. Payments are made annually and prorated if insufficient funds are available.

<u>Statistics:</u>	<u>Actual F.Y. 1983</u>	<u>Actual F.Y. 1984</u>	<u>Estimated F.Y. 1985</u>	<u>Proposed F.Y. 1986</u>	<u>Proposed F.Y. 1987</u>
No. of alcohol assessments given by counties	28,488	30,545	31,000	31,500	32,000
Average total cost of each assessment	\$ 43.04	\$ 43.62	\$ 43.70	\$ 43.80	\$ 43.90
Average payment per assessment to county	\$ 8.78	\$ 16.37	\$ 16.13	\$ 15.87	\$ 15.62
<u>Grants by Fund:</u>	<u>Actual F.Y. 1983</u>	<u>Actual F.Y. 1984</u>	<u>Estimated F.Y. 1985</u>	<u>Proposed F.Y. 1986</u>	<u>Proposed F.Y. 1987</u>
General	\$250,000	\$500,000	\$500,000	\$500,000	\$500,000

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LICENSING DRIVERS

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	8,078.9	9,154.9	10,326.7	10,421.4		10,421.4	10,676.3		10,676.3	10,404.8	10,643.7
LOCAL ASSISTANCE	250.0	500.0	500.0	500.0		500.0	500.0		500.0	500.0	500.0
AIDS TO INDS.											
TOTAL EXPENDITURES	8,328.9	9,654.9	10,826.7	10,921.4		10,921.4	11,176.3		11,176.3	10,904.8	11,143.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	5,766.8	6,520.9	7,411.4	7,483.8		7,483.8	7,486.5		7,486.5	7,483.8	7,486.5
EXPENSES & CONTRAC. SERV	2,206.4	2,542.2	2,805.6	2,854.3		2,854.3	3,102.2		3,102.2	2,839.0	3,071.8
SUPPLIES & MATERIALS	71.6	81.3	74.4	78.7		78.7	83.1		83.1	77.5	81.0
EQUIPMENT	34.1	10.5	17.9	4.6		4.6	4.5		4.5	4.5	4.4
OTHER EXPENSE ITEMS			17.4								
TOTAL STATE OPERATIONS	8,078.9	9,154.9	10,326.7	10,421.4		10,421.4	10,676.3		10,676.3	10,404.8	10,643.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	343.9	628.7	639.8	645.0		645.0	649.6		649.6	643.8	647.4
INET CHANGE FROM F.Y. 851				+5.2		+5.2	+9.8		+9.8	+4.0	+7.6
TRUNK HIGHWAY	7,928.3	9,000.2	10,149.7	10,260.5		10,260.5	10,509.8		10,509.8	10,245.1	10,479.4
INET CHANGE FROM F.Y. 851				+110.8		+110.8	+360.1		+360.1	+95.4	+329.7
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	5.9	17.4	19.8	15.9		15.9	16.9		16.9	15.9	16.9
AGENCY			17.4								
FEDERAL	50.8	8.6									
TOTAL FINANCING	8,328.9	9,654.9	10,826.7	10,921.4		10,921.4	11,176.3		11,176.3	10,904.8	11,143.7
POSITIONS BY FUND											
GENERAL	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TRUNK HIGHWAY	276.0	280.0	280.0	280.0		280.0	280.0		280.0	280.0	280.0
FEDERAL	1.0	.3									
TOTAL POSITIONS	279.0	282.3	282.0	282.0		282.0	282.0		282.0	282.0	282.0

5-09101

ACTIVITY: NO-FAULT INSURANCE
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To promote full compliance with the no-fault insurance law for motor vehicles and motorcycles licensed to operate on Minnesota roadways, thereby providing economic protection for victims of traffic accidents.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Percentage of registrations checked for insurance	13.9	15.6	14	14	14
No. of registrations suspended (result of spot check)	4,060	4,608	4,600	4,600	4,600
Drivers revoked as result of no-fault convictions	3,027	3,384	3,400	3,450	3,500
Registrations revoked as result of no-fault convictions	1,549	1,825	1,850	1,900	1,950
Drivers suspended for no insurance in an accident	8,209	8,450	8,500	8,500	8,500

DESCRIPTION:

No-fault insurance administers, monitors and enforces certain provisions of the Minnesota no-fault automobile insurance law and relevant rules requiring insurance coverage on all motor vehicles of 4 wheels or more and liability coverage on all motorcycles. A reduction in the number of uninsured motorists is promoted through stringent enforcement of the no-fault insurance law, and thereby economic protection is provided in cases of traffic accidents. Coverage is verified by means of a random spot check of insurance information on a percentage of vehicle registrations throughout the year to determine if stated insurance is still in effect. New insurance information is requested from registered vehicle owners whose insurance companies have submitted notices of cancellation. Driving privileges of drivers and/or license plates and registration of vehicles are suspended when notified by the accident records activity that insurance coverage is lacking or was denied by an insurance company. Driving privileges are revoked of anyone convicted in court for a violation of the no-fault insurance law, and in certain cases the license plates and registration of the vehicle involved are revoked. License plates are revoked for 30 days of anyone found to have deliberately submitted false insurance information at the time of reregistration. Driving privileges of a judgment debtor are suspended until an unsatisfied judgment resulting from a traffic accident is paid.

Authority for this activity is found in M.S. Chapter 65B and M.S. 171.182 through 171.184.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

ACTIVITY STATISTICS:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of vehicle registrations checked for verification of insurance	374,492	416,960	375,000	375,000	375,000
No. of cancellation notices received from insurance companies	37,441	34,535	35,000	35,500	36,000
Registrations suspended from cancellation notices	7,598	6,682	6,500	6,500	6,500
No. of no-fault insurance convictions received from the courts	3,009	3,384	3,500	3,700	3,700
No. of personal interviews conducted	4,689	5,482	5,500	5,600	5,700
Percent of uninsured drivers involved in accidents (suspended)	4.4	4.5	4.5	4.5	4.5
Registrations suspended for no insurance in an accident	4,983	5,294	5,300	5,300	5,300
Drivers suspended for unsatisfied civil judgements	824	1,282	1,300	1,350	1,400
No. of no-fault inquiries by telephone	34,651	36,580	38,000	38,500	39,000

CHANGE REQUESTS: This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: NO-FAULT INSURANCE

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	370.6	367.0	412.4	418.9		418.9	425.6		425.6	418.3	424.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	370.6	367.0	412.4	418.9		418.9	425.6		425.6	418.3	424.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	326.5	320.4	359.3	362.9		362.9	363.0		363.0	362.9	363.0
EXPENSES & CONTRAC. SERV	43.2	45.3	51.4	54.2		54.2	57.2		57.2	53.6	56.1
SUPPLIES & MATERIALS	.9	.8	1.7	1.8		1.8	1.9		1.9	1.8	1.9
EQUIPMENT		.5					3.5		3.5		3.4
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	370.6	367.0	412.4	418.9		418.9	425.6		425.6	418.3	424.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	370.6	367.0	412.4	418.9		418.9	425.6		425.6	418.3	424.4
[NET CHANGE FROM F.Y. 85]				+6.5		+6.5	+13.2		+13.2	+5.9	+12.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	370.6	367.0	412.4	418.9		418.9	425.6		425.6	418.3	424.4
POSITIONS BY FUND											
TRUNK HIGHWAY	18.0	16.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0
TOTAL POSITIONS	18.0	16.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0

5-09103

ACTIVITY: ACCIDENT RECORDS SECTION
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To improve traffic enforcement systems, reduce accidents, and enforce the no-fault insurance law through maintenance of accident report records and the summarization of causation and location information.

EFFECTIVENESS MEASURES:

The effectiveness of this activity is reflected in the operating of other activities in this and other departments. Information is provided to the no-fault insurance activity which permits administrative action against uninsured motorists. Accident statistics are forwarded to the department of transportation to help them identify locations and causes of accidents.

DESCRIPTION:

The accident records activity maintains, for a period of 10 years, the official file of information and data concerning motor vehicle crashes that occur upon the public roadway system in Minnesota. State law requires an accident report to be filed by all drivers involved in an accident resulting in \$500 or more total property damages, or in personal injury or death. Peace officers are required to submit an accident report when they investigate a motor vehicle accident. This activity receives and consolidates citizen and police accident reports into a composite statewide file. Accident causation and location information is taken from this file to form a data base which is essential to the creation of accident prevention/reduction programs including the improvement of traffic enforcement systems and design modification of state and local roadway systems.

This activity also verifies the insurance information motorists disclose on their individual accident reports, to aid in the enforcement of the no-fault insurance law. Verification notices are sent to the various insurers licensed to underwrite liability insurance. The disclosed insurance coverage information is provided to the public, upon request, in order to assist the various parties involved in a given accident to resolve their damage claims. Copies of police accident reports are furnished, upon payment of a \$4 records search fee and signed authorization of one of the parties actually involved in a given accident, for the purpose of damage claim resolution.

Authority for this activity is found in M.S. 169.09, 169.10, 171.12, and Chapter 65B.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$80.9	\$100.0	\$105.0	\$107.6	\$110.3

ACTIVITY STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Total number of reportable accidents	93,980	97,424	100,000	102,000	104,000
No. of accident reports processed	234,450	243,560	262,500	267,500	267,500
No. of accident files qualifying for data entry	89,281	92,553	99,750	103,550	103,550
No. of photocopies of reports furnished	20,225	25,000	26,250	26,900	27,575
Activity generated revenue	\$ 80,900	\$100,000	\$105,000	\$107,600	\$110,300

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: AUTO ACCIDENT RECORDS

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	773.7	808.8	1,002.0	1,032.4		1,032.4	1,034.0		1,034.0	1,011.0	1,011.8
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	773.7	808.8	1,002.0	1,032.4		1,032.4	1,034.0		1,034.0	1,011.0	1,011.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	616.1	638.6	768.1	775.7		775.7	776.0		776.0	775.7	776.0
EXPENSES & CONTRAC. SERV	152.4	165.5	227.9	239.5		239.5	251.3		251.3	218.4	229.3
SUPPLIES & MATERIALS	5.1	4.2	5.5	5.8		5.8	6.7		6.7	5.7	6.5
EQUIPMENT	.1	.5	.5	11.4		11.4				11.2	
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	773.7	808.8	1,002.0	1,032.4		1,032.4	1,034.0		1,034.0	1,011.0	1,011.8
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	773.7	808.8	1,002.0	1,032.4		1,032.4	1,034.0		1,034.0	1,011.0	1,011.8
[NET CHANGE FROM F.Y. 85]				+30.4		+30.4	+32.0		+32.0	+9.0	+9.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	773.7	808.8	1,002.0	1,032.4		1,032.4	1,034.0		1,034.0	1,011.0	1,011.8
POSITIONS BY FUND											
TRUNK HIGHWAY	39.0	38.0	38.0	38.0		38.0	38.0		38.0	38.0	38.0
TOTAL POSITIONS	39.0	38.0	38.0	38.0		38.0	38.0		38.0	38.0	38.0

5-09105

ACTIVITY: DRIVER CLINICS AND TRAINING
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To provide effective driver training programs through review, approval and licensing. To provide counties with effective driver control programs for problem drivers and policy assistance and training in administering alcohol safety programs.

EFFECTIVENESS MEASURES:

All regulated schools are contacted at least once each year to monitor programs. Applications for new driver training programs are evaluated within 4 days of the appraisal period. Commercial school and instructor license applications are acted upon within one day of receipt. Review of school operation is regular and frequent to assure adherence to curriculum guidelines. In the establishment and operation of driver improvement clinics, assistance is given to courts and administrators within five days of receipt of qualifying application. Immediate help is provided to counties requesting it for effectively administering alcohol safety programs.

DESCRIPTION:

The driver clinics and training activity licenses and regulates commercial and parochial school driver training programs. The activity approves the content of training programs and licenses both commercial training schools and individual instructors. It also assists county courts in establishing and maintaining driver improvement and DWI clinics. This activity cooperates with other state and local agencies and organizations to assist in planning and delivering alcohol assessment training. Programs are approved and records kept of persons over 65 years old who complete accident prevention courses for insurance premium reduction. All counties effectively participate in the alcohol safety program. Referrals to DWI clinics are steadily on the rise, while referrals to driver improvement clinics show some decrease.

Authority for this activity is found in M.S. 169.128, 169.971, 171.04, 171.34 and 171.35.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$22.1	\$23.4	\$24.2	\$24.4	\$24.7

ACTIVITY STATISTICS:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Private and parochial School visits made	37	39	40	40	41
Commercial school supervisory visits	163	165	170	170	170
Clinic assistance given	91	95	98	98	100
Driver improvement clinics approved	22	21	21	21	21
DWI clinics approved	57	59	60	60	60
Driver ed. programs approved	43	43	42	42	42
Commercial school licenses	64	72	73	74	75
Commercial school instructor licenses issued	250	262	264	266	268

CHANGE REQUEST:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DRIVER CLINICS & TRAINING

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	83.5	95.2	112.4	114.5		114.5	115.8		115.8	114.2	115.3
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	83.5	95.2	112.4	114.5		114.5	115.8		115.8	114.2	115.3
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	72.9	82.9	90.7	91.6		91.6	91.7		91.7	91.6	91.7
EXPENSES & CONTRAC. SERV	10.4	12.1	21.5	22.7		22.7	23.2		23.2	22.4	22.7
SUPPLIES & MATERIALS	.2	.2	.2	.2		.2	.2		.2	.2	.2
EQUIPMENT							.7		.7		.7
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	83.5	95.2	112.4	114.5		114.5	115.8		115.8	114.2	115.3
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	83.5	95.2	112.4	114.5		114.5	115.8		115.8	114.2	115.3
INET CHANGE FROM F.Y. 851				+2.1		+2.1	+3.4		+3.4	+1.8	+2.9
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	83.5	95.2	112.4	114.5		114.5	115.8		115.8	114.2	115.3
POSITIONS BY FUND											
TRUNK HIGHWAY	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0

5-09107

ACTIVITY: DRIVER LICENSING SUPPORT
Program: DRIVER AND VEHICLE LICENSING
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To provide assistance to the public and assist and lead the division's operating activities, so that their goals are achieved and division employee complement is maintained.

EFFECTIVENESS MEASURES:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Average response time for correspondence (days)	3	3	3	3	3

DESCRIPTION:

Drivers and vehicle services support provides uniform procedures, coordinated direction, and supportive aid to the operating activities of the program, to employees, and to the public. This is achieved through centralized publications, clerical, administrative, personnel, fiscal, and communications services. The activity directly serves approximately 760 employees working in driver and vehicle licensing, titling and supportive functions, and it maintains 101 driver license examination stations throughout the state. It indirectly serves 87 clerks of court and their agents, 160 deputy registrars, 3,700 dealers, 500 law enforcement agencies, 87 county courts, various lending agencies, 2,800,00 licensed drivers, and the owners of 3,800,000 motor vehicles.

Authority for this activity is found in M.S. Chapters 168 and 171.

ACTIVITY STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Total personnel transactions processed	2,750	2,755	2,780	2,800	2,800
No. of personnel who attend state sponsored training programs85	185	185	205	225	230
No. of personnel who attend department training programs	385	390	410	430	435
Information requests answered	7,800	7,850	7,850	7,900	7,900

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DRIVER & VEH LIC SUPPORT

PROGRAM: DRIVER & VEHICLE LICENSING

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	321.5	351.5	410.9	417.5		417.5	420.7		420.7	417.2	420.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	321.5	351.5	410.9	417.5		417.5	420.7		420.7	417.2	420.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	277.1	300.6	365.2	368.9		368.9	369.2		369.2	368.9	369.2
EXPENSES & CONTRAC. SERV	42.1	40.2	41.7	43.8		43.8	46.4		46.4	43.5	45.8
SUPPLIES & MATERIALS	2.0	3.7	3.7	3.9		3.9	4.2		4.2	3.9	4.1
EQUIPMENT	.3	7.0	.3	.9		.9	.9		.9	.9	.9
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	321.5	351.5	410.9	417.5		417.5	420.7		420.7	417.2	420.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	53.8	63.9	71.6	72.3		72.3	72.3		72.3	72.3	72.3
INET CHANGE FROM F.Y. 851				+.7		+.7	+.7		+.7	+.7	+.7
TRUNK HIGHWAY	127.2	142.3	149.8	152.6		152.6	154.0		154.0	152.5	153.8
INET CHANGE FROM F.Y. 851				+2.8		+2.8	+4.2		+4.2	+2.7	+4.0
HGHWY USER TAX DISTR	140.5	145.3	189.5	192.6		192.6	194.4		194.4	192.4	193.9
INET CHANGE FROM F.Y. 851				+3.1		+3.1	+4.9		+4.9	+2.9	+4.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	321.5	351.5	410.9	417.5		417.5	420.7		420.7	417.2	420.0
POSITIONS BY FUND											
GENERAL	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TRUNK HIGHWAY	4.5	4.5	4.5	4.5		4.5	4.5		4.5	4.5	4.5
HGHWY USER TAX DISTR	4.5	4.5	4.5	4.5		4.5	4.5		4.5	4.5	4.5
TOTAL POSITIONS	12.0	12.0	12.0	12.0		12.0	12.0		12.0	12.0	12.0

5-09109

PROGRAM: LIQUOR CONTROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To provide consumer protection and ensure uniform compliance with the state liquor laws for the purposes of public safety and health, by regulating industry, inspecting establishments, enforcement, and controlling the irresponsible sale of alcoholic beverages.

<u>EFFECTIVENESS MEASURES:</u>	<u>Actual F.Y. 1984</u>	<u>Estimated F.Y. 1985</u>	<u>Proposed F.Y. 1986</u>	<u>Proposed F.Y. 1987</u>
Revenue generated over and above normal collections, as a result of the 1984 video games of chance bill	N/A	\$369,000	\$405,000	\$465,000
Percentage of division activities computerized providing instant information and statistics to agencies and public	10%	60%	80%	100%
Number of licenses denied	1	3	5	7
Number of licenses suspended	1	3	5	7
Number of licenses reprimanded	11	15	15	15

PROGRAM DESCRIPTION: The liquor control program is composed of liquor licensing, compliance and program support activities. The program ensures that all wholesale and retail liquor licenses, video games of chance licenses, regulatory permits and registrations, and mandated liquor liability insurance requirements are carried out as provided by law. This program generates revenue by collecting fees for liquor licenses and permits. Beginning in F.Y. 1985, fees are being collected for licensing of video games of chance operators, distributors and machines.

The administration of the liquor control program is the responsibility of the liquor control director. The assistant director participates in general administration and manages the 3 activities. License issuance and approval, brand label registration and wholesale price filing are performed in the St. Paul central office. Inspections and local assistance activities are conducted throughout the state by field agents.

The role of liquor control is in licensing, dissemination of information, local assistance and training, with enforcement primarily a local law enforcement responsibility. The program objectives are accomplished by issuing, approving, and registering all liquor licenses and by providing information and technical assistance to licensees, law enforcement, the liquor industry, and the public. The program also promulgates uniform liquor rules and standards, assists local authorities with inspections and enforcement, and carries out license suspension and revocation procedures.

Authority for this program is found in M.S. Chapter 340.

BUDGET ISSUES:

1. The liquor licensing program is more than a self-sufficient program of state government. Regulation of the video games of chance legislation accounts for recent increases in revenue.

	<u>Actual F.Y. 1983</u>	<u>Actual F.Y. 1984</u>	<u>Estimated F.Y. 1985</u>	<u>Proposed F.Y. 1986</u>	<u>Proposed F.Y. 1987</u>
Total revenue	\$507.9	\$477.2	\$920.8	\$956.8	\$1,016.8
Expenditures	\$464.0	\$527.8	\$628.8	\$648.4	\$ 647.3

2. During the past 10 years both field and office staff have been greatly reduced. As a result inspection of existing facilities and other responsibilities are being reassessed and reprioritized. There is a need for ongoing training of law enforcement in the area of liquor laws. Seminars and informational contacts with industry, law enforcement and public groups are in great demand. Contacts with these groups are frequent and increasing as changes are made in the liquor laws. Program tasks and responsibilities are being reprioritized to accomodate increased training and informational contacts. The overall benefit will be greater productivity, better accountability and control of licenses, and enhanced compliance with liquor laws.

EXPLANATION OF BUDGET REQUEST:

The department requests same level funding for this program for F.Y. 1986-87.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for a reduction of \$1.0 in F.Y. 1986 and \$1.6 in F.Y. 1987 for a change in the inflation rates.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: LIQUOR CONTROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
LIQUOR LICENSING	106.5	120.8	210.9	223.7		223.7	218.6		218.6	223.2	218.0
LIQUOR COMPLIANCE	226.6	257.3	259.3	263.7		263.7	266.1		266.1	263.2	265.2
LIQUOR CONTROL SUPPORT	130.9	149.7	158.6	161.0		161.0	162.6		162.6	161.0	162.5
TOTAL	464.0	527.8	628.8	648.4		648.4	647.3		647.3	647.4	645.7
INET CHANGE FROM F.Y. 851				+19.6		+19.6	+18.5		+18.5	+18.6	+16.9
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	464.0	527.8	628.8	648.4		648.4	647.3		647.3	647.4	645.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	464.0	527.8	628.8	648.4		648.4	647.3		647.3	647.4	645.7
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	464.0	527.8	628.8	648.4		648.4	647.3		647.3	647.4	645.7
INET CHANGE FROM F.Y. 851				+19.6		+19.6	+18.5		+18.5	+18.6	+16.9
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	464.0	527.8	628.8	648.4		648.4	647.3		647.3	647.4	645.7
POSITIONS BY FUND:											
GENERAL	18.0	16.0	19.0	19.0		19.0	19.0		19.0	19.0	19.0
TOTAL POSITIONS	18.0	16.0	19.0	19.0		19.0	19.0		19.0	19.0	19.0

5-09111

ACTIVITY: LIQUOR LICENSING
Program: LIQUOR CONTROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$507.9	\$477.2	\$776.8	\$776.8	\$776.8

ACTIVITY DESCRIPTION:

This activity issues, approves, and coordinates the registration of liquor licenses, permits, identification cards and video games of chance licenses to ensure compliance with state licensing requirements. There are 20 major categories of liquor licenses, 9 categories of permits, and 6 types of identification cards approved and registered by liquor control. This activity processes and maintains records on all intoxicating and nonintoxicating liquor licenses in the state relating to financial responsibility.

Liquor control directly collects license fees for all wholesale liquor and beer licenses, consumption and display permits, brand label registrations and video games of chance licenses. It also administers the wholesale price filing system in which liquor wholesalers each month file the prices at which they will resell their products to Minnesota retailers. This activity ensures that all liquor licenses have insurance coverage that runs coterminous with the license periods.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of liquor licenses considered for issuance or approval	2,992	3,000	3,000	3,000
No. of liquor licenses registered	4,700	4,725	4,750	4,750
No. of liquor permits issued	14,751	7,500	7,500	7,500
No. of video licenses issued to operators/distributors	N/A	75	75	75
No. of games of chance licenses	N/A	1,200	1,500	2,000
Labels registered	1,825	1,825	1,825	1,825

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LIQUOR LICENSING

PROGRAM: LIQUOR CONTROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	106.5	120.8	210.9	223.7		223.7	218.6		218.6	223.2	218.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	106.5	120.8	210.9	223.7		223.7	218.6		218.6	223.2	218.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	94.4	103.4	179.1	180.7		180.7	180.7		180.7	180.7	180.7
EXPENSES & CONTRAC. SERV	11.6	15.9	22.2	29.5		29.5	31.2		31.2	29.2	30.7
SUPPLIES & MATERIALS	.5	.5	2.1	6.3		6.3	6.7		6.7	6.2	6.6
EQUIPMENT		1.0	7.5	7.2		7.2				7.1	
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	106.5	120.8	210.9	223.7		223.7	218.6		218.6	223.2	218.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	106.5	120.8	210.9	223.7		223.7	218.6		218.6	223.2	218.0
[NET CHANGE FROM F.Y. 85]				+12.8		+12.8	+7.7		+7.7	+12.3	+7.1
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	106.5	120.8	210.9	223.7		223.7	218.6		218.6	223.2	218.0
POSITIONS BY FUND											
GENERAL	6.0	5.0	8.0	8.0		8.0	8.0		8.0	8.0	8.0
TOTAL POSITIONS	6.0	5.0	8.0	8.0		8.0	8.0		8.0	8.0	8.0

5-09113

ACTIVITY: LIQUOR COMPLIANCE
Program: LIQUOR CONTROL
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

ACTIVITY DESCRIPTION:

This activity conducts prelicense and compliance inspections in retail and wholesale liquor establishments throughout the state. Prelicense inspections provide information on which to base denial of licenses which the division has authorized. Compliance inspections are conducted on already licensed facilities on a routine basis, upon a complaint or as a result of local request. Compliance inspections may result in disciplinary action.

Seminars approved by the peace officers standards and training board are conducted for local law enforcement, as well as seminars for industry groups. This activity serves as an information source for the liquor industry, local law enforcement, governmental units and the public. The number of contacts with these groups is steadily increasing.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Actual F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Number of field investigators	6	8	8	8
Number of prelicense inspections	326	350	350	350
Number of industry contacts	515	1,000	1,500	2,000
Number of investigations	156	200	200	200
Number of law enforcement contacts	668	800	200	200
Requested attendance seminars/meetings	99	125	125	125

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LIQUOR COMPLIANCE

PROGRAM: LIQUOR CONTROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	226.6	257.3	259.3	263.7		263.7	266.1		266.1	263.2	265.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	226.6	257.3	259.3	263.7		263.7	266.1		266.1	263.2	265.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	192.4	209.0	219.0	221.2		221.2	221.3		221.3	221.2	221.3
EXPENSES & CONTRAC. SERV	28.1	27.5	27.9	29.4		29.4	31.0		31.0	29.1	30.4
SUPPLIES & MATERIALS	6.1	4.9	6.2	6.6		6.6	6.9		6.9	6.5	6.8
EQUIPMENT		15.9	6.2	6.5		6.5	6.9		6.9	6.4	6.7
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	226.6	257.3	259.3	263.7		263.7	266.1		266.1	263.2	265.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	226.6	257.3	259.3	263.7		263.7	266.1		266.1	263.2	265.2
[NET CHANGE FROM F.Y. 85]				+4.4		+4.4	+6.8		+6.8	+3.9	+5.9
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	226.6	257.3	259.3	263.7		263.7	266.1		266.1	263.2	265.2
POSITIONS BY FUND											
GENERAL	8.0	7.0	7.0	7.0		7.0	7.0		7.0	7.0	7.0
TOTAL POSITIONS	8.0	7.0	7.0	7.0		7.0	7.0		7.0	7.0	7.0

5-09115

ACTIVITY: LIQUOR CONTROL SUPPORT
 Program: LIQUOR CONTROL
 Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

ACTIVITY DESCRIPTION:

This activity provides uniform procedures, coordinated direction and general support to the activities of the liquor control program. It provides supervision and coordination in administration, fiscal services, personnel, training and publications. It also coordinates interrelationships with governmental agencies, the liquor industry and the public. The director's office provides long range planning, priority selection, policy implementation and development of management innovations. This activity initiated word processing during F.Y. 1984, providing for efficiency in recordkeeping and improved accountability. It also processes and deposits fees.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1985	Proposed F.Y. 1987
No. of records entered on word processing	6,100	8,000	6,000	4,000
No. of license fees processed	11,611	12,886	13,186	13,186

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LIQUOR CONTROL SUPPORT

PROGRAM: LIQUOR CONTROL

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	130.9	149.7	158.6	161.0		161.0	162.6		162.6	161.0	162.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	130.9	149.7	158.6	161.0		161.0	162.6		162.6	161.0	162.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	114.2	129.2	136.8	138.2		138.2	138.4		138.4	138.2	138.4
EXPENSES & CONTRAC. SERV	15.2	15.0	19.6	20.5		20.5	21.7		21.7	20.5	21.6
SUPPLIES & MATERIALS	1.5	1.4	2.2	2.3		2.3	2.5		2.5	2.3	2.5
EQUIPMENT		4.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	130.9	149.7	158.6	161.0		161.0	162.6		162.6	161.0	162.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	130.9	149.7	158.6	161.0		161.0	162.6		162.6	161.0	162.5
NET CHANGE FROM F.Y. 851				+2.4		+2.4	+4.0		+4.0	+2.4	+3.9
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	130.9	149.7	158.6	161.0		161.0	162.6		162.6	161.0	162.5
POSITIONS BY FUND											
GENERAL	4.0	4.0	4.0	4.0		4.0	4.0		4.0	4.0	4.0
TOTAL POSITIONS	4.0	4.0	4.0	4.0		4.0	4.0		4.0	4.0	4.0

5-09117

PROGRAM: ANCILLARY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

This program consists of three activities which are not a regular part of the operations of the department of public safety. The activities are special purpose operations independent from policy management of the department. The department, through its administration and related services program, provides administrative, fiscal and personnel services to the activities of the ancillary services program.

OPERATION AND CLIENTELE:

The civil air patrol activity trains and directs a volunteer organization to participate in search and rescue missions and to render necessary emergency assistance to the rescue operations of military or civilian aircraft. With a fleet of 23 aircraft and approximately 1,000 volunteers, the civil air patrol assists the emergency and disaster relief efforts of various state, federal and other volunteer agencies, such as the emergency services division, the departments of transportation and natural resources, the federal aviation agency and the salvation army. The activity maintains no paid staff; it receives a grant-in-aid from the state airports fund, which is paid through the department of public safety.

The crime victims reparation activity provides financial aid to innocent victims of crime and to their dependents and survivors who suffer economic loss as a result of a crime. The activity has been in existence since 1974, and it awards approximately \$550,000 per year to approximately 350 crime victims. This activity is administered by a full time director who reports to a 3 member board appointed by the commissioner of public safety. Funds are derived from general revenue appropriations and by defendant restitution and subrogation payments.

The private detective board activity governs the licensing, regulation and compliance with law of private detectives and protective agencies in Minnesota. It is comprised of the superintendent of the bureau of criminal apprehension, one licensed private detective, one licensed protective agent and 2 public members. It receives applications for licenses from persons or businesses who wish to provide these services in Minnesota. Upon receipt of the applications, the board interviews and investigates the applicants and approves or denies their license requests. Fees collected for licenses are deposited in the general fund. This activity is administered by a full time executive secretary, with staff support provided by bureau of criminal investigation as needed to do crime investigations and background checks on applicants.

EXPLANATION OF BUDGET REQUEST:

Within this program the crime victims reparations board requests a change level increase for F.Y. 1986-87. See the activity for specific details.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following: 1) the recommended General Fund increase of \$103.9 for crime victims awards is supplemented with recently enacted federal revenues; and 2) a reduction of \$9.9 in F.Y. 1986 and \$18.0 in F.Y. 1987 for a change in the inflation rates.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: ANCILLIARY SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
CRIME VICTIMS REPAR	618.6	638.5	712.0	723.8	535.0	1,258.8	759.5	898.1	1,657.6	936.2	1,056.4
CIVIL AIR PATROL	37.3	45.0	45.0	45.0	20.0	65.0	45.0	20.0	65.0	65.0	65.0
PRIVATE DETECTIVE BOARD	44.3	40.1	58.8	60.4		60.4	62.0		62.0	60.1	61.5
TOTAL	700.2	723.6	815.8	829.2	555.0	1,384.2	866.5	918.1	1,784.6	1,061.3	1,182.9
[NET CHANGE FROM F.Y. 85]				+13.4	+555.0	+568.4	+50.7	+918.1	+968.8	+245.5	+367.1
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	662.9	678.6	770.8	784.2	535.0	1,319.2	821.5	898.1	1,719.6	996.3	1,117.9
LOCAL ASSISTANCE	37.3	45.0	45.0	45.0	20.0	65.0	45.0	20.0	65.0	65.0	65.0
AIDS TO INDS.											
TOTAL EXPENDITURES	700.2	723.6	815.8	829.2	555.0	1,384.2	866.5	918.1	1,784.6	1,061.3	1,182.9
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	662.9	678.6	770.8	784.2	535.0	1,319.2	821.5	898.1	1,719.6	784.2	897.5
[NET CHANGE FROM F.Y. 85]				+13.4	+535.0	+548.4	+50.7	+898.1	+948.8	+13.4	+126.7
STATE AIRPORTS	37.3	45.0	45.0	45.0	20.0	65.0	45.0	20.0	65.0	65.0	65.0
[NET CHANGE FROM F.Y. 85]					+20.0	+20.0		+20.0	+20.0	+20.0	+20.0
DEDICATED APPROPRIATIONS:											
FEDERAL										212.1	220.4
TOTAL FINANCING	700.2	723.6	815.8	829.2	555.0	1,384.2	866.5	918.1	1,784.6	1,061.3	1,182.9
POSITIONS BY FUND:											
GENERAL	3.0	3.0	3.0	3.0	2.0	5.0	3.0	2.0	5.0	3.0	3.0
TOTAL POSITIONS	3.0	3.0	3.0	3.0	2.0	5.0	3.0	2.0	5.0	3.0	3.0
[NET CHANGE FROM F.Y. 85]					+2.0	+2.0		+2.0	+2.0		

5-09119

ACTIVITY: CRIME VICTIMS REPARATION
Program: ANCILLARY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To provide financial assistance to innocent victims of violent crime involving personal injury, and to their dependents in case of death.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Administrative cost per claim	\$127	\$127	\$127	\$127
Average process time (months)	8.1	14.1	24.6	43.0

DESCRIPTION:

The Minnesota crime victims reparations board provides financial assistance to innocent victims of violent crime who suffer economic losses directly attributable to the crime, and to their dependent survivors in homicide cases; provides information and referral services; and provides community education and training.

The jurisdiction of the activity is statewide operating primarily by mail and telephone. It is administered by a 3 member, part-time board. It is managed by a full time executive director and one full time clerk typist. Applicants are referred by law enforcement agencies which have a mandatory duty to inform all victims of the existence of the activity. Applicants are also referred by hospitals, mortuaries, welfare agencies, other crime victims programs, and other suppliers of related services.

The Minnesota crime victims reparations board was created in 1974 with a staff complement of 2 which has never been increased. The activity has no control over the number of crimes committed, nor over the number of applicants for aid. In order to process all claims with the limited staff and limited funds, processing is spread out over a longer period of time. In F.Y. 1984 the average time from application to board decision was 8.1 months. The annual appropriation is insufficient to fund all valid claims, resulting in many claims payments being delayed until the next fiscal year. Currently this activity is receiving only 2 percent of the potentially eligible victim applicants. A community education effort is planned for F.Y. 1985, and based upon similar efforts in other states, it is predicted that applications for financial assistance will more than double.

This activity is associated with revenue production from several sources: defender restitution, M.S. 299B.02; subrogation, M.S. 299B.10; criminal penalties and surcharges, M.S. 609.101, son of sam law, M.S. 299B.17. Federal legislation providing grant monies passed the United States Congress and was signed into law on October 12, 1984. It should provide approximately \$212.0 to the activity.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Estimated F.Y. 1986	Estimated F.Y. 1987
Claims received*	383	670	670	670
Claims paid	391	414	439	465
Claims denied	163	165	176	186
Supplemental awards	231	248	263	279
Claims appealed	37	39	41	43
Telephone referrals	6,250	10,937	10,937	10,937
Faimly members benefited	2,799	2,967	3,145	3,333
Persons instructed	560	560	560	560
Pending claims	224	315	370	389

*Increased claims received are shown with a change in effort but without the change level increase requested. Claims not paid due to lack of funds are not denied but are delayed for payment until funds become available resulting in an increase in pending claims and an increase in the average process time as shown above and in the effectiveness measures.

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Repartation awards and 1 complement position	\$754.8	\$830.3	Activity

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CRIME VICTIMS REPAR

PROGRAM: ANCILLIARY SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	618.6	638.5	712.0	723.8	535.0	1,258.8	759.5	898.1	1,657.6	936.2	1,056.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	618.6	638.5	712.0	723.8	535.0	1,258.8	759.5	898.1	1,657.6	936.2	1,056.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	60.6	64.2	77.3	78.1	37.5	115.6	78.1	37.5	115.6	78.1	78.1
EXPENSES & CONTRAC. SERV	557.5	568.3	634.1	645.1	497.5	1,142.6	680.7	860.6	1,541.3	857.5	977.6
SUPPLIES & MATERIALS	.5	.8	.6	.6		.6	.7		.7	.6	.7
EQUIPMENT		5.2									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	618.6	638.5	712.0	723.8	535.0	1,258.8	759.5	898.1	1,657.6	936.2	1,056.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	618.6	638.5	712.0	723.8	535.0	1,258.8	759.5	898.1	1,657.6	724.1	836.0
[NET CHANGE FROM F.Y. 85]				+11.8	+535.0	+546.8	+47.5	+898.1	+945.6	+12.1	+124.0
DEDICATED APPROPRIATIONS:											
FEDERAL										212.1	220.4
TOTAL FINANCING	618.6	638.5	712.0	723.8	535.0	1,258.8	759.5	898.1	1,657.6	936.2	1,056.4
POSITIONS BY FUND											
GENERAL	2.0	2.0	2.0	2.0	2.0	4.0	2.0	2.0	4.0	2.0	2.0
TOTAL POSITIONS	2.0	2.0	2.0	2.0	2.0	4.0	2.0	2.0	4.0	2.0	2.0
[NET CHANGE FROM F.Y. 85]					+2.0	+2.0		+2.0	+2.0		

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: CRIME VICTIMS REPARATIONS
PROGRAM: ANCILLARY SERVICES
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

Request Title: Reparations Awards/Complement				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$535.0	2.0	\$898.1	2.0
Governor's Recommendation				
General Fund	\$ 9.9	-0-	\$ 94.0	-0-
Federal Fund	\$212.1	-0-	\$220.4	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

*These figures do not reflect recently enacted federal legislation which will provide an estimated \$212.1 to the activity on or about January 1, 1986. These federal funds may not supplant state funds nor be used for administrative expense.

STATEMENT OF REQUEST/OBJECTIVE: The activity requests the above funds to provide financial assistance to innocent victims of violent crimes and requests the complement increase to administer the actual and projected increased workload.

The objective is to provide financial assistance to all eligible innocent victims of violent crime in a timely manner.

<u>EFFECTIVENESS MEASURES:</u>	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Number of applications	364	383	670	670	670
Number of applications paid	377	391	684	684	684
Average payment	\$1,541	\$1,549	\$1,703	\$1,873	\$2,060
Process time in months	8.1	8.1	7.6	7.1	6.6

*No data or experience of other state programs is available to project beyond one year, therefore F.Y. 1985 amounts have been carried over at same levels into F.Y. 1986 and F.Y. 1987, except for average payments which increases by 10 percent per year and process time which is reducing gradually.

DESCRIPTION/BACKGROUND: The The Minnesota crime victims reparations board laws (M.S. 299B.01, et. seq.) require the board to pay the qualifying expenses of all eligible victims and requires the board to "...publicize widely the availability of reparations...". The board has no control over the number of crimes committed, the number of victims that will apply for financial aid, or the amount of the aid requested. A department of administration study has shown that the board receives applications from only 2 percent of all potentially eligible claimants. For example, there are approximately 22,700 assaults committed in the state in any one year and the board will receive applications from less 300. Currently there are more applications than there are available funds, and less effort has been expended on publicity. The board will now exert more efforts to comply with the statutory mandate to publicize widely. Results in other states indicate that applications will more than double with minimal publicity efforts. A conservative factor of 1.75 has been used as a multiplier.

<u>STATISTICS:</u>	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed* F.Y. 1986
Crimes against persons	22,700	22,700	22,700
Victim applications	383.(1.6%)	670(3.0%)	670(3.0%)

*See footnote supra.

RATIONALE:

Currently the activity is receiving only 2 percent of the potentially eligible victim applicants. A community education effort is planned for F.Y. 1985, and based upon similar efforts in other states, it is predicted that applications for financial assistance will more than double.

Current board facilities are sufficient to handle substantial volume increases in workload with two excetions: 1) funding for awards, and 2) staff complement.

It is requested that the annual appropriation and complement be increased. This will allow the board to meet the increased financial demand and do so in a timely manner. Processing time is currently 8.1 months, and it has been over 13 months; the ideal is 90-120 days.

GOVERNOR'S RECOMMENDATION:

The Governor recognizes the responsibility to compensate innocent victims of criminal misconduct. Therefore, the Governor recommends increased funding for crime victim awards.

The recommendation includes income from the United States Department of Justice which was not included in the Board's request. Recently enacted federal legislation authorizes reimbursement of up to 35% of victim awards paid by the states the previous year as long as each state maintains its level of funding. The Governor's recommendation does that, as well as allow for 1) a 10% increase each year in the number of applications to be paid and 2) an inflationary adjustment of 4.0% in 1986 and 4.5% in 1987 in the average amount of each award paid.

ACTIVITY: CIVIL AIR PARTOL
Program: ANCILLARY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE:

To provide programs of youth development, emergency rescue services and aerospace training.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. accident-free hours flown	6,025	6,100	6,100	6,200	6,200
No. SAR sorties flown	200	175	200	200	200
No. SAR man hours	5,500	5,600	5,500	5,500	5,500
No. SAR finds and saves	21	20	20	20	20

DESCRIPTION:

This activity is a grant in aid activity, in which appropriated funding is passed through the department to the civil air patrol.

GRANTS AND AIDS:

1. Financial Assistance to the Civil Air Patrol

Statutory Reference: M.S. 12.26

The civil air patrol informs the general public about aviation, provides members with aviation education, maintains a nationwide radio network, and provides aerial assistance during emergency conditions. It provides assistance to the department of transportation for emergency locator transmitter searches, the department of natural resources for aerial fire watches, the division of emergency services for flood control, the state patrol, the American red cross, the salvation army, the federal aviation agency and other public and private emergency services or disaster relief agencies. The activity trains and retains a volunteer group of cadets (ages 13-17) and seniors (age 18 over) to participate in search and rescue missions and render assistance to civilian and military missing aircraft, missing sportsmen, and lost children and adults when requested by the local law enforcement agencies. There is no paid staff. Out of a fleet of 23 aircraft, 10 are on 24 hour notice to provide emergency assistance in the transfer of blood and organ transplants when requested by the American red cross. The air force contributes federal department of defense excess equipment and funds for gas and oil. The state is divided into 4 areas with approximately 5 squadrons in each area.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -

Statistics:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
No. of cadet members	453	470	483	492	495
No. of senior members	724	735	740	745	745
No. of cadets completing CAP education	391	410	420	425	435
No. of seniors completing CAP education	700	720	730	735	735
No. of all members completing emergency services training	880	890	910	930	950
No. of seniors completing flight crew proficiency training	330	385	400	420	430
No. of cadets attending special activities	390	295	310	320	325
No. of cadets attending Mn. solo flight encamp	16	20	20	20	20
No. of seniors attending special activities	63	59	60	65	70
No. of base radio stations	136	143	150	158	166
No. of mobile radio stations	294	338	389	447	514

Grants by Fund:

	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
State airports	37.3	45.0	45.0	45.0	45.0

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Fleet upgrade	20.0	20.0	Activity

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CIVIL AIR PATROL

PROGRAM: ANCILLIARY SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	37.3	45.0	45.0	45.0	20.0	65.0	45.0	20.0	65.0	65.0	65.0
AIDS TO INDS.											
TOTAL EXPENDITURES	37.3	45.0	45.0	45.0	20.0	65.0	45.0	20.0	65.0	65.0	65.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
STATE AIRPORTS	37.3	45.0	45.0	45.0	20.0	65.0	45.0	20.0	65.0	65.0	65.0
INET CHANGE FROM F.Y. 851					+20.0	+20.0		+20.0	+20.0	+20.0	+20.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	37.3	45.0	45.0	45.0	20.0	65.0	45.0	20.0	65.0	65.0	65.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-09124

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: CIVIL AIR PATROL
PROGRAM: ANCILLARY SERVICES
AGENCY: PUBLIC SAFETY, DEPARTMENT OF

Request Title: Increase Grant to Civil Air Patrol				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
State Airports Fund	\$20.0	-0-	\$20.0	-0-
Governor's Recommendation				
State Airports Fund	\$20.0	-0-	\$20.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

RATIONALE:

The CAP will match this funding with \$10.0 each year generated from the sale of older aircraft. With this additional funding, the CAP can upgrade the fleet by 1 per year.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

STATEMENT OF REQUEST/OBJECTIVE:

The civil air patrol requests an increase of \$20.0 each year to upgrade its older fleet with new and more modern aircraft.

<u>EFFECTIVENESS MEASURES:</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Proposed</u> <u>F.Y. 1986</u>	<u>Proposed</u> <u>F.Y. 1987</u>
No. of aircraft modernized	0	0	1	1	1
No. of vehicles modernized	5	7	10	10	10

DESCRIPTION/BACKGROUND:

Search and rescue responsibilities are normally that of the military, however, the airforce and navy do not have full-time personnel to perform these responsibilities. As operating costs increase, the civil air patrol (CAP) is barely maintaining a state of readiness at same level funding limits. The number of aircraft has declined due to an inability to maintain the fleet at prior funding levels. The number of aircraft currently is down to 19 from 23 in 1982, which is seriously hindering the effectiveness of CAP. Further, the median age of the fleet has increased from 4 years to 10 years old. This has increased aircraft downtime and maintenance costs. CAP feels it is necessary to implement an upgrade program of replacing its older fleet.

ACTIVITY: BD OF PRIVATE DETECTIVE & PROTECTIVE AGENT SERVICES 1985-87 Biennial Budget
Program: ANCILLARY SERVICES
Agency: PUBLIC SAFETY, DEPARTMENT OF

OBJECTIVE:

To provide that private detective and protective agents meet the qualifications for licensing, and maintain the standards of conduct required by state law.

EFFECTIVENESS MEASURES:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Number of complaints reviewed	48	52	57	61

DESCRIPTION:

The five member board of private detective and protective agent services is an independent activity housed in the bureau of criminal apprehension. The board administers the licensing, regulatory and legal compliance provisions of M.S. 326.33 - 326.339.

The board meets monthly and in special session to carry out the licensing functions, and to review applications, interview applicants, and issue licenses. Working with the executive secretary, the board is responsible for the regulatory functions related to the investigation and resolution of citizen complaints; the investigation of irregularities in the financial, professional and legal conduct of the license holders' businesses as they impact on the consumer and broader citizen community; and the interpretation and enforcement of a reasonable code of conduct and professionalism for the industry. Disciplinary actions, license revocation and contested case hearings are the boards's responsibility.

Board composition is mandated by statute, and includes the superintendent of the bureau of criminal apprehension, a licensed protective agent, a licensed private detective, and two public members appointed by the commissioner of public safety.

ACTIVITY STATISTICS:

	Actual F.Y. 1984	Estimated F.Y. 1985	Proposed F.Y. 1986	Proposed F.Y. 1987
Number of applicants processed	175	192	211	232

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$56.1	\$56.9	\$65.0	\$65.0	\$65.0

CHANGE REQUESTS:

This activity requests no change level increases.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PRIVATE DETECTIVE BOARD

PROGRAM: ANCILLIARY SERVICES

AGENCY: PUBLIC SAFETY, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	44.3	40.1	58.8	60.4		60.4	62.0		62.0	60.1	61.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	44.3	40.1	58.8	60.4		60.4	62.0		62.0	60.1	61.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	30.3	29.1	33.7	34.0		34.0	34.0		34.0	34.0	34.0
EXPENSES & CONTRAC. SERV	12.5	10.4	24.6	25.9		25.9	27.4		27.4	25.6	26.9
SUPPLIES & MATERIALS	.1	.4	.5	.5		.5	.6		.6	.5	.6
EQUIPMENT	1.4	.2									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	44.3	40.1	58.8	60.4		60.4	62.0		62.0	60.1	61.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	44.3	40.1	58.8	60.4		60.4	62.0		62.0	60.1	61.5
INET CHANGE FROM F.Y. 851				+1.6		+1.6	+3.2		+3.2	+1.3	+2.7
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	44.3	40.1	58.8	60.4		60.4	62.0		62.0	60.1	61.5
POSITIONS BY FUND											
GENERAL	1.0	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TOTAL POSITIONS	1.0	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0

5-09127

1985-87 BIENNIAL BUDGET
PROGRAM STRUCTURE

AGENCY: AGRICULTURE, DEPARTMENT OF

PROGRAMS

ACTIVITIES

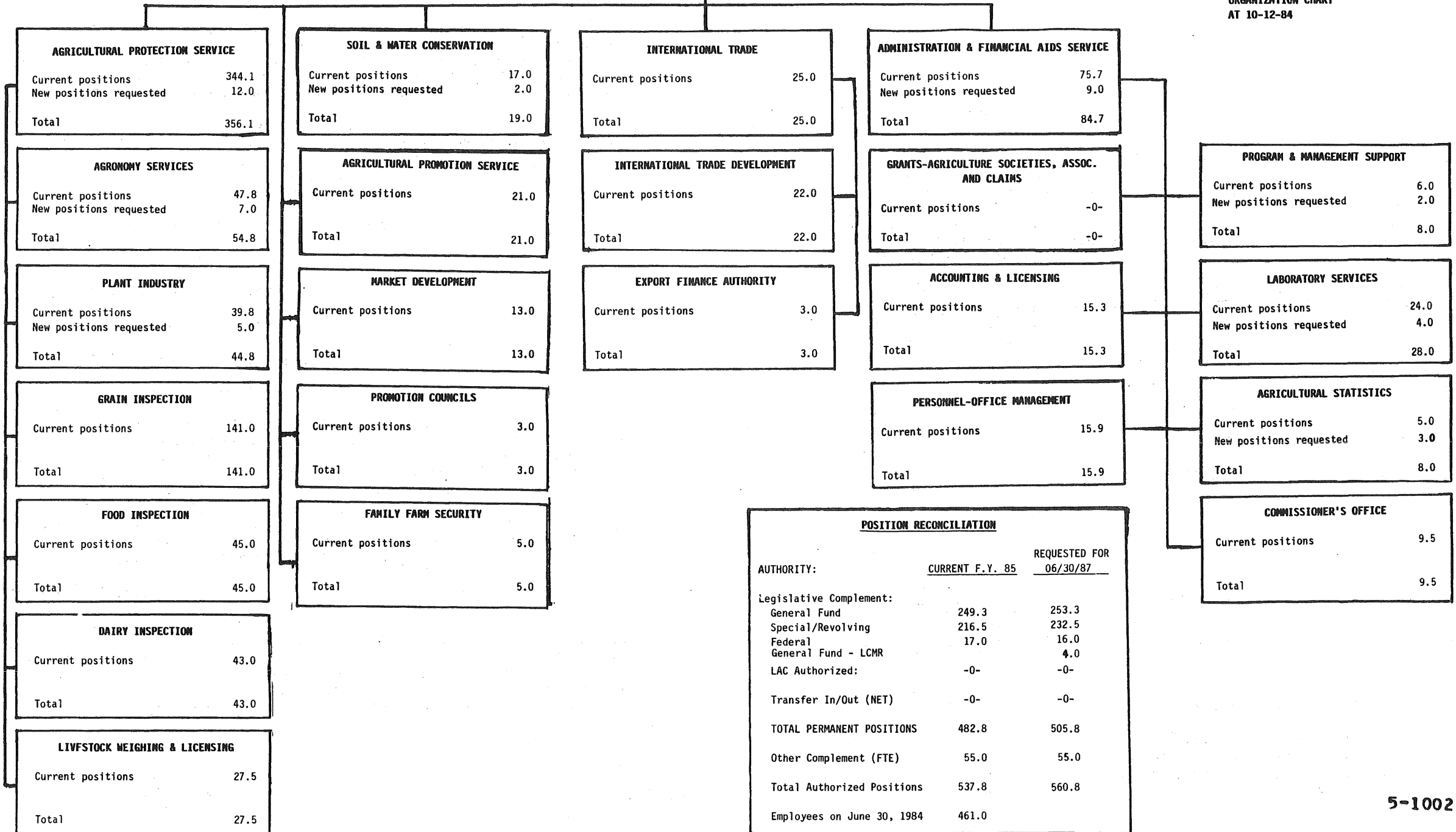
Page

AGRICULTURAL PROTECTION SERVICE	Agronomy Services	5-1013
	Plant Industry	5-1017
	Grain Inspection	5-1020
	Food Inspection	5-1022
	Dairy Inspection	5-1024
	Livestock Weighing and Licensing	5-1026
AGRICULTURAL PROMOTION SERVICE	Market Development	5-1031
	Promotion Councils	5-1033
	Family Farm Security	5-1035
SOIL AND WATER CONSERVATION	Soil and Water Conservation Board	5-1042
INTERNATIONAL TRADE	International Trade Development	5-1054
	Export Finance Authority	5-1056
ADMINISTRATION AND FINANCIAL AIDS SERVICE	Grants To Agricultural Societies, Associations, and Claims	5-1060
	Accounting and Licensing	5-1065
	Personnel and Office Management	5-1068
	Program and Management Support	5-1070
	Laboratory Services	5-1074
	Agricultural Statistics	5-1077
	Commissioner's Office	5-1080

DEPARTMENT OF AGRICULTURE

COMMISSIONER

ORGANIZATION CHART
AT 10-12-84



AGENCY PURPOSE:

The Department of Agriculture is a service and regulatory agency which provides protection and service to the producers, processors, distributors, and consumers of all agricultural products; develops and promotes agricultural markets; helps secure the family farm system; and administers environmental protection programs which provide support and management to Minnesota agriculture and the state's soil and water resources.

OPERATION AND CLIENTELE:

The department enforces laws to protect the public health and prevent fraud and deception in the manufacture and distribution of food, animal feeds, fertilizers, seeds, pesticides, and similar items. It actively promotes the development of agricultural and food industries, including the investigation of marketing conditions; provides information and services, including export assistance, to both agricultural and other Minnesota businesses wishing to sell their products in national or international markets; promotes continued family farm practices; provides protection against unfair economic practices; and develops agricultural statistics for use by consumers, farmers, government, and business.

The department operates in 5 major program areas.

1. Agricultural Protection Service.
2. Agricultural Promotion Service.
3. Soil and Water Conservation.
4. International Trade.
5. Administration and Financial Aids Service.

An explanation of these program areas as well as more specific details about the department's operations are provided on the program and activity pages which follow. The Administration and Financial Aids Service program provides for the overall administration of the department; policy and program coordination; and fiscal, personnel, planning, and other support services.

The clientele of the department are producers, processors, retailers, exporters, and consumers of agricultural products. Regulatory activities are directed towards high quality food and food production, which in turn relate to a healthy agricultural economy and consumer health and welfare, and toward fair economic practices which promote stable and viable agriculture in the state.

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	Page
Reconciliation of F.Y. 1985 to SAME Level	\$ 57,220.0	\$ 57,123.3	5-1005
Agency-Wide CHANGE Requests			
Information Management System	890.0	-0-	5-1007
Indirect Costs/Reallocation	1,286.4	-0-	5-1008
Groundwater Survey-LCMR	\$ 0.0	-0-	5-1009
Subtotal	\$ 2,176.4	\$ -0-	
Agricultural Protection Service			
Dedication of Commercial Feed Revenues	(370.9)	(370.9)	5-1015
Dedication of Commercial Feed Revenues	748.8	748.8	5-1015
Dedication of Commercial Fertilizer Revenues	(425.0)	(425.0)	5-1016
Dedication of Commercial Fertilizer Revenues	514.0	514.0	5-1016
Municipal Pest Control	450.0	450.0	5-1019
Weighing Assistance	\$ 175.0	-0-	5-1028
Subtotal	\$ 1,091.9	\$ 916.9	
Agricultural Promotion Service			
Farm Crisis Assistance	320.0	320.0	5-1038
Computerized Data Processing	\$ 20.0	20.0	5-1039
Subtotal	\$ 340.0	\$ 340.0	
Soil and Water Conservation			
General Purpose Grants: Districts	100.0	53.3	5-1046
FARMAMERICA Exhibit-LCMR	50.0	-0-	5-1047
Administration	210.0	-0-	5-1048
Evaluation of Information-LCMR	45.0	-0-	5-1049
Cost-Share: Technical Assistance	500.0	-0-	5-1050
Cost-Share: Erosion Control	\$ 500.0	-0-	5-1051
Subtotal	\$ 1,405.0	\$ 53.3	
International Trade			

AGENCY: AGRICULTURE, DEPARTMENT OF
(Continuation)

1985-87 Biennial Budget

<u>INDEX</u>	<u>Agency Request 1985-87 Biennium All Funds</u>	<u>Governor's Recommendation 1985-87 Biennium All Funds</u>	<u>Page</u>
Administration and Financial Aids Service			
Grants to County Fairs and Livestock Breeders	\$ 226.0	\$ -0-	5-1063
Grants to the Northern Crops Institute	200.0	200.0	5-1064
External Audits	(80.8)	-0-	5-1067
External Audits	80.8	-0-	5-1067
Agricultural Policy Analysis	120.0	120.0	5-1072
Agricultural Land Preservation	275.0	100.0	5-1073
Inspection Support	200.0	66.0	5-1076
County Statistics	\$ 98.5	\$ -0-	5-1079
Subtotal	\$ 1,119.5	\$ 486.0	
DEPARTMENT TOTAL	\$ 63,352.8	\$ 58,919.5	

Reconciliation of F.Y. 1985 to Same Level

The department's same level results in a reduction of \$256.6 and 1.0 position in F.Y. 1986 and an increase of \$37.0 and a decrease of 1.0 position in F.Y. 1987.

The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$28,732.7	\$28,732.7	482.8
-One-Time Appropriations	(1,010.2)	(1,010.2)	
-Inflation (General Fund Only)	228.9	407.4	
-Change in Appropriated Special Revenue	13.7	19.9	
-Change in Dedicated/Federal Funds	<u>498.1</u>	<u>607.0</u>	<u>(1.0)</u>
TOTAL	\$28,463.2	\$28,756.8	481.8
BIENNIAL TOTAL	\$57,220.0		
Governor's SAME Level Adjustments	<u>(96.7)</u>		
Governor's Revised Base	<u>\$57,123.3</u>		

The adjustments are due to a reduction of \$96.7 for a change in the inflation rates.

Explanation:

One-time appropriations consists of \$260.0 in Investment Reimbursement grants authorized by Laws 1983, Ch. 232; \$40.0 for the administration of these grants under Laws 1984, Ch. 654, Art. 3, as well as \$65.0 for a Stray Voltage Study; a balance of \$61.0 for the Grain Buyer's Act as authorized by Laws 1983, Ch. 374; \$10.0 for the promulgation of administrative rules governing soil loss limits as prescribed by Laws 1984, Ch. 569; and \$574.2 in Family Farm Payment Adjustments that were available from F.Y. 1984 appropriations. These have been deleted from F.Y. 1986 and F.Y. 1987 same levels as non-recurring appropriations.

The inflation adjustment is the inflation increase authorized for general fund areas as contained in the budget instructions.

Change in appropriated special revenue consists of the inflation adjustment and an increase in indirect costs.

Change in dedicated/federal funds represents inflation increases of \$153.6 for F.Y. 1986 and \$256.7 for F.Y. 1987, along with the reduction of 1.0 federal position each year. Other increases are for indirect costs and other costs to meet the anticipated required service levels for these areas.

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: AGRICULTURE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY PROGRAM:											
AGRICLTL PROTECTION SERVICE	9,983.8	11,616.3	12,791.8	13,094.1	541.5	13,635.6	13,229.2	550.4	13,779.6	13,543.6	13,676.6
AGRICULTURAL PROMOTION SVCS	3,721.8	4,238.6	5,907.7	5,390.4	175.0	5,565.4	5,418.4	165.0	5,583.4	5,560.3	5,573.7
SOIL & WATER CONSERVATION BD	2,626.6	3,135.5	3,207.5	3,248.2	697.5	3,945.7	3,260.8	707.5	3,968.3	3,261.9	3,291.8
INTERNATIONAL TRADE		1,131.3	3,651.2	3,705.6		3,705.6	3,759.2		3,759.2	3,691.5	3,733.7
ADMINISTRN & FINANCIAL AIDS	2,221.4	2,736.5	3,174.5	3,024.9	1,909.2	4,934.1	3,089.2	1,386.7	4,475.9	3,313.1	3,273.3
TOTAL	18,553.6	22,858.2	28,732.7	28,463.2	3,323.2	31,786.4	28,756.8	2,809.6	31,566.4	29,370.4	29,549.1
[NET CHANGE FROM F.Y. 85]				-269.5	+3,323.2	+3,053.7	+24.1	+2,809.6	+2,833.7	+637.7	+816.4
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	16,222.5	19,488.3	25,194.3	25,184.8	2,350.2	27,535.0	25,478.4	2,046.6	27,525.0	25,875.2	26,134.2
LOCAL ASSISTANCE	2,331.1	3,369.9	3,278.4	3,278.4	973.0	4,251.4	3,278.4	763.0	4,041.4	3,495.2	3,414.9
AIDS TO INDS.			260.0								
TOTAL EXPENDITURES	18,553.6	22,858.2	28,732.7	28,463.2	3,323.2	31,786.4	28,756.8	2,809.6	31,566.4	29,370.4	29,549.1
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	10,757.0	13,755.9	16,929.3	16,148.0	2,688.5	18,836.5	16,326.5	2,167.3	18,493.8	16,427.8	16,483.4
[NET CHANGE FROM F.Y. 85]				-781.3	+2,688.5	+1,907.2	-602.8	+2,167.3	+1,564.5	-501.5	-445.9
GENERAL FUND - LCMR					47.5	47.5		47.5	47.5		
[NET CHANGE FROM F.Y. 85]					+47.5	+47.5		+47.5	+47.5		
SPEC REV/APPORTIONMT	81.3	112.3	178.7	192.4		192.4	198.6		198.6	192.4	198.6
[NET CHANGE FROM F.Y. 85]				+13.7		+13.7	+19.9		+19.9	+13.7	+19.9
FEDERAL	3.3										
DEDICATED APPROPRIATIONS:											
GENERAL		118.8									
SPEC REV/APPORTIONMT	6,984.8	8,092.1	10,708.8	11,249.9	587.2	11,837.1	11,356.5	594.8	11,951.3	11,877.3	11,991.9
RURAL REHABILITATION	1.1	4.1									
GIFTS AND DEPOSITS	.4	2.1	.6	.6		.6	.6		.6	.6	.6
FEDERAL	725.7	772.9	915.3	872.3		872.3	874.6		874.6	872.3	874.6
TOTAL FINANCING	18,553.6	22,858.2	28,732.7	28,463.2	3,323.2	31,786.4	28,756.8	2,809.6	31,566.4	29,370.4	29,549.1
POSITIONS BY FUND:											
GENERAL	232.0	245.3	249.3	249.3	4.0	253.3	249.3	4.0	253.3	245.3	245.3
GENERAL FUND - LCMR					4.0	4.0		4.0	4.0		
SPEC REV/APPORTIONMT	359.0	216.5	216.5	216.5	16.0	232.5	216.5	16.0	232.5	233.5	233.5
RURAL REHABILITATION	1.0										
FEDERAL	21.0	17.0	17.0	16.0		16.0	16.0		16.0	16.0	16.0
TOTAL POSITIONS	613.0	478.8	482.8	481.8	24.0	505.8	481.8	24.0	505.8	494.8	494.8
[NET CHANGE FROM F.Y. 85]				-1.0	+24.0	+23.0	-1.0	+24.0	+23.0	+12.0	+12.0

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY:

PROGRAM:

AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: INFORMATION MANAGEMENT SYSTEM DESIGN AND IMPLEMENTATION*

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 603.0	3.0	\$ 287.0	3.0
Governor's Recommendation General Fund	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

* While all agency activities will be affected, the dollar amounts and positions required to implement this change have been placed in the Administration and Financial Aids Service Program, Agricultural Statistics activity.

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above dollar amounts and positions to develop an information management system for the department.

The objective is to capture and store information generated from current operational programs in order to manage data that will support policy and decision-making, thus providing better service to the citizens of the state in the consumer protection and regulatory areas.

DESCRIPTION/BACKGROUND:

Currently, the Department of Agriculture does not have an automated information management capability. Inspection and regulatory programs rely on manual record keeping systems to store, maintain, and manage all information. The volume of inspections and timeliness of inspection results are becoming more critical each year. To continue providing citizens of the state with the quality services they deserve will require automation of information.

The request allows the department to begin developing information sharing between divisions reducing information redundancy, thus eliminating costly inefficiencies in duplication of effort. The F.Y. 1986 request includes \$80.0 in salaries for 3 positions, and the remainder will be for computing equipment, software, and services.

The F.Y. 1987 request includes \$80.0 in salaries for 3 positions, and the remainder is for additional terminals, printers and supporting equipment, maintenance, and services.

When undertaking a project of this type, unforeseen delays exist in procurement and installation; therefore, the department respectfully requests permission to move funding from F.Y. 1986 into F.Y. 1987 should the need occur.

RATIONALE:

The Department of Agriculture is at a point in time when automation of information is a must to continue to meet the mission of the department. Automation will take place, and it must be coordinated to provide efficient and effective service to the citizens of the state. The department management agrees that the only course is to have a department-wide information management plan that coordinates automation between divisions. This will reduce data base redundancy between divisions, reduce inefficiency of duplicated effort, and provide information for use in policy and decision-making. Easily accessible information will allow the department to target inspection services for better consumer protection, monitor regulated industries more closely to ensure fair competition, and provide early assessment of agricultural trends and problems which will aid in program development.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit in that effective management of the department in the future probably requires such a system, tax reduction and other higher priority expenditure items preclude funding this request.

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY:
PROGRAM:
AGENCY: AGRICULTURE, DEPARTMENT OF

GOVERNOR'S RECOMMENDATION:

This item is not recommended. This change item was prepared to conform to a proposed statewide policy of making all indirect cost receipts nondedicated. During the budget review sufficient information was provided by the agencies to insure that indirect costs are being spent on indirect administrative costs. Therefore, the funding change is not necessary. Authority for agencies to expend indirect cost receipts will be continued with the stipulation they can only be used for general support purposes.

Request Title: INDIRECT COSTS AND COST REALLOCATION*				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$ 643.2	-0-	\$ 643.2	-0-
Governor's Recommendation General Fund	\$ -0-	-0-	\$ -0-	-0-
Request requires statutory change: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Statutes Affected: M.S. 16A.127				

*PROGRAMS/ACTIVITIES AFFECTED:

<u>Program</u>	<u>Activity</u>
Administration and Financial Aids Service	Accounting and Licensing
Administration and Financial Aids Service	Personnel and Office Management
Administration and Financial Aids Service	Commissioner's Office

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to implement the Department of Finance's requested change in the indirect cost statute and the financing of these costs.

DESCRIPTION/BACKGROUND:

Statewide indirect costs and the department's cost reallocation in previous years was implemented by transferring funds from special revenue or federal funds to the department general fund.

The Department of Finance proposes to provide a general fund appropriation for this purpose. Rather than use internal cost reallocation procedures, departments are now required to seek general fund appropriations for such purposes.

RATIONALE:

To meet the requirements of the Department of Finance.

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY:

PROGRAM:

AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: AGRICULTURAL PESTICIDES/GROUNDWATER SURVEY*

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund-LCMR	\$ 0**	3.0	\$ 0**	3.0
Governor's Recommendation				
General Fund-LCMR	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

* PROGRAMS/ACTIVITIES AFFECTED:

Program	Activity
Agricultural Protection Service	Agronomy Services
Administration and Financial Aids Service	Laboratory Services

**Refer to Minnesota Department of Health LCMR Request.

STATEMENT OF REQUEST/OBJECTIVE:

The department requests resources to sample for pesticide residues in groundwater aquifers in agricultural areas of the state and to obtain crop and pest management practices data from sensitive areas as a basis for dealing with possible contamination.

EFFECTIVENESS MEASURES:

	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Wells Sampled	0	75	100
Number of Samples	0	225	300

DESCRIPTION/BACKGROUND:

The use of agricultural chemicals poses a possible threat to Minnesota's groundwater resources, and the state has a substantial responsibility in ensuring that groundwater is protected from contamination.

This survey is intended to monitor groundwater for pesticide contamination at 100 sampling wells located in agricultural production areas of the state. Three different samples will be taken from each well during the growing season. These will be assayed for appropriate pesticides.

There is little information available showing the effect on aquifers of agricultural pesticides, yet water quality, especially groundwater quality, is a major public concern.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Analyses	0*	0*	600	900

* This is a new project. No history is available.

RATIONALE:

This request is made because present funding levels are not sufficient to carry out necessary monitoring and allow for a coordinated program that will lead to necessary safeguards. LCMR funds are being requested under a Minnesota Department of Health Change Request, but the position complement authority is being requested here. To perform in an adequate manner, the department needs additional technical staff, laboratory equipment, and related sources.

GOVERNOR'S RECOMMENDATION:

The Governor's recommendations for LCMR are included in total in the LCMR budget request. Therefore, although funding and positions are included in this agency request, the Governor makes no recommendation in this activity.

PROGRAM: AGRICULTURAL PROTECTION SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

This program provides protection and service to the producers, processors, distributors, and consumers of all agricultural products in Minnesota. The major activities are: 1) Protection for the farmer and public against fraud and deception in the manufacture, distribution, and sale of agricultural inputs and products; 2) the provision of regulatory, technical, and protection services allowing for the orderly movement of graded commodities, protection from economic pests, and free movement and entry of agricultural products in intra-state and foreign commerce; 3) impartial grain inspection and weighing; 4) assurance that food is free from adulteration, properly labeled, and is handled in a manner protecting its edible and drinkable quality; 5) to assure safe and wholesome milk and milk products; and 6) impartial livestock weighing and seller protection by issuing and bonding dealers.

OPERATIONS:

The services of all activities are provided by inspectors, samplers, weighers, auditors, and specialists stationed throughout the state. Methodologies of regulation and service vary greatly but basically involve systematic inspection, sampling, education, laboratory testing, and feedback to affected parties. In some cases, service is upon request from the industry affected and, in others, is mandatory due to statutory requirements. Close cooperation in all areas is maintained with other regulatory agencies at federal, state, and local levels in order to reduce duplication and maximize public service.

CLIENTELE:

Direct clientele of this program include all farmers and consumers, and all producers, processors, and dealers in regulated products. The regulatory activity involves 1,400 in-state and out-of-state feed manufacturers, processors, and distributors; 725 in-state and out-of-state fertilizer manufacturers, processors, and distributors; 550 restricted use pesticide dealers; 1,675 nurserymen and dealers in nursery stock; 1,268 livestock market agencies; packing companies, and livestock dealers and their agents; 200 certified seed potato growers; 200 fruit and vegetable growers, shippers, and buyers; 725 grain shippers and others involved in grain transactions; and 500 municipal pest control programs. Clients are statewide and are expected to remain fairly constant through 1985 with variation due to market conditions.

BUDGET ISSUES:

Public demands for more services, increasing numbers of regulated products, and more complex structures in commerce have created heavier demands upon the department's inspection and regulatory activities. The recent introduction of the Gypsy moth pest, and federal cuts in surveying and control funds regarding this pest, leave Minnesota vulnerable to epidemics of the pest.

Recent legislative changes froze fees for the Livestock Weighing activity, while exempting the South St. Paul Public Stockyards from being assessed for costs incurred over revenues received for services rendered. The statutory amendments have had the effect of causing substantial deficits in the Livestock Weighing Account.

The department does not have funds to develop upgraded data processing functions. Yet such improvements are critical to increase the effectiveness of information management that is required of regulatory activities. Improvements in automated data management are expected to improve inspection activities, increase compliance rates, eliminate duplication of efforts, and maximize current resources.

EXPLANATION OF BUDGET REQUESTS:

Four change items are being requested for this program. \$225.0 and 5.0 positions in F.Y. 1986 and \$225.0 and 5.0 positions in F.Y. 1987 are requested to control the spread of municipal and regulated pests. \$85.0 in F.Y. 1986 and \$90.0 in F.Y. 1987 are requested to maintain current service levels by the Livestock Weighing activity at the South St. Paul Public Stockyards.

The department is requesting the dedication of revenues from the fertilizer and feed programs. A revenue analysis follows:

	F.Y. 1986		F.Y. 1987	
	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Fertilizer				
General Fund	\$(211.4)	(6.5)	\$(213.6)	(6.5)
Special Revenue	\$ 255.1	7.0	\$ 258.9	7.0
Feed				
General Fund	\$(184.5)	(5.5)	\$(186.4)	(5.5)
Special Revenue	\$ 372.3	10.0	\$ 376.6	10.0

PROGRAM: AGRICULTURAL PROTECTION SERVICE

1985-87 Biennial Budget

(Continuation)
Agency: AGRICULTURE, DEPARTMENT OF

GOVERNOR'S RECOMMENDATION

The Governor concurs with the above request except for the following:

- The Livestock Weighing Activity should continue to be funded entirely by user fees. The Governor supports legislation to put the State Weighing Activity on a voluntary basis with uniform cost assessability to all weighing locations, and to allow the department to set fees at a level to recover costs.
- A reduction of \$7.0 for F.Y. 1986 and \$13.0 for F.Y. 1987 for a change in the inflation rates.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: AGRICLT L PROTECTION SERVICE

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
AGRONOMY SERVICES	1,241.8	1,446.2	1,681.6	1,810.2	231.5	2,041.7	1,833.3	235.4	2,068.7	2,039.1	2,064.1
PLANT INDUSTRY	1,265.1	1,417.6	1,468.9	1,582.1	225.0	1,807.1	1,600.9	225.0	1,825.9	1,805.1	1,822.0
GRAIN INSPECTION	4,619.0	5,561.1	5,843.0	6,084.2		6,084.2	6,147.1		6,147.1	6,084.2	6,147.1
FOOD INSPECTION	1,100.0	1,186.1	1,408.8	1,364.6		1,364.6	1,373.6		1,373.6	1,363.5	1,371.4
DAIRY INSPECTION	1,101.0	1,275.4	1,684.0	1,513.6		1,513.6	1,530.6		1,530.6	1,512.6	1,528.8
LIVESTOCK WEIGHING-LICENSNG	656.9	729.9	705.5	739.4	85.0	824.4	743.7	90.0	833.7	739.1	743.2
TOTAL	9,983.8	11,616.3	12,791.8	13,094.1	541.5	13,635.6	13,229.2	550.4	13,779.6	13,543.6	13,676.6
[NET CHANGE FROM F.Y. 85]				+302.3	+541.5	+843.8	+437.4	+550.4	+987.8	+751.8	+884.8
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	9,983.8	11,596.1	12,521.8	13,084.1	541.5	13,625.6	13,219.2	550.4	13,769.6	13,533.6	13,666.6
LOCAL ASSISTANCE		20.2	10.0	10.0		10.0	10.0		10.0	10.0	10.0
AIDS TO INDS.			260.0								
TOTAL EXPENDITURES	9,983.8	11,616.3	12,791.8	13,094.1	541.5	13,635.6	13,229.2	550.4	13,779.6	13,543.6	13,676.6
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	3,309.5	3,472.0	4,048.7	3,835.3	85.9-	3,749.4	3,868.3	85.0-	3,783.3	3,657.4	3,680.3
[NET CHANGE FROM F.Y. 85]				-213.4	-85.9	-299.3	-180.4	-85.0	-265.4	-391.3	-368.4
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	6,185.8	7,553.6	8,021.3	8,559.7	627.4	9,187.1	8,665.9	635.4	9,301.3	9,187.1	9,301.3
GIFTS AND DEPOSITS			.2	.2		.2	.2		.2	.2	.2
FEDERAL	488.5	590.7	721.6	698.9		698.9	694.8		694.8	698.9	694.8
TOTAL FINANCING	9,983.8	11,616.3	12,791.8	13,094.1	541.5	13,635.6	13,229.2	550.4	13,779.6	13,543.6	13,676.6
POSITIONS BY FUND:											
GENERAL	132.5	121.8	117.6	117.6	7.0-	110.6	117.6	7.0-	110.6	110.6	110.6
GENERAL FUND - LCMR					2.0	2.0		2.0	2.0		
SPEC REV/APPORTIONMT	356.0	212.5	212.5	212.5	17.0	229.5	212.5	17.0	229.5	229.5	229.5
FEDERAL	19.0	14.0	14.0	14.0		14.0	14.0		14.0	14.0	14.0
TOTAL POSITIONS	507.5	348.3	344.1	344.1	12.0	356.1	344.1	12.0	356.1	354.1	354.1
[NET CHANGE FROM F.Y. 85]					+12.0	+12.0		+12.0	+12.0	+10.0	+10.0

ACTIVITY: AGRONOMY SERVICES
Program: AGRICULTURAL PROTECTION SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To protect the public health and the environment; and to foster the economic well-being of agricultural producers and their regulated suppliers.

DESCRIPTION: This activity is responsible for regulatory and service functions relating to 5 program areas: Pesticides, Animal Feeds, Fertilizers, Seeds, and Noxious Weeds. Work activities assure consumers, producers, and regulated industries that products are correctly and safely processed, labeled, distributed, and handled. It monitors over 10,000 agri-business firms and all users of pesticides; contributes to agricultural production by assuring quality seed, feed, fertilizer, and pesticide products; protects the environment through the surveillance of fertilizer and pesticide use, handling and storage facilities; and protects public health and the environment through regulation of pesticides, fertilizers, and animal feeds and additives.

Other responsibilities include: To control and monitor regulated products by education of clientele; establishment and applicator inspection; sampling and analysis; label review and product registration; and facility permitting. To provide supervisory and technical assistance to local government and to work cooperatively with county, state, and federal agencies in the enforcement of pertinent laws. To continue as the federally designated lead state department for pesticide control and to coordinate responses to agricultural chemical incidents.

These regulatory programs are intended to prevent problems with manufacturing, labeling, and use of the regulated agri-products through education surveillance and enforcement. The general level of surveillance is not keeping up with changes in technological and marketing practices of regulated industries. The division is responding to critical situations and incidents which have increased, at least in part, because of the public's perception of harm associated with agricultural chemicals. Major problems center on the use of pesticides, fertilizer, and medicated feeds. There is a strong need to modify and strengthen regulatory programs.

The improved quantity and quality of service and its efficient delivery can be substantially increased to meet these new needs through additional staff, specialized duties, effective data management, and training.

Authority for this activity is found in M.S. 18A.21-18A.45, 17.41-17.44, 17.711-17.729, 21.71-21.78, 21.80-21.92, 18.171-18.323, and 25.31-25.44.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$1,141.6	\$1,109.9	\$1,109.9	\$1,109.9	\$1,109.9

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Inspections Conducted	4,423	4,900	5,175	5,450
Regulatory Samples	3,937	4,545	5,360	5,575
Stop-Sales	15	27	32	32
Registrations/Licenses				
Pesticide Applicators	3,500	3,800	4,000	4,000
Restricted Use Pesticide Dealers	485	490	500	500
Pesticide Products	6,950	7,400	7,500	7,500
Fertilizer Products	887	1,000	1,000	1,000
Feed Products	19,000	18,000	18,000	18,000
Hybrid Seed Corn Varieties	1,472	1,500	1,500	1,500
Fertilizer Plants	962	1,050	1,100	1,100
Feed Plants	850	850	850	850
Seed Service Samples	10,348	10,400	11,000	11,000
Legal Weed Notices	722	800	800	800
Local Government Training Sessions	75	75	75	75
Damage Claims	180	180	180	180
Incident Investigations	70	100	135	150

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	TYPE
Dedication of Commercial Feed Revenues			
General Fund	\$ (184.5)	\$ (186.4)	Activity
Special Revenue	\$ 372.3	376.5	Specific
Necessary to assure more consistent planning and delivery of inspection and protection services. See CHANGE REQUEST sheet following the Agronomy Services Program fiscal sheet.			
Dedication of Commercial Fertilizer Revenues			
General Fund	\$ (211.4)	\$ (213.6)	Activity
Special Revenue	\$ 255.1	258.9	Specific
Necessary to assure more consistent planning and delivery of inspection and protection services. See CHANGE REQUEST sheet following the Agronomy Services Program fiscal sheet.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: AGRONOMY SERVICES

PROGRAM: AGRICLT L PROTECTION SERVICE

AGENCY: AGRICULTURE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,241.8	1,426.0	1,671.6	1,800.2	231.5	2,031.7	1,823.3	235.4	2,058.7	2,029.1	2,054.1
LOCAL ASSISTANCE		20.2	10.0	10.0		10.0	10.0		10.0	10.0	10.0
AIDS TO INDS.											
TOTAL EXPENDITURES	1,241.8	1,446.2	1,681.6	1,810.2	231.5	2,041.7	1,833.3	235.4	2,068.7	2,039.1	2,064.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	969.8	1,101.4	1,208.6	1,304.7	153.4	1,458.1	1,305.9	154.6	1,460.5	1,458.1	1,460.5
EXPENSES & CONTRAC. SERV	222.0	237.2	299.8	320.5	31.3	351.8	337.5	32.9	370.4	349.4	366.3
SUPPLIES & MATERIALS	18.6	31.1	25.6	29.1	8.0	37.1	27.8	8.4	36.2	36.9	35.8
EQUIPMENT	18.4	22.8	15.2	17.3	3.6	20.9	23.5	3.8	27.3	20.9	27.2
OTHER EXPENSE ITEMS	13.0	33.5	122.4	128.6	35.2	163.8	128.6	35.7	164.3	163.8	164.3
TOTAL STATE OPERATIONS	1,241.8	1,426.0	1,671.6	1,800.2	231.5	2,031.7	1,823.3	235.4	2,058.7	2,029.1	2,054.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,022.3	939.0	1,002.3	1,096.4	395.9-	700.5	1,107.5	400.0-	707.5	697.9	702.9
INET CHANGE FROM F.Y. 851				+94.1	-395.9	-301.8	+105.2	-400.0	-294.8	-304.4	-299.4
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT		288.2	404.5	429.1	627.4	1,056.5	450.3	635.4	1,085.7	1,056.5	1,085.7
FEDERAL	219.5	219.0	274.8	284.7		284.7	275.5		275.5	284.7	275.5
TOTAL FINANCING	1,241.8	1,446.2	1,681.6	1,810.2	231.5	2,041.7	1,833.3	235.4	2,068.7	2,039.1	2,064.1
POSITIONS BY FUND											
GENERAL	39.3	31.3	32.3	32.3	12.0-	20.3	32.3	12.0-	20.3	20.3	20.3
GENERAL FUND - LCMR					2.0	2.0		2.0	2.0		
SPEC REV/APPORTIONMT		9.5	10.5	10.5	17.0	27.5	10.5	17.0	27.5	27.5	27.5
FEDERAL	10.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0
TOTAL POSITIONS	49.3	45.8	47.8	47.8	7.0	54.8	47.8	7.0	54.8	52.8	52.8
INET CHANGE FROM F.Y. 851					+7.0	+7.0		+7.0	+7.0	+5.0	+5.0

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: AGRONOMY SERVICES
PROGRAM: AGRICULTURAL PROTECTION SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

The revenues derived from the commercial feed law should be used only for the purpose of supporting this regulatory program. Support for this consumer protection program should be independent of general budget reductions, and the improved ability to plan will result in a more consistent program. Use of all fees collected would result in more effective levels of surveillance. This change would be in conformance with legislative policy requiring fees to be consistent with costs of programs. The 3-month delay in contaminant analysis reporting should be greatly reduced.

RATIONALE:

This regulatory program for a specific segment of industry is wholly supported by fees charged that industry. The need to increase surveillance has been limited by budget reductions in general fund allocations in the recent past and by budget policies that restricted change level requests. These reductions occurred even though the specific revenues had not decreased.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

The department will submit legislation to dedicate commercial feed revenues.

Request Title: DEDICATION OF COMMERCIAL FEED REVENUES

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$(184.5)	(5.5)	\$(186.4)	(5.5)
Special Revenue	\$ 372.3	10.0	\$ 376.6	10.0
Governor's Recommendation				
General Fund	\$(184.5)	(5.5)	\$(186.4)	(5.5)
Special Revenue	\$ 372.3	10.0	\$ 376.6	10.0

Request requires statutory change: ☒ Yes ☐ No
Statutes Affected: M.S. 25.35-25.44

STATEMENT OF REQUEST/OBJECTIVE:

The department requests dedication of the revenues derived from the Commercial Feed Program.

The objective is to increase monitoring of feed ingredients for contaminants and to increase establishment inspections because of public concerns and incidents of contaminants that have occurred elsewhere and may occur here. Current resources are insufficient to investigate all incidents thoroughly or to conduct systematic and thorough sampling programs.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Percent Increase in Feed Mill Inspections	0	0	10	10
Percent Increase in Samples Assayed For Contaminants	0	0	20	20

DESCRIPTION/BACKGROUND:

It is necessary to increase field staff and analytical chemist positions. Adequate routine establishment inspections, monitoring the food chain, and an educational effort aimed at the industry remain the best prevention of incidents.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: AGRONOMY SERVICES
PROGRAM: AGRICULTURAL PROTECTION SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: DEDICATION OF COMMERCIAL FERTILIZER REVENUES

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$(211.4)	(6.5)	\$(213.6)	(6.5)
Special Revenue	\$ 255.1	7.0	\$ 258.9	7.0
Governor's Recommendation				
General Fund	\$(211.4)	(6.5)	\$(213.6)	(6.5)
Special Revenue	\$ 255.1	7.0	\$ 258.9	7.0

Request requires statutory change: ☒ Yes ☐ No
Statutes Affected: M.S. 17.711-17.729

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the dedication of revenues derived from the Commercial Fertilizer Program.

The objective is to increase monitoring of fertilizer products for analysis and to increase fertilizer facility inspections.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Percent Increase in Facility Inspections	0	0	20	20
Percent Increase in Samples Analyzed	0	0	10	15

DESCRIPTION/BACKGROUND:

The increase in facility inspections is necessary due to recent legislation and rules requiring fertilizer facilities to obtain the department's approval for any construction and safeguarding facilities to protect the health and welfare of the people and the environment. This will be accomplished by increasing the field staff time spent in the fertilizer program and increasing the number of samples due to increased surveillance by field staff and utilization of County Agricultural Inspectors to collect fertilizer samples. Increased sampling is targeted at collecting 1 sample per plant per year in F.Y. 1986.

The increase in samples makes it necessary to increase the laboratory staff to handle the flow of samples smoothly.

RATIONALE:

This regulatory program for a specific segment of industry is wholly supported by fees charged that industry. The need to increase surveillance has been limited by budget reductions in general fund allocations in the recent past and by budget policies that restricted change level requests. These reductions occurred even though recent legislative changes require increased surveillance and approval of facilities.

The revenues derived from the fertilizer industry should be used only for the purpose of this regulatory program. Program funding would then be independent of general budget reductions. Improved ability to plan would result in a more consistent program. Use of all fees collected would allow more effective levels of surveillance. This change would be in conformance with legislative policy requiring fees to be consistent with program costs.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

The department will submit legislation to dedicate commercial fertilizer revenues.

ACTIVITY: PLANT INDUSTRY
 Program: AGRICULTURAL PROTECTION SERVICE
 Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To provide for the orderly movement of commodities into intrastate, interstate, and foreign commerce. To reduce or control the economic impact of endemic plant pests. To prevent the accidental introduction of plant pests.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Clientele Served	90,869	90,869	90,869	90,869
Value of Product Certified (In Millions)	\$ 423.6	\$ 444.8	\$ 467.0	\$ 490.4

DESCRIPTION: This activity provides a broad range of inspection, certification, and pest control services as authorized by 9 state laws. These services are essential to prevent the accidental introduction of plant pests, to reduce or control the economic impact of endemic pests or diseases, and to provide for the orderly movement of commodities into intrastate, interstate, and foreign commerce. This is accomplished by inspecting crops, grading commodities, approving municipal pest control programs, inspecting facilities, bonding dealers, registrations, licensing and issuing of certificates, surveying for pests, and performing laboratory, greenhouse and plot testing. Clientele include producers, exporters, agri-businesses, municipalities, and the general public.

Authority for this activity is found in M.S. 17.23, 18.021-18.022, 18.041-18.161, 18.331-18.335, 18.44-18.61, 19.50-19.65, 27.001-27.20, 30.003-30.201, and 473.716.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Shipping Point Inspections	4,425	4,000	3,900	3,800
Incoming Produce Inspections	4,292	4,000	4,200	4,200
Export Countries	41	40	40	42
Acres Surveyed for Export	3,374	7,000*	8,000	8,000
Municipal Pest Programs Reviewed	47	47	50	50
New Pests Intercepted Upon Entry	8	10	10	10
New Plant Pests Found	3	2	2	2
Technical Tests	999	950	1,000	1,100
Gypsy Moth Traps Operated	8,793	1,500**	1,500	1,500
Bee Colonies Inspected Interstate	25,000	26,000	26,000	26,000
Nurseries Inspected	707	575	600	600
Percent Nurseries Inspected	41	35	38	38
Counties Surveyed for Pests	65	65	65	65
Seed Potato Acres Certified	24,600	24,800	24,200	24,000
Pounds of Produce Inspected (Million)	50.3	47.5	49.5	49.5
Shade Tree Disease Information Requests Met	500	500	500	500

* The increase in acres surveyed in F.Y. 1985 was due to increased requests. The F.Y. 1985 level is expected to continue during the biennium.

**The number of Gypsy moth traps operated will fall drastically due to the loss of federal funds.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 344.2	\$ 422.6	\$ 422.6	\$ 422.6	\$ 422.6

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	TYPE
Municipal Pest Control	\$ 225.0	\$ 225.0	Activity Specific
Increased resources are needed to contain or eradicate infestations of municipal pests, notably the Gypsy moth, before extensive defoliation occurs. See the CHANGE REQUEST sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PLANT INDUSTRY

PROGRAM: AGRICLTL PROTECTION SERVICE

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,265.1	1,417.6	1,468.9	1,582.1	225.0	1,807.1	1,600.9	225.0	1,825.9	1,805.1	1,822.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,265.1	1,417.6	1,468.9	1,582.1	225.0	1,807.1	1,600.9	225.0	1,825.9	1,805.1	1,822.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	983.9	1,117.3	1,133.9	1,192.4	140.7	1,333.1	1,192.7	140.7	1,333.4	1,333.1	1,333.4
EXPENSES & CONTRAC. SERV	243.5	252.5	300.6	313.9	69.3	383.2	331.1	69.3	400.4	381.4	396.8
SUPPLIES & MATERIALS	13.6	14.2	17.2	18.1	10.0	28.1	19.2	10.0	29.2	27.9	28.9
EQUIPMENT	.8	13.8	1.4	1.4	5.0	6.4	1.6	5.0	6.6	6.4	6.6
OTHER EXPENSE ITEMS	23.3	19.8	15.8	56.3		56.3	56.3		56.3	56.3	56.3
TOTAL STATE OPERATIONS	1,265.1	1,417.6	1,468.9	1,582.1	225.0	1,807.1	1,600.9	225.0	1,825.9	1,805.1	1,822.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	865.8	950.5	1,027.8	1,045.4	225.0	1,270.4	1,055.8	225.0	1,280.8	1,268.4	1,276.9
[NET CHANGE FROM F.Y. 85]				+17.6	+225.0	+242.6	+28.0	+225.0	+253.0	+240.6	+249.1
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	257.3	273.1	289.3	346.4		346.4	352.6		352.6	346.4	352.6
GIFTS AND DEPOSITS			.1	.1		.1	.1		.1	.1	.1
FEDERAL	142.0	194.0	151.7	190.2		190.2	192.4		192.4	190.2	192.4
TOTAL FINANCING	1,265.1	1,417.6	1,468.9	1,582.1	225.0	1,807.1	1,600.9	225.0	1,825.9	1,805.1	1,822.0
POSITIONS BY FUND											
GENERAL	30.4	29.7	28.5	28.5	5.0	33.5	28.5	5.0	33.5	33.5	33.5
SPEC REV/APPORTIONMT	6.6	6.6	7.6	7.6		7.6	7.6		7.6	7.6	7.6
FEDERAL	3.7	3.7	3.7	3.7		3.7	3.7		3.7	3.7	3.7
TOTAL POSITIONS	40.7	40.0	39.8	39.8	5.0	44.8	39.8	5.0	44.8	44.8	44.8
[NET CHANGE FROM F.Y. 85]					+5.0	+5.0		+5.0	+5.0	+5.0	+5.0

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: PLANT INDUSTRY
PROGRAM: AGRICULTURAL PROTECTION SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: MUNICIPAL PEST CONTROL				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 225.0	5.0	\$ 225.0	5.0
Governor's Recommendation General Fund	\$ 225.0	5.0	\$ 225.0	5.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds and positions to control the spread of municipal pests.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Gypsy Moth Traps Operated	8,793	9,000	9,000	9,000
Shade Tree Disease Information Requests Met	500	500	1,500	1,500

DESCRIPTION/BACKGROUND:

The Gypsy moth, an introduced pest, is the most serious defoliator of trees and shrubs in the United States. Recent outbreaks, with up to 13 million acres of trees defoliated in our eastern states have resulted in accidental introductions of this pest in Minnesota. Early detection and prompt control can eradicate the pest before it becomes established. Under M.S. 18.023, the department is obligated to assist local units of government in the implementation of shade tree disease control programs. Responsibilities include public information programs, certification of tree inspectors for local governments, and technical assistance for disease prevention.

RATIONALE:

The Gypsy moth is presently under Federal Quarantine. The quarantine has worked well because of the limited ability of the pest to move long distances on its own. However, the U.S. Department of Agriculture, Animal and Plant Health Inspection Service (APHIS) is reducing survey and control efforts outside the generally infested areas to concentrate efforts on retarding long distance spread. Minnesota must increase its efforts as the federal agency reduces its efforts. APHIS, which in the past funded 100% of survey efforts and 50% of control efforts, will discontinue financial support in 1986 and 1987. The change request would provide funds to generate a basic survey and control program regarding Gypsy moth.

Municipal pest control assistance is needed to meet statutory obligations as well as to provide public information and technical assistance to municipalities and homeowners. The department currently cannot meet the demand for information about shade tree diseases. This unmet demand is expected to increase as shade tree diseases spread into the northern part of the state.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: GRAIN INSPECTION
Program: AGRICULTURAL PROTECTION SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To assure fairness and facilitate marketing and storage of grain.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Requests for Reinspections	3%	3%	3%	3%
Samples Receiving Same Day Service	95%	95%	95%	95%
Number of Bushels of Grain Certified				
For Export Marketing Channels				
Barges (Thousands)	485,480	485,500	485,500	485,500
Vessels (Thousands)	72,528	75,000	75,000	75,000
Rail Route Samples (Thousands)	170,338	180,000	180,000	180,000

DESCRIPTION: This activity provides grain inspection services upon request to individuals and firms marketing grain, as designated and delegated by the U.S. Grain Standards Act. It also enforces laws and regulations relating to grain buyers and warehouse operators.

Grain inspection services include sampling, weighing, inspection and grading, protein and moisture analysis. Clientele include producers, country shippers, terminal elevators, other grain shippers, and commission firms. This activity is required to certify the grade and weight of all grain moving directly into foreign commerce.

Regulatory functions include the licensing, surveillance and bonding of grain buyers, public and terminal grain warehouse operators, and general storage warehouse operators. The required bonds are for the purpose of indemnifying persons suffering losses due to a breach of the conditions of a contract.

Statutory authority for this activity is found in M.S. 17B.03, 223, and 231-236.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Volume or Units Inspected				
Vessels/Barges (In Thousands of Bushels)	558,008	560,500	560,500	560,500
Number of Trucks	9,334	10,000	10,000	10,000
Number of Cars	94,544	98,000	98,000	98,000
Samples Submitted	31,002	35,000	35,000	35,000
Volume or Units Weighed				
Vessels/Barges (In Thousands of Bushels)	72,182	75,000	75,000	75,000
Number of Trucks	11,471	12,000	12,000	12,000
Number of Cars	21,963	23,000	23,000	23,000
Protein Analysis Tests	57,307	57,307	57,307	57,307

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Public Grain Warehouses and Grain Banks Licensed	627	680	680	680
Private and Terminal Grain Warehouses Licensed	412	385	385	385
Grain Buyers Licensed	720	580	600	600
General Storage Warehouses Licensed	170	160	160	160

A \$2,000.0 appropriation for the 1981-83 biennium was repaid to the State Treasury in accordance with Minnesota Laws, 1981, Ch. 356, Sec. 23, and Minnesota Laws, 1983, Ch. 293, Sec. 5.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: GRAIN INSPECTION

PROGRAM: AGRICLTL PROTECTION SERVICE

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	4,619.0	5,561.1	5,843.0	6,084.2		6,084.2	6,147.1		6,147.1	6,084.2	6,147.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	4,619.0	5,561.1	5,843.0	6,084.2		6,084.2	6,147.1		6,147.1	6,084.2	6,147.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	3,679.1	4,243.9	4,528.0	4,605.7		4,605.7	4,605.7		4,605.7	4,605.7	4,605.7
EXPENSES & CONTRAC. SERV	683.5	955.0	1,006.6	1,050.9		1,050.9	1,108.6		1,108.6	1,050.9	1,108.6
SUPPLIES & MATERIALS	31.1	43.7	56.9	60.0		60.0	63.3		63.3	60.0	63.3
EQUIPMENT	2.3	45.1	32.7	34.5		34.5	36.4		36.4	34.5	36.4
OTHER EXPENSE ITEMS	223.0	273.4	218.8	333.1		333.1	333.1		333.1	333.1	333.1
TOTAL STATE OPERATIONS	4,619.0	5,561.1	5,843.0	6,084.2		6,084.2	6,147.1		6,147.1	6,084.2	6,147.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		34.0	61.0								
INET CHANGE FROM F.Y. 851				-61.0		-61.0	-61.0		-61.0	-61.0	-61.0
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	4,619.0	5,527.1	5,782.0	6,084.2		6,084.2	6,147.1		6,147.1	6,084.2	6,147.1
TOTAL FINANCING	4,619.0	5,561.1	5,843.0	6,084.2		6,084.2	6,147.1		6,147.1	6,084.2	6,147.1
POSITIONS BY FUND											
GENERAL		2.0									
SPEC REV/APPORTIONMT	293.0	141.0	141.0	141.0		141.0	141.0		141.0	141.0	141.0
TOTAL POSITIONS	293.0	143.0	141.0	141.0		141.0	141.0		141.0	141.0	141.0

ACTIVITY: FOOD INSPECTION
Program: AGRICULTURAL PROTECTION SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To assure that consumers receive wholesome, quality food products that are properly represented and to allow for the movement of Minnesota's food products in interstate and foreign markets.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Unsatisfactory Sanitation Conditions Corrected	5,536	5,870	6,300	6,520
Number of Times Substandard or Mis-labeled Product Removed From Sale	1,353	1,430	1,535	1,590
Number of Required Improvements or Replacements	2,290	2,420	2,600	2,700

DESCRIPTION: This activity is responsible for administering state laws and regulations designed to protect consumers from substandard food products and to allow for the movement of food products processed within Minnesota to enter interstate and foreign markets.

Qualified inspectors conduct surveillance inspections on facilities, equipment, food handling practices and products in approximately 8,000 state licensed food, meat, poultry, and beverage establishments. Samples of food, meat, poultry, and beverage products are submitted to the department's laboratory for compliance examination with state and federal standards. Action is taken on all consumer complaints relating to substandard quality, condition, and advertising of food and other potentially illegal operations. Responsibilities are coordinated with federal and state agencies, counties, and municipalities through official contracts and cooperative agreements.

This activity results in immediate corrective action being taken on substandard conditions and food products and assures Minnesota consumers of safe food products.

Authority for this activity is found in M.S. 17, 28, 28A, 29, 30, 31, 31A, and 34.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Inspection/Investigations of Food Establishments	14,640	15,525	16,675	17,250
Samples Collected For Analysis	4,826	5,130	5,510	5,700

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 463.4	\$ 689.8	\$ 689.8	\$ 689.8	\$ 689.8

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Pounds of Products Removed From Sale	1,295,447*	683,000	734,000	759,000
Improper Storage Temperatures Corrected	390	420	450	475
Citizen Complaints Investigated	727	750	750	750
International Health Certificates Issued	33	40	50	60

* This unusual amount of food removed from sale was the result of a fire at a large egg processor, several truck accidents, and several retail food stores damaged by storms.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FOOD INSPECTION

PROGRAM: AGRICLT L PROTECTION SERVICE

AGENCY: AGRICULTURE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,100.0	1,186.1	1,408.8	1,364.6		1,364.6	1,373.6		1,373.6	1,363.5	1,371.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,100.0	1,186.1	1,408.8	1,364.6		1,364.6	1,373.6		1,373.6	1,363.5	1,371.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	929.1	985.0	1,136.7	1,157.7		1,157.7	1,158.1		1,158.1	1,157.7	1,158.1
EXPENSES & CONTRAC. SERV	135.7	155.3	140.1	147.6		147.6	155.9		155.9	146.5	153.8
SUPPLIES & MATERIALS	4.7	13.4	6.0	6.4		6.4	6.6		6.6	6.4	6.5
EQUIPMENT	7.0	8.0	.7	.7		.7	.8		.8	.7	.8
OTHER EXPENSE ITEMS	23.5	24.4	125.3	52.2		52.2	52.2		52.2	52.2	52.2
TOTAL STATE OPERATIONS	1,100.0	1,186.1	1,408.8	1,364.6		1,364.6	1,373.6		1,373.6	1,363.5	1,371.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	950.8	966.4	1,046.4	1,071.1		1,071.1	1,076.7		1,076.7	1,070.0	1,074.5
INET CHANGE FROM F.Y. 851				+24.7		+24.7	+30.3		+30.3	+23.6	+28.1
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	22.2	42.0	67.3	69.5		69.5	70.0		70.0	69.5	70.0
FEDERAL	127.0	177.7	295.1	224.0		224.0	226.9		226.9	224.0	226.9
TOTAL FINANCING	1,100.0	1,186.1	1,408.8	1,364.6		1,364.6	1,373.6		1,373.6	1,363.5	1,371.4
POSITIONS BY FUND											
GENERAL	38.2	37.2	37.2	37.2		37.2	37.2		37.2	37.2	37.2
SPEC REV/APPORTIONMT	2.5	2.5	2.5	2.5		2.5	2.5		2.5	2.5	2.5
FEDERAL	5.3	5.3	5.3	5.3		5.3	5.3		5.3	5.3	5.3
TOTAL POSITIONS	46.0	45.0	45.0	45.0		45.0	45.0		45.0	45.0	45.0

ACTIVITY: DAIRY INSPECTION
 Program: AGRICULTURAL PROTECTION SERVICE
 Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To guarantee dairy product quality, protect the public health, prevent unfair dairy trade practices, and serve the dairy industry through information and education. Cooperate with the U.S. Department of Agriculture and the Food and Drug Administration to assure milk and dairy products produced and processed in Minnesota can move freely in interstate and foreign trade.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Percent of Grade A Farms Inspected and Found in Compliance	96%	97%	98%	98%
Percent of Manufacturing Grade Farms Inspected and Found in Compliance	91%	92%	93%	95%
Percent of Samples of Milk and Milk Products Found in Compliance	87%	90%	93%	93%
Percent of Dairy Trade Practice Investigations Not Resulting in Adverse Action	96%	96%	97%	97%
Percent of Milksheds Found in Compliance by FDA Check Ratings	95%	95%	97%	97%

DESCRIPTION: This activity inspects and permits all Grade A dairy farms and processing plants in accordance with the U.S. Department of Public Health and Human Services Recommended Grade Pasteurized Milk Ordinance. All manufacturing grade farms are inspected and certified in accordance with the USDA Recommended Standards for Milk for Manufacturing Purpose. Both of these federal recommended programs have been adopted by state statute. This activity also conducts the Interstate Milk Shippers Certification Program as recommended by FDA to assure unrestricted interstate movement of all Grade A dairy products and to avoid duplicate inspections by other states or agencies.

Dairy trade practices are monitored to prevent unfair or predatory practices which could upset the orderly marketing of selected dairy products within the state.

Authority for this activity is found in M.S. 32, 32A, and 33.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Dairy Inspections				
Grade A Farms	26,334	27,000	27,400	27,500
Manufacturing Grade Farms	781	11,900	12,400	12,000
Interstate Milk Shipper Certifications	94	95	98	98
Interstate Carrier Approvals	4	4	4	4
Fabrication Plant Certifications	6	6	6	6
Dairy Plants Licensed	218	215	210	210
Dairy Plant Inspections	732	700	680	680
Samples Submitted	9,270	9,600	9,900	10,100
Testers and Graders Licensed	2,013	2,000	1,950	1,950

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 47.8	\$ 83.6	\$ 83.6	\$ 83.6	\$ 83.6

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Dairy Inspections				
Wholesale Dairy Distribution Centers Licensed	167	160	160	160
Average Number of Inspections Per Sanitarian	1,300	1,300	1,300	1,300
Average Cost Per Inspection	\$ 24.00	\$ 23.00	\$ 24.00	\$ 25.00
Dairy Trade Activities				
Audits Conducted	3	3	2	2
Complaints Received	153	160	170	180
Investigations Conducted	405	425	450	475

1) Investment Reimbursements to Manufacturing Milk Producers:

Statutory Reference: M.S. 32.415

An operator of a dairy farm that produces milk for sale in cans may apply for a reimbursement in the amount of \$100 for the first \$500 or fraction thereof, and 10% of the next \$2,000 of the net expenditures by the operator for any capital improvements or equipment installed primarily for the purpose of conforming to the standards for the production of manufacturing grade milk.

The program of investment reimbursement grants ends on June 30, 1985.

Statistics:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Regulation Information Distributed	15,000	500	0	0
Informational Meetings Held	47	16	0	0
Producers in Attendance	3,326	800	0	0
Applications	164	95	0	0
Reimbursement Grants Issued	0	250	0	0

Grants by Fund:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	\$ 0	\$ 75.0	\$ 0	\$ 0
TOTAL	\$ 0	\$ 75.0	\$ 0	\$ 0

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DAIRY INSPECTION

PROGRAM: AGRICLTL PROTECTION SERVICE

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,101.0	1,275.4	1,424.0	1,513.6		1,513.6	1,530.6		1,530.6	1,512.6	1,528.8
LOCAL ASSISTANCE			260.0								
AIDS TO INDS.											
TOTAL EXPENDITURES	1,101.0	1,275.4	1,684.0	1,513.6		1,513.6	1,530.6		1,530.6	1,512.6	1,528.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	852.7	966.9	1,115.7	1,163.2		1,163.2	1,163.4		1,163.4	1,163.2	1,163.4
EXPENSES & CONTRAC. SERV	171.5	240.7	253.3	267.2		267.2	282.1		282.1	266.3	280.4
SUPPLIES & MATERIALS	3.6	23.9	28.5	30.0		30.0	31.7		31.7	29.9	31.6
EQUIPMENT	.1	5.6	1.5	1.5		1.5	1.7		1.7	1.5	1.7
OTHER EXPENSE ITEMS	73.1	38.3	25.0	51.7		51.7	51.7		51.7	51.7	51.7
TOTAL STATE OPERATIONS	1,101.0	1,275.4	1,424.0	1,513.6		1,513.6	1,530.6		1,530.6	1,512.6	1,528.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	373.8	473.5	802.6	510.3		510.3	514.8		514.8	509.3	513.0
INET CHANGE FROM F.Y. 851				-292.3		-292.3	-287.8		-287.8	-293.3	-289.6
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	727.2	801.9	881.3	1,003.2		1,003.2	1,015.7		1,015.7	1,003.2	1,015.7
GIFTS AND DEPOSITS			.1	.1		.1	.1		.1	.1	.1
TOTAL FINANCING	1,101.0	1,275.4	1,684.0	1,513.6		1,513.6	1,530.6		1,530.6	1,512.6	1,528.8
POSITIONS BY FUND											
GENERAL	20.6	18.6	16.6	16.6		16.6	16.6		16.6	16.6	16.6
SPEC REV/APPORTIONMT	25.4	24.4	26.4	26.4		26.4	26.4		26.4	26.4	26.4
TOTAL POSITIONS	46.0	43.0	43.0	43.0		43.0	43.0		43.0	43.0	43.0

ACTIVITY: LIVESTOCK WEIGHING AND LICENSING
Program: AGRICULTURAL PROTECTION SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To provide financial protection to farmers and livestock producers through programs of inspection, marketing surveillance, livestock weighing, and enforcement programs.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Percent Reduction of Non-Compliance Incidents	8%	9%	10%	10%
Percent Reduction in Economic Loss Incidents By Farmers	8%	9%	10%	10%

DESCRIPTION: This activity exists to assure financial responsibility and fair trade practices in livestock dealing and marketing. It provides for state livestock weighing and licensing services and requires the bonding of livestock marketing enterprises. Activity clientele include farmers, marketing agencies, meat packing companies, livestock dealers and agents and the livestock marketing industry in general.

The Weighing Section issues certified weights for livestock weighed at the South St. Paul public stockyards and 4 packing companies. These are issued by state weighers on officially tested scales, assuring accurate and impartial weights.

The Licensing Section issues licenses, upon application and review, to the operators of livestock market agencies (auction markets and sales barns), to packing companies and their buyers and to livestock dealers and their agents.

Authority for this activity is found in M.S. 17A.

<u>ACTIVITY STATISTICS:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Licenses Processed and Issued	1,165	1,150	1,150	1,150
Surety Bonds Filed (Millions)	\$ 124	\$ 126	\$ 128	\$ 130
Procedure and Record Inspections	400	400	400	400
Complaints Investigated	225	250	250	250
Scale Maintenance Inspections	50	320	400	450
Complaints Filed With County Attorneys	4	8	8	8
Bond Claim Procedures	5	6	6	6
Weight Certificates Issued				
Public Stockyard	443,449	440,000	322,500	315,000
Packing Companies	114,234	115,000	131,300	131,300
Number of Head Weighed				
Public Stockyard	1,684,387	1,700,000	1,275,000	1,275,000
Packing Companies	2,328,785	2,500,000	2,500,000	2,500,000

<u>ACTIVITY GENERATES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>
<u>NON-DEDICATED REVENUE</u>	<u>F.Y. 1983</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 47.8	\$ 62.5	\$ 62.5	\$ 62.5	\$ 62.5

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>TYPE</u>
Weighing Assistance	\$ 85.0	\$ 90.0	Activity Specific
Requested to offset deficits in the Livestock Weighing Account due to operational deficits at the South St. Paul Public Stockyards. See CHANGE REQUEST sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LIVESTOCK WEIGHING-LICENSNG

PROGRAM: AGRICLTIL PROTECTION SERVICE

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	656.9	729.9	705.5	739.4	85.0	824.4	743.7	90.0	833.7	739.1	743.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	656.9	729.9	705.5	739.4	85.0	824.4	743.7	90.0	833.7	739.1	743.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	585.4	641.4	611.4	632.3	85.0	717.3	632.3	90.0	722.3	632.3	632.3
EXPENSES & CONTRAC. SERV	35.9	53.2	68.5	72.1		72.1	76.3		76.3	71.8	75.8
SUPPLIES & MATERIALS	.7	.6	.9	.9		.9	1.0		1.0	.9	1.0
EQUIPMENT		2.3									
OTHER EXPENSE ITEMS	34.9	32.4	24.7	34.1		34.1	34.1		34.1	34.1	34.1
TOTAL STATE OPERATIONS	656.9	729.9	705.5	739.4	85.0	824.4	743.7	90.0	833.7	739.1	743.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	96.8	108.6	108.6	112.1	85.0	197.1	113.5	90.0	203.5	111.8	113.0
INET CHANGE FROM F.Y. 851				+3.5	+85.0	+88.5	+4.9	+90.0	+94.9	+3.2	+4.4
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	560.1	621.3	596.9	627.3		627.3	630.2		630.2	627.3	630.2
TOTAL FINANCING	656.9	729.9	705.5	739.4	85.0	824.4	743.7	90.0	833.7	739.1	743.2
POSITIONS BY FUND											
GENERAL	4.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
SPEC REV/APPORTIONMT	28.5	28.5	24.5	24.5		24.5	24.5		24.5	24.5	24.5
TOTAL POSITIONS	32.5	31.5	27.5	27.5		27.5	27.5		27.5	27.5	27.5

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: LIVESTOCK WEIGHING AND LICENSING
PROGRAM: AGRICULTURAL PROTECTION SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

The cost of providing adequate state weighing services at public stockyards will exceed the fees collected during the 1985-87 biennium. The department is prohibited from raising fees or seeking deficit assessments at public stockyards.

RATIONALE:

The cost of providing a sufficient number of trained personnel to conduct the state weighing services exceeds the fees collected. Therefore, a supplement from the general fund is required in order to provide certified state weighing services at public stockyards at requested levels.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. Livestock Weighing should continue to be funded entirely by user fees. The Governor supports legislation to put the state Weighing Activity on a voluntary basis with uniform cost assessability to all weighing locations, and to allow the department to set fees at a level to recover costs.

Request Title: WEIGHING ASSISTANCE				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$ 85.0		\$ 90.0	
Governor's Recommendation	-0-		-0-	
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to offset deficits in the Livestock Weighing Dedicated Account for providing Certified State Weighing Service at the South St. Paul Public Stockyards.

The objective is to continue livestock weighing programs at current levels as requested by the industry.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Weight Certificates Issued (Public Stockyard)	443,449	440,000	430,000	420,000
Number of Head Weighed	1,684,387	1,700,000	1,700,000	1,700,000
Total Cost	\$ 304.0	\$ 310.0	\$ 315.0	\$ 320.0
Fees Collected	\$ 227.2	\$ 230.0	\$ 230.0	\$ 230.0
Deficit	\$ 76.8	\$ 80.0	\$ 85.0	\$ 90.0

DESCRIPTION/BACKGROUND:

The 1984 Legislature amended Chapter 17A.11 to read, "The (weighing) fee prescribed by the Commissioner shall not exceed the fee in effect on March 1, 1984." The law further states that, "At any location, except a public stockyard, where state weighing is performed in accordance with this chapter and the total annual fees collected are insufficient to pay the cost of the weighing, the annual deficit shall be assessed and collected in the manner the Commissioner may prescribe."

PROGRAM: AGRICULTURAL PROMOTION SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

This program provides for the development and promotion of agricultural markets and helps secure the stability of the family farm system. The activities encompass: 1) Promotion and development of domestic and international markets for Minnesota produced and processed food products; 2) support for promotion councils consistent with statutory responsibilities so that agricultural commodity promotion and research benefit the agricultural community; and 3) protection and maintenance of the family farm production system. These activities help assure the continuation of a viable agriculture in the state through marketing assistance and assistance to beginning farmers who wish to enter agriculture.

OPERATIONS:

Agricultural promotion activities encourage and promote agriculture and food industries and investigate marketing conditions. This is accomplished through food shows, national and international market development, and other forms of marketing assistance to food processors, commodity organizations, producer organizations, and other groups. The support for promotion councils consists of administrative assistance regarding elections, referendums, and refunds. Protection and maintenance of the family farm system is accomplished by assisting qualifying applicants to purchase farms by guaranteeing loans and deferring interest payments and by regulating alien and corporate farm ownership.

CLIENTELE:

Direct clientele of this program include all potential or existing farmers, approximately 500 Minnesota food processors, 25 commodity organizations, 400 beginning farmers, and all of Minnesota's agri-business community.

BUDGET ISSUES:

The major budget issues for this program involve the Family Farm Security guarantee fund and adequate funding for the Farm Crisis Assistance activity. The current financial crisis affecting agriculture makes it imperative that the state continue its commitment to help beginning farmers enter agriculture. That same crisis has created expanded demands for financial counseling assistance in order to better find and utilize existing sources of credit.

EXPLANATION OF BUDGET REQUEST:

Two change levels are requested for this program. \$15.0 in F.Y. 1986 and \$5.0 in F.Y. 1987 are requested to maintain a computerized financial analysis system. \$160.0 in F.Y. 1986 and \$160.0 in F.Y. 1987 are requested to expand Farm Crisis Assistance activities.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for a reduction of \$5.1 in F.Y. 1986 and \$9.7 in F.Y. 1987 for a change in the inflation rates.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: AGRICULTURAL PROMOTION SVCS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
MARKET DEVELOPMENT	495.9	1,109.7	1,137.4	1,130.5		1,130.5	1,146.9		1,146.9	1,126.6	1,139.6
PROMOTION COUNCILS	81.3	112.3	178.7	192.4		192.4	198.6		198.6	192.4	198.6
FAMILY FARM SECURITY	3,144.6	3,016.6	4,591.6	4,067.5	175.0	4,242.5	4,072.9	165.0	4,237.9	4,241.3	4,235.5
TOTAL	3,721.8	4,238.6	5,907.7	5,390.4	175.0	5,565.4	5,418.4	165.0	5,583.4	5,560.3	5,573.7
INET CHANGE FROM F.Y. 851				-517.3	+175.0	-342.3	-489.3	+165.0	-324.3	-347.4	-334.0
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	3,721.8	3,738.6	5,407.7	4,890.4	175.0	5,065.4	4,918.4	165.0	5,083.4	5,060.3	5,073.7
LOCAL ASSISTANCE		500.0	500.0	500.0		500.0	500.0		500.0	500.0	500.0
AIDS TO INDS.											
TOTAL EXPENDITURES	3,721.8	4,238.6	5,907.7	5,390.4	175.0	5,565.4	5,418.4	165.0	5,583.4	5,560.3	5,573.7
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	2,761.8	3,598.6	5,077.5	4,546.5	175.0	4,721.5	4,568.0	165.0	4,733.0	4,716.4	4,723.3
INET CHANGE FROM F.Y. 851				-531.0	+175.0	-356.0	-509.5	+165.0	-344.5	-361.1	-354.2
SPEC REV/APPORTIONMT	81.3	112.3	178.7	192.4		192.4	198.6		198.6	192.4	198.6
INET CHANGE FROM F.Y. 851				+13.7		+13.7	+19.9		+19.9	+13.7	+19.9
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	796.8	504.2	650.0	650.0		650.0	650.0		650.0	650.0	650.0
FEDERAL	81.9	23.5	1.5	1.5		1.5	1.8		1.8	1.5	1.8
TOTAL FINANCING	3,721.8	4,238.6	5,907.7	5,390.4	175.0	5,565.4	5,418.4	165.0	5,583.4	5,560.3	5,573.7
POSITIONS BY FUND:											
GENERAL	21.0	21.0	18.0	18.0		18.0	18.0		18.0	18.0	18.0
SPEC REV/APPORTIONMT	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	24.0	24.0	21.0	21.0		21.0	21.0		21.0	21.0	21.0

ACTIVITY: MARKET DEVELOPMENT
 Program: AGRICULTURAL PROMOTION SERVICE
 Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: The objective of the Market Development activity is to increase the sales of Minnesota agricultural commodities, livestock, processed foods, agricultural inputs, and technology in both domestic and overseas markets.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Buyers Attending Minnesota Food Expos	850	900	950	1,000

DESCRIPTION: Market development activity by the state assists Minnesota companies in identifying new markets, increasing market share in existing markets, and in developing and adapting products to meet the needs of these markets. Much of the effort centers on arranging contacts between Minnesota sellers and buyers from outside the state and country.

Advice and services relating to tariffs, health regulations, pricing, labeling requirements, transportation, and financing are given.

Arrangements are made for and various degrees of sponsorship are offered to trade shows, trade missions to foreign countries, and hosting of buying missions visiting the state.

The Minnesota Food Expo, a 20-year cooperative state and industry promotion of Minnesota processed foods, continues to receive support and is now openly imitated by at least 2 other states.

Joint venture partners are also sought. Technical services relating to marketing are offered to new and emerging companies. Governmental presence in negotiations, especially in those involving purchases by foreign governments, is provided in many cases.

Authority for this activity is contained in M.S. 17.101.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Minnesota Food Expos	3	4	4	5
Number of Foreign Country Visits	8	18	30	35
By Trade Missions				
Number of Buying Missions Hosted	12	60	80	90
Number of Trade Shows/Promotions	10	8	8	8

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

1) Agricultural Development Grants:

Statutory Reference: Laws of Minnesota 1983, Chapter 293, Secs. 5 and 29.

Provides grants to agricultural commodity organizations, producer associations, or agri-business associations for the purposes of expanding, improving, and developing markets for products of Minnesota agriculture. Grant funds are used to advertise Minnesota products in domestic and foreign markets; to assist direct farm marketing efforts; to develop international market development tools; and to investigate new marketing technology. Grants were limited to \$70,000 for the biennium for each applicant, and total state assistance could not exceed 75% of the cost of the project.

Statistics:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Applications Received	48	47	50	50
Number of Grants Made	16	19	18	18
Amount State Assistance Requested	\$ 1,889.9	\$ 1,803.2	\$ 1,800.0	\$ 1,800.0
Amount State Assistance Granted	\$ 500.0	\$ 500.0	\$ 500.0	\$ 500.0
Grants By Fund:				
General	\$ 500.0	\$ 500.0	\$ 500.0	\$ 500.0
TOTAL	\$ 500.0	\$ 500.0	\$ 500.0	\$ 500.0

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MARKET DEVELOPMENT

PROGRAM: AGRICULTURAL PROMOTION SVCS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	495.9	609.7	637.4	630.5		630.5	646.9		646.9	626.6	639.6
LOCAL ASSISTANCE		500.0	500.0	500.0		500.0	500.0		500.0	500.0	500.0
AIDS TO INDS.											
TOTAL EXPENDITURES	495.9	1,109.7	1,137.4	1,130.5		1,130.5	1,146.9		1,146.9	1,126.6	1,139.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	335.6	367.3	338.8	341.9		341.9	342.3		342.3	341.9	342.3
EXPENSES & CONTRAC. SERV	152.0	211.7	289.1	281.1		281.1	296.7		296.7	277.3	289.6
SUPPLIES & MATERIALS	8.3	22.7	9.5	7.5		7.5	7.9		7.9	7.4	7.7
EQUIPMENT		8.0									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	495.9	609.7	637.4	630.5		630.5	646.9		646.9	626.6	639.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	414.0	1,086.2	1,135.9	1,129.0		1,129.0	1,145.1		1,145.1	1,125.1	1,137.8
NET CHANGE FROM F.Y. 85]				-6.9		-6.9	+9.2		+9.2	-10.8	+1.9
DEDICATED APPROPRIATIONS:											
FEDERAL	81.9	23.5	1.5	1.5		1.5	1.8		1.8	1.5	1.8
TOTAL FINANCING	495.9	1,109.7	1,137.4	1,130.5		1,130.5	1,146.9		1,146.9	1,126.6	1,139.6
POSITIONS BY FUND											
GENERAL	17.0	16.0	13.0	13.0		13.0	13.0		13.0	13.0	13.0
TOTAL POSITIONS	17.0	16.0	13.0	13.0		13.0	13.0		13.0	13.0	13.0

ACTIVITY: PROMOTION COUNCILS
Program: AGRICULTURAL PROMOTION SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1995-97 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE: To conduct research and promotion council elections and referendums and to certify eligibility of applicants who wish to have checkoff money refunded to them. To monitor basic operations of the existing councils by attending council meetings and assisting research and promotion councils in their operations.

EFFECTIVENESS MEASURES:	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Producer Refunds Processed Within 4 Days of Receipt of Application	90%	92%	95%	95%

DESCRIPTION: This activity is required under M.S. 17.51 and exists to regulate and assist the operation of agricultural commodity research and promotion councils. The activity presently services 9 councils, (beef, dairy, turkey, egg, potato, soybean, wheat, wild rice, and dry edible bean) with participation of 95,000 producers. Additional councils may be created as producers desire. All expenditures under this activity are returned to the state in costs charged to the councils.

ACTIVITY STATISTICS:	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Council Elections and Referendums Conducted	14	12	11	12
Refund Applications Processed	17,007	7,000*	15,000	21,000
Council Meetings Attended	84	90	90	92

* Drop in refunds due to 1983 Federal Dairy and Tobacco Act. No dairy refunds as of May 1, 1984.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PROMOTION COUNCILS

PROGRAM: AGRICULTURAL PROMOTION SVCS

AGENCY: AGRICULTURE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	81.3	112.3	178.7	192.4		192.4	198.6		198.6	192.4	198.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	81.3	112.3	178.7	192.4		192.4	198.6		198.6	192.4	198.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	46.0	61.9	67.1	67.7		67.7	67.7		67.7	67.7	67.7
EXPENSES & CONTRAC. SERV	30.5	43.9	105.2	110.9		110.9	117.0		117.0	110.9	117.0
SUPPLIES & MATERIALS	.9	1.8	2.9	3.1		3.1	3.2		3.2	3.1	3.2
EQUIPMENT											
OTHER EXPENSE ITEMS	3.9	4.7	3.5	10.7		10.7	10.7		10.7	10.7	10.7
TOTAL STATE OPERATIONS	81.3	112.3	178.7	192.4		192.4	198.6		198.6	192.4	198.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
SPEC REV/APPORTIONMT	81.3	112.3	178.7	192.4		192.4	198.6		198.6	192.4	198.6
[NET CHANGE FROM F.Y. 85]				+13.7		+13.7	+19.9		+19.9	+13.7	+19.9
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	81.3	112.3	178.7	192.4		192.4	198.6		198.6	192.4	198.6
POSITIONS BY FUND											
SPEC REV/APPORTIONMT	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0

ACTIVITY: FAMILY FARM SECURITY
 Program: AGRICULTURAL PROMOTION SERVICE
 Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To assist qualifying beginning farmers in the purchase of farm real estate and to administer the Corporate and Alien Farm Acts so as to control corporate or alien ownership of farmland.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Active Participants at Close of Each Fiscal Year	396	426	461	501
Loan Guarantees in Force (In Thousands)	\$ 68,652	\$ 73,652	\$ 79,467	\$ 86,347

DESCRIPTION: This activity assists qualifying persons in the purchase of farm real estate by guaranteeing loans and deferring interest payments for those who otherwise would be unable to obtain credit. This activity was created out of concern that economic factors, such as rising real estate prices and credit costs, were making it next to impossible for many young people to enter farming. Clientele are beginning farmers who are credit worthy, demonstrate need, intend to farm the land, agree to participate in an approved farm management program, and have a beginning net worth of less than \$75,000.

Through this activity, a 90% guaranty can be provided to a lender on the unpaid balance of a farm real estate loan on behalf of a qualified buyer. A 4% interest adjustment payment may be paid by the state to any lender on behalf of the buyer, provided the loan is repaid in 10 years or less with or without a balloon payment, or 20 years or less with equal amortized payments. The 4% interest adjustment payments must be repaid to the state by the buyer at a future date.

Participation in the Family Farm Security Program has steadily increased since its inception in 1976. As of June, 1984, there were 396 active participants with a total of \$68,652.5 in loan guarantees.

This activity also administers corporate and alien farm ownership laws.

Authority for this activity is found in M.S. 41.51-41.61 and 500.221-500.24.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Applications Received	77	80	85	90
Applications Approved	36	40	43	48
Approved Dollar Amount (In Thousands)	\$ 5,869	\$ 6,600	\$ 7,095	\$ 8,160
Acres Purchased	5,521	6,000	6,450	7,095
Participant Files Evaluated	396	400	430	465
Follow-up Farm Visits	11	15	20	20
Loan Defaults Processed	3	8	5	4
Contracts Made	8,950	8,500	8,000	8,000

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 1.8	\$ 1.8	\$ 1.8	\$ 1.8	\$ 1.8

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Landowners Registered				
Minnesota Corporations	1,120	1,125	1,130	1,130
Non-Minnesota Corporations	90	90	90	90
Alien Farms	16	16	16	16
Acreage Owned				
Minnesota Corporations	490,500	493,000	495,000	495,000
Non-Minnesota Corporations	39,500	39,500	39,500	39,500
Alien Farms	32,253	32,253	32,253	32,253

1) PAYMENT ADJUSTMENT:

Statutory Reference: M.S. 41.51-41.61.

The purpose of the payment adjustment is to assist individuals to purchase real estate by lessening the immediate burden of high interest rates. The Family Farm Security Act authorizes the payment adjustment which allows payments annually equivalent to 4% of the outstanding balance of the real estate debt directly to the lender or seller on behalf of participants in the Family Farm Security activity, subject to later repayment. The adjustment payment represents significant financial assistance to individuals entering the Family Farm Security Program.

The final recipients of this direct aid are individuals who have been approved into the Family Farm Security Program and have met all participation requirements. A family farm security loan approval may be granted if the following criteria are satisfied: 1) The applicant is a resident of the State of Minnesota; 2) the applicant has sufficient education, training, or experience in the type of farming for which he/she wishes the loan and will continue participation in a farm management program approved by the Commissioner for the first 10-years of the family farm security loan; 3) the applicant, his/her dependents, and spouse have total net worth valued at less than \$75,000 and has demonstrated a need for the loan; 4) the applicant intends to purchase farmland to be used by the applicant for agricultural purposes; and 5) the applicant is credit worthy.

In addition to the above criteria, to be eligible for payment adjustment, a family farm security loan shall have a maximum term of 20-years and shall provide for payments at least annually so that the loan shall be amortized over its term with equal annual payments of principal and interest except that a loan to be amortized over a term of 10-years or less need not provide for equal annual payments of principal and interest.

ACTIVITY: FAMILY FARM SECURITY
(Continuation)

1985-87 Biennial Budget

Program: AGRICULTURAL PROMOTION SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

The interest adjustment payment is based on 4% of the balance of the farm security loan at the beginning of the year. Payments continue for at least the first 10-years of the loan provided the participant: 1) Continues to have farming as the principal occupation and personally maintains the purchased farm in agricultural production; 2) has a net worth less than \$135,000; 3) participates in a farm management program acceptable to the Commissioner; and 4) does not default on the farm security loan.

<u>Grants By Fund:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
General	\$ 2,272.0	\$ 3,738.8	\$ 3,164.6	\$ 3,164.6
 TOTAL	 \$ 2,272.0	 \$ 3,738.8	 \$ 3,164.6	 \$ 3,164.6

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>TYPE</u>
Farm Crisis Assistance	\$ 160.0	\$ 160.0	Activity Specific
Expand current farm financial counseling program. See CHANGE REQUEST sheet following the fiscal sheet for this activity.			
 Computerized Data Processing	 \$ 15.0	 \$ 5.0	 Activity Specific
Needed to continue a financial analysis program which provides data to the Family Farm Advisory Council. See CHANGE REQUEST sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FAMILY FARM SECURITY

PROGRAM: AGRICULTURAL PROMOTION SVCS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	3,144.6	3,016.6	4,591.6	4,067.5	175.0	4,242.5	4,072.9	165.0	4,237.9	4,241.3	4,235.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	3,144.6	3,016.6	4,591.6	4,067.5	175.0	4,242.5	4,072.9	165.0	4,237.9	4,241.3	4,235.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	96.6	119.5	108.5	153.4		153.4	153.6		153.6	153.4	153.6
EXPENSES & CONTRAC. SERV	47.1	144.7	92.9	98.0	175.0	273.0	103.2	165.0	268.2	271.8	265.8
SUPPLIES & MATERIALS	1.4	2.1	1.4	1.5		1.5	1.5		1.5	1.5	1.5
EQUIPMENT		2.1									
OTHER EXPENSE ITEMS	2,999.5	2,748.2	4,388.8	3,814.6		3,814.6	3,814.6		3,814.6	3,814.6	3,814.6
TOTAL STATE OPERATIONS	3,144.6	3,016.6	4,591.6	4,067.5	175.0	4,242.5	4,072.9	165.0	4,237.9	4,241.3	4,235.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	2,347.8	2,512.4	3,941.6	3,417.5	175.0	3,592.5	3,422.9	165.0	3,587.9	3,591.3	3,585.5
INET CHANGE FROM F.Y. 851				-524.1	+175.0	-349.1	-518.7	+165.0	-353.7	-350.3	-356.1
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	796.8	504.2	650.0	650.0		650.0	650.0		650.0	650.0	650.0
TOTAL FINANCING	3,144.6	3,016.6	4,591.6	4,067.5	175.0	4,242.5	4,072.9	165.0	4,237.9	4,241.3	4,235.5
POSITIONS BY FUND											
GENERAL	4.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0
TOTAL POSITIONS	4.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0

5-1037

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: FAMILY FARM SECURITY
PROGRAM: AGRICULTURAL PROMOTION SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number Farmers Counseled	N/A	415	1,600	1,600
Number Hotline Calls Received	N/A	800	400	400

RATIONALE:

Farm financial conditions are not expected to improve for several years. Net farm income is expected to remain at 1981-83 levels for the short-term future. Therefore, historically large proportions of Minnesota farmers will be forced to restructure high cost, short-term debt into low cost, long-term debt. Federal FmHA loans are available for many of these farmers, but due to lack of knowledge about the loan programs or adequate FmHA staff, hundreds of Minnesota farmers could needlessly lose their farms. The potential exists to make better utilization of available federal programs while assisting hundreds of Minnesota farmers. This project would expand the current number of financial counselors so all areas of the state can be adequately covered.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

Request Title: FARM CRISIS ASSISTANCE

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 160.0	-0-	\$ 160.0	-0-
Governor's Recommendation General Fund	\$ 160.0	-0-	\$ 160.0	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to increase the effectiveness of the Farm Financial Counseling Program. The objective of the program is to maximize all sources of credit available as well as to reduce unnecessary and involuntary liquidations of family farmers by providing needed financial counseling services.

DESCRIPTION/BACKGROUND:

The farm economy has not shared the general economic recovery of the past 2 years. Current agricultural economic conditions will make 1984 a crucial year for thousands of farmers. Depressed commodity prices and high interest rates have left many farmers facing liquidations or foreclosures unless debt restructuring options open to them.

The funds for this program will support a network of farm financial advisors across the state to work with farm lenders and borrowers, provide financial advice and counsel to farmers in financial crisis and to their lenders, and coordinate an intensified effort by the Minnesota Department of Agriculture and Farmers Home Administration (FmHA) in providing financial counseling to farmers.

Immediate short-term actions are necessary to enable Minnesota farmers to remain on their land and continue operating.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: FAMILY FARM SECURITY
 PROGRAM: AGRICULTURAL PROMOTION SERVICE
 AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: COMPUTERIZED DATA PROCESSING

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 15.0	-0-	\$ 5.0	-0-
Governor's Recommendation				
General Fund	\$ 15.0	-0-	\$ 5.0	-0-

Request requires statutory change: ☐ Yes ☒ No
 Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to purchase the necessary hardware, software and maintenance services to establish a functional computerized financial analysis system.

The objective is to have the required data available on a timely basis for the Family Farm Advisory Council to make informed recommendations to the Commissioner.

EFFECTIVENESS MEASURES:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Applicant Projections Electronically Processed	75	80	85	90

DESCRIPTION/BACKGROUND:

In 1981, the Minnesota Bankers Association allowed the Family Farm Security Program to participate in a computerized decision aids pilot project for agricultural lenders which was administered by the University of Minnesota and funded by the Minnesota Bankers Association and the American Bankers Association. This project was very successful, but is coming to the end of the three year pilot stage. The purchase of hardware and the software developed by the University is necessary to continue reaping the benefits of that excellent project.

RATIONALE:

M.S. Chapter 41.54, Subd. 5, states that the Commissioner shall provide the council with necessary staff, office space, and administrative services. The Family Farm Advisory Council feels very strongly that they need to continue receiving the projections generated by the software developed by the University of Minnesota in order to make informed decisions on disposal of applications presented to them.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

PROGRAM: SOIL AND WATER CONSERVATION
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The Soil and Water Conservation program serves as the state-level administrative entity for 92 Soil and Water Conservation Districts (SWCDs). A 12 member Soil and Water Conservation Board (SWCB) consists of 7 representatives of SWCDs appointed by the Governor and representatives from the Department of Agriculture, Department of Natural Resources, Pollution Control Agency, the Institute of Agriculture, and the Cooperative Extension Service of the University of Minnesota.

The SWCB is responsible for providing the policies, rules, and leadership necessary to reduce soil erosion and protect water quality on rural and urban lands in the state. Programs are implemented through the 92 SWCDs. Each SWCD has a 5 member governing board of publicly elected officials which make local policy decisions and develop conservation efforts. The SWCB provides financial and technical assistance to individual landowners and other units of government which have soil and water management problems. In addition, the SWCB coordinates the activities of state and federal agencies and the efforts of the local SWCDs as well as provides training opportunities for SWCD officials and their employees. Due to the varied nature of soil and water conservation programs, it is essential that the activities of the SWCB and local SWCDs are coordinated with a variety of local, state, and federal agencies.

The continued productivity of Minnesota's soil resources, and in large part the quality of our state's water resources, are dependent upon effective control of soil erosion, proper management of livestock waste, and effective storm water management.

OPERATIONS:

The SWCB is the only activity included in this program. Operations include administrative assistance to 92 SWCDs. This is accomplished through the provision of general purpose grants to SWCDs and technical assistance by field staff. Other operations include policy development and coordination of efforts of other state, federal, or local agencies regarding soil and water conservation. Activities also include reviewing plans of local districts and the administration of grants for the installation of conservation measures, flood plain management, erosion and sediment control, and other conservation practices.

CLIENTELE:

The primary clientele of the SWCB are 460 elected supervisors which comprise the governing bodies of the 92 SWCDs. There are a total of 265 district employees who receive training in SWCD operations on a regular basis as a secondary clientele.

Any land occupier or group of land occupiers requiring assistance in managing their soil and water resources as a result of programs administered by the SWCB are also considered clientele, although direct service is provided by the local SWCDs. Secondary clientele consist of the various state and federal agencies with which the SWCB cooperates. A close working relationship exists with the U.S. Soil Conservation Service which provides technical assistance and design standards for land treatment measures.

BUDGET ISSUES:

The major budget issues for this program involve providing adequate levels of state assistance for the operational programs of the SWCB, as well as providing adequate state and local administrative and technical support to assure the operational programs are implemented in the best and most cost-effective manner.

EXPLANATION OF BUDGET REQUESTS:

Six change items are requested for this program. Two of these are LCMR requests. \$100.0 and 1.0 position in F.Y. 1986 and \$110.0 and 1.0 position in F.Y. 1987 are requested to increase administrative support to field staff and increase soil loss limits efforts. \$22.5 and 1.0 position in F.Y. 1986 and \$22.5 and 1.0 position in F.Y. 1987 are requested to evaluate information dissemination strategies (LCMR). \$250.0 in F.Y. 1986 and \$250.0 in F.Y. 1987 are requested to provide technical assistance for program participants. \$250.0 in F.Y. 1986 and \$250.0 in F.Y. 1987 are requested to increase cost-share grants. \$50.0 in F.Y. 1986 and \$50.0 in F.Y. 1987 are requested for general purpose grants to districts. \$25.0 in F.Y. 1986 and \$25.0 in F.Y. 1987 are requested for a soil and water exhibit at FARMAMERICA (LCMR).

GOVERNOR'S RECOMMENDATION:

The Governor recognizes the importance of this program to Minnesota agriculture. However, even though these grant requests have merit, tax reduction and other high priority expenditure items preclude funding this program at the requested level. The Governor encourages the department to achieve its 1985-87 objectives within the \$6.5 million biennial base requested for this program. The Governor does recommend an inflationary increase of \$53.3 in general grant monies made to Soil and Water Conservation Districts. In the administration of this program, the Governor recommends a reduction of \$3.1 in F.Y. 1986 and \$5.5 in F.Y. 1987 for a change in the inflation rates.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: SOIL & WATER CONSERVATION BD

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
SOIL & WATER CONSERVATION BD	2,626.6	3,135.5	3,207.5	3,248.2	697.5	3,945.7	3,260.8	707.5	3,968.3	3,261.9	3,291.8
TOTAL	2,626.6	3,135.5	3,207.5	3,248.2	697.5	3,945.7	3,260.8	707.5	3,968.3	3,261.9	3,291.8
[NET CHANGE FROM F.Y. 85]				+40.7	+697.5	+738.2	+53.3	+707.5	+760.8	+54.4	+84.3
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	577.4	611.0	723.5	764.2	147.5	911.7	776.8	157.5	934.3	761.1	771.3
LOCAL ASSISTANCE	2,049.2	2,524.5	2,484.0	2,484.0	550.0	3,034.0	2,484.0	550.0	3,034.0	2,500.8	2,520.5
AIDS TO INDS.											
TOTAL EXPENDITURES	2,626.6	3,135.5	3,207.5	3,248.2	697.5	3,945.7	3,260.8	707.5	3,968.3	3,261.9	3,291.8
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	2,623.3	3,012.6	3,207.0	3,247.7	650.0	3,897.7	3,260.5	660.0	3,920.5	3,261.4	3,291.5
[NET CHANGE FROM F.Y. 85]				+40.7	+650.0	+690.7	+53.5	+660.0	+713.5	+54.4	+84.5
GENERAL FUND - LCMR					47.5	47.5		47.5	47.5		
[NET CHANGE FROM F.Y. 85]					+47.5	+47.5		+47.5	+47.5		
FEDERAL	3.3										
DEDICATED APPROPRIATIONS:											
GENERAL		118.8									
RURAL REHABILITATION		4.1									
FEDERAL			.5	.5		.5	.3		.3	.5	.3
TOTAL FINANCING	2,626.6	3,135.5	3,207.5	3,248.2	697.5	3,945.7	3,260.8	707.5	3,968.3	3,261.9	3,291.8
POSITIONS BY FUND:											
GENERAL	16.0	16.0	17.0	17.0	1.0	18.0	17.0	1.0	18.0	17.0	17.0
GENERAL FUND - LCMR					1.0	1.0		1.0	1.0		
TOTAL POSITIONS	16.0	16.0	17.0	17.0	2.0	19.0	17.0	2.0	19.0	17.0	17.0
[NET CHANGE FROM F.Y. 85]					+2.0	+2.0		+2.0	+2.0		

ACTIVITY: SOIL AND WATER CONSERVATION BOARD
 Program: SOIL AND WATER CONSERVATION
 Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To assist in the promotion and installation of soil and water conservation practices and agricultural waste management systems in order to reduce soil erosion and sedimentation and protect water quality; and to provide policies, leadership, and assistance to the soil and water conservation districts (SWCDs) in order to have conservation efforts implemented consistent with state statutes and policies.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Acres Directly Benefited	60,000	65,000	75,000	85,000
Agricultural Waste Systems Installed	200	200	200	200

DESCRIPTION: The Soil and Water Conservation Board (SWCB) provides the following grants to control soil erosion, arrest sedimentation, protect water quality, and implement floodplain management.

1) General Purpose Grants to Districts:

Statutory Reference: M.S. 40.03, Subd. 4(2).

Provides funds to SWCDs for the following: 1) Statewide administrative and technical support for 92 SWCDs and their 460 elected supervisors; 2) operation and maintenance of local SWCD offices; 3) training on erosion control and administration for SWCD personnel and supervisors; 4) educational efforts by SWCDs to alert the public to soil and water resource problems and solutions; and 5) demonstrations of the effectiveness of conservation tillage methods.

SWCDs are the final recipients of this grant. All SWCDs are eligible provided a comprehensive plan, annual plan, and annual report are submitted to the SWCB.

All districts generally receive the same allocation. This grant provides the necessary funds to enable all districts to provide a minimal level of assistance to clientele.

Statistics:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
SWCD Offices	92	92	92	92
Land Occupiers Receiving Assistance	3,300	3,400	3,420	3,420
Units of Government Receiving Assistance	200	225	230	230
SWCD Employees	235	235	235	235
Training Sessions For SWCD Supervisors and Staff	40	40	40	40
Raingauges Monitored	500	575	575	575
Conservation Tillage Demonstrations	65	75	75	75

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

Grants By Fund:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	\$ 519.5	\$ 573.0	\$ 573.0	\$ 573.0
TOTAL	\$ 519.5	\$ 573.0	\$ 573.0	\$ 573.0

2) Floodplain Management Grants:

Statutory Reference: M.S. 104.42-104.50; Laws 1976, Ch. 82.

To provide leadership and financial assistance to local units of government in controlling flooding on 300,000 acres within Study Area II of the Southern Minnesota Rivers Basin. This includes the Yellow Bank, Lac Qui Parle, Yellow Medicine, Redwood, and Cottonwood Watersheds.

Local governmental units, such as counties or watershed districts, are the final recipients of these funds. Units located within the Yellow Bank, Lac Qui Parle, Yellow Medicine, Redwood, and Cottonwood Watersheds are eligible to participate. This area includes all of Lac Qui Parle, Yellow Medicine, and Redwood Counties, and parts of Lincoln, Lyon, Pipestone, Murray, Cottonwood, and Brown Counties.

Project sites are selected according to a priority system developed by the SWCB in cooperation with the United States Army Corps of Engineers, Department of Natural Resources, United States Department of Agriculture-Soil Conservation Service, and a local citizens coordinating group. Grants cannot exceed 75% of the total cost of each project. If federal funds are utilized, the state contribution cannot exceed 50% of the total cost.

Statistics:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Flood Control Structures Installed	0	1	1	1

Grants By Fund:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	\$ 184.5	\$ 198.5	\$ 198.5	\$ 198.5
TOTAL	\$ 184.5	\$ 198.5	\$ 198.5	\$ 198.5

3) Cost-Share District Grants: Erosion Control/Water Quality:

Statutory Reference: M.S. 40.036, 40.038, 40.07; Laws 1982, Ch. 512.

To significantly increase the number of acres protected with adequate levels of conservation treatment and to accelerate water quality protection efforts through the application of soil and water conservation and water quality practices. This is accomplished by providing grants to SWCDs for local implementation of a program of cost-sharing with land occupiers. Grants

(Continuation)

Program: SOIL AND WATER CONSERVATION

Agency: AGRICULTURE, DEPARTMENT OF

include funds for SWCDs for administrative and technical assistance costs necessary to plan, design, and apply treatment measures.

SWCDs are the final recipients of the technical and administrative funds but act as fiscal agents in disbursing monies to land occupiers for erosion control and water quality improvement measures.

A. Criteria for SWCB review of SWCD requests for financial assistance:

1. Before the SWCB can allocate funds to a SWCD, it must approve the SWCD's comprehensive plan;
2. Before the SWCB can allocate funds to a SWCD, it must receive the SWCD's annual application which is made on forms provided by the SWCB and submitted by January 1. The application must be accompanied by the SWCD's annual plan.
3. The SWCB reviews all SWCD applications for funds with respect to the following criteria:
 - a. Priorities for the control of soil erosion, sediment, or other water pollutants as established in the Program Plan of the SWCB.
 - b. Historical success of the SWCD in applying soil and water conservation practices.
 - c. Availability of cost-share funds from other sources.
 - d. Readiness of the SWCD to effectively utilize the funds.

B. Criteria for SWCD review of land occupier requests for cost-share assistance:

1. The applicant must be a SWCD cooperator.
2. The desired practice must be on the list of approved practices.
3. The primary purpose of the desired practice must be the control of soil erosion, reduction of sediment delivery, or protection of water quality. In cases where the "primary purpose" is questionable, the SWCD makes a determination of the acceptability of the application. Additionally, the SWCD makes determinations of the need for supplemental practices to protect any practice installed under this program, e.g., fencing or water impoundment structures. If the SWCD determines that supplemental practices are necessary, it authorizes cost-sharing for their installation.
4. The desired practice must be consistent with SWCD plans and priorities.
5. The practice must be maintained by the land occupier, who is responsible for operation and maintenance of practices applied under this program.

6. Priority consideration is given to land occupiers or groups of land occupiers who demonstrate the ability to meet matching requirements.
7. The practice must comply with the specifications of the Field Office Technical Guide where applicable, or a registered professional engineer may be utilized.

The SWCB allocates more funds to the SWCDs exhibiting the greatest soil erosion and agriculturally related water quality problems. This information is obtained from SWCD annual and comprehensive plans and from soil erosion and feedlot surveys.

The maximum percent of the total cost of practices funded by state cost-share funds is 75%. Where state and federal monies are utilized on the same project, their combined amount cannot exceed 75% of the total cost of the project.

Statistics:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Individuals and Groups Assisted (Number)	1,400	1,400	1,400	1,400
Governmental Agencies Assisted (Number)	70	70	70	70
Land Occupiers Installing a State Cost-Shared Practice (Number)	700	700	725	725
New Acres Benefited	55,000	55,000	57,000	57,000
Technical Assistance (SWCDs) (Manhours/Year)	20,000	20,000	19,500	19,000
Administrative Assistance (SWCDs) (Manhours/Year)	17,500	17,500	17,500	17,500
Grants By Fund:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	\$ 1,541.4	\$ 1,541.4	\$ 1,541.4	\$ 1,541.4
TOTAL	\$ 1,541.4	\$ 1,541.4	\$ 1,541.4	\$ 1,541.4

4) Sediment and Erosion Control Grants:

Statutory Reference: M.S. 40.03(11).

To assist SWCDs and local units of government in solving sediment and erosion control problems occurring on streambank, lakeshore, or roadside sites.

Local units of government are the final recipients of this grant; SWCDs act as fiscal agents in disbursing the grant. All local units are eligible to participate. Priority is given to projects designed to solve lakeshore, streambank, and roadside erosion and to projects eligible for federal matching money.

Project payments cannot exceed 50% of the total project cost or 50% of the local share if federal money is involved in the project.

ACTIVITY: 1983-85 Biennial Budget
(Continuation)
Program: SOIL AND WATER CONSERVATION
Agency: AGRICULTURE, DEPARTMENT OF

Project applications are ranked and approved on the basis of the extent of sediment and erosion problems; public benefits; availability of local matching money, and eligibility for federal funding.

Statistics:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Local Units of Government Assisted	8	10	10	10
Projects Completed	8	8	10	10
Grants By Fund:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	\$ 158.7	\$ 158.7	\$ 158.7	\$ 158.7
TOTAL	\$ 158.7	\$ 158.7	\$ 158.7	\$ 158.7

5) District Grants for Review of Water Permits:

Statutory Reference: M.S. 105.415, 105.44; Laws 1977, Ch. 466.

To provide SWCD input to the Department of Natural Resources (DNR) water permit process by underwriting a portion of the costs to SWCDs associated with reviewing and commenting on all water permit applications. In addition, financial assistance is provided to SWCDs for data collection such as water well monitoring.

Districts are the final recipients of this grant. All districts are eligible to participate in this program.

The SWCB allocates funds in the following manner:

1. DNR provides the SWCB with the number of permit applications sent to the SWCD for review;
2. Types of permit applications received by the SWCD are weighted as follows:

4 = Irrigation Appropriation
2 = Non-Irrigation Appropriation
1 = Work in "Beds" of Protected Waters
3. After a base allocation to each eligible SWCD, the balance is disbursed based on the weighted permit types described above.
4. A district must be eligible for a minimum of \$100 to receive a grant.

To remain eligible, a SWCD must continue to review and comment on water permits.

Statistics:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Water Permit Applications Reviewed	600	600	600	600

Grants By Fund:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	\$ 12.4	\$ 12.4	\$ 12.4	\$ 12.4
TOTAL	\$ 12.4	\$ 12.4	\$ 12.4	\$ 12.4
CHANGE REQUESTS:		F.Y. 1986	F.Y. 1987	TYPE
Administration Covers clerical support to field staff; expands soil loss limits and public awareness programs.*		\$ 100.0	\$ 110.0	Activity Specific
Evaluation of Information-LCMR Evaluates public information strategies to plan information programs.*		\$ 22.5	\$ 22.5	Activity Specific
Cost-Share District Grants: Technical Assistance Accelerates technical assistance efforts.*		\$ 250.0	\$ 250.0	Activity
Cost-Share District Grants: Erosion Control/ Water Quality Increases the number of acres protected through conservation practices and accelerates water quality protection efforts.*		\$ 250.0	\$ 250.0	Activity Specific
General Purpose Grants to Districts Provides adequate administrative operating funds to SWCDs.*		\$ 50.0	\$ 50.0	Activity Specific
Soil and Water Conservation Exhibit at FARMAMERICA-LCMR Needed to increase public awareness of agricultural land as an economic and cultural resource.*		\$ 25.0	\$ 25.0	Activity Specific
* See CHANGE REQUEST sheets following the fiscal sheet for this activity.				

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: SOIL & WATER CONSERVATION BD

PROGRAM: SOIL & WATER CONSERVATION BD

AGENCY: AGRICULTURE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	577.4	611.0	723.5	764.2	147.5	911.7	776.8	157.5	934.3	761.1	771.3
LOCAL ASSISTANCE	2,049.2	2,524.5	2,484.0	2,484.0	550.0	3,034.0	2,484.0	550.0	3,034.0	2,500.8	2,520.5
AIDS TO INDS.											
TOTAL EXPENDITURES	2,626.6	3,135.5	3,207.5	3,248.2	697.5	3,945.7	3,260.8	707.5	3,968.3	3,261.9	3,291.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	423.6	442.3	508.5	537.4	52.0	589.4	537.6	52.0	589.6	537.4	537.6
EXPENSES & CONTRAC. SERV	146.1	150.6	181.9	191.9	86.5	278.4	202.3	94.5	296.8	189.3	197.7
SUPPLIES & MATERIALS	6.4	10.2	27.1	28.6	9.0	37.6	30.2	11.0	41.2	28.2	29.5
EQUIPMENT	1.3	7.9	6.0	6.3		6.3	6.7		6.7	6.2	6.5
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	577.4	611.0	723.5	764.2	147.5	911.7	776.8	157.5	934.3	761.1	771.3
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	2,623.3	3,012.6	3,207.0	3,247.7	650.0	3,897.7	3,260.5	660.0	3,920.5	3,261.4	3,291.5
INET CHANGE FROM F.Y. 851				+40.7	+650.0	+690.7	+53.5	+660.0	+713.5	+54.4	+84.5
GENERAL FUND - LCMR					47.5	47.5		47.5	47.5		
INET CHANGE FROM F.Y. 851					+47.5	+47.5		+47.5	+47.5		
DEDICATED APPROPRIATIONS:											
GENERAL		118.8									
RURAL REHABILITATION		4.1									
FEDERAL			.5	.5		.5	.3		.3	.5	.3
TOTAL FINANCING	2,626.6	3,135.5	3,207.5	3,248.2	697.5	3,945.7	3,260.8	707.5	3,968.3	3,261.9	3,291.8
POSITIONS BY FUND											
GENERAL	16.0	16.0	17.0	17.0	1.0	18.0	17.0	1.0	18.0	17.0	17.0
GENERAL FUND - LCMR					1.0	1.0		1.0	1.0		
TOTAL POSITIONS	16.0	16.0	17.0	17.0	2.0	19.0	17.0	2.0	19.0	17.0	17.0
INET CHANGE FROM F.Y. 851					+2.0	+2.0		+2.0	+2.0		

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: SOIL AND WATER CONSERVATION BOARD

PROGRAM: SOIL AND WATER CONSERVATION

AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: GENERAL PURPOSE GRANTS TO DISTRICTS

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 50.0	-0-	\$ 50.0	-0-
Governor's Recommendation				
General Fund	\$ 16.8	-0-	\$ 36.5	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to increase the allocations to Soil and Water Conservation Districts (SWCDs) through the General Purpose Grants to Districts Program (1). The objective for controlling soil erosion is to increase the SWCDs ability to provide technical and financial assistance to landowners for controlling soil erosion.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Landowners Receiving Technical Assistance	3,300	3,400	3,420	3,420
Units of Government Receiving Technical Assistance	200	225	230	230

DESCRIPTION/BACKGROUND:

This appropriation provides the necessary funds to enable SWCDs to provide a minimal level of assistance to clientele. All SWCDs generally receive the same allocation amount to defray the cost of maintaining an office. Because of the fiscal condition of the state, the level of funding has remained constant since 1977. The number of employees hired to provide assistance to clientele has declined by 23 since 1980.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
SWCD Employees	235	235	235	235

RATIONALE:

Inflation has impacted the operations of SWCDs since they last received an inflation adjustment in 1977. In addition, state imposed audit requirements, new state contractual requirements, and an overall increase in administrative and technical requirements have added to costs. Since SWCDs do not have taxing authority so they must rely on state funding for operating their programs. Budget reductions during the last biennium have also had an impact on SWCD ability to function at a pre-1977 level of operation.

GOVERNOR'S RECOMMENDATION:

The Governor recommends an inflationary adjustment of 4.0% for F.Y. 1986 and 4.5% for F.Y. 1987 to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☒ Program ☐ Activity

ACTIVITY: SOIL AND WATER CONSERVATION BOARD

PROGRAM: SOIL AND WATER CONSERVATION

AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: SOIL AND WATER CONSERVATION EXHIBIT AT FARMAMERICA

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund-LCMR	\$ 25.0	-0-	\$ 25.0	-0-
Governor's Recommendation				
General Fund-LCMR	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests funds to plan and develop a soil and water conservation exhibit at FARMAMERICA, Minnesota's Agricultural Interpretive Center. The Center is near Waseca and is situated on a 355 tract of highly productive land. FARMAMERICA is currently developing exhibits, buildings, and planting areas in preparation for a 1986 opening. The overall mission of FARMAMERICA's exhibitry is to communicate the importance of the state's agricultural land as an economic and cultural resource. The objective of the proposed exhibit is to present an image of the impact that soil and wind erosion can have on the state's water and soil future. The message that this exhibit will convey is that the State of Minnesota cannot permit a nearly irreplaceable natural resource to be lost, especially when proven practices of stewardship can minimize erosion.

DESCRIPTION/BACKGROUND:

The exhibit will provide a three-dimensional walk-through experience. It will be animated, providing for the movement of soil and water along designated courses in response to visitor inquiry. The visitor will be asked to function as a decision-maker, choosing methods of tillage, crops, fertilizer, etc., in response to certain environmental conditions. The choices of the visitor will trigger movement of soil and/or water within a confined space and will also provide a statement, indicating what the choices would mean if continued for 5 years or more in terms of soil or water change. The visitor will thus learn from his/her own experience and knowledge what role man plays in protecting or injuring valuable resources.

It is anticipated that the exhibit will cover a 400-500 square foot area and be protected by an all-weather enclosure. The exhibit will be placed in an appropriately landscaped open space which will reinforce the visitor experience.

Development of the exhibit will be a two-step procedure. First, a program content team from the Minnesota Department of Agriculture, Minnesota Soil and Water Conservation Board; local USDA, SCS, and ASCS offices; and University of Minnesota Southern Experiment Station; and University of Minnesota, Technical College at Waseca will determine what to exhibit and lessons to be offered. Secondly, an exhibit design team, including the Minnesota Historical Society, will design and build the exhibit.

BUDGET RATIONALE:

The project is budgeted at \$50.0; using \$100/square foot at 500 square feet as a cost of design and construction. FARMAMERICA will underwrite, under separate funding, the cost of the structure to house the exhibit, including costs for needed utilities. It is proposed to expend 10% of the budget in planning and design services through the referenced entities.

The principal outcome of this exhibit is that approximately 90,000 persons per year will be challenged in a positive way, to understand some rudimentary characteristics of resources they rely upon daily. This experience will create and reinforce support for the various educational and enforcement programs employed by local and state government to conserve soil and water. A secondary value will be to bring professional members of public institutions together to design and build a practical learning module for the public at large. This experience will heighten the relationship of members of academia to the citizen who seeks learning through entertaining experience.

GOVERNOR'S RECOMMENDATION:

The Governor's recommendations for LCMR are included in total in the LCMR budget request. Therefore, although funding and positions are included in this agency request, the Governor makes no recommendation in this activity.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☒ Program ☐ Activity

ACTIVITY: SOIL AND WATER CONSERVATION BOARD
PROGRAM: SOIL AND WATER CONSERVATION
AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: ADMINISTRATION

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 100.0	1.0	\$ 110.0	1.0
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds and positions to: 1) Provide clerical support for 7 field staff located in regional offices throughout the state; 2) maintain staff complement position and implementation funds necessary to administer a soil loss limits bill; and 3) add 1 additional staff person and budget to expand a public information program. The objective is to increase the department's ability in providing soil and water conservation programs to its clientele.

DESCRIPTION/BACKGROUND:

Laws of Minnesota 1984, Ch. 569, require development of department rules and model ordinances to guide local governments in adopting ordinances to control soil erosion. The Legislature provided the agency with \$10,000 for rule-making costs. Laws of Minnesota 1984, Ch. 654, authorized development of a comprehensive public awareness program on the need for protection of agricultural land from conversion to other uses and the need for soil conservation to maintain productivity and prevent water degradation. The Legislature provided \$74.0 for F.Y. 1985 for a staff position and to cover initial development costs.

The SWCB was transferred to the department on July 1, 1982. As a result of this transfer, regional offices were relocated from DNR regional headquarters to other facilities. Prior to the transfer, clerical support was provided by DNR staff located in the same office. Relocation of the offices resulted in a loss of this clerical support as the following table displays.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Clerical Assistance (Hrs./Field Staff)	75	75	800	800

RATIONALE:

As the above table displays, the amount of clerical time available to field staff was dramatically reduced because of the transfer. Increased funding is requested to provide the same level of assistance which was available prior to the transfer.

Increased funding is also requested in order to provide staff and administrative funds necessary to implement the Soil Loss Limits bill. Without sufficient funding, this bill cannot be administered effectively.

Recent studies indicate that farmers are not aware that soil erosion is a problem on their land. The public information program was authorized to create an awareness of the soil erosion problem by the state's citizens. Increased funding is requested to expand the activities of this program so that effective public awareness techniques can be implemented and a broader audience reached.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: SOIL AND WATER CONSERVATION BOARD
PROGRAM: SOIL AND WATER CONSERVATION
AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: EVALUATION OF INFORMATION

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund-LCMR	\$ 22.5	1.0	\$ 22.5	1.0
Governor's Recommendation				
General Fund - LCMR	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to: 1) Evaluate the extent that different soil and water conservation information assistance strategies increase the efficiency of existing financial and technical assistance programs; 2) assess current levels of awareness and use of conservation assistance programs within the 2 matched watersheds; and 3) measure changes in levels of awareness and use of existing conservation programs within the 2 watersheds following implementation of the program.

DESCRIPTION/BACKGROUND:

Two watersheds in Minnesota will be selected after matching size, topography, soils, farm enterprise mix, and participation in soil and water conservation programs. Both of these watersheds will be scheduled for accelerated technical and financial assistance programs in the near future. These future assistance efforts will be sponsored by the Minnesota Department of Agriculture, USDA Soil Conservation Service, USDA Agricultural Stabilization and Conservation Service, and Soil and Water Conservation Districts. Prior to implementing the accelerated technical and financial assistance programs, 1 watershed will receive an intense information assistance program while the other watershed will receive the normal, ongoing efforts. The effectiveness of the overall conservation effort in both watersheds will then be compared and evaluated following the implementation of the accelerated technical and financial assistance programs.

It is believed that a significant number of Minnesota farmers would adopt needed conservation technologies if they had a better understanding of the nature of the programs, how technologies could be integrated into farm operations, and facts on the economic and agronomic consequences of adoption.

A recently completed research project found only half of Minnesota farmers in those counties with the worst erosion problems acknowledge having some form of an erosion problem on parts of their farm. Of those who do recognize an erosion problem, only 1 in 5 feel their farm management practices contribute to this problem. The remainder attribute the problem to natural forces beyond their control (e.g., soil type, slope of fields, rainfall, etc.), while failing to recognize how their management practices influence these natural conditions. Further, when those farmers who acknowledged an erosion problem on their farms were asked what type of assistance they would need to address this situation, only 33% claimed to need additional financial assistance. Another 37% said they needed more technical-information assistance. The remaining 30% claimed they did not need any assistance, they would take care of their own problems. Overall, this brief summary as well as other studies point out that a significant number of our farmers are not receiving the necessary information to make sound agronomic and economic decisions regarding the adoption of conservation technologies.

BUDGET RATIONALE:

The request of \$45.0 for Fiscal Years 1986 and 1987 will provide resources to evaluate public attitudes and design innovative education programs.

The University of Minnesota Agricultural Extension Service, USDA Soil Conservation Service, Minnesota Department of Agriculture, and Soil and Water Conservation Board will provide \$5.1 per year as in-kind contributions.

GOVERNOR'S RECOMMENDATION:

The Governor's recommendations for LCMR are included in total in the LCMR budget request. Therefore, although funding and positions are included in this agency request, the Governor makes no recommendation in this activity.

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

ACTIVITY: SOIL AND WATER CONSERVATION BOARD
PROGRAM: SOIL AND WATER CONSERVATION
AGENCY: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Land Occupiers Installing a State Cost-Shared Practice	700	700	725	725
New Acres Benefited	55,000	55,000	57,000	57,000
Technical/Administrative Assistance (Staff Hours/Year)	17,500	17,500	17,500	17,500

RATIONALE:

Due to inflation and the need for more highly skilled SWCD technicians to work with land occupiers to obtain conservation treatment on their land, the cost-share program services grant can no longer meet the demand. This grant will help maintain the technical staff needed to install cost-shared practices and associated resource management systems.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

Request Title: COST-SHARE DISTRICT GRANTS: TECHNICAL ASSISTANCE

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 250.0	-0-	\$ 250.0	-0-
Governor's Recommendation	\$ -0-	-0-	\$ -0-	-0-
General Fund				
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to facilitate and accelerate the technical planning, design, and installation of conservation practices which adequately protect the land and improve water quality.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Acres Benefited	55,000	55,000	57,000	57,000
Agricultural Waste Systems Installed	150	150	150	150

DESCRIPTION/BACKGROUND:

M.S. Ch. 40.036 provides for 75% cost-sharing with land occupiers to cover the cost of installing permanent non-production oriented soil and water conservation practices. The amount of technical assistance funds available to SWCDs has remained constant since 1980 because they are directly proportional to the total cost-share grant (\$1,541.0) which has also remained constant. At the same time, the complexity of land management in both agricultural and non-agricultural settings has increased which has required a corresponding increase in the level of technical assistance needed to plan, design, and install conservation practices. These factors have contributed to a decline in the amount of staff hours/year devoted to technical assistance.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☒ Program ☐ Activity

ACTIVITY: SOIL AND WATER CONSERVATION BOARD
PROGRAM: SOIL AND WATER CONSERVATION
AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: COST SHARE DISTRICT GRANTS: EROSION CONTROL/WATER QUALITY

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 250.0	-0-	\$ 250.0	-0-
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds for the Cost-Share District Grants (3) to increase the number of acres protected with adequate levels of conservation treatment and to accelerate water quality protection efforts through the application of soil and water conservation and water quality practices.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Acres Benefited	55,000	55,000	57,000	57,000
Agricultural Waste Systems Installed	150	150	150	150

DESCRIPTION/BACKGROUND:

M.S. Chapter 40.036 provides for 75% cost-sharing with land occupiers to cover the cost of installing permanent non-production soil and water conservation practices. Because of the fiscal condition of the state, the level of funding (\$1,541.4) has remained constant since 1980. As a result, the number of individuals receiving financial assistance and the number of acres benefited has declined. The grant includes funds for SWCDs for administrative costs and technical assistance necessary to plan, design, and apply treatment measures. The amount of staff hours/year devoted to technical and administrative assistance for this grant has also declined.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Land Occupiers Installing A State Cost-Shared Practice	700	700	725	725
New Acres Benefited	55,000	55,000	57,000	57,000
Technical/Administrative Assistance (Staff Hours/Year)	17,500	17,500	17,500	17,500

RATIONALE:

Inflation has had a dramatic impact on the cost of installing soil and water conservation practices. This increased cost has resulted in a reduction of practices installed and acres benefited. Also, the cost of designing practices and administering the program has risen resulting in a reduction of hours devoted to the program.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

PROGRAM: INTERNATIONAL TRADE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

The purpose of this program is to increase the state's international trade and promotion initiatives.

The primary goal of the program is to increase export sales of Minnesota firms, especially small-to-medium sized businesses. Another goal is to increase foreign investments in Minnesota. To achieve its goals, the program assists firms in developing and promoting their products and services and recruiting foreign firms to invest in Minnesota enterprises.

OPERATIONS:

Operations in this program include organizing foreign trade shows and U.S. food expositions, recruiting foreign investors, identifying foreign distributors, and administering a small business pre-export loan program. It also organizes foreign trade missions, trade fair delegations, and catalog shows; consults in targeting foreign markets, identifying foreign distributors, etc.; operates foreign-based offices; and generates trade leads.

CLIENTELE:

The principle clientele for international trade assistance are Minnesota business firms that are small-to-medium sized and interested in entering export markets, or who are currently exporting and gain assistance from the International Trade Program in penetrating a new market or resolving a particular foreign trade problem. Minnesota industries that are targeted for assistance are agri-processing, high technology, and medical technology firms.

The principle clientele for "reverse investment" are businesses located in northern and western Europe as well as Japan and Taiwan. They are encouraged and assisted to invest in Minnesota either through joint ventures or direct investment. The result is the location of new operations in the state or the expansion of existing businesses.

BUDGET ISSUES:

While the current level of funding is adequate to perform activities planned for the 1985-87 biennium, expanded resources would be necessary should client demands increase or the program be asked to assume other initiatives.

EXPLANATION OF BUDGET REQUEST:

Same level funding is requested for this program. The newness of the activities and the assistance of federal grants will allow the program to meet currently projected client needs during the 1985-87 biennium.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for a reduction of \$14.1 in F.Y. 1986 and \$25.5 in F.Y. 1987 for a change in the inflation rates.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: INTERNATIONAL TRADE

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
INTERNATL TRADE DEVELOPMENT		1,031.1	1,486.5	1,536.5		1,536.5	1,586.5		1,586.5	1,523.4	1,562.5
EXPORT FINANCE AUTHORITY		100.2	2,164.7	2,169.1		2,169.1	2,172.7		2,172.7	2,168.1	2,171.2
TOTAL		1,131.3	3,651.2	3,705.6		3,705.6	3,759.2		3,759.2	3,691.5	3,733.7
[NET CHANGE FROM F.Y. 85]				+54.4		+54.4	+108.0		+108.0	+40.3	+82.5
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS		1,116.5	3,651.2	3,705.6		3,705.6	3,759.2		3,759.2	3,691.5	3,733.7
LOCAL ASSISTANCE		14.8									
AIDS TO INDS.											
TOTAL EXPENDITURES		1,131.3	3,651.2	3,705.6		3,705.6	3,759.2		3,759.2	3,691.5	3,733.7
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL		1,119.8	1,612.2	1,684.0		1,684.0	1,737.6		1,737.6	1,669.9	1,712.1
[NET CHANGE FROM F.Y. 85]				+71.8		+71.8	+125.4		+125.4	+57.7	+99.9
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT			2,000.0	2,000.0		2,000.0	2,000.0		2,000.0	2,000.0	2,000.0
FEDERAL		11.5	39.0	21.6		21.6	21.6		21.6	21.6	21.6
TOTAL FINANCING		1,131.3	3,651.2	3,705.6		3,705.6	3,759.2		3,759.2	3,691.5	3,733.7
POSITIONS BY FUND:											
GENERAL		20.0	24.0	24.0		24.0	24.0		24.0	24.0	24.0
FEDERAL		1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TOTAL POSITIONS		21.0	25.0	25.0		25.0	25.0		25.0	25.0	25.0

ACTIVITY: INTERNATIONAL TRADE DEVELOPMENT
 Program: INTERNATIONAL TRADE
 Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: The objective of the International Trade Development activity is to assist the companies of the state to increase overseas trade activity. A second objective is to recruit overseas investment into the state to provide new jobs and economic activity.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Companies Assisted In Export Promotion Activities	880	1,320	1,500	1,700
Percentage of Minnesota Companies Currently Exporting	12	14	16	18

DESCRIPTION: International trade development by the state assists Minnesota companies in identifying new markets, increasing market share in existing markets, and in developing and adapting products and services to meet needs of these markets. Conducting trade missions, hosting overseas buying teams, participating in trade shows and promotional events, conducting training programs, and communicating trade leads and information are the most effective activities.

Investments by overseas sources are also sought, often for cooperative endeavors, with existing Minnesota firms. Much of this work is done jointly with the Department of Energy and Economic Development. Technical services relating to marketing are offered to new and developing companies. Government presence in negotiations, especially in those involving purchases by foreign governments, is provided in many cases.

Information services are provided to client companies in the form of trade leads and trade data, country files, newsletters and press releases. Data and information is likewise provided to overseas parties regarding Minnesota's trade resources, products, and companies.

Training of Minnesota companies and their employees regarding trade is also carried out. Seminars, workshops, publications, classes, meetings, and on-the-job assistance are used to teach small and new-to-export firms the skills needed to engage in international trade.

Authority for this activity is found in M.S. 17.103.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Foreign Country Visits	36	38	38	38
By Trade Missions				
Number of Foreign Delegations Hosted	18	24	36	48
Number of Reverse Investment Client Visits	60	120	180	120
Number of Trade Shows/Promotional Events Participated In	18	24	24	24
Number of Trade Leads Referrals	324	480	2,800	4,400
Number of Issues, World Trade Update (Issues)	3	5	6	6
Number of Issues, World Trade Update (Circulation)	12,000	20,000	24,000	28,000
Production & Distribution Newsletter (Issues)	0	20	26	26
Production of International Business Services Directory (Issues)	1	0	1	0
Distribution of International Business Services Directory (Circulation)	4,000		6,000	
Production of Informational Literature for All MTO Divisions (Piece)	1	4	2	2

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: INTERNATL TRADE DEVELOPMENT

PROGRAM: INTERNATIONAL TRADE

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS		1,016.3	1,486.5	1,536.5		1,536.5	1,586.5		1,586.5	1,523.4	1,562.5
LOCAL ASSISTANCE		14.8									
AIDS TO INDS.											
TOTAL EXPENDITURES		1,031.1	1,486.5	1,536.5		1,536.5	1,586.5		1,586.5	1,523.4	1,562.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES		373.6	595.8	625.5		625.5	625.9		625.9	625.5	625.9
EXPENSES & CONTRAC. SERV		481.5	812.6	828.9		828.9	874.1		874.1	817.1	852.3
SUPPLIES & MATERIALS		51.4	70.0	73.9		73.9	78.0		78.0	72.7	76.0
EQUIPMENT		109.5	7.7	8.2		8.2	8.5		8.5	8.1	8.3
OTHER EXPENSE ITEMS		.3	.4								
TOTAL STATE OPERATIONS		1,016.3	1,486.5	1,536.5		1,536.5	1,586.5		1,586.5	1,523.4	1,562.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		1,019.6	1,447.5	1,514.9		1,514.9	1,564.9		1,564.9	1,501.8	1,540.9
NET CHANGE FROM F.Y. 851				+67.4		+67.4	+117.4		+117.4	+54.3	+93.4
DEDICATED APPROPRIATIONS:											
FEDERAL		11.5	39.0	21.6		21.6	21.6		21.6	21.6	21.6
TOTAL FINANCING		1,031.1	1,486.5	1,536.5		1,536.5	1,586.5		1,586.5	1,523.4	1,562.5
POSITIONS BY FUND											
GENERAL		18.0	21.0	21.0		21.0	21.0		21.0	21.0	21.0
FEDERAL		1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TOTAL POSITIONS		19.0	22.0	22.0		22.0	22.0		22.0	22.0	22.0

ACTIVITY: EXPORT FINANCE AUTHORITY
Program: INTERNATIONAL TRADE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To help small and medium-sized businesses which have an export order obtain the necessary working capital to fill that order; to assist small and medium-sized exporters selling on open account in obtaining insurance coverage against the commercial risk and political risk of non-payment by foreign buyers; and to advise Minnesota exporters of various financing and payment methods and of various private and government finance and insurance programs, and to counsel them accordingly.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Working Capital Guarantees	0	20	40	50
Dollar Amounts (In Thousands)	\$ 0	\$ 2,000	\$ 4,000	\$ 5,000
Number of Insured Exporters	0	10	15	20
Dollar Amounts (In Thousands)	\$ 0	\$ 5,000	\$ 8,000	\$ 12,000
Number of Firms Counseled	5	12	24	36

DESCRIPTION: This activity exists to facilitate the financing of exports of goods and services by small and medium-sized Minnesota businesses. The activity was created in June of 1983 because it was felt that the financing needs of many small and medium-sized exporters were not being met by commercial banks (because of the lack of profitability) and by federal agencies such as the Export-Import Bank of the U.S. (Eximbank), the SBA, and the Foreign Credit Insurance Association (FCIA), (because of logistics, priorities, and general lack of interest).

Clientele are:

1. Small and medium-sized businesses which have an export order but cannot obtain the necessary working capital to fill that order. These exporters may have reached their credit limits or their banks may have felt uneasy having to rely on an export transaction to repay their loans.
2. Small and medium-sized businesses which need insurance protection against the commercial risk and the political risk of non-payment by foreign buyers on open account or credit sales. This need is not being met because of the complexity of Eximbank and FCIA Program, because of the excessive paperwork involved, and because of the slow response time.

Through this activity:

1. A 90% guaranty can be provided to a financial institution so that it may lend to the exporter the necessary capital to fill the export order (starting March, 1984).

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

2. The Export Finance Division, as a policy holder of FCIA, becomes the administrator for FCIA on behalf of a group of exporters under its umbrella. It will be able to counsel the exporters, reduce the paperwork for the exporters, and help expedite the approval process (starting October, 1984).
3. The Export Finance Division can counsel Minnesota exporters on various financing and international payment methods. It also advises them of various financing, insurance, procurement, and grant programs available through private insurers, federal agencies (Eximbank, OPIC, AID, FCIA, CCC, etc.), and international agencies (World Bank, African Development Bank, Asian Development Bank, and Inter-American Development Bank) and help cut through the red tape (since October, 1983).

Authority for this activity is found in M.S. 17.105, Laws of 1983, Ch. 289, as amended Laws of 1984, Ch. 461.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Applications Received	4*	40	75	90
Applications Approved	2	20	40	50
Number of Visits to Financial Institutions	25	200	250	300
Number of Company Visits	15	75	100	100
Number of Contacts Made Through Seminars, Speaking Engagements, Etc.	750	2,000	3,000	4,000
Number of Publications Distributed	2,000	4,000	6,000	6,000

* One of the 4 applicants was able to complete the export as the result of our advice and did not require our guarantee. We received another 100 telephone inquiries, however, in most cases, the exporters did not have the sale booked.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: EXPORT FINANCE AUTHORITY

PROGRAM: INTERNATIONAL TRADE

AGENCY: AGRICULTURE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS		100.2	2,164.7	2,169.1		2,169.1	2,172.7		2,172.7	2,168.1	2,171.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES		100.2	2,164.7	2,169.1		2,169.1	2,172.7		2,172.7	2,168.1	2,171.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES		41.9	102.4	103.3		103.3	103.3		103.3	103.3	103.3
EXPENSES & CONTRAC. SERV		41.5	58.7	62.0		62.0	65.4		65.4	61.1	64.0
SUPPLIES & MATERIALS		8.0	3.6	3.8		3.8	4.0		4.0	3.7	3.9
EQUIPMENT		8.8									
OTHER EXPENSE ITEMS			2,000.0	2,000.0		2,000.0	2,000.0		2,000.0	2,000.0	2,000.0
TOTAL STATE OPERATIONS		100.2	2,164.7	2,169.1		2,169.1	2,172.7		2,172.7	2,168.1	2,171.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		100.2	164.7	169.1		169.1	172.7		172.7	168.1	171.2
INET CHANGE FROM F.Y. 851				+4.4		+4.4	+8.0		+8.0	+3.4	+6.5
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT			2,000.0	2,000.0		2,000.0	2,000.0		2,000.0	2,000.0	2,000.0
TOTAL FINANCING		100.2	2,164.7	2,169.1		2,169.1	2,172.7		2,172.7	2,168.1	2,171.2
POSITIONS BY FUND											
GENERAL		2.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS		2.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0

PROGRAM: ADMINISTRATION AND FINANCIAL AIDS SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE:

This program provides agriculture and the department with multiple services and makes various payments and reimbursements which support Minnesota agriculture. The activities conducted under this program involve: 1) Administration of appropriations for agricultural societies, associations, and timber wolf caused livestock losses; 2) laboratory services in support of the regulatory and inspection activities of the department; 3) production of Minnesota agricultural data; and 4) assistance to agriculture and all departmental activities regarding administration, planning, personnel, office management, and accounting.

OPERATIONS:

Operations in this program include financial assistance to agricultural societies and associations; administrative assistance and overview in the preparation of rules, legislation, budgets, and departmental policy; analysis and research of management and policy issues; personnel support for hiring, union negotiations, and other personnel functions; office management support in the form of maintaining equipment and word processing; support in financial activities such as payroll, travel, licensing, and expenditure review; the provision of laboratory services to all other divisions of the department; and the production and distribution of agricultural statistics.

CLIENTELE:

Direct clientele of this program include all the activities of the department, 103,000 farming units, agri-businesses, the Legislature, and all consumers. The functions of this program will remain essentially the same through 1987, although clientele demands for service are expected to increase in most areas.

BUDGET ISSUES:

The demand for services provided by the activities of this program continue to increase each year. The Legislature passed 2 laws regarding agricultural land protection (the 1982 Agricultural Land Protection and 1984 Agricultural Land Preservation Acts), but provided no implementation funds. Implementation of the legislation awaits adequate funding.

Producers and agri-businesses continue to request agricultural data, but recent budget reductions eliminated the county livestock estimate data. The data is used by producers to make management and marketing decisions, while agri-businesses use the data to assist with business decisions. The existence and reliability of the data is critical in these respects.

Increased regulatory activities have strained the department's laboratory capability. Expanding programs, such as the Grade B milk program, have created a need to increase inspection support resources.

EXPLANATION OF BUDGET REQUEST:

Several change levels are requested for this program. A total of \$113.0 in F.Y. 1986 and \$113.0 in F.Y. 1987 is requested for Grants to Agricultural Societies, Associations, and Claims. \$100.0 in F.Y. 1986 and \$100.0 in F.Y. 1987 are requested for the Northern Crops Institute. A technical change is requested to reallocate \$40.2 and 1.0 position in F.Y. 1986 and \$40.6 and 1.0 position in F.Y. 1987 from special to general fund support for the Accounting and Licensing activity. \$60.0 and 2.0 positions in F.Y. 1986 and \$60.0 and 2.0 positions in F.Y. 1987 are requested to increase the department's analysis capabilities. \$242.5 and 1.0 position in F.Y. 1986 and \$32.5 and 1.0 position in F.Y. 1987 are requested to implement a pilot county agricultural land protection program. \$100.0 and 3.0 positions in F.Y. 1986 and \$100.0 and 3.0 positions in F.Y. 1987 are requested for inspection support. \$47.5 in F.Y. 1986 and \$51.0 in F.Y. 1987 are requested to restore and improve county agricultural statistics.

GOVERNOR'S RECOMMENDATION:

Although each of the items requested above have some merit, tax reduction and other higher priority items preclude funding some of the items in this program at the requested level. The Governor does recommend the following:

- \$200.0 for research and promotion activities of the Northern Crops Institute.
- \$120.0 and 2.0 positions to allow the department to increase its policy analysis and development capabilities.
- \$100.0 to allow the department to initiate the agricultural land preservation and conservation planning project.
- \$66.0 and 1.0 position to increase the department's laboratory support.

The Governor further recommends a reduction of \$4.8 in F.Y. 1986 and \$8.9 in F.Y. 1987 for a change in the inflation rates.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: ADMINISTRATION & FINANCIAL AIDS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
GRANTS-AG SOC & CLAIMS	299.4	314.9	314.4	316.1	213.0	529.1	317.8	213.0	530.8	415.6	416.9
ACCOUNTING & LICENSING	536.4	713.0	835.2	768.9	278.3	1,047.2	803.8	278.3	1,082.1	768.5	803.1
PERSONNEL & OFFICE MANAGMNT	273.4	335.2	388.7	423.7	74.4	498.1	429.4	74.4	503.8	422.9	427.8
PROGRAM & MGMT SUPPORT	120.5	119.4	266.8	194.3	302.5	496.8	195.1	92.5	287.6	354.1	254.9
LABORATORY SERVICES	633.9	804.5	886.9	908.0	100.0	1,008.0	918.6	100.0	1,018.6	939.5	948.9
AGRICULTURAL STATISTICS	229.2	197.7	233.6	245.6	650.5	896.1	251.8	338.0	589.8	245.2	250.9
COMMISSIONER'S OFFICE	128.6	251.8	248.9	168.3	290.5	458.8	172.7	290.5	463.2	167.3	170.8
TOTAL	2,221.4	2,736.5	3,174.5	3,024.9	1,909.2	4,934.1	3,089.2	1,386.7	4,475.9	3,313.1	3,273.3
[NET CHANGE FROM F.Y. 85]				-149.6	+1,909.2	+1,759.6	-85.3	+1,386.7	+1,301.4	+138.6	+98.8
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,939.5	2,426.1	2,890.1	2,740.5	1,486.2	4,226.7	2,804.8	1,173.7	3,978.5	2,828.7	2,888.9
LOCAL ASSISTANCE	281.9	310.4	284.4	284.4	423.0	707.4	284.4	213.0	497.4	484.4	384.4
AIDS TO INDS.											
TOTAL EXPENDITURES	2,221.4	2,736.5	3,174.5	3,024.9	1,909.2	4,934.1	3,089.2	1,386.7	4,475.9	3,313.1	3,273.3
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	2,062.4	2,552.9	2,983.9	2,834.5	1,949.4	4,783.9	2,892.1	1,427.3	4,319.4	3,122.7	3,076.2
[NET CHANGE FROM F.Y. 85]				-149.4	+1,949.4	+1,800.0	-91.8	+1,427.3	+1,335.5	+138.8	+92.3
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	2.2	34.3	37.5	40.2	40.2-		40.6	40.6-		40.2	40.6
RURAL REHABILITATION	1.1										
GIFTS AND DEPOSITS	.4	2.1	.4	.4		.4	.4		.4	.4	.4
FEDERAL	155.3	147.2	152.7	149.8		149.8	156.1		156.1	149.8	156.1
TOTAL FINANCING	2,221.4	2,736.5	3,174.5	3,024.9	1,909.2	4,934.1	3,089.2	1,386.7	4,475.9	3,313.1	3,273.3
POSITIONS BY FUND:											
GENERAL	62.5	66.5	72.7	72.7	10.0	82.7	72.7	10.0	82.7	75.7	75.7
GENERAL FUND - LCMR					1.0	1.0		1.0	1.0		
SPEC REV/APPORTIONMT		1.0	1.0	1.0	1.0-		1.0	1.0-		1.0	1.0
RURAL REHABILITATION	1.0										
FEDERAL	2.0	2.0	2.0	1.0		1.0	1.0		1.0	1.0	1.0
TOTAL POSITIONS	65.5	69.5	75.7	74.7	10.0	84.7	74.7	10.0	84.7	77.7	77.7
[NET CHANGE FROM F.Y. 85]				-1.0	+10.0	+9.0	-1.0	+10.0	+9.0	+2.0	+2.0

ACTIVITY: GRANTS TO AGRICULTURAL SOCIETIES, ASSOCIATIONS & CLAIMS 1985-87 Biennial Budget
 Program: ADMINISTRATION AND FINANCIAL AIDS SERVICE
 Agency: AGRICULTURE, DEPARTMENT OF

OBJECTIVE: To pass through grant funds appropriated for agricultural societies and associations and to administer the livestock compensation program.

DESCRIPTION: This activity passes through grants to state agricultural societies and associations and aids in the payment of county fair premiums. In addition, compensation is provided to livestock owners whose livestock have been destroyed or crippled, to the extent that they must be destroyed, by an animal classified as endangered under the Federal Endangered Species Act of 1973. The owner is entitled to the fair market value of the destroyed livestock, not to exceed \$400 per animal destroyed less any insurance coverage. Proposed as a change level request for this activity is a request for \$100,000 for each year to help support the Northern Crops Institute.

1) Grants to Agricultural Societies and Associations:

Statutory Reference: M.S. 38.02

To provide aid to county and district agricultural societies, poultry associations, and agricultural associations to promote a program of agricultural development and for the payment of premiums which are cash awards paid to an exhibitor for the merit of an exhibit of livestock, livestock products, grains, fruits, flowers, vegetables, articles of domestic science, handicrafts, hobbies, fine arts, and articles made by school pupils, or cash awards paid to the merit winner of events such as 4-H Club or Future Farmer Contest, etc.

Recipients are county and district agricultural societies, poultry associations, and agricultural associations as authorized by law and those receiving an appropriation. Eligibility criteria are as follows: 1) Presents a statement of premium allocations, records, and/or payments; 2) a financial statement is audited and reviewed by the department; and 3) allocations are made in accordance with law.

The criteria and formula used to determine the amount of payment is prescribed by law or the appropriation provided the association. Societies are required to submit their records and annual reports to the Commissioner.

<u>Statistics:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Red River Valley Livestock Assn.	\$ 6.0	\$ 6.0	\$ 6.0	\$ 6.0
Jr. Livestock Breeder's Assn. (Duluth)	\$ 1.2	\$ 1.2	\$ 1.2	\$ 1.2
County Agricultural Societies	\$ 252.9	\$ 252.9	\$ 252.9	\$ 252.9
Livestock Premiums Boys & Girls	\$ 3.8	\$ 3.8	\$ 3.8	\$ 3.8

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

<u>Statistics:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Red Lake Chippewa Indians	\$ 0.9	\$ 0.9	\$ 0.9	\$ 0.9
Poultry Associations	\$ 1.8	\$ 1.8	\$ 1.8	\$ 1.8
Minnesota Poultry Association	\$ 0.9	\$ 0.9	\$ 0.9	\$ 0.9
Northern Poultry Association	\$ 0.1	\$ 0.1	\$ 0.1	\$ 0.1
Red River Valley Dairymen	\$ 1.2	\$ 1.2	\$ 1.2	\$ 1.2
Minnesota Livestock Breeders Association	\$ 14.2	\$ 14.2	\$ 14.2	\$ 14.2
Northern Sheep Growers Assn.	\$ 1.0	\$ 1.0	\$ 1.0	\$ 1.0
Southern Sheep Growers Assn.	\$ 0.4	\$ 0.4	\$ 0.4	\$ 0.4
<u>Grants by Fund:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
General	\$ 286.9	\$ 284.4	\$ 284.4	\$ 284.4
TOTAL	\$ 286.9	\$ 284.4	\$ 284.4	\$ 284.4

2) Livestock Compensation Claims:

Statutory Reference: M.S. 3.737

This grant program provides compensation to livestock owners whose livestock has been destroyed, or crippled to the extent that it must be destroyed, by an animal classified as endangered under the federal Endangered Species Act of 1973. The owner is entitled to the fair market value of the destroyed livestock, not to exceed \$400 per animal destroyed less any insurance coverage.

Recipients are livestock owners from mainly the northern part of Minnesota. They are provided compensation for losses of their animals. Eligibility criteria for compensation are as follows: 1) Livestock loss must be caused by an endangered species (Livestock is defined to mean cattle, sheep, poultry, swine, horses, mules, and goats); 2) the local conservation officer must make a determination that the loss was caused by an endangered species; 3) the local county extension director determines the fair market value of the livestock destroyed; and 4) the department reviews the determinations made and the information contained in the claim and pays in accordance with the law.

Compensation is limited to the actual fair market value of the destroyed livestock not to exceed \$400 per animal. Fair market value is established by the county extension director.

ACTIVITY: GRANTS TO AGRICULTURAL SOCIETIES, ASSOCIATIONS & CLAIMS 1985-87 Biennial Budget

(Continuation)

Program: ADMINISTRATION AND FINANCIAL AIDS SERVICE

Agency: AGRICULTURE, DEPARTMENT OF

<u>Statistics:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Claims Received	33	35	35	35
Claims Rejected	2	1	1	1
Livestock Compensated For	543	600	600	600
Total Amount Paid	\$ 28.0	\$ 30.0	\$ 31.7	\$ 33.4
 <u>Grants by Fund:</u>	 <u>F.Y. 1984</u>	 <u>F.Y. 1985</u>	 <u>F.Y. 1986</u>	 <u>F.Y. 1987</u>
General	\$ 28.0	\$ 30.0	\$ 31.7	\$ 33.4
 TOTAL	 \$ 28.0	 \$ 30.0	 \$ 31.7	 \$ 33.4

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>TYPE</u>
Grants to County Fairs and Livestock Breeders Needed to meet expanded program needs and to increase distributions to county fairs. See CHANGE REQUEST sheet following the fiscal sheet for this activity.	113.0	113.0	Activity Specific
Grants to the Northern Crops Institute To support research and promotion efforts regarding northern crops. See CHANGE REQUEST sheet following the fiscal sheet for this activity.	100.0	100.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: GRANTS-AG SOC & CLAIMS

PROGRAM: ADMINSTRN & FINANCIAL AIDS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	17.5	28.0	30.0	31.7		31.7	33.4		33.4	31.2	32.5
LOCAL ASSISTANCE	281.9	286.9	284.4	284.4	213.0	497.4	284.4	213.0	497.4	384.4	384.4
AIDS TO INDS.											
TOTAL EXPENDITURES	299.4	314.9	314.4	316.1	213.0	529.1	317.8	213.0	530.8	415.6	416.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	17.5	28.0	30.0	31.7		31.7	33.4		33.4	31.2	32.5
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	17.5	28.0	30.0	31.7		31.7	33.4		33.4	31.2	32.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	299.4	314.9	314.4	316.1	213.0	529.1	317.8	213.0	530.8	415.6	416.9
NET CHANGE FROM F.Y. 851				+1.7	+213.0	+214.7	+3.4	+213.0	+216.4	+101.2	+102.5
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	299.4	314.9	314.4	316.1	213.0	529.1	317.8	213.0	530.8	415.6	416.9
POSITIONS BY FUND											
TOTAL POSITIONS											

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

ACTIVITY: GRANTS TO AGRICULTURAL SOCIETIES, ASSOCIATIONS, AND CLAIMS
PROGRAM: ADMINISTRATION AND FINANCIAL AIDS SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: GRANTS TO COUNTY FAIRS AND LIVESTOCK BREEDERS				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund				
County Fairs	\$ 108.0	-0-	\$ 108.0	-0-
Livestock Breeders	\$ 5.0		\$ 5.0	
TOTAL	\$ 113.0		\$ 113.0	
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to meet expanded program needs and increase the amount available for distribution to county fairs and livestock breeders.

DESCRIPTION/BACKGROUND:

This appropriation provides funds to county and district agricultural societies and associations to promote agricultural development and pay premiums, which are cash awards, to exhibitors. The funds are distributed according to the formula established in M.S. 38.02.

RATIONALE:

The county agricultural societies and livestock breeders have requested an increase in grants. The department supports this request.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: GRANTS TO AGRICULTURAL SOCIETIES, ASSOCIATIONS, AND CLAIMS
PROGRAM: ADMINISTRATION AND FINANCIAL AIDS SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: GRANTS TO THE NORTHERN CROPS INSTITUTE				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$ 100.0	-0-	\$ 100.0	-0-
Governor's Recommendation				
General Fund	\$ 100.0	-0-	\$ 100.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds and specific granting authority to support the research and promotion activities of the Northern Crops Institute.

DESCRIPTION/BACKGROUND:

The Institute, located at North Dakota State University, receives funding from various sources in Montana, North Dakota, South Dakota, and Minnesota. It is an international marketing and learning center. The two primary functions of the center are hosting foreign trade teams and offering short courses with both functions targeted on the availability and uses of northern crops.

RATIONALE:

Minnesota growers benefit by the promotional and educational activities of the institute.

ACTIVITY: ACCOUNTING AND LICENSING
Program: ADMINISTRATION AND FINANCIAL AIDS SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 3.9	\$ 1.2	\$ 1.4	\$ 1.4	\$ 1.4

OBJECTIVE: To provide the necessary accounting, budget, investments, cash flow and fund analysis, fee review, revenue projections, and financial analysis for management and the Commissioner's Office to enable the department to maximize service delivery within the constraints of fiscal resources. To perform the financial and regulatory audits for the department and to issue and maintain supporting documents for licenses and permits issued through the Statewide Licensing System, the department's mini-computer system, and manual procedures.

DESCRIPTION: This activity is responsible for the budgeting, accounting, licensing, and audit functions of the department. It provides professional accounting and financial services to activity managers and the Commissioner's Office. Activity personnel issue approximately 20,000 licenses annually through the Statewide Licensing System. This activity provides current budget projections and special audit services. This information enables the department to maintain financial solvency for general, special revenue, and federal fund accounts.

Authority for this activity is found in M.S. 17.58 and 38.13.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Requisitions Processed	463	550	600	650
Supplemental Budgets Processed	400	450	500	550
Number of Appropriation Accounts	52	52	56	56
Number of Account Identifiers	129	140	145	150
Audits Conducted	104	24	24	24
Licenses and Permits Issued	26,000	26,000	26,000	26,000

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	TYPE
External Audits			Activity
Special Revenue	\$ (40.2)	\$ (40.6)	Specific
General Fund	\$ 40.2	\$ 40.6	

The department requests the movement of 1.0 special revenue fund position and associated costs to the general fund. This change will be offset by revenue received from the audits and allocation of grant funds to the County Agricultural Societies. See CHANGE REQUEST sheet following the fiscal sheet for this activity.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ACCOUNTING & LICENSING

PROGRAM: ADMINISTRN & FINANCIAL AIDS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	536.4	713.0	835.2	768.9	278.3	1,047.2	803.8	278.3	1,082.1	768.5	803.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	536.4	713.0	835.2	768.9	278.3	1,047.2	803.8	278.3	1,082.1	768.5	803.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	256.3	361.4	390.3	413.5		413.5	413.7		413.7	413.5	413.7
EXPENSES & CONTRAC. SERV	426.3	496.6	594.2	627.0		627.0	661.4		661.4	626.6	660.8
SUPPLIES & MATERIALS	2.1	6.0	4.7	2.9		2.9	3.1		3.1	2.9	3.0
EQUIPMENT	.1	11.4	1.5	1.6		1.6	1.7		1.7	1.6	1.7
OTHER EXPENSE ITEMS	148.4-	162.4-	155.5-	276.1-	278.3	2.2	276.1-	278.3	2.2	276.1-	276.1-
TOTAL STATE OPERATIONS	536.4	713.0	835.2	768.9	278.3	1,047.2	803.8	278.3	1,082.1	768.5	803.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	534.0	678.7	795.8	728.7	318.5	1,047.2	763.2	318.9	1,082.1	728.3	762.5
[NET CHANGE FROM F.Y. 85]				-67.1	+318.5	+251.4	-32.6	+318.9	+286.3	-67.5	-33.3
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	2.2	34.3	37.5	40.2	40.2-		40.6	40.6-		40.2	40.6
FEDERAL	.2		1.9								
TOTAL FINANCING	536.4	713.0	835.2	768.9	278.3	1,047.2	803.8	278.3	1,082.1	768.5	803.1
POSITIONS BY FUND											
GENERAL	11.0	13.0	14.3	14.3	1.0	15.3	14.3	1.0	15.3	14.3	14.3
SPEC REV/APPORTIONMT		1.0	1.0	1.0	1.0-		1.0	1.0-		1.0	1.0
FEDERAL	1.0										
TOTAL POSITIONS	12.0	14.0	15.3	15.3		15.3	15.3		15.3	15.3	15.3

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: ACCOUNTING AND LICENSING

PROGRAM: ADMINISTRATION AND FINANCIAL AIDS SERVICE

AGENCY: AGRICULTURE, DEPARTMENT OF

RATIONALE:

This would enable the activity to retain its general fund integrity and allow it to perform general fund functions when necessary to the department's regulatory activities.

GOVERNOR'S RECOMMENDATION:

The Governor recommends that funding for this activity remain in the Special Revenue Fund. It is appropriate that the organizations receiving these audit services directly finance the costs related thereto.

Request Title: EXTERNAL AUDITS	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request				
Special Revenue	\$ (40.2)	(1.0)	\$ (40.6)	(1.0)
General Fund	\$ 40.2	1.0	\$ 40.6	1.0
Governor's Recommendation				
Special Revenue	\$ -0-	-0-	\$ -0-	-0-
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests the above funds to transfer 1.0 special revenue fund position to the general fund. Currently this position audits the state's Promotion Councils and the County Agricultural Societies. General fund costs would be offset by revenue earned for audits performed.

DESCRIPTION/BACKGROUND:

Currently the audit position audits the County Agricultural Societies which receive a grant-in-aid under a statutory distribution formula with audit costs being paid by the societies. It also audits the Promotion Councils. This activity was transferred to this activity which is general fund. There would be sufficient revenue to the general fund to offset the additional appropriation.

STATISTICS:

No change.

ACTIVITY: PERSONNEL AND OFFICE MANAGEMENT
Program: ADMINISTRATION AND FINANCIAL AIDS SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE: To provide personnel and office management services so the department will have qualified staff and sufficient supplies to accomplish its objectives in an effective and efficient manner.

EFFECTIVENESS MEASURES:	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Number of New Hires	77	85	90	100
Number of Promotions	32	45	55	60

DESCRIPTION: This activity provides personnel and office management support services to the department and approximately 550 employees located throughout the state in 138 separate job classifications. The effect of this activity is to increase the efficiency and effectiveness of the department by centralizing reoccurring personnel and office management functions so as to minimize the amount of time managers and supervisors spend on administrative matters.

The Personnel Division prepares forms and reports necessary for hiring, promoting, and terminating employees; informs employees of personnel policies, union contract matters, and laws which may affect them; assists employees with questions about fringe benefits; and advises supervisory and management staff on union contract language, interpretation, grievance issues, and other union-related problems.

The Office Management Section assists other divisions to resolve clerical and office management problems and to maintain adequate supplies and equipment. Other services provided include clerical overload; building maintenance and security coordination; space allocation and utilization; inventory control; central purchasing of supplies; records and forms management; maintaining a federal and inter-office mail distribution system; and providing for a central receptionist. This section includes a word processing center which provides typing, copying, and related services to the entire department.

The volume of service provided to employees has been increasing at a rate in excess of 15% per year.

Authority for this activity is found in M.S. 43A and 179.61.

ACTIVITY STATISTICS:	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Personnel Documents Processed	4,700	4,900	5,000	5,200
Hours Counseling	425	450	475	500
Protected Group Members				
New Hires	22	25	27	28
Fixed Assets on Inventory	4,032	4,075	5,000	5,050
Fixed Asset Net Book Value	\$ 653,000	\$ 657,000	\$ 661,000	\$ 665,000

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PERSONNEL & OFFICE MANAGMNT

PROGRAM: ADMINISTRN & FINANCIAL AIDS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	273.4	335.2	388.7	423.7	74.4	498.1	429.4	74.4	503.8	422.9	427.8
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	273.4	335.2	388.7	423.7	74.4	498.1	429.4	74.4	503.8	422.9	427.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	226.8	272.6	326.9	384.8		384.8	385.1		385.1	384.8	385.1
EXPENSES & CONTRAC. SERV	75.5	83.7	86.1	100.9		100.9	105.7		105.7	100.2	104.5
SUPPLIES & MATERIALS	10.2	11.5	8.7	9.2		9.2	9.7		9.7	9.1	9.4
EQUIPMENT		.9	3.0	3.2		3.2	3.3		3.3	3.2	3.2
OTHER EXPENSE ITEMS	39.1-	33.5-	36.0-	74.4-	74.4		74.4-	74.4		74.4-	74.4-
TOTAL STATE OPERATIONS	273.4	335.2	388.7	423.7	74.4	498.1	429.4	74.4	503.8	422.9	427.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	273.4	335.2	388.7	423.7	74.4	498.1	429.4	74.4	503.8	422.9	427.8
INET CHANGE FROM F.Y. 851				+35.0	+74.4	+109.4	+40.7	+74.4	+115.1	+34.2	+39.1
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	273.4	335.2	388.7	423.7	74.4	498.1	429.4	74.4	503.8	422.9	427.8
POSITIONS BY FUND											
GENERAL	13.0	13.0	15.9	15.9		15.9	15.9		15.9	15.9	15.9
TOTAL POSITIONS	13.0	13.0	15.9	15.9		15.9	15.9		15.9	15.9	15.9

ACTIVITY: PROGRAM AND MANAGEMENT SUPPORT
Program: ADMINISTRATION AND FINANCIAL AIDS SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To provide staff services to departmental administrators regarding environmental review; identification and analysis of issues affecting agriculture; preparation of administrative rules, legislation, and budgets; and implementation of statutory responsibilities regarding agricultural land protection. This activity exists to centralize ongoing and repetitive administrative tasks and accept responsibilities that are not programmatically related to other activities.

DESCRIPTION: This activity improves the efficiency and effectiveness of the department by providing planning, analysis, and administrative support services. It provides a centralized resource for the promulgation of administrative rules, preparation of work programs, and legislation. Another major responsibility includes providing staff support to department administrators in areas such as environmental review. Staff have been assigned the responsibility for implementing departmental responsibilities under the 1982 Agricultural Land Protection and the 1984 State Agricultural Land Preservation and Conservation Acts. Staff also conduct research on agricultural policy issues and represent the department in statewide natural resource planning efforts.

Authority for this activity is found in M.S. 17.80-17.84; 42.01-42.14, and Laws of Minnesota 1984, Ch. 654, Secs. 31-47.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Environmental Documents Reviewed	45*	75	75	75
Environmental Quality Board Briefings	9	10	10	10
Environmental Quality Board Meetings	9	10	10	10
Attended				
Legislative Bills Reviewed	37	40	40	40
Administrative Rules Promulgated	7	11	9	9
Budget Activities Assisted in Biennial	0	19	0	19
Budget Preparation				
Bill Drafts Prepared	6	8	8	8
Fiscal Notes Prepared/Assisted With	21	25	25	25
Major Studies/Reports Completed	5	7	7	7

* Staff vacancy resulted in less activity during F.Y. 1984.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Agricultural Land/Number of State	9	6	6	6
Agency Actions or Rules Reviewed				
Number of Agricultural Development Grant	48	48	50	50
Applications Reviewed				
Grants Administered	16	16	16	16

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	TYPE
Agricultural Policy Analysis and Development	\$ 60.0	\$ 60.0	Activity
Needed to increase research and planning			Specific
capabilities. See CHANGE REQUEST sheet			
following the fiscal sheet for this activity.			
Agricultural Land Preservation	\$ 242.5	\$ 32.5	Activity
Resources will implement the Pilot County			Specific
Program authorized by Laws of Minnesota for			
1984, Ch. 654. See CHANGE REQUEST sheet			
following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PROGRAM & MGMT SUPPORT

PROGRAM: ADMINISTRATION & FINANCIAL AIDS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	120.5	119.4	266.8	194.3	92.5	286.8	195.1	92.5	287.6	254.1	254.9
LOCAL ASSISTANCE					210.0	210.0				100.0	
AIDS TO INDS.											
TOTAL EXPENDITURES	120.5	119.4	266.8	194.3	302.5	496.8	195.1	92.5	287.6	354.1	254.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	111.9	104.7	175.9	177.5	72.8	250.3	177.6	72.8	250.4	237.5	237.6
EXPENSES & CONTRAC. SERV	7.1	11.2	89.6	15.4	14.7	30.1	16.1	14.7	30.8	15.2	15.9
SUPPLIES & MATERIALS	1.5	2.6	1.3	1.4	5.0	6.4	1.4	5.0	6.4	1.4	1.4
EQUIPMENT		.9									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	120.5	119.4	266.8	194.3	92.5	286.8	195.1	92.5	287.6	254.1	254.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	119.4	119.4	266.8	194.3	302.5	496.8	195.1	92.5	287.6	354.1	254.9
INET CHANGE FROM F.Y. 851				-72.5	+302.5	+230.0	-71.7	+92.5	+20.8	+87.3	-11.9
DEDICATED APPROPRIATIONS:											
RURAL REHABILITATION	1.1										
TOTAL FINANCING	120.5	119.4	266.8	194.3	302.5	496.8	195.1	92.5	287.6	354.1	254.9
POSITIONS BY FUND											
GENERAL	4.0	4.0	5.0	5.0	3.0	8.0	5.0	3.0	8.0	7.0	7.0
RURAL REHABILITATION	1.0										
FEDERAL		1.0	1.0								
TOTAL POSITIONS	5.0	5.0	6.0	5.0	3.0	8.0	5.0	3.0	8.0	7.0	7.0
INET CHANGE FROM F.Y. 851				-1.0	+3.0	+2.0	-1.0	+3.0	+2.0	+1.0	+1.0

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: PROGRAM AND MANAGEMENT SUPPORT
PROGRAM: ADMINISTRATION AND FINANCIAL AIDS SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: AGRICULTURAL POLICY ANALYSIS AND DEVELOPMENT				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 60.0	2.0	\$ 60.0	2.0
Governor's Recommendation				
General Fund	\$ 60.0	2.0	\$ 60.0	2.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests funds to increase its research and planning capabilities.

The objective is to identify and analyze major agricultural issues and problems affecting Minnesota producers and, based upon the research, develop specific legislation, programs, or initiatives to address identified needs or problems.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Legislative/Administrative Proposals Enacted	0	1	2	2
Number of Programs Initiated/Modified	0	0	2	2

DESCRIPTION/BACKGROUND:

Agriculture is a major part of Minnesota's economy. Farm residents make up 9% of the state's population. About 23% of Minnesota's labor force depend upon the food and fiber system for jobs, and direct cash farm receipts total approximately \$7 billion annually. Primary suppliers of agricultural inputs provide a major source of rural employment.

Minnesota producers currently are facing economic and social conditions equivalent to those of the Great Depression. Major changes in international trade, agri-business, fiscal, and political relations have contributed to this agricultural instability. Longer term trends, such as increasing productivity, the growth of corporate dairying elsewhere in the U.S., and increasing foreign competition for Minnesota export markets could have devastating economic impacts upon Minnesota's producers and rural agri-business firms.

STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Producer/Agri-Business Surveys Conducted	0	2	4	4
Major Studies/Reports Completed	0	2	6	6
Legislative/Administrative Proposals Developed	0	1	3	3

RATIONALE:

The department lacks adequate resources to identify and analyze long-term trends affecting the social and economic conditions of Minnesota producers. The granting of this request would result in a better understanding of long-term trends that are affecting Minnesota producers, an increased capacity to plan for and adapt to changes in the agricultural sector, and a more adequate information base upon which to base state agricultural policy or programs. The beneficiaries of this project will be Minnesota producers and agri-businesses.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: PROGRAM AND MANAGEMENT SUPPORT
PROGRAM: ADMINISTRATION AND FINANCIAL AIDS SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

This request would provide the financial resources necessary to reimburse 7 pilot counties for their expenses in preparing plans and official controls; develop and administer a state program of financial and technical assistance; and complete other mandated activities.

STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Counties Receiving Planning Grants	0	0	7	7
Informational Meetings Held With Counties	0	0	15	25
Counties Receiving Technical Assistance	0	0	7	14
Number of County Plans/Controls Completed	0	0	0	7

RATIONALE:

Chapter 654 requires the Commissioner to implement the pilot county program. The selected pilot counties are to be reimbursed 100% of their costs for participating in the program. No appropriation was made available for these purposes. The requested funds will provide resources for counties to develop and implement plans and ordinances for agricultural land preservation and will allow the department to develop a program of coordinated assistance by state and federal agencies to local governments.

The implementation of this program is expected to result in decreasing amounts of agricultural land being converted to non-agricultural uses, and greater utilization by local governments of the technical and informational resources available from state and federal agencies.

GOVERNOR'S RECOMMENDATION:

While this request has merit, the potential future cost of this program and tax reduction needs preclude funding this project at the requested level. The Governor recommends \$100.0 for this planning project along with the following changes:

- 1) The number of pilot counties be reduced from 7 to 4. These counties would include (a) a county with excessive cropland erosion, but without local erosion controls; (b) a county with excessive delivery of sediment to lakes and/or streams, but without local erosion controls; (c) a county experiencing problems with forest land preservation; and (d) a county in which a high level of development is likely within the next 10 years which does not have official controls for agricultural land preservation and which is located adjacent to a county with official controls.
- 2) The cost-share ratio for the pilot counties would be reduced to 80% state/20% local from the current concept of 100% state.

The department will submit legislation to implement this recommendation.

Request Title: AGRICULTURAL LAND PRESERVATION

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 242.5	1.0	\$ 32.5	1.0
Governor's Recommendation				
General Fund	\$ 100.0	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The department requests funds to develop and implement the Pilot County Agricultural Land Preservation Program authorized by Laws of Minnesota 1984, Ch. 654.

The objective is to develop a pilot program to assess various preservation methods, technologies, and institutional approaches prior to statewide implementation of an agricultural land preservation program.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Participating County Plans/Controls Adopted	N/A	N/A	0	7

DESCRIPTION/BACKGROUND:

Minnesota agricultural land is being converted to non-agricultural uses at unacceptable rates each year. Chapter 654, the Agricultural Land Preservation and Conservation Act, was enacted by the 1984 Legislature following 6 years of study by the Joint Legislative Committee on Agricultural Land Preservation and Conservation. The law directs the department to implement a pilot county planning program as well as to develop a state program of technical and financial assistance to local governments. However, no appropriation was made available.

ACTIVITY: LABORATORY SERVICES
Program: ADMINISTRATION AND FINANCIAL AIDS SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To analyze samples within the time requirements and specifications of the requesting division in order to protect the health, safety, and economic well-being of Minnesota consumers, farmers, and processors.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Fertilizer Samples Analyzed	948	1,000	1,050	1,050
Percent Within 22 Days	48.4%	45%	60%	65%
Number of Feed Samples Analyzed	1,066	1,075	1,100	1,100
Percent Within 22 Days	34.4%	35%	40%	45%
Number of Environmental Pesticide Samples Analyzed	315	700	700	700
Percent of Environmental Pesticide Samples Analyzed Within 30 Days	39	25	50	60
Number of Fluid Milk Samples Analyzed	1,765	1,700	1,800	1,800
Percent Within 10 Days	96.7%	98%	98%	98%
Percent of Split Samples of Grade A Milk Evaluated Within Report Time	100%	100%	100%	100%

DESCRIPTION: The Laboratory Services Division provides comprehensive laboratory testing of samples submitted by 4 regulatory divisions. Chemical, microbiological, and physical tests are conducted each year on samples of food, meat, dairy, canned products, beverages, water, fertilizer, feed, pesticides and pesticide residues, grain, and other agricultural and food products. These tests determine quality and conformance to state and federal laws and regulations. Another major service provided includes the certification of other laboratories that test dairy products for Grade A labeling every 2 years in order to maintain consistent standards throughout the state. The laboratory maintains a technically certified staff through professional development and provides scientific expertise and technical knowledge for the department as a whole.

These activities support the regulatory activities of the department by protecting consumers, farmers, and processors through the elimination of fraud and error in the marketing of agricultural products. Products that violate standards are removed from sale, thus assuring that Minnesota agricultural and food products meet state and federal standards for quality and safety.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Samples Analyzed	30,699	31,000	31,500	31,500
Total Microbiological Tests	84,015	84,000	85,000	85,000
Total Chemical Tests	21,515	22,000	22,000	22,000
Pesticide Residue Samples Analyzed	1,327	1,200	1,200	1,200
Number of Grade A Milk and/or Water Laboratories Evaluated and Certified	21	21	21	21
Number of Quality Assurance Programs	12	14	14	15

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	TYPE
Inspection Support	\$ 100.0	\$ 100.0	Activity Specific
To provide increased support for regulatory activities. See CHANGE REQUEST sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LABORATORY SERVICES

PROGRAM: ADMINISTRN & FINANCIAL AIDS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	633.9	804.5	886.9	908.0	100.0	1,008.0	918.6	100.0	1,018.6	939.5	948.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	633.9	804.5	886.9	908.0	100.0	1,008.0	918.6	100.0	1,018.6	939.5	948.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	537.9	599.7	685.2	703.7	75.0	778.7	704.0	75.0	779.0	728.7	729.0
EXPENSES & CONTRAC. SERV	57.0	68.4	79.5	83.9		83.9	88.5		88.5	83.5	87.8
SUPPLIES & MATERIALS	17.6	55.9	67.6	71.4	25.0	96.4	75.2	25.0	100.2	78.8	82.1
EQUIPMENT		58.8	194.8	34.6		34.6	36.5		36.5	34.1	35.6
OTHER EXPENSE ITEMS	21.4	21.7	140.2-	14.4		14.4	14.4		14.4	14.4	14.4
TOTAL STATE OPERATIONS	633.9	804.5	886.9	908.0	100.0	1,008.0	918.6	100.0	1,018.6	939.5	948.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	586.8	727.6	814.8	841.2	100.0	941.2	850.1	100.0	950.1	872.7	880.4
[NET CHANGE FROM F.Y. 85]				+26.4	+100.0	+126.4	+35.3	+100.0	+135.3	+57.9	+65.6
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	.4	1.6									
FEDERAL	46.7	75.3	72.1	66.8		66.8	68.5		68.5	66.8	68.5
TOTAL FINANCING	633.9	804.5	886.9	908.0	100.0	1,008.0	918.6	100.0	1,018.6	939.5	948.9
POSITIONS BY FUND											
GENERAL	23.0	23.0	23.0	23.0	3.0	26.0	23.0	3.0	26.0	24.0	24.0
GENERAL FUND - LCMR					1.0	1.0		1.0	1.0		
FEDERAL	1.0	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TOTAL POSITIONS	24.0	24.0	24.0	24.0	4.0	28.0	24.0	4.0	28.0	25.0	25.0
[NET CHANGE FROM F.Y. 85]					+4.0	+4.0		+4.0	+4.0	+1.0	+1.0

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: LABORATORY SERVICES
 PROGRAM: ADMINISTRATION AND FINANCIAL AIDS SERVICE
 AGENCY: AGRICULTURE, DEPARTMENT OF

Request Title: INSPECTION SUPPORT

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 100.0	3.0	\$ 100.0	3.0
Governor's Recommendation				
General Fund	\$ 33.0	1.0	\$ 33.0	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

This request will allow additional analytical service from Laboratory Services Division in the areas of pesticide residue analysis needed in pesticide emergencies/incidents and chemical damage claims investigations, and in adulterant analysis in feed-food chain monitoring, and bacterial analyses required under the Milk Quality Standards Act.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Bacterial Analysis of Wells	0	9,000	8,000	7,000
Reduce Pesticide Residue Sample Backlog	4 months	4 months	1 week	1 week
Pesticide Claims & Investigation	250	250	450	450
Sample Increase				
Pesticide Feed Sample Increase	75	75	150	150

DESCRIPTION/BACKGROUND:

The Legislature has required the department to regulate pesticide use in Minnesota and the testing of well waters for Manufacturing Grade Farms. Misuse and accidents involving pesticides are investigated largely through laboratory analysis of food, water, and environmental samples. Increased interest in the pesticide area has resulted in increased numbers of samples and more technically demanding analytical requests.

STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Routine Food Sample Increase	4,825	5,130	5,510	5,700
Specialized Chemical Residues:				
Well Water	0	0	200	200
Raw Agricultural Products	0	0	500	500
Raw Fish Products	0	0	200	200
Food Products	0	0	100	100

RATIONALE:

Requests to investigate alleged chemical damage from misuse of pesticides have increased over the last 5-10 years. Timely chemical analysis is often the key to solving problems and taking effective enforcement actions. Increased sample load, the increased complexity and difficulty of sample analysis, and accomplishing multiple assays on individual samples results in a backlog of samples and delayed reports of analytical results. There is a problem with insufficient staffing in relation to the number of samples necessary.

There are about 8,000 farm wells that will need to be tested in order to continue marketing the milk under the Milk Quality Standards Act. This large increase in bacterial analysis will require additional staffing to handle the increase in workload.

GOVERNOR'S RECOMMENDATION:

Although this request has some merit, tax reduction and other higher priority expenditure items preclude funding this activity at the requested level. The Governor recognizes that adequate laboratory support to the department's Field Inspection activities is a high priority. Within the total recommendation for the laboratory, the Governor encourages the department to reduce the pesticide analysis backlog as well as strive to achieve its other 1985-87 objectives.

ACTIVITY: AGRICULTURAL STATISTICS 1985-87 Biennial Budget
Program: ADMINISTRATION AND FINANCIAL AIDS SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

OBJECTIVE: To supply Minnesota farmers, agri-businesses, legislators, all levels of government, educational, and financial institutions and consumers with up-to-date statistics on Minnesota agriculture. Statistical surveys of Minnesota farmers and agricultural industries provide the data for the reports this activity generates.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Survey Response Rate (Percent)	62%	52%	55%	60%
Publications Distributed	303,000	200,000	210,000	215,000

DESCRIPTION: The Agricultural Statistics Division provides information on estimates of crop acreage, yield, production, livestock inventories, farm prices/expenses/income, weekly crop-weather conditions, farm labor, pesticides, and exports as well as a broad-based information series for those unfamiliar with agriculture in Minnesota. The major goals are: 1) To help farmers and agri-businesses make planning and marketing decisions, 2) to determine the volume and value of agricultural products, 3) to assist agri-businesses in locating farm-related industries, 4) to provide data to financial institutions and different levels of government to improve farm credit services, and 5) in general, to provide a sound data base for decision-making by all clientele.

Authority for this activity is found in M.S. 17.03.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Farmers Surveyed	154,000	212,000	220,000	220,000
Total Surveys Conducted	307	333	335	335
Number of Crops For Which County Estimates Produced	21	21	21	21
Number of Livestock/Dairy Poultry Estimates Produced	0	0	0	0
Minnesota Agricultural Statistics Books Published	3,500	4,000	0	0
Telephone and Mail Requests For Information	3,900	4,100	4,300	4,500
Talks/Radio Tapes Made	2,100	2,200	2,200	2,300
Requests For Statistical Sampling Assistance	8	9	10	12

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	TYPE
County Statistics	\$ 47.5	\$ 51.0	Activity Specific
To expand and improve county agricultural statistics; to publish an Annual Bulletin. See CHANGE REQUEST sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: AGRICULTURAL STATISTICS

PROGRAM: ADMINISTRATION & FINANCIAL AIDS

AGENCY: AGRICULTURE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	229.2	197.7	233.6	245.6	650.5	896.1	251.8	338.0	589.8	245.2	250.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	229.2	197.7	233.6	245.6	650.5	896.1	251.8	338.0	589.8	245.2	250.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	88.0	96.4	124.1	130.0	80.0	210.0	130.1	80.0	210.1	130.0	130.1
EXPENSES & CONTRAC. SERV	138.8	98.0	105.9	111.8	568.5	680.3	117.7	255.5	373.2	111.4	116.9
SUPPLIES & MATERIALS	2.4	1.5	3.6	3.8	2.0	5.8	4.0	2.5	6.5	3.8	3.9
EQUIPMENT		1.8									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	229.2	197.7	233.6	245.6	650.5	896.1	251.8	338.0	589.8	245.2	250.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	120.8	125.3	154.6	162.3	650.5	812.8	163.9	338.0	501.9	161.9	163.0
NET CHANGE FROM F.Y. 851				+7.7	+650.5	+658.2	+9.3	+338.0	+347.3	+7.3	+8.4
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS		.5	.3	.3		.3	.3		.3	.3	.3
FEDERAL	108.4	71.9	78.7	83.0		83.0	87.6		87.6	83.0	87.6
TOTAL FINANCING	229.2	197.7	233.6	245.6	650.5	896.1	251.8	338.0	589.8	245.2	250.9
POSITIONS BY FUND											
GENERAL	4.0	5.0	5.0	5.0	3.0	8.0	5.0	3.0	8.0	5.0	5.0
TOTAL POSITIONS	4.0	5.0	5.0	5.0	3.0	8.0	5.0	3.0	8.0	5.0	5.0
NET CHANGE FROM F.Y. 851					+3.0	+3.0		+3.0	+3.0		

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: AGRICULTURAL STATISTICS
PROGRAM: ADMINISTRATION AND FINANCIAL AIDS SERVICE
AGENCY: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

DESCRIPTION/BACKGROUND:

With current state funding, county estimates for crops in Minnesota have been on a nonprobability basis. Mailed questionnaires returned voluntarily by farmers are often not representative for each county. Present funding does not allow for a follow-up of farmers who do not respond, therefore, some counties may be lacking sufficient data for reliable estimates.

Funds for livestock county estimates were discontinued in F.Y. 1981 and for publication of the annual statistical bulletin in F.Y. 1982. The demand for this information has increased significantly and there are no timely alternative sources for this information. These requests come largely from agri-businesses, extension personnel at the county level, legislators, government planners, farmers, and others who use these data to: 1) Locate new processing plants; 2) locate industries that provide products to livestock farmers; 3) promote trade; and 4) provide information to determine the importance of agriculture in different parts of the state to more effectively deal with: a) location of waste disposal sites; b) closing of railroad branch lines; c) closing of processing plants; and d) similar related situations.

RATIONALE:

The Minnesota Agricultural Statistics book is used by farmers, agri-businesses, government, educational and financial institutions; more recently, it is being used to promote trade and locate agri-processing facilities. Decisions made with this data can affect the expansion of agri-business into Minnesota, the exporting of farm products, and the location of service facilities for farmers. This publication compiles all county data with a historic farm production series, important trends in agriculture, shifts in production areas, financial/economic indicators, and other agricultural information into one source. A comparable book is published by every major agricultural state in the U.S.

A program to increase the accuracy and dependability of county estimates will also benefit the state program. An established probability county estimating system would facilitate conducting surveys of other farm-related topics such as fuel use, conservation practices, the farm economy, etc.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

Request Title: IMPROVE COLLECTION AND DISTRIBUTION OF COUNTY STATISTICS				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$ 47.5		\$ 51.0	
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The department requests funds to publish the annual statistics bulletin which is a compilation of all agricultural data related to the State of Minnesota. Improved agricultural data at the county level is essential for agri-businesses to select locations for processing facilities, sales outlets, or other needs to better serve Minnesota farmers.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Minnesota Agricultural Statistics Books Distributed on Request	3,500	4,000	4,500	4,500
Number of Probability Livestock, Dairy, Poultry Estimates Produced at County Level	0	0	8	8
Sampling Error of Crop County Estimates	Not Possible to Determine Since Current Estimates Are Made From Random Samples		± 4-6%	± 4-6%

ACTIVITY: COMMISSIONER'S OFFICE
Program: ADMINISTRATION AND FINANCIAL AIDS SERVICE
Agency: AGRICULTURE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To direct the development, protection, and promotion of Minnesota's agricultural resources by: 1) Administering all department activities in order to fulfill statutory obligations within budgetary limitations; 2) encouraging the development and the appropriate management of food and agricultural products; and 3) promoting and supporting the needs and concerns of Minnesota agriculture at all levels of society both public and private.

DESCRIPTION: This activity is responsible for the overall administration of department responsibilities and authorities. This involves managing the operations of the department's programs, establishing department objectives and policies, and integrating all activities organizationally to ensure effective and efficient operations.

Other responsibilities include the enforcement of statutes or rules assigned to the department; coordination of the environmental concerns of agriculture; maintenance of cooperation of federal, state, and local agricultural interests in the economic and aesthetic improvement of the state; preparation of long-range plans for department programs; and development of necessary legislation and regulations. Through these actions, this activity serves farmers, processors, and consumers of the state, and the other budget activities of the department.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: COMMISSIONER'S OFFICE

PROGRAM: ADMINISTRN & FINANCIAL AIDS

AGENCY: AGRICULTURE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	128.6	228.3	248.9	168.3	290.5	458.8	172.7	290.5	463.2	167.3	170.8
LOCAL ASSISTANCE		23.5									
AIDS TO INDS.											
TOTAL EXPENDITURES	128.6	251.8	248.9	168.3	290.5	458.8	172.7	290.5	463.2	167.3	170.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	253.3	321.6	362.0	372.3		372.3	373.1		373.1	372.3	373.1
EXPENSES & CONTRAC. SERV	71.7	61.0	36.5	77.4		77.4	80.7		80.7	76.5	79.1
SUPPLIES & MATERIALS	1.5	5.7	1.5	9.1		9.1	9.4		9.4	9.0	9.1
EQUIPMENT	1.3	2.7									
OTHER EXPENSE ITEMS	199.2-	162.7-	151.1-	290.5-	290.5		290.5-	290.5		290.5-	290.5-
TOTAL STATE OPERATIONS	128.6	228.3	248.9	168.3	290.5	458.8	172.7	290.5	463.2	167.3	170.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	128.6	251.8	248.8	168.2	290.5	458.7	172.6	290.5	463.1	167.2	170.7
[NET CHANGE FROM F.Y. 85]				-80.6	+290.5	+209.9	-76.2	+290.5	+214.3	-81.6	-78.1
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS			.1	.1		.1	.1		.1	.1	.1
TOTAL FINANCING	128.6	251.8	248.9	168.3	290.5	458.8	172.7	290.5	463.2	167.3	170.8
POSITIONS BY FUND											
GENERAL	7.5	8.5	9.5	9.5		9.5	9.5		9.5	9.5	9.5
TOTAL POSITIONS	7.5	8.5	9.5	9.5		9.5	9.5		9.5	9.5	9.5

AGENCY: ANIMAL HEALTH, BOARD OF

1985-87 BIENNIAL BUDGET
PROGRAM STRUCTURE

PROGRAM

ACTIVITIES

Page

LIVESTOCK AND POULTRY HEALTH SERVICES

Disease Control

5-1107

Regulation of Health

5-1111

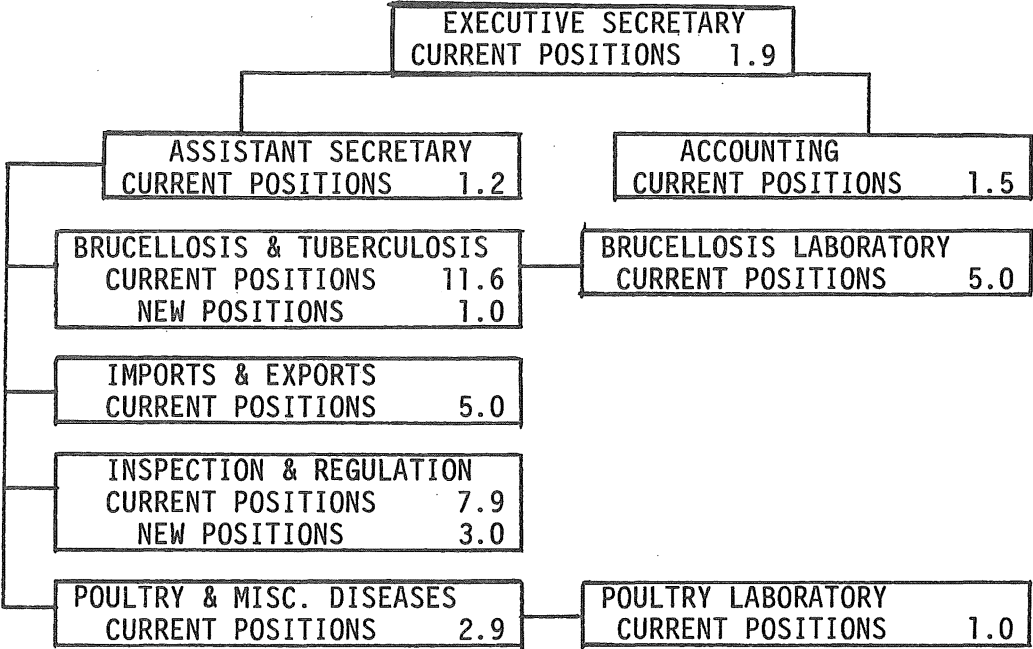
Administrative Services

5-1113

BOARD OF ANIMAL HEALTH

ORGANIZATION CHART
AT 9-28-84

POSITION RECONCILIATION		
AUTHORITY:	CURRENT F.Y. 85	REQUESTED for 6-30-87
LEGISLATIVE COMPLEMENT GENERAL FUND	35.0	39.0
BUDGETARY AUTHORIZED LAC APPROVED	1.0	-0-
TOTAL PERMANENT POSITIONS	<u>36.0</u>	<u>39.0</u>
OTHER COMPLEMENT (FTE)	2.0	2.0
TOTAL AUTHORIZED POSITIONS	<u>38.0</u>	<u>41.0</u>
EMPLOYEES ON 6-30-84	33.0	



AGENCY PURPOSE: The Board of Animal Health is mandated to protect the health of the domestic animals of the state by implementing disease control and eradication programs. This mandate is accomplished by enforcing health requirements for the importation of livestock and poultry and inspection and regulation of livestock and livestock related facilities.

The objective of the agency is to prevent the spread of infectious and contagious diseases harmful to the livestock and poultry populations of the state, resulting in an increase of meat and poultry production and a decrease in meat costs.

OPERATION AND CLIENTELE: The Board of Animal Health administers programs for surveillance, control and eradication of livestock and poultry diseases. The livestock and poultry producers benefit. The public benefits from better quality and more abundant meat, poultry and livestock products. Less disease allows freer interstate and international movement of livestock and livestock products.

The agency primarily serves cattle and swine producers, poultry producers, hatcheries and breeding flock owners. Other clients are rendering plants, garbage feeding establishments, dog kennels and market facilities.

The agency operates 3 activities. The Disease Control activity is for the control and eradication of infectious communicable diseases of livestock and poultry and provides laboratory facilities for the testing of samples. The Regulation of Health activity prevents the spread of diseases through inspection and surveillance of livestock, poultry and companion animals imported and exported. Administrative services provides overall administration of the agency including personnel, and fiscal and management responsibilities.

Details of the department's operation are provided on the activity pages which follow.

INDEX	Agency Request 1985-87 BIENNIUM All Funds	Governor's Recommendation 1985-87 BIENNIUM All Funds	Page
Reconciliation of F.Y. 1985 to SAME Level	\$ 2,720.0	\$ 2,708.7	5-1104
Agency-Wide CHANGE requests			
Law Compliance Staff	139.4	-0-	5-1106
Subtotal	\$ 2,859.4	\$ 2,708.7	
Disease Control			
Control of Pseudorabies	221.2	221.2	5-1109
Avian Influenza Testing	40.0	40.0	5-1110
Subtotal	\$ 3,120.6	\$ 2,969.9	
Administrative Services			
Computer Terminal	3.6	-0-	5-1115
AGENCY TOTAL	\$ 3,124.2	\$ 2,969.9	

GOVERNOR'S RECOMMENDATION: The Governor concurs with the above request except for the following:

1. The Governor does not recommend the agency-wide request for the Law Compliance staff. Although this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request at this time.
2. In addition to recommending funding for avian influenza testing, the Governor recommends that the costs of providing this testing service be recaptured through fees. The Board will prepare legislation to accomplish this.
3. The Governor encourages continued coordination and sharing of equipment with the Department of Agriculture; and, therefore, does not recommend funding for the computer terminal.

Reconciliation of F.Y. 1985 to Same Level

The agency's SAME level is comparable to that of the 1983-85 biennium and results in no reduction of funds or positions.

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
Estimated F.Y. 1985	\$ 1,319.6	\$ 1,319.6	36.0
Salary Roster Increase	32.5	31.1	
End of LAC Authorization	(60.0)	(60.0)	(1.0)
Indemnities	40.0	42.2	
Inflation	<u>21.0</u>	<u>34.0</u>	
TOTAL	\$ 1,353.1	\$ 1,366.9	35.0
BIENNIAL TOTAL	\$2,720.0		
Governor's SAME Level Adjustment	(11.3)		
Governor's Revised Base	<u>\$2,708.7</u>		

The adjustments are due to a reduction of \$11.3 for a change in the inflation rate.

Salary Roster Increase: The agency has less than 50 employees. This SAME level adjustment provides 100% funding of positions on salary roster.

End of LAC Authorization: In fiscal year 1984 the LAC appropriated \$60.0 for the initial costs to implement a pseudorabies control program in fiscal year 1985. A change request has been prepared to continue this program in the 1985-87 biennium.

Indemnities: To reinstate indemnity funds comparable to the 1983-85 biennium same level.

Inflation: Amounts applied are within approved guidelines.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: LIVESTOCK & POULTRY HLTH SV

AGENCY: ANIMAL HEALTH, BOARD OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
DISEASE CONTROL	595.2	748.3	755.6	772.3	149.3	921.6	784.6	153.8	938.4	898.5	910.7
REGULATION OF HEALTH	310.1	360.7	383.2	405.0	48.0	453.0	407.4	49.5	456.9	404.4	406.6
ADMINISTRATIVE SERVICES	180.3	201.5	180.8	175.8	1.8	177.6	174.9	1.8	176.7	175.5	174.2
TOTAL	1,085.6	1,310.5	1,319.6	1,353.1	199.1	1,552.2	1,366.9	205.1	1,572.0	1,478.4	1,491.5
INET CHANGE FROM F.Y. 851				+33.5	+199.1	+232.6	+47.3	+205.1	+252.4	+158.8	+171.9
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,085.6	1,310.5	1,319.6	1,353.1	199.1	1,552.2	1,366.9	205.1	1,572.0	1,478.4	1,491.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,085.6	1,310.5	1,319.6	1,353.1	199.1	1,552.2	1,366.9	205.1	1,572.0	1,478.4	1,491.5
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	1,085.6	1,310.5	1,319.6	1,353.1	199.1	1,552.2	1,366.9	205.1	1,572.0	1,478.4	1,491.5
INET CHANGE FROM F.Y. 851				+33.5	+199.1	+232.6	+47.3	+205.1	+252.4	+158.8	+171.9
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	1,085.6	1,310.5	1,319.6	1,353.1	199.1	1,552.2	1,366.9	205.1	1,572.0	1,478.4	1,491.5
POSITIONS BY FUND:											
GENERAL	40.0	35.0	36.0	35.0	4.0	39.0	35.0	4.0	39.0	36.0	36.0
TOTAL POSITIONS	40.0	35.0	36.0	35.0	4.0	39.0	35.0	4.0	39.0	36.0	36.0
INET CHANGE FROM F.Y. 851				-1.0	+4.0	+3.0	-1.0	+4.0	+3.0		

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY: DISEASE CONTROL/REGULATION OF HEALTH/ADMINISTRATIVE SERVICES
PROGRAM: LIVESTOCK AND POULTRY HEALTH SERVICES
AGENCY: ANIMAL HEALTH, BOARD OF

Request Title: LAW COMPLIANCE STAFF				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 68.0	3.0	\$ 71.4	3.0
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amounts and positions in order to provide the inspections and investigations necessary for livestock disease control and eradication. The objective is to maintain disease free livestock and poultry which will allow for the exportation of livestock, poultry and animal products.

EFFECTIVE MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Bovine Brucellosis Status	Free	Free	Free	Free
Sheep Scabies Status	Free	Free	Free	Free
Hog Cholera Status	Free	Free	Free	Free
Swine Brucellosis Status	Free	Free	Free	Free
Bovine Tuberculosis Status	Free	Free	Free	Free

WORKLOAD INDICATORS:

Work Assignments	4,169	5,000	5,500	5,500
% Inspections Completed	50	50	100	100
Average Miles Driven	34,800	35,000	35,000	35,000
Market Contacts	232	300	300	300
Garbage Feeding Inspections	14	36	36	36
Dog Kennel Inspections	69	100	100	100
Rendering Plant Inspections	21	21	21	21

DESCRIPTION/BACKGROUND:

The agency's complement of Law Compliance Representatives was reduced from 6 full-time employees to 3 full-time employees when budget reductions were imposed in fiscal year 1981 and 1982. The funds and positions were permanently deleted and have not been reinstated. This 50% reduction resulted in a 22% increase in mileage or 12 more hours travel time per month per employee due to the assumption by other employess. The inclusion of the new pseudorabies program will add 10% more inspections and increase market surveillance by 17 percent.

The change item is divided into the activities as follows:

	F.Y. 1986	F.Y. 1987
Regulation of Health	\$ 48.0	\$ 49.5
Disease Control	20.0	21.9

RATIONALE:

The law compliance staff has remained at 3 full-time positions since fiscal year 1983. Since this time, only 50% of the assignments could be completed satisfactorily. The workload has not diminished and is expected to increase as the pseudorabies control program develops. Increasing the staff to 6 positions will provide completion of all assignments and less travel time to assigned destinations.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

ACTIVITY: DISEASE CONTROL
Program: LIVESTOCK AND POULTRY HEALTH SERVICES
Agency: ANIMAL HEALTH, BOARD OF

1985-87 Biennial Budget

OBJECTIVE: To reduce losses of livestock and poultry due to disease which will enable the production of more meat, poultry and animal products at a lower cost. This will provide healthier animals and poultry which will promote freer movement for exportation.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Livestock Exported to Other States	507.7	528.0	538.0	540.0
Bovine Brucellosis Certified Status	Class A	Free	Free	Free
Bovine Tuberculosis Accredited Status	Free	Free	Free	Free
Pullorum Typhoid (Turkeys)	Free	Free	Free	Free
Pullorum Typhoid (Chickens)	Free	Free	Free	Free

DESCRIPTION/BACKGROUND: This activity exists to control and eradicate infectious communicable diseases of livestock and poultry. Laboratory services for testing milk and blood samples are provided to 75,000 cattle and swine producers, 20,000 poultry producers, 77 hatcheries and 300 breeding flock owners. The public is served since the activity allows more meat and poultry production.

Eradication and surveillance programs in progress have qualified Minnesota as free of bovine brucellosis, swine brucellosis, bovine tuberculosis, hog cholera, sheep scabies, pullorum typhoid in turkeys and chickens. There are presently in effect control programs for rabies, anaplasmosis, pseudorabies, equine infectious anemia, paratuberculosis and cattle scabies. The personnel and facilities for control of other communicable diseases that may appear in the state are available.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Livestock and Poultry Tests for:				
Bovine Brucellosis	556.0	518.0	518.0	518.0
Swine Brucellosis	556.7	508.3	508.3	508.3
Bovine Tuberculosis	13.2	8.0	8.0	8.0
Anaplasmosis	14.0	15.0	17.0	19.0
Pseudorabies	20.5	40.0	40.0	40.0
Equine Infectious Anemia	8.0	9.5	10.5	10.5
Pullorum Typhoid	56.6	75.0	75.0	75.0
Salmonella Typhimurium	56.6	70.0	70.0	70.0
Mycoplasma Gallisepticum (Turkey)	33.3	40.0	40.0	40.0
Mycoplasma Gallisepticum (Chicken)	10.3	10.0	10.0	10.0
Mycoplasma Meleagridis	34.5	50.0	50.0	50.0
Mycoplasma Synoviae	34.5	50.0	50.0	50.0

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
LAW COMPLIANCE STAFF Covers support costs for increased personnel. See CHANGE request sheet following the Livestock and Poultry Health Services Program fiscal page.	\$ 20.0	\$ 21.9	Agency Wide
CONTROL OF PSEUDORABIES Covers support costs for increased personnel and costs for supplies and materials to implement program. See the CHANGE request sheet following the fiscal page of this activity.	\$ 109.3	\$ 111.9	Activity
AVIAN INFLUENZA TESTING Covers costs for supplies and materials to test poultry samples. See the CHANGE request sheet following the fiscal page of this activity.	\$ 20.0	\$ 20.0	Activity

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DISEASE CONTROL

PROGRAM: LIVESTOCK & POULTRY HLTH SV

AGENCY: ANIMAL HEALTH, BOARD OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	595.2	748.3	755.6	772.3	149.3	921.6	784.6	153.8	938.4	898.5	910.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	595.2	748.3	755.6	772.3	149.3	921.6	784.6	153.8	938.4	898.5	910.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	458.6	503.6	549.7	557.3	59.2	616.5	557.8	63.2	621.0	596.5	599.1
EXPENSES & CONTRAC. SERV	135.2	238.2	198.5	211.4	83.5	294.9	223.1	84.6	307.7	291.8	302.0
SUPPLIES & MATERIALS	1.1	2.2	7.4	3.6	6.6	10.2	3.7	6.0	9.7	10.2	9.6
EQUIPMENT	.3	4.3									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	595.2	748.3	755.6	772.3	149.3	921.6	784.6	153.8	938.4	898.5	910.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	595.2	748.3	755.6	772.3	149.3	921.6	784.6	153.8	938.4	898.5	910.7
[NET CHANGE FROM F.Y. 85]				+16.7	+149.3	+166.0	+29.0	+153.8	+182.8	+142.9	+155.1
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	595.2	748.3	755.6	772.3	149.3	921.6	784.6	153.8	938.4	898.5	910.7
POSITIONS BY FUND											
GENERAL	17.8	17.5	18.5	17.5	1.9	19.4	17.5	1.9	19.4	18.5	18.5
TOTAL POSITIONS	17.8	17.5	18.5	17.5	1.9	19.4	17.5	1.9	19.4	18.5	18.5
[NET CHANGE FROM F.Y. 85]				-1.0	+1.9	+.9	-1.0	+1.9	+.9		

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: DISEASE CONTROL

PROGRAM: LIVESTOCK AND POULTRY HEALTH SERVICES

AGENCY: ANIMAL HEALTH, BOARD OF

Request Title: CONTROL OF PSEUDORABIES

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 109.3	1.0	\$ 111.9	1.0
Governor's Recommendation				
General Fund	\$ 109.3	1.0	\$ 111.9	1.0

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above funds and positions to implement a control program for pseudorabies in livestock. The objective is to prevent further spread of this serious disease and to eventually eradicate it.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
--------------------------------	------------------	------------------	------------------	------------------

No. of Quarantined Herds	80	100	80	60
--------------------------	----	-----	----	----

DESCRIPTION/BACKGROUND:

Chapter 367, Laws of 1983 mandates that the Board of Animal Health shall adopt rules to implement a control program for pseudorabies in swine. Pseudorabies became a problem in Minnesota in 1975 and has been increasing in incidence and severity since that time. It is now estimated to cost the livestock industry \$12 million per year in losses due to this disease.

The legislative mandate provided no additional funds to initiate the program but did direct the agency to seek funds through the Legislative Advisory Commission. In fiscal year 1984, the LAC appropriated \$60,000 and 1 position to partially fund the program in fiscal year 1985. This funding request is needed to continue this mandate and provide the funds necessary to administer it.

RATIONALE:

In 1982 and 1983 Minnesota lost over 10% of all it's purebred swine seedstock herds, and 151 commercial swine herds to pseudorabies. The legislature and livestock industry have demanded that attempts be made to stop the spread of this disease. The additional funds being requested will provide the necessary personnel and supplies to accomplish this.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: DISEASE CONTROL
PROGRAM: LIVESTOCK AND POULTRY HEALTH SERVICES
AGENCY: ANIMAL HEALTH, BOARD OF

RATIONALE:

It has been proven that an outbreak of avian influenza is very costly to the government and poultry industry. The additional funds being requested for equipment and supplies to establish a monitoring program will provide less costly poultry and poultry products.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

The Governor further recommends that a fee be assessed to poultry owners so as to recover the cost of providing this testing service.

Request Title: AVIAN INFLUENZA TESTING

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request				
General Fund	\$ 20.0	-0-	\$ 20.0	-0-
Governor's Recommendation				
General Fund	\$ 20.0	-0-	\$ 20.0	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amounts in order to establish a program for avian influenza. The objective is to prevent a widespread outbreak of this disease in poultry. The additional funds will be used to purchase supplies and materials for testing blood samples at the State Poultry Testing Laboratory in Willmar.

Effectiveness Measures:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Poultry tested	No testing performed	26.0	27.3	28.7

DESCRIPTION/BACKGROUND:

Avian influenza is a serious threat to the poultry industry in Minnesota. Recent outbreaks of this disease in the eastern United States has cost the government and the poultry industry \$61 million. An outbreak in Minnesota in 1978 cost the industry \$4 million. This program would consist of collecting 20 blood samples from each flock at time of slaughter to determine the avian influenza history on each flock. These samples will provide early detection of the disease as well as it's origin.

ACTIVITY: REGULATION OF HEALTH
 Program: LIVESTOCK AND POULTRY HEALTH SERVICES
 Agency: ANIMAL HEALTH, BOARD OF

1985-87 Biennial Budget

OBJECTIVE: To assure that only the sale or purchase of disease free livestock and poultry to provide market availability and financial stability to the livestock and poultry industry of Minnesota.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Livestock Sold	1,088.0	1,165.0	1,265.0	1,265.0
Livestock Imported: (in thousands)	681.7	690.0	692.0	692.0

DESCRIPTION: This activity seeks to prevent the spread of disease of livestock and poultry. Imports and exports of livestock, poultry and companion animals are monitored and inspected to prevent the introduction of disease into the state or export of disease to other states.

Programs now in progress are rendering plant inspections, garbage feeding inspections, brand registration and dog kennel inspections. Inspection and supervision of market facilities, consignment sales, and public exhibitions.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
IMPORTS:(in thousands)				
Cattle	436.5	450.0	450.0	450.0
Swine	187.4	180.0	200.0	200.0
Sheep	44.8	45.0	45.0	45.0
Horses	13.0	15.0	17.0	17.0
Dogs	3.3	4.0	4.0	4.0
EXPORTS:(in thousands)				
Cattle	92.4	95.0	95.0	95.0
Swine	407.3	425.0	425.0	425.0
Sheep	2.7	3.0	3.0	3.0
Horses	5.3	5.0	5.0	5.0
LICENSES and REGISTRATIONS:(actual)				
Garbage Feeding	3	3	3	3
Licensed Dog Kennels	69	100	100	100
Brand Registrations	33	35	35	35
Rendering Plant Permits	21	21	21	21
Research Institutions	6	6	6	6

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1.1	1.2	1.1	20.8	1.2

CHANGE REQUESTS:

LAW COMPLIANCE STAFF

Covers support costs for increased personnel. See CHANGE request sheet following the Livestock and Poultry Health Services Program fiscal page.

	F.Y. 1986	F.Y. 1987	Type
	48.0	49.5	Agency Wide

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: REGULATION OF HEALTH

PROGRAM: LIVESTOCK & POULTRY HLTH SV

AGENCY: ANIMAL HEALTH, BOARD OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	310.1	360.7	383.2	405.0	48.0	453.0	407.4	49.5	456.9	404.4	406.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	310.1	360.7	383.2	405.0	48.0	453.0	407.4	49.5	456.9	404.4	406.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	286.7	327.8	351.5	371.6	48.0	419.6	372.0	49.5	421.5	371.6	372.0
EXPENSES & CONTRAC. SERV	23.4	32.7	31.7	33.4		33.4	35.4		35.4	32.8	34.6
SUPPLIES & MATERIALS											
EQUIPMENT		.2									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	310.1	360.7	383.2	405.0	48.0	453.0	407.4	49.5	456.9	404.4	406.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	310.1	360.7	383.2	405.0	48.0	453.0	407.4	49.5	456.9	404.4	406.6
[NET CHANGE FROM F.Y. 85]				+21.8	+48.0	+69.8	+24.2	+49.5	+73.7	+21.2	+23.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	310.1	360.7	383.2	405.0	48.0	453.0	407.4	49.5	456.9	404.4	406.6
POSITIONS BY FUND											
GENERAL	16.6	12.9	12.9	12.9	2.1	15.0	12.9	2.1	15.0	12.9	12.9
TOTAL POSITIONS	16.6	12.9	12.9	12.9	2.1	15.0	12.9	2.1	15.0	12.9	12.9
[NET CHANGE FROM F.Y. 85]					+2.1	+2.1		+2.1	+2.1		

5-1112

ACTIVITY: ADMINISTRATIVE SERVICES
Program: LIVESTOCK AND POULTRY HEALTH SERVICES
Agency: ANIMAL HEALTH, BOARD OF

1985-87 Biennial Budget

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To provide management, office services and coordination for the Board's central office, two laboratories, eleven field employees and five board members.

EFFECTIVENESS MEASURES: All of the activities listed in the following descriptions were accomplished. There were no delays in filling positions so that there were no adverse effects on the department's activities or responsibilities. All financial obligations were paid within accepted time restraints.

DESCRIPTION:

- 1. Provide management, office services, and coordination for central office, 2 laboratories and eleven field employees.
- 2. Maintain records for 35 employees.
- 3. Purchase, inventory and distribute supplies and equipment.
- 4. Employ and train qualified personnel.
- 5. Provide office services and coordination for 5 board members for meetings and public hearings.

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
STATE NETWORK COMPUTER TERMINALS	1.8	1.8	Activity
Funds needed to install and rent computer terminals for state network. See the CHANGE request sheet following the fiscal page of this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ADMINISTRATIVE SERVICES

PROGRAM: LIVESTOCK & POULTRY HLTH SV

AGENCY: ANIMAL HEALTH, BOARD OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	180.3	201.5	180.8	175.8	1.8	177.6	174.9	1.8	176.7	175.5	174.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	180.3	201.5	180.8	175.8	1.8	177.6	174.9	1.8	176.7	175.5	174.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	127.7	141.9	157.5	151.2		151.2	148.9		148.9	151.2	148.9
EXPENSES & CONTRAC. SERV	48.4	56.1	19.3	20.4	1.8	22.2	21.5	1.8	23.3	20.2	20.9
SUPPLIES & MATERIALS	3.5	3.3	4.0	4.2		4.2	4.5		4.5	4.1	4.4
EQUIPMENT	.7	.2									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	180.3	201.5	180.8	175.8	1.8	177.6	174.9	1.8	176.7	175.5	174.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	180.3	201.5	180.8	175.8	1.8	177.6	174.9	1.8	176.7	175.5	174.2
[NET CHANGE FROM F.Y. 85]				-5.0	+1.8	-3.2	-5.9	+1.8	-4.1	-5.3	-6.6
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	180.3	201.5	180.8	175.8	1.8	177.6	174.9	1.8	176.7	175.5	174.2
POSITIONS BY FUND											
GENERAL	5.6	4.6	4.6	4.6		4.6	4.6		4.6	4.6	4.6
TOTAL POSITIONS	5.6	4.6	4.6	4.6		4.6	4.6		4.6	4.6	4.6

5-1114

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: ADMINISTRATIVE SERVICES
PROGRAM: LIVESTOCK AND POULTRY HEALTH SERVICES
AGENCY: ANIMAL HEALTH, BOARD OF

Request Title: STATE NETWORK COMPUTER TERMINALS				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 1.8	-0-	\$ 1.8	-0-
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amounts for the installation, rental and maintenance of a computer terminal for the state network to facilitate personnel and accounting related functions. The objective is to provide faster and more efficient service to vendor's, employees and other state agencies.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of days to process payments	15	15	10	10
Transaction Corrections - days	40	40	15	15

DESCRIPTION/BACKGROUND:

The introduction of agency on-line payroll processing and the advent of computerized procurement has created a significant change in the accounting operations of our agency. A greater emphasis is being placed on independent agency input of financial and personnel transactions to provide improved service and accountability. Heretofore, these transactions have been processed centrally by the Department of Finance.

RATIONALE:

This funding request will provide a computer terminal within the agency resulting in a more efficient system of managing and administering personnel and accounting transactions. Access to the state network will benefit vendors, agency personnel and other state agencies by reducing processing time of invoices, procurement of supplies and personnel transactions.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request. The Governor recommends continued sharing of equipment with the Department of Agriculture.

The Governor encourages further coordination and sharing of existing resources by the Board of Animal Health and the Department of Agriculture.

1985-1987 Biennial Budget
PROGRAM STRUCTURE

Agency: COMMERCE, DEPARTMENT OF

<u>PROGRAMS</u>	<u>ACTIVITIES</u>	<u>PAGE</u>
Financial Examinations	Bank Examinations	5-1207
	Deputy Commissioner Financial Examinations	5-1209
	Consumer Credit Examinations	5-1211
Registration and Licensing	Registration	5-1215
	Deputy Commissioner Registration and Licensing	5-1217
	Licensing	5-1219
	Unclaimed Property	5-1221
Policy Analysis and Insurance	Financial Standards for Insurance Companies	5-1225
	Policy Form Analysis and Rate Review	5-1227
	Deputy Commissioner Policy Analysis and Insurance	5-1230
	Regulatory Evaluation	5-1231
Administrative Services	Data Processing	5-1235
	Finance and Administration	5-1237
	Legal Services	5-1239
	Commissioners Office	5-1241
	Cosmetology	5-1243
Enforcement	Investigations	5-1247
	Deputy Commissioner Enforcement	5-1249
	Workers Compensation Small Employers Assistance Center	5-1251

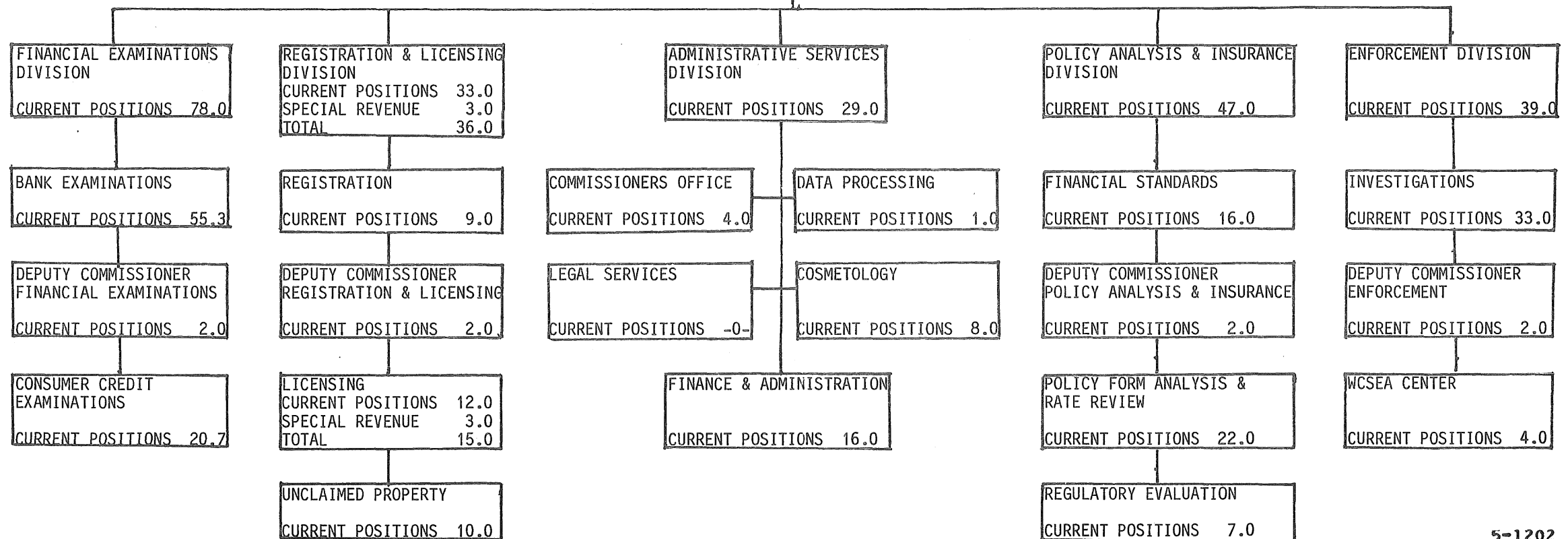
POSITION RECONCILIATION:

AUTHORITY:	CURRENT F.Y. 1985	REQUESTED FOR 6/30/87
LEGISLATIVE COMPLEMENT		
GENERAL FUND	226.0	226.0
SPECIAL REVENUE FUND	3.0	3.0
LEGISLATIVE AUTHORIZED	-0-	-0-
BUDGETARY AUTHORIZED	-0-	-0-
LAC APPROVED	-0-	-0-
TRANSFERS IN/OUT (NET)	-0-	-0-
TOTAL PERMANENT POSITIONS	229.0	229.0
OTHER COMPLEMENT (FTE)	-0-	-0-
TOTAL AUTHORIZED POSITIONS	229.0	229.0
EMPLOYEES ON 6/30/84	221.0	

ORGANIZATION CHART

AT 10-10-84

DEPARTMENT OF COMMERCE



AGENCY PURPOSE: The Department of Commerce is a regulatory agency which establishes and monitors standards and supplies technical assistance involving a wide variety of financial and business transactions. The primary goal of the Department is to instill investor and business confidence in financial transactions, and to protect the investing public from abuses in those financial transactions where citizens rely upon the expertise, trust and solvency of the financial community. The Department of Commerce attempts to assure that a market place exists which adheres to legal standards and meets the needs of the public.

OPERATIONS AND CLIENTELE: The Department of Commerce operates in five major program areas. The financial examinations division deals with all aspects of compliance concerning depository and lending institutions. The policy analysis and insurance division deals with policy forms and rates and standards of solvency for insurance companies. The registration and licensing division deals with registration of financial investments, licensing of professionals in the agency regulated industries and is also responsible for the handling of abandoned and unclaimed property. The enforcement division investigates possible violations of law and responds to consumer complaints regarding the industries which are regulated. The administrative division is responsible for overall policy, budget, personnel, legislative, administrative and support services.

REORGANIZATION: The Department of Commerce was previously organized as three separate departments which were divided along traditional industry lines: banks, insurance and securities and real estate. The result of this type of organizational structure was a frequent lack of communication and a growing inability to deal with the rapidly changing world of financial services. Some areas were subject to duplicated regulation while others were completely overlooked to the detriment of the public.

Reorganization of the department along the functional lines of financial examinations or compliance; registration of financial products and the licensing of professionals who sell them; registration and research of insurance policies and rates; and enforcement action against those violating agency rules, regulations and statutes has allowed for management cohesiveness and a fuller exchange of ideas regarding industry regulations within the department. It has also eliminated interagency turf battles and further allowed cohesive response by government to the merging financial industries.

The new functional structure has also reduced the number of contacts business must make to meet its reporting and licensing requirements.

RECONCILIATION OF F.Y. 1985 TO SAME LEVEL: The agency's SAME level results in a net increase of \$140.7 for F.Y. 1986 and \$247.5 for F.Y. 1987. The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$ 8,493.1	\$ 8,493.1	229.0
-Salary Annualization (1.08%)	71.2	71.2	
-Inflation (5.5%; 11.3%)	87.4	179.4	
-Removal of One-Time Items	(32.5)	(32.5)	
-Change in Dedicated Funds	14.6	29.4	
TOTAL	\$ 8,633.8	\$ 8,740.6	229.0
BIENNIAL TOTAL	\$17,374.4		
Governor's SAME Level Adjustments	(46.7)		
Governor's Revised Base	\$17,327.7		

The adjustments are due to a reduction of \$46.7 for a change in the inflation rate.

One time items include funds for equipment and remodeling to accommodate new positions received in 1984 legislative session. Change in dedicated funds are for salary annualization (1.08% or .9 per fiscal year) and inflation (5.5% and 11.3% or \$13.7 for F.Y. 1986 and \$28.5 for F.Y. 1987).

Index	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	Page
Reconciliation of F.Y. 1985 to SAME Level	\$17,374.4	\$17,327.7	5-1203
Enforcement			
Workers' Compensation Small Employers Assistance Center	-0-	(281.1)	5-1253
AGENCY TOTAL	\$17,374.4	\$17,046.6	

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY PROGRAM:											
FINANCIAL EXAMINATIONS	2,330.2	2,544.4	2,701.0	2,744.9		2,744.9	2,763.9		2,763.9	2,740.0	2,754.5
REGISTRATION & LICENSING	1,156.4	1,354.8	1,396.2	1,431.4		1,431.4	1,457.9		1,457.9	1,428.2	1,451.6
POLICY ANALYSIS & INSURANCE	1,554.7	1,608.7	1,761.5	1,788.3		1,788.3	1,803.8		1,803.8	1,786.2	1,799.5
ADMINISTRATIVE SERVICES	1,186.7	1,303.5	1,416.1	1,460.5		1,460.5	1,497.8		1,497.8	1,456.7	1,490.1
ENFORCEMENT	510.3	715.9	1,218.3	1,208.7		1,208.7	1,217.2		1,217.2	1,067.4	1,072.4
TOTAL	6,738.3	7,527.3	8,493.1	8,633.8		8,633.8	8,740.6		8,740.6	8,478.5	8,568.1
INET CHANGE FROM F.Y. 851				+140.7		+140.7	+247.5		+247.5	-14.6	+75.0
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	6,738.3	7,474.8	8,493.1	8,633.8		8,633.8	8,740.6		8,740.6	8,478.5	8,568.1
LOCAL ASSISTANCE		52.5									
AIDS TO INDS.											
TOTAL EXPENDITURES	6,738.3	7,527.3	8,493.1	8,633.8		8,633.8	8,740.6		8,740.6	8,478.5	8,568.1
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	6,427.0	7,221.2	8,165.5	8,291.6		8,291.6	8,383.6		8,383.6	8,136.3	8,211.1
INET CHANGE FROM F.Y. 851				+126.1		+126.1	+218.1		+218.1	-29.2	+45.6
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	311.2	306.1	327.6	342.2		342.2	357.0		357.0	342.2	357.0
GIFTS AND DEPOSITS	.1										
TOTAL FINANCING	6,738.3	7,527.3	8,493.1	8,633.8		8,633.8	8,740.6		8,740.6	8,478.5	8,568.1
POSITIONS BY FUND:											
GENERAL	233.0	212.0	226.0	226.0		226.0	226.0		226.0	222.0	222.0
SPEC REV/APPORTIONMT	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	236.0	215.0	229.0	229.0		229.0	229.0		229.0	225.0	225.0
INET CHANGE FROM F.Y. 851										-4.0	-4.0

PROGRAM: FINANCIAL EXAMINATIONS
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE: The Financial Examinations Program is responsible for examining and regulating state-chartered financial institutions in Minnesota to insure consumer trust in depository and lending institutions. The overall objective of this program is to establish and preserve a sound financial services industry. Through the various review processes, the program provides the investor, borrowing customers and depositors with safe, sound financial institutions which complement the economic growth and development of the state.

OPERATIONS: This program encompasses the following activities:

Examinations of 550 state banks: trust companies and other financial institutions are conducted once each eighteen months as required by statute, or more often if determined necessary. The Federal Deposit Insurance Corporation (FDIC) and Federal Reserve System share the responsibility for bank examinations through a divided examination program. Under this program, banks in satisfactory condition are examined annually either by the bank examination activity of the Financial Examinations Program or the appropriate federal supervisor. Problem banks are examined on a more frequent basis.

Examinations of 950 consumer credit, credit union and savings association locations are conducted by the consumer credit examinations activity once each eighteen months as required by statute or more often if determined necessary.

This program reviews financial institution applications as to character, expertise, financial support and public need. It proposes appropriate formal and informal administrative orders and agreements with troubled institutions to assure minimal disruption for depositors and lenders. It also closes those institutions no longer of sufficient ability to be of service to their community.

BUDGET ISSUES: Due to deregulation, recent recession and non-bank competition, traditional financial institutions have narrowed profit margins and strained the capital of depository institutions. This has increased the need for close supervision to minimize problem institutions and avoid failures, four (two national banks, two state banks) of which occurred recently in Minnesota.

In 1984 the Legislature authorized increased flexibility in examination schedules, allowing well run institutions to avoid an examination for up to eighteen months. This allows existing staff to devote more time to problem and transitional banks.

The FDIC has withdrawn examiners from the Minnesota district to work on the record number of liquidations throughout the United States. Rather than 80 examiners, as in the past, less than 60 are available for state bank examinations. The Department of Commerce as already picked up the consequent short fall of ten examinations in fiscal year 1984. This condition could deteriorate, causing a higher commitment from this program.

BUDGET ISSUES: (Contd.)

In addition, the United States Congress is debating a bill to limit the functions of the FDIC and to transfer the total responsibility for state bank examination to the state. The impact of this action by Congress would be the need for substantially increased budget and staff complement.

EXPLANATION OF BUDGET REQUEST: Funding is requested to continue the SAME level of effort.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives. The Governor's recommendation includes a biennial SAME level reduction of \$14.3 in this program because of a change in the inflation rate.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: FINANCIAL EXAMINATIONS

AGENCY: COMMERCE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
BANK EXAMINATIONS	1,703.0	1,804.6	1,934.7	1,966.9		1,966.9	1,981.3		1,981.3	1,963.1	1,974.0
DEP COMM FINANCIAL EXAMS	78.3	92.5	87.1	88.4		88.4	89.1		89.1	88.4	88.9
CONSUMER CREDIT EXAMINATION	548.9	647.3	679.2	689.6		689.6	693.5		693.5	688.5	691.6
TOTAL	2,330.2	2,544.4	2,701.0	2,744.9		2,744.9	2,763.9		2,763.9	2,740.0	2,754.5
NET CHANGE FROM F.Y. 85]				+43.9		+43.9	+62.9		+62.9	+39.0	+53.5
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,330.2	2,544.4	2,701.0	2,744.9		2,744.9	2,763.9		2,763.9	2,740.0	2,754.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	2,330.2	2,544.4	2,701.0	2,744.9		2,744.9	2,763.9		2,763.9	2,740.0	2,754.5
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	2,330.2	2,544.4	2,701.0	2,744.9		2,744.9	2,763.9		2,763.9	2,740.0	2,754.5
NET CHANGE FROM F.Y. 85]				+43.9		+43.9	+62.9		+62.9	+39.0	+53.5
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	2,330.2	2,544.4	2,701.0	2,744.9		2,744.9	2,763.9		2,763.9	2,740.0	2,754.5
POSITIONS BY FUND:											
GENERAL	81.0	79.0	78.0	78.0		78.0	78.0		78.0	78.0	78.0
TOTAL POSITIONS	81.0	79.0	78.0	78.0		78.0	78.0		78.0	78.0	78.0

ACTIVITY: BANK EXAMINATIONS
Program: FINANCIAL EXAMINATIONS
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$2,023.5	\$2,379.5	\$2,400.1	\$2,510.1	\$2,532.3

OBJECTIVE: To assure the safety and soundness of state chartered banks, trust companies and other depository institutions to protect depositors, investors and borrowers.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of institutions on problem list (6/30)	68	80	77	75
Institutions added to problem list	33	33	30	30
Institutions deleted from problem list	21	36	32	32
% of problem list on formal or informal actions	78%	89%	95%	97%
Average no. of days to process exam reports	40	42	40	35

DESCRIPTION: The monitoring of depository financial institutions which includes commercial banks, trust companies, savings banks and certificate investment companies is required under M.S. Chapter 46.02 to determine that the institutions are safe, sound and operating according to law. On site examinations and special investigation through a ten territory statewide system of examiners produce written reports rating the institutions on standards from one to five for Capital adequacy, Asset quality, Management, Earnings and Liquidity (CAMEL rating). Problems are addressed by a system of semi-formal and formal written understandings and orders addressing necessary remedial action which are negotiated with the affected bank. Expansion and growth in banking has occurred through increased locations (detached facilities) and larger average loan accounts.

All state banks are insured by the FDIC. The examinations schedule is shared with alternate examinations at least every eighteen months (MN Statutes 46.04). Problem bank examinations are accelerated and conducted at least every six months. The FDIC examinations staff has been seriously depleted due to reassignments to liquidations in other states and accordingly the department has been force to pick up the additional workload. Despite the twelve to eighteen month maximum examination cycle limit authorized by 1984 Legislature, this problem has effected overall effectiveness and ability to meet the examinations schedules.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total assets of banks (Billions \$)	12.9	14.2	15.6	17.2
No. of Examiners	43	43	43	43
No. of Banks	553	545	540	535
No. of Detached Facilities	160	166	180	190

ACTIVITY STATISTICS: (contd.)	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Examinations	325	320	320	320
Financial and statistical reports processed	2,212	2,180	2,160	2,140
Average no. of days to process applications	26	25	25	25

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: BANK EXAMINATIONS

PROGRAM: FINANCIAL EXAMINATIONS

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,703.0	1,804.6	1,934.7	1,966.9		1,966.9	1,981.3		1,981.3	1,963.1	1,974.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,703.0	1,804.6	1,934.7	1,966.9		1,966.9	1,981.3		1,981.3	1,963.1	1,974.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,529.9	1,616.5	1,683.2	1,701.4		1,701.4	1,701.4		1,701.4	1,701.4	1,701.4
EXPENSES & CONTRAC. SERV	167.9	183.0	244.1	257.7		257.7	271.7		271.7	254.0	264.7
SUPPLIES & MATERIALS	5.2	5.1	5.5	5.8		5.8	6.1		6.1	5.7	5.9
EQUIPMENT			1.9	2.0		2.0	2.1		2.1	2.0	2.0
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,703.0	1,804.6	1,934.7	1,966.9		1,966.9	1,981.3		1,981.3	1,963.1	1,974.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,703.0	1,804.6	1,934.7	1,966.9		1,966.9	1,981.3		1,981.3	1,963.1	1,974.0
NET CHANGE FROM F.Y. 85]				+32.2		+32.2	+46.6		+46.6	+28.4	+39.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	1,703.0	1,804.6	1,934.7	1,966.9		1,966.9	1,981.3		1,981.3	1,963.1	1,974.0
POSITIONS BY FUND											
GENERAL	57.0	56.0	55.3	55.3		55.3	55.3		55.3	55.3	55.3
TOTAL POSITIONS	57.0	56.0	55.3	55.3		55.3	55.3		55.3	55.3	55.3

ACTIVITY: DEPUTY COMMISSIONER OF FINANCIAL EXAMINATIONS 1985-87 Biennial Budget
Program: FINANCIAL EXAMINATIONS
Agency: COMMERCE, DEPARTMENT OF

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To determine and coordinate the priorities, methods, and standards used by the financial examinations program and to provide the day-to-day management for the activities involved in the administration of this program.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of institutions and licensees on problem list	112	115	114	114
No. of institutions and licensees added to problem list	45	45	40	38
No. of institutions and licensees deleted from problem list	42	46	40	38
No. of management letters and informal memorandums	44	45	45	45
No. of cease and desist orders issued	13	14	13	13

DESCRIPTION: This activity reviews examination reports of problem rated financial institutions and consumer credit licensees. Action proposed by this activity may include management letters, informal memoranda and formal Cease and Desist Orders.

This activity also reviews, processes, helps formulate and implement public policy issues as they affect financial examination regulation. Such issues include: broker/dealer activities by banks, insurance "tie-ins" by banks, permissible real estate activities by banks, prohibition or restrictions on use of broker deposits by banks, deceptive practices by regulated lenders in insurance contracts, availability of securing surety bonds for rural banks, proper regulatory response to Iron Range mortgage crisis, regulatory response to the agricultural lender crisis, evaluation of current and future interstate banking activity, regulatory need of state bank holding company regulations, effect of current usury limits on state business climate, permissible use of state "loan production offices" under existing law, revision and streamlining of 20 years of banking regulations, revision and streamlining of credit union regulations, and the revision and streamlining of the banking code.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Problem institutions reviewed during the year	157	160	154	152
Joint management conferences	94	87	81	81
Public policy issues addressed	45	50	50	50
No. Consumer telephone inquiries	6,100	6,200	6,350	6,500
No. Consumer information requests and complaints	471	490	500	500

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DEP COMM FINANCIAL EXAMS

PROGRAM: FINANCIAL EXAMINATIONS

AGENCY: COMMERCE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	78.3	92.5	87.1	88.4		88.4	89.1		89.1	88.4	88.9
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	78.3	92.5	87.1	88.4		88.4	89.1		89.1	88.4	88.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	72.7	73.8	78.3	79.2		79.2	79.2		79.2	79.2	79.2
EXPENSES & CONTRAC. SERV	4.6	9.8	8.8	9.2		9.2	9.9		9.9	9.2	9.7
SUPPLIES & MATERIALS	1.0	3.0									
EQUIPMENT		5.9									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	78.3	92.5	87.1	88.4		88.4	89.1		89.1	88.4	88.9
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	78.3	92.5	87.1	88.4		88.4	89.1		89.1	88.4	88.9
[NET CHANGE FROM F.Y. 85]				+1.3		+1.3	+2.0		+2.0	+1.3	+1.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	78.3	92.5	87.1	88.4		88.4	89.1		89.1	88.4	88.9
POSITIONS BY FUND											
GENERAL	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0

ACTIVITY: CONSUMER CREDIT EXAMINATIONS
 Program: FINANCIAL EXAMINATIONS
 Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 604.0	\$ 660.1	\$ 588.4	\$ 606.5	\$ 612.0

OBJECTIVE: To assure the safety and soundness of credit unions, consumer thrifts and savings and loan associations to protect depositors, investors and lending customers.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of institutions on problem list (6/30)	44	35	37	39
Institutions added to problem list	12	12	10	8
Institutions deleted from problem list	21	10	8	6
Memorandums of understanding	10	8	6	5
Mergers	9	8	10	12
Formal meetings with officers of institutions regarding violations of safety and soundness standards.	40	52	54	60

DESCRIPTION: This activity conducts on-site examination of all state-chartered, non-bank depository institutions and consumer credit licensees. Financial integrity and compliance with consumer protection law is insured through on-site examinations, periodic financial and statistical reports, and meetings with officials. Institutions which are included under the regulatory authority of this activity are credit unions, savings associations, industrial loan & thrift companies, motor vehicle sales finance companies, regulated lenders, insurance premium finance companies, debt pro-rate companies and safety deposit box companies. Investigations and recommendations on applications for charter, branches, licenses, renewals, relocations, authorites and organizational amendments are part of this activity's regular function.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of safety and soundness examinations of depository institutions	190	180	170	170
No. of compliance examinations	120	120	120	120
No. of financial and statistical reports processed	2,070	1,980	1,900	1,900
No. of charters, mergers, and branch application processed	197	195	190	190
Total assets of depository institutions	\$1.4 bil.	\$1.7 bil.	\$2.1 bil.	\$2.4 bil.
Total assets of compliance regulated licensees	\$1.2 bil.	\$1.1 bil.	\$1.1 bil.	\$1.1 bil.
No. of examiners	13	13	13	13

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CONSUMER CREDIT EXAMINATION

PROGRAM: FINANCIAL EXAMINATIONS

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	548.9	647.3	679.2	689.6		689.6	693.5		693.5	688.5	691.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	548.9	647.3	679.2	689.6		689.6	693.5		693.5	688.5	691.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	497.3	578.5	610.8	617.4		617.4	617.4		617.4	617.4	617.4
EXPENSES & CONTRAC. SERV	50.3	67.2	62.9	66.4		66.4	70.0		70.0	65.4	68.2
SUPPLIES & MATERIALS	1.3	1.6	4.5	4.7		4.7	5.0		5.0	4.6	4.9
EQUIPMENT			1.0	1.1		1.1	1.1		1.1	1.1	1.1
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	548.9	647.3	679.2	689.6		689.6	693.5		693.5	688.5	691.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	548.9	647.3	679.2	689.6		689.6	693.5		693.5	688.5	691.6
NET CHANGE FROM F.Y. 851				+10.4		+10.4	+14.3		+14.3	+9.3	+12.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	548.9	647.3	679.2	689.6		689.6	693.5		693.5	688.5	691.6
POSITIONS BY FUND											
GENERAL	22.0	21.0	20.7	20.7		20.7	20.7		20.7	20.7	20.7
TOTAL POSITIONS	22.0	21.0	20.7	20.7		20.7	20.7		20.7	20.7	20.7

PROGRAM: REGISTRATION AND LICENSING
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE: The Registration and Licensing Program acts to limit the sale of unsuitable, illegal, or questionable business transactions. The program also assures that the persons engaged in the sale of services and products pass a minimum standard of expertise and moral character. This program also administers the unclaimed property laws to collect, monitor and distribute unclaimed property.

OPERATIONS: This program encompasses the following operations:

Registration: Common stock, limited partnerships, real estate, oil, cattle and other syndications, subdivided land, timeshare, resortominiums, franchises, corporate takeovers and mutual funds are done by the registration activity. This activity examines filings for compliance to fair disclosure standards as required by law. This work involves the interpretation and application of a complex body of regulatory material.

Licensing: The examination, licensing and renewal of licenses for agents and brokers in the fields of securities, mutual funds, real estate, insurance, charities, collections agencies, notaries public and cosmetology individuals, shops and schools are administered in the licensing activity. This function reviews new license applications, reviews renewal applications, processes the applications on statewide and in-house computer systems, and issues the licenses. This activity also accredits continuing education courses in insurance and real estate and reviews fulfillment of continuing education and financial requirements of agents when they renew their license.

Unclaimed Property: The administration of unclaimed property laws to collect, monitor and distribute unclaimed property is another function of this program. This activity also audits the institutions which are required by law to report amounts of unclaimed property held by them.

BUDGET ISSUES: The regulation of charities is split between the Office of the Attorney General and the Department of Commerce, with the major policy area in the jurisdiction of the Attorney General. It would streamline the administrative process if the regulation of charities were in one agency. The recently enacted corporate takeover law will likely involve a substantial amount of time to administer.

EXPLANATION OF BUDGET REQUEST: Funding is requested to continue the SAME level of effort.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives. The Governor's recommendation includes a biennial SAME level reduction of \$9.5 in this program because of a change in the inflation rate.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: REGISTRATION & LICENSING

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
REGISTRATION	208.6	243.3	284.8	289.0		289.0	290.2		290.2	288.8	289.6
DEP COM REGIST & LICENSING	74.0	76.7	82.7	83.9		83.9	84.3		84.3	83.9	84.2
LICENSING	438.3	641.2	593.3	610.2		610.2	623.9		623.9	608.9	621.4
UNCLAIMED PROPERTY	435.5	393.6	435.4	448.3		448.3	459.5		459.5	446.6	456.4
TOTAL	1,156.4	1,354.8	1,396.2	1,431.4		1,431.4	1,457.9		1,457.9	1,428.2	1,451.6
INET CHANGE FROM F.Y. 851				+35.2		+35.2	+61.7		+61.7	+32.0	+55.4
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,156.4	1,302.3	1,396.2	1,431.4		1,431.4	1,457.9		1,457.9	1,428.2	1,451.6
LOCAL ASSISTANCE		52.5									
AIDS TO INDS.											
TOTAL EXPENDITURES	1,156.4	1,354.8	1,396.2	1,431.4		1,431.4	1,457.9		1,457.9	1,428.2	1,451.6
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	959.1	1,123.0	1,177.2	1,203.8		1,203.8	1,221.8		1,221.8	1,200.6	1,215.5
INET CHANGE FROM F.Y. 851				+26.6		+26.6	+44.6		+44.6	+23.4	+38.3
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	197.3	231.8	219.0	227.6		227.6	236.1		236.1	227.6	236.1
TOTAL FINANCING	1,156.4	1,354.8	1,396.2	1,431.4		1,431.4	1,457.9		1,457.9	1,428.2	1,451.6
POSITIONS BY FUND:											
GENERAL	35.0	31.0	33.0	33.0		33.0	33.0		33.0	33.0	33.0
SPEC REV/APPORTIONMT	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	38.0	34.0	36.0	36.0		36.0	36.0		36.0	36.0	36.0

ACTIVITY: REGISTRATION
Program: REGISTRATION AND LICENSING
Agency: CCMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$3,948.4	\$3,587.5	\$3,318.5	\$3,004.1	\$3,014.0

OBJECTIVE: To prevent the sale of securities, franchises, subdivided land corporate takeover and charities offerings in Minnesota that are unsuitable, illegal or valueless.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% of registrations initially found not in compliance with the law	29%	42%	44%	44%
No. of withdrawals or denials	264	290	310	310

DESCRIPTION: This activity reviews and accepts, rejects and suggests changes in investment financial documents required to be filed under the law. These documents relate to common stock, real estate, cattle and oil syndications, limited partnerships, subdivided land, timeshares, condominiums, mutual funds, investment trust, franchises, charities, and corporate takeovers. This activity administers a complex area of the law to ever-changing and creative financing arrangements involving new and innovative products, and is responsible for updating regulations complimentary to Securities Exchange Commission (SEC) rules and other federal regulations, judicial decisions and uniform codes.

In addition, this activity responds to inquiries from attorneys, brokers, financial institutions, investors, businesses and other agencies regarding proper interpretation of the law. It also monitors investment trends for "watchlist" activities.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of charities offerings	243	230	225	225
Common stock registration	759	800	800	800
Private placement exemptions	1,525	1,600	1,650	1,700
Subdivided land registrations and exemptions	84	90	90	90
Franchise registrations	125	125	125	125
No. of annual reports on file	2,700	2,900	3,100	3,300
No. of limited partnerships	247	250	260	275
Applications examined	225	300	350	325

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: REGISTRATION

PROGRAM: REGISTRATION & LICENSING

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	208.6	243.3	284.8	289.0		289.0	290.2		290.2	288.8	289.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	208.6	243.3	284.8	289.0		289.0	290.2		290.2	288.8	289.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	196.4	230.0	262.2	265.0		265.0	265.0		265.0	265.0	265.0
EXPENSES & CONTRAC. SERV	9.2	7.3	18.1	19.2		19.2	20.2		20.2	19.0	19.7
SUPPLIES & MATERIALS	3.0	6.0	3.0	3.2		3.2	3.3		3.3	3.2	3.2
EQUIPMENT			1.5	1.6		1.6	1.7		1.7	1.6	1.7
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	208.6	243.3	284.8	289.0		289.0	290.2		290.2	288.8	289.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	208.6	243.3	284.8	289.0		289.0	290.2		290.2	288.8	289.6
INET CHANGE FROM F.Y. 851				+4.2		+4.2	+5.4		+5.4	+4.0	+4.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	208.6	243.3	284.8	289.0		289.0	290.2		290.2	288.8	289.6
POSITIONS BY FUND											
GENERAL	10.0	8.0	9.0	9.0		9.0	9.0		9.0	9.0	9.0
TOTAL POSITIONS	10.0	8.0	9.0	9.0		9.0	9.0		9.0	9.0	9.0

5-1216

ACTIVITY: DEPUTY COMMISSIONER REGISTRATION AND LICENSING 1985-87 Biennial Budget
Program: REGISTRATION AND LICENSING
Agency: COMMERCE, DEPARTMENT OF

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To determine and coordinate the priorities, methods and standards used by the registration and licensing program and to provide day-to-day management for this program.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of meetings with industry groups and representatives	100	100	100	100
No. of policy issues resolved	25	50	50	50

DESCRIPTION: This activity is primarily responsible for the administration of staff personnel in the registration and licensing program. This activity must be thoroughly familiar with changing regulatory requirements, volume of filings, current issues and staffing availability and skills.

The deputy commissioner activity is also involved in formulation and implementation of public policy involving rapidly changing issues in the financial institutions industry. Such issues include: licensing of "discount securities" activity by banks, licensing and regulatory response to "new" fields such as financial planners, revision and update of investment company laws; regulatory response to camping clubs, regulatory response on timeshare "resortominiums", regulatory overlap of variable annuity and other insurance products with investment company laws, application of franchise and securities laws to exotic products such as grocery stores receipts, Jerusalem artichokes, letters of credit, wormfarms, etc., application of unclaimed property laws to "cash coupons", banks service charges and insurance company drafts, revisions to complement federal private placement laws, implementation of corporate takeover act, application of isolated sales exemption in franchise laws, licensing of collection agents, multiple licensing of securities agents, overlapping and contradictory regulation of similar financial products such as money market accounts under banking and securities laws, multiple licensing and continuing education for annuities sales people, proper continuing education standards for insurance, data privacy issues involving licensing and registration inquiries, legality and propriety of state auction of unclaimed property, propriety of unclaimed property audits and subsequently acquired information from private companies proper application of "cheap stock" allocation and escrow period rules to common stock offerings.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Public policy issues reviewed and addressed	50	75	75	75
Opinions & Advisory Conferences	350	350	350	350
Public Inquiries	5,100	5,100	5,100	5,100

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DEP COM REGIST & LICENSING

PROGRAM: REGISTRATION & LICENSING

AGENCY: COMMERCE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	74.0	76.7	82.7	83.9		83.9	84.3		84.3	83.9	84.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	74.0	76.7	82.7	83.9		83.9	84.3		84.3	83.9	84.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	65.3	72.5	76.6	77.5		77.5	77.5		77.5	77.5	77.5
EXPENSES & CONTRAC. SERV	6.5	3.3	4.9	5.1		5.1	5.5		5.5	5.1	5.4
SUPPLIES & MATERIALS	1.8	.8	1.2	1.3		1.3	1.3		1.3	1.3	1.3
EQUIPMENT	.4	.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	74.0	76.7	82.7	83.9		83.9	84.3		84.3	83.9	84.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	74.0	76.7	82.7	83.9		83.9	84.3		84.3	83.9	84.2
[NET CHANGE FROM F.Y. 85]				+1.2		+1.2	+1.6		+1.6	+1.2	+1.5
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	74.0	76.7	82.7	83.9		83.9	84.3		84.3	83.9	84.2
POSITIONS BY FUND											
GENERAL	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0

ACTIVITY: LICENSING
Program: REGISTRATION AND LICENSING
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To assure that initial and renewal licensees meet acceptable standards of expertise and character.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% of applicants returned for correction				
Real Estate	21%	20%	20%	20%
Insurance	15%	15%	15%	15%
Cosmetology	10%	8%	8%	8%
% of renewed applicants not meeting continuing education requirements				
Real Estate	<1%	<1%	<1%	<1%
Insurance	0	0	6%	3%
% of continuing education courses approved				
Real Estate	95%	95%	95%	95%
Insurance	0	90%	95%	95%

DESCRIPTION: This activity examines and processes applications for licensing of securities broker dealers and agents, real estate brokers and sales persons, subdivided land sales persons, insurance agents and agencies, professional fund raisers, collection agencies, investment advisors, notaries, and cosmetology operators, shops and schools. The applicants for licensing must meet certain standards of knowledge, training and conduct to receive and maintain a license.

In addition, both the initial and the continuing real estate and insurance education programs are administered within the scope of this activity. School, course and instructor applications are reviewed for compliance with statutory and regulatory requirements.

The reorganization of the department merged previously separate licensing units of the department into one central, more effective and efficient operation. This activity recently completed the computerization of the insurance licensing process which had previously been done manually. This process involved a great deal of data processing, software application and updating in order to input the licensing records into the minicomputer system. This unit has also undertaken the process of microfilming records which have been maintained in over 100 files cabinets. Microfilmed records will provide a more effective use of the material.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$3,735.8	\$3,643.8	\$3,969.8	\$3,345.1	\$3,377.7

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Real Estate				
New license and transfers	6,550	6,500	6,500	6,500
Renewal licenses	23,300	25,500	25,000	25,000
Approved education courses and instructors	1,710	1,750	1,800	1,800
Insurance				
New licenses	5,355	5,000	5,500	5,750
Renewal licenses	34,000	35,000	33,000	32,000
Approved education courses and instructors	n/a	2,500	2,000	2,000
Cosmetology				
New licenses	1,620	1,750	1,900	2,000
Renewal licenses	8,800	8,900	9,000	9,000

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LICENSING

PROGRAM: REGISTRATION & LICENSING

AGENCY: COMMERCE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	438.3	588.7	593.3	610.2		610.2	623.9		623.9	608.9	621.4
LOCAL ASSISTANCE											
AIDS TO INDS.		52.5									
TOTAL EXPENDITURES	438.3	641.2	593.3	610.2		610.2	623.9		623.9	608.9	621.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	256.4	338.3	357.2	361.1		361.1	361.1		361.1	361.1	361.1
EXPENSES & CONTRAC. SERV	159.9	189.2	221.4	233.6		233.6	246.4		246.4	232.5	244.2
SUPPLIES & MATERIALS	16.1	10.9	14.7	15.5		15.5	16.4		16.4	15.3	16.1
EQUIPMENT		50.3									
OTHER EXPENSE ITEMS	5.9										
TOTAL STATE OPERATIONS	438.3	588.7	593.3	610.2		610.2	623.9		623.9	608.9	621.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	241.0	409.4	374.3	382.6		382.6	387.8		387.8	381.3	385.3
[NET CHANGE FROM F.Y. 85]				+8.3		+8.3	+13.5		+13.5	+7.0	+11.0
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	197.3	231.8	219.0	227.6		227.6	236.1		236.1	227.6	236.1
TOTAL FINANCING	438.3	641.2	593.3	610.2		610.2	623.9		623.9	608.9	621.4
POSITIONS BY FUND											
GENERAL	11.0	12.0	12.0	12.0		12.0	12.0		12.0	12.0	12.0
SPEC REV/APPORTIONMT	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	14.0	15.0	15.0	15.0		15.0	15.0		15.0	15.0	15.0

ACTIVITY: UNCLAIMED PROPERTY
Program: REGISTRATION AND LICENSING
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
	\$4,959.4	\$3,155.9	\$1,595.8	\$2,283.0	\$2,529.3

OBJECTIVE: To identify and return abandoned property held by financial institution, insurance companies and corporations to the rightful owners or heirs.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Unclaimed Property reported	\$ 4,000.0	\$ 3,500.0	\$ 3,650.0	\$ 3,800.0
Amount of property remitted to owners	\$ 1,900.0	\$ 1,700.0	\$ 1,800.0	\$ 1,900.0
Amount remitted to owners as % of amount reported	47%	48%	49%	50%

DESCRIPTION: This activity administers the Uniform Disposition of Unclaimed Property Act, M.S., Chapter 354.

Financial institutions, insurance companies and corporations doing business in this state are required to report and remit abandoned property (unclaimed safe deposit box contents, monies from abandoned checking and savings accounts, unclaimed insurance premiums and policies and corporate stocks and bonds) to the Minnesota Department of Commerce.

The unclaimed property staff attempts to locate owners of the property through advertisements, direct mail and active research. Aggressive research has been emphasized as an effective means of returning property to owners.

A field staff conducts examinations of holders to insure that they are reporting abandoned property as required by the act. In an effort to simplify the reporting process, Minnesota has taken the lead in signing reciprocal agreements with 14 other states, thus enabling holders to report to the state of their principal place of business.

As required by the act, non-cash items were sold at an auction in 1983. This was the first auction ever held under this activity. Proceeds from the auction, amounting to approximately \$68,000.00, were deposited in the state general fund, to be held until claimed by the owners.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of holders contacted	18,200	18,700	18,950	19,200
No. of holders examined	49	52	55	55
Dollars from field exams	\$ 258.0	\$ 250.0	\$ 245.0	\$ 245.0
No. of owners advertised (Amount over \$25.00)	14,300	12,350	12,900	13,400

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: UNCLAIMED PROPERTY

PROGRAM: REGISTRATION & LICENSING

AGENCY: COMMERCE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	435.5	393.6	435.4	448.3		448.3	459.5		459.5	446.6	456.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	435.5	393.6	435.4	448.3		448.3	459.5		459.5	446.6	456.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	215.0	215.3	244.2	246.6		246.6	246.6		246.6	246.6	246.6
EXPENSES & CONTRAC. SERV	213.6	174.1	184.5	194.6		194.6	205.4		205.4	193.0	202.5
SUPPLIES & MATERIALS	6.2	1.7	1.8	1.9		1.9	2.0		2.0	1.9	1.9
EQUIPMENT	.7	2.5	4.9	5.2		5.2	5.5		5.5	5.1	5.4
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	435.5	393.6	435.4	448.3		448.3	459.5		459.5	446.6	456.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	435.5	393.6	435.4	448.3		448.3	459.5		459.5	446.6	456.4
[NET CHANGE FROM F.Y. 85]				+12.9		+12.9	+24.1		+24.1	+11.2	+21.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	435.5	393.6	435.4	448.3		448.3	459.5		459.5	446.6	456.4
POSITIONS BY FUND											
GENERAL	12.0	9.0	10.0	10.0		10.0	10.0		10.0	10.0	10.0
TOTAL POSITIONS	12.0	9.0	10.0	10.0		10.0	10.0		10.0	10.0	10.0

PROGRAM: POLICY ANALYSIS AND INSURANCE
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM: The Policy Analysis and Insurance program administers state insurance laws and regulations (M.S. Chapter 60A thru 79). The goal is to assure: 1) that all insurers and self-insurers in Minnesota meet standards of solvency that will assure the payment of claims; 2) that rates charged for insurance are not excessive, inadequate or unfairly discriminatory; 3) that insurance policies are readable and supply benefits consistent with statutory and public policy objectives; 4) monitoring of rapidly changing market and price practices to anticipate sound regulatory initiatives for the future.

OPERATION: The Policy Analysis and Insurance program carries out its responsibilities in four major activity areas. Overall management and policy is administered by the deputy commissioner activity area.

Financial Standards: this activity must evaluate the solvency of 1,241 insurer and 147 self-insurer licensees. The increasing degree of market concentration, an increasingly competitive and adverse underwriting environment, the interrelationship of investment performance to fluctuating interest rates, overlapping competition with other financial institutions and new and untested insurance products require this activity to more efficiently utilize its resources to locate problem companies and develop remedial plans of action.

Increased use of independent indicators of financial strength (e.g., CPA audit, IRIS ratios, NAIC examination reports, SEC 10K filings) helps early detection of potential insolvencies rather than relying upon retrospective evaluation via the on-site triennial financial examination process previously employed. Issues requiring "the demutualization" of the insurance industry, the growing number of mergers, and remedial action for troubled insurance companies have become a focal point for public policy discussion.

Policy Form Analysis and Rate Review: this activity reviews rates and policy forms for compliance with the law. Insurance companies continually develop new products which this activity reviews to assure that consumers are getting quality products. This review is particularly necessary in the area of life and accident/health insurance, where a stronger regulatory posture is required. Additionally, the change to competitive rating of workers compensation policies has increased demand for the ongoing monitoring of rates to insure that anti-competitive or monopolistic pricing practices are not engaged in by the industry. Increased utilization of self-insurance has also created the demand for firmer regulation of self-insurer practices and the activities of the self-insurance administrators.

Regulatory Evaluation: this activity conducts analytical research projects for the purpose of developing legislation and regulations to increase the effectiveness of the insurance regulatory program. Major analytical studies relating to workers compensation rating practices, auto no-fault rating practices, sex discrimination rating practices,

OPERATIONS: (contd.) health care cost containment and availability of insurance for pollution liability exposures have been completed or are currently under way. This activity also drafts required regulations and administers the agency's responsibility under the Administrative Procedures Act. A substantial portion of the administrative code had to be updated due to the tremendous proliferation of new products, the need for stronger enforcement ability and the overlapping nature of regulations as they apply to combined products.

BUDGET ISSUES: Because the regulation of insurance is principally a state rather than federal responsibility, this program has primary responsibility for administration of the insurance laws and regulations consistent with the policies and priorities which govern the administration. In recent years insurance regulation has become increasingly complex due to the increased inter-relationship of financial products, greater sophistication of entrants, and greater demand for insurer solvency protections. Increased use of self-insurance and other risk pooling mechanisms requires greater coordination of activity areas in order to avoid problems such as insolvencies, the sale of the insurance products which are detrimental to the public interest, and the promulgation of unsound regulation or procedures. Increased use of computer procedures should allow greater efficiency in the operation of the program.

EXPLANATION OF BUDGET REQUEST: Funding is requested to continue the SAME level of effort.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives. The Governor's recommendation includes a biennial General Fund reduction of \$6.4 in this program because of a change in the inflation rate.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: POLICY ANALYSIS & INSURANCE

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
FINANCIAL STANDARDS	693.5	578.8	645.6	657.9		657.9	665.2		665.2	657.7	664.8
POLICY FORM ANALYSIS & RATE	415.3	565.9	751.2	759.1		759.1	763.8		763.8	758.1	761.6
DEP COMM POL ANALYSIS & INS	162.1	125.9	127.9	131.1		131.1	133.6		133.6	130.4	132.3
REGULATORY EVALUATION	283.8	338.1	236.8	240.2		240.2	241.2		241.2	240.0	240.8
TOTAL	1,554.7	1,608.7	1,761.5	1,788.3		1,788.3	1,803.8		1,803.8	1,786.2	1,799.5
INET CHANGE FROM F.Y. 851				+26.8		+26.8	+42.3		+42.3	+24.7	+38.0
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,554.7	1,608.7	1,761.5	1,788.3		1,788.3	1,803.8		1,803.8	1,786.2	1,799.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,554.7	1,608.7	1,761.5	1,788.3		1,788.3	1,803.8		1,803.8	1,786.2	1,799.5
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	1,441.1	1,534.4	1,652.9	1,673.7		1,673.7	1,682.9		1,682.9	1,671.6	1,678.6
INET CHANGE FROM F.Y. 851				+20.8		+20.8	+30.0		+30.0	+18.7	+25.7
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	113.5	74.3	108.6	114.6		114.6	120.9		120.9	114.6	120.9
GIFTS AND DEPOSITS	.1										
TOTAL FINANCING	1,554.7	1,608.7	1,761.5	1,788.3		1,788.3	1,803.8		1,803.8	1,786.2	1,799.5
POSITIONS BY FUND:											
GENERAL	60.0	46.0	47.0	47.0		47.0	47.0		47.0	47.0	47.0
TOTAL POSITIONS	60.0	46.0	47.0	47.0		47.0	47.0		47.0	47.0	47.0

ACTIVITY: FINANCIAL STANDARDS FOR INSURANCE COMPANIES 1985-87 Biennial Budget
 Program: POLICY ANALYSIS AND INSURANCE
 Agency: COMMERCE, DEPARTMENT OF

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 638.0	\$ 780.0	\$ 559.4	\$ 682.8	\$ 717.9

OBJECTIVE: To assure the solvency of insurers, surplus line carriers and authorized self-insurers transacting business in Minnesota.

EFFECTIVENESS MEASURERS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% of impaired insurers (domestic)	2%	2%	1%	1%
% of insurers in rehabilitation (domestic)	2%	3%	2%	2%
% of insurer applicants approved	30%	30%	30%	30%
% of self-insurers terminated	2%	2%	2%	2%
% of problem companies	1.5%	2%	2%	2%
% merger applications approved	100%	100%	100%	100%

DESCRIPTION: Regulation to assure the solvency of the 1,241 insurers, 152 surplus line (non-admitted) carriers, and 147 authorized self-insurers transacting business in Minnesota is performed by the financial standards activity. The major functions performed by this activity include financial and market conduct examinations of all domestic insurers, the receipt and evaluation of all application data for insurers seeking authority to transact business in the State, the regulation of insurer management activities which relate to the organizational structure, and the review and evaluation of financial data of authorized self-insurers and self-insurance applicants. These examinations help protect policyholders, stockholders and the insurance buying public from unsound insurance business operations which may lead to insurer insolvencies and to help assure that insurance and self-insurance benefits will be paid by licensees to person suffering loss or injury, as required by contract.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Review of insurer annual statements	1,241	1,300	1,360	1,420
Onsite financial exams	30	35	35	35
New company licenses	59	60	60	60
Aquisitions	2	4	4	4
Self-insurer financial review	117	147	155	155
Rehabilitation	2	3	2	2
Problem companies	20	23	26	29
Merger applications	2	1	2	1
New company applications reviewed	142	150	170	180

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FINANCIAL STANDARDS

PROGRAM: POLICY ANALYSIS & INSURANCE

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	693.5	578.8	645.6	657.9		657.9	665.2		665.2	657.7	664.8
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	693.5	578.8	645.6	657.9		657.9	665.2		665.2	657.7	664.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	579.2	497.3	523.5	529.2		529.2	529.2		529.2	529.2	529.2
EXPENSES & CONTRAC. SERV	113.4	80.2	120.1	126.6		126.6	133.7		133.7	126.4	133.4
SUPPLIES & MATERIALS	.9	1.3	2.0	2.1		2.1	2.3		2.3	2.1	2.2
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	693.5	578.8	645.6	657.9		657.9	665.2		665.2	657.7	664.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	585.2	504.5	537.0	543.3		543.3	544.3		544.3	543.1	543.9
[NET CHANGE FROM F.Y. 85]				+6.3		+6.3	+7.3		+7.3	+6.1	+6.9
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	108.3	74.3	108.6	114.6		114.6	120.9		120.9	114.6	120.9
TOTAL FINANCING	693.5	578.8	645.6	657.9		657.9	665.2		665.2	657.7	664.8
POSITIONS BY FUND											
GENERAL	26.0	16.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0
TOTAL POSITIONS	26.0	16.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0

5-1226

ACTIVITY: POLICY FORM ANALYSIS AND RATE REVIEW
 Program: POLICY ANALYSIS AND INSURANCE
 Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To assure that policyholders receive a competitive value for their insurance product, that products conform to applicable laws and that the uninsurable will have access to coverage through various assigned risk plans.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Policy and rate filings disapproved				
Life/Health	10,500	12,000	13,125	15,000
Property/Casualty	1,575	1,800	2,025	2,340
Workers Compensation	50	100	120	130
% of growth in assigned risk plans	10	6	8	10
% of filings responded to within statutory time limits	85	95	100	100

DESCRIPTION: This activity area reviews policy forms and rates required to be filed; then acts on each as appropriate to each line of insurance. It also monitors the function of the assigned risk plan created by statute to respond to the insurance availability needs of the public.

The specific activities undertaken include the review of all policy forms required to be filed to assure compliance with insurance laws and regulations; to review rates to assure that they are not excessive, inadequate or unfairly discriminatory; to regulate functions of the FAIR plan, the Auto Plan, the Auto Assign Claims Plan, the Comprehensive Health Association, the Workers Compensation Reinsurance Association, the Workers Compensation Insurers' Rating association and the Medical Malpractice Insurance Plan which includes approval of rates charged for policies issued; to issue and administer licenses for self-insurance administrators, workers compensation self-insurance, motor vehicle self-insurers and political subdivision self-insurance pools; to administer regulatory responsibility for certain non-insurance functions such as multiple-employer trust under chapter 62.H, auto warranty contracts, and preferred provider organizations. The activity also responds to consumer insurance rate inquiries regarding insurance rates.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. filing submitted:				
Life/health	15,000	16,000	17,500	20,000
Property/casualty	3,500	4,000	4,500	5,200
Workers Compensation	500	1,000	1,200	1,300
Assigned risk plan meeting attended	32	40	56	52
Self-insurance Administrator application	50	55	70	80
Workers Compensation self-insurance applications	120	130	135	135
Auto self-insurance applications	27	30	30	30
Political subdivision applications	0	1	3	3

ACTIVITY GENERATES NON-DEDICATED REVENUE <input type="checkbox"/> Yes <input type="checkbox"/> No	ACTUAL F.Y. 1983 \$ 57.8	ACTUAL F.Y. 1984 \$ 63.5	ESTIMATE F.Y. 1985 \$ 257.0	ESTIMATE F.Y. 1986 \$ 207.0	ESTIMATE F.Y. 1987 \$ 208.0
---	--------------------------------	--------------------------------	-----------------------------------	-----------------------------------	-----------------------------------

ACTIVITY STATISTICS: (contd.)	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Consumer rate inquiries	0	750	1,000	1,300
Multiple-employer trust filings	1	2	5	5
Auto warranty filings	0	20	25	40
Preferred provider organization filings	0	10	100	300
No. of uninsured participating in assigned risk plans	26,724	28,200	31,000	35,000
No. of days to response to filing set by statute				
Accident/Health	30	30	30	30
Life	60	60	60	60
Property/Casualty	30	30	30	30
Workers Compensation	30	30	30	30
Self-insurers (License applications)	60	60	60	60

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: POLICY FORM ANALYSIS & RATE

PROGRAM: POLICY ANALYSIS & INSURANCE

AGENCY: COMMERCE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	415.3	565.9	751.2	759.1		759.1	763.8		763.8	758.1	761.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	415.3	565.9	751.2	759.1		759.1	763.8		763.8	758.1	761.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	396.2	516.7	663.8	671.0		671.0	671.0		671.0	671.0	671.0
EXPENSES & CONTRAC. SERV	15.6	29.8	76.7	81.2		81.2	85.4		85.4	80.3	83.4
SUPPLIES & MATERIALS	3.5	6.1	6.6	6.9		6.9	7.4		7.4	6.8	7.2
EQUIPMENT		13.3	4.1								
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	415.3	565.9	751.2	759.1		759.1	763.8		763.8	758.1	761.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	410.1	565.9	751.2	759.1		759.1	763.8		763.8	758.1	761.6
INET CHANGE FROM F.Y. 851				+7.9		+7.9	+12.6		+12.6	+6.9	+10.4
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	5.2										
TOTAL FINANCING	415.3	565.9	751.2	759.1		759.1	763.8		763.8	758.1	761.6
POSITIONS BY FUND											
GENERAL	19.0	21.0	22.0	22.0		22.0	22.0		22.0	22.0	22.0
TOTAL POSITIONS	19.0	21.0	22.0	22.0		22.0	22.0		22.0	22.0	22.0

ACTIVITY: DEPUTY COMMISSIONER POLICY ANALYSIS AND INSURANCE 1985-87 Biennial Budget
 Program: POLICY ANALYSIS AND INSURANCE
 Agency: COMMERCE, DEPARTMENT OF

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To formulate and implement public policy in daily administrative decisions and to provide effective management in the policy analysis and insurance division.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% of public policy issues resolved or addressed	80	85	90	90
No. of administrative orders issued	12	10	20	30
% of legislative proposals adopted	95	90	95	95

DESCRIPTION: This activity manages, directs and coordinates professional and clerical staff of the financial standards, policy analysis and regulatory evaluation units of the department. This activity helps formulate and implement public policy and supervises the preparation of administrative orders, opinions and rules proposed for insurance.

Financial regulation has become increasingly complex. This is shown in the insurance area by the proliferation of new insurance products, the independance of these products, the economic sensitivity of the industry to interest rate fluctuation and the upheaval caused by market deregulation.

The deputy commissioner helps formulate public policy positions, of which representative examples include: auto warranty, homeowner warranty, product liability trust, HMO ties to insurance, P.P.O. agreements found in health policies, uni-sex insurance, mandatory underinsurance, income taxpayers insurance, victims' assistance insurance, multiple employer's trust; proper structure of the WCRA, investment policy of workmen's compensation assigned risk plan, assigned risk auto rates, sale of rehabilitated insurance companies, guaranteed interest on variable rate annuities, affirmative action on insurance oversight committees, availability of superfund insurance, the demutualization of insurance companies, structure of DSO licenses in workers compensation, domestic partner insurance ordinances open panel HMO's, the use of reinsurance to defeat purposes of restrictive mergers laws, ownership of insurance companies and agencies by banks, licensing of foreign insurers, restricted availability of insurance for banks, taxis, physicians and liquor vendors; use of investments in rate filings, rebates by agencies in favor of direct reduction premiums, industry debates on merits of whole life vs term life, securities law vis a vis annuities, universal life insurance and company-sponsored continuing education courses.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of public policy issues raised	150	175	225	225
No. of opinions and advisory conferences	350	30	30	30
No. of legislative proposals	15	15	20	20
Public written and telephone inquiries	5,600	5,600	5,600	5,600

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DEP COMM POL ANALYSIS & INS

PROGRAM: POLICY ANALYSIS & INSURANCE

AGENCY: COMMERCE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	162.1	125.9	127.9	131.1		131.1	133.6		133.6	130.4	132.3
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	162.1	125.9	127.9	131.1		131.1	133.6		133.6	130.4	132.3
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	82.0	94.3	84.9	85.8		85.8	85.8		85.8	85.8	85.8
EXPENSES & CONTRAC. SERV	73.2	26.7	40.5	42.7		42.7	45.0		45.0	42.0	43.8
SUPPLIES & MATERIALS	1.1	1.8	2.5	2.6		2.6	2.8		2.8	2.6	2.7
EQUIPMENT	5.8	3.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	162.1	125.9	127.9	131.1		131.1	133.6		133.6	130.4	132.3
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	162.0	125.9	127.9	131.1		131.1	133.6		133.6	130.4	132.3
NET CHANGE FROM F.Y. 851				+3.2		+3.2	+5.7		+5.7	+2.5	+4.4
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	.1										
TOTAL FINANCING	162.1	125.9	127.9	131.1		131.1	133.6		133.6	130.4	132.3
POSITIONS BY FUND											
GENERAL	3.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	3.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0

ACTIVITY: REGULATORY EVALUATION
Program: POLICY ANALYSIS AND INSURANCE
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To analyze regulatory issues and develop remedial options for decision makers.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
% of Legislative mandated studies completed	100%	100%	100%	100%
% of Legislative proposals enacted	75%	80%	80%	80%
% of proposed rules adopted	15%	60%	60%	75%
% of proposed ruled in process	85%	40%	40%	25%

DESCRIPTION: The three primary functions performed by the regulatory evaluation activity are: 1) to conduct research and analytical studies as required by the Legislature, 2) to draft remedial legislation and regulations to implement the policy initiatives of the Department, and 3) to administer the agency's responsibilities for promulgation of rules under the Administrative Procedures Act. Current legislative interest in the areas of workers' compensation insurance rates, sex discrimination in insurance rating practices, health care cost containment issues, health maintenance organizations regulation, insurance availability for pollution liability exposure, and availability of dram shop, medical malpractice insurance, and products liability insurance requires the capability of the agency to analyze the regulatory issues involved to respond to legislative requests for recommended courses of action.

Given the increasing complexity of the insurance environment, additional demands are placed on the agency staff to respond to the changing environment by the promulgation of regulations to ensure that the public interest is served by the agency's regulatory program. In promulgating required regulations, the regulatory evaluation activity must balance the needs for effective regulation against the goal of having requirements which are not unduly burdensome on the industries affected.

<u>ACTIVITY STATISTICS:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Research studies undertaken	23	25	28	28
Regulations proposed, deleted or amended	30	25	25	25
Legislation proposed	9	10	7	8

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: REGULATORY EVALUATION

PROGRAM: POLICY ANALYSIS & INSURANCE

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	283.8	338.1	236.8	240.2		240.2	241.2		241.2	240.0	240.8
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	283.8	338.1	236.8	240.2		240.2	241.2		241.2	240.0	240.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	256.0	318.1	219.0	221.4		221.4	221.4		221.4	221.4	221.4
EXPENSES & CONTRAC. SERV	24.6	18.6	15.3	16.1		16.1	17.0		17.0	15.9	16.7
SUPPLIES & MATERIALS	3.2	1.4	2.5	2.7		2.7	2.8		2.8	2.7	2.7
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	283.8	338.1	236.8	240.2		240.2	241.2		241.2	240.0	240.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	283.8	338.1	236.8	240.2		240.2	241.2		241.2	240.0	240.8
[NET CHANGE FROM F.Y. 85]				+3.4		+3.4	+4.4		+4.4	+3.2	+4.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	283.8	338.1	236.8	240.2		240.2	241.2		241.2	240.0	240.8
POSITIONS BY FUND											
GENERAL	12.0	7.0	7.0	7.0		7.0	7.0		7.0	7.0	7.0
TOTAL POSITIONS	12.0	7.0	7.0	7.0		7.0	7.0		7.0	7.0	7.0

PROGRAM: ADMINISTRATIVE SERVICES
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE: This program consists of the activities which provide essential support services to the operating programs of the Department of Commerce and non-health boards housed by Commerce. In addition, this program also regulates the cosmetology industry.

OPERATIONS: The activities within the program include: data processing, finance and administration, legal services, commissioner's office and cosmetology.

This program provides agency direction through the commissioner's office and also combines all financial and general operations into a uniform and consistent process. This program also assures that all programs and boards will have the proper resources available to allow each program and board to carry out their operations effectively and efficiently.

The overall goal of this program is to assure that all operations of the Department of Commerce and non-health boards comply with applicable state laws, rules, regulation and policies, as well as to assure that all operations are effective, efficient, economical and in the best interest of the state.

EXPLANATION OF BUDGET REQUEST: Funding is requested to continue the SAME level of effort.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives. The Governor's recommendation includes a biennial SAME level reduction of \$11.5 in this program because of a change in the inflation rate.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: ADMINISTRATIVE SERVICES

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
DATA PROCESSING	135.3	72.8	94.0	98.2		98.2	102.2		102.2	97.1	100.1
FINANCE & ADMINISTRATION	739.9	818.9	845.1	874.0		874.0	900.0		900.0	873.0	898.1
LEGAL SERVICES	31.7	34.0	57.0	60.1		60.1	63.4		63.4	59.2	61.8
COMMISSIONERS OFFICE	133.5	159.4	177.1	180.2		180.2	181.3		181.3	180.1	180.7
COSMETOLOGY	146.3	218.4	242.9	248.0		248.0	250.9		250.9	247.3	249.4
TOTAL	1,186.7	1,303.5	1,416.1	1,460.5		1,460.5	1,497.8		1,497.8	1,456.7	1,490.1
INET CHANGE FROM F.Y. 85]				+44.4		+44.4	+81.7		+81.7	+40.6	+74.0
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,186.7	1,303.5	1,416.1	1,460.5		1,460.5	1,497.8		1,497.8	1,456.7	1,490.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,186.7	1,303.5	1,416.1	1,460.5		1,460.5	1,497.8		1,497.8	1,456.7	1,490.1
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	1,186.7	1,303.5	1,416.1	1,460.5		1,460.5	1,497.8		1,497.8	1,456.7	1,490.1
INET CHANGE FROM F.Y. 85]				+44.4		+44.4	+81.7		+81.7	+40.6	+74.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	1,186.7	1,303.5	1,416.1	1,460.5		1,460.5	1,497.8		1,497.8	1,456.7	1,490.1
POSITIONS BY FUND:											
GENERAL	34.0	29.0	29.0	29.0		29.0	29.0		29.0	29.0	29.0
TOTAL POSITIONS	34.0	29.0	29.0	29.0		29.0	29.0		29.0	29.0	29.0

ACTIVITY: DATA PROCESSING
Program: ADMINISTRATIVE SERVICES
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To assure all data processing systems operate continually and to insure constant access to computerized information by users.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% of in-house system down time	5%	4%	4%	4%

DESCRIPTION: This activity coordinates all information system needs of the various divisions and non-health boards. This function involves development, maintenance and operation of in-house systems used to process insurance licenses, notary commissions, policy filing information and enforcement statistics.

This activity also provides funding for continued operation of the Statewide Licensing II system provided by the Information Services Bureau of the Department of Administration used for real estate and cosmetology licensing.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of operating systems	7	6	6	7
No. of users	5	4	4	5

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DATA PROCESSING

PROGRAM: ADMINISTRATIVE SERVICES

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	135.3	72.8	94.0	98.2		98.2	102.2		102.2	97.1	100.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	135.3	72.8	94.0	98.2		98.2	102.2		102.2	97.1	100.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	34.7	20.9	22.7	22.9		22.9	22.9		22.9	22.9	22.9
EXPENSES & CONTRAC. SERV	60.8	51.9	70.0	73.9		73.9	77.9		77.9	72.8	75.8
SUPPLIES & MATERIALS	.8		1.3	1.4		1.4	1.4		1.4	1.4	1.4
EQUIPMENT	39.0										
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	135.3	72.8	94.0	98.2		98.2	102.2		102.2	97.1	100.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	135.3	72.8	94.0	98.2		98.2	102.2		102.2	97.1	100.1
[NET CHANGE FROM F.Y. 85]				+4.2		+4.2	+8.2		+8.2	+3.1	+6.1
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	135.3	72.8	94.0	98.2		98.2	102.2		102.2	97.1	100.1
POSITIONS BY FUND											
GENERAL	2.0	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0
TOTAL POSITIONS	2.0	1.0	1.0	1.0		1.0	1.0		1.0	1.0	1.0

ACTIVITY: FINANCE AND ADMINISTRATION
 Program: ADMINISTRATIVE SERVICES
 Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

OBJECTIVE: To provide quality, cost effective support services to the department and non-health boards and assure proper and efficient allocation of human and fiscal resources.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Cost of leased space per employee	\$ 1.6	\$ 1.5	\$ 1.5	\$ 1.6
Cost of agency operation per employee	\$ 37.6	\$ 37.1	\$ 37.7	\$ 38.2
Average no. of days to fill vacant positions	20	20	20	20
Average no. of days to pay invoices	10	7	5	5

DESCRIPTION: The finance and administration activity provides support services to the entire Department of Commerce and the non-health boards housed in Commerce. The functions within this activity operate as follows:

Personnel services assure effective use of available human resources through recruitment, examination, selection and placement of employees; training programs; job counseling; labor relations; employee time and leave record transactions; affirmative action; and act as the liaison between the Department of Commerce and the Department of Employee Relations.

Administrative support services include: processing of department's incoming, outgoing and interoffice mail; purchasing and distribution of office supplies; records management and storage; fixed asset inventory; securing leased work space for department personnel; arranging for copy equipment leases and maintenance agreements for department owned copiers and word processing equipment.

Financial management services guarantees the proper use of fiscal resources through financial planning and forecasting; budget development and continuous monitoring of expenditure levels; allocation of cost to assure all costs are covered through fees and assessments; preparation of accounting reports for internal and external use, deposit of revenue collected by the department to the state general fund; and act as liaison with departments of Administration and Finance, State Treasurer and fiscal analysts from budget committees.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

ACTIVITY STATISTICS: (contd.)	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of authorized positions				
Department of Commerce	215.0	229.0	229.0	229.0
Non-health boards	13.5	13.5	13.5	13.5
No. of employees hired	30	27	23	23
% of department turnover	13%	11%	10%	10%
Total agency budget	\$ 8,077.3	\$ 8,493.1	\$ 8,633.8	\$ 8,740.6
Total agency supply budget	\$ 2,188.7	\$ 1,868.5	\$ 1,937.1	\$ 2,043.9
Total leased office space (square foot)	37,595	37,595	37,595	37,595

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FINANCE & ADMINISTRATION

PROGRAM: ADMINISTRATIVE SERVICES

AGENCY: COMMERCE, DEPARTMENT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	739.9	818.9	845.1	874.0		874.0	900.0		900.0	873.0	898.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	739.9	818.9	845.1	874.0		874.0	900.0		900.0	873.0	898.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	316.1	339.2	400.2	404.6		404.6	404.6		404.6	404.6	404.6
EXPENSES & CONTRAC. SERV	410.4	410.1	437.2	461.2		461.2	486.8		486.8	460.4	485.1
SUPPLIES & MATERIALS	6.0	17.8	7.7	8.2		8.2	8.6		8.6	8.0	8.4
EQUIPMENT	7.4	51.8									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	739.9	818.9	845.1	874.0		874.0	900.0		900.0	873.0	898.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	739.9	818.9	845.1	874.0		874.0	900.0		900.0	873.0	898.1
NET CHANGE FROM F.Y. 851				+28.9		+28.9	+54.9		+54.9	+27.9	+53.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	739.9	818.9	845.1	874.0		874.0	900.0		900.0	873.0	898.1
POSITIONS BY FUND											
GENERAL	18.0	16.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0
TOTAL POSITIONS	18.0	16.0	16.0	16.0		16.0	16.0		16.0	16.0	16.0

ACTIVITY: LEGAL SERVICES
 Program: ADMINISTRATIVE SERVICES
 Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To provide sufficient funding to permit the divisions of the department to perform their responsibilities required through the administrative hearings process.

EFFECTIVENESS MEASURES: F.Y. 1984 F.Y. 1985 F.Y. 1986 F.Y. 1987

No. of administrative proceedings completed	11	15	15	15
---	----	----	----	----

DESCRIPTION: This activity segregates funding for the services of the Office of Administrative Hearings required by all programs within the department. These services include the hearing examiners, the attendance of a court reporter and the preparation of transcripts. Formal hearings are required for charter applications for financial institutions, for rules and regulations promulgated under all regulatory programs, for violation of regulatory provisions and for other matters defined by statute.

ACTIVITY STATISTICS: F.Y. 1984 F.Y. 1985 F.Y. 1986 F.Y. 1987

No. of matters referred for hearings examiner review	61	80	85	90
No. of administrative proceedings held	11	15	20	20

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LEGAL SERVICES

PROGRAM: ADMINISTRATIVE SERVICES

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	31.7	34.0	57.0	60.1		60.1	63.4		63.4	59.2	61.8
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	31.7	34.0	57.0	60.1		60.1	63.4		63.4	59.2	61.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	31.7	34.0	57.0	60.1		60.1	63.4		63.4	59.2	61.8
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	31.7	34.0	57.0	60.1		60.1	63.4		63.4	59.2	61.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	31.7	34.0	57.0	60.1		60.1	63.4		63.4	59.2	61.8
[NET CHANGE FROM F.Y. 85]				+3.1		+3.1	+6.4		+6.4	+2.2	+4.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	31.7	34.0	57.0	60.1		60.1	63.4		63.4	59.2	61.8
POSITIONS BY FUND											
TOTAL POSITIONS											

ACTIVITY: COMMISSIONERS OFFICE
Program: ADMINISTRATIVE SERVICES
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To achieve sound regulation of industries which assures a balance between consumer protection and enhanced competition and to provide effective management of the department.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% of action plan items implemented	30%	60%	90%	100%
No. of formal decisions rendered	270	300	325	325

DESCRIPTION: This activity provides overall management and allocation of resources for the department. It reviews, formulates and implements public policy issues raised as a result of the volatility of interest rates. Deregulation at federal and state level concerning the rates and solvency of the companies offering financial products, and the merging and overlapping nature of the services offered by these institutions is a daily issue for this activity.

Several hundred public policy issues are addressed annually in conferences involving the deputy commissioners. Many of these issues are enumerated in the deputy commissioners activities.

This unit also implements these public policy positions within the department. It conveys to the financial community and the public these policies, acts as communication arm with the Governors Office, the Legislature, the federal regulating agencies, and the Congress.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Public policy conferences held	300	375	400	400
Task force chaired and held	16	20	20	20
Cease & desist orders, revocations and suspensions signed	188	208	222	237
Administrative disciplinary proceedings reviewed	532	502	479	444

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: COMMISSIONERS OFFICE

PROGRAM: ADMINISTRATIVE SERVICES

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	133.5	159.4	177.1	180.2		180.2	181.3		181.3	180.1	180.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	133.5	159.4	177.1	180.2		180.2	181.3		181.3	180.1	180.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	125.1	141.1	159.5	161.7		161.7	161.7		161.7	161.7	161.7
EXPENSES & CONTRAC. SERV	7.7	8.9	14.7	15.4		15.4	16.4		16.4	15.3	15.9
SUPPLIES & MATERIALS	.7	2.0	1.0	1.1		1.1	1.1		1.1	1.1	1.1
EQUIPMENT		7.4	1.9	2.0		2.0	2.1		2.1	2.0	2.0
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	133.5	159.4	177.1	180.2		180.2	181.3		181.3	180.1	180.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	133.5	159.4	177.1	180.2		180.2	181.3		181.3	180.1	180.7
NET CHANGE FROM F.Y. 851				+3.1		+3.1	+4.2		+4.2	+3.0	+3.6
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	133.5	159.4	177.1	180.2		180.2	181.3		181.3	180.1	180.7
POSITIONS BY FUND											
GENERAL	4.0	4.0	4.0	4.0		4.0	4.0		4.0	4.0	4.0
TOTAL POSITIONS	4.0	4.0	4.0	4.0		4.0	4.0		4.0	4.0	4.0

ACTIVITY: COSMETOLOGY
 Program: ADMINISTRATIVE SERVICES
 Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To assure consumer protection through the enforcement of statutes and regulations relating to cosmetology, cosmetologists, cosmetology school owners and operators and cosmetology facilities owners and operators.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of certified training programs	40	42	46	50
No. of facilities passing inspection	3,650	4,950	5,000	5,050

DESCRIPTION: The cosmetology activity is staffed by one supervisor, five law compliance clerks and two clerical support persons. The activity receives approximately 14,000 annual written and oral complaints and/or requests information. The primary activity is the systematic inspection of all cosmetology schools and facilities and certification of training programs offered at these facilities, within the State of Minnesota. This activity is charged with identifying violations and working with licensees to achieve voluntary compliance.

This activity is also engaged in the dissemination of general information to acquaint industry members and consumers with the regulatory process.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of site inspections completed	3,813	5,300	5,300	5,400
No. of cases open	190	250	250	280
No. of cases closed	166	200	200	230
No. of referrals to the attorney general for administrative action	0	1	5	10

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: COSMETOLOGY

PROGRAM: ADMINISTRATIVE SERVICES

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	146.3	218.4	242.9	248.0		248.0	250.9		250.9	247.3	249.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	146.3	218.4	242.9	248.0		248.0	250.9		250.9	247.3	249.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	105.3	179.4	189.1	191.2		191.2	191.2		191.2	191.2	191.2
EXPENSES & CONTRAC. SERV	40.3	37.9	51.8	54.7		54.7	57.5		57.5	54.0	56.1
SUPPLIES & MATERIALS	.7	1.1	2.0	2.1		2.1	2.2		2.2	2.1	2.1
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	146.3	218.4	242.9	248.0		248.0	250.9		250.9	247.3	249.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	146.3	218.4	242.9	248.0		248.0	250.9		250.9	247.3	249.4
INET CHANGE FROM F.Y. 85]				+5.1		+5.1	+8.0		+8.0	+4.4	+6.5
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	146.3	218.4	242.9	248.0		248.0	250.9		250.9	247.3	249.4
POSITIONS BY FUND											
GENERAL	10.0	8.0	8.0	8.0		8.0	8.0		8.0	8.0	8.0
TOTAL POSITIONS	10.0	8.0	8.0	8.0		8.0	8.0		8.0	8.0	8.0

5-1244

PROGRAM: ENFORCEMENT
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM PURPOSE: To assure policyholder and investor protection, develop policyholder and investor understanding and maintain investor confidence in the areas of capital formulation, insurance, real estate, franchising and collection agencies. This program investigates complaints brought to its attention by the general public to determine whether the activities constitute violations of law. If violations are uncovered, appropriate action is taken.

OPERATIONS: This program is responsible for enforcement of the laws pertaining to the industries regulated by this agency. The program achieves this goal through the following operations: the review and investigation of approximately 9,000 written complaints; responding to approximately 40,000 telephone inquiries and complaints; initiating administrative proceedings against individuals and/or companies for violations of statutes, rules and regulations administered by the department; referring for criminal prosecution and consultation in the subsequent prosecution of individuals found to have violated the criminal statutes in the industry codes administered by the department; investigating and processing requests seeking financial reimbursement pursuant to the Real Estate Education Research and Recovery Act; the systematic review and auditing of trust accounts maintained by real estate brokers pursuant to M.S. Chapter 82; proactive investigation of situations which evidence potential for fraud and consumer victimization; and the establishment of programs and development of materials designed to increase citizens awareness and understanding of the industries regulated by this department.

Voluntary compliance is sought by informing and educating licensees with regard to the requirements of the laws administered by the Department of Commerce. In addition, members of the general public receive information concerning their rights under the law.

BUDGET ISSUES: During fiscal year 1984, the Minnesota Department of Commerce was reorganized pursuant to legislative mandate. The reorganization created this program. This division was charged with the responsibility of developing and implementing policies and procedures to assure fair, efficient and effective regulation of all industries under its jurisdiction.

In July 1984, the division personnel complement was increased by 10 professional and two clerical positions. Because of the complex nature of the industries and institutions regulated by the department, extensive training and on-the-job experience will be necessary before the individuals filling these positions are capable of fulfilling all their responsibilities as investigators. The normal period of time required to develop an adequate competence level for such an investigator is approximately six months. Therefore, the increased personnel complement will not necessarily generate corresponding increases in the level of department activity immediately.

The activities undertaken by the enforcement division are somewhat difficult to evaluate relative to overall goals and objectives. Economic factors outside the control of this division will also dramatically impact the level of complaints and/or inquiries

forwarded to this division. As an example, during a depressed real estate market, the number of real estate complaints will drop significantly due to the overall inactivity within this industry. During a recessionary period, the number of securities and/or investment related complaints will generally increase, as citizens attempt to protect their financial holdings through unique and often questionable investment vehicles.

The Small Employers Assistance Center was established by the 1983 Legislature with the mandate to monitor workers' compensation rates and to advise small employers on workers' compensation laws. While the monitoring of the effect of open competition is necessary, the assistance center's priority is subject to review.

EXPLANATION OF BUDGET REQUEST: Funding is request to continue the SAME level of effort.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the above request except for the following: 1) The Governor's recommendation includes a biennial reduction of \$5.0 in this program because of a change in the inflation rates; and 2) the Governor recommends that funding for the Workers' Compensation Small Employers' Assistance Center (WCSEAC) be eliminated and that the department continue its responsibilities for this activity with current staff. (See CHANGE request sheet following the fiscal sheet for the WCSEAC Activity.)

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: ENFORCEMENT

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
INVESTIGATIONS	445.4	509.0	993.5	979.8		979.8	985.8		985.8	978.3	982.8
DEP COMM ENFORCEMENT	64.9	101.0	87.8	89.2		89.2	90.0		90.0	89.1	89.6
WCSEA CENTER		105.9	137.0	139.7		139.7	141.4		141.4		
TOTAL	510.3	715.9	1,218.3	1,208.7		1,208.7	1,217.2		1,217.2	1,067.4	1,072.4
[NET CHANGE FROM F.Y. 85]				-9.6		-9.6	-1.1		-1.1	-150.9	-145.9
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	510.3	715.9	1,218.3	1,208.7		1,208.7	1,217.2		1,217.2	1,067.4	1,072.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	510.3	715.9	1,218.3	1,208.7		1,208.7	1,217.2		1,217.2	1,067.4	1,072.4
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	509.9	715.9	1,218.3	1,208.7		1,208.7	1,217.2		1,217.2	1,067.4	1,072.4
[NET CHANGE FROM F.Y. 85]				-9.6		-9.6	-1.1		-1.1	-150.9	-145.9
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	.4										
TOTAL FINANCING	510.3	715.9	1,218.3	1,208.7		1,208.7	1,217.2		1,217.2	1,067.4	1,072.4
POSITIONS BY FUND:											
GENERAL	23.0	27.0	39.0	39.0		39.0	39.0		39.0	35.0	35.0
TOTAL POSITIONS	23.0	27.0	39.0	39.0		39.0	39.0		39.0	35.0	35.0
[NET CHANGE FROM F.Y. 85]										-4.0	-4.0

ACTIVITY: INVESTIGATIONS
Program: ENFORCEMENT
Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 16.4	\$ 163.2	\$ 11.0	\$ 13.5	\$ 12.5

OBJECTIVE: To assure compliance with all statutory provisions administered by the department and to provide a mechanism for responding to citizen requests for assistance dealing with the industries and individuals regulated by the department.

EFFECTIVENESS MEASURERS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of revocations	82	90	95	100
No. of suspensions	79	90	100	110
No. of cases referred for criminal prosecution	20	15	15	15
No. of cases resolved	7,474	7,850	8,000	8,200
Amount of money returned to citizens due to division involvement	\$5,153.5	\$ 3,500.0	\$ 3,250.0	\$ 3,000.0

DESCRIPTION: The investigation activity is staffed by 24 investigators, one attorney and nine clerical support personnel. This section receives approximately 48,000 annual written and telephone complaints and/or requests for information. The investigative staff is charged with the responsibility of investigating alleged misconduct by individuals and/or companies, and providing general consumer assistance relating to questions dealing with the complexities of the industries under regulation by the department.

Section staff are also required to assist other local, state and federal law enforcement agencies in the investigation of activities evidencing criminal behavior within the industries regulated by Commerce.

These responsibilities are designed to assist the division in attaining its objective of citizen protection through fair, consistent and effective regulation.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Average monthly caseload per investigator	59	33	36	38
No. of cases open	8,876	8,200	9,000	9,000
No. of cases closed	7,474	8,215	8,500	8,500
No. of uncompleted investigations carried into next year		1,402	1,387	1,887
No. of cases worked on during year		9,602	10,387	10,887
Amount of fines and penalties levied (in Thousands)	\$150.0	\$55.0	\$75.0	\$50.0
No. of investigators	14	24	24	24

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: INVESTIGATIONS

PROGRAM: ENFORCEMENT

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	445.4	509.0	993.5	979.8		979.8	985.8		985.8	978.3	982.8
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	445.4	509.0	993.5	979.8		979.8	985.8		985.8	978.3	982.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	429.8	505.9	864.3	873.6		873.6	873.6		873.6	873.6	873.6
EXPENSES & CONTRAC. SERV	14.6	1.9	108.0	90.3		90.3	95.4		95.4	89.0	92.8
SUPPLIES & MATERIALS	1.0		13.1	13.8		13.8	14.6		14.6	13.6	14.3
EQUIPMENT		1.2	8.1	2.1		2.1	2.2		2.2	2.1	2.1
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	445.4	509.0	993.5	979.8		979.8	985.8		985.8	978.3	982.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	445.0	509.0	993.5	979.8		979.8	985.8		985.8	978.3	982.8
[NET CHANGE FROM F.Y. 85]				-13.7		-13.7	-7.7		-7.7	-15.2	-10.7
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	.4										
TOTAL FINANCING	445.4	509.0	993.5	979.8		979.8	985.8		985.8	978.3	982.8
POSITIONS BY FUND											
GENERAL	21.0	21.0	33.0	33.0		33.0	33.0		33.0	33.0	33.0
TOTAL POSITIONS	21.0	21.0	33.0	33.0		33.0	33.0		33.0	33.0	33.0

ACTIVITY: DEPUTY COMMISSIONER FOR ENFORCEMENT
 Program: ENFORCEMENT
 Agency: COMMERCE, DEPARTMENT OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: Formulate and implement public policy in daily administrative decisions and to provide effective management in the enforcement division.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of consent orders	222	250	270	280
No. of administrative proceedings completed	252	275	300	325
No. of cases assigned to investigators	8,876	8,200	9,000	9,000

DESCRIPTION: The deputy commissioner's office is staffed by two individuals, the deputy commissioner and secretary. The office is charged with the responsibility for developing and implementing this program to assure consistent, fair, equitable and efficient regulation of the industries under the jurisdiction of the department, thereby, establishing and maintaining certain basic protections for those citizens who interact with these industries. The deputy commissioner reviews all investigations of alleged misconduct and assigns these cases to investigators. In the 8,000 cases not formally initiated for administrative proceedings, the deputy recommends the type, extent and severity of the disciplinary sanction to be imposed.

The deputy commissioner is also charged with the responsibility of developing and providing all training and education activities for the investigative staff.

The deputy commissioner also helps formulate public policy positions, of which the following areas are examples: cancellation of "guaranteed" rate policies; liability of insurance guarantee fund for annuities; adoption of insurance "code of conduct"; adoption of claims standards in the insurance industry; adoption of marketing standards in the insurance industry; regulation of agents of collections agencies; use of restitution in agent disciplinary proceedings; changes in medicare supplement laws; insurance "tie-ins" with regulated lenders; mortgage "tie-ins" to real estate brokers; use of "at risk" plans under the ERISA preemption; deceptive practices of add-on insurance to consumer and lender contracts; application of investment laws to unusual transactions such as pyramids, grocery store receipts and wormfarms.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of informal warnings	500	600	700	800
No. of disciplinary sanctions imposed	252	275	300	325

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DEP COMM ENFORCEMENT

PROGRAM: ENFORCEMENT

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	64.9	101.0	87.8	89.2		89.2	90.0		90.0	89.1	89.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	64.9	101.0	87.8	89.2		89.2	90.0		90.0	89.1	89.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	58.3	67.0	75.4	76.2		76.2	76.2		76.2	76.2	76.2
EXPENSES & CONTRAC. SERV	5.1	24.9	10.4	10.9		10.9	11.6		11.6	10.8	11.3
SUPPLIES & MATERIALS	1.5	5.6	2.0	2.1		2.1	2.2		2.2	2.1	2.1
EQUIPMENT		3.5									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	64.9	101.0	87.8	89.2		89.2	90.0		90.0	89.1	89.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	64.9	101.0	87.8	89.2		89.2	90.0		90.0	89.1	89.6
NET CHANGE FROM F.Y. 851				+1.4		+1.4	+2.2		+2.2	+1.3	+1.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	64.9	101.0	87.8	89.2		89.2	90.0		90.0	89.1	89.6
POSITIONS BY FUND											
GENERAL	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0
TOTAL POSITIONS	2.0	2.0	2.0	2.0		2.0	2.0		2.0	2.0	2.0

ACTIVITY: WORKERS COMPENSATION SMALL EMPLOYERS ASSISTANCE CENTER1985-87 Biennial Budget
Program: ENFORCEMENT
Agency: COMMERCE, DEPARTMENT OF

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OBJECTIVE: To assist small employers regarding appropriate and cost effective methods for achieving compliance with the workers compensation law and to assist small employers in resolving disputes over job classifications in retroactive premium assessments.

EFFECTIVENESS MEASURERS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of cases resolved	100	150	150	150
No. of inquiries addressed	567	600	650	550

DESCRIPTION: The workers compensation small employers assistance center is staffed by three investigators and one clerical support person. The section receives approximately 950 written and telephone complaints and/or requests for information annually. The investigative staff is charged with the responsibility for investigating and assisting in the resolution of workers compensation complaints and providing general assistance to small business owners, relating to their concerns regarding workers compensation.

The personnel works closely with representatives of the Department of Labor and Industry in order to coordinate their activities and to avoid unnecessary duplication of services being performed by other agencies.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Average caseload per investigator	33	50	50	50
No. of cases open	100	150	150	150
No. of cases closed	100	150	150	150
No. of information requests addressed	567	600	650	550

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: WCSEA CENTER

PROGRAM: ENFORCEMENT

AGENCY: COMMERCE, DEPARTMENT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS		105.9	137.0	139.7		139.7	141.4		141.4		
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES		105.9	137.0	139.7		139.7	141.4		141.4		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES		83.8	109.7	110.9		110.9	110.9		110.9		
EXPENSES & CONTRAC. SERV		9.2	23.3	24.6		24.6	26.0		26.0		
SUPPLIES & MATERIALS		4.1	4.0	4.2		4.2	4.5		4.5		
EQUIPMENT		8.8									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS		105.9	137.0	139.7		139.7	141.4		141.4		
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		105.9	137.0	139.7		139.7	141.4		141.4		
INET CHANGE FROM F.Y. 851				+2.7		+2.7	+4.4		+4.4	-137.0	-137.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING		105.9	137.0	139.7		139.7	141.4		141.4		
POSITIONS BY FUND											
GENERAL		4.0	4.0	4.0		4.0	4.0		4.0		
TOTAL POSITIONS		4.0	4.0	4.0		4.0	4.0		4.0		
INET CHANGE FROM F.Y. 851										-4.0	-4.0

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: WORKERS' COMPENSATION SMALL EMPLOYERS' ASSISTANCE CENTER (WCSEAC)
PROGRAM: ENFORCEMENT
AGENCY: COMMERCE, DEPARTMENT OF

Request Title: GOVERNOR'S OPTION - ELIMINATE FUNDING FOR CENTER				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	-0-	-0-	-0-	-0-
Governor's Recommendation				
General Fund	(\$139.7)	(4.0)	(\$141.4)	(4.0)
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

GOVERNOR'S RECOMMENDATION:

The Governor recommends that funding for the WCSEAC be eliminated and that the department continue its responsibilities for this activity with current staff. Position reductions are to be accomplished through attrition and the redistribution of workload among the remaining enforcement staff.

DESCRIPTION/BACKGROUND:

The 1983 Workers' Compensation Bill included an appropriation to establish a WCSEAC in the Department of Commerce. The purpose of the center is to provide direct assistance to small employers having questions or problems with their workers' compensation insurance. The Center is staffed with 3 investigators and 1 clerical support person. These employees process approximately 950 written and telephone complaints and/or requests for information annually.

The 1983 reorganization of the Commerce Department placed the Center under the newly created Enforcement Division. The Center employees, in addition to their other duties, also assist in responding to the thousands of telephone calls received annually by the division requesting information on a multitude of insurance related issues. The Center investigators also handle approximately 25 to 30 regular Enforcement Division investigations per month.

RATIONALE:

The Commerce Department identified the reduction of the Workers' Compensation Small Business Assistance Center as an option because the size of the appropriation seemed to exceed the need as evidenced by the experience of the Center's first year of operation. However, rather than eliminate the function entirely, it would seem more appropriate for the department to assume the responsibility of the Center without additional funding. Since the 1984 Legislature appropriated funds for 12 new enforcement personnel to assist the division with its enforcement activities, this option should result in a minimal negative impact on the operations of the agency.

AGENCY: ABSTRACTORS, BOARD OF

1985-87 Biennial Budget

AGENCY PURPOSE: The Board of Abstractors exists to supervise the industry, examines, licenses and renew persons, firms or corporations in the business of making abstracts of title and issuing certificates showing ownership of, interest in, or debts against any lands in the State of Minnesota, registered or not.

OPERATION AND CLIENTELE: The Board of Abstractors maintains complete records on all licensed Abstractors to be assured that competent persons are preparing and certifying Abstracts of Title and assures that all licensees carry Errors and Omissions Insurance so that the consumer will be protected against any loss. The board examines all prospective licensees through a process of written and oral examinations.

The board effectively enforces rules and regulations and investigates any complaints concerning fraudulent, deceptive or dishonest practices and seeks compliance with standards of conduct.

OBJECTIVE: To protect the public by assuring that persons preparing Abstracts of Title comply with rules and regulations governing the industry.

EFFECTIVENESS MEASURES:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
% of Complaints resolved	0	100%	100%	100%
% of licensees with Errors & Omissions Insurance or bond	100%	100%	100%	100%
% applicants qualifying for license	76%	75%	75%	75%

ACTIVITY STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of examinations given	38	30	35	35
No. of examinees passing exam	23	23	26	26
No. of renewed licenses	260	280	300	315
No. of written complaints	0	2	2	2
No. of telephone inquiries	60	72	80	80
No. of written inquiries	40	40	40	40

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 10.8	\$ 9.1	\$ 15.7	\$ 14.2	\$ 14.8

RECONCILIATION OF F.Y. 1985 TO SAME LEVEL:

The agency SAME level results in an increase of \$.1 in F.Y. 1986 and \$.3 in F.Y. 1987. The following outlines the reasons for the change:

	<u>Expenditures</u>		<u>Positions</u>
	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>F.Y. 1986 & 87</u>
-Estimated F.Y. 1985	\$ 3.7	\$ 3.7	0
-Inflation	.1	.3	
TOTAL	\$ 3.8	\$ 4.0	0
BIENNIAL TOTAL	\$ 7.8		

EXPLANATION OF BUDGET REQUEST:

Funding is requested to continue the SAME level of effort.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ABSTRACTORS, BOARD OF

PROGRAM: NON HEALTH BOARDS

AGENCY: ABSTRACTORS, BOARD OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2.2	2.2	3.7	3.8		3.8	4.0		4.0	3.8	4.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	2.2	2.2	3.7	3.8		3.8	4.0		4.0	3.8	4.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	.1	.2	.8	.8		.8	.8		.8	.8	.8
EXPENSES & CONTRAC. SERV	2.1	2.0	2.9	3.0		3.0	3.2		3.2	3.0	3.2
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	2.2	2.2	3.7	3.8		3.8	4.0		4.0	3.8	4.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	2.2	2.2	3.7	3.8		3.8	4.0		4.0	3.8	4.0
NET CHANGE FROM F.Y. 85]				+.1		+.1	+.3		+.3	+.1	+.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	2.2	2.2	3.7	3.8		3.8	4.0		4.0	3.8	4.0
POSITIONS BY FUND											
TOTAL POSITIONS											

AGENCY: ACCOUNTANCY, BOARD OF

1985-87 Biennial Budget

AGENCY PURPOSE: To govern and regulate the practice of public accountancy within the state of Minnesota.

OPERATION AND CLIENTELE: M.S. 326.165 to 326.231 mandate that the Board of Accountancy license and regulate Certified Public Accountants (CPAs), and Licensed Public Accountants (LPAs), and public accounting firms to provide the public with qualified professional personnel. The board's program for administering the law is comprised of: examining, licensing, and enforcement. 1) Examining: The board reviews and processes applications; identifies applicants who meet educational and experience requirements for admission to the Uniform CPA exam; and administers the exam twice a year. The board also administers an Ethics Exam to CPA exam passing candidates. Candidates who pass both exams are issued a certificate, the first step of the two-tiered system of licensure. 2) Licensing: The board evaluates and processes applications for licensing CPAs. A license to practice is granted to applicants who have been issued a certificate, and completed the required public accounting experience. This is the second step of the two-tiered system of licensure. LPAs are licensed pursuant to M.S. 326.191. Licensees must renew or file exempt status each year. Individual active licensees are required by board rule to report 120 hours of Continuing Professional Education (CPE) every 3 years in order to renew their licenses. M.S. 326.165 to 326.231 require that public accounting firms be licensed. Corporations must also comply with M.S. 319A, and 3) Enforcement: The board reviews, amends, adopts and enforces Minnesota Statutes and board rules. The board receives complaints, files complaints, and processes them as directed by law in conjunction with the Attorney General's office.

Uniformity with other states is accomplished through membership in the National Association of State Boards of Accountancy (NASBA).

OBJECTIVE: To protect and assure Minnesota citizens that persons engaged in public accounting meet the qualifications and standards necessary to competently practice the accounting profession.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Licensees (CPAs/LPAs; active/exempt; firms)	8,300	8,830	9,420	9,980
Non-compliant licensees	2,500	2,380	2,260	2,690
% Non-compliant with Rules/Laws	30%	27%	24%	27%

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 231.8	\$ 235.4	\$ 252.8	\$ 274.5	\$ 293.5

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
CPA Exam Applicants	1,800	1,820	1,850	1,870
Certificates Issued	730	740	750	760
CPA New Licenses	450	470	500	520
Active Renewals	3,780	4,200	4,920	5,750
Inactive Renewals (Exempt)	1,930	2,080	2,450	2,890
Firms Licensed	360	450	540	620
Late Renewals	1,600	1,900	1,500	1,700
Licenses Reinstated	750	750	750	750
CPE Reports Reviewed	1,500	800	1,000	2,000
Affidavits of Verification	500	520	530	550
Complaints	300	330	360	400
Requests for Info. by Phone/Mail	34,000	34,600	35,500	37,400

Reconciliation of F.Y. 1985 to SAME Level

The agency's SAME level results in an increase of \$9.5 for F.Y. 1986 and \$17.5 for F.Y. 1987. The following figures reflect the increase.

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$ 232.4	\$ 232.4	4.0
-Salary Annualization	1.7	1.8	
-Inflation	7.8	15.7	
TOTAL	\$ 241.9	\$ 249.9	4.0
BIENNIAL TOTAL	\$ 491.8		

EXPLANATION OF BUDGET REQUEST: The board is requesting a CHANGE level of \$2.6 in F.Y. 1986 and \$1.3 in F.Y. 1987 for EDP consultation and staff training; \$7.1 in F.Y. 1986 and \$7.1 in F.Y. 1987 for a seasonal clerical position; \$8.2 in F.Y. 1986 and \$1.4 in F.Y. 1987 for Rules revision; \$6.6 in F.Y. 1986 and \$6.6 in F.Y. 1987 for publication of a quarterly standards report; \$14.0 in F.Y. 1986 and \$14.0 in F.Y. 1987 for examination costs. Total request: \$38.5 for F.Y. 1986 and \$30.4 for F.Y. 1987.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request except for the following: 1) The Governor's recommendation includes a reduction of \$5.3 for a change in the inflation rate; 2) In order to reduce unnecessary paperwork associated with the fluctuation of legal service needs, the Board of Accountancy will no longer be directly billed for Attorney General services and the SAME level has been reduced by \$23.6; and, 3) The Governor does not approve \$31.2 of the enforcement CHANGE request. See enforcement CHANGE request sheet, following the fiscal sheet.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ACCOUNTANCY, BOARD OF

PROGRAM: NON HEALTH BOARDS

AGENCY: ACCOUNTANCY, BOARD OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	174.7	222.7	232.4	241.9	38.5	280.4	249.9	30.4	280.3	250.9	249.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	174.7	222.7	232.4	241.9	38.5	280.4	249.9	30.4	280.3	250.9	249.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	59.0	87.2	92.5	94.2	7.1	101.3	94.3	7.1	101.4	94.2	94.3
EXPENSES & CONTRAC. SERV	52.2	60.5	76.0	80.2	17.4	97.6	84.5	9.3	93.8	76.2	72.1
SUPPLIES & MATERIALS	63.5	62.5	62.9	66.4	14.0	80.4	70.0	14.0	84.0	79.4	82.2
EQUIPMENT		12.5	1.0	1.1		1.1	1.1		1.1	1.1	1.1
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	174.7	222.7	232.4	241.9	38.5	280.4	249.9	30.4	280.3	250.9	249.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	174.7	222.7	232.4	241.9	38.5	280.4	249.9	30.4	280.3	250.9	249.7
NET CHANGE FROM F.Y. 851				+9.5	+38.5	+48.0	+17.5	+30.4	+47.9	+18.5	+17.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	174.7	222.7	232.4	241.9	38.5	280.4	249.9	30.4	280.3	250.9	249.7
POSITIONS BY FUND											
GENERAL	4.0	4.0	4.0	4.0		4.0	4.0		4.0	4.0	4.0
TOTAL POSITIONS	4.0	4.0	4.0	4.0		4.0	4.0		4.0	4.0	4.0

5-1404

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

ACTIVITY: ACCOUNTANCY, BOARD OF
PROGRAM: ACCOUNTANCY, BOARD OF
AGENCY: ACCOUNTANCY, BOARD OF

1985-87 Biennial Budget

DESCRIPTION/BACKGROUND: (Contd.)

issuance of delinquent licenses, processing complaints, tracking of non-compliant licensees, enforcement and exam related duties. A seasonal Clerk Typist 1 position is needed during these peak activities (\$7.1 in F.Y. 1986; \$7.1 in F.Y. 1987).

The board is requesting funds for rule revision. The present rules must be revised in order to keep current with the public accounting industry and clarify the qualifications and standards implemented with the adoption of CPE in 1977 and the two-tiered system of licensure in 1980 (\$8.2 in F.Y. 1986; \$1.4 in F.Y. 1987).

At present it is difficult to effectively enforce disciplinary action on non-compliant licensees via board rules without utilizing the Attorney General's staff. There is no penalty for late renewals or licensees who fail to respond to board communications. The board has no method of adequately publicizing results of disciplinary hearings or names of non-compliant licensees (\$6.6 in F.Y. 1986; \$6.6 in F.Y. 1987).

RATIONALE:

With an affective systems design, and staff training, the board will be able to utilize the PC 3270 to interface with statewide licensing and simultaneously pull up in-house files. This will enable the staff to more effectively monitor all files on record and generate licensing and non-compliance communications on a timely basis.

An additional half-time seasonal position will enable the staff to effectively complete all ongoing activities on a regular and timely basis during peak workload periods.

The board anticipates increased compliance with licensure requirements upon revision of rules and implementation of penalties. A standards report, published quarterly, will provide information on board rules and regulations, standards and enforcement, disciplinary hearings, non-compliant licensees, CPE, licensing and examining information.

Systems design and training, addition of personnel, revision of rules and publications of standards information will enable the board to actively enforce compliance of rules and laws. The measure used to evaluate the board's efforts will be a decrease in non-compliant licensees.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following: 1) The seasonal position is not recommended. The personal computer should improve efficiency and reduce the need for additional help; 2) The rules revision request has been reduced by Attorney General costs of \$3.8; and 3) The quarterly standards report is not recommended. Licensees should be notified of board requirements along with the renewal notice.

Request Title: ENFORCEMENT

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 24.5	-0-	\$ 16.4	-0-
Governor's Recommendation				
General Fund	\$ 8.4	-0-	\$ 1.3	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amounts in order to effectively monitor and enforce the compliance of regulatory standards for the practice of public accountancy as set forth by M.S. 326.165 to 326.23.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Licensees (CPAs/LPAs; active/exempt; firms)	8,300	8,830	9,420	9,980
Non-compliant licensees	2,500	2,380	1,880	200
% Non-compliant with Rules/Laws	30%	27%	20%	2%

DESCRIPTION/BACKGROUND:

The board has a new PC 3270 (intelligent terminal) which will interface with statewide licensing as well as function as an in-house personal computer. Funds are needed to provide consultation for system design, expansion of files and staff training (\$2.6 in F.Y. 1986; \$1.3 in F.Y. 1987).

Board operational activities are subject to peak workloads (i.e., Continuing Professional Education (CPE) evaluation and annual license renewal; 2 CPA exams, 2 grade releases, and 2 ethics exams per year) in addition to an increase volume of ongoing duties. The staff is continuously attempting to catch up on verifications,

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: ACCOUNTANCY, BOARD OF
PROGRAM: ACCOUNTANCY, BOARD OF
AGENCY: ACCOUNTANCY, BOARD OF

Request Title: EXAMINATION				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$ 14.0	-0-	\$ 14.0	-0-
Governor's Recommendation				
General Fund	\$ 14.0	-0-	\$ 14.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

DESCRIPTION/BACKGROUND: (Contd).

New York where they are graded. The scores are returned to the board office for release to the candidates.

The AICPA charges each state board a fee which covers preparation of exam questions and solutions, printing and distribution of exam booklets, grading of papers, preparation of grade reports, supplies to be used at exam site, information booklets about each exam which are sent to applicants, statistical data and maximum security precautions. The AICPA plans to increase the fee for each part of the exam from \$10.00 to \$12.50 beginning November 1985. Although this would mean an increased cost to the board of \$15.3 for F.Y. 1986 and \$15.5 for F.Y. 1987, the board is only requesting \$14.0 each year for this purpose.

RATIONALE:

The board must be able to provide each qualified individual with the opportunity to take the Uniform CPA Examination in accordance with the guidelines set forth by the AICPA. The board will increase the cost of the examination fee in order to recover increased costs related to the administration of the exam.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amounts in order to administer the Uniform Certified Public Accountants (CPA) examination as mandated by M.S. 326.165 to 326.23.

STATISTICS:	Actual	Estimated	Estimated	Estimated
	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Exam Parts Administered	5,900	6,000	6,100	6,200
Cost of Exam at \$10.00 per Part	\$ 59,000	\$ 60,000	\$ 61,000	\$ 62,000
Cost of Exam at \$12.50 per Part	\$ 59,000	\$ 60,000	\$ 76,250	\$ 77,500
Difference in Cost	\$ -0-	\$ -0-	\$ 15,250	\$ 15,500

DESCRIPTION/BACKGROUND:

The Minnesota State Board of Accountancy administers the Uniform CPA examination, a national standardized test prepared by the Board of Examiners of the American Institute of Certified Public Accountants (AICPA). The exam is used by all boards of accountancy throughout the United States and is administered on the same days in all 50 states. The exam is given over a period of 3 days, twice a year (in May and November).

Approximately 1,800-1,900 individuals apply to take the exam in Minnesota each year. The exam consists of 5 parts: Auditing, Theory, Law, Practice I, and Practice II. Candidates apply to take from 1 to 5 parts of the exam. Total number of exam parts administered per year is 5,900-6,200. All examination papers are sent to the AICPA in

AGENCY: ARCHITECTS, ENGINEERS, LAND SURVEYORS, AND LANDSCAPE ARCHITECTS, BOARD OF 1985-87 Biennial Budget

AGENCY PURPOSE: The Board is a regulatory agency which governs the practice of architecture, engineering, land surveying, and landscape architecture.

OPERATION AND CLIENTELE: The board sets minimum standards for admission to licensing examinations and granting comity licenses and enforces the provisions of M.S. 326.02 to 326.15 and its rules. The primary goal of the board is to protect the public by reducing the incidence of malpractice by licensees. (The board licenses persons in the 4 professions by examination, comity, and renewal of licenses.) Clients are persons seeking licensure and members of the general public. The board operates in 3 areas: examinations, licensing, and enforcement. The board identifies applicants meeting minimum education and experience requirements for examination. Persons passing required examinations are licensed. Comity applicants meeting Minnesota standards are also licensed. License renewal applications are mailed in May of each even-numbered year to licensees of record. Persons remitting renewal fees are licensed for the ensuing biennium. The board receives complaints from licensees, building officials, and the general public and also files complaints on its own behalf. Complaints are processed as required by law. The board has an education program comprised of newsletters and seminars to inform licensees and others of requirements for licensure. A speakers bureau provides speakers requested by professional societies, contractor groups, building officials, and other interested groups. The increased number of complaints filed is attributed to this program because more people are aware of the enforcement function of the board. The board expects the number of complaints to increase in the near term and then diminish as licensees more fully comply with the law. The board seeks to resolve complaints through consent agreements thereby conserving public funds which would otherwise be expended through the disciplinary hearing process with the same end result: suspension of license, revocation of license, probation or cease and desist orders obtained under injunctive relief through the courts in the case of unlicensed persons and consent orders in the case of licensees.

OBJECTIVE: To assure the residents of Minnesota that persons licensed to practice architecture, engineering, land surveying, or landscape architecture meet minimum standards governing the practice of their profession.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Complaints resolved	11	23	25	27
Disciplinary actions	10	10	12	15
ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
New Licenses issued				
Architects	132	130	130	130
Professional Engineers	414	400	400	400
Land Surveyors	6	6	6	6
Landscape Architects	16	16	16	16

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 184.6	\$ 388.0	\$ 220.0	\$ 481.2	\$ 121.1

ACTIVITY STATISTICS (contd.)	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total licensees:				
Architects	2,179	2,175	2,205	2,175
Professional Engineers	7,626	7,475	7,875	7,625
Land Surveyors	404	400	406	400
Landscape Architects	219	215	231	225
Complaints filed	42	45	47	45
Law seminars	3	2	2	2

Operation cost per licensee \$26.31

AGENCY RECONCILIATION: The board's SAME level results in an increase of \$ 8.1 for F.Y. 1986 and \$ 15.8 for F.Y. 1987. The following outlines the reason for change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
Estimated F.Y. 1985	\$ 278.8	\$ 278.8	5.0
Salary Annualization	1.1	1.1	
Inflation	7.0	14.7	
TOTAL	\$ 286.9	\$ 294.6	5.0
BIENNIAL TOTAL	\$ 581.5		

EXPLANATION OF BUDGET REQUEST: Funding is requested to continue the SAME level of effort. An additional \$5.0 is requested for F.Y. 1986 & 1987 for a temporary part-time position to assist in processing renewal licenses and in mailing board rosters to persons desiring copies of that publication.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request except for the following: 1) The Governor's recommendation includes a reduction of \$5.4 for a change in the inflation rate; 2) In order to reduce paperwork and administrative problems associated with the fluctuation of legal service needs, the Board of Architects Engineers, Land Surveyors and Landscape Architects will no longer be billed for Attorney General services. The SAME level has been reduced by \$25.6 which was identified as Attorney General services; and 3) The Governor recommends \$4.0 for the temporary clerical position. See Clerical Assistance CHANGE request sheet, following the fiscal sheet.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: AELSLA, BOARD OF

PROGRAM: NON HEALTH BOARDS

AGENCY: ARCHIT, ENGINEERING, BD OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	235.4	253.9	278.8	286.9	5.0	291.9	294.6	5.0	299.6	274.5	280.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	235.4	253.9	278.8	286.9	5.0	291.9	294.6	5.0	299.6	274.5	280.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	126.0	140.4	148.6	149.7	5.0	154.7	149.7	5.0	154.7	151.7	151.7
EXPENSES & CONTRAC. SERV	50.1	62.1	86.2	90.8		90.8	95.9		95.9	77.1	80.6
SUPPLIES & MATERIALS	59.3	49.4	44.0	46.4		46.4	49.0		49.0	45.7	47.7
EQUIPMENT		2.0									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	235.4	253.9	278.8	286.9	5.0	291.9	294.6	5.0	299.6	274.5	280.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	235.4	253.9	278.8	286.9	5.0	291.9	294.6	5.0	299.6	274.5	280.0
[NET CHANGE FROM F.Y. 85]				+8.1	+5.0	+13.1	+15.8	+5.0	+20.8	-4.3	+1.2
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	235.4	253.9	278.8	286.9	5.0	291.9	294.6	5.0	299.6	274.5	280.0
POSITIONS BY FUND											
GENERAL	7.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0
TOTAL POSITIONS	7.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY: ARCHITECTURE, ENGINEERING, LANDSURVEYING & LANDSCAPE ARCHITECTURE, BOARD OF
PROGRAM: ARCHITECTURE, ENGINEERING, LANDSURVEYING & LANDSCAPE ARCHITECTURE, BOARD OF
AGENCY: ARCHITECTURE, ENGINEERING, LANDSURVEYING & LANDSCAPE ARCHITECTURE, BOARD OF

Request Title: CLERICAL ASSISTANCE				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 5.0	-0-	\$ 5.0	-0-
Governor's Recommendation				
General Fund	\$ 2.0	-0-	\$ 2.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE: The agency requests the above dollar amounts in order to provide more timely service to its clients in processing complaints, responding to requests for information, and processing renewal licenses.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Complaint processing time	3-12 mos.	3-12 mos.	3-9 mos.	2-6 mos.
Request processing time	1 week	1 week	2 days	2 days
License Renewal processing time	3-4 weeks	3-4 weeks	1-2 weeks	1-2 weeks

DESCRIPTION/BACKGROUND: The Board presently acknowledges receipt of complaints within 3 days with the ensuing process involving review by board staff and legal counsel. The board complaint committee directs action according to recommendations of legal counsel. Action may include investigation of the allegations, meeting with the person against whom allegations have been made, preparation of a consent order and/or scheduling and conducting a disciplinary hearing, and notifying the complainant of action taken to resolve the complaint. By maintaining complaint data on a microcomputer, the board has better control of its suspense action system. Complaint processing time is delayed because of other pressing duties. The availability of a temporary part-time employee will permit timely processing of renewal licenses without delaying other important staff actions.

RATIONALE: The Board anticipates an improvement, with temporary employee assistance, in processing complaints from the present 3-12 months to 2 to 6 months in F.Y. 1987; in processing requests from the present one week to two days by mid-F.Y. 1986; and in processing license renewals from the present 3-4 weeks to 1-2 weeks during peak periods in late F.Y. 1986.

The performance indicators used to evaluate this item will be the reduction in time required to process complaints, requests, and license renewals.

GOVERNOR'S RECOMMENDATION: The Governor recommends \$2.0 each year for the temporary clerical position to assist the agency during its peak biennial license renewal period which runs from May 1, 1986 through August 31, 1986.

AGENCY: BARBER EXAMINERS, BOARD OF

1985-87 Biennial Budget

AGENCY PURPOSE: The Board of Barber Examiners was created to protect the public's health, provide the public with the highest quality of barbering services, and to regulate the barber industry through the adoption and enforcement of rules.

OPERATION AND CLIENTELE: The board inspects and licenses barber shops and schools; examines and licenses instructors, apprentices and registered barbers; composes and validates school curriculum and the various levels of examinations; and prepares guidelines for apprenticeship programs.

The board conducts exams quarterly. All licenses are issued annually. All schools and shops are inspected to assure that all sanitary rules are followed. If violations are found immediate compliance is required. When serious violations are uncovered a follow-up inspection is made to verify compliance.

All complaints are processed in accordance with M.S.214.10, appointing a designee of the complaint committee to process and resolve each complaint expediently and economically. Most complaints are resolved through education, conference or consent orders. The serious violations which cannot be resolved in an orderly manner are investigated and processed by the Office of the Attorney General.

OBJECTIVE: To protect the public's health by assuring Minnesota citizens that barbershops and schools are sanitary and that all practitioners comply with rules and meet competency standards.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% Shops/Schools inspected	94.6	97.0	97.0	97.0
% Sanitary compliance	92.6	95.0	95.0	95.0
% Violations corrected	96.7	97.5	97.5	97.5
% Suspension/license revocation	.06	.06	.06	.06
% Complaints resolved	87.2	90.1	90.1	90.1

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Student Permits	170	185	190	195
No. of Licenses issued	5,052	5,077	5,102	5,127
No. of inspections	1,499	1,513	1,523	1,533
No. of violations	407	410	415	420
No. of complaints	46	50	50	50
No. of examinations	290	300	305	315
No. of shops	1,586	1,600	1,610	1,610
No. of schools	6	7	7	7

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 120.1	\$ 132.8	\$ 131.5	\$ 139.2	\$ 139.3

RECONCILIATION OF FY 1985 TO SAME LEVEL:

The agency's SAME level results in an increase of \$ 7.8 in F.Y. 1986 and \$ 9.6 in F.Y. 1987. The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 1987
-Estimated FY 1985	\$ 116.0	\$ 116.0	3.0
-Salary Annualization	6.1	6.2	
-Inflation (5.5% & 11.3%)	1.6	3.4	
Total	\$ 123.7	\$ 125.6	3.0
BIENNIAL TOTAL	\$ 249.3		

EXPLANATION OF BUDGET REQUEST: Funding is requested to continue the SAME level of effort.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request except for the following: 1) The Governor's recommendation includes a reduction of \$.9 for a change in the inflation rate; and 2) In order to reduce paperwork and administrative problems associated with the fluctuation of legal service needs, the Board of Barber Examiners will no longer be billed for Attorney General services. The SAME level has been reduced by \$8.5 which was identified as Attorney General services.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: BARBERS EXAMINERS, BOARD OF

PROGRAM: NON HEALTH BOARDS

AGENCY: BARBER EXAMINERS, BOARD OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	93.2	98.2	116.0	123.7		123.7	125.6		125.6	119.3	120.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	93.2	98.2	116.0	123.7		123.7	125.6		125.6	119.3	120.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	76.1	71.8	85.6	91.7		91.7	91.8		91.8	91.7	91.8
EXPENSES & CONTRAC. SERV	16.8	22.7	29.5	31.1		31.1	32.8		32.8	26.7	27.8
SUPPLIES & MATERIALS	.3	.7	.9	.9		.9	1.0		1.0	.9	1.0
EQUIPMENT		3.0									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	93.2	98.2	116.0	123.7		123.7	125.6		125.6	119.3	120.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	93.2	98.2	116.0	123.7		123.7	125.6		125.6	119.3	120.6
[NET CHANGE FROM F.Y. 85]				+7.7		+7.7	+9.6		+9.6	+3.3	+4.6
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	93.2	98.2	116.0	123.7		123.7	125.6		125.6	119.3	120.6
POSITIONS BY FUND											
GENERAL	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0

5-1411

AGENCY: BOXING, BOARD OF

1985-87 Biennial Budget

AGENCY PURPOSE: The Board of Boxing provides uniform regulation of professional and amateur boxing, full contact karate and kick boxing. The board is responsible for assuring all participants are physically able to compete. By doing so the board can protect the fighters who are participating from experiencing any serious injuries.

OPERATIONS AND CLIENTELE: The Boxing Board carries out its intended purpose through the preparation, amendment and adoption and enforcement of rules and regulations governing the sports of boxing, full contact karate and kick boxing. The board participates in all professional and amateur bouts with weigh-ins and dressing room surveillance in addition to licensing promoters, managers, referees, seconds and professional boxers. This activity provides for the safety of the participants in the ring and assures the fans properly staged shows.

Clientele of this agency include all licensees in the regulated sports and fans who attend shows.

The board and staff place special interest in the promotion of the amateur programs throughout the state. A second special focus of the board is the promotion of affirmative action in the amateur and professional levels of the sports.

OBJECTIVE: To regulate, license and promote amateur and professional boxing, full contact karate and kick boxing to assure the safety of the participants and strict adherence to laws, rules and regulations.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of fights discontinued to prevent injury to fighter.	291	300	325	350
No. of fighters not allowed to fight because of medical record or lack of ability	58	70	75	80

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Boxing Shows				
Professional Boxing	10	14	16	18
Amateur Boxing	66	75	80	85
Full Contact Karate	9	18	20	22
Professional Boxing Licenses				
Franchises	11	14	14	14
Boxers	40	60	70	80
Managers (optional)	3	6	6	6
Second's	36	40	50	60
Referee's	9	10	12	12
Judges (optional)	4	6	6	6

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 3.9	\$ 4.0	\$ 7.1	\$ 9.5	\$ 11.5

ACTIVITY STATISTICS (contd.)	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Amateur Boxing				
Franchises	36	40	50	55
Seconds	107	115	120	125
Referee's	29	30	30	30
Full Contact Karate Professional				
Franchise	0	18	20	22
Contestant	0	70	75	80
Seconds	0	25	30	35
Managers	0	12	14	16
Referee's	0	5	7	10
Full Contact Karate Amateur				
Franchise	0	12	18	30
Instructor	0	120	180	300
Referee's	0	12	18	30

AGENCY RECONCILIATION OF F.Y. 1985 TO SAME LEVEL: The agency's SAME level results in a net budget increase of \$ 1.1 for F.Y. 1986 and \$ 1.8 for F.Y. 1987. The following outlines the reason for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$ 50.8	\$ 50.8	1.5
-Salary annualization	.4	.4	
-Inflation	.7	1.4	
Total	\$ 51.9	\$ 52.6	1.5
BIENNIAL TOTAL	\$ 104.5		

EXPLANATION OF BUDGET REQUEST: Funding is requested to continue the same level of effort.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request except for the following: 1) The Governor's recommendation includes a reduction of \$.3 for a change in the inflation rate; and 2) In order to reduce paperwork and administrative problems associated with the fluctuation of legal service needs, the Board of Boxing will no longer be billed for Attorney General services. The SAME level has been reduced by \$6.0 which was identified as Attorney General services.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: BOXING, BOARD OF

PROGRAM: NON HEALTH BOARDS

AGENCY: BOXING, BOARD OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	18.8	37.8	50.8	51.9		51.9	52.6		52.6	48.8	49.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	18.8	37.8	50.8	51.9		51.9	52.6		52.6	48.8	49.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	14.4	28.6	38.0	38.4		38.4	38.4		38.4	38.4	38.4
EXPENSES & CONTRAC. SERV	4.3	8.2	12.0	12.7		12.7	13.3		13.3	9.6	10.1
SUPPLIES & MATERIALS	.1	.2	.8	.8		.8	.9		.9	.8	.9
EQUIPMENT		.8									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	18.8	37.8	50.8	51.9		51.9	52.6		52.6	48.8	49.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	18.8	37.8	50.8	51.9		51.9	52.6		52.6	48.8	49.4
[NET CHANGE FROM F.Y. 85]				+1.1		+1.1	+1.8		+1.8	-2.0	-1.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	18.8	37.8	50.8	51.9		51.9	52.6		52.6	48.8	49.4
POSITIONS BY FUND											
GENERAL	.5	1.5	1.5	1.5		1.5	1.5		1.5	1.5	1.5
TOTAL POSITIONS	.5	1.5	1.5	1.5		1.5	1.5		1.5	1.5	1.5

AGENCY PURPOSE: The Board of Electricity is a service and regulatory agency which licenses electricians and electrical contractors and inspects new electrical installations. The primary purpose of this agency is to assure the consumer that electrical wiring installed is in conformity with accepted standards of construction for safety to life and property and to protect the public from incompetent and unscrupulous electrical installers.

OPERATION AND CLIENTELE: The Board conducts written examinations for 1,200 applicants for 10 types of licenses annually. It currently licenses 14,000 electricians and electrical contractors during a biennium. It has a legislative complement of 18 employees and contracts with 45 electrical inspectors to inspect annually 60,000 to 70,000 requests for electrical inspection which average 4 trips per installation. Statewide meetings for electricians, electrical contractors, inspectors, engineers, and other interested parties are conducted to educate them on up-to-date safety standards and materials. Homeowners are also provided code explanations when doing their own wiring. In addition, the Board staff assists the electrical industry in problem solving, such problems as stray voltage on dairy farms and off-peak power installations.

OBJECTIVES: 1) To provide consumer a prompt and thorough electrical inspection for the safety of life and property, and 2) To protect public from unqualified, fraudulent, deceptive or dishonest practices by electrical installers.

EFFECTIVENESS MEASURES: F.Y. 1984 F.Y. 1985 F.Y. 1986 F.Y. 1987

Failure to Request Inspection,
Wiring installed without proper license,
or not in compliance with safety standards:

Complaints from Public	31	40	20	10
Court Cases initiated by Agency	27	30	15	7
License Suspensions	6	8	4	2

BUDGET ISSUE: Complaints from the public have increased our investigative costs by the Attorney General's office by 100% in F.Y. 1984. These complaints will continue to increase our costs and exceed our appropriation for Attorney General fees unless legislation is passed to expedite actions against unlawful activities of the installers of electrical wiring. The Board of Electricity has proposed legislation that should eliminate the majority of illegal wiring and reduce the cost of field investigations, investigative and administrative hearings. The effectiveness measures for the next biennium reflect a decrease in the number of complaints if the proposed legislation is passed.

Statutory Reference: M. S. 326.241 to 326.248

ACTIVITY GENERATES NON-DEDICATED REVENUE <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
	\$ 458.8	\$ 774.3	\$ 189.3	\$ 812.2	\$ 190.5

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of installations inspected (Avg. 4 trips per installation)	59.1	60.0	60.0	60.0
No. of License Applications Processed	1.7	1.7	1.7	1.7
No. of Person Examined	1.2	1.2	1.2	1.2
No. of New Licenses	.7	.8	.8	.8
No. of License Renewals	11.5	4.8	10.5	4.5

EXPLANATION OF BUDGET REQUEST: The Board of Electricity requests \$1,521.1 in general fund appropriations for the 1985-87 biennium. This request provides for maintaining the present levels including inflationary factors.

The administrative costs of the Board of Electricity are recovered through license and inspection fees. The non-dedicated revenue shown above reflects only license, examination and inspection handling fees. In addition, an estimated \$502.1 will be transferred from the inspection special revenue fund to the general fund in the 1983-85 biennium and an anticipated \$569.0 will be transferred in the 1985-87 biennium. Inspection fees are deposited in a special revenue account until final inspection is made by the contract inspector. The fee is then paid to the contract inspector, less the portion transferred to the general fund to cover the Board's administrative costs. License and inspection fees will be increased if non-dedicated revenue, plus transfers from the inspection special revenue fund to the general fund, falls below estimates.

Reconciliation of F.Y. 1985 to SAME Level

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$2,228.2	\$2,228.2	18.0
-Inflation	14.2	25.1	
-Change in dedicated funds	81.8	168.1	
TOTAL	\$2,324.2	\$2,421.4	18.0
BIENNIAL TOTAL	\$4,745.6		
Governor's SAME Level Adjustments	(27.7)		
Governor's Revised Base	\$4,717.9		

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request with the exception of the following General Fund reductions: \$6.3 for a change in inflation rates and a reduction of \$21.4 for a change in the method of billing Attorney General costs.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ELECTRICITY, BOARD OF

PROGRAM: NON HEALTH BOARDS

AGENCY: ELECTRICITY, BOARD OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,844.5	2,040.4	2,228.2	2,324.2		2,324.2	2,421.4		2,421.4	2,311.7	2,406.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,844.5	2,040.4	2,228.2	2,324.2		2,324.2	2,421.4		2,421.4	2,311.7	2,406.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	478.7	524.5	554.0	557.7		557.7	558.1		558.1	557.7	558.1
EXPENSES & CONTRAC. SERV	1,357.1	1,498.8	1,654.4	1,745.5		1,745.5	1,841.4		1,841.4	1,733.2	1,826.6
SUPPLIES & MATERIALS	8.7	16.9	17.1	18.1		18.1	19.0		19.0	17.9	18.6
EQUIPMENT		.2	2.7	2.9		2.9	2.9		2.9	2.9	2.9
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,844.5	2,040.4	2,228.2	2,324.2		2,324.2	2,421.4		2,421.4	2,311.7	2,406.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	604.6	670.7	740.9	755.1		755.1	766.0		766.0	742.6	750.8
INET CHANGE FROM F.Y. 851				+14.2		+14.2	+25.1		+25.1	+1.7	+9.9
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	1,239.9	1,369.7	1,487.3	1,569.1		1,569.1	1,655.4		1,655.4	1,569.1	1,655.4
TOTAL FINANCING	1,844.5	2,040.4	2,228.2	2,324.2		2,324.2	2,421.4		2,421.4	2,311.7	2,406.2
POSITIONS BY FUND											
GENERAL	18.0	18.0	18.0	18.0		18.0	18.0		18.0	18.0	18.0
TOTAL POSITIONS	18.0	18.0	18.0	18.0		18.0	18.0		18.0	18.0	18.0

AGENCY: Peace Officer Standards and Training, Board of (POST) 1985-87 Biennial Budget

AGENCY PURPOSE:

To license and re-license law enforcement officers (peace officers, part-time peace officers and constables).

OPERATION AND CLIENTELE:

To regulate the pre-service training of law enforcement officers; to monitor their continuing education after they are licensed; and to monitor their professional conduct.

OBJECTIVES:

To promote professionalization in law enforcement by utilizing a system which broadly educates peace officers and allows for peace officer candidates to receive their own education at their own expense, prior to hire, thus relieving local units of government of the costly endeavor of pre-service academy training.

To verify the minimum professional qualifications of licensees; to ensure that licensees conform to minimum standards of professional conduct; and to promote the continuing professional competency of licensees.

The overall effects of peace officer licensing are highly qualified law enforcement personnel and public confidence in the police.

EFFECTIVENESS MEASURES:

Objectives: Actual Actual Estimated Proposed Proposed
 F.Y. 1983 F.Y. 1984 F.Y. 1985 F.Y. 1986 F.Y. 1987

Minimum Qualifications

Tests administered/
% passed first time

Academic	408/86.5	488/83.4	500/85	500/85	500/85
Skills	323/99.7	379/100	380/99	380/99	300/99
Reciprocity	76/48.7	61/39.4	60/44	60/44	60/44
Part-Time Peace Officer	104/96.1	115/90.4	100/90	90/90	80/90
Constable	6/83.7	4/75.0	5/80	5/80	5/80

Standards of Conduct

Settlement Agreements	22	24	27	31	36
Increase or decrease (%)	-5	+9	+13	+15	+16
Disciplinary actions by Board	7	9	11	13	15
Increase or decrease (%)	0	+29	+22	+18	+15

Continuing Education

Course offerings for continuing education	3,000	3,000	3,000	3,000	3,000
Increase or decrease (%)	0	0	0	0	0
Local governments receiving reimbursement	428	420	425	500	500
Increase or decrease (%)	N/A	-2	+1	+18	0

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$40.6	\$42.8	\$60.2	\$60.5	\$60.5

ACTIVITY STATISTICS:

	FY 1984	FY 1985	FY 1986	FY 1987
Schools Visited On-Site	23	23	23	23
Licenses Issued	283	325	350	350
Licenses Renewed	2,500	2,500	2,500	2,500
Reimbursement Funds to:				
Schools	100,000	100,000	100,000	100,000
Local Governments	900,000	900,000	900,000	900,000

AGENCY RECONCILIATION: The agency same level results in an increase of \$7.1 in F.Y. 1986 and \$12.2 in F.Y. 1987.

	<u>Expenditures</u>		<u>Positions</u>
	F.Y. 1986	F.Y. 1987	F.Y. 1986-87
Estimated F.Y. 1985	\$1,389.6	\$1,389.6	9.0
Salary Annualization	3.0	3.0	
Inflation	4.1	9.2	
Total	\$1,396.7	\$1,401.8	9.0

BIENNIAL TOTAL

	\$ 2,798.5
Governor's SAME Level Adjustments	(2.5)
Governor's Revised Base	<u>\$ 2,796.0</u>

The adjustments are due to a reduction of \$2.5 for a change in the inflation rates.

EXPLANATION OF BUDGET REQUEST: The agency requests a change level increase of \$1 million each year of the biennium for local reimbursements.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the board's SAME level request and further recommends an inflationary adjustment each year to the grant monies provided as reimbursement to local law enforcement agencies for the costs of providing police training.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PEACE OFF STNDS & TRNG, BD

PROGRAM: NON HEALTH BOARDS

AGENCY: POST BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	313.8	339.4	389.6	396.7		396.7	401.8		401.8	395.8	400.2
LOCAL ASSISTANCE	934.9	1,000.0	1,000.0	1,000.0	1,000.0	2,000.0	1,000.0	1,000.0	2,000.0	1,040.0	1,086.8
AIDS TO INDS.											
TOTAL EXPENDITURES	1,248.7	1,339.4	1,389.6	1,396.7	1,000.0	2,396.7	1,401.8	1,000.0	2,401.8	1,435.8	1,487.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	244.2	260.6	311.1	314.1		314.1	314.4		314.4	314.1	314.4
EXPENSES & CONTRAC. SERV	59.8	74.9	74.3	78.2		78.2	82.7		82.7	77.4	81.2
SUPPLIES & MATERIALS	1.7	3.0	3.3	3.5		3.5	3.7		3.7	3.4	3.6
EQUIPMENT	8.1	.9	.9	.9		.9	1.0		1.0	.9	1.0
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	313.8	339.4	389.6	396.7		396.7	401.8		401.8	395.8	400.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,248.7	1,339.4	1,389.6	1,396.7	1,000.0	2,396.7	1,401.8	1,000.0	2,401.8	1,435.8	1,487.0
NET CHANGE FROM F.Y. 851				+7.1	+1,000.0	+1,007.1	+12.2	+1,000.0	+1,012.2	+46.2	+97.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	1,248.7	1,339.4	1,389.6	1,396.7	1,000.0	2,396.7	1,401.8	1,000.0	2,401.8	1,435.8	1,487.0
POSITIONS BY FUND											
GENERAL	10.0	9.0	9.0	9.0		9.0	9.0		9.0	9.0	9.0
TOTAL POSITIONS	10.0	9.0	9.0	9.0		9.0	9.0		9.0	9.0	9.0

5-1417

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY: Peace Officer Standards and Training, Board of (POST)
PROGRAM: Peace Officer Standards and Training, Board of (POST)
AGENCY: Peace Officer Standards and Training, Board of (POST)

Request Title: Reimbursement Program, Penalty Assessment				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$1,000.0	-0-	\$1,000.0	-0-
Governor's Recommendation				
General Fund	\$ 40.0	-0-	\$ 86.8	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

Statement of Request/Objective:

This agency requests the above funds to increase the reimbursement to cities, counties and townships. The objective is to help defray the costs that have been incurred by local units of government in making continuing education available to its peace officers. Ten percent of above monies to be used as reimbursement to institutions conducting board-approved courses in law enforcement skills training.

Description/Background:

The basic idea of Penalty Assessment is to add a surcharge to fines to help finance police training statewide. The program commenced January 1, 1982, with all fines collected for traffic violations, excluding parking, having an additional 10% added on to the fine. All surcharge monies are returned to the State of Minnesota General Fund. The POST Board, in preparation for the 1983-85 biennial budget, estimated this program would generate 1.2 to 1.5 million dollars annually. The legislature appropriated 1.0 million annually, displaying its concern that the estimates might be high. The program has now operated for several years, and it has been established that the original estimates were lower than anticipated. The POST Board requests the increase to reflect the actual amount of money generated via the penalty assessment program. The POST Board itself receives no money from this program.

Rationale:

The concept of the Penalty Assessment Program is to provide monies to local units of government to assist in financing police training. Having law breakers pay a greater share of law enforcement costs rather than law-abiding taxpayers is a fundamentally sound concept, currently utilized in 18 other states. The POST Board was directed

during the last biennial process to monitor the amount of money generated via this program. Most importantly, the Board was directed to report back during the 1985-87 biennial budget process with the statistics of money actually generated; and accordingly, request for either an increase or decrease in the Penalty Assessment Program.

Penalty Assessment Funds-Collected	FY 1982	FY 1983	FY 1984
	\$ 416.0	\$ 1,914.0	\$ 2,291.0
Penalty Assessment Funds-Distributed	F.Y. 1982	F.Y. 1983	F.Y. 1984
	No. Amount	No. Amount	No. Amount
Counties	- \$ -0-	86 \$ 265,200	84 \$ 270,000
Municipalities	- -0-	321 630,744	323 626,000
Townships	- -0-	16 4,056	14 4,000
State Agency	- -0-	1 65,130	1 60,000
Local School District	- -0-	2 34,870	2 40,000
TOTAL	\$ -0-	\$1,000,000	\$1,000,000

Governor's Recommendation:

The Governor recommends an inflationary adjustment each year to reimburse local units of government for the costs of peace officer training.

Even though the recommendation for this item is less than the revenue generated by the 10% penalty assessment, it is the Governor's position that those additional revenues should be used to offset part of the approximately \$5 million annual state cost incurred for other police training and support services provided to local law enforcement by the Department of Public Safety.

AGENCY: WATCHMAKERS, BOARD OF

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 1.6	-0-	-0-	-0-	-0-

AGENCY PURPOSE:

The Board of Watchmakers examined and licensed qualified personnel who met the standards of workmanship and skill to provide the watch repair services required by the public.

The Board of Watchmakers was abolished in Laws of 1983, Section 115.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: WATCHMAKERS, BOARD OF

PROGRAM: NON HEALTH BOARDS

AGENCY: WATCHMAKERS, BOARD OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	5.6										
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	5.6										
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	.5										
EXPENSES & CONTRAC. SERV	5.1										
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	5.6										
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	5.6										
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	5.6										
POSITIONS BY FUND											
TOTAL POSITIONS											

PUBLIC UTILITIES COMMISSION

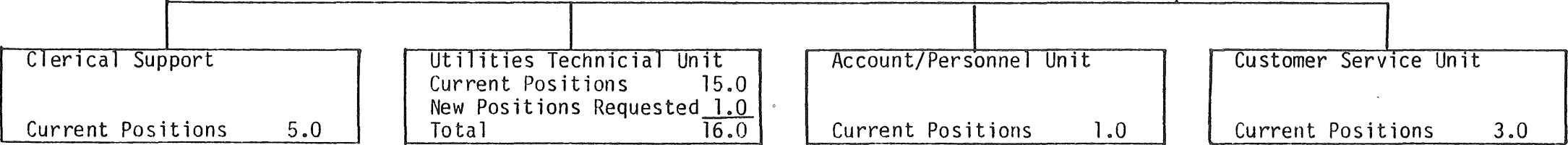
ORGANIZATION CHART
AT 7-1-84

POSITION RECONCILIATION		
	Current F.Y. 1985	Requested for 6-30-87
GENERAL FUND	29.0	30.0
TOTAL PERMANENT POSITIONS	29.0	30.0
OTHER COMPLEMENT (FTE)	0	0
TOTAL AUTHORIZED POSITIONS	29.0	30.0
EMPLOYEES ON 6-30-84	27.0	

PUBLIC UTILITIES COMMISSION	
Position Summary	
Current Positions	29.0

Commission	
Current Positions	5.0

Agency Management	
Current Positions	1.0



AGENCY: PUBLIC UTILITIES COMMISSION

1985-87 Biennial Budget

AGENCY PURPOSE: The Minnesota Public Utilities Commission (MPUC) carries out its responsibility to regulate the rates and practices of natural gas, electric and telephone utilities in accordance with laws enacted by the Minnesota legislature.

While one of the MPUC's primary activities is ruling on requests by utilities for general rate increases, it also governs miscellaneous tariff changes, utility extensions of service, fuel and purchased energy adjustments, utility security issuances and capital structure, service area boundary changes, acquisitions/transfers of utility property, accounting practices, depreciation certification, formal and informal complaints, Cold Weather Rule appeals, certificates of need for large energy facilities, rates and conditions of service to cogenerators and small power producers, and conservation improvement programs for large gas and electric utilities.

OPERATION AND CLIENTELE: The 5 member Commission operates through a formalized process which is quasi-judicial in nature. It accepts petitions, filings and complaints from members of the regulated industries and the public. It is required to make findings and issue orders on these matters. Contested matters are set for hearing and are heard before an Administrative Law Judge from the Office of Administrative Hearings.

The Commission regulates the service areas and plant and equipment depreciation of municipal utilities and telephone utilities under 15,000 subscribers. It also establishes the service areas of electric cooperatives.

The MPUC determines the need for and issues certificates of need for large energy facilities using conservation of energy and environmental protection, as well as the adequacy and reliability of supply, as criteria.

During the last biennium, the Commission has become deeply involved in instituting conservation improvement programs (CIP) for the larger gas and electric utilities. The Commission will focus substantial resources on monitoring, evaluating, revising, and instituting CIP programs during the F.Y. 1985-87 biennium.

The MPUC's utility regulation functions are virtually self-supported by fees assessed in advance to the utilities. Assessments cover the operating and overhead costs of the Commission's utility regulation, accounting for approximately 99% of the entire budget.

OBJECTIVE: To provide retail natural gas, electric, and telephone consumers in Minnesota with adequate and reliable service at reasonable rates, consistent with the financial and economic requirements of the regulated public utilities.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Percent of Requested Rate Increase Granted	52%	53%	53%	53%
Bond Rating of Large Minnesota Utilities	A+ to AA	A+ to AAA	A+ to AAA	A+ to AAA
Monthly Cost to Average Residential Customer for PUC Regulation	2¢	2¢	2¢	2¢

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$1,086.9	\$1,091.8	\$1,223.7	\$1,397.1	\$1,416.4

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Utility Rate Cases Decided	10	3	9	9
Misc. Utility Tariff Filings Considered	371	400	400	400
Customer Complaints Handled	4972	5000	5000	5000
Rules Promulgated	1	5	4	4
Fuel Adjustment Hearings	0	0	19	19
Certificate of Need Proceedings	0	1	2	2
Cold Weather Rule Appeals Reviewed	964	1000	1000	1000

AGENCY RECONCILIATION: The agency's same level results in an increase of \$46.9 in F.Y. 1986 and an increase of \$77.8 in F.Y. 1987.

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986/87
- Estimated F.Y. 1985	\$ 1,569.0	\$ 1,569.0	29
- Salary Annualization	19.1	20.6	
- Inflation	27.8	57.2	
TOTAL	\$ 1,615.9	\$ 1,646.8	29
CHANGE Level	33.2	35.8	1
GRAND TOTAL	\$ 1,649.1	\$ 1,682.6	30
BIENNIAL TOTAL	\$3,331.7		

EXPLANATION OF BUDGET REQUEST: The MPUC's budget request reflects one change item, requesting 33.2 in F.Y. 1986 and 35.8 in F.Y. 1987 and 1.0 position for a policy analyst.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the above request except for the following: 1) The Governor's recommendation includes a biennial reduction of \$8.5 for a change in the inflation rate; and, 2) The Governor does not approve the CHANGE request. (See CHANGE request sheet following the fiscal sheet.)

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PUBLIC UTILITIES COMMISSION

PROGRAM: PUBLIC UTILITIES COMMISSION

AGENCY: PUBLIC UTILITIES CMSN

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,353.4	1,344.2	1,569.0	1,615.9	33.2	1,649.1	1,646.8	35.8	1,682.6	1,612.9	1,641.3
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,353.4	1,344.2	1,569.0	1,615.9	33.2	1,649.1	1,646.8	35.8	1,682.6	1,612.9	1,641.3
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	955.7	922.1	1,062.7	1,081.8	31.0	1,112.8	1,083.3	32.3	1,115.6	1,081.8	1,083.3
EXPENSES & CONTRAC. SERV	376.8	365.1	492.5	519.5	1.5	521.0	548.1	3.5	551.6	516.7	542.9
SUPPLIES & MATERIALS	5.5	8.0	5.9	6.3		6.3	6.6		6.6	6.2	6.5
EQUIPMENT	15.3	47.6	7.9	8.3	.7	9.0	8.8		8.8	8.2	8.6
OTHER EXPENSE ITEMS	.1	1.4									
TOTAL STATE OPERATIONS	1,353.4	1,344.2	1,569.0	1,615.9	33.2	1,649.1	1,646.8	35.8	1,682.6	1,612.9	1,641.3
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,188.9	1,120.4	1,329.0	1,362.7	33.2	1,395.9	1,379.7	35.8	1,415.5	1,359.7	1,374.2
[NET CHANGE FROM F.Y. 85]				+33.7	+33.2	+66.9	+50.7	+35.8	+86.5	+30.7	+45.2
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	164.5	223.8	240.0	253.2		253.2	267.1		267.1	253.2	267.1
TOTAL FINANCING	1,353.4	1,344.2	1,569.0	1,615.9	33.2	1,649.1	1,646.8	35.8	1,682.6	1,612.9	1,641.3
POSITIONS BY FUND											
GENERAL	31.0	29.0	29.0	29.0	1.0	30.0	29.0	1.0	30.0	29.0	29.0
TOTAL POSITIONS	31.0	29.0	29.0	29.0	1.0	30.0	29.0	1.0	30.0	29.0	29.0
[NET CHANGE FROM F.Y. 85]					+1.0	+1.0		+1.0	+1.0		

5-3403

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: PUBLIC UTILITIES COMMISSION
PROGRAM: PUBLIC UTILITIES COMMISSION
AGENCY: PUBLIC UTILITIES COMMISSION

Request Title: POLICY ANALYST				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 33.2	1.0	\$ 35.8	1.0
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The Commission is requesting one additional position in its complement and the dollars associated with that position in order to provide the Commission with a Policy Analyst. This position's objective would be to provide the Public Utilities Commission (PUC) with policy options and analysis on utility regulatory matters.

DESCRIPTION/BACKGROUND:

Over the past several years, the Commission has faced numerous issues in the context of general rate cases which has had broad policy implications and has influenced the general direction of utility regulation in Minnesota. Often due to the agency's heavy caseload and limited staff resources, the Commission has not been able to focus on these long range issues until they appear in a rate case. This has not been the most advantageous approach to strategic policy planning.

In order to provide the Commission with the resources to address significant policy issues before they become "case specific," the PUC requires one additional position.

RATIONALE:

The Commission must be able to identify and address broad long range policy issues it faces in a rational decision making system which is not constrained by the narrow specifics of a particular rate case. Issues such as extended area telephone service, teleport systems, landlord provided telephone service, utility diversification, electric utility over capacity, and natural gas pricing must be addressed by the PUC before they become issues in rate cases in order to develop public policy issues of statewide importance.

The Commission will be using the number of policy issues addressed as a performance indicator.

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Issues addressed	7	8

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request. The PUC should create an internal task force to identify issues and develop options which will address these issues.

1985-87 BIENNIAL BUDGET
PROGRAM STRUCTURE

AGENCY: PUBLIC SERVICE, DEPARTMENT OF

<u>PROGRAMS</u>	<u>ACTIVITIES</u>	<u>PAGE</u>
Public Utility Regulation	Public Utility Regulation	5-3705
Weights and Measures	Weights and Measures	5-3708
Administrative Services	Administrative Services	5-3713

AGENCY PURPOSE: The Department of Public Service has regulatory responsibility in 2 broad areas --- utility rates and services, and commercial weighing and measuring devices.

The department's utility division represents the state's broad public interest before the Minnesota Public Utilities Commission in proceedings regarding rates, quality of service, and service areas. In its activities the department tries to balance the public's interest in low rates with insuring long-term economic viability of regulated utilities. It enforces orders of the commission and has independent investigative authority in utility matters. The department also is charged with being the chief intervenor in certificate of need proceedings before the commission. In addition, the department has the responsibility, through its Energy Issues Intervention Office, for representing the interests of Minnesota's energy consumers before the United States Congress and federal regulatory agencies.

The department's Weights and Measures Division protects commerce in the state by testing and inspecting weighing and measuring devices used in agricultural, service stations, retail, transportation and other fields. It has inspectors throughout Minnesota.

OPERATION AND CLIENTELE: The department's operations fall into 3 program areas as follows:

1. The Public Service Utility Regulation program regulates service area and quality, rates and the financial operations of telephone, electric and gas utilities. The clientele for this program include 9 electric, and 10 gas companies. There are 2 forms of telephone regulation. One is full regulation for the 5 largest phone companies as well as post-filing regulation for smaller independent telephone companies. The companies regulated by the Department have roughly 3,483,000 customers.

Rate regulation is done primarily by analyzing rate structures, evaluating financial status of utilities and conducting engineering analysis to determine current and future needs for plant and equipment. The primary forum for rate regulation in Minnesota is the administrative hearing procedure which enables the department's statistical, accounting, economic and engineering staff to investigate issues, document facts, prepare testimony, cross-examine witnesses and prepare briefs. This procedure provides the members of the Public Utilities Commission information to carry out its decision-making responsibilities. A number of issues are also disposed of in the form of miscellaneous tariffs which are presented to the Public Utilities Commission and the department by regulated utilities at various times between rate cases. Other means that the department uses to protect the interests of ratepayers are investigations, participation in generic non-rate specific hearings, review of rates paid to cogenerators and small power producers, and extensive involvement with the planning and evaluation of utility energy conservation investment programs ordered by the Commission. Regulation of utility service is also important. It involves monitoring and enforcement of utilities' compliance with the Commission's Service Standards Rules.

The Utilities Division has other responsibilities. One is to serve as the chief public intervenor in all proceedings before the Public Utilities Commission regarding applications for certificates of need for large energy facilities. In addition to being chief intervenor, the department also is charged with enforcement of certificate of need orders, such as the current Sherco 3 certificate of need order for Northern States Power Company and the Southern Municipal Power Association.

Still another responsibility for the department is to advocate Minnesota's energy interests in the U.S. Congress, before federal regulatory agencies, such as the Federal Energy Regulatory Commission, and, if needed, before regulatory bodies in other states. The federal regulatory proceedings are similar for the most part to the format used by Minnesota and involves much of the same type of expert staff work. As in the past, it is anticipated that in the near future the majority of the department's federal work both before agencies and in Congress will involve natural gas pricing issues.

2. The Weights and Measures Regulation program verifies through a testing program the accuracy of weighing and measuring devices used in commercial transactions. Heavy and light duty devices are tested every 12 months. Pre-packaged goods are checked for accurate count or measurement. A metrology laboratory is maintained for calibrating the field standards used by industry and the weights and measures inspectors. Field standards calibrated by this laboratory have direct traceability to the National Bureau of Standards. The clientele are all buyers and sellers who transact commercial business using weighing and measuring devices.
3. The General Support program provides services in the areas of accounting, word processing, research and planning, duplicating, central supplies, inventory control, and personnel to 88 employees in 3 divisions. These centralized services avoid duplicative efforts and provide ongoing, efficient support to division personnel.

INDEX	Agency Request	Governor's	Page
	1985-87 Biennium All Funds	1985-87 Biennium All Funds	
Reconciliation of F.Y. 1985 to SAME level	\$8,023.1	\$7,989.8	5-3703
CHANGE Level Requests:			
Weights & Measures	115.0	56.0	5-3710
Master Lease-Purchase Program		(139.9)	5-3711
Administrative Staff Reduction		(40.0)	5-3712
AGENCY TOTAL	<u>\$8,138.1</u>	<u>\$7,865.9</u>	

Reconciliation of F.Y. 1985 to SAME Level

The agency's SAME level results in an increase of \$31.6 in F.Y. 1986 and \$95.5 in F.Y. 1987.

The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
- Estimated F.Y. 1985	\$3,948.0	\$3,948.0	88.0
- Salary Annualization	28.1	30.1	
- Removal of One-Time Items	(55.0)	(55.0)	
- Inflation	53.4	109.9	
- Change in Dedicated Fund	<u>5.1</u>	<u>10.5</u>	
TOTAL	\$3,979.6	\$4,043.5	88.0
BIENNIAL TOTAL	\$8,023.1		
Governor's SAME Level Adjustments	(33.3)		
Governor's Revised Base	<u>\$7,989.8</u>		

The adjustment is due to a reduction of \$33.3 for a change in the inflation rates.

The \$55.0 reduction for one-time items is related to the cost of building modifications and moving expenses caused by the relocation of the Weights and Measures Division.

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: PUBLIC SERVICE, DEPT OF

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY PROGRAM:											
PUBLIC UTILITY REGULATION	1,257.5	1,383.9	1,650.1	1,690.3		1,690.3	1,721.9		1,721.9	1,684.6	1,711.1
WEIGHTS & MEASURES	1,468.1	1,594.5	1,788.9	1,769.3	115.0	1,884.3	1,793.3		1,793.3	1,687.0	1,737.1
ADMINISTRATIVE SERVICES	428.2	451.6	509.0	520.0		520.0	528.3		528.3	519.3	526.8
TOTAL	3,153.8	3,430.0	3,948.0	3,979.6	115.0	4,094.6	4,043.5		4,043.5	3,890.9	3,975.0
[NET CHANGE FROM F.Y. 85]				+31.6	+115.0	+146.6	+95.5		+95.5	-57.1	+27.0
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	3,153.8	3,430.0	3,948.0	3,979.6	115.0	4,094.6	4,043.5		4,043.5	3,890.9	3,975.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	3,153.8	3,430.0	3,948.0	3,979.6	115.0	4,094.6	4,043.5		4,043.5	3,890.9	3,975.0
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	3,078.3	3,329.1	3,855.0	3,881.5	115.0	3,996.5	3,940.0		3,940.0	3,792.8	3,871.5
[NET CHANGE FROM F.Y. 85]				+26.5	+115.0	+141.5	+85.0		+85.0	-62.2	+16.5
DEDICATED APPROPRIATIONS:											
GENERAL		7.7									
SPEC REV/APPORTIONMT	73.8	93.2	93.0	98.1		98.1	103.5		103.5	98.1	103.5
FEDERAL	1.7										
TOTAL FINANCING	3,153.8	3,430.0	3,948.0	3,979.6	115.0	4,094.6	4,043.5		4,043.5	3,890.9	3,975.0
POSITIONS BY FUND:											
GENERAL	94.0	87.0	88.0	88.0		88.0	88.0		88.0	87.0	87.0
TOTAL POSITIONS	94.0	87.0	88.0	88.0		88.0	88.0		88.0	87.0	87.0
[NET CHANGE FROM F.Y. 85]										-1.0	-1.0

5-3704

PROGRAM: PUBLIC UTILITY REGULATION
Agency: PUBLIC SERVICE, DEPARTMENT OF (DPS)

1985-87 Biennial Budget

PROGRAM OBJECTIVE: To regulate public utilities in order to provide retail customers of gas, electric and telephone services with adequate and reliable services at reasonable rates consistent with the financial needs of the public utilities to hire competent staff, construct and maintain adequate facilities and obtain energy supplies.

EFFECTIVENESS MEASURES:	Actual F.Y. 83	Actual* F.Y. 84	Estimated F.Y. 85	Estimated F.Y. 86	Estimated F.Y. 87
1) % of DPS recommended \$ reductions sustained by PUC Order	75.8%	66.5%	70%	70%	70%
2) DPS Investigation costs as a % of \$ reductions ordered by PUC	2.2%	0.3%	1%	1%	1%
3) \$ reductions ordered	\$9.8MM	\$52.2MM			
4) Energy Conservation: The Utility Conservation Investment Program (CIP) requires energy utilities to make cost effective investments in energy conservation. The first such programs will be ordered by the PUC in the fall of 1984, too late for inclusion in this document. In the future, the department will measure its effectiveness in the conservation field by stating: 1) in approximate terms the amount of energy saved by programs proposed by the department; and 2) the department's proposed conservation programs adopted by the PUC.					
5) Federal Intervention: New activity for the department is extensive involvement in federal energy regulatory decision making. Because the department has only been involved with this activity for one year and because major federal cases often take considerably longer than a year, there are as yet no solid numbers for measuring performance. However, in future years the department anticipates measuring regulatory success by: 1) investigative cost as a percentage of dollar awards to state ratepayers; and 2) ratio of dollar awards to the original state claim. Although these measures will show some of the department's success, it is recognized that certain policy change brought about at the federal level may be so speculative in terms of dollar changes that they will not be quantifiable.					

*Based on cases completed by 8-1-84

PROGRAM DESCRIPTION: Utility companies must operate as a monopoly to avoid costly and unnecessary duplication of personnel, plant and equipment that would occur if they were to compete for customers. However, in the absence of competitive market forces, it is necessary to regulate rates and quality of service provided by utility companies to ensure that adequate service is provided at reasonable rates without generating unreasonable profits for the utility companies and their investors.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$1,419.4	\$1,470.8	\$1,845.2	\$1,875.3	\$1,907.0

There are 10 gas and 9 electric companies, as well as 5 major telephone and 97 independent telephone companies that are regulated with respect to rates, tariffs, quality of service, uniform accounting systems, acquisitions, mergers, security issuances, depreciation schedules and service areas. These companies provide service to over 3,483,000 customers.

The appropriateness of rates and services provided by gas, electric and telephone utilities is determined by the Public Utilities Commission through public hearing procedures. Staff from the department's energy, telecommunications and computational services units of the utility division work jointly to investigate issues, cross-examine witnesses and prepare testimony to support the department position with respect to rate design, rate of return, financial requirements and service matters. The goals of this program are to provide the Public Utilities Commissioners with accurate analysis and complete hearing records upon which to base their decisions. The staff also evaluates plant, equipment and service delivery capabilities as they affect rate petitions, and monitors and enforces service delivery standards. The energy and telecommunications units evaluate filings from gas, electric and telephone utilities respectively with regard to the companies' requests regarding financial matters, cogeneration and small power rates, certificate of need applications and enforcement monitoring, conservation programs and rate design matters. These units are comprised of staff with expertise in accounting, economics and econometrics and are responsible for creating unified public interest recommendations in the form of written and oral testimony. The computational services unit provides computer and statistical support work for the energy and telecommunications units in the form of written and oral testimony on capital structure, rate of return, load forecasting, revenue and expense forecasts, cost of service and other matters requiring computerized and/or statistical analysis.

The Energy Issues Intervention Office (EIIO) represents Minnesota's consumers both in Congress and in rate and rule matters in federal agencies such as the Federal Energy Regulatory Commission and the Nuclear Regulatory Commission. Department staff investigates, prepares testimony, and cross-examines opposing witnesses in the federal cases and provide expert information to members of Congress on the impact of national energy policies on Minnesotans. The EIIO also has worked with other state agencies such as the Attorney General, the Department of Energy and Economic Development, and the Energy Assistance Program in representing Minnesota's interests in Washington.

Statutory References: M.S. 216B. and 237

PROGRAM: PUBLIC UTILITY REGULATION
 (Continuation)
 Agency: PUBLIC SERVICE, DEPARTMENT OF

1985-87 Biennial Budget

EXPLANATION OF BUDGET REQUEST: This is a SAME level of effort budget request.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives. The Governor's recommendation includes a biennial General Fund reduction of \$16.5 in this program for a change in the inflation rate.

PROGRAM STATISTICS:

<u>Fiscal Year</u>	<u>Number of Rate Cases</u>	<u>Increase Requested</u>	<u>Department Recommendation</u>	<u>Amount Allowed</u>
78	10	62,509,189	15,363,894	38,639,617
79	7	45,404,350	966,309	33,645,319
80	8	162,001,222	108,914,059	121,215,206
81	17	208,160,536	87,794,288	144,308,478
82	17	277,184,664	127,202,869	192,029,764
83	8	21,099,933	8,087,150	11,231,658
84	5*	113,540,226	35,092,637	61,347,115

<u>Work Load Projection</u>	<u>FY 83</u>	<u>FY 84</u>	<u>FY 85</u>	<u>FY 86</u>	<u>FY 87</u>
1. Rate Case Petitions	8	5*	9	9	9
2. Rate Investigations	0	1	2	2	2
3. Tariffs	252	280	280	280	280
4. Diversification Proceedings	0	1	4	4	4
5. New Service Offerings	7	10	10	10	10
6. Service Area Studies	23	21	22	22	22
7. Security Issuances	9	4	5	5	5
8. Fuel Clause Adjustments	228	186	200	200	200
9. Depreciation Investigations	107	57	75	90	90
10. Marginal Cost Studies	0	0	1	1	1
11. Conservation Improvement	N/A	N/A	7	7	7
12. Co-gen & Smaller Power Filings	N/A	N/A	184	184	184
13. Certificate of Need (Enforcement)	N/A	1	1	1	1
14. Certificate of Need (Application)	N/A	0	1	1	1
15. Federal Interventions					
Major FERC Contested Cases		3	3	4	4
FERC Gas (PGAs, tariffs, etc.)	N/A	15	25	30	30
FERC, NRC & DOE Electric cases	N/A	9	15	20	20

* Does not include two major PUC ordered investigations, the Northern States Power rate of return review (FY 84) and the Minnesota Power earnings and diversification review (FY 85) -- now under #2.

REVENUE CONSIDERATIONS: The Public Service Department has authority to assess both the direct and indirect costs of utility regulation. The revenue collected is deposited as a non-dedicated receipt into the general fund and is not available to this program for expenditure.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PUBLIC UTILITY REGULATION

PROGRAM: PUBLIC UTILITY REGULATION

AGENCY: PUBLIC SERVICE, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,257.5	1,383.9	1,650.1	1,690.3		1,690.3	1,721.9		1,721.9	1,684.6	1,711.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,257.5	1,383.9	1,650.1	1,690.3		1,690.3	1,721.9		1,721.9	1,684.6	1,711.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	976.4	1,013.1	1,121.3	1,132.5		1,132.5	1,133.3		1,133.3	1,132.5	1,133.3
EXPENSES & CONTRAC. SERV	274.3	353.5	516.6	544.9		544.9	575.0		575.0	539.4	564.5
SUPPLIES & MATERIALS	6.5	14.1	11.2	11.8		11.8	12.5		12.5	11.6	12.2
EQUIPMENT	.2	3.0	1.0	1.1		1.1	1.1		1.1	1.1	1.1
OTHER EXPENSE ITEMS	.1	.2									
TOTAL STATE OPERATIONS	1,257.5	1,383.9	1,650.1	1,690.3		1,690.3	1,721.9		1,721.9	1,684.6	1,711.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,183.7	1,290.7	1,557.1	1,592.2		1,592.2	1,618.4		1,618.4	1,586.5	1,607.6
[NET CHANGE FROM F.Y. 85]				+35.1		+35.1	+61.3		+61.3	+29.4	+50.5
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	73.8	93.2	93.0	98.1		98.1	103.5		103.5	98.1	103.5
TOTAL FINANCING	1,257.5	1,383.9	1,650.1	1,690.3		1,690.3	1,721.9		1,721.9	1,684.6	1,711.1
POSITIONS BY FUND											
GENERAL	33.0	32.0	32.0	32.0		32.0	32.0		32.0	32.0	32.0
TOTAL POSITIONS	33.0	32.0	32.0	32.0		32.0	32.0		32.0	32.0	32.0

5-3707

PROGRAM: WEIGHTS & MEASURES
Agency: PUBLIC SERVICE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM OBJECTIVE: To protect Minnesota citizens and businesses from inaccurate weighing and measuring transactions and to ensure quality of petroleum products.

EFFECTIVENESS MEASURES: The effectiveness of the Weights and Measures Regulation program can be measured by the percentage of weighing and measuring devices found to exceed the tolerance limits allowed for the specific devices being tested. Inspections must be frequent enough so that weighing and measuring device owners find it in their own best interest to maintain and repair devices voluntarily before the device is ordered out of service for failing a regulatory inspection.

The division, by maintaining a 12 month inspection cycle, has achieved the optimum levels of compliance for many types of weighing and measuring devices. For example, the current rejection rates of 5% for small scales and 8% for gasoline pumps would increase, based on past experience, to an unacceptably high level of 20% if the cycle were extended to 36 months. Conversely, the increased cost of a shorter inspection cycle would not justify the slight improvements in rejection rates.

INSPECTION REJECTION RATES*

Test Type	Number of Tests	Optimum Reject Rate Goal	Actual Reject Rate F.Y. 1983	Actual Reject Rate F.Y. 1984	Estimated Reject Rate F.Y. 1985-86-87
gasoline pumps	24,156	8%	6.9%	7.6%	8%
petroleum samples	16,898	2	1.1	0.8	2
checkweighing	62,454	20	19.6	17.4	20
light capacity scales	12,019	5	4.3	4.6	5
heavy capacity scales	2,800	18	23.0	18.5	18
livestock scales	383	18	18.3	15.1	18
petroleum meters**	4,323	40	32.1	37	40
LPG meters**	1,281	60	53.8	62.4	60
railroad track scales**	135	18	11.3	15.5	18
grain hopper scales**	237	5	14.6	10.4	5
lab calibrations**	6,643	100	100	100	100

* The rejection rate represents the percentage of devices failing to meet standards established by the Public Service Department and the National Conference on Weights and Measures. If the actual rejection rate exceeds the optimum rejection rate, more frequent inspections would be desirable to increase owner/operator concern for voluntary maintenance and repair.

** The percentage shown is not the rejection rate. It is the percentage of devices adjusted by inspectors during routine tests. Adjustments are made because some devices cannot be taken out of service. The percent that are rejected is negligible.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$1,179.2	\$1,100.0	\$1,484.0	\$1,556.7	\$1,578.9

PROGRAM DESCRIPTION: The Weights and Measures Division protects the citizens and businesses of Minnesota from inaccurate weighing and measuring transactions, and provides basic measurement uniformity to the state's technological industries. The enforcement unit annually examines and evaluates all commercial weighing and measuring devices located throughout the State including 29,885 fuel, fertilizer and chemical meters and pumps, 12,019 light capacity scales, 3,555 heavy capacity scales and 250 law enforcement scales. The unit also checkweighs 62,454 samples of prepackaged consumer and farm commodities, tests 16,898 petroleum product samples, investigates 450 consumer complaints and monitors the work performed by 400 persons registered to repair weighing and measuring devices. The metrology laboratory, located in Minneapolis, maintains and uses the state standards of mass, length and volume to calibrate 6,293 weights and 350 measures annually. The standards are traceable to the National Bureau of Standards and provide the basis for statewide uniformity and accuracy of measurement.

Statutory Reference: M.S. 239

REVENUE CONSIDERATIONS: Approximately 85% of all costs are recovered by MS 239.52 and MS 296.13 which provide for recovering all operating costs except for the cost of check weighing prepackaged goods, complaint inspections where the device is found to be correct and court appearances in behalf of other governmental agencies.

EXPLANATION OF BUDGET REQUEST: This is a CHANGE level budget request of \$115.0 for fiscal year 1986. The request is to replace one of the two 40-year-old railroad track scale test cars which the railroad companies have had ordered (certified as unsafe to move). One test car is physically irreparable and the other test car is economically unfeasible to repair in light of age, general physical conditions, cost of repair and the extended life expectancy resulting from the repair. The department proposes to recover the cost by amortizing the requested replacement car through fees over a 5-year period.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the above request except for the following: 1) The Governor's recommendation includes a reduction of \$14.6 in this program because of a change in the inflation rate; 2) the Governor recommends a reduction of 1 clerical position in the Weights and Measures Division (\$40.0); 3) the Governor's recommendation includes a reduction of \$59.0 for the railroad test car CHANGE item which is recommended to be purchased under the master lease-purchase program and amortized over a 5 year period; and 4) the Governor's recommendation includes a reduction of \$139.9 from the SAME level for equipment which is recommended to be purchased under the master lease-purchase program and amortized over a 3-5 year period.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: WEIGHTS & MEASURES

PROGRAM: WEIGHTS & MEASURES

AGENCY: PUBLIC SERVICE, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,468.1	1,594.5	1,788.9	1,769.3	115.0	1,884.3	1,793.3		1,793.3	1,687.0	1,737.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,468.1	1,594.5	1,788.9	1,769.3	115.0	1,884.3	1,793.3		1,793.3	1,687.0	1,737.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	1,172.4	1,253.5	1,330.7	1,343.9		1,343.9	1,344.6		1,344.6	1,323.9	1,324.6
EXPENSES & CONTRAC. SERV	139.0	157.8	258.3	214.6		214.6	226.2		226.2	212.7	222.5
SUPPLIES & MATERIALS	96.2	92.4	95.4	100.6		100.6	106.1		106.1	99.1	103.3
EQUIPMENT	60.5	90.8	104.5	110.2	115.0	225.2	116.4		116.4	51.3	86.7
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,468.1	1,594.5	1,788.9	1,769.3	115.0	1,884.3	1,793.3		1,793.3	1,687.0	1,737.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,468.1	1,586.8	1,788.9	1,769.3	115.0	1,884.3	1,793.3		1,793.3	1,687.0	1,737.1
[NET CHANGE FROM F.Y. 85]				-19.6	+115.0	+95.4	+4.4		+4.4	-101.9	-51.8
DEDICATED APPROPRIATIONS:											
GENERAL		7.7									
TOTAL FINANCING	1,468.1	1,594.5	1,788.9	1,769.3	115.0	1,884.3	1,793.3		1,793.3	1,687.0	1,737.1
POSITIONS BY FUND											
GENERAL	49.0	43.0	44.0	44.0		44.0	44.0		44.0	43.0	43.0
TOTAL POSITIONS	49.0	43.0	44.0	44.0		44.0	44.0		44.0	43.0	43.0
[NET CHANGE FROM F.Y. 85]										-1.0	-1.0

5-3709

CHANGE REQUEST
☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: WEIGHTS & MEASURES
PROGRAM: WEIGHTS & MEASURES
AGENCY: PUBLIC SERVICE, DEPARTMENT OF

Request Title: RAILROAD TEST CAR				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$115.0	-0-	\$ -0-	-0-
Governor's Recommendation				
General Fund	\$ 28.0	-0-	\$28.0	
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE: This is a request to replace one of two 40-year-old railroad track test cars which the railroad companies have evaluated and certified as unsafe to move on rail lines. Approximately 80% of the railroad track scale test program would be eliminated without replacement of one of the two railroad test cars.

EFFECTIVENESS MEASURES: The effectiveness of the Weights and Measures railroad track scale testing activity can be measured by the percentage of railroad track scales found to exceed the tolerance limits allowed for the specific devices being tested. Inspections must be frequent enough so that weighing and measuring device owners find it in their own best interest to maintain and repair devices voluntarily before the device is ordered out of service for failing a regulatory inspection.

Test Type	Number of Tests	Optimum Reject Rate* Goal	Actual Reject Rate F.Y. 1983	Actual Reject Rate F.Y. 1984	Estimated Reject Rate F.Y. 1985-86-87
Railroad Track Scales	135	18	11.3	15.5	18

* The rejection rate represents the percentage of devices failing to meet standards and tolerances established by the Public Service Department and the National Conference on Weights and Measures. If the actual rejection rate exceeds the optimum rejection rate, more frequent inspections would be desirable to increase owner/operator concern for voluntary maintenance and repair. However, rejected railroad track scales are usually reparable by adjustments made by the Weights and Measures Investigator and only those requiring more extensive repairs are removed from service.

DESCRIPTION/BACKGROUND: Two of the four Weights and Measures Division railroad track test cars are 40-years-old and have been evaluated and certified by railroad officials as unsafe to move on rail lines. One of the 40-year-old test cars cannot physically be repaired and the other is economically unfeasible to repair in light of age, general physical condition, cost of repair and projected life expectancy resulting from repair. These two cars are utilized for 80% of all the railroad track scale inspections. The current track inspection program requires approximately a 1/2 time position. In view of the major expense of replacing railroad test cars, we propose to replace only one of the two test cars being retired from service.

The current program utilizing two test cars permits one of the test cars to be used for inspection while the other test car is being moved to another location for the next day's testing. However, the effects of the scheduling problem created by having only one railroad test car can be almost eliminated by having the railroad track inspector test other types of heavy capacity scales in the vicinity of the railroad track scales while the railroad test car is being moved. With this operational adjustment the full track scale testing program can remain intact by replacing only one of the two railroad test cars being retired from service.

The two other railroad track test cars are 36-years-old and have a short wheel base which restricts their use to Northern Minnesota where the ore trains also have short wheel base cars and travel at lower speeds. The short wheel base of these two test cars make them highly susceptible to jumping off the track at higher speeds so the railroad companies appropriately refuse to transport these two short wheel base test cars in areas of higher speed rail traffic where 80% of the railroad track scales are located. Since these two short wheel base test cars have not been utilized as frequently as the regular test cars, their physical condition is much better even though they are 36-years-old. It is not expected that these two railroad test cars will be retired for several years.

RATIONALE: In fiscal 1984 15.5% or 21 out of 135 of the railroad track scales failed to meet applicable weight tolerances. For example, the tolerance (allowable error) on a typical 400,000 grain hopper car is 200 lbs. If the product were soybeans, the allowable error would amount to approximately 3.4 bushels with a value of about \$25. In fiscal year 1984 the 15.5% of the track scales found to exceed tolerances all have at least a minimum error of 200 pounds per car load which, when you consider the number of carloads weighed on each scale, accounts for significant financial loss to the buyers or the sellers. Approximately 6,240,000,000 pounds of grain are bought or sold across track scales each year.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the above request but recommends that the railroad track test car be purchased under the master lease-purchase program and amortized over a 60-month period.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: WEIGHTS & MEASURES
 PROGRAM: WEIGHTS & MEASURES
 AGENCY: PUBLIC SERVICE, DEPARTMENT OF

Request Title: MASTER LEASE-PURCHASE PROGRAM

	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Governor's Recommendation				
General Fund	(\$85.2)	-0-	(\$54.7)	-0-

Request requires statutory change: ☐ Yes ☒ No
 Statutes Affected:

RATIONALE:

The agency will be leasing equipment rather than buying. The use of the lease will result in the payments for the equipment to match more closely the life of the equipment. The use of leasing will result in a one time up front savings in costs in the agency's budget. The use of the master lease financing will result in a low rate of interest previously not available for leasing equipment. The investment of the up front savings results in a greater return to the fund than the increased interest costs resulting from the borrowing of money in the master lease program.

GOVERNOR'S RECOMMENDATION:

The Governor's recommendation reduces the amount for equipment purchases by \$139.9 because of the master lease-purchase program which will be implemented beginning July 1, 1985.

DESCRIPTION/BACKGROUND:

The Department of Public Service has purchased equipment rather than leased equipment in the past. Leasing equipment spreads the payments over a period of time that approximates the actual life of the equipment. The master lease will provide financing for the lease at a lower rate of interest than was previously available by individual financing.

	*SAME Level Budget	Amortization	F.Y. 1986 Revised Budget	F.Y. 1987 Revised Budget
Equipment Budget:				
F.Y. 1986 Trucks	\$ 97.0	60 months	12.2 \$11.8	24.4 \$23.6
F.Y. 1987 Trucks	79.9	60 months		12.2 9.7
F.Y. 1987 Cars	10.0	36 months		18.9 1.9
Totals	<u>\$186.9</u>		<u>\$11.8</u>	<u>\$35.2</u>

*Equipment items costing \$10.0 or more.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: WEIGHTS AND MEASURES REGULATION
PROGRAM: WEIGHTS AND MEASURES REGULATION
AGENCY: PUBLIC SERVICE

Request Title: GOVERNOR'S OPTION - ADMINISTRATIVE STAFF REDUCTION				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
Governor's Recommendation				
General Fund	(\$20.0)	(1.0)	(\$20.0)	(1.0)
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

GOVERNOR'S RECOMMENDATION:

The Governor recommends the reduction of 1 clerical position in the Weights and Measures Division. This would be accomplished through attrition and the redistribution of the workload among the remaining staff.

DESCRIPTION/BACKGROUND:

Currently, there are 5 clerical positions in this activity. During the past 8 years the field staff of inspectors has been reduced by approximately 30% without a corresponding reduction in clerical support staff. The past reduction in field staff suggests the potential for a corresponding reduction in the administrative support staff. It is anticipated that the work from the deleted position could be absorbed by the remaining positions without impacting the projected effectiveness measures of this activity.

This activity recovers 85% of its costs through fees. Therefore, the decrease in General Fund expenditures would be offset by a \$17.0 per year decrease in General Fund revenue.

RATIONALE:

Since the number of field inspectors has significantly declined over the past years, a proportional corresponding reduction of 1 clerical position should result in improved productivity of the remaining support staff without serious impact on the program.

PROGRAM: ADMINISTRATIVE SERVICES
Agency: PUBLIC SERVICE, DEPARTMENT OF

1985-87 Biennial Budget

PROGRAM OBJECTIVE: To assure that quality cost effective management support services are available on a timely basis to the three divisions of the Public Service Department.

EFFECTIVENESS MEASURES: To complete the goals of the 3 year action plan on schedule and within budget.

To collect at least 98% of accounts receivable for each fiscal year.

	Goal	F.Y. 83	F.Y. 84	F.Y. 85-86-87
Weights and Measures	98%	99.65%	98.39%	98.0%
Utility Regulation	98%	99.97%	99.86%	98.0%

PROGRAM DESCRIPTION: The administrative support activity exists to serve the other 2 divisions of the Public Service Department by providing services which would require duplication of effort if performed individually by each division. These services include management, accounting, personnel, research and planning, word processing, duplicating, central supplies and central filing services. These services are provided for 88 employees in 3 divisions.

Management service includes overall policy development, coordination and development of annual and long range objectives, overall resource allocation and program evaluation.

The accounting services includes payroll, procurement, inventory, contracts, leases, an assessment system for the billing of gas, electric and telephone utilities, and the preparation of annual operating budgets and biennial budget requests.

The personnel services include recruiting, scoring decentralized tests, providing certification lists, representing the department in union grievance procedures and supplemental contract negotiations, supervising contract administration and the employee performance appraisal program, disseminating information through employee meetings, supervising the department's training program and providing support for the affirmative action program.

Research and planning services involve preparation of the biennial report, establishment of a system for the distribution of public information to the media and legislators, maintenance of records retention system, coordination of all legislation affecting the department, maintenance of departmental library, maintenance of information-sharing program with other regulatory jurisdictions conducting research on regulatory topics, filing utility tariffs and providing central filing services.

The word processing unit types all general correspondence within an average of 8 work hours from time of receipt, types, assembles and binds all testimony and exhibits for regulatory cases, prepares mailing lists for all regulated clientele and parties of interest, and provides duplicating services for the department.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$409.1	\$436.4	\$506.1	\$527.0	\$535.3

Statutory References: M.S. 216B.237 and 239

REVENUE CONSIDERATIONS: The cost of the Administrative Services activity is recoverable as administrative costs associated with Utility Regulation and Weights and Measures Regulation. The cost of the Administrative Services Activity is allocated approximately 85% to the Public Utility Regulation Program where it is recovered as assessments, and 15% to the Weights and Measures Program where it is recovered as fees.

EXPLANATION OF BUDGET REQUEST: This is a SAME level of effort budget request.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives. The Governor's recommendation includes a biennial General Fund reduction of \$2.2 in this program for a change in the inflation rate.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ADMINISTRATIVE SERVICES

PROGRAM: ADMINISTRATIVE SERVICES

AGENCY: PUBLIC SERVICE, DEPT OF

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	428.2	451.6	509.0	520.0		520.0	528.3		528.3	519.3	526.8
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	428.2	451.6	509.0	520.0		520.0	528.3		528.3	519.3	526.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	309.8	345.0	378.0	381.7		381.7	382.2		382.2	381.7	382.2
EXPENSES & CONTRAC. SERV	113.8	88.9	109.1	115.2		115.2	121.6		121.6	114.8	120.7
SUPPLIES & MATERIALS	4.2	6.0	8.6	9.1		9.1	9.6		9.6	9.0	9.4
EQUIPMENT	.4	11.7	13.3	14.0		14.0	14.9		14.9	13.8	14.5
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	428.2	451.6	509.0	520.0		520.0	528.3		528.3	519.3	526.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	426.5	451.6	509.0	520.0		520.0	528.3		528.3	519.3	526.8
[NET CHANGE FROM F.Y. 85]				+11.0		+11.0	+19.3		+19.3	+10.3	+17.8
DEDICATED APPROPRIATIONS:											
FEDERAL	1.7										
TOTAL FINANCING	428.2	451.6	509.0	520.0		520.0	528.3		528.3	519.3	526.8
POSITIONS BY FUND											
GENERAL	12.0	12.0	12.0	12.0		12.0	12.0		12.0	12.0	12.0
TOTAL POSITIONS	12.0	12.0	12.0	12.0		12.0	12.0		12.0	12.0	12.0

5-3714

1985-87 BIENNIAL BUDGET
PROGRAM STRUCTURE

AGENCY: ETHICAL PRACTICES BOARD

PROGRAM

ACTIVITIES

PAGE

Ethical Practices Board	————— Ethical Practices Board
	Public Financing

5-4004
5-4007

Reconciliation of F.Y. 1986 to SAME Level

AGENCY PURPOSE:

The Ethical Practices Board is a service and regulatory agency which develops and implements plans for the disclosure of public officials' financial interests and disbursements to influence state elections and legislative or administrative actions, as well as the distribution of public financing to qualified state candidates.

The primary goal of the board is to promote public confidence in state government decision-making both through effecting compliance with disclosure and public financing laws and through developing programs which will increase public access to information filed with the board.

OPERATION AND CLIENTELE:

The Ethical Practices Board maintains 7 separate filing, disclosure, and distribution operations with an average annual disclosure by over 3,400 individuals. It provides for information services to approximately 6,500 individuals and associations annually and for distribution of public financing to candidates for 207 state offices in election years, under the Ethics in Government Act and the Hennepin County Disclosure Law.

Primary clients are elected and appointed state, metropolitan, Hennepin County, Minneapolis, and Bloomington public officials, candidates for elective state executive, legislative, and judicial offices, and Hennepin County, Bloomington and Minneapolis elective offices, political committee and fund treasurers, and lobbyists.

Secondary clients are others in the public disclosure system including county auditors, legislative and executive staff, attorney general, secretary of state, political party officers and staff, campaign workers, political scientists, voters, and the public at large.

The board operates in 3 major areas: 1) the compliance area deals with preparation and distribution of reporting forms and instructions, enforcement of filing dates, audit of filed reports, and investigation of potential violations of disclosure laws; 2) the public financing area provides for calculating and enforcing spending limits, preparation of estimates, distribution of funds to qualified candidates and return of public financing where required; and 3) information services provide advisory opinions of the board, publications with summaries of filed documents and analyses, copies of filed documents to county auditors, manuals and handbooks about each program, public board and committee meetings, and regional workshops.

BUDGET ISSUES:

In contrast to prior biennia, when the agency's projections for modest increase in the rate of filings and service growth could be accommodated within reduced budgets, the growth rate is expected to increase in the next biennium, while the capacity of the board to maintain the SAME level of service may decrease. This is due to a combination of factors - primarily increases in the number of clients and resulting volume of information reported and monitored, requests for research, and assistance with disclosure.

The agency's SAME level results in an increase of \$5.9 in F.Y. 1986 and \$7.9 in F.Y. 1987. Positions remain the same.

The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$ 1,066.8	\$ 1,066.8	5.0
-Salary Annualization	1.6	1.6	
-Inflation	1.7	3.8	
-State-owned Space Adjustment	2.6	2.5	
-Change in Dedicated Funds	(873.7)	1,746.3	
Public Financing			
TOTAL	\$ 199.0	\$ 2,821.0	5.0
BIENNIAL TOTAL	\$ 3,020.0		

State-owned Space - F.Y. 1985 line item RENT allotment \$9,300, State Office Building rates per square foot.
F.Y. 1986, \$9.78 (office), \$2.75 (storage).
F.Y. 1987, \$10.17 (office), \$2.80 (storage).

Dedicated Funds - Public Financing accumulates via \$2.00 checkoffs on Income Tax and Property Tax refund forms.
Public Financing is distributed every other year.

EXPLANATION OF BUDGET REQUEST:

Funding is requested to continue the SAME level. In addition, the board is requesting a CHANGE level of \$21.2 for data processing; \$4.8 for professional services; \$1.4 for board per diem and travel; \$5.0 for part-time help; and \$1.4 for printing.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request except for the following: 1) The Governor's recommendation includes a reduction of \$.9 for a change in the inflation rate; and 2) The Governor does not approve the CHANGE request. See the CHANGE request sheet following the fiscal sheet.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: ETHICAL PRACTICES BOARD

AGENCY: ETHICAL PRACTICES BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
ETHICAL PRACTICES BOARD	157.6	182.2	193.1	199.0	26.0	225.0	201.0	8.8	209.8	198.7	200.4
PUBLIC FINANCING	1,576.5		873.7				2,620.0		2,620.0		2,620.0
TOTAL	1,734.1	182.2	1,066.8	199.0	26.0	225.0	2,821.0	8.8	2,829.8	198.7	2,820.4
INET CHANGE FROM F.Y. 851				-867.8	+26.0	-841.8	+1,754.2	+8.8	+1,763.0	-868.1	+1,753.6
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	157.6	182.2	193.1	199.0	26.0	225.0	201.0	8.8	209.8	198.7	200.4
LOCAL ASSISTANCE											
AIDS TO INDS.	1,576.5		873.7				2,620.0		2,620.0		2,620.0
TOTAL EXPENDITURES	1,734.1	182.2	1,066.8	199.0	26.0	225.0	2,821.0	8.8	2,829.8	198.7	2,820.4
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	157.6	182.2	193.1	199.0	26.0	225.0	201.0	8.8	209.8	198.7	200.4
INET CHANGE FROM F.Y. 851				+5.9	+26.0	+31.9	+7.9	+8.8	+16.7	+5.6	+7.3
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	1,576.5		873.7				2,620.0		2,620.0		2,620.0
TOTAL FINANCING	1,734.1	182.2	1,066.8	199.0	26.0	225.0	2,821.0	8.8	2,829.8	198.7	2,820.4
POSITIONS BY FUND:											
GENERAL	5.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0
TOTAL POSITIONS	5.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0

5-4003

ACTIVITY: ETHICAL PRACTICES BOARD
 Program: ETHICAL PRACTICES BOARD
 Agency: ETHICAL PRACTICES BOARD

1985-87 Biennial Budget

OBJECTIVE:

To maintain confidence in the integrity of elected state government and public officials.

EFFECTIVENESS MEASURES:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of committees-funds, lobbyists and public officials reporting to the board.	3,752	4,100	3,900	4,550
No. of disclosure reports filed with the board.	9,002	11,300	9,450	12,200
% compliance	99	99	99	99

DESCRIPTION:

The Ethical Practices Board: 1) enforces disclosure reporting requirements for lobbyists, state government candidates and elected officials and public officials; 2) makes reports and statements filed with the board available for public inspection and copying; 3) provides informational services regarding the administration and reporting requirements of M.S. Ch. 10A, the Ethics in Government Act; 4) investigates alleged violations of M.S. Ch. 10A; and 5) may bring actions or seek injunctions in district court to recover late filing fees and enforce the provisions of M.S. 10A.02 to 10A.34. Authority for this activity is found in M.S. 10A.01 to 10A.34.

ACTIVITY STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of campaign finance workshops presented	-0-	17	-0-	18
No. attending campaign finance workshops	-0-	156	-0-	225
No. of randomly selected principal campaign committees' records examined	21	-0-	15	-0-
No. of advisory opinions issued	6	6	8	6
No. of lobbyist workshops presented	-0-	1	-0-	1
No. attending lobbyist workshops	-0-	125	-0-	150
No. of late filing fees waived	50	50	45	55

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 10.9	\$ 5.1	\$ 4.2	\$ 3.6	\$ 5.3

ACTIVITY STATISTICS: (Contd.).

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of late fees collected	38	60	50	65
No. of investigations/complaints	15	15	20	20
No. of legal actions resulting from noncompliance	10	12	10	12
No. of board meetings	7	7	12	12
No. of board subcommittee meetings	4	7	8	8

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Ethical Practices Board Covers administrative costs to process, monitor and summarize an increasing volume of disclosure reports filed with the board in an efficient, timely, and evaluative manner and to ensure compliance. See CHANGE request sheet.	\$ 26.0	\$ 8.8	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ETHICAL PRACTICES BOARD

PROGRAM: ETHICAL PRACTICES BOARD

AGENCY: ETHICAL PRACTICES BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	157.6	182.2	193.1	199.0	26.0	225.0	201.0	8.8	209.8	198.7	200.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	157.6	182.2	193.1	199.0	26.0	225.0	201.0	8.8	209.8	198.7	200.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	125.7	149.4	160.3	161.9	2.9	164.8	161.9	2.9	164.8	161.9	161.9
EXPENSES & CONTRAC. SERV	30.0	30.0	30.9	34.8	23.1	57.9	36.6	5.9	42.5	34.5	36.0
SUPPLIES & MATERIALS	1.3	1.6	1.3	1.7		1.7	1.8		1.8	1.7	1.8
EQUIPMENT	.6	1.2	.6	.6		.6	.7		.7	.6	.7
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	157.6	182.2	193.1	199.0	26.0	225.0	201.0	8.8	209.8	198.7	200.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	157.6	182.2	193.1	199.0	26.0	225.0	201.0	8.8	209.8	198.7	200.4
[NET CHANGE FROM F.Y. 85]				+5.9	+26.0	+31.9	+7.9	+8.8	+16.7	+5.6	+7.3
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	157.6	182.2	193.1	199.0	26.0	225.0	201.0	8.8	209.8	198.7	200.4
POSITIONS BY FUND											
GENERAL	5.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0
TOTAL POSITIONS	5.0	5.0	5.0	5.0		5.0	5.0		5.0	5.0	5.0

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

ACTIVITY: ETHICAL PRACTICES BOARD
PROGRAM: ETHICAL PRACTICES BOARD
AGENCY: ETHICAL PRACTICES BOARD

1985-87 Biennial Budget

DESCRIPTION/BACKGROUND: (Contd.).

The CHANGE items to include \$21,200-Data Processing, \$4,800-Professional/Technical Services, \$800-Miscellaneous Payroll, Board Per Diem, \$600-Travel In-State, \$5,000-Part-time Labor Services, and \$2,400-Printing/Binding during the 1986-1987 biennium are to allow the board to act in a timely manner in dealing with topical issues, issuing advisory opinions, conducting investigations, conducting hearings on proposed rules which are required by changes in the law since 1981, and providing information to agency clientele and the public at large.

RATIONALE:

Significant benefits to be derived from this request are twofold: 1) provide capability for the Ethical Practices Board to determine trends and correlation of data reported on disclosure reports so that the board may properly assess the efficacy of the statutory requirements of the Ethics in Government Act. Due to the lack of any electronic data processing capability, the board is severely limited in the timeliness of performing analyses and audit reviews necessary to ensure compliance; and 2) the Ethical Practices Board, a public repository of disclosure reports, is required by statute to maintain current lists and summaries and to prepare and publish reports as the board may deem appropriate. Without electronic data processing capability, the timeliness in preparing lists and summaries may be expected to continue to decrease, diminishing the relevance of information contained in the lists, summaries, and reports.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

Request Title: COMPUTER AND OPERATING EXPENSES				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$ 26.0	-0-	\$ 8.8	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above funds to properly process, monitor, and summarize an increasing volume of disclosure reports filed by clients, under the Ethics in Government Act, in an efficient, timely, and evaluative manner. The objective is to increase the board's ability to furnish the public with timely information related to compliance with state disclosure laws by state candidates, political committees, political funds, public officials, and lobbyists.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Percent reduction of time necessary to prepare summaries, perform analyses, determine compliance, respond to non-compliance, send statutorily required notices, and respond to requests for filed information	75.%	75.%	75.%	75.%

DESCRIPTION/BACKGROUND:

M.S. 10A.02, Subd. 8 requires the board to compile and maintain current lists and summaries of all statements pertaining to each candidate and authorizes the board to prepare and publish reports, in addition to other mandates of M.S. Ch. 10A. Because of the financial condition of the state in the present and previous fiscal years since 1980, the current level of funding for board meeting per diems is less than previous years.

ACTIVITY: PUBLIC FINANCING
Program: ETHICAL PRACTICES BOARD
Agency: ETHICAL PRACTICES BOARD

1985-87 Biennial Budget

OBJECTIVE:

To reduce reliance of state government candidates on private sources to finance their election campaigns and limit the amount of campaign expenditures.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.T. 1986	F.Y. 1987
No. of candidates receiving public financing	-0-	217	-0-	380
No. of candidate committees bound to campaign expenditure limits	357	420	370	460

DESCRIPTION:

Public financing is available to candidates for governor-lt. governor, attorney general, secretary of state, state auditor, state treasurer, state senator, and state representative who sign a public financing agreement with the Ethical Practices Board to limit campaign expenditures and approved expenditures. Public financing is distributed during election years to eligible candidates who have filed an affidavit of candidacy for 1 of the preceding offices.

To be eligible to receive public financing, candidates must win the primary election or be nominated by petition for the office for which they have filed. A candidate will receive additional public financing if the candidate received at least the required percentage of the total vote in the general election for the office sought (10%-legislative candidates; 5%-statewide candidates).

Public financing is distributed approximately 4 weeks after the primary and general elections directly to eligible candidates who have satisfied the preceding requirements and must be used for campaign expenditures of the candidate's registered committee.

Every individual resident of Minnesota who files a tax return or a renter and homeowner property tax refund return with the Commissioner of Revenue may designate that \$2 shall be paid from the general fund of the state into the State Elections Campaign Fund. Within the State Elections Campaign Fund account there is an account for each political party and a general account. Taxpayers may designate that the \$2 be paid into either a specific political party account or into a general account.

General account funds are distributed to eligible candidates after the general election in equal amounts to all candidates for a specific office (i.e., eligible state representative candidates will receive the same payment, which will be different from the amount which eligible state senator candidates will receive).

Political party account (i.e., Democratic-Farmer-Labor, Independent-Republican, Socialist Workers, Libertarian) funds are distributed to eligible candidates who are

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ 15.9	-0-	\$ 8.0	-0-	\$ 13.0

DESCRIPTION: (Contd.).

the nominees of that specific party, either as winners in the primary election or by nominating petition. Funds designated by taxpayers to a specific party account are distributed just to candidates of that party. Included in the allocation and distribution formula are factors to assure that party account funds are distributed to those candidates in the specific geographic area (i.e., county, legislative district) from which resident taxpayers made the party account designation. Therefore, payments from the party account will vary in amount among all candidates, regardless of office sought, legislative district or party affiliation.

During the election year, at times specified by statute, the Commissioner of Revenue certifies to the board the amounts which have been designated to the State Elections Campaign Fund for each party account and for the general account. M.S. 10A.31, Subd. 5, provides percentages which are applied to the party account and general account designations to be allocated among the statewide and legislative offices. Based on a formula factoring in the votes cast in a previous general election and the party account designations in a specific county, the Commissioner of Revenue determines the various party account payments to be distributed to legislative candidates of a specific party.

STATUTORY REFERENCE: M.S. 10A.25, M.S. 10A.30, M.S. 10A.31, M.S. 10A.32.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Public Financing Monies Distributed	\$ -0-	\$ 875,000	\$ -0-	\$2,620,000
% of Campaign Expenditures	-0-	30	-0-	30
No. of Candidates Filing Affidavits of Candidacy	-0-	307	-0-	480

EXPLANATION OF BUDGET REQUEST:

Agency estimates are based on taxpayer designations to the State Elections Campaign Fund.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PUBLIC FINANCING

PROGRAM: ETHICAL PRACTICES BOARD

AGENCY: ETHICAL PRACTICES BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE											
AIDS TO INDS.	1,576.5		873.7				2,620.0		2,620.0		2,620.0
TOTAL EXPENDITURES	1,576.5		873.7				2,620.0		2,620.0		2,620.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT	1,576.5		873.7				2,620.0		2,620.0		2,620.0
TOTAL FINANCING	1,576.5		873.7				2,620.0		2,620.0		2,620.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-4008

AGENCY PURPOSE:

The Minnesota Municipal Board reviews, adjudicates, and facilitates boundary expansion, contraction, or unification. Under the statutory criterion, board decisions impact on the issues of growth, construction, employment, agricultural preservation and delivery of services. The board encourages the interaction of state agencies and local government units to make the most efficient use of available resources in developing boundary changes. It provides information, mediation and hearing services. The board mediates, encourages and works to facilitate a negotiated settlement between parties. Petitions and resolutions proposing action are received from individual property owners, cities and townships. By statute, the Municipal Board must act in a quasi-judicial manner when conducting hearings and makes decisions on the basis of evidence received. In making its decision, the board assesses such factors as population, quantity of land, geographical features, contiguity, patterns of development, transportation issues, land use control, comprehensive plans, adequacy of governmental services, environmental issues and fiscal capacities.

OBJECTIVE:

To adjust boundaries between cities and townships in order to improve delivery of services and accommodate the constant growth and change taking place in communities.

EFFECTIVENESS MEASURES:	Number of Acres Affected:			
	F.Y. 1984	Estimated F.Y. 1985	Estimated F.Y. 1986	Estimated F.Y. 1987
Municipal Service Improvement	7	10	13	13
Residential Development	862	880	900	900
Water & Sewer Service	1,116	500	520	550
Commercial Development	70	75	80	80
Institutional Development	163	167	174	174
Industrial Development	257	260	265	265
Preservation of Ag. Land,	160	200	240	275
Environmental				
Contiguity	200	220	240	250
TOTAL	2,835	2,312	2,432	2,507

STATISTICS:	Actual F.Y. 1983	Actual F.Y. 1984	Estimated F.Y. 1985	Estimated F.Y. 1986	Estimated F.Y. 1987
Total Files Opened	115	140	145	150	155
Total Ordinances Approved	61	67	67	69	70
Total Orders Issued	30	42	44	46	47
Total Meetings	79	79	85	87	87
Total Hearings	27	45	47	48	49

ACTIVITY GENERATES NON-DEDICATED REVENUE <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
	\$ 12.5	\$ 16.1	\$ 16.0	\$ 16.5	\$ 17.0

ISSUES:

The increase in the number of proceedings and resultant hearings anticipated in the 1983-1985 biennium, including consolidations, is occurring. The number of proceedings in the 1985-87 biennium is expected to remain constant, with perhaps a slight increase particularly in contested hearings.

The agency was successful in resolving conflict in various proceedings. This resulted in a reduction in agency expenditures and costs to local units of government.

Reconciliation of F.Y. 1985 to SAME Level

The agency's SAME level results in a reduction of \$1.2 in F.Y. 1986 and an increase of \$1.5 in F.Y. 1987.

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$ 216.2	\$ 216.2	4.0
-Salary Annualization	3.1	3.2	
-Removal of One-Time Items	(8.6)	(8.6)	
-Inflation	3.4	6.0	
-Non-State Owned Space Adj.	.9	.9	
TOTAL	\$ 215.0	\$ 217.7	4.0
BIENNIAL TOTAL	\$ 432.7		

A non-state owned space adjustment of \$.9 is necessary to comply with current office space lease. Remove one-time funds appropriated for Rules Revision in F.Y. 1985; \$1.2 for per diem, \$1.5 for printing, \$5.6 for court reporters and hearings examiners, and \$.3 for postage. The only other adjustments are for the salary annualization and inflation.

EXPLANATION OF BUDGET REQUEST:

One CHANGE item is requested to hire consultants to provide specialized information and research: \$17.5 in F.Y. 1986 and \$25.0 in F.Y. 1987.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request except for the following: 1) The Governor's recommendation includes a reduction of \$1.1 for a change in the inflation rate; and, 2) The Governor does not approve the CHANGE request. See CHANGE request sheet following the fiscal sheet.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MUNICIPAL BOARD

PROGRAM: MUNICIPAL BOARD

AGENCY: MUNICIPAL BOARD

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	162.7	186.3	216.2	215.0	17.5	232.5	217.7	25.0	242.7	214.6	217.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	162.7	186.3	216.2	215.0	17.5	232.5	217.7	25.0	242.7	214.6	217.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	136.3	151.2	166.1	169.0		169.0	169.1		169.1	169.0	169.1
EXPENSES & CONTRAC. SERV	24.5	27.2	48.7	44.5	17.5	62.0	47.0	25.0	72.0	44.1	46.3
SUPPLIES & MATERIALS	1.7	1.6	1.4	1.5		1.5	1.6		1.6	1.5	1.6
EQUIPMENT	.2	6.3									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	162.7	186.3	216.2	215.0	17.5	232.5	217.7	25.0	242.7	214.6	217.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	162.7	186.3	216.2	215.0	17.5	232.5	217.7	25.0	242.7	214.6	217.0
NET CHANGE FROM F.Y. 85]				-1.2	+17.5	+16.3	+1.5	+25.0	+26.5	-1.6	+1.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	162.7	186.3	216.2	215.0	17.5	232.5	217.7	25.0	242.7	214.6	217.0
POSITIONS BY FUND											
GENERAL	4.0	4.0	4.0	4.0		4.0	4.0		4.0	4.0	4.0
TOTAL POSITIONS	4.0	4.0	4.0	4.0		4.0	4.0		4.0	4.0	4.0

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: MUNICIPAL BOUNDARY DETERMINATIONS

PROGRAM: MUNICIPAL BOUNDARY DETERMINATIONS

AGENCY: MINNESOTA MUNICIPAL BOARD

Request Title: RESEARCH FOR CONFLICT REDUCTION AND EFFICIENT SERVICE DELIVERY

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 17.5	-0-	\$ 25.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT REQUEST/OBJECTIVE:

The agency requests these funds to hire consultants to provide specialized information and assistance to the board for cities and townships. The objective is to invoke necessary resources to assist cities and townships to resolve conflict and to decide if they should alter their boundaries so that governmental services can be delivered more efficiently and/or result in savings.

EFFECTIVENESS MEASURE:

	F.Y. 1985	Estimated F.Y. 1986	Estimated F.Y. 1987
Number of Proceedings Affected:	-0-	3	5

DESCRIPTION/BACKGROUND:

The board has authority to contract with regional, state, county, or local planning commissions or to hire expert consultants to provide specialized information and assistance as contained in M.S. 414.01, Subd. 8. This CHANGE is an issue because as the Municipal Board, in its unique fact-finding position gets a "snapshot view" of the entire community, it sometimes sees early warning signs or reoccurring issues. Historically those communities who fail to address problems between themselves or who fail to look at more effective ways to deliver services have to spend additional time and money later. The present board wants to be more proactive. It hopes to prevent increasing and reoccurring expenditure of governmental funds. The direction of the agency in recent years has been to assist cities, towns, and property owners negotiate and come to joint resolution at the local level. This request will support that

effort. In exploring costs for this proposal, a survey of various consultants and Regional Development Commissions showed \$5,000-\$6,000 per study as a "bare bones" estimate for projects with smaller cities. Studies on larger areas or for the consolidation of cities involving more financial data and complexity is estimated at \$10,000-\$15,000. The agency will continue to have communities first utilize any assistance already available, i.e., citizens volunteer pool, sharing resources with adjacent communities or some other state agency or non-profit organization funds, before investing Municipal Board funds in the community.

RATIONALE:

The current board membership believes approval of this CHANGE request would: 1) provide incentive for communities to examine whether or not consolidation/orderly annexation, detachment, etc. would benefit their area; and 2) provide special assistance for financial impact studies, research, pre-hearing mediations, and investigation.

Results will be dependent upon the particular community and its unique situation. For example, some areas may request assistance in determining whether or not a concurrent detachment annexation between 2 cities would improve their contiguity and lessen the burden of providing services to isolated areas.

Intended results would include financial savings to communities and the state, conservation of resources, improved contiguity, reduced community conflict, more efficient delivery of services and in some instances improved services, (i.e., 1 city not having to drive through another city to provide service, such as fire protection or snow removal).

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The Governor would encourage the cities and townships to continue to assume the financial responsibility for addressing and resolving problems between themselves or within their communities.

AGENCY: MINNESOTA-WISCONSIN BOUNDARY AREA COMMISSION

1985-87 Biennial Budget

OBJECTIVE:

To develop, promote, and coordinate cooperative intergovernmental programs for management of the 266-mile-long Minnesota-Wisconsin Boundary segments of the St. Croix and Mississippi Rivers which will result in balanced productive use, development and protection of the river corridor resources in the public interest.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Intergovernmental conflict resolutions	12	10	15	20
Interstate coordination actions and programs	14	11	20	25
Assistance to citizens in lieu of state agency	220	200	260	300
Special studies for other agencies	4	3	5	6

OPERATION AND CLIENTELE:

The commission operates under legislative compact with the State of Wisconsin to provide direct operation and technical support as well as independent study and recommendations to state and federal authorities on matters affecting the use, development and protection of the resources of the St. Croix and Mississippi River corridors on the bi-state border. The need for this intergovernmental coordination activity is inherent in the highly complex jurisdictional entities having management responsibility for this nationally recognized corridor; 5 federal agencies, 2 states and their many agencies, 18 counties and scores of municipalities, townships and special districts. The need for a coordinated focus by the 2 states through the commission in the federal arena is amplified by the fact that both the St. Croix and Mississippi Rivers are nationally designated waterways for specific national projects and programs. Therefore, the commission has become the principal monitor, interpreter and representative for the 2 states in congressional activities affecting the 2 river valleys. Under special cooperative agreement (1973) between the 2 governors and the Department of the Interior, the commission acts as the coordination and public information center for the St. Croix National Scenic Riverways program, in which Minnesota participates as a manager through the DNR. The commission is comprised of 10 members, 5 from each state appointed by the Governor, and currently employs a staff of 3 full-time employees. Approximately 50% of the state time is devoted to commission programs, operations and projects; the other 50% is spent in direct service to the states, political subdivisions and citizens.

The principal focus of commission efforts is on resolving conflicts between jurisdictions, developing and promoting comprehensive, multi-agency plans for river management, advising elected officials at all levels on policy and management matters, and maintaining a strong, informed public awareness posture with officials and residents of its 266-mile-long service area.

The authority for this activity is found in M.S. 1.31-1.40.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Interstate meetings sponsored	22	27	35	40
Congressional liaison actions	19	8	10	10
Direct aid to state agencies and local governments	16	22	30	40

AGENCY RECONCILIATION:

	F.Y. 1986	F.Y. 1987	Positions F.Y. 1986 & 87
-F.Y. 1985 appropriation	\$ 67.6	\$ 67.6	-0-
-Salary annualization	1.6	1.6	
-Inflation	3.7	7.6	
TOTAL	\$ 72.9	\$ 76.8	-0-
BIENNIAL TOTAL	\$ 149.7		

EXPLANATION OF BUDGET REQUEST:

The SAME level of funding provides for continuation of present staffing, headquarters operations and meeting expenses will allowance for projected supplies, expenses, and salary increases.

Two CHANGE items are requested. \$1.0 is requested in F.Y. 1986 for a study of the heavy recreational use of the Lower St. Croix River. \$4.0 in F.Y. 1987 is requested for office relocation and improvements.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request except for the following: the Lower St. Croix River study should be funded through internal budget reallocations. Because of higher priority funding requests, the Commission should retain its current headquarters office location.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MN-WISC BOUNDARY AREA CMSN

PROGRAM: MN-WISC BOUNDARY AREA CMSN

AGENCY: MN-WIS BOUNDARY AREA CMSN

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	.9	2.4	3.6	3.8		3.8	4.0		4.0	3.8	4.0
LOCAL ASSISTANCE	54.7	63.4	64.0	69.1	5.0	74.1	72.8	4.0	76.8	69.1	72.8
AIDS TO INDS.											
TOTAL EXPENDITURES	55.6	65.8	67.6	72.9	5.0	77.9	76.8	4.0	80.8	72.9	76.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	.9	2.4	3.6	3.8		3.8	4.0		4.0	3.8	4.0
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	.9	2.4	3.6	3.8		3.8	4.0		4.0	3.8	4.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	55.6	65.8	67.6	72.9	5.0	77.9	76.8	4.0	80.8	72.9	76.8
[NET CHANGE FROM F.Y. 85]				+5.3	+5.0	+10.3	+9.2	+4.0	+13.2	+5.3	+9.2
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	55.6	65.8	67.6	72.9	5.0	77.9	76.8	4.0	80.8	72.9	76.8
POSITIONS BY FUND											
TOTAL POSITIONS											

5-4602

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY:

PROGRAM:

AGENCY: MINNESOTA-WISCONSIN BOUNDARY AREA COMMISSION

Request Title: LOWER ST. CROIX NATIONAL SCENIC RIVERWAY COOPERATIVE USER STUDY

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 1.0	-0-	\$ -0-	-0-
Governor's Recommendation	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The Commission requests the above funds to provide one-half of the cost of Commission staff participation in the regular interagency study of the heavy recreational use of the Lower St. Croix River. The other half of the cost would be borne by the State of Wisconsin as a co-partner in the Commission interstate compact. The objective is to provide experienced, efficient interpretation of data gathered by the Minnesota DNR, Wisconsin DNR and National Park Service on public use of the river to determine whether or not the special regulations governing such use need changing.

DESCRIPTION/BACKGROUND:

The 52-mile-long Lower St. Croix River, which constitutes part of the Minnesota-Wisconsin boundary area, was designated as a segment of the National Wild and Scenic Rivers System in 1972 (P. L. 92-560). The management of this river area is vested in the Minnesota and Wisconsin DNR's and National Park Service under a common Master Plan. Under a cooperative agreement between the governors of the two States and the National Park Service in 1973, the Minnesota-Wisconsin Boundary Area Commission was designated the coordinating agency for cooperative river management, planning, regulation and public participation. The greatest challenge for river use regulation comes from heavy recreational boating pressure, especially on summer weekends. The joint management agency group has set up a cooperative study program to survey the levels of use in alternate years to determine the best ways to accommodate users in a safe and enjoyable recreational atmosphere. Aerial photos are made of river use throughout the summer season using a Minnesota DNR plane and pilot, Wisconsin DNR

DESCRIPTION/BACKGROUND: (Contd.)

photographer and film processor, and National Park Service camera equipment and 70mm film. The Commission's role is to help coordinate the timetable of flights, monitor weather conditions on flight days, interpret films showing river use in the 52 miles from Taylors Falls, Minnesota to the Mississippi River, and process the data into a report for the managing agencies. In 1983, there were over 107,000 boat trips here.

RATIONALE:

The Commission is the designated coordinator for the Lower St. Croix Riverway. It employs a full-time St. Croix River staff specialist to assist the managing agencies on the entire Upper and Lower St. Croix Riverways project. The Commission staff has the expertise needed to accurately interpret the aerial flight data and produce a reliable report on which the managing agencies can base new or amended river use regulations. It is the most efficient and economical way to obtain this information.

This activity falls in the even-numbered fiscal years, so it is not built into the second biennial fiscal year which serves as the base year for each new biennial budget. Therefore, the Commission must request these funds each biennium through a Change Request, even though it is a regular activity. In the 1983-85 biennium, the State of Minnesota appropriated \$.9 its share of this activity cost for FY 1984.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request. Funding for this study should be provided by internal budget reallocations.

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY:

PROGRAM:

AGENCY: MINNESOTA-WISCONSIN BOUNDARY AREA COMMISSION

Request Title: OFFICE RELOCATION AND IMPROVEMENT

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 4.0	-0-	\$ 4.0	-0-
Governor's Recommendation	-0-		-0-	

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The commission requests the above funds to provide one-half of the cost required to lease space for its headquarters in a different location when the lease on its present location expires 6-30-85. The other half of the cost would be borne by the State of Wisconsin as a co-partner in the commission interstate compact. The objective is to provide a larger, more flexible, more efficient office in a location that is more useful and accessible to the public.

DESCRIPTION/BACKGROUND:

The commission currently leases 912 sq. ft. of commercial office space in the basement level of an office building in Hudson, Wisconsin. The commission, as an independent agency, employs 2 professional staff personnel and an administrative secretary to manage and conduct the day-to-day business of the commission and to assist the sponsor states and their political subdivisions in the interstate border area on the programs affecting the Mississippi and St. Croix Rivers. In addition to work and storage space, the commission is committed to providing some space for interstate work groups, consultation with citizens and local officials and staff projects as well as for its own business meetings. The present space has been occupied by the commission since 1972, and has been operating at maximum capacity for several years.

The commission has determined that it should remain headquartered in Hudson as the most accessible location for both states. However, until recently there were no reasonable opportunities to relocate to meet the present and future needs of the agency and staff. The Hudson Central Business District is experiencing a renewal with several older

DESCRIPTION/BACKGROUND: (Contd.)

buildings undergoing extensive rehabilitation. The commission now has some opportunities to satisfy the need for more flexible, more efficient, more useful space in a better business location in the community. The current office is on the basement level of a professional building on the fringe of the Business district. The interior walls of the commission's office space are made of concrete block, making remodeling almost impossible. There is no other space available in the present building for expansion or improved efficiency and access. The commission now needs 1,400 to 1,500 sq. ft. of space.

The commission has authorized and directed negotiations for alternate space in 2 other downtown buildings, and re-examination of possible changes in its present space, provided more storage space could also be secured. It is estimated that any 1 of these options will increase the cost of commission space by about \$8.0 over current costs. While this represents a significant percentage increase over the present \$8.0 annual cost, it should be noted that the agency will gain space needed for many years in more accessible, more attractive quarters at a fixed 5 year rate, compared to the lower-than market 2 year arrangement now in effect. It will also be able to provide much improved meeting space and work arrangements designed to suit its particular needs. The projected rental agreements now under discussion compare very favorably with several leases now in effect for State of Wisconsin agency offices in commercial downtown Hudson buildings.

RATIONALE:

The commission has outgrown its present space and now has good opportunities to relocate which were not previously available. As a special service agency for both states and the public located within a mile of Interstate Highway 94, which bisects both states, the commission provides a convenient work station for interagency meetings and a good contact point for people seeking authoritative information about the popular St. Croix and Mississippi Rivers.

Relocation of the headquarters at this time would satisfy agency, interstate government and public needs for many years to come. In a small city like Hudson, it is rare to find the kind of modern, well-located spaces available for custom-designed office use like the ones now coming on the market. The commission intends to negotiate a 5 year lease, consistent with the provision for such terms for state agencies, at a level rate. This will eventually start to even out the cost compared to the annually escalating scale now in effect for existing quarters.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While it is recognized that a new office location has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

AGENCY: UNIFORM LAWS COMMISSION

1985-87 Biennial Budget

DESCRIPTION:

The Uniform Laws Commission allows Minnesota to participate in the National Conference of Uniform State Laws, an organization of the 50 states involved in the study of a wide range of legal issues facing state government.

The commission consists of 4 persons learned in the law. Three are appointed jointly by the Governor, Attorney General and Chief Justice of the Supreme Court, and the fourth person is the Revisor of Statutes or a designated assistant.

The commission attends the national conference, reviews model legislation, recommends revisions and modifications as needed, and considers the appropriateness of recommending the model legislation for adoption by the Minnesota Legislature.

During the 1983 and 1984 Sessions, 8 uniform acts were introduced to the Minnesota Legislature. Among the major legislation to be considered by the 1985 Legislature will be the Uniform Marital Property Act.

Authority for this activity is found in M.S. 3.251.

OBJECTIVE:

To assist with the development of model legislation for consideration by the individual member states, to provide the Legislature with official access to the national conference, and to prepare bills, when appropriate, which adapt such uniform acts to Minnesota Statutes.

EFFECTIVENESS MEASURES:

The ultimate effectiveness of this activity is the extent to which the ideas conveyed by proposed model legislation impacts debate on an issue. It may take years from the time the proposed model legislation is first introduced, then debated, and finally resolved. The Minnesota Legislature has adopted 37 uniform laws as a result of the commission's work. However, the effectiveness of this activity does not lend itself to measurements stated within a fiscal year.

ACTIVITY STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. Uniform Acts to be Introduced	8	12	10	10

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

Reconciliation of F.Y. 1985 to SAME Level

The agency's SAME level results in a reduction of \$4.8 in F.Y. 1986 and \$1.6 in F.Y. 1987. The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$ 15.6	\$ 15.6	-0-
-Removal of One-Time Appropriations	(2.5)	(3.0)	
-Out-State Travel Savings	(2.8)	-0-	
-Inflation (at 5.5% Each Year)	.5	1.4	
TOTAL	\$ 10.8	\$ 14.0	-0-
BIENNIAL TOTAL	\$ 24.8		

Note: The F.Y. 1985 appropriation included \$2.5 to cover a prior year's deficit in annual membership dues. These funds are not needed in F.Y. 1986 and 1987 and have been removed from the base. The F.Y. 1985 appropriation also included \$.5 to help support the activities of the convention which will be held in Minnesota in the summer of 1985. These funds will not be needed in F.Y. 1987 and have been removed from the base.

Because the annual conference will be held in Minnesota in F.Y. 1986, the annual out-state travel expenses are not needed in F.Y. 1986 and have been removed from the base.

EXPLANATION OF BUDGET REQUEST:

The budget request includes annual membership dues to the national organization. In addition, the F.Y. 1986 request includes expenses related to hosting the national conference in Minnesota. The F.Y. 1987 request includes out-state travel expenses related to attendance at the annual conference. No compensation is paid to the members for these services.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives. However, the Governor's recommendation includes a biennial reduction of \$.5 for a change in the inflation rate.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: UNIFORM LAWS COMMISSION

PROGRAM: UNIFORM LAWS COMMISSION

AGENCY: UNIFORM LAWS COMMISSION

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	10.7	12.3	15.6	10.8		10.8	14.0		14.0	10.7	13.6
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	10.7	12.3	15.6	10.8		10.8	14.0		14.0	10.7	13.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV	10.7	12.3	15.1	10.3		10.3	14.0		14.0	10.2	13.6
SUPPLIES & MATERIALS			.5	.5		.5				.5	
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	10.7	12.3	15.6	10.8		10.8	14.0		14.0	10.7	13.6
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	10.7	12.3	15.6	10.8		10.8	14.0		14.0	10.7	13.6
[NET CHANGE FROM F.Y. 85]				-4.8		-4.8	-1.6		-1.6	-4.9	-2.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	10.7	12.3	15.6	10.8		10.8	14.0		14.0	10.7	13.6
POSITIONS BY FUND											
TOTAL POSITIONS											

AGENCY PURPOSE: The Minnesota Racing Commission (MRC) is a regulatory agency that was created in 1983 to supervise and control the pari-mutuel horse racing industry in Minnesota. In addition, the MRC is charged with establishing criteria and standards, and ultimately licensing all race tracks where pari-mutuel wagering is conducted, as well as all personnel employed or operating at such facilities. Finally, the MRC has the responsibility of collecting and distributing all taxes and fees related to pari-mutuel horse racing.

The primary goal of the MRC is to ensure the integrity of the state's newest professional sport, and to guarantee that Minnesota's first venture into legalized gambling is conducted in the public's best interest.

OPERATION AND CLIENTELE: The Minnesota Racing Commission consists of nine members appointed by the Governor. While not salaried, the Commissioners are paid on a per diem basis for those days they perform official MRC business. During the first 12 months the MRC was in existence, it met as a full body or by committee on approximately 70 occasions.

The MRC has four standing committees (executive, rules, personnel, and affirmative action) and has appointed one advisory task force. It currently has a staff of four fulltime employees and two consultants. Additional professional staff (e.g., inspector of pari-mutuels; chief of security; veterinarians; stewards), as well as support personnel (e.g., licensing clerks) are yet to be hired in F.Y. 1985. The MRC operates from a central office in Minneapolis; however, separate offices will be opened and staffed at each track during race meetings.

Presently, the MRC regulates the conduct and operation of Canterbury Downs in Shakopee. That facility, which is scheduled to open for racing on June 29, 1985, is expected to be a world-class race track that will stable 1400 horses, employ over 2,000 people, and generate a projected handle of nearly \$100 million in its first, short (4-month) racing season, and in excess of \$230 million annually thereafter. It has been estimated that revenues to the state and its political subdivisions will be increased by more than \$75 million per year through the collection of direct pari-mutuel taxes and related fees, as well as increased income, sales and property taxes.

At the Governor's request, the MRC is currently conducting a study to determine the feasibility of locating a second race track in north central Minnesota. Should the results of that survey be positive, the MRC expects to receive an application from the Brainerd-Little Falls area certainly within the next year and, perhaps, much sooner. There is no limit on the number of tracks that may be licensed by the MRC.

Additionally, the MRC's staff has been working with various counties regarding their interest in sponsoring pari-mutuel horse racing in future years during their respective county fairs.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ -0-	\$ 121.8	\$ 51.2*	\$ 275.5*	\$ 309.1*

(* Inasmuch as pari-mutuel horse racing is a totally new industry in Minnesota, these estimates merely reflect the MRC's best guess at non-dedicated revenues in F.Y. 1985 and beyond.)

OPERATION AND CLIENTELE:

Every person employed at a licensed race track (e.g., jockeys, trainers, grooms, concessionaries/vendors, pari-mutuel clerks; veterinarians; etc.), and all owners (i.e., individuals, partnerships, corporations) who have horses racing at such facilities, must be licensed by the Minnesota Racing Commission. Prior to receiving a license, all applicants will be cleared through the National Association of State Racing Commissioners, the Thoroughbred Racing Protective Bureau or equivalent organization, the Minnesota Bureau of Criminal Apprehension, and the FBI. It is expected that the MRC will receive approximately 2,000 license applications in FY '85, and in excess of that number in FY '86 and beyond.

In addition to regulating its licensees, the MRC serves the general public by encouraging and fostering the orderly growth of the horse racing industry in Minnesota. To that extent, the MRC performs an equally important educational function.

OBJECTIVES: (1) Assure that horse racing and pari-mutuel wagering are conducted with the highest level of integrity and public confidence; (2) Promulgation and enforcement of all laws and rules relating to horse racing, including the required licensure of all occupations and business enterprises and the prompt collection, distribution and reporting of all revenues due the state; (3) Assure the inauguration of pari-mutuel horse racing in Minnesota by 1985; and (4) Increase public awareness and participation in Minnesota's newest professional sport.

EFFECTIVENESS MEASURES: Inasmuch as the Minnesota Racing Commission has only been in operation since August, 1983, quantitative performance indicators are elusive. However, in that short period of time the MRC supervised a thorough site selection process for the Twin Cities area track, and ultimately granted its first license to a Minnesota corporation which will own and operate the \$70 million Canterbury Downs in Shakopee. There has been no legal challenge to that decision and, therefore, racing is scheduled to commence as planned in June, 1985.

The MRC has drafted and is considering approximately 150 pages of rules that regulate, among other things, the license application process, the running of horse races, the conduct of pari-mutuel wagering, the use of medications on race horses, and security requirements at race tracks. Those rules are presently being officially promulgated pursuant to the administrative procedures act.

So that there will be a safe and orderly introduction of pari-mutuel horse racing in 1985, the MRC will be licensing for the first time up to 2,000 individuals within, perhaps, a two-month period. The development and implementation of reasonable standards and efficient methods of licensing therefore will be critical to the effective operation of the MRC.

ACTIVITY STATISTICS: For the first year of its operation the Minnesota Racing Commission functioned with a minimal staff of one professional and two support employees. During that time the MRC selected, licensed and began regulating the first pari-mutuel horse racing facility in Minnesota.

A second professional staff member was added in August, 1984. Within 90 days thereafter the MRC had officially drafted and begun promulgating its licensing rules and comprehensive rules of racing.

Throughout the race track licensing process the MRC operated in a cost-efficient manner. For instance, the MRC required applicants to pay for the cost of comprehensive BCA investigations, in addition to the statutory requirement that Canterbury Downs pay a license fee of \$10,000 to own the race track, and \$100 per race day to operate horse racing at the facility.

The process of developing forms and implementing procedures to license the approximately 2,000 individuals who are expected to apply for occupational licenses by the end of FY '85 is the next challenge confronting the Commission. Proposed licensing fees range from \$5 per year (e.g., grooms, hotwalkers, etc.) to a statutory maximum of \$100 per year (e.g., concession operators, multiple (horse) owners, etc.). As structured, the license fee schedule eventually will cover the overall costs of issuing occupational licenses.

OPTIONAL TOPICS: In 1983, when the Minnesota Racing Commission was created, empowered and originally funded, the Legislature authorized creation of a supplemental Racing Commission Contingent Account (10945:00-10) in the event the MRC became involved in the licensing of pari-mutuel horse racing at county fairs. To date, no county fair has applied for a license; however, should applications be received during the next biennium, the MRC believes it would be prudent to continue the above-referenced Contingent Account at a funding level of \$100,000.

AGENCY RECONCILIATION:

The Minnesota Racing Commission's same level results in a reduction of \$322.2 for F.Y. 1986, and a reduction of \$312.3 for F.Y. 1987. The following outlines the reasons for the change:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Estimated F.Y. 1985 Base	\$ 846.4	\$ 846.4
Inflation(a)	9.0	18.7
LAC Grant(b)	<450.0>	<450.0>
Salary Annualization(c)	<u>118.8</u>	<u>119.0</u>
TOTALS	\$ 524.2	\$ 534.1
BIENNIAL TOTAL	\$ 1,058.3	
Governor's Same Level Adjustments	<u>(4.8)</u>	
Governor's Revised Base	\$ 1,053.5	

The adjustments are due to a reduction of \$4.8 for a change in the inflation rates.

- (a) The MRC has applied the standard inflationary adjustments (5.5% and 11.3%) permitted by the Department of Finance.
- (b) Inasmuch as the LAC grant was a one-time authorization, that amount has been subtracted.
- (c) The salaries and benefits for the statutory positions of inspector of pari-mutuels, chief of security, and medical officer (veterinarian), as well as a clerical position -- all of which will be filled in late F.Y. 1985 -- have been annualized for F.Y. 1986 and F.Y. 1987.

EXPLANATION OF BUDGET REQUEST: Based on the statutes and original legislative workpapers, the Minnesota Racing Commission has, at a minimum, 14 authorized positions. During the F.Y. 1986-87 biennium, the MRC plans to employ 8 fulltime staff members and retain the services of 4 professional/technical consultants. The result will be a net savings in of compensation, and a savings of at least 2 complement positions.

Using the projections of only one race track, Canterbury Downs, the MRC will generate direct revenues to the state in the form of pari-mutuel and admissions taxes of more than \$15 million in 1986. This is in addition to the projected \$275,500 in non-dedicated revenues reported elsewhere in this request.

(Continuation)

Based on this request the MRC's average annual operating budget for the F.Y. 1986-87 biennium will be approximately \$906,000. Accordingly, for every dollar appropriated to the MRC, it anticipates being able to return nearly \$17 to the state treasury. This, of course, is in addition to the other incalculable financial benefits to the state and its political subdivisions through increased sales, income and real estate taxes.

The change requests included herein -- for continued funding of the race horse drug testing program, and additional dollars for professional/technical services and office space -- are reasonable and directly attributable to the fact that F.Y. 1986-87 is the first fully operational biennium for the MRC.

GOVERNOR'S RECOMMENDATION:

The Governor fully supports the objective of the MRC. In particular, the MRC must assure that racing in Minnesota is conducted fairly and with integrity if public confidence is to be deserved and attained.

An important element in building that public confidence is a sound program of testing horses for illegal medications and drugs which could affect the outcome of races. This requires veterinary supervision and special laboratory services for appropriate analysis.

The Governor's position differs from that of the MRC only with respect to the issue of who should pay for these services which are required to regulate the industry. The Governor recommends that drug testing is and should be viewed as a reasonable and proper cost of the horse racing industry. Therefore, the MRC should, during the 1985-87 biennial budget process, acquire legislative authority to assess a fee, pursuant to M.S. 16A.148, so as to recover the ongoing costs of providing testing services. The fees recovered would be deposited in the Special Revenue Fund and dedicated for testing services.

The following reconciliation highlights the changes the Governor's recommendations makes to the commission request:

GOVERNOR'S RECOMMENDATION: (Contd.)

		Biennial Totals	
		<u>MRC Request</u>	<u>Governor's Recommendation</u>
SAME Level	General Fund	\$ 1,058.3	\$ 1,053.5
Administrative Service Request	General Fund	170.6	(16.3)
	Special Revenue	-0-	186.9
Drug Testing Request	General Fund	583.2	-0-
	Special Revenue	-0-	583.2
Base Adjustment-Prof/Tech Service Stewards and Assistant Veterinarian	General Fund	-0-	(48.6)
	Special Revenue	-0-	48.6
BIENNIAL TOTAL		<u>\$ 1,812.1</u>	<u>\$ 1,807.3</u>

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MINN RACING COMMISSION

PROGRAM: MINN RACING COMMISSION

AGENCY: RACING COMMISSION

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS		209.3	846.4	524.2	359.2	883.4	534.1	394.6	928.7	881.6	925.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES		209.3	846.4	524.2	359.2	883.4	534.1	394.6	928.7	881.6	925.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES		84.1	197.3	316.1		316.1	316.3		316.3	316.1	316.3
EXPENSES & CONTRAC. SERV		106.1	271.2	166.2	317.2	483.4	173.6	350.2	523.8	524.3	566.3
SUPPLIES & MATERIALS		6.7	30.4	10.5	42.0	52.5	11.6	44.4	56.0	10.3	11.3
EQUIPMENT		12.4	230.3	31.4		31.4	32.6		32.6	30.9	31.8
OTHER EXPENSE ITEMS			117.2								
TOTAL STATE OPERATIONS		209.3	846.4	524.2	359.2	883.4	534.1	394.6	928.7	881.6	925.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		209.3	846.4	524.2	359.2	883.4	534.1	394.6	928.7	488.7	499.9
INET CHANGE FROM F.Y. 851				-322.2	+359.2	+37.0	-312.3	+394.6	+82.3	-357.7	-346.5
DEDICATED APPROPRIATIONS:											
SPEC REV/APPORTIONMT										392.9	425.8
TOTAL FINANCING		209.3	846.4	524.2	359.2	883.4	534.1	394.6	928.7	881.6	925.7
POSITIONS BY FUND											
GENERAL		3.0	8.0	8.0		8.0	8.0		8.0	8.0	8.0
TOTAL POSITIONS		3.0	8.0	8.0		8.0	8.0		8.0	8.0	8.0

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY:

PROGRAM:

AGENCY: MINNESOTA RACING COMMISSION

Request Title: ADMINISTRATIVE SERVICES

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 72.3	-0-	\$ 98.3	-0-
Governor's Recommendation				
General Fund	\$(7.4)	-0-	\$(8.9)	-0-
Special Revenue	\$ 79.7	-0-	\$107.2	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

With the advent of pari-mutuel horse racing by F.Y. 1986, the Minnesota Racing Commission will be expanding the size of its fulltime staff and may similarly need to increase its office space. Accordingly, additional money is being requested to cover potential increased occupancy costs.

Additionally, the MRC expects to contract for the services of three stewards and an assistant veterinarian. The per diem costs for these four individuals is also being requested for F.Y. 1986-87.

DESCRIPTION/BACKGROUND:

Minnesota's pari-mutuel horse racing act (Minn. Stat. ch. 240) authorizes the Minnesota Racing Commission to hire up to seven unclassified employees, as well as related clerical and support staff. Up through calendar year 1984, the MRC operated with only four fulltime employees. However, as the first day of racing approaches, it will be necessary to hire additional staff and provide increased office space apart from the race track.

Inasmuch as the stewards and assistant veterinarian are needed to provide unique technical services only during race meetings, instead of hiring these individuals on a permanent basis the MRC plans to enter into consulting contracts and pay them on a per diem basis.

STATISTICS:

The breakdown of this request follows:

(1) Rent. Currently the Minnesota Racing Commission rents 1,000 square feet of office space at \$12.75/sf. Because there are not adequate conference and meeting rooms within the MRC office complex, the MRC spent over \$2,000 in room rentals in F.Y. 1984 and expects to pay a similar amount in F.Y. 1985. It is anticipated that henceforth, the MRC will need at least 2,000 square feet of office space and, accordingly, the MRC is requesting an additional \$20,500 in F.Y. 1986 and \$20,000 in F.Y. 1987 to cover increased occupancy costs.

(2) Professional/Technical Services. Although the costs of providing state stewards may be charged to the race track(s) where they are assigned, the MRC is requesting additional funds in F.Y. 1986-87 to pay the stewards in the first instance. The MRC will thereafter recover those costs from the race track(s) and has specifically included them as non-dedicated revenues elsewhere in this budget request.

RATIONALE:

F.Y. 1986 is the first full reporting period when there will be pari-mutuel horse racing in Minnesota and when the Minnesota Racing Commission, therefore, will be totally operational. The administrative costs giving rise to this change request merely reflect normal growth of the agency and are reasonable expenditures in light of the revenues the MRC expects to generate.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives. However, the Governor recommends that the monies needed for the stewards and assistant veterinarian be financed from the Special Revenue Fund. State law currently requires that the cost of stewards be charged to race track operators. In addition, the Governor recommends that the costs of veterinarian services required to assure proper regulation should also be charged.

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY:
PROGRAM:
AGENCY: MINNESOTA RACING COMMISSION

Request Title: DRUG TESTING				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
GENERAL FUND	\$286.9	-0-	\$296.3	-0-
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-
Special Revenue	\$286.9	-0-	\$296.3	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The Minnesota Racing Commission requests the above funds to continue its race horse drug testing program. This program is essential to ensure absolute integrity in pari-mutuel races conducted under the jurisdiction of the MRC.

DESCRIPTION/BACKGROUND:

During the 1984 session, the Legislature authorized creation of the MRC's analytical laboratory at the University of Minnesota College of Veterinary Medicine. Thereafter, the LAC and Governor authorized the expenditure of \$450,000 to purchase equipment and hire and train the technical staff necessary in order to have the laboratory fully operational by June, 1985.

The MRC will own and maintain the laboratory equipment and pay the salaries of the analysts and technicians hired by the University to conduct the tests on behalf of the MRC.

STATISTICS:

The breakdown of this request follows:

	F.Y. 1985 Estimated	F.Y. 1986	F.Y. 1987
Salaries (incl. fringe)	\$ 48,000	\$ 120,336	\$ 127,315
NASRC Quality Assurance Program	12,500	25,000	25,000
Equipment (lease, maintenance)	46,300	95,600	95,600
Supplies	21,000	42,000	44,436
Travel/Training	5,000	4,000	4,000
TOTALS	\$132,800	\$ 286,900	\$ 296,351

RATIONALE:

The Legislature has already recognized the need for a comprehensive drug testing program, and the LAC and Governor have authorized funding for the requisite start-up costs to ensure a well-equipped and staffed racing analytical laboratory. Funding of this request will keep that important program ongoing and, thereby, help to guarantee integrity by detecting the use of unauthorized drugs during pari-mutuel races.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the need to assure availability of high caliber laboratory services. However, it is the Governor's position that those facilities and ongoing operating costs should be paid for by the clientele of this regulatory service. Therefore the Governor recommends that this request be financed from the Special Revenue Fund and that a fee assessment be implemented by the commission.

AGENCY: CHARITABLE GAMBLING CONTROL BOARD

1985-87 Biennial Budget

AGENCY PURPOSE:

The purpose of the Charitable Gambling Control Board is to regulate legal forms of gambling so as to prevent their commercialization, to assure integrity of gambling operations and to assure that the net profits of gambling are used only for lawful purposes. An ancillary purpose of the board is to collect revenue which will support the continued operation of the board, provide revenue to be legislatively-appropriated to the Department of Education for the construction, maintenance, and operation of 1 or more schools for the arts, and will legislatively-appropriate the balance for any other purpose.

OPERATION AND CLIENTELE:

The 1984 session of the legislature enacted the Charitable Gambling Law which is intended to strenghten the state's control and regulation of the game of bingo. To do that the legislature created the Charitable Gambling Control Board which is established as an autonomous regulatory board. The board consists of the Attorney General, the Commissioner of Public Safety or their designees, and 11 members appointed by the Governor.

The board has the responsibilities of reviewing applications and approving or disapproving licensure of organizations seeking approval to conduct lawful gambling operations. These organizations include fraternal, religious, veterans, and other non-profit organizations. Further the board has the responsibility of reviewing applications and approving or disapproving licensure of distributors seeking authority to sell or furnish gambling equipment to lawful gambling organizations and to register the equipment provided. The board must revoke licenses if violations require and must collect fees from licensed organizations and distributors. The board has the authority to approve the number of bingo occasions that an organization may conduct. The board has the authority to inspect licensed facilities and has access to the records and reports of organizations conducting lawful gambling events. Local units of government may prohibit such gambling or impose more strict regulations. Based on part history of municipally-licensed charitable gambling in the past, the board can expect 1500 to 2000 applications which will be evaluated and judged to be licensed or not licensed by March 1, 1985. Three classes of license must be provided. Because each license is to be renewed annually, many inspections/audits must be made annually. Each licensee will provide monthly reports on income, expenditures, and tax obligations. Each licensee will provide monthly reports on income, expenditures, and tax obligations. Each licensee will make a monthly tax payment to be transferred from the board to the Department of Revenue. Based on experience in North Dakota, the board can expect \$1,000,000,000 of gambling activity. After prizes and legal deductions are made, the board will receive 10% of the balance. An on-going rule and regulation activity is expected because of the brief time period between creation of the board and its legislatively-determined date of licensing, March 1, 1985. The board anticipates a highly-sophisticated information system to be developed for the monthly reports from

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ -0-	\$ -0-	\$ 265.0	\$ 265.0	\$ 296.0

OPERATIONS AND CLIENTELE: (Contd.)

licensees for the purpose of recording, analyzing, and planning an improved use of the board's resources. Because of this state's lack of expertise in gambling activities, the board will continue to develop, train, and upgrade staff to meet the growing demands of the industry.

The board has the authority to establish rules affecting or stipulating the following:

- 1) schedule of license fees for all forms of lawful gambling
- 2) licensure of organizations to conduct lawful gambling
- 3) licensure of organizations to sell or furnish gambling equipment
- 4) methods by which expenses are documented by licensed organizations
- 5) forms on which licensed organizations report monthly revenue and expenditures
- 6) schedule of compensation for gambling managers and other participants
- 7) schedule of prize limits.

EXPLANATION OF CURRENT BUDGET:

For F.Y. 1986 to 1987, the board needs to double its staff to meet barely the demands it faces to fulfill its purpose. To insure that all gambling is charitable, to insure that gambling is not commercialized, to insure that the clients are receiving fair treatment, to insure that the state receives its fair share of revenues, the board needs additional skilled and trained investigator/auditors, license review staff, clerical staff, and state-of-the-art communication and detection devices. Other states have started under-strength and spend their remaining years trying to make up lost ground. This budget would allow the board to stay even with the growing problems, advances, and successes.

AGENCY: CHARITABLE GAMBLING CONTROL BOARD

AGENCY RECONCILIATION

Reconciliation of F.Y. 1985 to SAME Level

The board's SAME level results in an increase of \$88.6 and -0- positions in F.Y. 1986 and \$51.0 and -0- positions in F.Y. 1987.

The following outlines the reasons for the change:

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$ 556.0	\$ 556.0	-0-
-Salary Annualization	76.5	76.5	
-Equipment Adjustment		(50.1)	
-Inflation	12.1	24.6	
TOTAL	\$ 644.6	\$ 607.0	-0-
BIENNIAL TOTAL	\$1,251.6		
Governor's SAME level adjustments	(\$52.8)		
Governor's Revised Base	<u>\$1,198.8</u>		

The adjustments are due to the following:

- 1) Reduction of \$5.3 for a change in the inflation rates.
- 2) Reduction of \$47.5 for automobiles not needed since the requested position increase is not approved.

Salary Annualization represents additional monies needed to finance the existing 12 authorized positions at salary allocations determined by the Board and the Department of Employee Relations. Salaries for 1985 were established during the 1984 appropriations process.

Equipment Adjustment represents a reduction for the purchase of 6 automobiles not needed in F.Y. 1987 based on requested staffing levels.

Inflation represents the standard inflationary adjustment allowed by the statewide budget guidelines.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CHARITABLE GAMBLING CONT BD

PROGRAM: CHARITABLE GAMBLING CONT BD

AGENCY: CHARITABLE GAMBLING CTRL BD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS			556.0	644.6	506.5	1,151.1	607.0	399.5	1,006.5	594.1	604.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES			556.0	644.6	506.5	1,151.1	607.0	399.5	1,006.5	594.1	604.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES			337.9	414.4	332.5	746.9	414.4	332.5	746.9	414.4	414.4
EXPENSES & CONTRAC. SERV			84.0	88.7	60.0	148.7	93.5	49.0	142.5	87.8	91.8
SUPPLIES & MATERIALS			21.5	22.7	18.0	40.7	23.9	18.0	41.9	22.4	23.3
EQUIPMENT			112.5	118.7	96.0	214.7	75.1		75.1	69.4	75.1
OTHER EXPENSE ITEMS			.1	.1		.1	.1		.1	.1	.1
TOTAL STATE OPERATIONS			556.0	644.6	506.5	1,151.1	607.0	399.5	1,006.5	594.1	604.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL			556.0	644.6	506.5	1,151.1	607.0	399.5	1,006.5	594.1	604.7
INET CHANGE FROM F.Y. 85]				+88.6	+506.5	+595.1	+51.0	+399.5	+450.5	+38.1	+48.7
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING			556.0	644.6	506.5	1,151.1	607.0	399.5	1,006.5	594.1	604.7
POSITIONS BY FUND											
GENERAL			12.0	12.0	12.0	24.0	12.0	12.0	24.0	12.0	12.0
TOTAL POSITIONS			12.0	12.0	12.0	24.0	12.0	12.0	24.0	12.0	12.0
INET CHANGE FROM F.Y. 85]					+12.0	+12.0		+12.0	+12.0		

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY:
PROGRAM:
AGENCY: CHARITABLE GAMBLING CONTROL BOARD

Request Title:				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$ 506.5	12.0	\$ 399.5	12.0
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The role of the board is to license annually over 2,000 organizations and 50 distributors, manage the information resulting from the receipt of monthly reports from all of the above, and to insure the profits of charitable gambling are properly expended. The additional funding requested would provide staff and resources to educate, counsel, monitor, and review the organizations and distributors. Our complement of office staff to receive, accept, and preliminarily review 2,000 applications, our data entry staff to enter the material for the same applications, our investigator-auditor staff to educate the clients and review the monthly reports needs to be increased to allow contact with each of the licensees at least once during the licensed year.

EFFECTIVENESS MEASURES:

Because the board was organized on 10-22-84, no experience exists upon which to obtain information.

DESCRIPTION/BACKGROUND:

Chapter 502, Article 12 of the Law of 1984 provides that the board review and act on over 2,000 applications. Because of the sensitivity attached to gambling, the application is highly structured and quite demanding. Because of the potential for intentional or unintentional error in the handling of funds dedicated for

charitable uses, the monthly report forms from organizations and distributors call for exactness and thoroughness. Because the law is new to its clients and because of one's natural aversion to change, the client population needs early, thorough, and a calming introduction to the new way of dealing with the law. Our current complement will begin their tasks running to catch up, when they should be running to stay even. An increase in complement would benefit the state by collecting its authorized revenue; the organizations would operate with a clear notion of its obligation of application and reporting payment of taxes; and the beneficiaries of the charitable gambling would gain because of their receiving the dedicated revenue produced.

RATIONALE:

The request is being made because the complement provided by Chapter 502, Article 12, the Laws of 1984 will permit the board to meet barely the operating levels to handle the information flow. To do more than receive and file applications will take more staff than currently permitted.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the Board's request. The Governor encourages the Board to begin regulation of this industry with the existing level of resources and personnel. As the Board moves forward with its regulating activities both the Executive and Legislative branches will have better information regarding the level of resources needed to adequately respond to this regulatory activity.

AGENCY PURPOSE:

The purpose of the council is to conduct research and meetings and make recommendations to the National Park Service, U.S. Department of Interior, and to other federal and state agencies on all matters related to the establishment and operation of Minnesota's only national park.

OPERATION AND CLIENTELE:

Full council meetings are held quarterly and subcommittee meetings are held as necessary. An office is maintained in International Falls and serves an information gathering and disseminating function and as a coordinating element among agencies involved in the planning and development of Voyageurs National Park.

The council works directly with the National Park Service and approximately 20 other agencies on a wide variety of issues regarding Voyageurs National Park. The council also works with federal, state, and local legislators, as well as with interested and/or affected organizations and citizens.

The 1975 Act creating the council is scheduled to expire on 6-30-87.

OBJECTIVES:

1. To monitor federal rules, regulations, policies, plans, and legislative initiatives and their implementation, governing the use of Voyageurs National Park, and to ensure they give proper consideration to the best interest of the citizens of Minnesota and of the nation as a whole.
2. To seek appropriate and timely federal funding for the planning and construction of new park facilities, the improvement and maintenance of existing facilities and park access roads, and for the acquisition of lands necessary for development and for landowners who wish to sell their land to the National Park Service.
3. To promote appropriate economic development initiatives for the Voyageurs region, consistent with the traditional character of the area.
4. To promote cooperation and coordination between and among the National Park Service and other governmental and private entities to advance the interests of the Voyageurs National Park and adjacent areas.

EFFECTIVENESS MEASURES:

1. Number of council recommendations and the degree to which they are adopted by the National Park Service or the Congress.
2. Level of federal funding received for Voyageurs National Park and the comparison of that level with the other 75 developing units of the National Park System.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

EFFECTIVENESS MEASURES: (Contd.).

F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
\$ 6,000.0	\$ 4,800.0	\$ 6,000.0	\$ 8,100.0

3. Number of council initiatives and the degree to which those initiatives are implemented by the appropriate governmental and/or private entities.
4. Number of council recommendations that deal with more than 1 government agency and/or private entity and the degree to which those recommendations are implemented.

AGENCY RECONCILIATION:

The agency's SAME level results in a reduction of \$1.7 in F.Y. 1986 and an increase of \$1.4 in F.Y. 1987.

	Expenditures		Positions	
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87	
-Estimated F.Y. 1985	\$ 74.4	\$ 74.4	1.5	1.5
-Removal of 1-time items	(5.0)	(5.0)		
-Inflation	3.3	6.4		
-Agency requested reduction			(1.0)	(1.0)
TOTAL	\$ 72.7	\$ 75.8	.5	.5
BIENNIAL TOTAL	\$ 148.5			

A 1 time appropriation of \$5.0 for promotion is reduced from the SAME level. The 1 position reduction reflects the CHANGE of the executive director's position from state employee to consultant status.

EXPLANATION OF BUDGET REQUEST:

The Citizens' Council on Voyageurs National Park requests the SAME level of funding for the 1985-1987 biennium. This will allow for a level of service comparable to that of the 1983-1985 biennium.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives with the exception of an inflation rate adjustment of \$2.2.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: VOYAGEURS NATL PK, CIT CNCL

PROGRAM: VOYAGEURS NATL PK, CIT CNCL

AGENCY: VOYAGEURS NATL PARK, CT CNL

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	54.3	71.6	74.4	72.7		72.7	75.8		75.8	71.9	74.4
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	54.3	71.6	74.4	72.7		72.7	75.8		75.8	71.9	74.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	41.0	41.0	13.9	14.0		14.0	14.0		14.0	14.0	14.0
EXPENSES & CONTRAC. SERV	13.2	30.2	60.0	58.2		58.2	61.2		61.2	57.4	59.8
SUPPLIES & MATERIALS	.1	.4	.5	.5		.5	.6		.6	.5	.6
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	54.3	71.6	74.4	72.7		72.7	75.8		75.8	71.9	74.4
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	54.3	71.6	74.4	72.7		72.7	75.8		75.8	71.9	74.4
[NET CHANGE FROM F.Y. 85]				-1.7		-1.7	+1.4		+1.4	-2.5	
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	54.3	71.6	74.4	72.7		72.7	75.8		75.8	71.9	74.4
POSITIONS BY FUND											
GENERAL	2.0	1.5	1.5	.5		.5	.5		.5	.5	.5
TOTAL POSITIONS	2.0	1.5	1.5	.5		.5	.5		.5	.5	.5
[NET CHANGE FROM F.Y. 85]				-1.0		-1.0	-1.0		-1.0	-1.0	-1.0

PROGRAMSACTIVITIES

MINNESOTA HISTORICAL SOCIETY OPERATIONS	General Support	5-5815
	Library Collections and Reference Services	5-5820
	State Archives/Manuscripts Collections and Reference Services	5-5826
	Historic Site Operations and Technical Assistance	5-5832
	Museum Collections and Reference Services	5-5843
	Educational/School Services	5-5849
	Publications and Research	5-5853
	State Capitol Collections and Public Services	5-5856
	Central Reference Development and Maintenance	5-5860
	Marketing and Development	5-5863
	Educational Materials	5-5867
REPAIR AND BETTERMENT	State Monuments, Markers and Waysides	5-5873
	State Capitol Public Areas/Objects and Artworks	5-5875
	Facility Repair and Preventive Maintenance	5-5877
	Collections and Exhibits Repair and Preventive Maintenance	5-5879
STATE HISTORY CENTER	State History Center	5-5881
GRANT-IN-AID	Historic Preservation	5-5888
	Local Records Preservation	5-5891
	Archaeology	5-5894
	Folklife	5-5897
	Minnesota History/Government Learning Center	5-58100
FISCAL AGENTS	Sibley House Association	5-58105
	Project 120	5-58109
	Minnesota Humanities Commission	5-58112
	Minnesota International Center	5-58117
	Camp Ripley Military Museum	5-58120
	Minnesota Air National Guard Museum	5-58123
	Fiscal Agent Support	5-58126

MINNESOTA HISTORICAL SOCIETY

ORGANIZATION CHART AS OF:
7/01/84

POSITION RECONCILIATION

	<u>CURRENT</u>	<u>REQUESTED FOR 6/30/87</u>
GENERAL FUND	168.3	208.8
GENERAL FUND-LCMR	2.0	4.0
OTHER:		
FEDERAL FUNDS	5.6	5.6
TOTAL ALL POSITIONS	175.9	218.4
EMPLOYEES ON 6/30/84	315.0*	

* EMPLOYEES COUNTED AS ONE REGARDLESS OF THE AMOUNT OF
TIME THEY ARE EMPLOYED.

POSITION SUMMARY

CURRENT POSITIONS	175.9
NEW POSITIONS REQUESTED	42.5
TOTAL	218.4

MINNESOTA HISTORICAL SOCIETY
EXECUTIVE COUNCIL

DIRECTOR

GENERAL SUPPORT

CURRENT POSITIONS	26.3
NEW POSITIONS REQUESTED	7.7
TOTAL	34.0

GRANT-IN-AID PROGRAM

CURRENT POSITIONS 3.0

LIBRARY COLLECTIONS AND
REFERENCE SERVICES

CURRENT POSITIONS 38.0
NEW POSITIONS REQUESTED 4.9
TOTAL 42.9

STATE ARCHIVES/MANUSCRIPT
COLLECTIONS AND REFERENCE
SERVICES

CURRENT POSITIONS 26.0
NEW POSITIONS REQUESTED 2.2
LCMR (1.0)
TOTAL 27.2

HISTORIC SITE OPERATIONS AND
TECHNICAL ASSISTANCE

CURRENT POSITIONS 49.8
NEW POSITIONS REQUESTED 8.0
TOTAL 57.8

MUSEUM COLLECTIONS AND
REFERENCE SERVICES

CURRENT POSITION 6.8
NEW POSITIONS REQUESTED 4.0
TOTAL 10.8

EDUCATIONAL/SCHOOL SERVICES

CURRENT POSITIONS 12.0
NEW POSITIONS REQUESTED 2.7
TOTAL 14.7

STATE HISTORY CENTER

CURRENT POSITIONS -0-
NEW POSITIONS REQUESTED 6.0
TOTAL 6.0

PUBLICATIONS AND RESEARCH

CURRENT POSITIONS 13.0

STATE CAPITOL COLLECTIONS AND
PUBLIC SERVICES

CURRENT POSITIONS 1.0
NEW POSITIONS REQUESTED 1.0
TOTAL 2.0

CENTRAL REFERENCE DEVELOPMENT

CURRENT POSITIONS -0-
NEW POSITIONS REQUESTED 5.0
TOTAL 5.0

MARKETING AND DEVELOPMENT

CURRENT POSITIONS -0-
NEW POSITIONS REQUESTED 2.0
TOTAL 2.0

EDUCATIONAL MATERIALS

CURRENT POSITIONS -0-

AGENCY PURPOSE:

The Minnesota Historical Society is the oldest educational institution in the state, having been chartered by the First Minnesota Territorial Legislature in 1849. During the 136 years since its establishment, the Society has been the official custodian of the state's history. Its purpose has been to collect, preserve, disseminate, and interpret the history of this state. The institution functions as Minnesota's memory with its large collections on the state and its people. These collections, constantly used, programs conducted by the Society in all parts of the state and a network of 31 historic sites, function to help people define and understand Minnesota in all of its aspects as a community of 4,145,667 persons drawing strength from its past and giving purpose to its future.

The programs of the Minnesota Historical Society are comprised as follows:

Minnesota Historical Society Operations
 Repair and Betterment
 State History Center
 Grant-in-Aid
 Fiscal Agents

The program titled Minnesota Historical Society Operations, consists of the following activities:

- 1) General Support: To provide direction, administrative and institutional management support, both programmatically and financially, to all activities in pursuing the acquisition, preservation, and interpretation of the history of the State of Minnesota.
- 2) Library Collections and Reference Services: To collect, preserve, and make available to the public, the library holdings which number approximately 650,000, and include rare published books, pamphlets, serials, trade catalogs, reference works, Minnesota newspapers, photographs, films, oral history tapes, maps and art works.
- 3) State Archives/Manuscripts Collections and Reference Services: To identify, collect, preserve, and make available to the public, the records of the 3 branches of government -- state and local -- and the manuscript holdings.
- 4) Historic Site Operations and Technical Assistance: To acquire, preserve, improve, and make available to the public, the most significant historic sites in Minnesota; to provide technical assistance to county and local units of government, historic districts, municipalities, state agencies, county, regional, local and special purpose historical organizations; and to administer the National Historic Preservation Act.
- 5) Museum Collections and Reference Services: To collect, preserve, and make available the museum holdings which number approximately 600,000 unique and historically valuable 3-dimensional items which include tools, clothing, archaeological artifacts, crafts of Indians, pioneers, and immigrants, as well as inventions of Minnesota's industries, the showpiece furniture of the wealthy, and the memorabilia of our famous figures.

- 6) Educational/School Services: To provide an educational experience through the interpretation of state, regional, and local history to the schools of Minnesota and the general public.
- 7) Publications and Research: To produce and distribute interpretive printed materials on the history of Minnesota.
- 8) State Capitol Collections and Public Services: To interpret the history and architecture of the State Capitol and its grounds; to provide educational programs and exhibits in the Capitol, and; to provide technical assistance and information to all Capitol visitors, legislators, and their staff through the operation of the Capitol Rotunda information desk.
- 9) Central Reference Development: To provide an integrated data processing system for public access to the collections of the Minnesota Historical Society.
- 10) Marketing and Development: To increase the visibility and public use of the state's historical resources.
- 11) Educational Materials: To produce major Minnesota publications for the state's school system and for general consumption.

The program titled Repair and Betterment, consists of the following activities:

- 1) State Monuments, Markers and Waysides: Provide state markers and monuments, including rest areas, on the interstate and highway waysides, to function as interpretive devices to inform visitors of historic places, people, and events of sites which no longer have any other means of telling their part of Minnesota's history.
- 2) State Capitol Public Areas/Objects and Artworks: To provide on-going restoration and preservation of murals, stencils, sculptures, statues, paintings, built-in exhibit areas, and any object of art in the public areas of the State Capitol.
- 3) Facility Repair and Preventive Maintenance: To maintain, in good repair, the structures that the Minnesota Historical Society is responsible for administering.
- 4) Collections and Exhibit Repair and Preventive Maintenance: To maintain, in good repair, interpretive exhibits and the historical artifacts used as interpretive tools in historic sites and exhibits.

The program titled State History Center, is to provide a facility which allows the Minnesota Historical Society to merge its operations and collections while maintaining a sense of continuity with the public that we serve.

The program titled Grant-In-Aid, consists of separate grant assistance activities. This program serves county historical societies, local and regional historical organizations, subdivisions of government, non-profit organizations, and the state archaeology and folk-life communities.

The program titled Fiscal Agents: The Minnesota Historical Society, at the request of the Governor and the Legislature, serves as Fiscal Agent for the following organizations:

- 1) Sibley House Association; 2) Project 120; 3) Minnesota Humanities Commission;
- 4) Minnesota International Center; 5) Camp Ripley Military Museum, and; 6) Minnesota Air

AGENCY PURPOSE (Contd.):

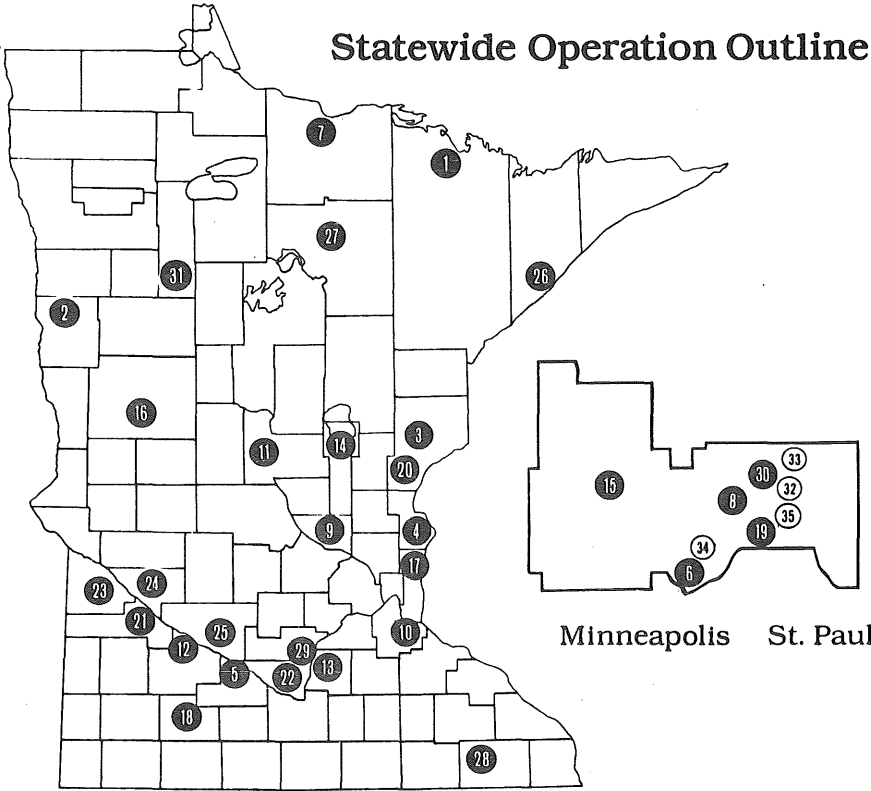
National Guard Museum. The Society functions as a conduit for the state in disbursing state funds to these 6 activities and monitoring their expenditures.

OPERATION AND CLIENTELE:

The programs of the Minnesota Historical Society reach over 1,000,000 individuals throughout the state. The clientele served is the general public, public agencies, students, teachers, scholars, county historical societies, state, county, and local units of government, tourists and school children from all areas of the state.

Details of the Society's operation are provided on the program and activity pages which follow. Recent trends and issues which affect the Minnesota Historical Society include:

- 1) The increasing volume of material culture in today's society which ultimately becomes a part of historical collections, and the increasing use of historical collections by the public.
- 2) The continuing transition from the development of historic sites to their day-to-day operation and management.
- 3) The steadily increasing interest on the part of the public in history -- as a subject in school and a life-long interest.
- 4) The increasing use of the state's historic sites as a vital resource in tourism.
- 5) The computer-oriented revolution in the handling and processing of data of all types, which is just now overtaking the historical field.
- 6) The need to develop grant-in-aid assistance programs for county and local units of government which can shift some of the costs of historic preservation away from centralized state control and funding.
- 7) The development and construction of the new State History Center.
- 8) The recognition by one of the state's largest industries -- tourism -- that history and historical resources are a vital state resource.
- 9) The necessity of keeping the interpretation of the state's story abreast of the fast moving pace at which it is unfolding through exhibits, publications, audio visual programs, etc.



Historic Sites

1. Bourassa Fur Post
2. Comstock House
3. Northwest Company Post
4. Folsom House
5. Fort Ridgely
6. Fort Snelling
7. Grand Mound
8. Griggs House
9. Kelley Farm
10. LeDuc House
11. Lindbergh House & Interpretive Center
12. Lower Sioux Agency & Interpretive Center
13. Mayo House
14. Mille Lacs Indian Museum
15. Minnehaha Depot
16. Morrison Mounds
17. Marine Mill Site
18. Petroglyphs Site
19. Ramsey House & Interpretive Center
20. Stumne Mounds
21. Upper Sioux Agency
22. Harkin-Massopust Store
23. Lac Qui Parle Mission

24. Fort Renville
25. Birch Coulee
26. Split Rock Lighthouse
27. Forest History Center
28. Meighen Store
29. Traverse Des Sioux
30. Minnesota State Capitol
31. Itasca Headwaters Area

Operations Offices

32. State History Center - Main Historical Building, Mechanic Arts Gymnasium and Parking Lot
33. Business Office & Research Center
34. Fort Snelling Historic Complex
35. James J. Hill House

AGENCY: MINNESOTA HISTORICAL SOCIETY
(Continuation)

1985-87 Biennial Budget

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	PAGE
Reconciliation of F.Y. 1985 to SAME level	\$21,266.5	\$21,103.8	5-5807
<u>Minnesota Historical Society Operations Program</u>			
Facility Utilization - Public Service	166.6	-0-	5-5813
Travel/In-State and Out-of-State	<u>33.0</u>	<u>-0-</u>	5-5814
Subtotal	\$199.6	-0-	
General Support Activity			
Operating Expenses	516.8	196.0	5-5817
Job Classification Maintenance and Administration	<u>125.0</u>	<u>-0-</u>	5-5819
Subtotal	\$641.8	\$196.0	
Library Collections and Reference Services Activity			
Operating Expenses	235.0	75.4	5-5822
Off-Site Microfilm Storage	16.0	16.0	5-5824
Acquisitions	<u>50.0</u>	<u>-0-</u>	5-5825
Subtotal	\$301.0	\$91.4	
State Archives/Manuscript Collections and Reference Services Activity			
Governors', Legislators', Public Officials' Papers	100.0	-0-	5-5828
Government Records Microform	20.0	-0-	5-5829
Equipment - Public Reference Services	10.4	10.4	5-5830
Environmental Oral History Series (LCMR)	<u>100.0</u>	<u>-0-</u>	
Subtotal	\$230.4	\$10.4	

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	PAGE
Historic Site Operations and Technical Assistance Activity			
Historic Site Operations	\$831.7	447.4	5-5835
Split Rock Lighthouse	200.0	175.0	5-5838
Itasca Headwaters Program	89.4	-0-	5-5839
Site Exhibit and A/V Construction Funds	400.0	200.0	5-5840
Historic Site Craft Program (LCMR)	100.0	-0-	5-5841
Comprehensive Historic Preservation Planning (LCMR)	<u>45.0</u>	<u>-0-</u>	5-5842
Subtotal	\$1,666.1	\$822.4	
Museum Collections and Reference Services Activity			
Operating Expenses	208.8	52.4	5-5845
Space Rental	97.4	-0-	5-5847
Acquisitions	<u>30.0</u>	<u>-0-</u>	5-5848
Subtotal	\$336.2	\$52.4	
Educational/School Services Activity			
Operating Expenses	197.4	20.0	5-5851
Publications and Research Activity			
Research Stipends	141.4	-0-	5-5855
State Capitol Collections and Public Services Activity			
State Capitol	159.4	20.0	5-5858
Curatorial and Research	<u>140.0</u>	<u>100.0</u>	5-5859
Subtotal	\$299.4	\$120.0	
Central Reference Development Activity	454.1	140.0	5-5862 5-5805

AGENCY: MINNESOTA HISTORICAL SOCIETY
(Continuation)

1985-87 Biennial Budget

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	PAGE
Marketing and Development Activity			
Marketing and Development	\$206.2	-0-	5-5865
Capitol Area Visitor Coordination	<u>100.0</u>	<u>-0-</u>	5-5866
Subtotal	\$306.2	-0-	
Educational Materials Activity	350.0	-0-	5-5869
<u>Repair and Betterment Program</u>			
State Monuments, Markers and Waysides Activity	50.0	50.0	5-5872
State Capitol Public Areas/Objects and Artworks Activity	50.0	50.0	5-5872
Facility Repair and Preventive Maintenance Activity	300.0	300.0	5-5872
Collections and Exhibit Repair and Preventive Maintenance Activity	<u>100.0</u>	<u>100.0</u>	5-5872
Subtotal	\$500.0	\$500.0	
<u>State History Center Program</u>			
Operations, Collections, Exhibits	491.4	234.9	5-5883
Labor and Public Affairs	<u>200.0</u>	<u>-0-</u>	5-5884
Subtotal	\$691.4	\$234.9	
<u>Grant-In-Aid Program</u>			
Historic Preservation Activity	1,164.4	-0-	5-5890
Local Records Preservation Activity	500.0	-0-	5-5893
Archaeology Activity	147.0	47.0	5-5896
Folklife Activity	100.0	-0-	5-5899
Minnesota History/Government Learning Center Activity	<u>50.0</u>	<u>-0-</u>	5-58102
Subtotal	\$1,961.4	\$47.0	

INDEX	Agency Request 1985-87 Biennium All Funds	Governor's Recommendation 1985-87 Biennium All Funds	PAGE
<u>Fiscal Agents Program</u>			
Sibley House Association Activity			
Operating Expenses	\$53.0	10.0	5-58107
Archaeology Survey	<u>133.6</u>	<u>-0-</u>	5-58108
Subtotal	\$186.6	\$10.0	
Project 120 Activity			
Programming and Operations	30.0	25.0	5-58111
Minnesota Humanities Commission Activity			
Bicentennial of the United States Constitution Grant-In-Aid Program	1,000.0	-0-	5-58114
Operating Expenses	<u>95.8</u>	<u>-0-</u>	5-58116
Subtotal	\$1,095.8	-0-	
Minnesota International Center Activity			
Expanded Program	40.0	-0-	5-58119
Camp Ripley Military Museum Activity			
Facility Repair and Betterment	32.0	-0-	5-58122
Minnesota Air National Guard Museum Activity			
Facility Repair and Betterment	7.4	-0-	5-58125
Fiscal Agent Support Activity	<u>54.6</u>	<u>-0-</u>	5-58128
<u>AGENCY TOTAL</u>	<u>\$30,989.3</u>	<u>\$23,373.3</u>	

Reconciliation of F.Y. 1985 To SAME Level

The agency's SAME level results in a increase of \$160.0 and a reduction of 1.0 position in F.Y.1986 and a increase of \$204.3 and a reduction of 1.0 position in F.Y. 1987.

The following outlines the reasons for the change:

	Expenditures		Positions
	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>F.Y. 1986 & 87</u>
-Estimated F.Y. 1985	\$10,451.1	\$10,451.1	175.9
-Salary Annualization	156.7	159.4	
-Inflation (5.5% each year)	77.3	158.9	
-End of LCMR Authorization: Microfilming of Public Land Records	(30.6)	(30.6)	(1.0)
-Biennial Appropriation: LCMR-Conservation Grant to Preserve Historic Collections	(40.6)	(40.6)	
Camp Ripley Military Museum	20.0		
Minnesota Air National Guard Museum	20.0		
-One Time Appropriations: Birch Coulee	(10.0)	(10.0)	
John Lind House	(30.0)	(30.0)	
-Change In Federal Funds	<u>(2.8)</u>	<u>(2.8)</u>	
TOTAL	\$10,611.1	\$10,655.4	174.9
BIENNIAL TOTAL	\$21,266.5		
Governor's SAME Level Adjustment	<u>(162.7)</u>		<u>(1.0)</u>
Governor's Revised Base	\$21,103.8		173.9

The adjustments are due to the following:

- 1) Reduction of \$62.7 for a change in the inflation rate.
- 2) Reduction of \$100.0 and 1 position for an LCMR funded project. The Governor's recommendations for LCMR are included in total in the LCMR budget.

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY PROGRAM:											
MHS OPERATIONS	8,265.8	9,661.3	9,970.6	10,117.4	2,586.3	12,703.7	10,200.8	2,537.3	12,738.1	10,764.5	10,844.2
REPAIR & BETTERMENT					250.0	250.0		250.0	250.0	250.0	250.0
STATE HISTORY CENTER					334.6	334.6		356.8	356.8	86.2	148.7
GRANT-IN-AID	199.1	264.7	323.5	295.7	980.7	1,276.4	295.8	980.7	1,276.5	319.2	319.3
FISCAL AGENTS	142.0	196.2	157.0	198.0	742.9	940.9	158.8	703.5	862.3	213.8	177.4
TOTAL	8,606.9	10,122.2	10,451.1	10,611.1	4,894.5	15,505.6	10,655.4	4,828.3	15,483.7	11,633.7	11,739.6
[NET CHANGE FROM F.Y. 85]				+160.0	+4,894.5	+5,054.5	+204.3	+4,828.3	+5,032.6	+1,182.6	+1,288.5
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	8,224.8	9,662.5	10,001.4	10,156.1	3,291.5	13,447.6	10,234.7	3,264.7	13,499.4	11,144.2	11,281.4
LOCAL ASSISTANCE	253.6	338.4	328.4	333.7	1,603.0	1,936.7	299.4	1,563.6	1,863.0	368.2	336.9
AIDS TO INDS.	128.5	121.3	121.3	121.3		121.3	121.3		121.3	121.3	121.3
TOTAL EXPENDITURES	8,606.9	10,122.2	10,451.1	10,611.1	4,894.5	15,505.6	10,655.4	4,828.3	15,483.7	11,633.7	11,739.6
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	6,529.7	7,595.2	7,876.9	8,106.4	4,772.0	12,878.4	8,150.7	4,705.8	12,856.5	9,179.0	9,284.9
[NET CHANGE FROM F.Y. 85]				+229.5	+4,772.0	+5,001.5	+273.8	+4,705.8	+4,979.6	+1,302.1	+1,408.0
GENERAL FUND - LCMR	43.4	28.8	121.2	50.0	122.5	172.5	50.0	122.5	172.5		
[NET CHANGE FROM F.Y. 85]				-71.2	+122.5	+51.3	-71.2	+122.5	+51.3	-121.2	-121.2
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	1,746.8	2,071.0	2,071.0	2,071.0		2,071.0	2,071.0		2,071.0	2,071.0	2,071.0
FEDERAL	287.0	427.2	382.0	383.7		383.7	383.7		383.7	383.7	383.7
TOTAL FINANCING	8,606.9	10,122.2	10,451.1	10,611.1	4,894.5	15,505.6	10,655.4	4,828.3	15,483.7	11,633.7	11,739.6
POSITIONS BY FUND:											
GENERAL	165.3	166.9	168.3	168.3	38.5	206.8	168.3	40.5	208.8	183.3	185.3
GENERAL FUND - LCMR	1.0	2.0	2.0	1.0	3.0	4.0	1.0	3.0	4.0		
FEDERAL	4.0	6.5	5.6	5.6		5.6	5.6		5.6	5.6	5.6
TOTAL POSITIONS	170.3	175.4	175.9	174.9	41.5	216.4	174.9	43.5	218.4	188.9	190.9
[NET CHANGE FROM F.Y. 85]				-1.0	+41.5	+40.5	-1.0	+43.5	+42.5	+13.0	+15.0

5-5808

PROGRAM PURPOSE:

This program includes 11 activities: 1) General Support; 2) Library Collections and Reference Services; 3) State Archives/Manuscripts Collections and Reference Services; 4) Historic Sites Operations and Technical Assistance; 5) Museum Collections and Reference Services; 6) Educational/School Services; 7) Publications and Research; 8) State Capitol Collections and Public Services; 9) Central Reference Development and Maintenance; 10) Marketing and Development, and; 11) Educational Materials.

The constantly increasing public interest in state and local history and the quest for family roots continues, unabated, in Minnesota. People come to the Society in search of the past -- to verify a birth date, to resurrect thousands of visible records that would enable them to carry out a study of a family or community, or to find information to restore an entire neighborhood. The pursuit of the Minnesota story is intense, continuous, and varied.

This program continues to function under its broad and time-honored purposes of collecting, preserving, disseminating, and interpreting the history of Minnesota. Collections -- manuscripts, public records, maps, books, newspapers, photographs, paintings, tapes, and museum items -- are added, enriching what is already one of the major research centers in the nation. A heightened consciousness of the need to conserve, as well as to preserve, the Society's collections is apparent. The Society constantly disseminates information about Minnesota -- drawn from its unique collections -- to the citizens of the state as well as to its visitors. Heavy use of collections is requiring the Society to take measures to insure the survival of these precious items for future generations of Minnesotans. The continued development and growth of historic sites is one of the state's major tourism resources.

OPERATIONS:

The administration and management of each of these activities is performed by staff with appropriate skills relating to each activity's operations. The Historic Site Operations activity continues to be one of the state's great resources, particularly in a state whose largest industry is tourism. The increased public use of the rare collections, coupled with their fragility because of age, requires the conservation/preservation of rare books, newspapers, works of art, documents in State Archives through the use of such conservation processes as microfilming, binding, laminating, and cleaning of art work. Computer-based technology has entered the historical field and will ultimately become a major factor in public use and collections management. As a part of each activity, the financial scope of non-state resources has been integrated into the financial data. We anticipate that such support will continue at the current level.

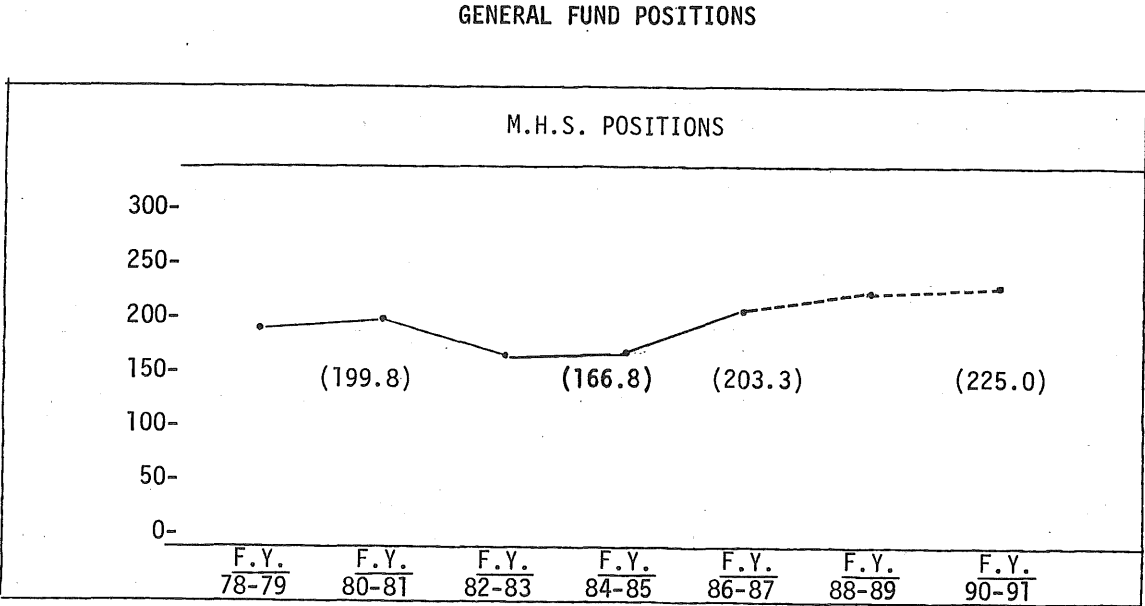
CLIENTELE:

The clientele served by this program and its activities are individuals throughout the state, such as the general public; school children; scholars; tourists; state, county, and local units of government; lawyers, genealogists; business people; school teachers; and individuals from county and local historical societies statewide. Individuals from other states, as well as from foreign countries, also use the resources of the Minnesota Historical Society.

BUDGET REQUEST AND FUNDING HISTORY:

The Minnesota Historical Society's 1985-87 Biennial Budget Request will establish an operation that will allow the Society to keep pace with public demand, adequately preserve historical resources, begin to deal with the perpetually changing field of data processing, and establish a marketing and development program to gain the most productive public use of the state's historical resources.

This program's request for added staffing would bring us to a staffing level of only 3.5 positions above our 1980-81 level, or an increase in staffing of approximately 2% with a program demand level today that is far in excess of our 1980-81 level.



PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS

PUBLIC USE

(Continuation)

Agency: MINNESOTA HISTORICAL SOCIETY
1985-87 Biennial Budget

	<u>DIRECT</u>					<u>INDIRECT</u>				
	<u>F.Y. 1981</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>F.Y. 1981</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
<u>LIBRARY COLLECTIONS AND REFERENCE SERVICES</u>										
In-Person Patrons	18,930	18,078	18,200	18,500	19,000					
Telephone/Correspondence Inquiries						11,781	11,246	11,300	13,000	13,000
<u>STATE ARCHIVES/MANUSCRIPTS COLLECTIONS AND REFERENCE SERVICES</u>										
In-Person Patrons	4,555	5,300	5,350	5,400	5,500					
Telephone/Correspondence Inquiries						9,684	14,052	14,100	14,200	14,300
<u>HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE</u>										
Site Attendance	426,324	428,064	485,000	532,000	540,000					
Public Meeting Attendance	6,045	7,000	7,500	8,000	8,500					
Individuals Served through County and Local Historical Organizations						27,500	32,000	32,500	33,000	33,200
<u>MUSEUM COLLECTIONS AND REFERENCE SERVICES</u>										
Museum Visitation	67,400	67,756	69,200	76,700	76,700					
Research Inquiries Addressed						706	1,000	1,000	1,000	1,000
<u>EDUCATIONAL/SCHOOL SERVICES</u>										
Museum Lesson Program Attendance	8,630	13,093	14,568	15,000	15,000					
Teachers Reached by Workshops, Conferences, Etc.	470	1,316	1,000	1,500	2,000					
Film/Videotape Audience	9,630	15,435	16,625	17,500	17,500					
Traveling Exhibit Audience	143,000	216,000	232,000	232,000	232,000					
<u>ROOTS</u> Distribution						17,000	18,365	25,000	25,000	25,000
Educational Catalogs Distributed						11,200	20,000	20,000	20,000	20,000
<u>PUBLICATIONS AND RESEARCH</u>										
Items Distributed						48,166	55,195	56,405	56,705	57,405
<u>CENTRAL REFERENCE DEVELOPMENT</u>										
Inquiry Potential	-0-	-0-	-0-	250,000	300,000					
<u>MARKETING AND DEVELOPMENT</u>										
Public Reached						-0-	-0-	-0-	400,000	400,000
<u>EDUCATIONAL MATERIALS</u>										
Minnesota History Curriculum Distributed						-0-	-0-	-0-	-0-	20,000
<u>STATE CAPITOL COLLECTIONS AND PUBLIC SERVICES</u>										
Public Served	90,214	100,869	105,000	120,000	120,000					
<u>TOTAL</u>	<u>775,198</u>	<u>872,911</u>	<u>954,443</u>	<u>1,276,600</u>	<u>1,336,200</u>	<u>126,037</u>	<u>151,858</u>	<u>160,305</u>	<u>562,905</u>	<u>583,905</u>
% Increase in Public Use	---	13%	23%	65%	72%		20%	27%	446%	463%

PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS

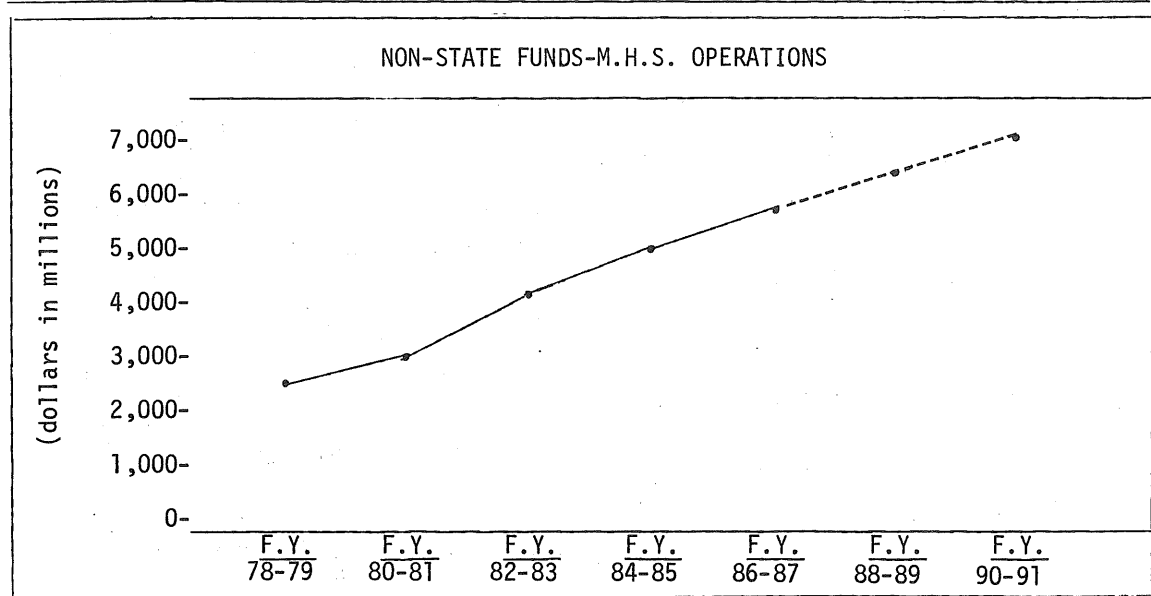
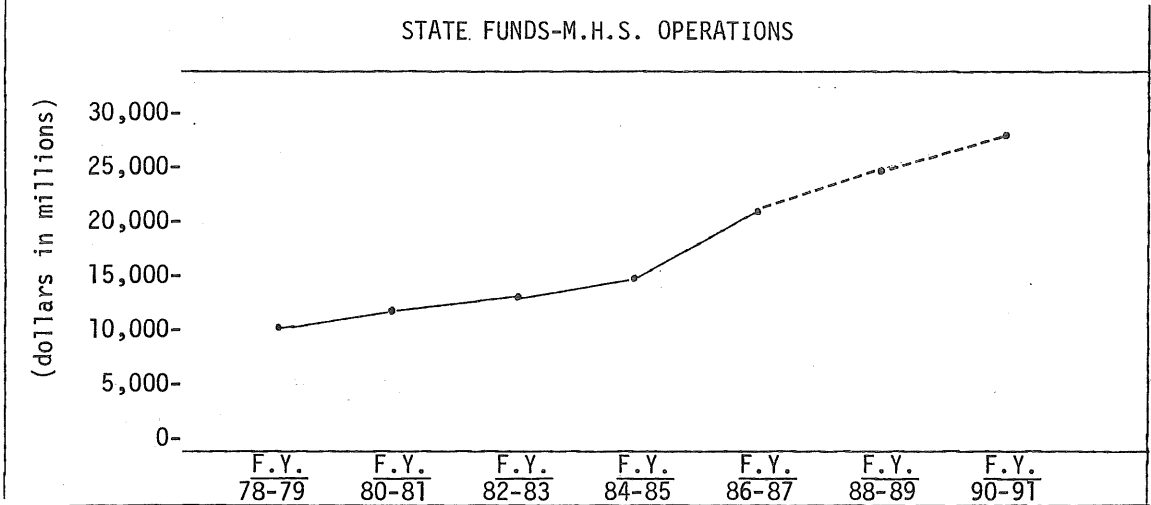
1985-87 Biennial Budget

(Continuation)

Agency: MINNESOTA HISTORICAL SOCIETY

BUDGET REQUEST AND FINANCIAL HISTORY (Contd.)

This budget request is for \$10,092.9 for F.Y. 1986 and \$10,127.3 for F.Y. 1987, an increase of 32% over our current SAME level base. This increase will enable us to maintain existing operations, the quality of existing operations, and better utilization of the state's historical resources. This funding and future needs are projected as follows. It should be noted that private support has kept pace with state support.



Some specific areas of increased needs as they relate to present public use and workload requirements are as follows: In the General Support activity, added management and accounting staff are needed to manage the present program; the Library activity includes increases for better utilization of the Library including evening public use schedules

In the State Capitol Collections and Public Services activity, we are attempting to respond to public demand in utilizing our State Capitol building to its potential by enhancing our visitors' experience. The activity, Central Reference Development and Maintenance brings the Society into the age of technology with an eye towards public service. The Marketing and Development activity is necessary to inform the public of our programs and resources. The Educational Materials activity responds to the needs of the state's teachers who are asking for a major educational vehicle with which to engage the students in our schools. The Historic Site Operations and Technical Assistance activity requests resets dollars cut in past budget reductions which are urgently needed to operate sites which now are operational and no longer under development, and to funding needs to operate sites during a broader range of hours to make them more accessible to tourists and schools. The Museum and Education activities budget needs relate to resources to control and manage the collections and Museum Lesson programs whose public use increased 40%. The State Archives activity includes funding support for critically needed services relating to public records, government records microfilming, and expanded evening hours at the Research Center to better serve the working public.

This budget request is a modest request when related to Minnesota's unusually rich historical resources and what their preservation means to our state's economy and to future generations of users. As future program cost projections indicate this biennium represents the peak demand for added resources. Because Minnesota's historical resources are so rich and diverse, this type of funding need and commitment is warranted.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's SAME level request except for a change in the inflation rate (\$62.1) and a LCMR* funded project (\$100.0). In addition, the Governor recommends CHANGE items in the following activities:

General Support	\$ 196.0
Library Collections	91.4
State Archives	10.4
Historic Site Operations	822.4
Museum Collections	52.4
Educational/School Services	20.0
State Capitol Collections	120.0
Central Reference Development	140.0
	<u>\$1,452.6</u>

*The Governor's recommendations for LCMR are included in total in the LCMR budget request.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
GENERALSUPPORT	2,003.5	2,138.1	2,184.0	2,207.7	358.0	2,565.7	2,229.6	303.8	2,533.4	2,250.4	2,267.6
LIBRARY COLLECTION REF SERV	1,273.4	1,443.2	1,510.4	1,522.4	196.2	1,718.6	1,531.8	186.0	1,717.8	1,565.5	1,573.1
ST ARCH-MSS COLLN REF SERV	778.1	939.6	1,003.2	978.4	153.0	1,131.4	982.2	142.6	1,124.8	987.9	980.5
HIST SITE OPER TECH ASSIST	3,000.2	3,665.3	3,660.3	3,746.4	840.0	4,586.4	3,783.9	831.3	4,615.2	4,135.0	4,189.1
MUSEUM COLLECTION REF SERV	228.2	228.5	260.4	265.9	169.0	434.9	270.2	169.0	439.2	291.1	294.5
EDUCATIONAL-SCHOOL SERVICES	428.2	532.2	566.6	572.0	116.2	688.2	577.5	107.4	684.9	580.6	585.0
PUBLICATIONS AND RESEARCH	476.5	632.4	655.3	691.8	70.7	762.5	692.0	70.7	762.7	691.4	691.2
ST CAPITOL COLLN PUBLIC SER	77.7	82.0	130.4	132.8	157.2	290.0	133.6	142.2	275.8	192.6	193.2
CENTRAL REFER DEVEL MAINT					197.9	197.9		256.2	256.2	70.0	70.0
MARKETING AND DEVELOPMENT					153.1	153.1		153.1	153.1		
EDUCATIONAL MATERIALS					175.0	175.0		175.0	175.0		
TOTAL	8,265.8	9,661.3	9,970.6	10,117.4	2,586.3	12,703.7	10,200.8	2,537.3	12,738.1	10,764.5	10,844.2
[NET CHANGE FROM F.Y. 85]				+146.8	+2,586.3	+2,733.1	+230.2	+2,537.3	+2,767.5	+793.9	+873.6
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	8,129.9	9,540.0	9,849.3	9,996.1	2,586.3	12,582.4	10,079.5	2,537.3	12,616.8	10,643.2	10,722.9
LOCAL ASSISTANCE	7.4										
AIDS TO INDS.	128.5	121.3	121.3	121.3		121.3	121.3		121.3	121.3	121.3
TOTAL EXPENDITURES	8,265.8	9,661.3	9,970.6	10,117.4	2,586.3	12,703.7	10,200.8	2,537.3	12,738.1	10,764.5	10,844.2
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	6,201.9	7,149.9	7,412.7	7,629.1	2,463.8	10,092.9	7,712.5	2,414.8	10,127.3	8,326.2	8,405.9
[NET CHANGE FROM F.Y. 85]				+216.4	+2,463.8	+2,680.2	+299.8	+2,414.8	+2,714.6	+913.5	+993.2
GENERAL FUND - LCMR	43.4	28.8	121.2	50.0	122.5	172.5	50.0	122.5	172.5		
[NET CHANGE FROM F.Y. 85]				-71.2	+122.5	+51.3	-71.2	+122.5	+51.3	-121.2	-121.2
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	1,746.8	2,071.0	2,071.0	2,071.0		2,071.0	2,071.0		2,071.0	2,071.0	2,071.0
FEDERAL	273.7	411.6	365.7	367.3		367.3	367.3		367.3	367.3	367.3
TOTAL FINANCING	8,265.8	9,661.3	9,970.6	10,117.4	2,586.3	12,703.7	10,200.8	2,537.3	12,738.1	10,764.5	10,844.2
POSITIONS BY FUND:											
GENERAL	163.8	165.4	165.8	165.8	33.5	199.3	165.8	33.5	199.3	176.8	176.8
GENERAL FUND - LCMR	1.0	2.0	2.0	1.0	3.0	4.0	1.0	3.0	4.0		
FEDERAL	3.5	6.0	5.1	5.1		5.1	5.1		5.1	5.1	5.1
TOTAL POSITIONS	168.3	173.4	172.9	171.9	36.5	208.4	171.9	36.5	208.4	181.9	181.9
[NET CHANGE FROM F.Y. 85]				-1.0	+36.5	+35.5	-1.0	+36.5	+35.5	+9.0	+9.0

CHANGE REQUEST 1985-87 Biennial Budget
☐ Agency ☒ Program ☐ Activity
GENERAL SUPPORT/LIBRARY COLLECTIONS AND REFERENCE SERVICES/STATE ARCHIVES--
ACTIVITY: MANUSCRIPTS COLLECTIONS AND REFERENCE SERVICES/EDUCATIONAL SCHOOL SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: FACILITY UTILIZATION - PUBLIC SERVICE				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$83.3	2.95	\$83.3	2.95
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:
The agency requests the above dollar amount to operate its Library, Museum, and Archives, 2 evenings a week to better serve the public.

DESCRIPTION/BACKGROUND:
The Library and Museum, located at 690 Cedar Street, and the Research Center and State Archives, located at 1500 Mississippi Street -- both in St. Paul -- is utilized by over 100,000 individuals annually from all walks of life. The current facilities operate daily Monday through Saturday, with the Museum Galleries open on Sunday from 1:00 P.M. to 4:00 P.M. This request would provide services 2 evenings a week -- Monday and Thursday -- to thousands of individuals who are now unable to use them. Today, the Libraries/Archives is available to working people less than 6 hours a week. It is not surprising that Saturdays are our heaviest public use day with lines of people waiting to use the reading room chairs and microfilm readers. Because of the daily on-going workload, it is not possible to reassign weekday staff for evening operations. By opening 2 evenings a week, we estimate another 40,000 people who cannot now gain access to these resources, would use them.

This CHANGE request is for less-than-full-time staff to provide reference services to the public in the 4 reading rooms, building security, information desk personnel, and museum gallery staff.

This CHANGE item is split among the activities this way:

	F.Y. 1986	F.Y. 1987	FTE
General Support	\$10.0	\$10.0	.65 Guard
Library Collections and Reference Services	32.3	32.3	.90 Assistant Librarian
State Archives/Manuscripts Collections and Reference Services	31.0	31.0	1.20 Reading Room Staff
Educational/School Services	10.0	10.0	.20 Museum Teacher
TOTAL	\$83.3	\$83.3	

RATIONALE:
This request will significantly increase the visitation by the working public of the state's historical buildings and collections.

GOVERNOR'S RECOMMENDATION:
The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☒ Program ☐ Activity
LIBRARY COLLECTIONS AND REFERENCE SERVICES/STATE ARCHIVES/MANUSCRIPTS
ACTIVITY: COLLECTIONS AND REFERENCE SERVICES/MUSEUM COLLECTIONS AND REFERENCE SERVICES/
PROGRAM: HISTORIC SITE OPERATIONS & TECHNICAL ASSISTANCE
AGENCY: MINNESOTA HISTORICAL SOCIETY OPERATIONS
MINNESOTA HISTORICAL SOCIETY

RATIONALE:

Staff mobility in carrying out job responsibilities is required. The cost in relation to the services rendered and received is a reasonable expense item.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve the agency's request. If additional funding in this area is needed, it should be provided by internal budget reallocations.

Request Title: TRAVEL/IN-STATE AND OUT-OF-STATE				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$16.5	-0-	\$16.5	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to provide for institutional needs in the areas of "in-state" and "out-of-state" travel.

DESCRIPTION/BACKGROUND:

The Minnesota Historical Society is an institution with operations throughout the state including site operations and program responsibilities in assisting the 300-plus historical organizations statewide. Travel costs and demands are constantly increasing. The Society is a strong believer in actively getting its staff out in the state to serve people. Out-of-state travel demands are also increasing because of the national reputation and status of the historical program here in Minnesota.

Seventeen thousand five-hundred dollars, each fiscal year, is requested for this program to meet the increased travel needs. Because a 5.5% inflation factor is provided on a SAME level for travel expenses, that amount has been reduced from this CHANGE level request. This added cost by activity is as follows:

	<u>Fiscal Year Dollars</u>
Library Collections and Reference Services	\$8.3
State Archives/Manuscripts Collections and Reference Services	1.6
Historic Site Operations and Technical Assistance	3.6
Museum Collections and Reference Services	.9
Educational/School Services	3.1
Yearly Total	\$17.5
Less Inflation Factor	(\$1.0)
Final Total	\$16.5

ACTIVITY: GENERAL SUPPORT
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:

To provide direction, administrative and institutional management support, both programmatically and financially, to all activities in pursuing the acquisition, preservation, and interpretation of the history of the State of Minnesota.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
% of Programs Managed Within Budget	100%	100%	60%	60%
% of Activities Managed Within Budget	100%	100%	45%	45%
No. Budgets Developed and Managed	93	93	93	93
No. Work Programs Planned and Managed	7	7	7	7
No. Legislative Advisory Commission (L.A.C.) Requests	0	0	0	0

DESCRIPTION:

The purpose of this activity is to: 1) Provide institutional management; 2) to provide supervision, operating procedures, and establish policies for all activities in accordance with state law and the Society's 1849 Territorial Charter; 3) manage and control all financial resources by establishing financial policy and budget content and providing accounting services for all funding sources which includes state, private, and federal funds; 4) provide overall program planning and establish priorities; 5) establish and administer personnel policies; 6) direct manpower planning and salary administration; 7) administer employee benefit programs; 8) implement the legislative program authorized for the 1985-87 biennium; 9) coordinate inter-governmental contracts and serve as a liaison with other state and federal agencies; 10) develop, with the assistance of the Department of Finance, the 1985-87 "Biennial Budget Request" for presentation to the Governor and to the 1985-87 Legislature; 11) representation of the Society in legal actions; 12) work with the Governor's Office, executive branch of the government, and the Legislature on statewide historic preservation policies and programs; 13) work with colleges, universities, public and private schools, and 300 county, local and private historical organizations; 14) to provide facility management and control for the Society's major buildings (this includes repair and maintenance, custodial services, security, and building service operations); 15) supervise and handle the stockroom and mailing functions of all historical activities and facilities; 16) establish and administer central purchasing and contract administration for all historical activities and facilities; 17) implement the Society's membership program; 18) develop and implement institutional order processing for books, microfilm, and merchandise for resale programs; 19) administer and manage conservation of historical collections. This includes funding in the amount of \$100.0 for the biennium in the SAME level to continue the Conservation of Historic Collections project which has been approved by the L.C.M.R. for one more biennium, and; 20) function as Fiscal Agent for various activities which relate to the use of public funds not directly related to the programs of the Minnesota Historical Society, but authorized by the Governor or the Legislature. Also acts as Fiscal Agent for organizations as approved by the Society Executive Council.

Authority for this activity is found in M.S. 138.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$-0-	\$-0-	\$-0-	\$-0-	\$-0-

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Programs Managed	3	3	5	5
No. Activities Managed	13	13	13	13
Facilities Managed:				
Buildings	93	93	94	94
Total Gross Square Feet	471,679	471,679	491,679	491,679
No. Fiscal Agents Served	5	5	6	6
Project Administration	70	75	80	85
Personnel Administration, FTE	234	234	234	234
Personnel Transactions	1,220	1,050	1,050	1,050
Position Reviews	20	32	0	0

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	TYPE
Facility Utilization - Public Services See the CHANGE request sheet following Minnesota Historical Society Operations Program fiscal page.	\$10.0	\$10.0	Program Wide
Operating Expenses Needed to fund increased costs of staffing and supply and expense needs. See CHANGE request sheet following the fiscal sheet for this activity.	268.0	248.8	Activity Specific
Job Classification Maintenance and Administration Needed to purchase contractual services to maintain job descriptions and classifications within the institution. See CHANGE request sheet following the fiscal sheet for this activity.	80.0	45.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: GENERALSUPPORT

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,868.0	2,020.5	2,066.4	2,090.1	358.0	2,448.1	2,112.0	303.8	2,415.8	2,132.8	2,150.0
LOCAL ASSISTANCE	7.0										
AIDS TO INDS.	128.5	117.6	117.6	117.6		117.6	117.6		117.6	117.6	117.6
TOTAL EXPENDITURES	2,003.5	2,138.1	2,184.0	2,207.7	358.0	2,565.7	2,229.6	303.8	2,533.4	2,250.4	2,267.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	888.6	993.6	1,000.4	1,015.5	162.7	1,178.2	1,015.8	162.8	1,178.6	1,076.5	1,076.8
EXPENSES & CONTRAC. SERV	733.1	876.2	915.1	923.5	105.0	1,028.5	941.0	70.0	1,011.0	884.2	897.9
SUPPLIES & MATERIALS	97.5	101.8	100.4	104.8	68.0	172.8	108.3	68.0	176.3	125.9	128.6
EQUIPMENT	147.3	48.9	50.5	46.3	22.3	68.6	46.9	3.0	49.9	46.2	46.7
OTHER EXPENSE ITEMS	1.5										
TOTAL STATE OPERATIONS	1,868.0	2,020.5	2,066.4	2,090.1	358.0	2,448.1	2,112.0	303.8	2,415.8	2,132.8	2,150.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,081.8	1,205.3	1,170.0	1,234.3	358.0	1,592.3	1,256.2	303.8	1,560.0	1,327.0	1,344.2
[NET CHANGE FROM F.Y. 85]				+64.3	+358.0	+422.3	+86.2	+303.8	+390.0	+157.0	+174.2
GENERAL FUND - LCMR		9.4	90.6	50.0		50.0	50.0		50.0		
[NET CHANGE FROM F.Y. 85]				-40.6		-40.6	-40.6		-40.6	-90.6	-90.6
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	921.7	923.4	923.4	923.4		923.4	923.4		923.4	923.4	923.4
TOTAL FINANCING	2,003.5	2,138.1	2,184.0	2,207.7	358.0	2,565.7	2,229.6	303.8	2,533.4	2,250.4	2,267.6
POSITIONS BY FUND											
GENERAL	27.3	27.6	25.3	25.3	6.7	32.0	25.3	6.7	32.0	28.3	28.3
GENERAL FUND - LCMR		1.0	1.0	1.0		1.0	1.0		1.0		
TOTAL POSITIONS	27.3	28.6	26.3	26.3	6.7	33.0	26.3	6.7	33.0	28.3	28.3
[NET CHANGE FROM F.Y. 85]					+6.7	+6.7		+6.7	+6.7	+2.0	+2.0

5-5816

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: GENERAL SUPPORT
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: OPERATING EXPENSES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$268.0	6.0	\$248.8	6.0
Governor's Recommendation				
General Fund	\$ 98.0	3.0	\$ 98.0	3.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to fund increased costs of staffing and supply and expense needs of the General Support activity for the 1985-87 biennium. The funding is needed to handle existing program needs in line with this activity's objective. With these funds we will accomplish stability of management and support services to all other activities of the Society.

DESCRIPTION/BACKGROUND:

The various elements of this change request are set forth as follows:

A. Management Assistant - Program Office

The office of Program Management has direct responsibilities for the program supervision of 5 divisions within the Minnesota Historical Society. In addition, programming for the State History Center is now an on-going workload of major significance. A full-time Management Assistant is needed to handle tasks relating to maintenance and up-dating of the State History Center, planning documents as well as a broad variety of duties, as assigned by the Deputy Director of Program Management.

	F.Y. 1986	F.Y. 1987
1.0 FTE Management Assistant	\$31.0	\$31.0
Support Costs for Position	1.0	1.0
TOTAL	\$32.0	\$32.0

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Work Programs Planned & Managed	7	7	22	22

STATISTICS:

No. Activities Managed	F.Y. 1984 13	F.Y. 1985 13	F.Y. 1986 29	F.Y. 1987 29
------------------------	-----------------	-----------------	-----------------	-----------------

B. Personnel Assistant

In order to maintain compliance with the ever-increasing, complex state and federal rules, regulations, and laws, there is a need for a full-time Personnel Assistant. The Bureau of National Affairs, Inc., in Washington, D.C., recently issued a report which showed the median staff size for personnel compensation needs relative to the size of the work force stands at 1.1 personnel staff per 100 employees on the payroll. The Society currently has only 1 position to function in this area with over 300 employees on the Payroll at any one time.

The position of Personnel Assistant would process monthly personnel transactions, provide all data input, maintain the personnel files, and process the quarterly and year-end tax reports. The Personnel Assistant would also provide general assistance to the Society's Personnel Management Analyst who would then be available to deal with matters such as personnel policy, its implementation and interpretation, monitor the Society's compensation plan, and work with activity managers to ensure uniform application of the Society's personnel policies.

	F.Y. 1986	F.Y. 1987
1.0 FTE Personnel Assistant	\$22.8	\$22.8
Support Costs for Position	1.0	1.0
TOTAL	\$23.8	\$23.8

C. Fiscal Control and Analysis

The fiscal positions are requested to maintain the general ledger system, respond to the needs of institutional management in terms of producing financial reports, work with activity managers in terms of budget development and control, and deal with the ever-increasing volume of financial data required to manage a complex organization.

The Society currently works with 5 distinct accounting functions which are all integrated at the agency level in terms of the Society's financial reports, audits and the Biennial Budget Document. The 5 systems are as follows: 1) Scientific Computers, Inc.--State Funds; 2) Statewide Accounting System; 3) Biennial Budget System; 4) Scientific Computers, Inc.-- Private Funds, and; 5) Federal Funds. The accounting systems utilized meet the "generally accepted accounting principles" as established by the accounting profession. The nature of accounting for non-profit, educational corporations such as the Society is complex and demanding. All funds must be properly accounted for and their identity maintained so that donors, members, the state, foundations, and corporate givers can seek out and know how their funds were expended and for what purpose. Such integrity is vital in handling public and private monies. The workload trend is one of continued growth to meet the ever-changing needs of the Society and the organizations its accounting system serve. Total accounting activity has increased over 30% from the past biennium.

CHANGE REQUEST (Continuation)

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: GENERAL SUPPORT
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

C. Fiscal Control and Analysis (Contd.)

	F.Y. 1986	F.Y. 1987		F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
1.0 FTE Sr. Accounting Technician	\$22.2	\$22.3	% of Programs Managed Within Budget	100%	100%	100%	100%
1.0 FTE Accountant	27.3	27.3	% of Activities Managed Within Budget	100%	100%	100%	100%
1.0 FTE Fiscal Analyst	27.3	27.3	No. Budgets Developed & Managed	93	93	140	140
Support Costs for Positions	3.0	3.0	STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
TOTAL	\$79.8	\$79.9	No. Activities Managed	13	13	29	29
			No. Fiscal Positions	7	7	10	10
			Disbursements and Receipts	27,471	28,200	30,200	30,200
			Cost Ratio - Fiscal Services/Total Budget	2.81%	2.72%	2.71%	2.70%

D. Clerical Coordinator

The position of Clerical Coordinator is requested to institute and coordinate central word processing, central filing, central telephone responsibility, and any routine clerical and technical task that can benefit from the concept of centralization.

	F.Y. 1986	F.Y. 1987
1.0 FTE Clerical Coordinator	\$22.1	\$22.1
Support Costs for Position	1.0	1.0
TOTAL	\$23.1	\$23.1

The rationale behind this request is a better utilization of resources, people, and dollars through the concept of central services.

E. Supply and Expense Needs

This request item is for supply and expense needs related to inflationary costs and increased consumption by the various programs these funds support. The request is for \$109.3 for F.Y. 1986 and \$90.0 for F.Y. 1987. This equates to a 9% increase over SAME level supply and expense funding. The increased funding is for the following:

Over the past 2 biennia, the Society has not requested an increase for utilities but rather has absorbed the increased utility rates out of other expenses. No inflationary costs were a part of the Society's 1983-85 appropriations. Due to the increase in primarily telephone and heating/cooling expenses over the past years, we must ask for this increase. This request is necessary due to increased rates for heating and cooling and the reorganization of Northwestern Bell Telephone system and AT&T.

	F.Y. 1986	F.Y. 1987
Telephone	\$25.0	\$25.0
Heating/Cooling	20.0	20.0
TOTAL	\$45.0	\$45.0

The activity purchases general supplies and materials for all program areas through Central Stores. This activity also supplies program areas with such items as stationery, envelopes, word processing print-out paper, personal computer supplies, shipping cartons, copy machine paper and toner, building cleaning supplies, light bulbs, florescent fixture starter units, and restroom supplies. These types of items are purchased centrally since it is more economical to make these purchases in larger quantities. The increased rate of use of such supplies by other programs requires additional funding.

	F.Y. 1986	F.Y. 1987
Supplies	\$45.0	\$45.0

This request includes 2 personal computers, one of which will be used in the accounting department and the other in the area of contracting and purchasing. The other item included in this request is Pitney Bowes Electronic Postal Equipment. This is an interface system combining scale mode of transportation and postal class printing automatic postage.

The personal computers will allow the accounting department to greatly decrease the amount of time spent on the manipulation of data. The postal equipment will improve the efficiency of mail and book-order processing in the mail room.

	F.Y. 1986	F.Y. 1987
Equipment	\$19.3	\$-0-

RATIONALE:

The funding requested in this CHANGE level will alleviate the problem of increased workload and operating costs and supply shortage. Failure to meet these needs which are basic support services and materials to other activities and programs will greatly weaken the Society's operations and its ability to effectively manage and control the programs. This activity supports.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with a new Management Assistant position (\$64.0) if the new State History Center project is approved; a Personnel Assistant (\$47.6) to assist the Personnel Management Analyst in updating and maintaining job descriptions and classifications within the institution; a Senior Accounting Technician (\$44.4) to assist the Society and its fiscal agents; and Heating/Cooling increases (\$40.0). While the other items have some merit, tax reduction and other higher priority expenditure items preclude funding those requests.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

Comparability Review
TOTAL

<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
\$20.0	\$-0-
\$80.0	\$45.0

ACTIVITY: GENERAL SUPPORT
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

STATISTICS:
Position Reviews

<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
20	32	60	60

Request Title: JOB CLASSIFICATION MAINTENANCE AND ADMINISTRATION

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$80.0	-0-	\$45.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

RATIONALE:

The state job classification system now in use is the type that must receive proper on-going analysis and review to keep compensation rates in line with job services rendered, and maintain employee moral and confidence in that system. The Bureau of National Affairs, Inc., in Washington, D.C., recently issued a report which showed the median staff size for personnel compensation needs relative to the size of the work force stands at 1.1 personnel staff per 100 employees on the payroll. This request is below that level. It is important and critical to maintain a personnel job classification system that is consistent with state law and is up-to-date.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The Society should fund this request through internal budget reallocations. An additional Personnel Assistant position has been recommended under the General Support activity and should be able to provide assistance in this area.

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to up-date and maintain job descriptions and classifications within the institution.

DESCRIPTION/BACKGROUND:

There is a need to provide funding to up-date and maintain the job descriptions and classifications of the over 200 various classifications and positions of the Minnesota Historical Society.

Positions must be classified as Managerial; Professional-Supervisory; Professional; Technical-Supervisory; Technical; Clerical-Supervisory; Clerical; Service and Labor categories. The state personnel system is a sound but increasingly complex one. The state's comparability program adds additional responsibilities to that system.

The Society has no personnel positions relating to job analysis and salary administration. The Department of Employee Relations is not staffed to provide such services. Funding is required to provide on-going job analysis, complete classification reviews, contractual services from Hay & Associates to provide the necessary Hay Point System used by the state, and position description analysis for compensation and comparability purposes. A cost breakdown of these needed contractual services is as follows:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Job Analysis	\$25.0	\$25.0
Classification Review and Range Determination	20.0	20.0
Hay & Associates	15.0	-0-

ACTIVITY: LIBRARY COLLECTIONS AND REFERENCE SERVICES 1985-87 Biennial Budget
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

OBJECTIVE:
To collect, preserve, and make available to the public, the library holdings of the Society.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Acquisitions	73,151	73,500	72,500	72,000
No. of Items Preserved	8,637	9,730	9,000	9,000
Public Served	29,324	29,500	30,000	30,500
Collections Used by Public	78,472	79,000	80,000	80,000

DESCRIPTION:
The Minnesota Historical Society libraries contain historical material relating to the state's history and development. It is the oldest public library in the state, and the collections are among the largest and finest in the state. The holdings number approximately 650,000 items which include rare published books, pamphlets, serials, trade catalogs, reference works, Minnesota newspapers, photographs, films, oral history tapes, maps, and art works. This activity operates in 3 major areas:

- 1) Acquisitions: Collect material necessary to document the state's history through donations and purchases.
- 2) Preservation: Preserve the libraries' collections through conservation micro-filming, photographing, binding, repairing, cleaning, and through state-of-the-art preservation techniques, both in-house and through contracts.
- 3) Public Reference Services: a) Processes the material in an efficient manner so that it will be available to the public; b) Collections are open to the public 6 days a week and are used by researchers, authors, teachers, business people, collectors, government agency personnel, and the general public interested in family and community history. Such clientele are served through 4 public facilities in the Minnesota Historical Society building: The Reference Reading Room, the Newspaper Room, the Audio-Visual Library, and the Map Library; c) Provides reference services to phone and correspondence inquiries, service exhibit and international research requests and gives assistance to other historical and educational organizations.

Authority for this activity is found in M.S. 138.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Acquisitions Requiring Full Processing	17,831	18,000	18,000	18,000
Acquisitions Requiring Partial Processing	60,083	60,000	60,000	60,000
No. Master Microfilm Rolls Produced	1,709	2,500	2,500	2,500
No. Duplicate Microfilm Rolls Produced	6,057	11,000	6,000	6,000
No. Items Treated in Conservation Lab	795	1,100	400	400
No. In-Person Patrons	18,078	18,200	18,500	19,000
No. Phone & Correspondence Inquiries Addressed	11,246	11,300	11,500	11,500

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Travel/In-State and Out-of-State See CHANGE request sheet following the Minnesota Historical Society Operations Program fiscal page.	\$8.3	\$8.3	Program Wide
Expanded Hours See CHANGE request sheet following the Minnesota Historical Society Operations Program fiscal page.	32.3	32.3	Program Wide
Operating Expenses Needed to fund increased costs of staffing and supply and expense needs. See CHANGE request sheet following the fiscal sheet for this activity.	122.6	112.4	Activity Specific
Off-Site Microfilm Storage Needed to lease an off-site storage vault. See CHANGE request sheet following fiscal sheet for this activity.	8.0	8.0	Activity Specific
Acquisitions Needed to purchase library materials. See CHANGE request sheet following the fiscal sheet for this activity.	25.0	25.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LIBRARY COLLECTION REF SERV

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	1,273.4	1,443.2	1,510.4	1,522.4	196.2	1,718.6	1,531.8	186.0	1,717.8	1,565.5	1,573.1
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	1,273.4	1,443.2	1,510.4	1,522.4	196.2	1,718.6	1,531.8	186.0	1,717.8	1,565.5	1,573.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	988.0	1,128.3	1,206.3	1,209.7	129.7	1,339.4	1,210.1	129.7	1,339.8	1,245.4	1,245.8
EXPENSES & CONTRAC. SERV	51.6	65.8	70.9	72.3	17.3	89.6	73.8	17.3	91.1	80.8	82.1
SUPPLIES & MATERIALS	90.5	118.0	114.8	118.3	11.0	129.3	122.0	11.0	133.0	118.3	121.2
EQUIPMENT	143.3	131.1	118.4	122.1	38.2	160.3	125.9	28.0	153.9	121.0	124.0
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	1,273.4	1,443.2	1,510.4	1,522.4	196.2	1,718.6	1,531.8	186.0	1,717.8	1,565.5	1,573.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	1,050.2	1,235.3	1,302.0	1,313.6	196.2	1,509.8	1,323.0	186.0	1,509.0	1,356.7	1,364.3
INET CHANGE FROM F.Y. 851				+11.6	+196.2	+207.8	+21.0	+186.0	+207.0	+54.7	+62.3
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	209.1	191.8	191.8	191.8		191.8	191.8		191.8	191.8	191.8
FEDERAL	14.1	16.1	16.6	17.0		17.0	17.0		17.0	17.0	17.0
TOTAL FINANCING	1,273.4	1,443.2	1,510.4	1,522.4	196.2	1,718.6	1,531.8	186.0	1,717.8	1,565.5	1,573.1
POSITIONS BY FUND											
GENERAL	36.5	37.5	37.5	37.5	4.9	42.4	37.5	4.9	42.4	38.5	38.5
FEDERAL	.5	.5	.5	.5		.5	.5		.5	.5	.5
TOTAL POSITIONS	37.0	38.0	38.0	38.0	4.9	42.9	38.0	4.9	42.9	39.0	39.0
INET CHANGE FROM F.Y. 851					+4.9	+4.9		+4.9	+4.9	+1.0	+1.0

5-5821

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: LIBRARY COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: OPERATING EXPENSES

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$122.6	4.0	\$112.4	4.0
Governor's Recommendation				
General Fund	\$ 37.7	1.0	\$ 37.7	1.0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to fund increased costs of staffing and supply and expense needs of the Library Collections and Reference Services activity for the 1985-87 biennium. The funding is needed to handle existing program needs in line with this activity's objective of preservation of collections and public reference services.

DESCRIPTION/BACKGROUND:

The various elements of this change request are set forth as follows:

A. Oral History

The position of Oral History Coordinator is requested to train interviewers, coordinate the research, work with grant projects which include an oral history component, discuss projects with potential donors, process tapes and transcripts, edit transcripts, and handle reference inquiries relating to oral history. This person would also work with the field services staff to coordinate oral history being done by local and county historical societies and public libraries, and would serve as a clearing house of information for the state.

Oral history is being done across the state. Much of it, however, remains unused because it is not properly processed and no central clearing house or catalog to inform others of what is being done and available for public consumption. A goal is to improve the quality of the oral history that is being done, reduce duplication, and make existing oral history projects available to the public. This request also includes support costs for the described positions for supplies and expenses. The funds requested are

as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Oral History Coordinator	\$25.6	\$25.6
Support Costs for Position	1.0	1.0
TOTAL	\$26.6	\$26.6

B. Conservation Assistant

The position of Conservation Assistant is requested to assist the Library Conservator with such duties as deacidification treatments, encapsulation, making phase boxes, and other essential jobs. The present lab has sufficient room for such a position and the Conservator is able to train this employee. This position would allow the Conservator more time to carry out the more technical and professional duties of the job such as disaster planning, staff education, hand binding and paper repair. This request is essential to the on-going need for conservation of library materials to maintain them in adequate condition so they are accessible to the public and will be preserved for future generations. This request also includes conservation supplies and equipment, and support costs for the described position. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Conservation Assistant	\$20.6	\$20.6
Conservation Supplies & Equipment	5.0	5.0
Support Costs for Position	1.0	1.0
TOTAL	\$26.6	\$26.6

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Items Treated in Conservation Lab	795	1,100	1,500	1,500

C. Special Libraries (Audio-Visual)

The position of Sr. Clerk Stenographer is requested for Special Libraries Audio-Visual (A.V.) to assist the catalogers with routine clerical duties including typing, filing, organizing, labeling, and preliminary processing of photographs and other audio-visual materials. This request is necessary to process historical photographs and audio-visual materials in response to public demand. This is a "better utilization" request because much of this work is presently being done by the professional librarians. The addition of this position would enable the professionals to spend more time on their responsibilities such as answering reference and research inquiries for the public and performing curatorial work such as identifying and acquiring historical collections. This request also includes support costs for the described position for supplies and services. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Sr. Clerk Stenographer	\$20.5	\$20.5
Support Costs for Position	1.0	1.0
TOTAL	\$21.5	\$21.5

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Phone & Correspondence Inquiries Addressed	11,246	11,300	13,000	13,000

CHANGE REQUEST (Continuation)

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: LIBRARY COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

D. Microfilm Quality Control - State Agencies and Counties

This request is to assist state agencies and county and local units of government in maintaining microfilm quality control standards in accordance with M.S. 15.17. M.S. 15.17 was recently amended to require the Minnesota Historical Society to provide microfilming standards for the microfilming and preservation of public records. A key element of this process is the quality assurance and training programs necessary to provide state agencies and counties with the technical counsel to assure that microfilming operations yield the proper quality level of film.

This CHANGE request is for the position of Microfilm Field Supervisor and related costs to do the following: Through site visits, demonstrate and explain the proper microfilm quality testing processes and procedures; to counsel agencies and counties in planning microfilming operations in terms of equipment; film stock, and environmental conditions that will yield quality film; to periodically inspect the quality of film produced against the quality standards required by law.

State agencies and counties will invest hundreds of thousands of dollars in microfilming public records for preservation purposes. The quality assurance of that investment is critical and this request is a most important part of this quality control process, and the most economical approach to assuring, on a continuing basis, that microfilm of the proper quality level is produced. This request also includes support costs for the described position for supplies and services. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Microfilm Field Supervisor	\$22.5	\$22.5
Related Costs	1.0	1.0
TOTAL	\$23.5	\$23.5

E. Public Reference Rooms

This request is to provide stack attendants for 3 public reference rooms to serve the public with library materials relating to Minnesota history.

The libraries currently have the equivalent of 3.5 FTE stack attendant positions serving reference, newspapers, and the Audio-Visual Library. These positions are filled by half-time employees whose duties include retrieving library books from the stacks, reshelving books, retrieving and refiling microfilms, assisting the public with the use of microfilm readers, photocopying requested library materials, and assisting the professional librarians with a variety of clerical and routine tasks. The equivalent of one additional FTE (or 2 half-time positions) is requested to maintain our current level of service.

	F.Y. 1986	F.Y. 1987
Stack Attendants	\$13.2	\$13.2

STATISTICS:

No. In-Person Patrons

F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
18,078	18,200	18,500	19,000

F. Equipment Repair

This request is to provide funds to maintain existing equipment in working order. If the equipment is maintained properly, we can expect to utilize it to its full potential. More and more of our work is done by equipment -- tape recorders, microfilm readers, typewriters, cameras, and other lab equipment -- and our equipment is getting old. We need the requested increase in repair funds just to maintain existing equipment.

Repair Services

F.Y. 1986	F.Y. 1987
\$1.0	\$1.0

G. Equipment

This request is to provide for the purchase of equipment. The activity requests funding for 2 replacement typewriters and 2 personal computers with word processing capability. The personal computers will be used by reference staff to answer reference and research inquiries that come to them via the telephone and correspondence.

Equipment

F.Y. 1986	F.Y. 1987
\$10.2	-0-

STATISTICS:

No. Phone & Correspondence Inquiries Addressed

F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
11,246	11,300	13,000	13,000

RATIONALE:

The items requested above represent the activity's objective of preserving the library collections and then making those collections available to the public through 3 reading rooms. Increased public use and subsequent wear and tear on the collections necessitate this request.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with only the following items: Microfilm Quality Control (\$47.0); Stack Attendants (\$26.4) and Equipment Repair (\$2.0). While the other items have some merit, tax reduction and other higher priority expenditure items preclude funding those requests.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: LIBRARY COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: OFF-SITE MICROFILM STORAGE				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$8.0	-0-	\$8.0	-0-
Governor's Recommendation				
General Fund	\$8.0	-0-	\$8.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:
The agency requests the above dollar amount to lease an off-site storage vault to house "master" negative microfilm.

DESCRIPTION/BACKGROUND:
The microfilming of newspapers and other items in the collections results in a "master" microfilm negative file which, in many cases (such as newspapers) is the only existing records of the collection. (The newspapers, for example, are disposed of after micro-filming). Duplicate negatives are made for public use. This master negative file is currently stored with the other duplicate negatives used by the public. All are housed in the basement of the main historical building at 690 Cedar Street or at the Research Center located at 1500 Mississippi Street. In the event of a disaster such as fire, water leakage, or vandalism, all could be lost. These funds would allow the Society to lease, in Minnesota, a secure facility to assure preservation of the collections until the off-site storage vault is constructed.

RATIONALE:
This "master" negative is the only remaining source of much of our state's rare historical collections.

GOVERNOR'S RECOMMENDATION:
The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: LIBRARY COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: ACQUISITIONS				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$25.0	-0-	\$25.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to purchase materials relating to the history of the state.

DESCRIPTION/BACKGROUND:

The current funding level for books, out-of-print books, pamphlets, maps, historical paintings, bibliographics, journals, reference works, serials, trade catalogs, audio visual materials, is \$50.0 per year. The price of these items is rising faster than the rate of inflation. This additional funding of \$25.0 per year will allow the Society to maintain its present level of quality of acquisitions.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Acquisitions	73,151	73,500	74,000	74,000

RATIONALE:

In order to keep pace as one of the state's largest specialized libraries, the Society must maintain our present level of acquisitions in order to serve the needs of our patrons.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The Governor encourages the Society to seek private financing for this purpose.

ACTIVITY: STATE ARCHIVES/MANUSCRIPTS COLLECTIONS AND REFERENCE SERVICES 1985-87 Biennial Budget
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

OBJECTIVE:

- 1) To identify, preserve and make available to the public, the records of the 3 branches of government at the state and local level.
- 2) To collect, preserve, and make available to the public, the Society's manuscript holdings.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
State Archives Acquisitions (cubic feet)	2,041	2,000	2,000	2,000
No. Manuscript Collections Acquired	143	75	150	150
Documents Preserved	17,003	17,000	12,000	12,000
Public Served	19,352	19,275	19,500	19,500

DESCRIPTION:

This activity deals with 2 major collections -- the State Archives collections and the Manuscripts collections. The State Archives collections includes records of the first territorial governor to those of Governor's Quie and Perpich, of defunct rural schools to the Environmental Protection Agency.

The manuscripts holdings number approximately 6,000 collections of papers which include papers of Ignatius Donnelly, Charles A. Lindbergh, Hubert H. Humphrey, Elizabeth Hefflelfinger, State Legislators, public figures; papers of ordinary Minnesotans from all walks of life; records of Minnesota churches and businesses such as Great Northern and Northern Pacific railroads, American Crystal Sugar Company, Weyerhaeuser; and records of hundreds of organizations such as the D.F.L. and I.R. central committees, labor unions, and business and trade groups. This activity operates in 3 major areas:

- 1) Acquisitions: To continue collecting the archival records of Minnesota's people and their government in order to document the state's history through donations, purchases, and legislative mandate.
- 2) Preservation: To preserve the collections through conservation, microfilming, repairing, cleaning, and through state-of-the-art preservation techniques, both in-house and through contracts.
- 3) Public Reference Services: a) To process the materials in an efficient manner so that it will be available to the public; b) The collection is open to the public 5.5 days a week and is used by the public including government officials, genealogists, historic preservationists, lawyers, community historians, and academic scholars. Such clientele are served in the Reading Room located at 1500 Mississippi Street; c) Provides reference services to phone and correspondence inquiries, and through assistance given to other historical and educational institutions.

This activity is also responsible for the Environmental Oral History Series program. Authority for this activity is found in M.S. 138.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Cubic Feet of Collections	71,000	74,000	77,500	81,500
Total No. of Collections	6,000	6,300	6,650	7,000
No. Disposition Schedules Examined	622	500	500	500
Useless Records Disposed (cubic feet)	31,236	20,000	20,000	20,000
Records Processed (cubic feet)	3,768	3,300	3,800	3,800
No. In-Person Patrons	5,300	5,350	5,400	5,500
No. Phone and Correspondence Inquiries	14,052	14,100	14,200	14,300

CHANGE REQUESTS

	F.Y. 1986	F.Y. 1987	Type
Travel/In-State and Out-of-State See CHANGE request sheet following the Minnesota Historical Society Operations Program fiscal page.	\$1.6	\$1.6	Program Wide
Expanded Hours See CHANGE request sheet following the Minnesota Historical Society Operations Program fiscal page.	31.0	31.0	Program Wide
Governors', Legislators', Public Officials' Papers Needed to collect, preserve, and make available to the public these papers. See CHANGE request sheet following the fiscal sheet for this activity.	50.0	50.0	Activity Specific
Government Records Microform Needed to purchase microform copies of valuable government records. See CHANGE request sheet following the fiscal sheet for this activity.	10.0	10.0	Activity Specific
Equipment - Public Reference Services Needed to purchase equipment for the public reading room. See CHANGE request sheet following the fiscal sheet for this activity.	10.4	-0-	Activity Specific
Environmental Oral History Series (LCMR) Needed to document the environmental issues in Minnesota. See CHANGE request sheet following the fiscal sheet for this activity.	50.0	50.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ST ARCH-MSS COLLCN REF SERV

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	778.1	939.6	1,003.2	978.4	153.0	1,131.4	982.2	142.6	1,124.8	987.9	980.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	778.1	939.6	1,003.2	978.4	153.0	1,131.4	982.2	142.6	1,124.8	987.9	980.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	684.6	846.6	904.3	888.2	46.0	934.2	888.5	46.0	934.5	888.2	888.5
EXPENSES & CONTRAC. SERV	77.6	69.9	77.8	74.4	81.6	156.0	77.2	81.6	158.8	73.7	75.9
SUPPLIES & MATERIALS	6.9	1.7	15.3	9.8	5.0	14.8	10.3	5.0	15.3	9.7	10.0
EQUIPMENT	9.0	21.4	5.8	6.0	20.4	26.4	6.2	10.0	16.2	16.3	6.1
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	778.1	939.6	1,003.2	978.4	153.0	1,131.4	982.2	142.6	1,124.8	987.9	980.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	619.7	801.4	853.9	859.3	103.0	962.3	863.1	92.6	955.7	868.8	861.4
INET CHANGE FROM F.Y. 851				+5.4	+103.0	+108.4	+9.2	+92.6	+101.8	+14.9	+7.5
GENERAL FUND - LCMR	43.4	19.4	30.6		50.0	50.0		50.0	50.0		
INET CHANGE FROM F.Y. 851				-30.6	+50.0	+19.4	-30.6	+50.0	+19.4	-30.6	-30.6
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	105.8	108.1	108.1	108.1		108.1	108.1		108.1	108.1	108.1
FEDERAL	9.2	10.7	10.6	11.0		11.0	11.0		11.0	11.0	11.0
TOTAL FINANCING	778.1	939.6	1,003.2	978.4	153.0	1,131.4	982.2	142.6	1,124.8	987.9	980.5
POSITIONS BY FUND											
GENERAL	22.5	24.5	24.5	24.5	1.2	25.7	24.5	1.2	25.7	24.5	24.5
GENERAL FUND - LCMR	1.0	1.0	1.0		1.0	1.0		1.0	1.0		
FEDERAL	.5	.5	.5	.5		.5	.5		.5	.5	.5
TOTAL POSITIONS	24.0	26.0	26.0	25.0	2.2	27.2	25.0	2.2	27.2	25.0	25.0
INET CHANGE FROM F.Y. 851				-1.0	+2.2	+1.2	-1.0	+2.2	+1.2	-1.0	-1.0

5-5827

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: STATE ARCHIVES/MANUSCRIPT COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: GOVERNORS', LEGISLATORS', PUBLIC OFFICIALS', PAPERS				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$50.0	-0-	\$50.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to collect, preserve, and make available to the public papers and records of Minnesota governors, state legislators, U.S. senators and representatives, diplomats, and other local, state, and federal official and political figures.

DESCRIPTION/BACKGROUND:

These funds are requested to contract for the services of specialists in the history of government and public affairs. With this, several initiatives can be taken: 1) To further develop guidelines to control the solicitation and acceptance of personal papers of Minnesota public officials; 2) to undertake an organized, accelerated effort to acquire papers of those who have contributed to Minnesota, to the nation, or internationally, through their service in public office; 3) to develop plans for comprehensive documentation of the Minnesota Legislature, including its management, committee work, hearings, bill development and enactment, special initiatives, and leadership; 4) to organize, compare, analyze, sample arrange, conserve, and describe pertinent collections now in the holdings of the Minnesota Historical Society and to be acquired in this activity, and; 5) to publicize the materials and encourage their use, through the production of informational materials and guides and through other avenues.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Collections Acquired (cubic feet)	-0-	-0-	100	100
Non-historical Collections	-0-	-0-	200	100
Disbursed (cubic feet)				
Collections Processed (cubic feet)	-0-	-0-	400	400
No. Entries Prepared for Guide	-0-	-0-	30	40

RATIONALE:

There is a need to strengthen and improve documentation and use of the papers and records of Minnesota's elected and appointed officials. So that they may be used for public reference and research, it is necessary to process and describe the materials as well as the 250 collections of a similar nature now in the holdings of the Minnesota Historical Society.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request for the following reasons: 1) The Society should continue to develop guidelines, organize and describe pertinent collections, publicize the materials and encourage their use within the SAME level of funding for this activity; 2) the Society should continue to acquire papers through donations or through private financing; and 3) the Legislature, if they feel the need, should contract with the Society to develop plans for a comprehensive documentation of the Minnesota Legislature.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: STATE ARCHIVES/MANUSCRIPTS COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: GOVERNMENT RECORDS MICROFORM

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$10.0	-0-	\$10.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to purchase microform copies of valuable government records.

DESCRIPTION/BACKGROUND:

We increasingly find that archival records are being microfilmed. The Society wishes to begin to purchase such film, in lieu of taking records in original format and bulk. The film would have to be duplicated especially for us at our cost. This appropriation will allow the Society to obtain copies of important government data that otherwise may not be available. It will also enable a wider dissemination of information, since microform can be loaned while the original documents cannot be used outside the creating institution. Also for space and cost savings. A possible benefit is that it may be possible sometimes to purchase a film in lieu of taking original records that also are being retained by the government. Costs to the Minnesota Historical Society and the state for storing, preserving, and making available information in microform is far less than costs of handling bulky original materials.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Government records series acquired				
Not otherwise available	-0-	-0-	15	15
In lieu of bulky originals	-0-	-0-	5	5
Rolls Government Film Purchased	-0-	-0-	500	500
Rolls Government Film in State Archives	1,370	1,370	2,100	2,650
Rolls Government Film Loaned for Research	1,180	1,180	1,300	1,360

RATIONALE:

In order to meet statutory requirements to document Minnesota government functions and actions and to provide research and reference use copies at multiple locations.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. Instead, the Governor would encourage the Society to seek legislation that would require state and local governments who microfilm their archival records to provide a microfilm copy to the Society free of charge, in lieu of having the Society take these records in original format and bulk.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: STATE ARCHIVES/MANUSCRIPTS COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: EQUIPMENT-PUBLIC REFERENCE SERVICES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$10.4	-0-	-0-	-0-
 Governor's Recommendation				
General Fund	\$10.4	-0-	-0-	-0-
 Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to purchase equipment necessary for the public reference room.

DESCRIPTION/BACKGROUND:

Over 5,000 patrons annually use the Research Center public reading room. The reading room is open to the public 5.5 days a week and is used by government officials, genealogists, historic preservationists, lawyers, community historians, academic scholars and the general public. The funds requested are for the following equipment:

- 2 Microfilm Readers/Printers
- 1 Video Cassette Reader
- 7 Bookcarts
- 2 Wooden Chairs

RATIONALE:

This request represents replacement equipment due to normal wear and tear on such items that are used extensively by the public.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: STATE ARCHIVES/MANUSCRIPT COLLECTIONS AND REFERENCE SERVICE
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: ENVIRONMENTAL ORAL HISTORY SERIES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Legislative Commission on Minnesota Resources (LCMR)	\$50.0	1.0	\$50.0	1.0
Governor's Recommendation LCMR	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

I. DESCRIPTION: ENVIRONMENTAL ORAL HISTORY SERIES

With the passing of Sigurd Olson, William Magie, and Paul Clement in recent years and months, one is reminded of the need to document the battles over and resolution of environmental issues in Minnesota. A number of personal manuscript collections and governmental records of agencies that deal with environmental issues are in the possession of the Minnesota Historical Society. These records need to be more fully identified and researched. Oral history interviews should be conducted to fill in the gaps of this important story. A guide to the holdings that relate to conservation and environmental issues should be prepared and distributed to libraries and research organizations across the country.

II. PROGRAM AND BUDGET

A. Objectives

The issues of conservation would be identified and specific manuscript collections, such as Sigurd Olson's, which are already in the possession of the Minnesota Historical Society, would be studied to determine the scope of content. Public papers of agencies which deal with these issues would be analyzed. A list of unanswered questions would be prepared and matched with a list of potential interviewees, people who have played key roles in either side of environmental issues. The oral history interviews would be conducted, transcribed, and added to the collections. The published guide would bring together the research and the holdings, including the interviews, and would be available to other research organizations, schools, libraries, and the interested public.

The objectives of the documentation of environmental issues are as follows:

- 1) To identify specific collections on issues of conservation and the environment as they relate to Minnesota.
- 2) To conduct oral history interviews with persons who have played key roles on either side of an issue.
- 3) To publish a guide which would bring together the collections, including oral history interviews for use by schools, libraries, and the interested public.

B. Resources	F.Y. 1986	F.Y. 1987
1. Staff - 1 Oral Historian Editor (not in the classified service)	\$20.0	\$20.0
2. Contracts and Expenses	30.0	30.0
TOTAL	\$50.0	\$50.0

III. CONTEXT

- A. Former Appropriations: None
- B. Related Expenditures: None

IV. EVALUATION

- A. Semi-annual progress reports would highlight the fulfillment of objectives.
- B. The collections identified, processed, and the published materials, as a result of this program, would be incorporated into the collections available for public use of the Minnesota Historical Society.

GOVERNOR'S RECOMMENDATION:

The Governor's recommendations for LCMR are included in total in the LCMR budget request. Therefore, although funding and positions are included in this agency request, the Governor makes no recommendation in this activity.

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE 1985-87 Biennial Budget
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

OBJECTIVE:

- 1) To acquire, preserve or improve, and make available to the public, the most significant historic sites in Minnesota.
- 2) To provide technical assistance to county and local units of government, historic districts, municipalities, state agencies, and over 300 county, regional, local, and special purpose historical organizations.
- 3) To administer the National Historic Preservation Act and Program, and maintain the National and State Register of Historic Places.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Sites Acquired	-0-	-0-	-0-	-0-
No. Sites Preserved (under development)	7	4	8	12
Total Site Attendance	428,064	485,000	485,000	485,000
County and Local Societies Served	320	325	330	332
No. Sites Added to the National Register	45	55	60	60

DESCRIPTION:

This activity will serve over 1,000,000 persons biennially. The clientele is composed of tourists, school children, scholars, the general public, over 300 historical organizations, and state, county, and local units of government. This activity operates in 3 major areas:

- 1) Historic Site Operations: a) Identifies statewide historically significant sites for inclusion in the network of historic sites; b) Moves these sites through the development stage to the operations phase so that they may be appreciated by the public; c) Manages the state's historic sites system for public use, education, and enjoyment. The Minnesota Historical Society owns, and/or administers 30 major historic sites located throughout the state, as follows: Alexander Ramsey House, Birch Coulee Battlefield, Bourassa Fur Post, Burbank-Livingston-Griggs House, Comstock House, Folsom House, Forest History Center, Fort Renville, Fort Ridgely, Fort Snelling, Grand Mound, Harkin Store, James J. Hill House, Jeffers Petroglyphs, Lac qui Parle Mission, LeDuc House, Lindbergh House and Center, Lower Sioux Agency, Marine Mill Ruins, Mayo House, Meighen Store, Mille Lacs Indian Museum, Minnehaha Depot, Morrison Mounds, Northwest Company Fur Post, Oliver H. Kelley Farm, Split Rock Lighthouse, Stumne Mounds, Traverse de Sioux State Monument, and the Upper Sioux Agency; d) Provides and exhibits program for the historic sites; e) Expands the knowledge of tourists, as to the location, quality, and historical themes of Minnesota's historic sites for their enjoyment and education when visiting and traveling in Minnesota; f) Provides significant economic benefits for the community or region in which each site is located; g) Provides an interpretative program for Itasca in accordance with 138.025, subd. B.; h) Develops active craft programs at selected historic sites.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 89.8	\$ 104.3	\$ 114.7	\$ 252.3	\$ 277.5

- 2) Field Services and Archaeology: a) To provide technical assistance in terms of operations, archaeology, financial and the application of state and federal laws relating to historic preservation to over 300 county and local historical organizations, county and local units of government, as well as historic districts, municipalities, and state agencies; b) To provide archaeological expertise to historic sites owned and/or managed by the Minnesota Historical Society.
- 3) State Historic Preservation Office: a) Performs surveys documenting significant historic properties and nominating the most significant to the National Register of Historic Places, which currently contains over 1,000 Minnesota listings; b) Conducts environmental reviews, administers the federal preservation tax benefit program, and provides technical and fiscal assistance to the state's 18 local Heritage Preservation Commissions; c) Develops a comprehensive planning process to coordinate all aspects of this program.

Authority for this activity is found in M.S. 138.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Fort Snelling Attendance	137,222	150,000	150,000	150,000
Other Sites' Attendance	290,842	335,000	335,000	335,000
Public Meetings (State Review Board)	7,000	7,500	8,000	8,500
County and Local Historical Society Meetings, Etc.				
Exhibits in Use	21	21	23	23
Environmental Reviews	2,398	3,500	3,500	3,500
National Register Sites	1,087	1,143	1,203	1,263
Local Historic Preservation Commissions	18	18	20	22

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Travel/In-State and Out-of State	\$2.6	\$2.6	Program
See CHANGE request sheet following the Minnesota Historical Society Operations Program fiscal page.			Wide
Historic Site Operations	420.2	411.5	Activity
Needed to provide operating expense needs for historic sites throughout the state. See CHANGE request sheet following the fiscal sheet for this activity.			Specific

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE 1985-87 Biennial Budget
 (Continuation)
 Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
 Agency: MINNESOTA HISTORICAL SOCIETY

CHANGE REQUESTS (Contd.):	F.Y. 1986	F.Y. 1987	Type
Split Rock Lighthouse Needed to provide for the annual operating needs for the new Interpretive Center. See CHANGE request sheet following the fiscal sheet for this activity.	\$100.0	\$100.0	Activity Specific
Itasca Headwaters Program Needed to provide a historical interpretive program. See CHANGE request sheet following the fiscal sheet for this activity.	44.7	44.7	Activity Specific
Site Exhibit and A/V Construction Funds Needed to reinstate exhibit construction funding See CHANGE request sheet following fiscal sheet for this activity	200.0	200.0	Activity Specific
Historic Site Craft Program (LCMR) Needed to develop active craft programs selected at historic sites. See CHANGE request sheet following fiscal sheet for this activity.	50.0	50.0	Activity Specific
Comprehensive Historic Preservation Planning (LCMR) Needed to develop a comprehensive planning process to coordinate all aspects of Historic Preservation Program. See CHANGE request sheet following fiscal sheet for this activity.	22.5	22.5	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: HIST SITE OPER TECH ASSIST

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	2,999.8	3,665.3	3,660.3	3,746.4	840.0	4,586.4	3,783.9	831.3	4,615.2	4,135.0	4,189.1
LOCAL ASSISTANCE	.4										
AIDS TO INDS.											
TOTAL EXPENDITURES	3,000.2	3,665.3	3,660.3	3,746.4	840.0	4,586.4	3,783.9	831.3	4,615.2	4,135.0	4,189.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	2,042.8	2,327.9	2,433.2	2,466.2	530.8	2,997.0	2,467.1	530.9	2,998.0	2,747.9	2,768.8
EXPENSES & CONTRAC. SERV	649.4	921.9	894.6	906.1	63.8	969.9	928.5	63.8	992.3	899.9	917.2
SUPPLIES & MATERIALS	178.8	199.0	226.0	235.9	35.1	271.0	246.1	35.1	281.2	249.1	261.9
EQUIPMENT	63.2	107.5	82.2	113.9	10.3	124.2	117.9	1.5	119.4	113.8	116.9
OTHER EXPENSE ITEMS	65.6	109.0	24.3	24.3	200.0	224.3	24.3	200.0	224.3	124.3	124.3
TOTAL STATE OPERATIONS	2,999.8	3,665.3	3,660.3	3,746.4	840.0	4,586.4	3,783.9	831.3	4,615.2	4,135.0	4,189.1
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	2,353.1	2,630.9	2,672.2	2,757.5	767.5	3,525.0	2,795.0	758.8	3,553.8	3,146.1	3,200.2
[NET CHANGE FROM F.Y. 85]				+85.3	+767.5	+852.8	+122.8	+758.8	+881.6	+473.9	+528.0
GENERAL FUND - LCMR					72.5	72.5		72.5	72.5		
[NET CHANGE FROM F.Y. 85]					+72.5	+72.5		+72.5	+72.5		
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	396.7	649.6	649.6	649.6		649.6	649.6		649.6	649.6	649.6
FEDERAL	250.4	384.8	338.5	339.3		339.3	339.3		339.3	339.3	339.3
TOTAL FINANCING	3,000.2	3,665.3	3,660.3	3,746.4	840.0	4,586.4	3,783.9	831.3	4,615.2	4,135.0	4,189.1
POSITIONS BY FUND											
GENERAL	45.5	43.8	45.7	45.7	6.0	51.7	45.7	6.0	51.7	49.7	49.7
GENERAL FUND - LCMR					2.0	2.0		2.0	2.0		
FEDERAL	2.5	5.0	4.1	4.1		4.1	4.1		4.1	4.1	4.1
TOTAL POSITIONS	48.0	48.8	49.8	49.8	8.0	57.8	49.8	8.0	57.8	53.8	53.8
[NET CHANGE FROM F.Y. 85]					+8.0	+8.0		+8.0	+8.0	+4.0	+4.0

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: HISTORIC SITE OPERATIONS				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$420.2	3.0	\$411.5	3.0
Governor's Recommendation				
General Fund	\$223.7	2.0	\$223.7	2.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to provide operating expense needs for historic sites throughout the state. Because of past budget reductions, increased costs of Seasonal Historian compensation, the need to better utilize existing historic sites, and the need to adequately fund living history programs at historic sites, this CHANGE request is urgently needed. During June, July, and August of 1984, -- 324,195 individuals, an increase of 15% or 43,299 individuals--for the same period last year, visited historic sites. This entire CHANGE request is more than off-set by the economic impact it provides the state.

DESCRIPTION/BACKGROUND:

This CHANGE level request is made up of a series of operating expense needs as follows:

A. Blacksmith

The position of Blacksmith was cut due to the budget reduction pursuant to Session Laws of 1981, in accordance with H.F. 2, and funds are now being requested to reinstate the position. The Blacksmith provides an educational exhibit of historical craft by the manufacture of ironwork products necessary to maintain historical integrity of structures at Fort Snelling and other Minnesota Historical Society historic sites.

Historic Fort Snelling, with an annual visitation of 150,000, enjoys the status of the most well-attended site in the Minnesota Historical Society network of sites. With the reduction of this position, the interpretive program feels the impact as the program offered the visitor a first-hand glimpse at a trade that is nearly extinct. One of the structures already within the walls of Historic Fort Snelling is the Blacksmith shops

constructed and equipped with a forge which is now vacant. The request also includes support costs for the described position. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 Blacksmith	\$22.2	\$22.3
Support Costs for Position	1.0	1.0
TOTAL	\$23.2	\$23.3

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Historic Fort Snelling Attendance	137,222	150,000	165,000	170,000

B. Exhibit Designer

The position of Exhibit Designer was cut due to the budget reduction pursuant to Session Laws of 1981, in accordance with H.F. 2, and funds are now being requested to reinstate the position. The Exhibit Designer plans, designs, coordinates, and implements new exhibits in Minnesota Historical Society historic site facilities which are composed of historic houses and interpretive facilities. With more sites and interpretive facilities moving from the developmental stage to the operational stage, and visitation ever increasing, there is an urgent need to reinstate this position in order to deal with the demand for new interpretive exhibits and maintenance of existing exhibits. The request also includes support costs for the described position. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Exhibit Designer	\$29.1	\$29.1
Support Costs for Position	1.0	1.0
TOTAL	\$30.1	\$30.1

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Exhibits in Use	21	21	23	23
Total Site Attendance	428,064	485,000	532,000	540,000

C. Historic Site Archaeology

All but 1 archaeology position were cut due to the budget reduction pursuant to Session Laws of 1981, in accordance with H.F. 2, and funds are now being requested to reinstate 1 of the positions. This position will assist in conducting necessary archaeological investigations of Minnesota Historical Society historic sites, complete written reports, and conduct necessary emergency salvage operations. It will provide technical and educational assistance to Minnesota's schools and county and local historical organizations. There is a need for archaeology services. The alternative is for the state to lose some of its valuable and historically-rich resources. The funding of this request will increase the compliment of archaeologists from 1 to 2. Prior to the aforementioned budget reduction, the compliment was 6. The request also includes support costs for the described position. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Archaeologist	\$25.6	\$25.6
Support Costs for Position	1.0	1.0
TOTAL	\$26.6	\$26.6

D. Seasonal Historian

The Minnesota Historical Society operates 31 historic sites throughout the state.

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

D. Seasonal Historian (Contd.)

Twenty-four of these historic sites are open to the public with guided tours and living history programs conducted by employees who are hired as Seasonal Historians. This funding request relates to funding to cover the adjustment in base rates for Seasonal Historians, unemployment compensation costs, which they are now eligible for, and an increase at 3 sites to provide operating hours consistent with public use and past operating seasons.

A base rate cost of \$100.0 each fiscal year is requested to cover the cost of hiring Seasonal Historians at the base rate which was established for such positions recognizing experience and length of service, consistent with personnel policies for such positions. Fifty-thousand dollars, each fiscal year, is requested to cover the cost of unemployment compensation which Seasonal Historians are eligible to collect. The actual cost for F.Y. 1984 was \$47.0. Twenty-five thousand dollars, each fiscal year, is requested to staff 3 historic sites -- Charles A. Lindbergh House, James J. Hill House, and the Alexander Ramsey House -- based on existing programs. These sites are high-public use sites and were not funded with Seasonal Historian funding for their full operating season because of past budget reductions and limitations.

The costs associated with this CHANGE request are primarily those types which will occur regularly now that more historic sites are developed and fully operational. We know of no way of eliminating them. They are a basic cost of running a historic sites program.

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Seasonal Historians	\$ 175.0	\$ 175.0

E. Historic Site Utilization

The Minnesota Historical Society, in developing the state's historic sites program, initially concentrated their operation for public use during the summer season. In recent years, there has been a developing demand for use of such resources during the winter, fall, and spring seasons. With the expanded development and promotion of fall, winter, and spring activities in Minnesota, the utilization of historic sites is a logical component to add to the state's cultural resources that are available for public use during these seasons.

The economic benefits available warrants operating historic sites on an expanded basis. It will strengthen the promotion of the state's largest industry -- tourism -- for a modest investment, and will make such sites available to a growing base of Minnesotans who enjoy their state. The economic benefits will off-set the cost of this CHANGE level item. The funds requested are as follows:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Historic Site Guide Costs for Extended Operating Seasons:		
Historic Fort Snelling	\$29.4	\$29.4
Charles A. Lindbergh House and Center	17.3	17.3
Alexander Ramsey House	20.4	20.4
James J. Hill House	25.0	25.0
Forest History Center	29.4	29.4
Split Rock Lighthouse and Center (includes evening tours at Split Rock Lighthouse)	15.0	15.0
TOTAL	\$136.5	\$136.5

STATISTICS:	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Additional Public Served	-0-	-0-	50,000	100,000
Economic Impact	\$ -0-	\$ -0-	\$200,000	\$400,000
Total Site Attendance	428,064	485,000	532,000	540,000

F. LeDuc House Historic Site

The William G. LeDuc House is located in Dakota County and consists of a 4-acre site located in the City of Hastings. The site includes a house, carriage house, maintenance building, and historic furnishings. This state historic site was one of the first sites included in the state's system in 1958. It was donated to the state historic site system at the time with the provision that the lessee could continue living in the property through 1985. It has not been open to the public and has been maintained by the lessee. In F.Y. 1986, the Society will take over operation of the property. Plans do not call for opening it to the public until the next decade, due to restoration and code compliance needs. There is a need, however, to provide security at this site until it becomes operable and is open to the public. This funding request covers that need.

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Security Services	\$20.0	\$20.0

G. Equipment

The activity requests the appropriation to purchase 2 personal computers with word processing capability. One of the units will be utilized to develop a pilot project at Historic Fort Snelling in the scheduling of tour groups making reservations at the Fort. Once this is complete, the program can be expanded to include other historic site scheduling of tour groups. The second unit will be used in the area of interpretation to assist in the writing and editing of narrative text for historic site brochures and in interpretive exhibit tests.

This equipment can greatly impact the 2 aforementioned areas of tour scheduling and editing which are now being performed manually. To continue to do these tasks manually is primitive considering the technology available today and will greatly limit the tour scheduling arrangements.

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Equipment	\$8.8	\$-0-

CHANGE REQUEST (Continuation)

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

RATIONALE:

The items requested above represent the activity's objective to acquire, preserve, and make available to the public, the most significant historic sites in Minnesota. The necessity for this request is threefold: 1) To reinstate items that were eliminated due to past budget reductions; 2) to respond to more interpretive facilities and historic sites moving from the development stage to the operational stage, and; 3) the ever increasing visitation to historic sites.

This CHANGE request will provide funding to adequately operate these 31 historic sites and meet the public demand for better access to them.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the following items: Blacksmith position at Fort Snelling (\$46.4); Exhibit Designer position (\$60.2); seasonal historians (\$250.0); historic site utilization (\$90.8) for an expanded program at the Alexander Ramsey House and the James J. Hill House. The Society recently increased admission fees at all its historic sites, and this additional non-dedicated revenue will help offset the increased needs of the historic sites program.

While the other items in this request have some merit, tax reduction and other higher priority expenditure items preclude funding those requests.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the above request. However, since the capital development project will not be completed until September, 1985, the request has been reduced by \$25.0.

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: SPLIT ROCK LIGHTHOUSE

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request General Fund	\$100.0	2.0	\$100.0	2.0
Governor's Recommendation General Fund	\$ 75.0	2.0	\$100.0	2.0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to provide for the annual operating needs of this newly developed historic site.

DESCRIPTION/BACKGROUND:

The Split Rock Lighthouse Historic Site was acquired by the state in 1971. This historic site, on Lake Superior's north shore, is undergoing a \$1,550,000 capital improvement program which includes the construction of a new visitor center. The Capital Budget Request for improvement funds also requested the required operating funds to operate the fully-developed site. This CHANGE level request covers that need. The operating needs are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Clerical	\$20.5	\$20.5
1.0 FTE Maintenance	20.2	20.2
Seasonal Historians	39.3	39.3
Fuel and Consumable Supplies	20.0	20.0
TOTAL	\$100.0	\$100.0

RATIONALE:

The staffing and supply and expense needs are necessary to run this site after the capital development program is complete. They were included with the Capital Budget Request several years ago as to what the impact on operating costs would be if this site were fully developed.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: ITASCA HEADWATERS PROGRAM				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$44.7	1.0	\$44.7	1.0
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to provide a historical interpretive program in Itasca State Park.

DESCRIPTION/BACKGROUND:

Under M.S. 138.025, Subd. 13, the Minnesota Historical Society is responsible for a historical interpretive program and concept for Itasca State Park. Itasca State Park is, of course, the largest and one of the highest utilized parks in our state parks system. Besides being the oldest, most famous, the headwaters area of the Mississippi River, Itasca State Park is rich in pre-historic as well as historic events which help shape Minnesota's future.

This CHANGE request is for funding for the summer season to conduct educational programs lectures on Itasca's history for park visitors. Such programs would utilize existing park facilities such as the Forest Inn. The funds requested are as follows:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
1.0 FTE Park Historian	\$22.5	\$22.5
Seasonal Historians	15.0	15.0
Support Costs for Position	1.0	1.0
Cost of Guest Lecturers	1.2	1.2
Film Production Costs	<u>5.0</u>	<u>5.0</u>
TOTAL	\$44.7	\$44.7

RATIONALE:

This park is one of Minnesota's finest. It is extremely rich in history. This funding will enable the Society to meet its requirement under state law, and provide a much needed program element for one of Minnesota's most utilized state parks.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

RATIONALE:

These funds are urgently needed to begin again to produce exhibits and audio visual materials for historic sites.

GOVERNOR'S RECOMMENDATION:

The Governor recommends \$100.0 annually for exhibit construction and audiovisual materials at historic sites.

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: SITE EXHIBIT AND A/V CONSTRUCTION FUNDS				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$200.0	-0-	\$200.0	-0-
Governor's Recommendation				
General Fund	\$100.0	-0-	\$100.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the reinstatement of the above funds for use in constructing exhibits at historic sites.

DESCRIPTION/BACKGROUND:

Funding in the amount of \$224.0 was provided in the 5 group of the current appropriation for historic sites to be used in constructing exhibits, audio visual materials, and interpretive films at historic sites statewide. Such exhibits, slide programs, and films are important to the historical interpretive program at the 24 sites open for public use. During F.Y. 1985, it was necessary to reallocate \$200.0 of this amount to be used for compensation needs that were not fully funded by the salary supplement. Therefore, they could not be shown as SAME level funding. The reinstatement of these funds will provide the funding needed for the coming biennium to maintain much needed exhibits at sites. The Society chose to reallocate this type of funding on a one-time basis to meet salary expense needs rather than reduce site operating hours or other types of reductions that would have curtailed public use of historic sites.

STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Exhibits in Use	21	21	23	23
Total Site Attendance	428,064	485,000	532,000	540,000

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE

PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS

AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: HISTORIC SITE CRAFT PROGRAM				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Legislative Commission on Minnesota Resources (LCMR)	\$50.0	1.0	\$50.0	1.0
Governor's Recommendation LCMR	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

I. DESCRIPTION: HISTORIC SITE CRAFT PROGRAM

The Historic Site Program, developed by the State of Minnesota in 1965, and implemented by the predecessors of this commission, is moving into its third decade. There is need to study the possibility of developing active craft programs at some of them so that demonstrations of vanishing skills can be viewed by the visitors as a part of the interpretation process. (Examples of such sites are the Mille Lacs Indian Museum, the Oliver H. Kelley Farm, the Forest History Center, the Northwest Company Fur Post, and Historic Fort Snelling.) With 31 historic sites in Minnesota, a pilot-type craft program at several sites could lay an important foundation for preserving vanishing crafts, generating additional site income, and, if successful, establish criteria for applying this type of program to the State's historic sites system.

II. PROGRAM AND BUDGET

A. Objectives

This activity would have a significant impact on the over one million visitors who view historic sites. It is important to maintain high quality, changing, and living exhibits to continue to attract and serve tourists and school children, and to adapt to changing interpretations of historical data.

The objectives of this activity are as follows:

- 1) To improve the interpretive programs in Minnesota's historic sites.

- 2) To provide exhibits involving craft demonstrations so that these craft skills of the early period can be viewed by the visitors.

- 3) To market items produced in the craft programs.

B. Resources	F.Y. 1986	F.Y. 1987
1. Staff - 1 Craft Coordinator (not in the classified service)	\$20.0	\$20.0
2. Contractual Services	25.0	25.0
3. Materials	5.0	5.0
TOTAL	\$50.0	\$50.0

III. CONTEXT

- A. Former Appropriations:
For craft demonstrations -- None.
- B. Related Expenditures:
None.

IV. EVALUATION

- A. Through semi-annual progress reports, the success of the crafts program could be monitored.
- B. Visitation can be measured in terms of before and after results.

GOVERNOR'S RECOMMENDATION:

The Governor's recommendations for LCMR are included in total in the LCMR budget request. Therefore, although funding and positions are included in this agency request, the Governor makes no recommendation in this activity.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: HISTORIC SITE OPERATIONS AND TECHNICAL ASSISTANCE
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: COMPREHENSIVE HISTORIC PRESERVATION PLANNING				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
Legislative Commission on Minnesota Resources (LCMR)	\$22.5	1.0	\$22.5	1.0
Governor's Recommendation LCMR	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

B. Resources	F.Y. 1986	F.Y. 1987
1. Staff - 1 Program Planner (not in the classified service)	\$22.5	\$22.5

III. CONTEXT

A. Former appropriations:

None.

GOVERNOR'S RECOMMENDATION:

The Governor's recommendations for LCMR are included in total in the LCMR budget request. Therefore, although funding and positions are included in this agency request, the Governor makes no recommendation in this activity.

I. DESCRIPTION: COMPREHENSIVE HISTORIC PRESERVATION PLANNING

The State Historic Preservation Office at the Minnesota Historical Society has completed surveys of over two-thirds of Minnesota's 87 counties, documenting significant historic properties and nominating the most significant to the National Register of Historic Places, which currently contains over 1,000 Minnesota listings. The office is also engaged in various aspects of protection of these properties, including environmental review, administration of federal preservation tax benefits, and technical and monetary assistance to the State's 18 local Heritage Preservation Commissions under the new federal Certified Local Government Program. There is a need for the development of a comprehensive planning process to coordinate all aspects of this program, from identification of historic resources to developing protective strategies for them. Such plans are currently being developed in most states under the model of the National Park Service's Resource Protection Planning Process (RP3), and approval of state preservation programs is dependent on the establishment and continued use of such plans.

II. PROGRAM AND BUDGET

Objectives

- A. 1. Using the RP3 model, the program will develop an ongoing method of integrating various federal, state, and local preservation activities in Minnesota, such as identification and registration of resources and establishing and administering protective strategies.

ACTIVITY: MUSEUM COLLECTIONS AND REFERENCE SERVICES 1985-87 Biennial Budget
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

OBJECTIVE:

To collect, preserve, and make available to the public the museum holdings.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of Acquisitions	787	500	500	500
No. of Items Preserved	1,296	700	700	700
Research Inquiries Addressed	1,000	1,000	1,000	1,000

DESCRIPTION:

The Minnesota Historical Society museum contains historical material that documents the day-to-day lives of Minnesotans. The holdings number approximately 600,000 unique and historically valuable 3-dimensional items which include tools, clothing, archaeological artifacts, crafts of Indians, pioneers, and immigrants, as well as inventions of Minnesota's industries, the showpiece furniture of the wealthy, and the memorabilia of our famous figures. This activity operates in 3 major areas:

- 1) Acquisitions: Collects available significant historical artifacts relating to the history of the state through donations and purchases. (All offers are reviewed; only essential artifacts are accepted in accordance with a written collecting policy.)
- 2) Preservation: Preserves the museum's collections through conservation, cleaning, repairing, photographing, and through state-of-the-art preservation and storage techniques, both in-house and through contracts.
- 3) User Access to Collections: a) Process, classify, and catalog the artifacts so they will be accessible and useful to the public; b) To provide important items for exhibits in Minnesota Historical Society facilities throughout the state; c) The collection is used as documentary evidence for research, publication, educational programs, and the general public.

Authority for this activity is found in M.S. 138.

<u>ACTIVITY STATISTICS:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of items in Collection:	600,000	600,500	601,000	601,500
Museum collections-artifacts	80,000	80,250	80,500	80,500
Archaeological artifacts	500,000	500,250	500,500	500,750
Artifacts in use at historic sites	20,000	20,000	20,000	20,250
Artifacts Photographed	6,633	6,500	50	50
Artifacts Register/Accessioned	930	1,000	1,000	1,000
Artifacts Loaned for Exhibit/Research	11,745	1,000	1,000	1,000

<u>ACTIVITY GENERATES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>
<u>NON-DEDICATED REVENUE</u>	<u>F.Y. 1983</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Travel/In-State and Out-of-State See CHANGE request sheet following the Minnesota Historical Society Operations Program fiscal page.	\$.9	\$.9	Program Wide
Operating Expenses Needed to fund increased costs of staffing and supply and expense needs. See CHANGE request sheet following the fiscal sheet for this activity.	104.4	104.4	Activity Specific
Space Rental Needed to lease space for large museum artifacts. See CHANGE request sheet following the fiscal sheet for this activity.	48.7	48.7	Activity Specific
Acquisitions Needed to purchase historically significant museum artifacts. See CHANGE request sheet following the fiscal sheet for this activity.	15.0	15.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MUSEUM COLLECTION REF SERV

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	228.2	228.5	260.4	265.9	169.0	434.9	270.2	169.0	439.2	291.1	294.5
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	228.2	228.5	260.4	265.9	169.0	434.9	270.2	169.0	439.2	291.1	294.5
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	172.0	167.1	192.7	194.6	95.4	290.0	194.7	95.4	290.1	214.8	214.9
EXPENSES & CONTRAC. SERV	46.4	44.3	54.1	56.9	49.6	106.5	60.3	49.6	109.9	56.1	58.8
SUPPLIES & MATERIALS	5.8	10.0	8.7	9.2	5.0	14.2	9.7	5.0	14.7	11.1	11.4
EQUIPMENT	4.0	7.1	4.9	5.2	19.0	24.2	5.5	19.0	24.5	9.1	9.4
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	228.2	228.5	260.4	265.9	169.0	434.9	270.2	169.0	439.2	291.1	294.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	228.1	228.5	260.4	265.9	169.0	434.9	270.2	169.0	439.2	291.1	294.5
INET CHANGE FROM F.Y. 851				+5.5	+169.0	+174.5	+9.8	+169.0	+178.8	+30.7	+34.1
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	.1										
TOTAL FINANCING	228.2	228.5	260.4	265.9	169.0	434.9	270.2	169.0	439.2	291.1	294.5
POSITIONS BY FUND											
GENERAL	7.0	6.0	6.8	6.8	4.0	10.8	6.8	4.0	10.8	7.8	7.8
TOTAL POSITIONS	7.0	6.0	6.8	6.8	4.0	10.8	6.8	4.0	10.8	7.8	7.8
INET CHANGE FROM F.Y. 851					+4.0	+4.0		+4.0	+4.0	+1.0	+1.0

5-5844

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: MUSEUM COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: OPERATING EXPENSES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$104.4	4.0	\$104.4	4.0
Governor's Recommendation				
General Fund	\$ 26.2	1.0	\$ 26.2	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to fund increased costs of staffing and supply and expense needs of the Museum Collections and Reference Services activity for the 1985-87 biennium. The funding is needed to handle existing program needs in line with this activity's objective to preserve and make available to the public the museum artifacts.

DESCRIPTION/BACKGROUND:

The various elements of this CHANGE request are set forth as follows:

A. Cataloger

The positions of Cataloger is requested to process and catalog the museum collections using standard professionally-accepted processing and cataloging procedures. The artifact collection cannot be used by the exhibit staff or the public if it is not cataloged. Because this area has been inadequately staffed for many years, most of the collections remain insufficiently processed and cataloged. We are still living with accessioning and cataloging that was done 60 or 70 years before there were nationally-accepted standards. Most of the material needs to be reprocessed and adequately cataloged. This is especially important as we prepare for the new large galleries in the proposed State History Center. This request also includes support costs for the positions. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
2.0 FTE Catalogers	\$54.6	\$54.6
Support Costs for Positions	2.0	2.0
TOTAL	\$56.6	\$56.6

B. Museum Aide

The position of Museum Aide is requested to provide such services as typing, filing, packaging objects, moving and labeling boxes, retrieving and reshelving boxes, delivering material, and processing photographs. The tasks described are currently being performed by professional museum curatorial staff. A position of this nature would allow the professional staff to devote their time to serving the collections and to serving the public. This request also includes support costs for the described position. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Museum Aide	\$20.6	\$20.6
Support Costs for Position	1.0	1.0
TOTAL	\$21.6	\$21.6

C. Photographer

The position of Photographer is requested to record the remaining items in the collection, new acquisitions, items to be conserved (before and after photographs), items to be loaned and to produce selected publication quality images. Our experience is that this will require a full-time position to handle the backlog and future exhibit needs. Photographing the collections is a preservation method and is necessary for proper management of the collections. Since 1980, the Minnesota Historical Society Museum Collections Department has been systematically photographing all artifacts in the collections. Presently, about 20% of the collection is recorded. This has been funded by a series of Institute of Museum Services (I.M.S.) grants, the latest was \$50,000 for one year; however, after this next year, the Minnesota Historical Society will not be eligible to apply for another I.M.S. grant because of the federal guidelines. This request also includes photographic supplies and equipment and support costs for the described position. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Photographer	\$20.2	\$20.2
Photographic Supplies and Equipment	5.0	5.0
Support Costs for Position	1.0	1.0
TOTAL	\$26.2	\$26.2

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Artifacts Photographed	6,633	6,500	6,500	6,500

CHANGE REQUEST (Continuation)

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: MUSEUM COLLECTIONS AND REFERENCE SERVICES

PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS

AGENCY: MINNESOTA HISTORICAL SOCIETY

RATIONALE:

There is an on-going need for preservation of the museum artifact collection. This collection can not be used by the public or for exhibits if it is not sufficiently processed and cataloged. This request is required to preserve, process, and catalog the collection so it may be accessible to the public through in-person visits and also through the use of these artifacts in interpretive exhibits.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with only the Photographer request at \$26.2 each year. While the other items have some merit, tax reduction and other higher priority expenditure items preclude funding those requests.

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: MUSEUM COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

GOVERNOR'S RECOMMENDATION:
The Governor does not approve this request. The Society received funding for this request in its F.Y. 1985 and F.Y. 1986 budget, but used the funds for other purposes. In the event there is a need to move these artifacts from the Mechanics Arts High School gymnasium, the Society should provide the funding through internal budget reallocations.

Request Title: SPACE RENTAL				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$48.7	-0-	\$48.7	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to lease storage space to properly house large museum artifacts.

DESCRIPTION/BACKGROUND:

The Minnesota Historical Society received funding for this request in the F.Y. 1983-85 Biennial Budget Request, but pursuant to budget cuts and shortfalls in salary supplements, the Society has been forced to reallocate these funds to maintain basic operations. The request also includes costs for transporting these items. The funds requested as follows:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Lease	\$47.7	\$47.7
Moving Expenses	<u>1.0</u>	<u>1.0</u>
TOTAL	\$48.7	\$48.7

RATIONALE:

The Society is currently using the gymnasium of Mechanic Arts High School to house said artifacts. With the uncertain status of this facility, the Society anticipates the need to lease space to house these objects.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The Governor encourages the Society to seek private financing for this purpose.

ACTIVITY: MUSEUM COLLECTIONS AND REFERENCE SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: ACQUISITIONS				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$15.0	-0-	\$15.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to acquire historically significant museum artifacts.

DESCRIPTION/BACKGROUND:

These funds are requested to increase the museum acquisition budget from \$3.0 per year to \$18.0 per year. The current funding level is inadequate for a historical society of our size and stature. The collection includes items such as tools, clothing, and crafts of Indians, pioneers, and immigrants, as well as inventions of Minnesota's industries, the showpiece furniture of the wealthy, and the memorabilia of our famous figures. Much of this collection documents the day-to-day lives of Minnesotans. The collection is used as documentary evidence for research, publications, education programs, and as display items in museum exhibits and historic sites.

STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of Acquisitions	787	500	1,500	2,000
No. of Items in Collection	600,000	600,500	602,000	604,000

RATIONALE:

Items that, in the past have been donated, are now offered for sale and we must be able to purchase them if we want to improve and maintain the quality of the collections.

ACTIVITY: EDUCATIONAL/SCHOOL SERVICES
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:
To provide an education experience through the interpretation of state, regional, and local history to the schools of Minnesota and the general public.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Public Served	351,965	378,393	360,000	328,000
No. of Schools Served	2,100	2,100	2,100	2,100
% of School Districts Served	100%	100%	100%	100%

DESCRIPTION:
The Educational/School Services activity interprets Minnesota history throughout the state in 2 ways:

- 1.) Curriculum Resource Materials: Assists Minnesota schools in expanding and improving the teaching of state, regional, and local history: a) Provides curriculum materials for classroom use (elementary and secondary); b) Provides teacher training and in-service programs related to the study of state history; c) Cooperates with colleges and universities and with the State Department of Education in the development of state programs of history; d) Provides information to teachers and the general public concerning the educational resources of the Minnesota Historical Society and its collections.
- 2.) Exhibit Program: Provides opportunities for the general public, tourists, to the state, and community groups to learn about the past of this state and region: a) Provides a program of changing exhibits in the museum galleries and public areas of the Historical Building; b) Provides educational programs for school children and adult visitors to the museum; c) Provides traveling exhibits for circulation to schools, libraries, museums, and community organizations throughout the state.

Authority for this activity is found in M.S. 138.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
ROOTS Distribution	18,365	25,000	20,000	20,000
Film and Videotape Showings	441	475	500	500
Teachers Reached by In-Service Programs, Workshops, and Courses	1,316	1,000	1,000	1,000
Museum Visitors	67,756	69,200	76,000	76,000
Museum School Classes	527	550	300	300
Catalogs Distributed	20,000	20,000	20,000	20,000
Traveling Exhibit Showings	93	100	100	100

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
CHANGE REQUESTS:			F.Y. 1986	F.Y. 1987	TYPE
Facility Utilization - Public Service			\$ 10.0	\$ 10.0	Program Wide
See the CHANGE request sheet following Minnesota Historical Society Operations Program fiscal page.					
Travel/In-State and Out-of-State			3.1	3.1	Program Wide
See CHANGE request sheet following the Minnesota Historical Society Operations Program fiscal page.					
Operating Expenses			103.1	94.3	Activity Specific
Needed to fund increased costs of staffing and supply and expense needs. See CHANGE request sheet following the fiscal sheet for this activity.					

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: EDUCATIONAL-SCHOOL SERVICES

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	428.2	531.0	565.4	570.8	116.2	687.0	576.3	107.4	683.7	579.4	583.8
LOCAL ASSISTANCE											
AIDS TO INDS.		1.2	1.2	1.2		1.2	1.2		1.2	1.2	1.2
TOTAL EXPENDITURES	428.2	532.2	566.6	572.0	116.2	688.2	577.5	107.4	684.9	580.6	585.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	332.3	369.5	414.8	415.3	69.8	485.1	415.5	69.8	485.3	415.3	415.5
EXPENSES & CONTRAC. SERV	39.6	75.4	91.9	96.6	33.1	129.7	101.6	33.1	134.7	105.3	109.2
SUPPLIES & MATERIALS	6.3	5.1	5.7	5.9	3.3	9.2	6.2	3.3	9.5	5.8	6.1
EQUIPMENT		7.3	3.0	3.0	10.0	13.0	3.0	1.2	4.2	3.0	3.0
OTHER EXPENSE ITEMS	50.0	73.7	50.0	50.0		50.0	50.0		50.0	50.0	50.0
TOTAL STATE OPERATIONS	428.2	531.0	565.4	570.8	116.2	687.0	576.3	107.4	683.7	579.4	583.8
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	419.8	520.7	555.1	560.5	116.2	676.7	566.0	107.4	673.4	569.1	573.5
INET CHANGE FROM F.Y. 851				+5.4	+116.2	+121.6	+10.9	+107.4	+118.3	+14.0	+16.4
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	8.4	11.5	11.5	11.5		11.5	11.5		11.5	11.5	11.5
TOTAL FINANCING	428.2	532.2	566.6	572.0	116.2	688.2	577.5	107.4	684.9	580.6	585.0
POSITIONS BY FUND											
GENERAL	11.0	12.0	12.0	12.0	2.7	14.7	12.0	2.7	14.7	12.0	12.0
TOTAL POSITIONS	11.0	12.0	12.0	12.0	2.7	14.7	12.0	2.7	14.7	12.0	12.0
INET CHANGE FROM F.Y. 851					+2.7	+2.7		+2.7	+2.7		

5-5850

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: EDUCATIONAL/SCHOOL SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: OPERATING EXPENSES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$103.1	2.5	\$94.3	2.5
Governor's Recommendation				
General Fund	\$ 10.0	-0-	\$10.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to fund increased costs of staffing, contractual services, and supply and expense needs of the Educational/School Services activity for the 1985-87 biennium. The funding is needed to handle existing program needs in line with this activity's objective to interpret state, regional, and local history to the schools of Minnesota and the general public.

DESCRIPTION/BACKGROUND:

The various elements of this CHANGE request are set forth as follows:

A. Exhibit Program

The position of Project Curator is requested to assume full responsibility for planning, developing and coordinating production of exhibits and assigned topics. A goal of the exhibit program is to maintain a program of changing interpretive exhibits in the galleries and other public spaces of the Historical Society at 690 Cedar Street. This request would allow the planning and development of more than one gallery exhibit at a single time. With present staffing, this is not possible. This request also includes support costs for the described position. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Project Curator	\$25.6	\$25.6
Support Costs for Position	1.0	1.0
TOTAL	\$26.6	\$26.6

B. Museum Lesson Program

The position of Museum Teacher is requested to teach school classes a variety of lessons on Minnesota history. Museum classes are offered 6 times daily, 5 days a week.

These positions will allow us to meet the growing demand for museum lessons. It will also allow the Museum Education Coordinator to devote time to plan public programs that provide lectures and other public programs that expand the educational value of exhibits for school children and the general public. This request also includes support costs for the positions. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.5 FTE Museum Teacher	\$36.2	\$36.2
Support Costs for Positions	1.5	1.5
TOTAL	\$37.7	\$37.7

STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Museum School Classes	527	550	600	600

C. Education Program Catalog

This activity generates a variety of educational programs, events, and school services. This request will provide funding to produce a program catalog which delineates educational services and programs available to the general public and schools. A program catalog depicting and inventorying these programs and services is an effective tool in making them available to the public and schools. Such catalogs would be sent to all schools and to various public educational centers. The funding expended on such an effective informational tool as a program catalog is the most efficient method of notifying the public and the state's school system of the educational programs and services provided by the Society.

	F.Y. 1986	F.Y. 1987
Printing	\$10.0	\$10.0

D. Teacher Education

These funds are requested to enter into contractual agreement with an individual to assist teachers in teaching the subject matter of state and local history. Teachers would be introduced to ways of finding and using the historical resources that exist in their communities. This will be done by planning, scheduling, and conducting teacher workshops, conferences, courses, and individual consultations. There is a generally growing demand by teachers for our counsel and assistance. There is a need to conduct an extensive program of teacher workshops which will result in a significant change in our relationships with Minnesota schools and teachers. Our educational materials will be knit into the basic fabric of social studies curriculum in a majority of the state's schools.

	F.Y. 1986	F.Y. 1987
Contractual Services	\$20.0	\$20.0

STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Teachers reached by In-Service Programs, Workshops and Courses	1,316	1,000	1,500	2,000

CHANGE REQUEST (Continuation)
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: EDUCATIONAL/SCHOOL SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

E. Equipment

The activity requests the appropriation to purchase 2 personal computers with word processing capability. The equipment will be used in the areas of curriculum materials and exhibits to assist in the writing and editing of narrative text including ROOTS magazine, the education catalog and exhibit area. This equipment will allow technology to perform tasks that are currently being done manually. To continue to do this work manually is primitive with the technology that is currently available.

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Equipment	\$8.8	-0-

RATIONALE:

This activity is comprised of 2 major areas: 1) Interpretive exhibits, and; 2) curriculum materials. Both of these areas are motivated by a desire to meet the demand placed upon it by the public. The school group that uses the exhibit as an educational tool or the museum visitor which may be a family or a group of senior citizens express the desire for a changing exhibit program. With the increasing use of curriculum materials in the schools, the demands placed upon the activity for teacher education and orientation has surpassed the resources currently available. The funding of this CHANGE request will provide for a strong program that can meet its current public demand.

GOVERNOR'S RECOMMENDATION:

The Governor recommends only the \$20.0 for an education program catalog. The following items have not been recommended: 1) The Governor does not recommend the exhibit program request because the Society should concentrate its efforts on the new State History Center exhibit program rather than on an expanded program at the Historical Society Building. Additional funds have been recommended under the State History Center Program for this purpose. (See State History Center CHANGE request.); 2) The teacher education request has not been recommended. The Society should consider charging fees to teachers or to the school districts for teacher education programs; and 3) While the other items have some merit, tax reduction and other higher priority expenditure items preclude funding those requests.

ACTIVITY: PUBLICATIONS AND RESEARCH
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

To produce and distribute interpretive printed materials on the history of Minnesota.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Items Produced	14	22	23	22
No. Items Distributed	55,195	56,405	56,705	57,405

DESCRIPTION:

1) This activity provides authoritative information on the past of Minnesota and the upper midwest region to users which include over 6,050 public, academic, private, and special libraries; to teachers and students in all Minnesota school districts and in public and private schools in neighboring states, to business people, scholars, and tourists; and to readers around the world; 2) Serves a cross section of the reading public in all 50 states and some 10 foreign countries by annually editing and publishing Minnesota History, a scholarly quarterly journal; 3) Edits and publishes 8 to 20 books, pamphlets, exhibit catalogs, historic sites guides, reports, leaflets, and prints of historical art works; 4) Initiates original research for future publications; 5) Encourages research and writing by both scholars and talented amateur historians; 6) Solicit manuscripts for books and articles pertinent to the history of Minnesota; 7) Evaluates unsolicited book and article manuscripts submitted by the public.

Authority for this activity is found in M.S. 138.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Publications Issued:				
No. titles/books and pamphlets	4	13	14	14
No. titles/reprinted	6	5	5	4
Minnesota History Distribution	30,856	30,350	30,400	30,450
Manuscripts Reviewed:				
No. Mss. acquired for publishing	16	15	20	20
No. Mss. proposals evaluated	108	120	130	130

CHANGE REQUEST:	F.Y. 1986	F.Y. 1987	Type
Research Stipends	\$ 70.7	\$ 70.7	Activity Specific
Needed to encourage and support original scholarly research. See CHANGE request sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PUBLICATIONS AND RESEARCH

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	476.5	629.9	652.8	689.3	70.7	760.0	689.5	70.7	760.2	688.9	688.7
LOCAL ASSISTANCE											
AIDS TO INDS.		2.5	2.5	2.5		2.5	2.5		2.5	2.5	2.5
TOTAL EXPENDITURES	476.5	632.4	655.3	691.8	70.7	762.5	692.0	70.7	762.7	691.4	691.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	345.4	442.4	451.7	488.2		488.2	488.4		488.4	488.2	488.4
EXPENSES & CONTRAC. SERV	126.4	185.7	199.3	199.3	70.7	270.0	199.3	70.7	270.0	198.9	198.5
SUPPLIES & MATERIALS	4.3	1.8	1.8	1.8		1.8	1.8		1.8	1.8	1.8
EQUIPMENT	.4										
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	476.5	629.9	652.8	689.3	70.7	760.0	689.5	70.7	760.2	688.9	688.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	371.5	445.8	468.7	505.2	70.7	575.9	505.4	70.7	576.1	504.8	504.6
[NET CHANGE FROM F.Y. 85]				+36.5	+70.7	+107.2	+36.7	+70.7	+107.4	+36.1	+35.9
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	105.0	186.6	186.6	186.6		186.6	186.6		186.6	186.6	186.6
TOTAL FINANCING	476.5	632.4	655.3	691.8	70.7	762.5	692.0	70.7	762.7	691.4	691.2
POSITIONS BY FUND											
GENERAL	13.0	13.0	13.0	13.0		13.0	13.0		13.0	13.0	13.0
TOTAL POSITIONS	13.0	13.0	13.0	13.0		13.0	13.0		13.0	13.0	13.0

5-5854

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: PUBLICATIONS AND RESEARCH
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: RESEARCH STIPENDS				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$70.7	-0-	\$70.7	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to award stipends to encourage and support the original scholarly research on a variety of subjects in Minnesota history that is required for new, authoritative and interpretive published works for public benefit.

DESCRIPTION/BACKGROUND:

As each year passes, the need for up-to-date and competent studies of Minnesota increases. Books on both general and specific subjects are needed for classrooms, libraries, teachers at all levels, scholars, and interested general readers. Since 1849, the Society has carried on its mission of collecting and preserving state history, but the limited resources available for research have hampered its efforts to investigate its priceless collections, to mine their contents, and to publish the valuable results of such investigations. The Society must compete with other publishers, institutions of learning, and agencies in attracting competent scholars to produce the research and writing necessary for new interpretive studies of Minnesota's past. With the additional funding, the research stipend program would be able to initiate new research projects, hire professional researchers and authors to produce publishable manuscripts on specific aspects of state history, such as the railroads, the labor movement, co-operatives, agriculture since 1885, the lumbering industry, the Depression ERA, third-party and agrarian reform movements, art and artists, Duluth port and harbor, the North Shore, maps and mapmaking, the State Fair, Dakota and Ojibway Indians, the meat-packing industry, biographies, women on the frontier and many more.

RATIONALE:

Benefits of an expanded research grant program would be several. Scholars -- both academic and independent -- would find vital support for research at a time when the costs of that research are skyrocketing. The rich manuscript, archival, library, and museum collections of the Society would better serve their intended purpose: To provide information and raw data required for fresh interpretations of historical developments leading to a better understanding of Minnesota in its regional and national contexts. Twentieth-century history would receive the interpretative treatment that has been long over due. The state's Indian community would find new insights into their past through works researched and written by Indian scholars. In general, the people of the state would gain a better understanding of their roots and of the place called Minnesota.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

ACTIVITY: STATE CAPITOL COLLECTIONS AND PUBLIC SERVICES 1985-87 Biennial Budget
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

OBJECTIVE:

- 1) To interpret, for the public, the history and architecture of the State Capitol and its grounds.
- 2) To provide educational programs and exhibits in the Capitol for the public.
- 3) To provide technical assistance and information to all Capitol visitors and legislators and their staff through the operation of the Rotunda information desk.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Public served	62,845	65,000	65,000	65,000

DESCRIPTION:

The Minnesota State Capitol completed in 1904, is a result of the inspired vision of St. Paul architect, Cass Gilbert, noted designer of the U.S. Supreme Court Building in Washington, D.C. Dominated by one of the largest self-supported marble domes in the world, the Minnesota State House incorporates a variety of Minnesota building stones, 20 different kinds of imported marble, and painted murals and sculptures relating symbolically to Minnesota history.

This activity will serve approximately 150,000 persons biennially. The clientele is composed of tourists and visitors from throughout the world, school children, legislators, legislative staff, Governor's Office, and the general public. This activity conducts tours of the Capitol on a 12-month-a-year basis, 7 days a week, for the general public, tourists and students.

The Capitol information center located at the front entrance near the Rotunda directs all visitors to their appropriate destination within the Capitol. Capitol tours are conducted on hourly intervals through the day to individuals and tour groups throughout the state as well as many foreign countries.

Many governmental and public events occur in the Capitol and all have an impact on this activity. Examples of governmental and public events are:

- Taste of Minnesota (July 1983-84)
- Legislative Session (March and April 1984)
- Legislative Committees and Commission Hearings (All year)
- Youth Art Month (March 1984)
- Bands and Choirs (All year)
- Governor's State of the State Address (January 1984)
- White Earth Indian Protest and Lobby (April 1984)
- Chief Justice Amdahl's Historic First State of the Judiciary Address (March 1984)
- National Guard presentation of Minnesota Medal of Honor to Governor Rudy Perpich (April 1984)
- Senator Edward Kennedy's endorsement of Presidential candidate Walter F. Mondale

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

This activity also provides educational programs and exhibits in the public areas of the Capitol. Such programs and exhibits relate to the Capitol's history or significant Minnesota events or activities.

Authority for this activity is found in M.S. 138.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Public served:				
Adults	8,675	10,000	10,000	10,000
Students	54,170	55,000	55,000	55,000
Countries served (87 total)	84	84	84	84
Legislative districts served (134 total)	131	131	131	131
National visitors, No. of states	50	50	50	50
International visitors/countries	47	50	50	50
Information desk inquiries	38,024	40,000	45,000	45,000

CHANGE REQUEST:	F.Y. 1986	F.Y. 1987	Type
State Capitol Needed to provide services in the State Capitol. See CHANGE request sheet following the fiscal sheet for this activity.	\$ 87.2	\$ 72.2	Activity Specific
Curatorial and Research Program Needed to provide curatorial and research services to individuals and groups associated with State Capitol building. See CHANGE request sheet following the fiscal sheet for this activity.	70.0	70.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ST CAPITOL COLLN PUBLIC SER

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	77.7	82.0	130.4	132.8	157.2	290.0	133.6	142.2	275.8	192.6	193.2
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	77.7	82.0	130.4	132.8	157.2	290.0	133.6	142.2	275.8	192.6	193.2
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	67.8	77.7	76.1	77.7	60.2	137.9	77.8	60.2	138.0	120.7	120.8
EXPENSES & CONTRAC. SERV	9.9	1.3	11.3	11.9	80.0	91.9	12.5	80.0	92.5	26.7	27.2
SUPPLIES & MATERIALS		3.0	3.0	3.2	1.0	4.2	3.3	1.0	4.3	4.2	4.2
EQUIPMENT					16.0	16.0		1.0	1.0	1.0	1.0
OTHER EXPENSE ITEMS			40.0	40.0		40.0	40.0		40.0	40.0	40.0
TOTAL STATE OPERATIONS	77.7	82.0	130.4	132.8	157.2	290.0	133.6	142.2	275.8	192.6	193.2
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	77.7	82.0	130.4	132.8	157.2	290.0	133.6	142.2	275.8	192.6	193.2
[NET CHANGE FROM F.Y. 85]				+2.4	+157.2	+159.6	+3.2	+142.2	+145.4	+62.2	+62.8
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	77.7	82.0	130.4	132.8	157.2	290.0	133.6	142.2	275.8	192.6	193.2
POSITIONS BY FUND											
GENERAL	1.0	1.0	1.0	1.0	1.0	2.0	1.0	1.0	2.0	2.0	2.0
TOTAL POSITIONS	1.0	1.0	1.0	1.0	1.0	2.0	1.0	1.0	2.0	2.0	2.0
[NET CHANGE FROM F.Y. 85]					+1.0	+1.0		+1.0	+1.0	+1.0	+1.0

5-5857

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: STATE CAPITOL COLLECTIONS AND PUBLIC SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: STATE CAPITOL				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$87.2	1.0	\$72.2	1.0
Governor's Recommendation				
General Fund	\$10.0	-0-	\$10.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount and positions to provide needed services to the public and Legislature who visit and work in the State Capitol.

DESCRIPTION/BACKGROUND:

This activity serves over 150,000 individuals a biennium. The clientele is composed of tourists, visitors from throughout the world, school groups, the general public, and the Legislature. This activity serves as the information center for people coming to the Capitol. Capitol tours for visitors and special events are one of the most important elements of work performed. The increased visitation is expected to reach 200,000 individuals on a biennial basis. Today, over 11,000 people visit the Capitol and cannot take guided tours because of inadequate staffing. The need is to staff Minnesota's most important government building to adequately serve its users.

This CHANGE level request covers the following:

	F.Y. 1986	F.Y. 1987
1.0 FTE Capitol Gallery Assistant	\$20.6	\$20.6
Seasonal Historians	39.6	39.6
Brochure Printing	10.0	10.0
Equipment - Podium and Rotunda Sound System	15.0	-0-
Position Support Costs	2.0	2.0
TOTAL	\$87.2	\$72.2

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Public Served	62,845	65,000	75,000	75,000

RATIONALE:

The State Capitol is used by an ever-increasing public. The investment in this activity CHANGE level is justified because of the high public use and the importance of presenting our state through the Capitol program in a well organized and efficient manner to all visitors.

GOVERNOR'S RECOMMENDATION:

The Governor recommends \$20.0 for seasonal historians to assist in the Capitol's special events and guided tour programs. While the other items have some merit, tax reduction and other higher priority expenditure items preclude funding those requests.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: STATE CAPITOL COLLECTIONS AND PUBLIC SERVICES
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: CURATORIAL AND RESEARCH PROGRAM				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$70.0	-0-	\$70.0	-0-
Governor's Recommendation				
General Fund	\$50.0	1.0	\$50.0	1.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to provide research, interpretation, and a curatorial assistance program to the many and varied individuals and groups who work in or are involved in the maintenance and management of Minnesota's State Capitol. Such a program will assure the quality of proposed restoration and remodeling activities which occur on a regular basis in the State Capitol.

DESCRIPTION/BACKGROUND:

Minnesota is fortunate to have a State Capitol Building and grounds of unique and significant historical value. The Capitol Building is on both the State and National Register of Historic Places. The Capitol is constantly undergoing restoration and remodeling due to its many and varied uses, and the variety of individuals who use it. There is a need to provide a program which will:

- Coordinate and report information, provide research assistance and restoration planning to and for the Senate House, Governor's Office, Department of Administration, and the Capitol Area Architectural Planning Board (CAAPB).
- Provide architectural and decorative arts research relating to the Capitol which will interface with restoration and remodeling concepts.
- Identify and keep records on the historical resources of the Capitol.
- Assist in planning and implementing restoration/construction projects.

- Provide the proper conservation methods for cleaning and preserving the Capitol and its furnishings.
- Monitor public spaces which are scheduled for traveling exhibits by outside organizations to assure their installation without damage or conflict with the Capitol's historic interior fittings and furnishings.

The funding requested would provide for curatorial and research services to meet these needs.

RATIONALE:

This request represents a sound investment in assuring that the state's most historic structure is properly preserved. The dollars invested in this structure over the years will be significant. The funds in this request should reduce the cost of special consultants, and provide a needed on-going program available to all Capitol residents which they may utilize to assure the proper interpretation and preservation of our Capitol.

GOVERNOR'S RECOMMENDATION:

The Governor approves \$50.0 each year for a historian/preservationist to address the urgent restoration needs of the state Capitol. This program will provide the required research and curatorial expertise to assure a successful and authentic restoration of the state Capitol.

ACTIVITY: CENTRAL REFERENCE DEVELOPMENT AND MAINTENANCE
 Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
 Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

To provide an integrated system for public access to the 10 collections of the Minnesota Historical Society.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Collections	10	10	10	10
No. of Collections to be Automated	-0-	-0-	2	3
% of Collections to be Automated	-0-	-0-	20%	30%

DESCRIPTION:

The concept of Central Reference will serve to make more accessible the Society's 10 collections to the public that we serve. The collections are: 1) books, pamphlets, serials, trade catalogs, reference work; 2) Minnesota newspapers; 3) photographs, films, oral history tapes, art works; 4) maps; 5) state and local government records; 6) manuscripts; 7) museum artifacts; 8) archaeological artifacts; 9) standing structure inventory files; 10) archaeological inventory files. Microfilm collections will also be incorporated into this concept. This development deals with 3 major components:

- 1) Collections Management: Maintain all significant information about each collection item including origin, acquisition, content, physical properties, value, access status -- public or restricted -- bibliographic data, location, and disposition.
- 2) Reference: Provide public access to information about the collections and to the collections themselves by developing an electronic data base. Relevant information will include subject access, location, availability, terms of use, and format.
- 3) Interface: Provide access to non-Minnesota Historical Society information about relevant research collections. To interface the Minnesota Historical Society electronic data base with other local and national on-line systems such as On-Line Computer Library Center (OCLC), Special Permated Indexing System (SPINDEX), and bibliographics data bases.

Authority for this activity is found in M.S. 138.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Collections Units	69,300,000	72,800,000	75,300,000	79,600,000
Cataloging Systems	10	10	8	7
Inquiry Potential	100,000	125,000	250,000	300,000

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Central Reference Development	\$197.9	\$256.2	Activity Specific
Needed to develop the concept of central reference services. See the CHANGE request sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CENTRAL REFER DEVEL MAINT

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					197.9	197.9		256.2	256.2	70.0	70.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					197.9	197.9		256.2	256.2	70.0	70.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES					142.1	142.1		142.2	142.2	39.8	39.9
EXPENSES & CONTRAC. SERV					34.0	34.0		84.0	84.0	28.0	28.0
SUPPLIES & MATERIALS					2.5	2.5		2.5	2.5	1.2	1.1
EQUIPMENT					19.3	19.3		27.5	27.5	1.0	1.0
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS					197.9	197.9		256.2	256.2	70.0	70.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					197.9	197.9		256.2	256.2	70.0	70.0
INET CHANGE FROM F.Y. 851					+197.9	+197.9		+256.2	+256.2	+70.0	+70.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					197.9	197.9		256.2	256.2	70.0	70.0
POSITIONS BY FUND											
GENERAL					5.0	5.0		5.0	5.0	1.0	1.0
TOTAL POSITIONS					5.0	5.0		5.0	5.0	1.0	1.0
INET CHANGE FROM F.Y. 851					+5.0	+5.0		+5.0	+5.0	+1.0	+1.0

5-5861

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: CENTRAL REFERENCE DEVELOPMENT AND MAINTENANCE

PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS

AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: CENTRAL REFERENCE DEVELOPMENT

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$197.9	5.0	\$256.2	5.0
Governor's Recommendation				
General Fund	\$ 70.0	1.0	\$ 70.0	1.0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

This new activity represents funding for the concept of central reference services to provide our patrons with one integrated system allowing access to the 10 collections of the Minnesota Historical Society. The 10 collections are as follows:

- 1) Books, pamphlets, serials, trade catalogs, reference works
- 2) Minnesota newspapers
- 3) Photographs, films, oral history tapes, art works
- 4) Maps
- 5) State and local government records
- 6) Manuscripts
- 7) Museum artifacts
- 8) Archaeological artifacts
- 9) Standing structure inventory files
- 10) Archaeological inventory files

DESCRIPTION/BACKGROUND:

Currently, the Minnesota Historical Society is responsible for approximately 70 million items in its collections that patrons access through about 10 different and distinct cataloging systems. The goal is to develop one uniform cataloging concept for all of our collections. Significant information on each item must be maintained. This data will include origin, acquisition, content, physical properties, value, access status, bibliographic data, location, and disposition. With this information, an electronic data base will be developed and, using terminals, the public can gain access to all of our collections through one access point.

Also requiring inclusion is microfilm and data about holdings in non-Minnesota Historical Society collections. This request also includes support costs for the described positions. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
1.0 FTE Systems Manager	\$39.8	\$39.9
1.0 FTE Catalog Librarian	32.0	32.0
2.0 FTE Data Technicians	42.2	42.2
1.0 FTE Data Processing Analyst	28.1	28.1
Purchased Services	34.0	84.0
Equipment	16.8	25.0
Support Costs for Positions	5.0	5.0
TOTAL	\$197.9	\$256.2

STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Collection Units	69,300,000	72,800,000	75,300,000	79,600,000
Cataloging Systems	10	10	8	7
Inquiry Potential	100,000	125,000	250,000	300,000

RATIONALE:

The focus of central reference is purely public-service oriented. One access point through which the public can gain access to all the information we store for them will allow the disseminating of more information to more people. A national trend has been established away from manual cataloging systems to the electronic data base. For this reason, it is essential for the Minnesota Historical Society to pursue this program in order to remain viable as an institution whose objective is to provide information for the public.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to develop a uniform cataloging system for all its collections. However, the Governor recommends phasing in this project. A Systems Manager position (\$79.7), purchased services (\$56.0), and support costs (\$4.3) are recommended to enable the Society to look at its current systems and decide on a system that will best fit its needs.

ACTIVITY: MARKETING AND DEVELOPMENT
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

To increase the visibility and public use of the state's historical resources.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Public Served	830,000	850,000	850,000	850,000

DESCRIPTION:

Many of the historical resources which are managed and operated by the Minnesota Historical Society have moved from a developmental to an operational stage during the past decade. With this trend comes the need to identify to the public, on an on-going basis, the resources that are available to them and how they may go about using them. The State Department of Tourism is also in the process of promoting the state's largest industry -- tourism -- on a level which is designed to attract Minnesotans and outstate individuals to Minnesota's many attractions. History is a major theme in that promotional effort. Because of these 2 needs, a coordinated effort is needed at the Minnesota Historical Society to handle institutional information functions and interface them with other statewide efforts. This activity will coordinate all public relations and information functions for the institution such as: 1) news releases; 2) promote county historical events; 3) the Annual Meeting and History Conference; 4) exhibit openings; 5) integrate and centralize the production of all printed, promotional, informational, and service brochures; 6) collaborate with state agencies such as the State Department of Tourism to develop a strong effort so that Minnesota's historical resources can be interfaced with the on-going promotion of our state, and most important, to serve as a central information center to the public so that the public will have one contact point which can direct them to the historical resource they desire, be it a historic site, county event, library geneology collection, or museum tour. This activity, by its very nature, will market all historical resources to the public.

Authority for this activity is found in M.S. 138.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
News Releases	120	120	120	120
Tourism Units	10,000	10,000	10,000	10,000
County Events Promoted	-0-	-0-	-0-	-0-
Added Economic Impact	-0-	-0-	-0-	-0-

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	TYPE
Marketing and Development Needed to increase the visibility awareness, and public use of the State's historical resources. See CHANGE request sheet following the fiscal sheet for this activity.	\$103.1	\$103.1	Activity Specific
Capitol Area Visitor Coordination Needed to coordinate Capitol Area visitors. See CHANGE request sheet following the fiscal sheet for this activity.	50.0	50.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MARKETING AND DEVELOPMENT

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					153.1	153.1		153.1	153.1		
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					153.1	153.1		153.1	153.1		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES					59.6	59.6		59.6	59.6		
EXPENSES & CONTRAC. SERV					66.5	66.5		66.5	66.5		
SUPPLIES & MATERIALS					16.0	16.0		16.0	16.0		
EQUIPMENT					11.0	11.0		11.0	11.0		
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS					153.1	153.1		153.1	153.1		
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					153.1	153.1		153.1	153.1		
INET CHANGE FROM F.Y. 851					+153.1	+153.1		+153.1	+153.1		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					153.1	153.1		153.1	153.1		
POSITIONS BY FUND											
GENERAL					2.0	2.0		2.0	2.0		
TOTAL POSITIONS					2.0	2.0		2.0	2.0		
INET CHANGE FROM F.Y. 851					+2.0	+2.0		+2.0	+2.0		

5-5864

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: MARKETING AND DEVELOPMENT
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
News Releases	120	120	250	250
Tourism Units	10,000	10,000	100,000	100,000
County Events Promoted	-0-	-0-	150	150
Added Economic Impact	\$ -0-	\$ -0-	\$360.0	\$360.0

RATIONALE:

The state has a significant capital investment in its historical resources, and historical sites and programs throughout the state. The investment of the funds requested in this CHANGE request is modest when compared to the increased public use, and economic impact it will produce.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

Request Title: MARKETING AND DEVELOPMENT

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request				
General Fund	\$103.1	2.0	\$103.1	2.0
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests funding to increase the visibility, awareness, and public use and enjoyment of the state's historical resources.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Total Public Served	850,000	850,000	1,250,000	1,250,000

DESCRIPTION/BACKGROUND:

Minnesota is unique in the quality and scope of its historical resources. Because tourism is the largest industry in the state, the State Department of Tourism is requesting information for their use in promoting our state to others. Our historic sites program is moving from a developmental to an operating stage where more sites are available for public use. It is now necessary to have an active and on-going program which promotes and markets their presence to others. The economic impact of such promotion as shown in this activity's "Activity Statistics," is very significant.

This funding request includes:

	F.Y. 1986	F.Y. 1987
1.0 FTE Information Officer	\$32.3	\$32.3
1.0 FTE Information Writer	27.3	27.3
Expenses - Brochure Printing and Contractual Services	40.0	40.0
Travel	1.5	1.5
Support Cost for Positions	2.0	2.0
TOTAL	\$103.1	\$103.1

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: MARKETING AND DEVELOPMENT
PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: CAPITOL AREA VISITOR COORDINATION

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request				
General Fund	\$50.0	-0-	\$50.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to assist and coordinate Capitol area visitors in their utilization of cultural resources in the Capitol area through the use of a "co-op" visitor information program.

DESCRIPTION/BACKGROUND:

Tens of thousands of visitors come to the State Capitol each year to visit the Capitol and other cultural entities in the Capitol area. The information desk at the Capitol, which is operated by the Minnesota Historical Society, receives thousands of inquiries from schools and individuals planning to visit the St. Paul area as to what historic sites, museums, and other activities which may be available to them should they visit the State Capitol. Today, such inquiries are handled on an individual basis for State Capitol Tours, Minnesota Historical Society museum tours, tours of the James J. Hill House, Alexander Ramsey House, Science Museum of Minnesota, the Gibbs Farm Museum, and the newly restored Legislative Office Building. There is a need to assist the visitor or visiting groups in packaging a visitor program for a more effective and efficient use of Capitol area cultural resources and of the visitors' time.

This would be done by a centralized Capitol area visitor assistance program utilizing data processing systems to handle visitor inquiries, schedule individual and group tours, provide a computer-based response on the museums, historic sites, and other activities they might select to tailor a Capitol visit to meet their needs, interests, and time frame.

The funding would support an information specialist to handle inquiries on Capitol area

visits and events, data processing to generate the needed information and response data, consumable supplies, and mailing costs to schools and individuals on tour arrangements. The system used would retain a data bank on all scheduled tours and events of the participating institutions on an updated basis.

RATIONALE:

This proposed system would be very effective in bringing about a much higher utilization of historic sites and museums in the Capitol area, and providing the visitor and visitor groups with a much improved method for arranging tours to the Capitol area. The economic benefit we believe will more than offset the annual operating cost. It would also provide a less expensive means of delivering these services to potential visitors through the cooperation of the various cultural institutions in the Capitol area such as the Minnesota Historical Society, Science Museum of Minnesota, and the Ramsey County Historical Society when compared to the cost of these institutions if they attempted such a program on a non- "co-op" basis.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

ACTIVITY: EDUCATIONAL MATERIALS
Program: MINNESOTA HISTORICAL SOCIETY OPERATIONS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

To produce major Minnesota publications for the state's school system and for general consumption.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of Publications Produced	-0-	-0-	-0-	2

DESCRIPTION:

This funding request is for a one-time biennial appropriation to produce 2 major Minnesota Historical Society publications:

- 1) Minnesota History Curriculum: To publish a comprehensive curriculum of Minnesota history that will furnish the state's schools with a body of material that is useable, interesting, accurate, and up-to-date in both historical interpretation and teaching methodology. Working in collaboration with the State Department of Education, and many Minnesota teachers, a textbook has been designed to serve a variety of teaching methods. This publication will be knit into the basic fabric of social studies curriculum in a majority of the state's schools. This activity will provide funding for design, editing services, and printing of the publication.
- 2) Minnesota Biographies Project: To conclude the research and writing phase of this project which will produce a reference work that preserves for the future information on the state's people who have contributed to the development of Minnesota and the nation.

Authority for this activity is found in M.S. 138.

<u>ACTIVITY STATISTICS:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Minnesota History Curriculum Printed	-0-	-0-	-0-	20,000
No. of School Districts Circulated to	-0-	-0-	-0-	2,100

<u>Minnesota Biographies</u>				
Entries completed	350	270	1,250	1,250
Total Entries	5,230	5,500	6,750	8,000

<u>CHANGE REQUESTS:</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Education Materials	175.0	175.0	Activity Specific
Needed to produce 2 major Minnesota Publications. See CHANGE request sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: EDUCATIONAL MATERIALS

PROGRAM: MHS OPERATIONS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					175.0	175.0		175.0	175.0		
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					175.0	175.0		175.0	175.0		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV					175.0	175.0		175.0	175.0		
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS					175.0	175.0		175.0	175.0		
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					175.0	175.0		175.0	175.0		
[NET CHANGE FROM F.Y. 85]					+175.0	+175.0		+175.0	+175.0		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					175.0	175.0		175.0	175.0		
POSITIONS BY FUND											
TOTAL POSITIONS											

5-5868

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: EDUCATIONAL MATERIALS

PROGRAM: MINNESOTA HISTORICAL SOCIETY OPERATIONS

AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: EDUCATIONAL MATERIALS				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$175.0	-0-	\$175.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to produce major Minnesota publications for the state's school system and for general consumption.

DESCRIPTION/BACKGROUND:

This request provides funding for 2 major Minnesota Historical Society publications:

- 1) Minnesota History Curriculum: Conversations with many Minnesota teachers and with the State Department of Education over the past year have made it clear that there is a need to publish a comprehensive curriculum of Minnesota history that will furnish the state's schools with a body of material that is useable, interesting, accurate, and up-to-date in both historical interpretation and teaching methodology. Through these conversations it is clear that, to achieve maximum use of the curriculum, we need to design it carefully to serve a variety of teaching methods. A traditional historical narrative is desired by many schools. Others (including the State Social Studies Consultant) prefer a typical treatment oriented toward the learning of skills and processes rather than content. We intend to supply both by supplementing the narrative text with a workbook containing the materials necessary for activities that will introduce students to historical process. These activities will be keyed to the units of the text and will allow us to expand upon interesting and vital facets of the state's story that cannot easily be included in the narratives. This one-time biennial request will provide \$100.0 per year for design, editing services, and printing of the publications.

- 2) Minnesota Biographies Project: In 1912, the Minnesota Historical Society published a one-volume work entitled Minnesota Biographies which presented, in brief format, biographical data on early Minnesota settlers and traders. Typical of its time, this work largely overlooked women and Native American people and their contributions to Minnesota's development. In an effort to fill the most obvious gaps and to update Minnesota Biographies to the present day, the Society, in 1973 launched a research project that has continued with varying numbers of staff. The project's goal is to produce typewritten entries on 8,000 Minnesotans -- including bibliographies of published and unpublished sources -- that will be a unique reference work on a cross section of the state's leaders in numerous fields of endeavor. In order to reach that goal, the project staff has had to do research on some 17,000 persons before narrowing the total entries completed to 8,000. Today, there are over 5,000 completed biographical entries researched and written, and preliminary research is completed on nearly 3,000 more subjects to be included in the final 8,000. This one-time biennial request will provide \$75.0 per year for researcher-writers. During that time, all final entries would be completed and the 8,000 biographical entries would be edited in preparation for making them available to the public.

STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<u>Minnesota History Curriculum</u> Printed	-0-	-0-	-0-	20,000
No. of School Districts Circulated to	-0-	-0-	-0-	2,100
<u>Minnesota Biographies</u>				
Entries completed	350	270	1,250	1,250
Total Entries	5,230	5,500	6,750	8,000

RATIONALE:

The Minnesota History Curriculum has evolved as a direct response to the teachers of our state who have voiced strongly the need for such a publication. The Minnesota Biographies Project will support the final phase of research and writing of a mammoth research project that provides biographical data on 8,000 Minnesotans who have helped shape the course of our state and nation. The publication will be made available to libraries, schools, historical organizations, and other research institutions in the Upper Midwest and nationally as well.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The Governor encourages the Society to use private financing for the Minnesota History Curriculum and the Minnesota Biographies Project. The Society should then sell these publications to schools and other users to recover project costs.

PROGRAM: REPAIR AND BETTERMENT
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

PROGRAM PURPOSE:

This program includes 4 activities: 1) State Monuments, Markers, and Waysides; 2) State Capitol Public Areas/Objects and Artworks; 3) Facility Repair and Preventive Maintenance, and; 4) Collections and Exhibits Repair and Preventive Maintenance.

This program is responsible for the preventive maintenance and repair of historically significant structures, artifacts, works of art, and interpretive exhibits. By their very nature, these items are old and in constant need of preventive maintenance and repair. The Society manages 93 structures which include interpretive facilities, historic houses and the Research Center. Repair and preventive maintenance also apply to collections, exhibits, and artworks, both because of the nature of our program and the public we serve, these are as critical as our physical plant needs.

OPERATION:

The program provides the overall coordination and technical assistance to deal with the varied and distinct repair and betterment needs. Operating managers within the appropriate activity make decisions relating to their area of expertise, whether it be a Ramsey House Porch or a fine, delicate lace shawl. This program encompasses the following operations:

- 1) Inspection and monitoring of state monuments, markers, and waysides that are located along the state's highway system throughout the state. These structures must be periodically examined and the repairs must be executed, if need be.
- 2) A systematic examination of objects of art and exhibit areas in the State Capitol must be conducted. If repairs are necessary the technical expertise must be provided to develop specification and implement necessary restoration.
- 3) Inspection and monitoring must be performed of all of the 93 structures the Society is responsible for managing. Examples of the types of examination required are:
 - Roofs
 - Heating/cooling systems
 - Security systems
 - Foundations
 - Tuckpointing
 - Electrical systems
 - Insulation
 - Doors and windows
 - Tree trimming and removal
 - Fireplaces
- 4) The Society's interpretive exhibits, historical artifacts included in them and in historic houses are in need of maintenance or replacement. These installations must be monitored with this goal in mind and repair or replacement must be facilitated.

EXPLANATION OF BUDGET REQUEST:

One CHANGE item is requested for this program. The CHANGE item is at the program level and represents new funding for the 4 activities as follows: \$25.0 each year for State Monuments, Markers, and Waysides; \$25.0 each year for State Capitol Public Areas/Objects and Artworks; \$150.0 each year for Facility Repair and Preventive Maintenance, and; \$50.0 each year for Collections and exhibits Repair and Preventive Maintenance.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: REPAIR & BETTERMENT

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
STATE MONU MARKERS WAYSIDES					25.0	25.0		25.0	25.0	25.0	25.0
ST CAP PUBLIC AREA OBJ ART					25.0	25.0		25.0	25.0	25.0	25.0
FAC REPAIR AND PREVEN MAINT					150.0	150.0		150.0	150.0	150.0	150.0
COLLN EXH REPAIR PREV MAINT					50.0	50.0		50.0	50.0	50.0	50.0
TOTAL					250.0	250.0		250.0	250.0	250.0	250.0
INET CHANGE FROM F.Y. 851					+250.0	+250.0		+250.0	+250.0	+250.0	+250.0
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					250.0	250.0		250.0	250.0	250.0	250.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					250.0	250.0		250.0	250.0	250.0	250.0
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL					250.0	250.0		250.0	250.0	250.0	250.0
INET CHANGE FROM F.Y. 851					+250.0	+250.0		+250.0	+250.0	+250.0	+250.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					250.0	250.0		250.0	250.0	250.0	250.0
POSITIONS BY FUND:											
TOTAL POSITIONS											

5-5871

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity
STATE MONUMENTS, MARKERS, AND WAYSIDES/STATE CAPITOL PUBLIC AREAS/OBJECTS
ACTIVITY: AND ARTWORKS/FACILITY REPAIR AND PREVENTIVE MAINTENANCE/COLLECTIONS AND
PROGRAM: EXHIBITS REPAIR AND PREVENTIVE MAINTENANCE.
AGENCY: REPAIR AND BETTERMENT
MINNESOTA HISTORICAL SOCIETY

Request Title: REPAIR AND BETTERMENT				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$250.0	-0-	\$250.0	-0-
Governor's Recommendation				
General Fund	\$250.0	-0-	\$250.0	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to provide preventive maintenance and repair of historically significant structures, artifacts, works of art, and interpretive exhibits.

DESCRIPTION/BACKGROUND:

This program will provide for ongoing maintenance repair and betterment needs. Because of the unique nature of the Minnesota Historical Society and its collections and facilities, many of which pre-date the State of Minnesota itself, our request categories are different than what other agencies and institutions may require. The activities which relate to repair, betterment and preventive maintenance are as follows:

	F.Y. 1986	F.Y. 1987
State Monuments, Markers, and Waysides	\$25.0	\$25.0
State Capitol Public Areas/Objects and Artworks	25.0	25.0
Facility Repair and Preventive Maintenance	150.0	150.0
Collections and Exhibits Repair and Preventive Maintenance	50.0	50.0
TOTAL	\$250.0	\$250.0

STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. State Markers	133	141	161	181
No. State Markers at Interstate Rest Areas	0	4	20	36

STATISTICS: (Contd.)

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Counties with Markers	54	57	60	62
No. Counties with Wayside Markers	45	46	47	50
No. Structures Managed	93	93	94	94
No. G.S.F. Managed	471,679	471,679	491,679	491,679
No. Interpretive Exhibits	21	21	23	23
No. Artifacts in use at Exhibits	20,000	20,000	21,000	21,000

RATIONALE:

This request is in response to the State Department of Finance in which they asked that repair and betterment appropriations be incorporated into operating budgets at a minimal need level. Such a process will not only involve better funding decisions on such matters, but will place operating managers in a position to make better decisions on their total operating network.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

ACTIVITY: STATE MONUMENTS, MARKERS AND WAYSIDES
Program: REPAIR, BETTERMENT, AND PREVENTIVE MAINTNENACE
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

Provide state markers and monuments, including rest areas, on the interstate and high-way waysides, to function as interpretive devices to inform visitors of historic places, people, and events at sites which no longer have any other means of telling their part of Minnesota's history.

EFFECTIVENESS MEASURES:

After a biennium of experience, effectiveness measures can be developed to include data such as: Number of markers repaired; number of markers replaced; number of monuments repaired; number of wayside markers replaced; number of wayside markers repaired.

DESCRIPTION:

- 1) The Minnesota Historical Society must replace and keep in good repair, 155 existing state markers that frequently need repair or replacement because of vandalism and the elements. These services include preservation coating of bronze markers, foundation repair, and casting of new markers.
- 2) Keep in good repair 27 existing state monuments which are huge stone structures requiring significant treatment such as tuck-pointing of monuments, replacement of granite blocks, and foundation repair.
- 3) Replace and keep in good repair, 65 markers at highway and interstate rest areas. Hundreds of thousands of people use Minnesota's rest areas on the highway system. By producing and erecting state markers at the interstate rest areas, travelers from other states, as well as citizens of Minnesota, can learn much about the people and the events that contributed to the state's greatness.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. State Markers	133	141	141	141
No. State Monuments	27	27	27	27
No. State Markers at Highway Rest Areas	65	65	65	65
No. State Markers at Interstate Rest Areas	0	4	4	4
No. Counties with Markers	54	57	57	57
No. Counties with Monuments	16	16	16	16
No. Counties with Wayside Markers	45	46	46	50

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
State Monuments, Markers and Waysides	\$25.0	\$25.0	Activity
Needed to provide state monuments, markers and waysides as interpretive devices. See the CHANGE request sheet following the Repair and Betterment Program fiscal page.			Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: STATE MONU MARKERS WAYSIDES

PROGRAM: REPAIR & BETTERMENT

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					25.0	25.0		25.0	25.0	25.0	25.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					25.0	25.0		25.0	25.0	25.0	25.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV					25.0	25.0		25.0	25.0	25.0	25.0
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS					25.0	25.0		25.0	25.0	25.0	25.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					25.0	25.0		25.0	25.0	25.0	25.0
INET CHANGE FROM F.Y. 851					+25.0	+25.0		+25.0	+25.0	+25.0	+25.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					25.0	25.0		25.0	25.0	25.0	25.0
POSITIONS BY FUND											
TOTAL POSITIONS											

ACTIVITY: STATE CAPITOL PUBLIC AREAS/OBJECTS AND ARTWORKS
Program: REPAIR, BETTERMENT, AND PREVENTIVE MAINTENANCE
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

To provide on-going restoration and preservation of murals, stencils, sculptures, statues, paintings, built-in exhibit areas, and any object of art in the public areas of the State Capitol.

EFFECTIVENESS MEASURES:

After a biennium of experience, effectiveness measures can be developed to include data such as: No. of Governor's portraits requiring repair; No. of Governor's portraits repaired; No. of sculptures requiring repair; No. of sculptures repaired; No. of statues requiring repair; No. of statues repaired; No. of paintings requiring repair; No. of paintings repaired; No. of murals requiring repair; and No. of murals repaired.

DESCRIPTION:

The State Capitol serves as a monument to Minnesota's heritage for the visiting public. There is an on-going need to provide technical assistance, direction and acquisition of materials and services to preserve the public areas. The Governor's Reception Room needs restoration to its original appearance. Repair and maintenance items would include repair and cleaning of paintings and murals, cleaning of busts and statues, stencil repair and maintenance, and the exterior statues need to be cleaned and the figures on them coated with a protective coating.

ACTIVITY STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of Governor's Portraits	35	36	36	36
No. of Sculptures	2	2	2	2
No. of Statues	4	4	4	4
No. of Paintings	12	12	12	12
No. of Murals	24	24	24	24
No. of Plaques	16	16	16	16
No. of Busts	10	11	11	11

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
State Capitol Public Areas/Objects and Artworks Needed to provide on-going restoration and preservation of objects and artworks. See the CHANGE request sheet following the Repair and Betterment Program fiscal page.	\$ 25.0	\$ 25.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ST CAP PUBLIC AREA OBJ ART

PROGRAM: REPAIR & BETTERMENT

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					25.0	25.0		25.0	25.0	25.0	25.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					25.0	25.0		25.0	25.0	25.0	25.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV					25.0	25.0		25.0	25.0	25.0	25.0
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS					25.0	25.0		25.0	25.0	25.0	25.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					25.0	25.0		25.0	25.0	25.0	25.0
[NET CHANGE FROM F.Y. 85]					+25.0	+25.0		+25.0	+25.0	+25.0	+25.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					25.0	25.0		25.0	25.0	25.0	25.0
POSITIONS BY FUND											
TOTAL POSITIONS											

ACTIVITY: FACILITY REPAIR AND PREVENTIVE MAINTENANCE 1985-87 Biennial Budget
Program: REPAIR, BETTERMENT, AND PREVENTIVE MAINTENANCE
Agency: MINNESOTA HISTORICAL SOCIETY

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

To maintain, in good repair, the structures that the Minnesota Historical Society is responsible for managing.

EFFECTIVENESS MEASURES:

After a biennium of experience, effectiveness measures can be developed to include data such as: Number of structures requiring repair, and number of structures repaired.

DESCRIPTION:

- 1) Since 1958, the Minnesota Historical Society has acquired, or been given by law, administration of 31 historic sites of statewide significance located throughout Minnesota. These include maintenance of our 92 structures which total 414,321 g.s.f., many of which require special restoration procedures. Many of the structures are very old and develop serious problems without warning. Some examples of repair and maintenance include security alarm repair, exterior and interior repainting, refinishing floors, replacement of windows and doors, repair and modify fireplace, replace steps and stairs, foundation repair and replacement, roof replacement, parking lot repair and betterment, and prairie restoration.
- 2) The Society is also responsible for the management of 1500 Mississippi Street, which houses the Research Center totalling 57,356 g.s.f. Repair needs would include security alarm repair, sprinkler system repair, electrical improvements, plumbing repairs and replacement, and ice removal.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Structures Managed	93	93	94	94
No. Gross Square Feet Managed	471,679	471,679	491,679	491,679

CHANGE REQUESTS:	F.Y. 1986	F.Y. 1987	Type
Facility Repair and Preventive Maintenance Needed to maintain structures that the Minnesota Historical Society is responsible for managing. See the CHANGE request sheet following the Repair and Betterment Program fiscal page.	\$150.0	\$150.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FAC REPAIR AND PREVEN MAINT

PROGRAM: REPAIR & BETTERMENT

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					150.0	150.0		150.0	150.0	150.0	150.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					150.0	150.0		150.0	150.0	150.0	150.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV					150.0	150.0		150.0	150.0	150.0	150.0
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS					150.0	150.0		150.0	150.0	150.0	150.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					150.0	150.0		150.0	150.0	150.0	150.0
[NET CHANGE FROM F.Y. 85]					+150.0	+150.0		+150.0	+150.0	+150.0	+150.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					150.0	150.0		150.0	150.0	150.0	150.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-5878

ACTIVITY:COLLECTIONS AND EXHIBIT REPAIR AND PREVENTIVE MAINTENANCE1985-87 Biennial Budget
Program:REPAIR, BETTERMENT, AND PREVENTIVE MAINTENANCE
Agency:MINNESOTA HISTORICAL SOCIETY

OBJECTIVE:

To maintain, in good repair, interpretive exhibits and the historical artifacts used as interpretive tools in historic sites and exhibits.

EFFECTIVENESS MEASURES:

After a biennium of experience, effectiveness measures can be developed to include data such as: No. of interpretive exhibits requiring repair; No. of interpretive exhibits repaired; No. of artifacts requiring repair; No. of artifacts repaired.

DESCRIPTION:

- 1) The Minnesota Historical Society operates major interpretive facilities, including a museum for public use. They are located in the Twin Cities, near Grand Rapids, Elk River, International Falls, Redwood Falls, and Little Falls. These centers and museum accomodate the permanent-type exhibits they house. The purpose of interpretation is to provide orientation for visitors and tell them the stories of important events and persons associated with major themes of Minnesota's past. To accomplish this purpose, permanent exhibits utilizing current technology and modern museum techniques are needed. The centers and the Society's central museum all utilize permanent-type interpretive installations which require reconstruction, repair, and preventive maintenance such a silkscreening which require reconstruction, repair and restoration of exhibit cases, patching and repairing exhibit space, remounting photographs and lighting repair.
- 2) The collections utilized in exhibits cover a broad base of subjects at various historic sites throughout the state. These historically valuable artifacts are an integral part of the exhibits at the interpretive center, the central museum, and historic houses such as the Alexander Ramsey House, the James J. Hill House, the Lindbergh House, Meighen Store, the Comstock House, the Mayo House, as well as Historic Fort Snelling, the Northwest Company Fur Post, Mille Lacs Indian Museum, and traveling exhibits. Examples of the problems addressed are the cleaning of the "Four Seasons" exhibit at Mille Lacs Indian Museum, furniture repair, ethnic collections repair, archaeology collections repair, textile/costume collections repair, and quilt collection repair.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Interpretive Exhibits	11	11	13	13
No. Historic Houses	10	10	10	10
No. Artifacts in Use at Exhibits	20,000	20,000	21,000	21,000

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Collections and Exhibit Repair and Preventive Maintenance Needed to maintain interpretive exhibits and historical artifacts in use at such. See the CHANGE request sheet following Repair and Betterment Program fiscal page.	\$ 50.0	\$ 50.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: COLLN EXH REPAIR PREV MAINT

PROGRAM: REPAIR & BETTERMENT

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					50.0	50.0		50.0	50.0	50.0	50.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					50.0	50.0		50.0	50.0	50.0	50.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV					50.0	50.0		50.0	50.0	50.0	50.0
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS					50.0	50.0		50.0	50.0	50.0	50.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					50.0	50.0		50.0	50.0	50.0	50.0
[NET CHANGE FROM F.Y. 85]					+50.0	+50.0		+50.0	+50.0	+50.0	+50.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					50.0	50.0		50.0	50.0	50.0	50.0
POSITIONS BY FUND											
TOTAL POSITIONS											

PROGRAM: STATE HISTORY CENTER
Agency: MINNESOTA HISTORICAL CENTER

1985-87 Biennial Budget

OBJECTIVE:

To provide for a move into a facility which allows the Minnesota Historical Society to preserve its collections, merge its operations, for better public service, and provide a museum program worthy of the state's rich history.

DESCRIPTION:

The State History Center will bring together all of the Society's activities and services except those which, by their very nature, must be elsewhere. This facility will be operational by 1988. The plan which has been developed encompasses 6 program elements which are: 1) Galleries, Education and Museum Collections; 2) References Services and Library/Archival Collections; 3) Publications and Research; 4) Collections Services; 5) Visitor Services, and; 6) Administrative Support. This appropriation will address 3 major areas:

- 1) Operations: To facilitate a smooth transition in merging Minnesota Historical Society operations and staff that are presently situated in 3 locations; 690 Cedar Street, 1500 Mississippi Street, and the James J. Hill House.
- 2) Collections: To plan and coordinate the move of the valuable collections, which number over 70 million pieces, to ensure their safety. Also, to provide state-of-the-art storage techniques for housing the collections once they are situated in the new State History Center.
- 3) Exhibits: To begin planning and preparation for exhibits in the new State History Center. A major interpretive exhibit demands 3 or 4 years to develop and it is anticipated that, upon opening of this building, a major survey gallery of Minnesota and 2 other new exhibits be fully installed. This will also impact the museum collections staff to deal with this increase in activity.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987	F.Y. 1988
Public Visitation	200,000	200,000	200,000	200,000	200,000
Program Elements	6	6	6	6	6

CHANGE REQUEST:

Operations Collections, Exhibits
Needed to prepare for a move into
State History Center. See CHANGE
request sheet following the fiscal
page for this activity.

F.Y. 1986	F.Y. 1987	F.Y. 1988
\$ 234.6	\$ 256.8	Activity Specific

Labor and Public Affairs
Needed to plan, develop, organize, and
administer a labor and public affairs
center. See CHANGE request sheet
following the fiscal page for this
activity.

100.0	100.0	Activity Specific
-------	-------	----------------------

GOVERNOR'S RECOMMENDATION:

The Governor recommends \$86.2 and 4 positions in F.Y. 1986 and \$148.7 and 6 positions in F.Y. 1987 to plan the move of the Society's valuable collections and to begin planning and preparing for exhibits in the new state history center. This recommendation, however, is contingent upon approval of the new state history center project by the 1985 Legislature.

The Governor does not recommend approval of the Labor and Public Affairs request at this time.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: STATE HISTORY CENTER

PROGRAM: STATE HISTORY CENTER

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					334.6	334.6		356.8	356.8	86.2	148.7
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					334.6	334.6		356.8	356.8	86.2	148.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES					98.1	98.1		151.3	151.3	73.2	124.7
EXPENSES & CONTRAC. SERV					132.5	132.5		99.5	99.5	10.0	20.0
SUPPLIES & MATERIALS					2.0	2.0		3.0	3.0	1.0	2.0
EQUIPMENT					2.0	2.0		3.0	3.0	2.0	2.0
OTHER EXPENSE ITEMS					100.0	100.0		100.0	100.0		
TOTAL STATE OPERATIONS					334.6	334.6		356.8	356.8	86.2	148.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					334.6	334.6		356.8	356.8	86.2	148.7
INET CHANGE FROM F.Y. 851					+334.6	+334.6		+356.8	+356.8	+86.2	+148.7
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					334.6	334.6		356.8	356.8	86.2	148.7
POSITIONS BY FUND											
GENERAL					4.0	4.0		6.0	6.0	4.0	6.0
TOTAL POSITIONS					4.0	4.0		6.0	6.0	4.0	6.0
INET CHANGE FROM F.Y. 851					+4.0	+4.0		+6.0	+6.0	+4.0	+6.0

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: STATE HISTORY CENTER
PROGRAM: STATE HISTORY CENTER
AGENCY: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

Request Title: OPERATIONS, COLLECTIONS, EXHIBITS

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$234.6	4.0	\$256.8	6.0
Governor's Recommendation				
General Fund	\$ 86.2	4.0	\$148.7	6.0
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount and positions to provide for a move into the proposed new State History Center.

DESCRIPTION/BACKGROUND:

The Society, in its Capital Budget Request, is requesting a new State History Center which will enable people to see, use, and participate in the state's heritage. People will have access to the Society's rich library, archival, and artifact collections for first-hand research in public reading rooms. The Center will contain, for the first time, an appropriate state historical museum. In this facility the visitor will encounter interpretive and educational programs, including exhibits, demonstrations, workshops, lectures, publications, and tours. This request includes funding in 3 areas, as follows:

- | | F.Y. 1986 | F.Y. 1987 |
|---|-----------|-----------|
| 1) <u>Operations</u> : To facilitate a smooth transition in merging Minnesota Historical Society operations and staff that are presently situated in 3 locations: 690 Cedar Street, 1500 Mississippi Street, and the James J. Hill House. | | |
| Contractual Service | \$112.5 | \$79.5 |
| 2) <u>Collections</u> : To plan and coordinate the move of the valuable collections, which number 70 million pieces, to ensure their safety. Also, to provide state-of-the-art storage techniques for housing the collections | | |

once they are situated in the new State History Center.

	F.Y. 1986	F.Y. 1987
1.0 FTE Curatorial Assistant	\$25.6	\$25.6
1.0 FTE Museum Collections Assistant	22.8	22.8
Support Costs for Positions	2.0	2.0
Total	\$50.4	\$50.4

- 3) Exhibits: To begin planning and preparation for exhibits in the new State History Center. A major interpretive exhibit demands 3 or 4 years to develop and it is anticipated that, upon opening of this building, a major survey gallery of Minnesota and 2 other new exhibits be fully installed. This will also impact the museum collections staff to deal with this increase in activity.

	F.Y. 1986	F.Y. 1987
1.0 FTE Project Curator	\$25.6	\$25.6
1.0 FTE Research Assistant	24.1	24.1
1.0 FTE Exhibit Editor	-0-	27.3
1.0 Exhibit Technician	-0-	25.9
Support Costs for Positions	2.0	4.0
Contractual Services	20.0	20.0
TOTAL	\$71.7	\$126.9

RATIONALE:

This appropriation is necessary to plan for a move of this scope which means moving operations as well as over 70 million items in the collections.

GOVERNOR'S RECOMMENDATION:

The following recommendation is contingent upon the approval of the new state history center project by the 1985 Legislature: 1) The Governor concurs with the Society's request of \$50.4 each year and 2 positions to plan and coordinate the move of the Society's valuable collections; 2) The Governor recommends \$35.8 and 2 positions in F.Y. 1986 and \$98.3 and 4 positions in F.Y. 1987 to begin planning and preparing for exhibits in the new state history center. This recommendation includes phasing in this project effective January 1, 1986. Funding for the exhibit editor, the exhibit technician and related support costs would also be phased in effective January 1, 1987; and 3) The Governor does not approve the request for contractual services to facilitate a smooth transition of MHS operations and staff. A new management assistant position has been recommended under the General Support activity to handle tasks relating to the new state history center project and should also be responsible for assisting in this effort.

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: STATE HISTORY CENTER
PROGRAM: STATE HISTORY CENTER
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: LABOR AND PUBLIC AFFAIRS

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$100.0	-0-	\$100.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to plan, organize, and administer the labor and public affairs history collections of the state in a Labor and Public Affairs Interpretive Center and in conjunction with a task force on this subject being constituted by Governor Rudy Perpich.

DESCRIPTION/BACKGROUND:

The Minnesota Historical Society has, since 1849, been collecting and documenting the affairs of individuals and organizations who have had a significant impact and were active participants in the public affairs of our state and the labor movement.

Organized labor has been, and continues to be, an important element in the political and economic life of Minnesota. Long aware of this important fact, the Minnesota Historical Society has endeavored to document the role of Labor in our state by encouraging labor organizations and individuals active in the labor movement to donate their non-current records to the Society.

Minnesota has a rich labor history. It has been among the leaders in pioneering many significant pieces of legislation benefitting both the organized and unorganized workers.

The following are a selected number of the Society's Labor-related holdings. These are divided into general categories according to their origin.

POLITICAL COLLECTIONS

These are the papers of individual politicians and political organizations which contain significant amounts of information relating to organized labor:

Benson, Elmer A. Papers. Governor of Minnesota.
Burnquist, Joseph A. Papers. Governor of Minnesota.
Day, Vincent A. Papers. Governor Floyd Olson's Private Secretary.
Democratic-Farmer-Labor State Central Committee. Records.
Donnelly, Ignatius. Papers.
Farmer-Labor Association of Minnesota. Records.
Farmer-Labor Association of Minnesota, St. Paul. Papers.
Hawkins, Oscar F. and Madge. Papers. DFL labor activists.
Humphrey, Hubert H. Papers.
Karth, Joseph E. Papers.
LeSueur, Arthur. Papers. Attorney, active in Farmer-Labor Party.
McCarthy, Eugene J. Papers.
MacKinnon, George Edward. Papers.
Mondale, Walter F. Papers.
Olson, Floyd B. Papers. Governor of Minnesota.
Paull, Irene L[evine]. Collector.

Papers relating to Minnesota politics and the Labor Movement.

Socialist Labor Party of Minnesota, Minneapolis. Records.
Socialist Workers Party, Minneapolis. Records.
Williams, Howard Y. Papers. Farmer-Labor Party activist.

RECORDS OF ORGANIZED LABOR

These are the records (correspondence, minutes, agreements, financial records) of unions and individuals directly associated with them:

AFSCME. Local 536, Chisholm, Minnesota.
Amalgamated Clothing Workers of America Twin Cities Joint Board.
Bakery & Confectionery Workers Union, Local 21, St. Paul.
Bricklayers, Masons & Cement Blocklayers Union, No. 1, St. Paul.
Carpenters and Joiners Brotherhood of America, Local 87. St. Paul.
Central Labor Union of Minneapolis, Hennepin County.
Central Labor Union, Crookston, Minnesota, Charter.
Cigar Makers International Union of America Local 98, St. Paul.
Communications Workers of America.
Duluth CIO Industrial Union Council. Papers.
Duluth Federated Trades & Labor Assembly.
Frankel, Hiram D., Report of Labor Disturbances in Northern Minnesota; an attorney in St. Paul.
Gas & Electric Fixture Workers Union, St. Paul.
Genis, Sander D. Papers. Vice President of Amalgamated Clothing Workers of America.
German Brewery Workers Union, Local 97, St. Paul.
Gilbert, Max V. Papers. Business agent for St. Cloud branch of Granite Cutters' International Association of America.
Hibbing Central Labor Union, Hibbing, Minnesota. Papers.
International Association of Machinists, District Lodge No. 32.
International Union of Operating Engineers, Local 36, St. Paul.
Iron Range Industrial Union Council, CIO, Hibbing, Minnesota.

CHANGE REQUEST (Continuation)

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: STATE HISTORY CENTER
 PROGRAM: STATE HISTORY CENTER
 AGENCY: MINNESOTA HISTORICAL SOCIETY

RECORDS OF ORGANIZED LABOR (Contd.)

Mesaba & Vermilion Workers Club, Virginia, Minnesota.
 Minnesota Association of Cooperatives, St. Paul.
 Minneapolis Federation of Teachers, Local No. 59.
 Minnesota State Capitol Employees Union.
 Munkeby, Eling. Papers. President of Minnesota Council of City and County Employees.
 National Union of Bricklayers, Charter.
 Order of Railroad Telegraphers of North America.
 Pereault, Henry, [Inc.]. Papers. President of Minnesota Federation of Labor.
 Retail Store Employees Union (Retail Clerks Union), Local 789, St. Paul.
 St. Paul Labor Temple Association, St. Paul.
 St. Paul Plasterers and Cement Finishers Union, Local No. 20.
 St. Paul Trades and Labor Assembly.
 Twin City Carpenters District Council Records.
 United Garment Workers of America, Local 171, St. Paul.
 United Steel Workers of America, District 33, Hibbing.
 Upholsterers, Frame and Bedding Workers Union, Local 61, Minneapolis.

RECORDS DOCUMENTING THE LABOR MOVEMENT

These are the papers of individuals and organizations which contain significant amounts of information on the efforts to organize Minnesota workers.

Beeman, St. Clair. Papers. Member of International Union of Electrical Workers, CIO.
 Broadside Collection (1934 Teamsters Strike).
 Cramer, Robely Dungleson and Family. Papers. Member of Upholsterers' Union.
 Frank, Walter M. Papers. Farmer-Labor activist, member of Metal Lathers International.
 Hall, Douglas. Papers. Labor lawyer.
 Jacobsen, John M. Papers. Represented CIO labor interests in State Legislature.
 Kaplan, Morris and Family. Papers. Activist in Socialist Party.
 Lapakko, Tobey. Papers. Labor activist.
 MacAloon, Lloyd M. and Associates, Records. (Restricted.) Law firm in labor negotiations.
 Minnesota Legislature. House Committee on Labor, Hearings on Labor Troubles.
 Northeast Neighborhood House, Minneapolis.
 Romer, Sam. Papers. Labor journalist for Minneapolis Tribune.
 Sollie, Allen N. and Violet J. Papers. Labor activists.
 Spielman, Jean E. Papers. IWW and AFofL organizer in Minneapolis.
 Valesh, Eva McDonald. Reminiscences. Labor organizer in Minneapolis.

GOVERNMENT RECORDS

Public Affairs records of state agencies can be a rich source of information on Labor, provided one knows where to look. Practically all state records include labor-related materials but some series are much more likely to contain significant amounts of information. Besides those agencies dealing directly with labor, such as the Division of Employment and Security or the Fair Employment Practices Commission, there are other series which may contain useful information. Among these are: Governors' papers; Human Rights Department, Public Safety Commission records; and records of the State Legislature.

RECORDS OF INDIVIDUALS

Among these holdings are collections that document the careers of men and women who held positions of national and international importance in the nineteenth and twentieth centuries, and of others involved in local, territorial, and state governments. They offer information on the quality of political leadership, the functioning of political parties, the governing processes, and the exercise of public opinion that decided elections, molded legislation, and ultimately affected the course of government. They begin in 1819 with the journals of Indian agent Lawrence Taliaferro, the area's first resident public official, and continue to the present with the papers of such figures such as Hubert H. Humphrey, Orville L. Freeman, Elmer L. Andersen, Joseph E. Karth, Walter H. Judd, Donald M. Fraser, Albert H. Quie, Luther W. Youngdale, Eugene J. McCarthy, and Walter F. Mondale.

The funding request would relate to planning how these rich historical collections can be organized for public use and what collections both state and on a national basis are lacking and should be acquired. These funds would also be used to begin planning exhibits to interpret the history of labor and public affairs.

RATIONALE:

The appropriate time frame to plan, develop and acquire labor and public affairs historical materials is during the planning and construction process of a Labor and Public Affairs Interpretive Center in connection with the new State History Center. Funding expended now for planning and development purposes will result in a better organized program and exhibits for public use, and preservation and acquisition of the most important historical materials.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend approval of this request at this time.

PROGRAM: GRANT-IN-AID
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

PROGRAM PURPOSE:

The Minnesota Historical Society administers state-funded grants-in-aid programs supporting projects in the preservation and interpretation of Minnesota history.

This program includes 5 activities: 1) Historic Preservation; 2) Local Records Preservation; 3) Archaeology; 4) Folklife, and; 5) Minnesota History and Government Learning Center.

OPERATION:

Funds will be granted pursuant to guidelines set forth by the Minnesota Historical Society. The Society will be responsible for the administration and management of this program and will also ensure compliance with guidelines set forth. The Grants Management office staff is available to assist in the planning of eligible projects and in making application for grants.

EXPLANATION OF BUDGET REQUEST:

Five change items are requested for this program: \$582.2 additional funding each year is requested for Historic Preservation; \$250.0 each year is requested for local records preservation; \$73.5 additional funding each year is requested for Archaeology; \$50.0 each year is requested for Folklife, and; \$25.0 each year for the Minnesota History/Government Learning Center.

GOVERNOR'S RECOMMENDATION:

The Governor recommends only the SAME level budget for the grant-in-aid program and an additional \$23.5 funding each year for archaeology.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: GRANT-IN-AID

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
HISTORIC PRESERVATION	199.1	264.7	297.0	269.2	582.2	851.4	269.3	582.2	851.5	269.2	269.3
LOCAL RECORDS PRESERVATION					250.0	250.0		250.0	250.0		
ARCHAEOLOGY			26.5	26.5	73.5	100.0	26.5	73.5	100.0	50.0	50.0
FOLK LIFE					50.0	50.0		50.0	50.0		
MN HIST GOVT LEARNING CENTR					25.0	25.0		25.0	25.0		
TOTAL	199.1	264.7	323.5	295.7	980.7	1,276.4	295.8	980.7	1,276.5	319.2	319.3
INET CHANGE FROM F.Y. 851				-27.8	+980.7	+952.9	-27.7	+980.7	+953.0	-4.3	-4.2
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	53.9	65.7	100.2	101.4		101.4	101.5		101.5	101.4	101.5
LOCAL ASSISTANCE	145.2	199.0	223.3	194.3	980.7	1,175.0	194.3	980.7	1,175.0	217.8	217.8
AIDS TO INDS.											
TOTAL EXPENDITURES	199.1	264.7	323.5	295.7	980.7	1,276.4	295.8	980.7	1,276.5	319.2	319.3
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	185.8	249.1	307.2	279.3	980.7	1,260.0	279.4	980.7	1,260.1	302.8	302.9
INET CHANGE FROM F.Y. 851				-27.9	+980.7	+952.8	-27.8	+980.7	+952.9	-4.4	-4.3
DEDICATED APPROPRIATIONS:											
FEDERAL	13.3	15.6	16.3	16.4		16.4	16.4		16.4	16.4	16.4
TOTAL FINANCING	199.1	264.7	323.5	295.7	980.7	1,276.4	295.8	980.7	1,276.5	319.2	319.3
POSITIONS BY FUND:											
GENERAL	1.5	1.5	2.5	2.5		2.5	2.5		2.5	2.5	2.5
FEDERAL	.5	.5	.5	.5		.5	.5		.5	.5	.5
TOTAL POSITIONS	2.0	2.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0

5-5887

ACTIVITY: HISTORIC PRESERVATION
Program: GRANTS-IN-AID ASSISTANCE
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:

To provide funding for county, local, and regional non-profit organizations to preserve and interpret the state's history.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. Grants Awarded	45	50	50	50
% Grant Applications Funded	63%	67%	50%	50%

TITLE OF GRANT PROGRAM:

Historic Preservation Grants

STATUTORY REFERENCE: M.S. 138

PURPOSE:

The Historical Grant-in-Aid program is to enable county, local, and regional non-profit organizations to preserve and interpret the state's history. The grants may be used for the following purposes: 1) To acquire, restore, or preserve buildings, structures, or sites; 2) to collect, process, and conserve artifacts; 3) to interpret local history; 4) to purchase microfilm copies of historic records; 5) to record and transcribe oral history interviews; 6) to acquire, process, or conserve historic photographic collections, and; 7) to survey, collect, preserve, or process manuscripts. Grant funds may not be used to support administrative, operating, or maintenance costs.

RECIPIENT IDENTIFICATION AND ELIGIBILITY CRITERIA: Regional, county, and local non-profit organizations may apply for state grants-in-aid for projects whose purpose is historic preservation and/or interpretation. Organizations are eligible when the application includes the following:

- 1) Assurance the organization is a certified non-profit organization by the Internal Revenue Service.
- 2) Assurance that the governing body has approved the application or an officer has power to act for the organization.
- 3) Assurance that the project will be of public benefit.
- 4) Assurance that the project is of historical value.

CRITERIA AND FORMULA FOR APPROVAL OF GRANTS:

Grants are approved by the Minnesota Historical Society's Executive Committee upon the recommendation of the Grants Review Committee. All applicants are given an opportunity to make a presentation at an open meeting. Grants are made when the application contains:

- 1) Budget information that assures that grant funds are matched on an equal basis by cash, donated services, or donated materials.

<u>ACTIVITY GENERATES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>
<u>NON-DEDICATED REVENUE</u>	<u>F.Y. 1983</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

- 2) Evidence that the project work meets the guidelines set forth in the Minnesota Historical Society Grants Manual.

Grant recipients are required to submit completion reports that document fiscal responsibility as well as evidence of work accomplished.

<u>ACTIVITY STATISTICS:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. Grant Applications	71	75	100	100
No. Counties Served	32	36	36	36
Grant Dollars Awarded	\$199,000	\$166,800	\$200,000	\$200,000
Total Project Value Generated	\$1,558,162	\$1,398,711	\$1,665,000	\$1,665,000

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Historic Preservation	\$582.2	\$582.2	Activity Specific
Needed to meet the program demand for historic preservation. See the CHANGE request sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: HISTORIC PRESERVATION

PROGRAM: GRANT-IN-AID

AGENCY: HISTORICAL SOCIETY

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	53.9	65.7	100.2	101.4		101.4	101.5		101.5	101.4	101.5
LOCAL ASSISTANCE	145.2	199.0	196.8	167.8	582.2	750.0	167.8	582.2	750.0	167.8	167.8
AIDS TO INDS.											
TOTAL EXPENDITURES	199.1	264.7	297.0	269.2	582.2	851.4	269.3	582.2	851.5	269.2	269.3
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	53.2	65.0	100.2	101.4		101.4	101.5		101.5	101.4	101.5
EXPENSES & CONTRAC. SERV	.7	.6									
SUPPLIES & MATERIALS											
EQUIPMENT		.1									
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	53.9	65.7	100.2	101.4		101.4	101.5		101.5	101.4	101.5
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	185.8	249.1	280.7	252.8	582.2	835.0	252.9	582.2	835.1	252.8	252.9
INET CHANGE FROM F.Y. 851				-27.9	+582.2	+554.3	-27.8	+582.2	+554.4	-27.9	-27.8
DEDICATED APPROPRIATIONS:											
FEDERAL	13.3	15.6	16.3	16.4		16.4	16.4		16.4	16.4	16.4
TOTAL FINANCING	199.1	264.7	297.0	269.2	582.2	851.4	269.3	582.2	851.5	269.2	269.3
POSITIONS BY FUND											
GENERAL	1.5	1.5	2.5	2.5		2.5	2.5		2.5	2.5	2.5
FEDERAL	.5	.5	.5	.5		.5	.5		.5	.5	.5
TOTAL POSITIONS	2.0	2.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0

5-5889

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: HISTORIC PRESERVATION
PROGRAM: GRANT-IN-AID
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: HISTORIC PRESERVATION GRANT-IN-AID				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$582.2	-0-	\$582.2	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to meet the program "demand" for historic preservation.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. Grants Awarded	45	50	100	100
% Grant Applications Funded	63%	67%	100%	100%

DESCRIPTION/BACKGROUND:

The state first initiated Grant-in-Aid funding for historic preservation in 1969. Since that time, it has been a most productive program in preserving valuable historic resources and in sharing that cost burden with entities other than the state. The demand for this program far exceeds the funding available. Listed below is a profile of that demand: (in whole dollars):

Fiscal Year	State Grant Requests	Available Grant Funds	Project Value
1984	\$ 412,045	\$ 199,000	\$ 1,205,930
1985	567,305	166,800	1,398,711
1986 est.	1,500,000	750,000	4,500,000
1987 est.	1,500,000	750,000	4,500,000

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Grant Dollars Awarded	\$199,000	\$166,800	\$750,000	\$750,000
No. Counties Served	32	36	60	60

RATIONALE:

The funding request returns this program to its 1979-81 level. That funding level is needed to keep pace with demand. The total cost burden is shifted from the state to others on a 50% shared basis, and provides county historical societies with critical funding to preserve local and regional historical resources.

The demand level measures and statistics shown on the CHANGE level relate to an average grant amount of approximately \$7,500 per approved grant. Most eligible projects can match and utilize much larger grants. The true demand level may possibly exceed \$2,000,000 per year if projects which qualify would be fully funded. This request would be an important step forward in working towards more fully funded projects. This would have the effect of reducing the overall project cost, and enable the grant recipient to utilize the project in a more efficient manner.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend approval of this request. The Governor recommends that the current policy which requires a 50% match for historic preservation grants be changed to require a 70% match. This will allow the Society to fund more grant projects within its SAME level budget.

ACTIVITY: LOCAL RECORDS PRESERVATION
Program: GRANT-IN-AID
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:

To provide a grant-in-aid program which would assist county and local units of government accelerate the preservation of valuable public records.

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Grants Awarded	-0-	-0-	-0-	-0-
No. of Local Governments Assisted	-0-	-0-	-0-	-0-

DESCRIPTION:

Statutory Reference: M.S. 15.17 and M.S. 138.163.

The purpose of this activity is to assist county and local units of government in pre-serving records determined by the Minnesota Historical Society to be of continuing historical value by providing grant assistance funds on a 50% matching basis. Such a program could stimulate county and local units of government to initiate a number of courses of action:

- 1) To identify historical records of continuing value and provide for their proposed preservation either through microfilming or provision of appropriate storage and retrieval conditions.
- 2) To provide funding by which county and local units of government can seek assist-ance from the Minnesota Historical Society to accomplish point No. 1, above.
- 3) To provide a matching grant program to stimulate county and local units of govern-ment to initiate action which, in the long term, can reduce the state's burden.
- 4) To provide matching grants for microfilming which can broaden the public use of such materials through copies available in county historical societies, libraries, etc.
- 5) To provide microfilm of archival quality which ultimately can become a part of the collections of State Archives thereby reducing the microfilm burden on the state.
- 6) To improve efficiency by disposing of inactive and non-historical records.

Grant recipients under this activity would be county and local units of government who would provide a 50% direct or in-kind match to the state funds available. Specific grant guidelines would be set forth by the Minnesota Historical Society. Capital improvements such as vaults and new courthouses or additions would not be eligible under this grant activity.

The term "local records" means a record of an agency of county, city, town, school district, municipal subdivision, or corporation or other public authority or political entity within the State of Minnesota. The term "record" excludes data and information that does not become part of an official transaction, library and museum materials made or acquired and kept solely for reference or exhibit purposes and extra copies that are kept only for convenience of reference.

<u>ACTIVITY GENERATES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>
<u>NON-DEDICATED REVENUE</u>	<u>F.Y. 1983</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

ACTIVITY STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of On-Site Consultations	-0-	-0-	-0-	-0-
Assistance by Mail and Telephone	-0-	-0-	-0-	-0-
Microfilm Images Produced	-0-	-0-	-0-	-0-
Cu. Ft. Non-Historical Records Disposed	-0-	-0-	-0-	-0-

CHANGE REQUESTS:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Local Records Preservation	\$ 250.0	\$ 250.0	Activity Specific
Needed to provide grant-in-aid program to accelerate the preservation of public records. See the CHANGE sheet following fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: LOCAL RECORDS PRESERVATION

PROGRAM: GRANT-IN-AID

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY: STATE OPERATIONS LOCAL ASSISTANCE AIDS TO INDS.					250.0	250.0		250.0	250.0		
TOTAL EXPENDITURES					250.0	250.0		250.0	250.0		
STATE OPERATIONS - DETAIL: PERSONAL SERVICES EXPENSES & CONTRAC. SERV SUPPLIES & MATERIALS EQUIPMENT OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING DIRECT APPROPRIATIONS: GENERAL [NET CHANGE FROM F.Y. 85]					250.0 +250.0	250.0 +250.0		250.0 +250.0	250.0 +250.0		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					250.0	250.0		250.0	250.0		
POSITIONS BY FUND											
TOTAL POSITIONS											

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: LOCAL RECORDS PRESERVATION
PROGRAM: GRANT-IN-AID
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: LOCAL RECORDS PRESERVATION GRANT-IN-AID				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$250.0	-0-	\$250.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

RATIONALE:

By providing funding through a grants program to counties and local units of government, the state's burden will be substantially reduced in the area of preserving for public use public records which, by their very nature, must be retained under state law and become a part of the state's on-going responsibility in the State Archives.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. Additional funding is recommended under the Library Collections and Reference Services Activity for a Microfilm Field Supervisor who would be responsible for assisting state agencies, counties and local units of government in microfilming standards and the proper preservation of public records. The Society should use this new resource to develop a program to instruct and teach counties and local governments to preserve their valuable public records rather than provide funding through a grants program for this purpose. (See Library Collections and Reference Services - Operating Expenses CHANGE request sheet following the fiscal sheet for that activity.)

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above funding to provide a grant-in-aid program which will assist county and local units of government preserve valuable public records.

<u>EFFECTIVENES MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Grants Awarded	-0-	-0-	15	25
No. of Local Governments Assisted	-0-	-0-	30	50

DESCRIPTION/BACKGROUND:

Most county and local units of government do not have programs which assist in the preservation of public records. The result is that records may be lost or are turned over to State Archives in a condition of deterioration. This funding would assist counties and local units of government in preserving their valuable historical records as determined by the Historical Society. A grant-in-aid assistance program on a 50% matching basis would stimulate the preservation of local records.

<u>STATISTICS:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
No. of On-Site Consultations	-0-	-0-	15	25
Assistance by Mail and Telephone	-0-	-0-	100	100
Microfilm Images Produced	-0-	-0-	1,000	2,000
Cu. Ft. Non-Historical Records Disposed	-0-	-0-	2,500	5,000

ACTIVITY: ARCHAEOLOGY
Program: GRANT-IN-AID
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:

To provide a grant-in-aid program for field archaeology in Minnesota as set forth in the Field Archaeology Act.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Sites Evaluated	25	25	25	25

DESCRIPTION:

Statutory Reference: M.S. 138.34

The purpose of this activity is to provide grant-in-aid assistance to carry out the responsibilities and duties as set forth in the Field Archaeology Act of the State of Minnesota. This Act is to protect and preserve archaeological and scientific information, matter and objects on state property. A state archaeological site means land or water area owned or leased by, or subject to, the right of the state, county, and township or municipality where there are objects or other evidence of archaeological interest. This term includes all Indian mounds, earth works, historical remains, and other archaeological features on state land or on land subject to the paramount rights of the state. Elements of the Field Archaeology Act as defined in M.S. 138.31 through 138.42 are:

- 1) Prohibition of unlicensed field archaeology.
- 2) State Archaeologist appointment and duties.
- 3) Licensing provisions for field archaeology.
- 4) Ownership, custody, and use of objects and data.
- 5) Cooperation of state agencies, including developmental plans.

Grant recipients under this activity would be individuals and organizations throughout the state who qualified under grant guidelines set forth by the Minnesota Historical Society with the exception of an annual direct grant to the State Archaeologist. All other grants would be made on a 50% matching basis. The Minnesota Historical Society is the agency of the state under M.S. 138.34 to administer and enforce all provisions of the Field Archaeology Act as state in M.S. 138.31 through 138.42.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Grant Applications	-0-	1	1	1
State Archaeologist Funding	-0-	\$26,500	\$26,500	\$26,500
Licenses Issued	-0-	22	22	22
State Plans Reviewed	-0-	2	2	2

FUNDING REQUEST:

Funding is requested in the amount of \$152,000 for the biennium to meet the objective of this activity. Archaeology is a very critical element in evaluating and preserving the state's resources. The grant program of this activity will provide for the first time a flexible and reasonable approach to funding the state's responsibilities under Field Archaeology Act of 1965.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Archaeology Grant-In-Aid	\$73.5	\$73.5	Activity Specific
Needed to fund a grant-in-aid program for field archaeology. See the CHANGE request sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ARCHAEOLOGY

PROGRAM: GRANT-IN-AID

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE			26.5	26.5	73.5	100.0	26.5	73.5	100.0	50.0	50.0
AIDS TO INDS.											
TOTAL EXPENDITURES			26.5	26.5	73.5	100.0	26.5	73.5	100.0	50.0	50.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL			26.5	26.5	73.5	100.0	26.5	73.5	100.0	50.0	50.0
NET CHANGE FROM F.Y. 851					+73.5	+73.5		+73.5	+73.5	+23.5	+23.5
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING			26.5	26.5	73.5	100.0	26.5	73.5	100.0	50.0	50.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-5895

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: ARCHAEOLOGY

PROGRAM: GRANT-IN-AID

AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: ARCHAEOLOGY GRANT-IN-AID

	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$73.5	-0-	\$73.5	-0-
Governor's Recommendation				
General Fund	\$23.5	-0-	\$23.5	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above funding to provide grant-in-aid assistance for field archaeology.

EFFECTIVENESS MEASURES:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Sites Evaluated	25	25	100	100

DESCRIPTION/BACKGROUND:

The Minnesota Historical Society is the agency of the state under M.S. 138.34 to administer and enforce all provisions of the Field Archaeology Act as stated in M.S.138.31 through M.S. 138.42. The 1984 Legislature provided \$26.5 for this biennium to assist the State Archaeologist in carrying out some of the responsibilities required under the Field Archaeology Act. There is a need to provide additional funding to the State Archaeologist plus funds to be made available to other qualified recipients on a matching-grant basis to assist in implementing the requirements of the Field Archaeology Act.

STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y.1987</u>
Grant Applications	-0-	1	10	10
State Archaeologist Funding	\$ -0-	\$26,500	\$50,000	\$50,000
Licenses Issued	-0-	22	50	50
State Plans Reviewed	-0-	2	10	15

RATIONALE:

A grant-in-aid assistance program will provide a flexible and cost efficient means of funding the Society's responsibilities under the Field Archaeology Act.

GOVERNOR'S RECOMMENDATION:

The Governor recommends an additional \$47.0 for state archaeologist operating expenses. The Governor does not recommend funding for a new grant-in-aid program for field archaeology because first consideration should be given to the needs of the Society's existing grant-in-aid programs.

ACTIVITY: FOLKLIFE
 Program: GRANT-IN-AID
 Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

Through a grant-in-aid program to develop information which will provide a deeper knowledge of the distinctive lifeways and age of Minnesota regions and peoples.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Grants awarded	-0-	-0-	-0-	-0-
Projects completed:	-0-	-0-	-0-	-0-

DESCRIPTION:

The purpose of this activity is to help preserve the unwritten record of the people of Minnesota -- their beliefs, values, traditions, stories, lifeways, and skills. It also works to achieve a broader mutual understanding and appreciation among the state's varied ethnic and cultural groups and supports the contribution of Minnesota's living folk traditions.

- 1) Through research and field study to attain a deeper knowledge of the distinctive lifeways of Minnesota's regions and peoples.
- 2) To preserve for future scholarship, a record of these lifeways through collecting, recording, and photographing.
- 3) To disseminate information about Minnesota's folk traditions both to the public and to students through the mediums of printed matter, exhibits, lectures, demonstrations, conferences, classes, and curriculum materials.
- 4) To aid the survival and practice of Minnesota's folkways through such dissemination and also support through community programs, festivals, celebrations and craft fairs.

Grant recipients under this activity would be individuals and organizations throughout the state who could implement projects which would help further the objectives of this activity. Grants would require a 50% match in either donated services, donated materials, or cash, or a combination of both. Such grants would be made under guidelines set forth by the Minnesota Historical Society.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Grant applications:	-0-	-0-	-0-	-0-

CHANGE REQUEST:

	F.Y. 1986	F.Y. 1987	Type
Folklife	\$ 50.0	\$ 50.0	Activity Specific
Needed to fund a grant-in-aid program for Minnesota folklife community. See the CHANGE request sheet following fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FOLKLIFE

PROGRAM: GRANT-IN-AID

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE					50.0	50.0		50.0	50.0		
AIDS TO INDS.											
TOTAL EXPENDITURES					50.0	50.0		50.0	50.0		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					50.0	50.0		50.0	50.0		
[NET CHANGE FROM F.Y. 85]					+50.0	+50.0		+50.0	+50.0		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					50.0	50.0		50.0	50.0		
POSITIONS BY FUND											
TOTAL POSITIONS											

5-5898

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: FOLKLIFE
PROGRAM: GRANTS-IN-AID
AGENCY: MINNESOTA HISTORICAL SOCIETY

RATIONALE:

Folklife traditions are an important historical resource here in Minnesota. A grant-in-aid assistance program is more economical than permanent care staff to run the program, and will lead to more community involvement both in funding and program participation.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

Request Title: FOLKLIFE				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$50.0	-0-	\$50.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above funding to provide a modest grant-in-aid program designed at preserving folklife traditions.

EFFECTIVENESS MEASURES:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Grants Awarded	-0-	-0-	10	10
Projects Completed	-0-	-0-	10	10

DESCRIPTION/BACKGROUND:

Minnesota is a state made up of varied ethnic and cultural groups of various traditions, lifeways, stories, values, and customs. The preservation of these traditions and the exchange of information about Minnesota's folk traditions, and the preservation of those traditions, can best be accomplished through a grant-in-aid program to assist in studies, collection/preservation projects, and educational community projects on Minnesota's folklife.

STATISTICS:

	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Grant Applications	-0-	-0-	10	15

ACTIVITY: MINNESOTA HISTORY/GOVERNMENT LEARNING CENTER 1985-87 Biennial Budget
Program: GRANT-IN-AID
Agency: MINNESOTA HISTORICAL SOCIETY

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:
To provide adults with an educational program which will increase their knowledge of state government and how it operates.

EFFECTIVENESS MEASURES:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of adults served	-0-	-0-	-0-	-0-

DESCRIPTION:

Statutory Reference: M.S. 138.04.

The Minnesota History and Government Learning Center is an adult educational program designed for adults including school teachers. The educational classes on state government are held using the Capitol Complex as a campus. The program is supervised by the Minnesota Historical Society utilizing a historian resources person on a limited basis to accomplish the following:

- 1) To provide a better understanding of the basic structure of government and how the political process works.
- 2) The knowledge of how one can become involved with the system and be effective.
- 3) An overview of politics and government in Minnesota.
- 4) To provide a forum for exchange of ideas with governmental decision makers.

These objectives do not conflict with Project 120. The Project 120 program is directed specifically at high school juniors and seniors and not adults. The adult program was first implemented with the center's beginning in 1974.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Adult Participants	-0-	-0-	-0-	-0-
Teachers Served	-0-	-0-	-0-	-0-
Number of Classes Presented	-0-	-0-	-0-	-0-

CHANGE REQUEST:	F.Y. 1986	F.Y. 1987	Type
Adult Education Program Needed to provide adults with a program to increase their knowledge of state government. See the CHANGE request sheet following fiscal sheet for this activity.	\$25.0	\$25.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MN HIST GOVT LEARNING CENTR

PROGRAM: GRANT-IN-AID

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE					25.0	25.0		25.0	25.0		
AIDS TO INDS.											
TOTAL EXPENDITURES					25.0	25.0		25.0	25.0		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					25.0	25.0		25.0	25.0		
INET CHANGE FROM F.Y. 85J					+25.0	+25.0		+25.0	+25.0		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					25.0	25.0		25.0	25.0		
POSITIONS BY FUND											
TOTAL POSITIONS											

5-58101

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: MINNESOTA HISTORY/GOVERNMENT LEARNING CENTER
PROGRAM: GRANT-IN-AID
AGENCY: MINNESOTA HISTORICAL SOCIETY

program was first implemented with the center's beginning in 1974.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The Society should charge seminar fees to pay for the cost of this adult education program.

Request Title: ADULT EDUCATION PROGRAM

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$25.0	-0-	\$25.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount to provide adults with an educational program which will increase their knowledge of state government and how it operates.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Adults Served	-0-	-0-	500	500

DESCRIPTION/BACKGROUND:

The Minnesota History and Government Learning Center is an adult educational program designed for adults including school teachers. The educational classes on state government are held using the Capitol Complex as a campus. The program is supervised by the Minnesota Historical Society utilizing a historian resources person on a limited basis to accomplish the following:

- 1) To provide a better understanding of the basic structure of government and how the political process works.
- 2) The knowledge of how one can become involved with the system and be effective.
- 3) An overview of politics and government in Minnesota.
- 4) To provide a forum for exchange of ideas with governmental decision makers.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Adult Participants	-0-	-0-	300	300
Teachers Served	-0-	-0-	200	200
No. of Classes Presented	-0-	-0-	10	10

RATIONALE:

The aforementioned objectives do not conflict with Project 120. The Project 120 program is directed specifically at high school juniors and seniors and not adults. The adult

PROGRAM: FISCAL AGENTS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

PROGRAM PURPOSE:

The Minnesota Historical Society, at the request of the Governor and the Legislature, serves as Fiscal Agent for the following activities: 1) Sibley House Association; 2) Project 120; 3) Minnesota Humanities Commission; 4) Minnesota International Center; 5) Camp Ripley Military Museum, and; 6) Minnesota Air National Guard Museum.

OPERATION:

The Society functions as a conduit in disbursing state funds to the 6 activities in this program. The amount appropriated is disbursed in a lump sum the beginning of each fiscal year to the respective activities, with the exception of the Sibley House Association. In their case, the money is disbursed and expended on a monthly basis during each fiscal year. The activity detail sheet for each of the above 6 activities sets forth the objectives of each activity and briefly discusses their method and purpose of operation.

CLIENTELE:

The clientele served by this program includes international visitors, school children of all ages, adults, community groups and organizations, school teachers, and the general public.

EXPLANATION OF BUDGET REQUEST:

This program consists of 6 activities. CHANGE items are requested for each activity as follows: 1) Sibley House Association requests a CHANGE of \$93.3 each year; 2) Project 120 requests a CHANGE of \$15.0 each year; 3) Minnesota Humanities Commission requests a CHANGE of \$547.9 each year; 4) Minnesota International Center requests a CHANGE of \$20.0 each year; 5) Camp Ripley Military Museum requests a CHANGE of \$32.0 in the first year of the biennium; 6) Air National Guard requests a CHANGE of \$7.4 the first year in the biennium, and; 7) Fiscal Agent Support represents a CHANGE of \$27.3 for each year. See the CHANGE request sheets following the fiscal page following each of these activities.

GOVERNOR'S RECOMMENDATION:

The Governor recommends the SAME level budget for the fiscal agent program, less a biennial General Fund reduction of \$.6 because of a change in the inflation rates; and an additional CHANGE of \$10.0 for the Sibley House Association and \$25.0 for Project 120. The Governor does not recommend approval of the remaining CHANGE items.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: FISCAL AGENTS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
SIBLEY HOUSE ASSOCIATION	41.0	51.1	51.9	52.9	93.3	146.2	53.7	93.3	147.0	57.7	58.3
PROJECT 120	55.0	55.0	55.0	55.0	15.0	70.0	55.0	15.0	70.0	66.0	69.0
MN HUMANITIES COMMISSION	28.7	32.1	32.1	32.1	547.9	580.0	32.1	547.9	580.0	32.1	32.1
MN INTERNATIONAL CENTER	17.3	18.0	18.0	18.0	20.0	38.0	18.0	20.0	38.0	18.0	18.0
CAMP RIPLEY MILITARY MUSEUM		20.0		20.0	32.0	52.0				20.0	
MN AIR NATL GUARD MUSEUM		20.0		20.0	7.4	27.4				20.0	
FISCAL AGENT SUPPORT					27.3	27.3		27.3	27.3		
TOTAL	142.0	196.2	157.0	198.0	742.9	940.9	158.8	703.5	862.3	213.8	177.4
INET CHANGE FROM F.Y. 851				+41.0	+742.9	+783.9	+1.8	+703.5	+705.3	+56.8	+20.4
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	41.0	56.8	51.9	58.6	120.6	179.2	53.7	120.6	174.3	63.4	58.3
LOCAL ASSISTANCE	101.0	139.4	105.1	139.4	622.3	761.7	105.1	582.9	688.0	150.4	119.1
AIDS TO INDS.											
TOTAL EXPENDITURES	142.0	196.2	157.0	198.0	742.9	940.9	158.8	703.5	862.3	213.8	177.4
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	142.0	196.2	157.0	198.0	742.9	940.9	158.8	703.5	862.3	213.8	177.4
INET CHANGE FROM F.Y. 851				+41.0	+742.9	+783.9	+1.8	+703.5	+705.3	+56.8	+20.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	142.0	196.2	157.0	198.0	742.9	940.9	158.8	703.5	862.3	213.8	177.4
POSITIONS BY FUND:											
GENERAL					1.0	1.0		1.0	1.0		
TOTAL POSITIONS					1.0	1.0		1.0	1.0		
INET CHANGE FROM F.Y. 851					+1.0	+1.0		+1.0	+1.0		

5-58104

ACTIVITY: SIBLEY HOUSE ASSOCIATION
Program: FISCAL AGENTS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:

To keep the Sibley House Association properties open to the general public from May 1st to October 31st each year in a safe and beneficial manner for all children and adult visitors.

DESCRIPTION:

The Sibley House Association of the Minnesota Daughters of the American Revolution own, operate, and maintain the 7-1/2 acre site in Mendota, Minnesota, which consists of the Sibley House, the Faribault House, and the DuPuis House. This site has been recognized nationally and locally as having major historic value and is visited by many school children as well as other visitors from the United States and foreign countries. The Sibley House was constructed in 1835 of local limestone; was the home of General Henry Hastings Sibley, who became Minnesota's first Governor while occupying this home; and is shown as a period home museum to allow for the interpretation of life in Minnesota during that time as well as the information pertaining to Henry Hastings Sibley and this site. The Faribault House was built around 1836 of materials and methods similar to the Sibley House; it was the home of Jean Baptiste Faribault, a fur trader; and is currently shown to the public as a museum and houses part of the valuable Bishop Whipple Indian Collections and a unique Indian basket collection as well as other Indian artifacts. The DuPuis House is a red brick structure built during 1853-54 by Governor Sibley's secretary, Hypolite DuPuis; this home is presently serving as the reception center for the site and houses rotating displays. This site houses many period pieces and artifacts which were given to or purchased by the Minnesota Daughters of the American Revolution; many of these pieces belonged to the original families. This site is operated and maintained to preserve our history and for educational benefits to both young and old alike.

The site is operated by professionally-paid staff consisting of qualified interpreters to guide tours; 2 caretakers to perform regular maintenance and upkeep of the buildings and grounds as well as providing security to the site at all times; and a Site Manager who, under the direction of the Sibley House Association Board, supervises all operational aspects of the site activities.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Visitors	9,400	10,000	10,000	10,000
Minnesotans	8,700	9,300	9,300	9,300
Other States	500	550	550	550
Foreign Countries	200	150	150	150
No. of Children	60%	60%	60%	60%
Volunteer Hours	7,175	7,525	7,550	7,550

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

CHANGE REQUESTS:

	F.Y. 1986	F.Y. 1987	Type
Operating Expenses	\$26.5	\$26.5	Activity Specific
Needed to fund increased costs of staffing and supply and expense needs. See CHANGE request sheet following fiscal sheet for this activity.			
Archaeological Survey	66.8	66.8	Activity Specific
Needed to conduct archaeological surveys. See CHANGE request sheet following fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: SIBLEY HOUSE ASSOCIATION

PROGRAM: FISCAL AGENTS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	41.0	51.1	51.9	52.9	93.3	146.2	53.7	93.3	147.0	57.7	58.3
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	41.0	51.1	51.9	52.9	93.3	146.2	53.7	93.3	147.0	57.7	58.3
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	28.2	28.7	35.7	35.7	5.0	40.7	35.7	5.0	40.7	40.7	40.7
EXPENSES & CONTRAC. SERV	9.5	16.2	11.3	12.0	81.1	93.1	12.5	81.1	93.6	11.9	12.2
SUPPLIES & MATERIALS	2.0	6.2	4.9	5.2	6.6	11.8	5.5	6.6	12.1	5.1	5.4
EQUIPMENT	1.3				.6	.6		.6	.6		
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	41.0	51.1	51.9	52.9	93.3	146.2	53.7	93.3	147.0	57.7	58.3
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	41.0	51.1	51.9	52.9	93.3	146.2	53.7	93.3	147.0	57.7	58.3
[NET CHANGE FROM F.Y. 85]				+1.0	+93.3	+94.3	+1.8	+93.3	+95.1	+5.8	+6.4
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	41.0	51.1	51.9	52.9	93.3	146.2	53.7	93.3	147.0	57.7	58.3
POSITIONS BY FUND											
TOTAL POSITIONS											

5-58106

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

ACTIVITY: SIBLEY HOUSE ASSOCIATION
PROGRAM: FISCAL AGENTS
AGENCY: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

Request Title: OPERATING EXPENSES

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$26.5	-0-	\$26.5	-0-
Governor's Recommendation				
General Fund	\$ 5.0	-0-	\$ 5.0	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The Association requests the above dollar amount to fund increased costs of staffing, contractual services, and supply and expense needs of the Sibley House Association activity for the 1985-87 biennium. The funding is needed to handle existing program needs in line with this activity's objective to keep the properties open to the public from May 1st to October 31st each year.

DESCRIPTION/BACKGROUND:

The various elements of this CHANGE request are set forth as follows:

A. Salary and Contractual Services

The salaries for paid staff have been increased but are still below comparable job wages. Therefore, this request represents an increase in salary dollars both to increase the hourly rates paid, but also to provide more hours to have contractual staff work on a continuous program of maintaining valuable artifacts. This request also includes funds to staff the reception and interpretive center.

	F.Y. 1986	F.Y. 1987
Salaries/Contractual Services	\$ 10.0	\$ 10.0

B. Supplies and Expenses

Due to the increased security systems and insurance, an increase is requested to fund monitoring fees, phone line expense, and insurance premiums for the properties. Other items which have not been previously included in the appropriation are funds for office equipment and expenses for the professional staff now being maintained on the site. The funds requested are as follows:

	F.Y. 1986	F.Y. 1987
Utilities	\$ 9.4	\$ 9.4
Security	1.8	1.8
Insurance	2.4	2.4
Trash Removal	.3	.3
Equipment	.6	.6
Support Costs for Staff	2.0	2.0
TOTAL	\$ 16.5	\$ 16.5

RATIONALE:

This request is necessary to operate this historically-valuable site. Current wages paid are below comparable job wages. Contractual dollars are needed to process and maintain the valuable artifacts. The Association is also asking the state to fund a higher proportion of the site's supplies and expense needs. This appropriation will provide funding to adequately maintain and interpret this site that was the home of Minnesota's first Governor, Henry Hastings Sibley.

GOVERNOR'S RECOMMENDATION:

The Governor recommends \$10.0 to cover increases in operating expenses. In order to cover the remaining operating expense needs, the Governor would encourage the Association to seek private financing, increase its admission fees, or reduce its operating hours.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: SIBLEY HOUSE ASSOCIATION
PROGRAM: FISCAL AGENTS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: ARCHAEOLOGICAL SURVEY				
	<u>F.Y. 1986</u>		<u>F.Y. 1987</u>	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$66.8	-0-	\$66.8	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The association requests the above dollar amount to conduct an archaeological survey of the lands surrounding the Historic Sibley, Faribault, and DuPuis houses, the St. Peter's Church.

DESCRIPTION/BACKGROUND:

To conduct an archaeological survey of the grounds so that preparation of work may proceed on the grounds in order to provide safety and convenience to visitors as well as deemed necessary by the State of Minnesota. The survey will consist of historical research on, and topographical mapping of all visible cultural features. Archaeological features relating to previously existing structures will be recorded and platted. Archaeological test excavations will then be undertaken on those early historic building remains in order to determine function, size, and depth.

RATIONALE:

The location and identification of the archaeological features of this historic site is necessary in order to protect and preserve those elements from inadvertent destruction and will be necessary for the production of a planning document for overall site development.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The state's historic site network is still in need of development and operating funds. Additional state funding for non-state historic sites should be deferred until the state's historic site program has been adequately developed and funded.

ACTIVITY: PROJECT 120
Program: FISCAL AGENTS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:

To increase the amount of time spent by individual Minnesota high school juniors and seniors in studying state government by an equivalent of 184 hours standard classroom period.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Students	368	250	250	250
Number of Hours/Units	67,712	46,000	46,000	46,000
Percent Change in Student Pre/Post Tests +/-	+7.5%	+7.7%	+7.7%	+7.75%
Score on PROJECT 120 Evaluation Forms (perfect score 57)	51.4	52	52	52

DESCRIPTION:

To meet its objective, in the F.Y. 1983 biennium, the center provided funds for several programs. Those programs included PROJECT 120, PROJECT 120 for teachers, a one week summer class at the State Capitol for interested citizens, and several day-long classes at outstate sites. The bulk of the appropriation helps underwrite the cost of operating PROJECT 120, and in the 1983 legislative session funding of all programs, except PROJECT 120, was eliminated. For this reason, the remainder of this narrative will deal solely with PROJECT 120.

PROJECT 120 brings 30-40 high school juniors and seniors to the State Capitol each week to study first hand how state government works. Urban Concerns Workshops, Inc. contracts with the center to run PROJECT 120. Students are asked to pay a \$125.00 fee to cover a 40% portion of the weeks' costs. While a majority pay the full fee, scholarships (up to \$50) are available and no student is prevented from participating on the basis of financial need.

Pre and post-program attitude surveys are administered to each group. The results of these surveys show that a distinct change takes place during this week of exposure to government. They leave St. Paul with a better understanding of the role state government plays in their daily lives. They are better able and more prepared to integrate their experience with real life activities such as school, family, church and job.

The goals of PROJECT 120 are to provide the student with:

- 1) A better understanding of the basic structure of state government and how the political process works.
- 2) A forum for the exchange of ideas with decision-makers and peers from around the state.
- 3) The knowledge of how he/she can become involved with the system and be effective.
- 4) An overview of politics and government in Minnesota which allows him/her to make a decision on his/her role in the political process.

ACTIVITY GENERATES NON-DEDICATED REVENUE <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ACTUAL F.Y. 1983 \$ -0-	ACTUAL F.Y. 1984 \$ -0-	ESTIMATE F.Y. 1985 \$ -0-	ESTIMATE F.Y. 1986 \$ -0-	ESTIMATE F.Y. 1987 \$ -0-
--	-------------------------------	-------------------------------	---------------------------------	---------------------------------	---------------------------------

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1986
No. of Weeks of Program	10	10	10	10
No. of Schools	159	165	165	165
No. of Students	368	250	250	250
No. of Counties	71	72	72	72
Female Participants	225	135	135	135
Male Participants	143	115	115	115
Non-White Participants	30	35	35	35
Metro Area Residents	97	115	115	115
Non-Metro Area Residents	271	135	135	135

CHANGE REQUEST:

	F.Y. 1986	F.Y. 1987	Type
Programming and Operations Needed to cover increased costs in programming and operations. See CHANGE request sheet following fiscal sheet for this activity.	\$15.0	\$15.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PROJECT 120

PROGRAM: FISCAL AGENTS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	55.0	55.0	55.0	55.0	15.0	70.0	55.0	15.0	70.0	66.0	69.0
AIDS TO INDS.											
TOTAL EXPENDITURES	55.0	55.0	55.0	55.0	15.0	70.0	55.0	15.0	70.0	66.0	69.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	55.0	55.0	55.0	55.0	15.0	70.0	55.0	15.0	70.0	66.0	69.0
[NET CHANGE FROM F.Y. 85]					+15.0	+15.0		+15.0	+15.0	+11.0	+14.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	55.0	55.0	55.0	55.0	15.0	70.0	55.0	15.0	70.0	66.0	69.0
POSITIONS BY FUND											
TOTAL POSITIONS											

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: PROJECT 120
PROGRAM: FISCAL AGENTS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: PROGRAMMING AND OPERATIONS

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$15.0	-0-	\$15.0	-0-
Governor's Recommendation				
General Fund	\$11.0	-0-	\$14.0	-0-
Request requires statutory change:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

Project 120 requests the above dollar amount to cover increased costs in programming and operating expenses.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Students	368	250	300	350
No. of Hours/Units	67,712	46,000	55,200	64,400
Percent Change in Student Pre/Post Tests +/-	+7.5%	+7.7%	+7.9%	+8.0%
Score on Project 120 Evaluation Forms (Perfect score 57)	51.4	52	53	53

DESCRIPTION/BACKGROUND:

The reasons for this CHANGE level request of \$15,000 each year of the F.Y. 1985 biennium relate to increased costs in accomodations, staff, meals, and other program direct and indirect costs which are increasing through inflation.

Program costs were decreased by changing hotels. In 1982, Project 120 moved from the Holiday Inn - Capitol to the Midway Motor Inn. In the 2 years we were there, we saved nearly \$8,000 per year on housing costs. But, we found that the money saved did not compensate for what we sacrificed by moving from the Holiday Inn -- namely, proximity to the Capitol (our transportation costs rose by over 71% because of this move), security (we had 2 break-ins at Midway Motor Inn), and image (the Midway was discourteous, unprofessional, dirty, and had poor facilities). All of these factors hurt our program. As a result, we will move back to the Holiday Inn. This move will cost us an additional \$10,000 per year in housing costs.

In total, direct costs for F.Y. 1985 will run approximately \$18,000 more than F.Y. 1983.

The largest cost increases, due to inflation and increased program participants per week, have occurred in food (an additional \$4,000), postage and promotion (increasing over \$1,000 for F.Y. 1985), and in telephone communication (having increased by over \$1,000 since the first year of the 1983 biennium). Such increases in direct program costs are projected to continue at roughly 4% over the 2 years of F.Y. 1986 and F.Y. 1987 in our best economic model. In keeping with this fact, we are requesting an annual adjustment for inflation of 4% of total grant starting in 1986.

Indirect costs (such items as office rent and insurance, worker's compensation, and unemployment insurance), have increased at a more predictable rate than have, for example, our telephone costs which are a result of the long distance rate increases due to the breakup of the telephone company. Indirect costs are projected to increase by 8% over F.Y. 1984, in 1985.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
No. of Schools	159	165	170	175
No. of Students	368	250	300	350
No. of Counties	71	72	73	74
Female Participants	225	135	155	175
Male Participants	143	115	145	175
Non-White Participants	30	35	40	45
Metro Area Residents	97	115	145	175
Non-Metro Area Residents	271	135	155	175

RATIONALE:

Urban Concerns can maintain its historical share providing the state maintains its share through this increase in funding. If an increase is not forthcoming, the fees would have to be increased from \$125.00 per student to approximately \$180.00 per student. This nearly doubling of our program fee would be very poorly received by our students. Such an increase in fees would seriously jeopardize the groundwork we have laid as the most financially-accessible program of its kind in the nation. This fee increase would almost certainly result in the enormous increase in scholarship requests which we have been attempting to keep constant over the last few years in order to contain costs.

Such an increase in fees would also follow closely upon a 100% fee increase levied only 2 years ago. These back-to-back increases would be problematic to the health of the Project 120 program and are certainly discordant with our extensive outreach attempts conducted to assure the diversity of Project 120 participants. The accompanying participants data points out this increase in diversity which, as any past participant will tell you, is one of the greatest strengths of Project 120.

GOVERNOR'S RECOMMENDATION:

The Governor recommends \$25.0 to cover increased costs in programming and operating expenses. Project 120 received an additional \$8.0 for this purpose in F.Y. 1985, via administrative transfer, after this budget was submitted. The Governor's recommendation includes continued funding of \$8.0 each year, plus inflation in the amount of \$3.0 in F.Y. 1986 and \$6.0 in F.Y. 1987.

ACTIVITY: MINNESOTA HUMANITIES COMMISSION
Program: FISCAL AGENTS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:

To promote and fund public education in the humanities (history, languages, literature, ethics, philosophy, jurisprudence, anthropology, etc.).

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Grants Awarded	129	129	135	135
Programs	565	565	595	595
Attendance at Programs	30,000	30,000	32,000	32,000
Communities Served	150	150	165	165

DESCRIPTION:

The Minnesota Humanities Commission was created by Congress (PL89-209) to be the recipient and dispenser of federal funds for public programs in the humanities in Minnesota. The Commission supports programs for informal but serious education in history, literature, languages, ethics, jurisprudence, anthropology, philosophy, etc., in community-based projects through grants-in-aid and through programs and workshops planned and directed by the Commission. The Commission operates its program with a combination of federal, private, and, since 1979 under M.S. 138.91, state funds. The Commission is governed and grants are awarded by a 21-member board; one half of these Minnesotans are teachers or college administrators and half represent business, agriculture, community organizations, and the professions. Four members are appointed by the Governor. The Commission has been committed to encouraging grass-roots organizations such as community groups, small community libraries, and civic organizations to apply for grants. Public accessibility has been emphasized and the staff directed to be especially helpful and encouraging in assisting inexperienced grant applicants. The Commission staff conducts workshops throughout the state, meets individually with prospective applicants, publishes brochures, news releases, grant guidelines and newsletters, and generally makes itself available to the public. Last year, the Minnesota Humanities Commission was one of 6 state humanities councils to be selected by the National Endowment for the Humanities for excellence in the first such awards made. The \$75,000 award recognized the Commission's success in forging public/private partnerships and its development of an innovative and comprehensive statewide program.

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Requests for Technical Assistance:				
By community organizations	250	250	275	275
By academic institutions	150	150	150	150
Funds Awarded	\$ 400.0	\$ 400.0	\$ 400.0	\$ 400.0
Funds Requested	\$ 900.0	\$ 950.0	\$ 1,000.0	\$ 1,000.0

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

CHANGE REQUEST:

	F.Y. 1986	F.Y. 1987	Type
Bicentennial of the United States Constitution Grant-In-Aid Program See the CHANGE request sheet following fiscal sheet for this activity.	\$ 500.0	\$ 500.0	Activity Specific

Operating Expenses Needed to fund a greater portion of the Commissions operating expenses. See the CHANGE request sheet following fiscal sheet for this activity.	47.9	47.9	Activity Specific
---	------	------	----------------------

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MN HUMANITIES COMMISSION

PROGRAM: FISCAL AGENTS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	28.7	32.1	32.1	32.1	547.9	580.0	32.1	547.9	580.0	32.1	32.1
AIDS TO INDS.											
TOTAL EXPENDITURES	28.7	32.1	32.1	32.1	547.9	580.0	32.1	547.9	580.0	32.1	32.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	28.7	32.1	32.1	32.1	547.9	580.0	32.1	547.9	580.0	32.1	32.1
[NET CHANGE FROM F.Y. 85]					+547.9	+547.9		+547.9	+547.9		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	28.7	32.1	32.1	32.1	547.9	580.0	32.1	547.9	580.0	32.1	32.1
POSITIONS BY FUND											
TOTAL POSITIONS											

5-58113

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: MINNESOTA HUMANITIES COMMISSION
PROGRAM: FISCAL AGENTS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: BICENTENNIAL OF THE UNITED STATES CONSTITUTION GRANT-IN-AID PROGRAM AND OPERATING EXPENSES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$500.0	-0-	\$500.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE

The commission requests the above dollar amount to commemorate the Bicentennial of the United States Constitution.

DESCRIPTION/BACKGROUND:

REQUEST CHANGE: The Commission proposes to expand its tested and successful structure of grants-in-aid to conduct a comprehensive program to commemorate the Bicentennial of the United States Constitution. The Commission will make program resources as well as funds available throughout the state. The Bicentennial of our Constitution will be commemorated officially in 1987, but the Bicentennial of other events related to its development will be observed in 1985. The Bicentennial period provides a unique opportunity to study and reflect upon the foundations of democratic society and representative government. The Commission's leadership can assure that the Bicentennial's observance in Minnesota will be a substantive and educational experience. The Commission will publicize widely the availability of funds for grants to schools, libraries, civic organizations, historical societies, and other groups which can apply for funds for conferences, town meetings, radio and television programs, group discussions, or exhibits that focus on the Constitution. The Commission will also acquire multiple copies of high quality educational products produced for the national commemoration of the Bicentennial of the Constitution: television, radio, and print products and place them in libraries throughout the state. The Commission will also conduct a speaker's bureau and cooperate in teacher training for secondary school teachers concerning the Constitution. Requested funds would pay for the acquisitions, grants, three temporary staff persons, and public information materials for the Bicentennial program.

The program will assure all Minnesotans an opportunity to acquire a deeper understanding of their constitutional legacy.

PURPOSE: The Public Projects Grant-in-Aid enables schools, libraries, county historical societies, museums, civic organizations and other not-for-profit groups and organizations to conduct Bicentennial of the Constitution projects for the benefit of the Minnesota public. Projects include but are not limited to conferences, forums, discussions, informal courses, radio and television programs and exhibits. Projects might examine the meaning of the Preamble to the Constitution, discuss the Bill of Rights, study the historical and social conditions of the Constitution framers' lives, compare and contrast the U.S. Constitution and the Minnesota Constitution; illuminate the importance of various Supreme Court decisions, or study the roots and the mechanics of amendments to the Constitution

RECIPIENT IDENTIFICATION AND ELIGIBILITY CRITERIA: Not-for-profit groups and organizations in Minnesota are eligible to apply for support for projects that are open to the public and examine the Constitution through one of the humanities disciplines. The application must include the following:

- 1) Evidence that the applicant group is a certified not-for profit organization by the Internal Revenue Service or that it operates under the umbrella of such.
- 2) Evidence that the focus of the project is an aspect of the U.S. Constitution.
- 3) Assurance that the project will be open to the public.
- 4) Evidence that one or more disciplines of the humanities is employed.
- 5) Evidence that the governing body of the applicant organization has approved the application or that it is approved by an officer who has the power to act on behalf of the organization.

CRITERIA AND FORMULA FOR APPROVAL OF GRANTS: Grants are approved by the entire membership of the Minnesota Humanities Commission upon recommendation of the Bicentennial of the Constitution Grants Review Committee. The meetings of the Review Committee and the Commission are publicized and open to the public. Grant awards are based upon:

- 1) Complete information as to dates, locations, resource people, description of content and format of presentations.
- 2) Assurance of a minimum of one-for-one match of grant funds with cash, donated services, or materials.
- 3) Evidence of community involvement in planning the project.
- 4) Evidence of high quality humanities content.
- 5) Competitiveness of topics, format, and appeal relative to other applications.

Grant recipients are required to submit reports that document fiscal responsibility as well as evaluation of the project before all the grant funds are released.

CHANGE REQUEST (Continuation)

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: MINNESOTA HUMANITIES COMMISSION

PROGRAM: FISCAL AGENTS

AGENCY: MINNESOTA HISTORICAL SOCIETY

<u>EFFECTIVENESS MEASURES:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Grants Awarded	-0-	-0-	235	240
Bicentennial Programs Conducted	-0-	-0-	1,000	1,050
Attendance at Bicentennial Programs	-0-	-0-	62,500	64,000
Communities Served	-0-	-0-	225	235

<u>STATISTICS:</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
Grant-In-Aid Funds Awarded	-0-	-0-	\$325,000	\$355,000
Teacher Workshop Attendance	-0-	-0-	60	90
Radio and Television Audience	-0-	-0-	400,000	400,000
Speakers Bureau Audience	-0-	-0-	5,000	5,000

GOVERNOR'S RECOMMENDATION: The Governor does not recommend approval of this request. The federal government should be responsible for promoting the bicentennial of the United States constitution. In addition, the state is not in a position to start a new grant program of this magnitude. The Governor would encourage the commission to use current grant funds to promote no-cost or low-cost volunteer-run activities in schools and communities to help celebrate this event.

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: MINNESOTA HUMANITIES COMMISSION

PROGRAM: FISCAL AGENTS

AGENCY: MINNESOTA HISTORICAL SOCIETY

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The Minnesota Humanities Commission is a federal commission created by Congress. The state should not assume the increased operating costs of a federally created commission. In addition, although the state appropriation is eligible for match by the National Endowment for the Humanities, NEH funds are limited and may not be available.

Request Title: OPERATING EXPENSES				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$47.9	-0-	\$47.9	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The Commission requests the above dollar amount to fund an increased proportion of the operating budget.

DESCRIPTION/BACKGROUND:

The Minnesota Humanities Commission first received a legislative appropriation in 1979, a modest \$25.0 per annum which has remained modest, increasing to only \$32.1 for the current fiscal year. The major funding source continues to be the National Endowment for the Humanities. Since 1979, the Commission has maintained its programs by raising additional funds from foundations and corporations. The Commission now requests that the state assume an increased proportion of the Commission's budget. This request includes salaries, facility lease, utilities, supplies, materials, printing expenses, travel and equipment.

RATIONALE:

This request is made in recognition of the fact that in its 12-year history the Commission has disbursed over \$4,000,000 to Minnesota organizations for projects planned for and by residents of the state. The state appropriation is eligible for match on a one-for-one basis by the National Endowment for the Humanities.

ACTIVITY: MINNESOTA INTERNATIONAL CENTER
Program: FISCAL AGENTS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

OBJECTIVE:

To serve as a catalyst for the sharing of ideas and knowledge between Minnesotans and people from other societies and cultures.

DESCRIPTION:

The Minnesota International Center (MIC) is a non-profit community volunteer organization. State funding of this activity provides 8% of MIC's total funds generated comprised of public and private sources, volunteer and in-kind services, and donors outside the state. Money injected into Minnesota's economy as the result of the MIC programs total an estimated \$735,410.00.

MIC provides visiting leaders and students with a combination of urban and rural experiences through a unique network of statewide affiliates. Operating on a statewide basis, MIC: 1) Arranges professional appointments and hospitality for officially-sponsored, short-term, international visitors sent to Minnesota by the U.S. Information Agency, and other public and private national and international agencies; 2) sponsors activities that promote exchanges of ideas and information between international students and Minnesotans statewide; 3) in combination with the World Affairs Center, beginning in F.Y. 1985, serves as an information clearinghouse for international organizations and a catalyst for public programs dealing with global issues; 4) enables visitors and students from foreign countries to become acquainted with Minnesota's agricultural, economic, cultural, and recreational resources, and to learn about our government and people.

Major goals for the coming biennium are as follows:

- 1) To keep Minnesota a magnet for sponsored international visitors by (a) increasing the number of 7% per year from 1,108 in F.Y. 1984 to 1,355 in F.Y. 1987, and (b) concomitantly increasing the number of urban and rural Minnesotans with whom they meet.
- 2) To increase the number of community affiliates in MIC's Statewide Network from 50 to 65 and the number of host communities from 108 to 143.
- 3) To respond to an estimated 50 requests per year by the State of Minnesota for assistance in arranging programs for groups of international visitors arriving as the result of state trade initiatives.
- 4) To increase from 54 in F.Y. 1984 to 65 in F.Y. 1985 the number of statewide voluntary organizations and educational institutions exchanging information and co-sponsoring programs through the World Affairs Center.
- 5) To modernize MIC's system of data base management, improving our efficiency in utilizing volunteers and community resources.

ACTIVITY GENERATES NON-DEDICATED REVENUE <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ACTUAL F.Y. 1983 \$ -0-	ACTUAL F.Y. 1984 \$ -0-	ESTIMATE F.Y. 1985 \$ -0-	ESTIMATE F.Y. 1986 \$ -0-	ESTIMATE F.Y. 1987 \$ -0-
--	-------------------------------	-------------------------------	---------------------------------	---------------------------------	---------------------------------

ACTIVITY STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Visitors Programmed	1,108	1,185	1,185	1,185
Countries Represented	105	110	110	110
Professional Appointments Arranged	938	1,000	1,000	1,000
Minnesotans Involved	10,090	10,800	10,800	10,800
Homestays (No. individuals/No. of days)	427/2,958	400/2,575	400/2,575	400/2,575
Statewide Affiliates	50	55	55	55
Communities Visited	108	118	118	118
Emergency Language Services Provided	681	715	715	715
World Affairs Center Member Organizations	-0-	54	54	54
Volunteer Program Administrators	138	145	145	145

CHANGE REQUEST:

Expanded Program
Needed to provide expanded programming.
See the CHANGE request sheet following
fiscal sheet for this activity.

F.Y. 1986	F.Y. 1987	Type
\$20.0	\$20.0	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MN INTERNATIONAL CENTER

PROGRAM: FISCAL AGENTS

AGENCY: HISTORICAL SOCIETY

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	17.3	18.0	18.0	18.0	20.0	38.0	18.0	20.0	38.0	18.0	18.0
AIDS TO INDS.											
TOTAL EXPENDITURES	17.3	18.0	18.0	18.0	20.0	38.0	18.0	20.0	38.0	18.0	18.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	17.3	18.0	18.0	18.0	20.0	38.0	18.0	20.0	38.0	18.0	18.0
INET CHANGE FROM F.Y. 851					+20.0	+20.0		+20.0	+20.0		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	17.3	18.0	18.0	18.0	20.0	38.0	18.0	20.0	38.0	18.0	18.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-58118

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: MINNESOTA INTERNATIONAL CENTER (MIC)

PROGRAM: FISCAL AGENTS

AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: EXPANDED PROGRAM

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request				
General Fund	\$20.0	-0-	\$20.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE:

The center requests the above dollar amount to provide programming for a steadily increasing number of international visitors and to respond to requests from the state for assistance in programming visitors who come to Minnesota as a result of new trade and development initiatives.

DESCRIPTION/BACKGROUND:

Between F.Y. 1981 and F.Y. 1984 MIC attracted a steadily increasing number of international visitors. Case load increased 38%; the number of affiliated network communities increased 79%; and the overall number of communities to which MIC sent visitors increased 83%. Grants from U.S. AID in F.Y. 1983 and F.Y. 1985 and the U.S.-Japan Foundation in F.Y. 1985 though earmarked for special purposes, had the beneficial side effect of enlarging and strengthening MIC's Statewide Network. The trend in numbers of official international visitors continues to rise, and with new initiatives by the state in international trade and development a greatly expanded flow of visitors can be expected. MIC proposes to expand its program to meet these new needs by:

- 1) Recruiting, training and providing administrative support of additional program volunteers statewide.
- 2) Developing special projects for collaborative efforts with educational institutions, international organizations, corporations and government entities.
- 3) Expanding special services such as the Language Bank, the International Student Speakers Bureau.

DESCRIPTION/BACKGROUND: (Contd.)

- 4) Establishing the successful Minnesota Awareness Project (MAP) as a permanent activity of MIC. Now funded by U.S. AID, MAP uses international students as resource people to stimulate concern about global issues in communities throughout the state.
- 5) Augmenting staff through expanded use of interns (academic, work study, volunteer) and adding 1 professional staff person.

STATISTICS:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Visitors Programmed	1,108	1,185	1,267	1,355
Professional Appointments Arranged	938	1,000	1,070	1,145
Minnesotans Involved	10,090	10,800	11,500	12,360
Homestays (No. individuals/No. of days)	427/2,958	400/2,575	415/2,700	430/2,795
Statewide Affiliates	50	55	58	65
Communities Visited	108	118	131	143
Emergency Language Services Provided	681	715	750	780
World Affairs Center Member Organizations	-0-	54	60	65
Volunteer Program Administrators	138	145	152	160

RATIONALE:

MIC with its Statewide Network is uniquely placed to develop and administer programs providing positive and productive experiences for annually increasing numbers of international visitors. Of the 1,108 visitors in F.Y. 1984 over 500 were from the top 10 U.S. overseas export markets; 477 met with Minnesota business and agricultural leaders; 393 with government officials. Such contacts offer potential for expanding Minnesota's trade outlets overseas and increasing tourism, as well as furthering international understanding. Funding requested will allow MIC to recruit additional volunteers and address the personnel needs for training and development.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

ACTIVITY: CAMP RIPLEY MILITARY MUSEUM
Program: FISCAL AGENTS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$-0-	\$-0-	\$-0-	\$-0-	\$-0-

OBJECTIVE:
To collect, preserve, and interpret the history of military organizations in the state of Minnesota and Camp Ripley.

DESCRIPTION:
1) To acquire artifacts; 2) To preserve, through conservation techniques, the current artifact holdings; 3) To process, by recording and photographing, the artifacts so they may be available to the public through the museum which is open 6 months of each year.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Artifacts Acquired	173	150	175	175
Museum Visitors	11,193	11,200	12,000	12,000

CHANGE REQUEST:	F.Y. 1986	F.Y. 1987	Type
Repair and Betterment	\$32.0	\$ -0-	Activity Specific
Needed to provide repair and betterment funds for facility. See CHANGE request sheet following the fiscal sheet for this activity.			

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: CAMP RIPLEY MILITARY MUSEUM

PROGRAM: FISCAL AGENTS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE		20.0		20.0	32.0	52.0				20.0	
AIDS TO INDS.											
TOTAL EXPENDITURES		20.0		20.0	32.0	52.0				20.0	
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		20.0		20.0	32.0	52.0				20.0	
[NET CHANGE FROM F.Y. 85]				+20.0	+32.0	+52.0				+20.0	
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING		20.0		20.0	32.0	52.0				20.0	
POSITIONS BY FUND											
TOTAL POSITIONS											

5-58121

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: CAMP RIPLEY MILITARY MUSEUM
PROGRAM: FISCAL AGENTS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: REPAIR AND BETTERMENT				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$32.0	-0-	\$ -0-	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The museum requests the above dollar amount to provide repair and betterment funds.

DESCRIPTION/BACKGROUND:

This appropriation will provide funding to insulate the roof which will help prevent damage caused by icing to the building and the interpretive exhibits. It will also provide funds for rewiring of the facility proposed to prevent over-loading of circuits and allow spotlighting of exhibits.

RATIONALE:

This preventive maintenance will correct problematic facility weaknesses in order to prevent further future damage.

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. The state's historic site network is still in need of development and operating funds. Additional state funding for non-state museums should be deferred until the state's historic site program has been adequately developed and funded.

ACTIVITY: MINNESOTA AIR NATIONAL GUARD MUSEUM
Program: FISCAL AGENTS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:

To collect, preserve, and interpret the history of the Minnesota Air National Guard.

DESCRIPTION:

The Minnesota Air National Guard Historical Foundation, Inc. finances and operates the Air National Guard Military Museum for the 133rd Tactical Airlift Wing. A portion of a surplus alert hanger has been renovated for the museum and is located on the Air Guard base at the Minneapolis-St. Paul International Airport. This was done through extensive volunteer labor. The museum was officially opened on July 22, 1984. A membership campaign is now under way. In addition to financial support, these people will be a prime source of artifacts that will become a basis for exhibits. Volunteers are attempting to obtain aircraft of the types flown by the Air Guard over the years as this static display of aircraft will be the museum's major drawing card. To date, we have located 12 aircraft, 4 of which are on hand. The remainder are being scheduled for pick up.

The state appropriation has been used for operating expenses such as wages, insurance, office supplies, and utilities.

CHANGE REQUEST:

	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>	<u>Type</u>
Repair and Betterment Needed to provide repair and betterment funds. See the CHANGE request sheet following fiscal sheet for this activity.	\$ 7.4	\$ -0-	Activity Specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MN AIR NATL GUARD MUSEUM

PROGRAM: FISCAL AGENTS

AGENCY: HISTORICAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS		5.7		5.7		5.7				5.7	
LOCAL ASSISTANCE		14.3		14.3	7.4	21.7				14.3	
AIDS TO INDS.											
TOTAL EXPENDITURES		20.0		20.0	7.4	27.4				20.0	
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES		5.7		5.7		5.7				5.7	
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS		5.7		5.7		5.7				5.7	
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		20.0		20.0	7.4	27.4				20.0	
[NET CHANGE FROM F.Y. 85]				+20.0	+7.4	+27.4				+20.0	
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING		20.0		20.0	7.4	27.4				20.0	
POSITIONS BY FUND											
TOTAL POSITIONS											

5-58124

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: MINNESOTA AIR NATIONAL GUARD MUSEUM
PROGRAM: FISCAL AGENTS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: FACILITY REPAIR AND BETTERMENT				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$7.4	-0-	\$ -0-	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:
The museum requests the above dollar amount to provide repair and betterment funds.

DESCRIPTION/BACKGROUND:
At present, the portion of the alert hanger being utilized by the museum is the center section and the first bay to the North. It is anticipated that we will one day have the entire building. With the success we are having in accessioning aircraft on permanent loan from the Air Force for the museum display, we have immediate need for a facility to do our restoration work.

The first North bay is ideal in all respects but one. Years ago, the heating was deactivated. In renovating the center section, we removed an old boiler system and recovered a two-story space as an impressive entry and exhibit area. We installed heating and ventilating (air conditioned) in this section. To heat the bay sufficiently to provide a suitable work space during the winter, our architect recommended a system of overhead infra-red heating strips and weather stripping of the huge hangar doors. The estimated cost is \$6,700 per bay. From experience, we have added 10% for contingencies.

Since this is the only bay included in our present lease and contains a hoist, air compressor and sufficient lighting in the 70 x 70 foot space, we plan to move on it without delay. The next bay to be acquired is the 2nd North Bay and the same situation exists. The 2nd North Bay will be obtained within the next 6 months. The \$7.4 is requested to perform work identical to the 1st North Bay. When the work is completed the 2nd North Bay will be utilized for readying the aircraft and to display the aircraft.

RATIONALE:
This request is necessary to continue the effort to provide the public with a museum of historical significance as it relates to the Minnesota Air National Guard.

GOVERNOR'S RECOMMENDATION:
The Governor does not approve this request. The state's historic site network is still in need of development and operating funds. Additional state funding for non-state museums should be deferred until the state's historic site program has been adequately developed and funded.

ACTIVITY: FISCAL AGENT SUPPORT
Program: FISCAL AGENTS
Agency: MINNESOTA HISTORICAL SOCIETY

1985-87 Biennial Budget

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

OBJECTIVE:
To provide administrative assistance and counseling to the fiscal agents program.

DESCRIPTION:
The Minnesota Historical Society is responsible for the expenditure of funds and for the purposes of those expenditures as set forth in Minnesota laws relating to fiscal agents. In recent bienniums the number of fiscal agents has grown from 1 to the current level of 6 which are as follows:

- 1) Sibley House Association
- 2) Project 120
- 3) Minnesota Humanities Commission
- 4) Minnesota International Center
- 5) Camp Ripley Military Museum
- 6) Minnesota Air National Guard Museum

The Minnesota Historical Society grants appropriate funds to the above fiscal agents based on contractual agreements with those agents. The fiscal agents request that the Society provide them with a variety of services, such as payroll, personnel administration, assistance on exhibits development, assistance on budget development and on personnel planning. The extent of these services is beyond what the Society can accomplish with its existing staffing resources. The purpose of this fiscal agent support activity is to provide the Society with a modest amount of funds to enable the Society to assist the various fiscal agents. Such funding of this type of need is more economical to the state than providing each fiscal agent with administrative assistance funding.

ACTIVITY STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Number of Fiscal Agents	6	6	6	6
State Funds Appropriated to Fiscal Agents	\$ 196.2	\$ 157.0	\$ 197.0	\$ 157.8

CHANGE REQUEST:	F.Y. 1986	F.Y. 1987	Type
Support Services	\$ 27.3	\$ 27.3	Program
Needed to provide support services to fiscal agents. See the CHANGE request sheet following fiscal sheet for this activity.			Wide

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: FISCAL AGENT SUPPORT

PROGRAM: FISCAL AGENTS

AGENCY: HISTORICAL SOCIETY

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS					27.3	27.3		27.3	27.3		
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES					27.3	27.3		27.3	27.3		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES					27.3	27.3		27.3	27.3		
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS					27.3	27.3		27.3	27.3		
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					27.3	27.3		27.3	27.3		
INET CHANGE FROM F.Y. 85]					+27.3	+27.3		+27.3	+27.3		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					27.3	27.3		27.3	27.3		
POSITIONS BY FUND											
GENERAL					1.0	1.0		1.0	1.0		
TOTAL POSITIONS					1.0	1.0		1.0	1.0		
INET CHANGE FROM F.Y. 85]					+1.0	+1.0		+1.0	+1.0		

5-58127

CHANGE REQUEST

☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

GOVERNOR'S RECOMMENDATION:

The Governor does not approve this request. Three additional positions have been recommended under the General Support Activity for the purpose of providing support services to all other activities of the Society, including support services to fiscal agents.

ACTIVITY: FISCAL AGENT SUPPORT
PROGRAM: FISCAL AGENTS
AGENCY: MINNESOTA HISTORICAL SOCIETY

Request Title: SUPPORT SERVICES				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$27.3	1.0	\$27.3	1.0
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

The agency requests the above dollar amount in order to provide support services to fiscal agents.

DESCRIPTION/BACKGROUND:

The Minnesota Historical Society handles the funding for 6 fiscal agents. They are: The Sibley House Association; Project 120; Minnesota Humanities Commission; Camp Ripley Museum; Minnesota International Center; and the Minnesota Air National Guard Museum. The amount of funding provided the current biennium to fiscal agents is \$192,000.00. Support services which fiscal agents ask the Society to provide are payroll, purchasing and contracting, personnel policy interpretation, fund raising assistance, and budget development and preparation. The Society is not staffed to handle such a workload with its present complement. Funding is needed to provide such services.

STATISTICS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
State Funds Requested by Fiscal Agents	\$ 196.2	\$ 157.0	\$ 912.6	\$ 834.0
Cost Ratio-Fiscal Agent Support/ Total Budget	-0-	-0-	3%	3%

RATIONALE:

A modest support expenditure will provide needed services to fiscal agents at less cost than if they independently purchased such services.

1985 - 87 BIENNIAL BUDGET
PROGRAM STRUCTURE

AGENCY: ARTS, BOARD

	<u>Activities</u>	<u>Page</u>
OPERATIONS AND SERVICES —————	Operations and Services	5-6106
ORGANIZATIONAL OPERATING GRANTS —————	Organizational Operating Grants	5-6110
PRESENTER ASSISTANCE GRANTS —————	Presenter Assistance Grants	5-6113
ARTIST SERVICE GRANTS —————	Artists in Education	5-6117
	Individual Artist Grants	5-6120
SPECIAL INITIATIVES —————	Special Initiatives	5-6123
REGIONAL ARTS FISCAL AGENT —————	Regional Grants-Programs-Services	5-6126

MINNESOTA STATE ARTS BOARD

Organization Chart
Current as of 7/01/84

POSITION RECONCILIATION

Authority:

	<u>Current FY 85</u>	<u>Requested for 6/30/86</u>
<u>Legislative Complement</u>		
General Fund	8.00	10.00
Federal Fund	3.00	3.00
TOTAL PERMANENT POSITIONS	<u>11.00</u>	<u>13.00</u>
Employees on 6/30/84	11.00	

POSITION SUMMARY

Current Positions	11.00
New Position Request	<u>2.00</u>
TOTAL	<u>13.00</u>

EXECUTIVE DIRECTOR

Current Position	1.0
------------------	-----

ASSISTANT DIRECTOR

Current Position	1.0
------------------	-----

Operations and Services

Current Positions	5.00
New Positions	<u>1.00</u>
TOTAL	<u>6.00</u>

Program Services

Current Positions	4.00
New Positions	<u>1.00</u>
TOTAL	<u>5.00</u>

AGENCY: ARTS, BOARD OF

1985-87 Biennial Budget

AGENCY PURPOSE: The Minnesota State Arts Board is mandated to stimulate and encourage the arts in the state. To do this the Arts Board works to: 1) preserve the state's rich cultural heritage, 2) make the arts more accessible to Minnesota citizens; and 3) encourage new forms of artistic expression.

The arts in Minnesota are a \$179 million industry annually. The arts community includes more than 600 not-for-profit small businesses and employs more than 8,000 people. The Arts Board is a partner in the support of this interdependent system, working with both public and private resources on sustaining a system that is healthy and balanced.

This biennial budget document will deal with quantifiable measures of program success. To a great extent these budget concepts can not express the goals and value of the arts activities supported by public funds. It could be said that the arts have to do with the enrichment, enjoyment and understanding of life. But their value was better expressed by George Bernard Shaw when he said: "You use a glass mirror to see your face; you use works of art to see your soul."

AGENCY OPERATION AND CLIENTELE: The way the Arts Board assists the arts community is through its comprehensive grants: 1) organizational operating grants are unrestricted operating funds which arts organizations receive based on their artistic excellence, financial need, and good management; 2) the presenters program supports the presentation of tours of performances and exhibitions in all parts of the state; 3) the artist services program which consists of 2 components: grants to outstanding, independent artists, and grants for artist residencies in Minnesota private and public, elementary and secondary schools; and 4) the special initiatives program, in which the Board issues requests for proposal for activities which aid under-served artforms. A reworking of a Board program last operated in F.Y. 1981, special initiatives responds to the recommendations of the Governor's Commission on Economic Vitality in the Arts and provides the Board with the flexibility to respond to changes in the field. The Arts Board also acts as fiscal agent for the 11 regional arts councils which provide a decentralized means of local decision-making for stimulating, developing and supporting arts activity at the regional level.

During the past two years, the Arts Board has worked with other state agencies, to provide arts services. Examples include working with the Department of Administration to operate the Percent for Art legislation, and the Office of Tourism, arts organizations and the profit-making sector to introduce the state's arts attractions into the mainstream of the state's national and international tourism promotions.

The Arts Board has successfully strengthened its effectiveness through joint ventures with the private sector. The Northwest Area, Jerome, McKnight and Dayton Hudson Foundations have all provided funds to extend agency grants programs into new areas.

Regional Arts Councils also participate in joint ventures with the private sector. The Regional Arts Councils' Forum sought and received a grant from the Blandin Foundation to augment funding for sponsor activities. The regional arts councils also receive independent grants from The McKnight Foundation for programs which strengthen the development of the councils and their clientele.

The Regional Arts Councils are unique in the nation as a model in decentralizing decision-making about grants, programs and services. The 11 independently-governed councils encourage and develop arts activity at the grassroots level state-wide through grants programs and services developed in response to regular needs assessments and locally-based plans.

RATIONALE: The arts are a labor-intensive industry which face increasing production, material, research and development costs. Government support in this country ensures not only that the arts exist, but also remain accessible to every citizen.

Minnesota now ranks 29th among the states in the percent of total state expenditures allocated to the arts, and 23rd in its per capita support of the arts (48.9 cents). In 1980 the agency ranked 10th in its per capita support of the arts.

While the Board has been successful in attracting and focusing dollars from the private sector on the state's most pressing arts needs, it has become a weaker partner in support of the arts. It is critical that the state rebuild a stable fiscal base for Minnesota arts, before the danger of a decline in artistic and management expertise results in the loss of arts organizations and artists.

This request seeks support for grants programs which have long served artists, arts organizations and audiences. It also seeks the flexibility to respond to the changing and growing field of the arts.

INDEX	Agency Request	Governor's	Page
	1985-87 Biennium All Funds	Recommendation 1985-87 Biennium All Funds	
Reconciliation of F.Y. 1985 to SAME Level	\$ 6,434.1	\$ 6,434.1	5-6104
CHANGE Requests			
Operations and Services	225.3	225.3	5-6109
Organizational Operating Grants	2,073.2	1,011.8	5-6112
Presenters	150.0		5-6115
Artist Services			
Artists in Education	150.0		5-6119
Individual Artists	150.0		5-6122
Subtotal	300.0		
Special Initiatives	100.0		5-6125
Regional Arts Fiscal Agent	1,325.8	422.6	5-6128
AGENCY TOTAL	\$10,608.4	\$ 8,093.8	

Reconciliation of F.Y. 1985 to SAME Level

The agency's SAME level results in a reduction of \$277.7 in F.Y. 1986 and \$275.2 in F.Y. 1987. The following outlines the reasons for the change.

	Expenditures		Positions
	F.Y. 1986	F.Y. 1987	F.Y. 1986 & 87
-Estimated F.Y. 1985	\$ 3,493.5	\$ 3,493.5	11.0
-One-Time Appropriation	(105.0)	(105.0)	
-Inflation	4.6	7.1	
-Biennial Appropriation	(67.0)	(67.0)	
-Change in Dedicated Funds	(110.3)	(110.3)	
TOTAL	\$ 3,215.8	\$ 3,218.3	11.0
BIENNIAL TOTAL	\$ 6,434.1		

One-time Appropriation - A 1984 appropriation provided \$100.0 in grant funds and \$5.0 for associated administrative costs to match private funds for presenter assistance grants.

Biennial Appropriation - The 1983 appropriation provided that unused funds in F.Y. 1984 were available in F.Y. 1985. This reduction corrects the base level for F.Y. 1986 and F.Y. 1987.

GOVERNOR'S RECOMMENDATION:

The Governor recommends that a significant increase in funding be provided for the activities of the state Arts Board. In addition, structural changes are recommended in the way these resources should be appropriated as indicated on the following pages. The thrust of these changes is to place greater responsibility upon the board and its grant procedures.

AGENCY FISCAL SUMMARY - BIENNIAL BUDGET

AGENCY: ARTS BOARD

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY PROGRAM:											
OPERATIONS AND SERVICES	405.5	515.9	622.7	494.1	113.9	608.0	496.6	111.4	608.0	608.0	608.0
ORGANIZATNL OPERATNG GRANTS	1,392.9	1,633.2	1,633.2	1,624.6	1,036.6	2,661.2	1,624.6	1,036.6	2,661.2	2,360.0	2,621.0
PRESENTER ASSISTANCE GRANTS			102.4	50.0	75.0	125.0	50.0	75.0	125.0		
ARTIST SERVICE GRANTS	192.3	265.0	295.8	310.0	150.0	460.0	310.0	150.0	460.0		
SPECIAL INITIATIVES					50.0	50.0		50.0	50.0		
REGIONAL ARTS FISCAL AGENT	643.7	688.8	839.4	737.1	615.6	1,352.7	737.1	710.2	1,447.3	867.4	1,029.4
TOTAL	2,634.4	3,102.9	3,493.5	3,215.8	2,041.1	5,256.9	3,218.3	2,133.2	5,351.5	3,835.4	4,258.4
[NET CHANGE FROM F.Y. 85]				-277.7	+2,041.1	+1,763.4	-275.2	+2,133.2	+1,858.0	+341.9	+764.9
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	405.5	515.9	622.7	494.1	113.9	608.0	496.6	111.4	608.0	608.0	608.0
LOCAL ASSISTANCE	2,138.9	2,472.0	2,725.0	2,571.7	1,852.2	4,423.9	2,571.7	1,946.8	4,518.5	3,077.4	3,500.4
AIDS TO INDS.	90.0	115.0	145.8	150.0	75.0	225.0	150.0	75.0	225.0	150.0	150.0
TOTAL EXPENDITURES	2,634.4	3,102.9	3,493.5	3,215.8	2,041.1	5,256.9	3,218.3	2,133.2	5,351.5	3,835.4	4,258.4
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL	1,524.5	1,966.4	2,265.2	2,097.8	2,041.1	4,138.9	2,100.3	2,133.2	4,233.5	2,717.4	3,140.4
[NET CHANGE FROM F.Y. 85]				-167.4	+2,041.1	+1,873.7	-164.9	+2,133.2	+1,968.3	+452.2	+875.2
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	618.8	673.6	711.2	625.0		625.0	625.0		625.0	625.0	625.0
FEDERAL	491.1	462.9	517.1	493.0		493.0	493.0		493.0	493.0	493.0
TOTAL FINANCING	2,634.4	3,102.9	3,493.5	3,215.8	2,041.1	5,256.9	3,218.3	2,133.2	5,351.5	3,835.4	4,258.4
POSITIONS BY FUND:											
GENERAL	13.0	8.0	8.0	8.0	2.0	10.0	8.0	2.0	10.0	10.0	10.0
FEDERAL	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	16.0	11.0	11.0	11.0	2.0	13.0	11.0	2.0	13.0	13.0	13.0
[NET CHANGE FROM F.Y. 85]					+2.0	+2.0		+2.0	+2.0	+2.0	+2.0

5-6105

PROGRAM: OPERATIONS AND SERVICES
Agency: ARTS, BOARD OF

1985-87 Biennial Budget

PROGRAM PURPOSE: This program provides the operating resources the Arts Board requires so that its staff can provide leadership and accountability in its program administration. The agency maintains a highly trained staff who are responsible for developing, administering and evaluating a broad range of grant-making activities. The primary goal of staff work is to ensure that the state's investment in the arts is effective. The following services are supported through this program: application and project/organizational development through workshops, site visits and consultations by staff; grant application review by advisory committee members; board member activities; public information; and program/grant evaluations. This is the only program in the agency's budget in which administrative costs are allocated and paid.

OBJECTIVES: This program's objectives include:

1. Encouraging public input about access to Arts Board activities and providing a forum for discussion of new ideas, projects and issues critical to the balanced growth of the arts;
2. Providing technical services to arts organizations, schools and artists who are potential applicants to the Arts Board;
3. Conducting research and analysis of arts-related issues and developing comprehensive and efficient grant programs and services to meet the identified needs of the state's arts community;
4. Disseminating information about programs and issues that affect the arts community of Minnesota;
5. Continuing the development of cooperative programs of support between the public and private sectors; and
6. Protecting the state's arts investment through effective program operations and services and through evaluation procedures which monitor the use of grant funds.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

EFFECTIVENESS MEASURES:	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987
No. of members of public participating as board advisors (objective #1)	150	175	200	200
No. of grant applications received and processed (objectives #1 & #2)	468	525	550	575
No. of individuals served by staff through on-site/phone consultations, letters or workshops (objectives #1 & #2)	16,000	18,000	20,000	21,000
No. of grant evaluations on-site (objectives #3 & #6)	50	55	60	60
No. of individuals served through publications and arts promotional activities (objectives #1 & #4)	1,500,000	1,500,000	2,000,000	2,000,000
Grantee final report compliance rate (objective #6)	98.%	100.%	100.%	100.%
% of total agency budget used for operations and services (objective #6)	16.6%	17.8%	11.5%	11.4%

OPERATIONS: This program encompasses the following operations:

1. Staff. The agency operates with program staff who have the responsibility for research and analysis, design, development, implementation and evaluation of grants programs and administrative staff who provide the support services which are necessary for the operation of the agency including clerical, computer, accounting, grants analysis and communication services.
2. Advisory Committees. A high quality public review process is maintained which requires a network of volunteer experts, who serve as advisory committee members. Individuals on these advisory committees reside throughout the state and include artists, arts administrators, educators, business leaders, funders and arts consumers.

(Contd.)

PROGRAM: OPERATIONS AND SERVICES

1985-87 Biennial Budget

(Continuation)

Agency: ARTS, BOARD OF

3. Public Information. An Information Officer and agency publications ensure that over 8,000 people and organizations are directly informed of board activities and arts issues by mail each quarter. Each grants program requires explanatory brochures and application forms which are sent to interested organizations and individuals. In addition, an active liaison with the news media is maintained. The Public Information Officer also works closely with the state's Office of Tourism to promote the arts as a key attractor of tourism dollars.
4. Public and Private Partnerships. The Board administers programs in cooperation with other agencies of state government and private foundations. In cooperation with the Department of Administration the agency is the primary program administrator for the "Percent for Art in State Buildings" legislation. The Board has also developed 4 partnerships with private funders which provide financial to support artists and arts organizations.
5. Grant Program Planning, Implementation and Evaluation. In addition to staff, grant programs require expenditures from this program for planning, program development, application review and grant evaluation. These items can include travel, rental of equipment for showing art work during review committee meetings, duplication of application and evaluation materials and computer software for grant information files.

BUDGET ISSUE: The following changes have occurred or will occur in this program during the budget period:

1. During F.Y. 1982 support for the agency's operations and services was reduced by 40.2% from the original biennial appropriation. The agency's staff complement was reduced from 13 to 8 positions.
2. During this same period the level of activity and responsibility required of all staff has grown by 50%.
3. To compensate for a smaller staff the agency implemented a biennial review process for grant applications in a number of programs. In the artist services program this has reduced the opportunities artists have to apply for support, and thus, their access to public funding.
4. In the last 2 years the Board has provided administrative support for other legislatively mandated programs (i.e. Percent for Art in State Buildings, Comprehensive Arts Planning Program) without compensation for additional staff time or agency overhead.

5. The agency has not raised travel compensation rates for advisory committee members of the board in 5 years. Volunteers are reimbursed at the rate of \$.19 per mile.

6. Federal and private funds now support the majority of the agency's operations and services.

EXPLANATION OF BUDGET REQUEST: The CHANGE items requested in this program are \$113.9 in F.Y. 1986 and \$111.4 in F.Y. 1987 and 2 Clerk-Typist I positions.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: OPERATIONS AND SERVICES

PROGRAM: OPERATIONS AND SERVICES

AGENCY: ARTS BOARD

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	405.5	515.9	622.7	494.1	113.9	608.0	496.6	111.4	608.0	608.0	608.0
LOCAL ASSISTANCE											
AIDS TO INDS.											
TOTAL EXPENDITURES	405.5	515.9	622.7	494.1	113.9	608.0	496.6	111.4	608.0	608.0	608.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES	260.2	334.5	411.0	329.6	35.8	365.4	329.6	35.8	365.4	365.4	365.4
EXPENSES & CONTRAC. SERV	130.2	166.2	186.8	145.4	72.1	217.5	147.4	70.6	218.0	217.5	218.0
SUPPLIES & MATERIALS	7.5	9.5	8.8	10.1	3.0	13.1	10.6	3.0	13.6	13.1	13.6
EQUIPMENT	.2		6.1		3.0	3.0		2.0	2.0	3.0	2.0
OTHER EXPENSE ITEMS	7.4	5.7	10.0	9.0		9.0	9.0		9.0	9.0	9.0
TOTAL STATE OPERATIONS	405.5	515.9	622.7	494.1	113.9	608.0	496.6	111.4	608.0	608.0	608.0
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	211.4	178.0	328.5	261.1	113.9	375.0	263.6	111.4	375.0	375.0	375.0
INET CHANGE FROM F.Y. 851				-67.4	+113.9	+46.5	-64.9	+111.4	+46.5	+46.5	+46.5
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	28.8	102.9	25.0	25.0		25.0	25.0		25.0	25.0	25.0
FEDERAL	165.3	235.0	269.2	208.0		208.0	208.0		208.0	208.0	208.0
TOTAL FINANCING	405.5	515.9	622.7	494.1	113.9	608.0	496.6	111.4	608.0	608.0	608.0
POSITIONS BY FUND											
GENERAL	13.0	8.0	8.0	8.0	2.0	10.0	8.0	2.0	10.0	10.0	10.0
FEDERAL	3.0	3.0	3.0	3.0		3.0	3.0		3.0	3.0	3.0
TOTAL POSITIONS	16.0	11.0	11.0	11.0	2.0	13.0	11.0	2.0	13.0	13.0	13.0
INET CHANGE FROM F.Y. 851					+2.0	+2.0		+2.0	+2.0	+2.0	+2.0

5-6108

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: OPERATIONS AND SERVICES
PROGRAM: OPERATIONS AND SERVICES
AGENCY: ARTS, BOARD OF

Request Title: OPERATIONS AND SERVICES

	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$113.9	2.0	\$111.4	2.0
Governor's Recommendation				
General Fund	\$113.9	2.0	\$111.4	2.0

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE: The agency is requesting the above dollar amounts and positions in order to provide adequate clerical staff for the agency, underwrite the costs of more on-site grantee evaluations by advisory committee and board members and restore an appropriate balance between federal funds from the National Endowment for the Arts and the state funds which pay for operations and services.

DESCRIPTION/BACKGROUND: During F.Y. 1982 the legislature reduced the agency's operations and services budget by \$287,100 or 40.2% for the biennium. The Board also experienced a reduction of \$114,000 in federal funding in F.Y. 1983. Although the federal cuts have been partially restored, there has not been a corresponding restoration of state funding in this program.

RATIONALE: Currently, federal and private funds support 52% of the agency's operations and services budget; state funds support 48%. By comparison federal and private funds support 33% of the agency's grants-in-aid budget while state dollars account for 67% of grant funds awarded.

Due to reductions in state funding which were not restored, the federal government supports the majority of the operations and services required by the agency's state-funded grants-in-aid programs. This is a situation which the federal government wants placed in a more appropriate ratio.

The combined SAME and CHANGE level in state funds of \$375.0 each year will bring the agency's operations and services budget to a level which is only 1.9% above that of F.Y. 1981. This request will be used to support 2 additional staff positions, increase

travel reimbursement rates for volunteer, advisory committee members, provide more informational materials for all grants programs.

Two new positions and funding for them are requested. Both are at the Clerk-Typist I level. If these positions are funded, the agency will have 4 fewer positions than in F.Y. 1981.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives.

PROGRAM: ORGANIZATIONAL OPERATING GRANTS
Agency: ARTS, BOARD OF

1985-87 Biennial Budget

PROGRAM PURPOSE: This program provides matching, unrestricted grants for the programs, services and operations of Minnesota's major and mid-sized arts organizations. These arts organizations provide significant cultural leadership within regions, the state and/or the nation through concerts, exhibits, plays, film and video productions, dance performances and services. This program currently provides a limited state investment in the creation and production of art by 38 organizations. These organizations serve over 4 million people annually.

OBJECTIVES: The objectives of these grants are: 1) to provide stable public support to sustain existing arts activities; 2) to encourage the creation of new work by artists and arts organizations; 3) to recognize and reward outstanding artistic and managerial achievements; 4) to increase the number of organizations supported; 5) to provide Minnesotans with greater access to the arts; and 6) to broadly educate Minnesotans about the arts in their state.

EFFECTIVENESS MEASURES:	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987
No. of artists served	6,333	6,500	7,000	7,000
No. of audience members	4,376,837	4,500,000	4,500,000	4,500,000
No. of organizations funded (Group I - 12; Group II - 25; Community - 8)	38	38	45	45
No. of organizations applying (Group I - 12; Group II - 33; Community - 10)	40	43	55	55

OPERATION: This program encompasses the following operations:

With the appropriated funding, unrestricted operating grants are available to arts organizations which help support arts organizations' artistic and management activities.

In addition the Board will implement the last 2 years of a 6-year funding partnership between the Minnesota State Arts Board and The McKnight Foundation.

BUDGET ISSUE: The following changes have occurred or will occur in this program during the budget period:

1. In the next biennium the Board will review applications from no fewer than 10, possibly as many as 15, new organizations in this program. This would be the largest increase (32%) in applicants since F.Y. 1982.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983 -0-	ACTUAL F.Y. 1984 -0-	ESTIMATE F.Y. 1985 -0-	ESTIMATE F.Y. 1986 -0-	ESTIMATE F.Y. 1987 -0-
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					

2. State funding through this program has decreased 13% since F.Y. 1981 and the budgets of the organizations currently served by the program have increased by 43%.
3. State funding through this program at one time supported 2-7% of an arts organizations' annual budget. The current level of funding now supports 1-3% of arts organizations' annual budgets.
4. In this program the board would allocate the state funds in each year of the biennium to: Group I (organizations with annual cash revenue budgets of \$700,000 or greater) \$1,621,200; Group II (organizations with annual cash revenue budgets of \$100,000 - \$699,999) \$290,000; Community Arts (organizations with annual cash revenue budgets of \$100,000 or more including community theatres, community art centers, etc.) \$100,000.

GRANTS BY FUNDS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	\$ 974.6	\$ 974.6	\$2,011.2	\$2,011.2
Federal	\$ 87.9	\$ 87.9	\$ 100.0	\$ 100.0
Private	\$ 570.7	\$ 570.7	\$ 550.0	\$ 550.0
Total	\$1,633.2	\$1,633.2	\$2,661.2	\$2,661.2

EXPLANATION OF BUDGET REQUEST: The CHANGE items requested for this program of \$1,036.6 in F.Y. 1986 and \$1,036.6 in F.Y. 1987 are for increases in grant amounts and numbers of grants to accomplish the objectives previously stated.

GOVERNOR'S RECOMMENDATION: The Governor recommends that this program be broadened into an omnibus grants effort and re-titled Grants Program. The program should include the objective of the following activities:

- Organizational Operating Grants
- Presenter Assistance Grants
- Artists in Education
- Individual Artists
- Special Initiatives

It is recommended that the allocation of all grant funds to these activities be made by the state Arts Board.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ORGANIZATNL OPERATNG GRANTS

PROGRAM: ORGANIZATNL OPERATNG GRANTS

AGENCY: ARTS BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	1,392.9	1,633.2	1,633.2	1,624.6	1,036.6	2,661.2	1,624.6	1,036.6	2,661.2	2,210.0	2,471.0
AIDS TO INDS.										150.0	150.0
TOTAL EXPENDITURES	1,392.9	1,633.2	1,633.2	1,624.6	1,036.6	2,661.2	1,624.6	1,036.6	2,661.2	2,360.0	2,621.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	669.4	974.6	974.6	974.6	1,036.6	2,011.2	974.6	1,036.6	2,011.2	1,475.0	1,736.0
NET CHANGE FROM F.Y. 851					+1,036.6	+1,036.6		+1,036.6	+1,036.6	+500.4	+761.4
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	550.0	570.7	570.7	550.0		550.0	550.0		550.0	600.0	600.0
FEDERAL	173.5	87.9	87.9	100.0		100.0	100.0		100.0	285.0	285.0
TOTAL FINANCING	1,392.9	1,633.2	1,633.2	1,624.6	1,036.6	2,661.2	1,624.6	1,036.6	2,661.2	2,360.0	2,621.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-6111

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: ORGANIZATIONAL OPERATING GRANTS
PROGRAM: ORGANIZATIONAL OPERATING GRANTS
AGENCY: ARTS, BOARD OF

Request Title: ORGANIZATIONAL OPERATING GRANTS				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$1,036.6	-0-	\$1,036.6	-0-
Governor's Recommendation				
General Fund	\$ 375.4	-0-	\$ 636.4	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE: The agency requests the above dollar amounts in order to make available unrestricted grants to arts organizations for their operations. This request will enable the board to award more grants of greater size to qualifying organizations.

DESCRIPTION/BACKGROUND: Currently, the Arts Board contributes unrestricted funding toward the operation of 38 arts organizations. These grants are now awarded for a 2-year period. At least 10 additional organizations will become eligible for this type of grant during the coming biennium. Further, the funds for this program are 13% less than the funds available in F.Y. 1981, while there are 14 more arts organizations participating in the program.

RATIONALE: In 1983-1984 the Arts Board conducted extensive evaluation interviews of all applicants and grantees in this program. Program participants need to establish a stable level of public funding with which to plan and budget.

In the peak year of funding in this program (F.Y. 1981), there were 24 arts organizations which received grants of 2-7% of their annual budgets. Recent funding allowed for 38 organizations to receive grants of 1-3% of their budget in 1985. The

current request is for funding for no fewer than 45 arts organizations at a level which can stimulate organizational achievement and artistic growth. If this category expands, it can only do so with additional funding. The last 4 fiscal years have seen program expansion, but at the expense of adequate funding of organizations already participating in the program.

GOVERNOR'S RECOMMENDATION: The recommended CHANGE level found on this page includes funds for the following activities:

- Organizational Operating Grants;
- Presenter Assistance Grants;
- Artists in Education;
- Individual Artists; and
- Special Initiatives.

The Governor supports the objectives of the various activities indicated and it is recommended that the allocation of all grant funds be made by the state Arts Board.

PROGRAM: PRESENTER ASSISTANCE GRANTS
Agency: ARTS, BOARD OF 1985-87 Biennial Budget

PROGRAM PURPOSE: This program provides matching grants to colleges, universities and community concert series throughout the state which present at least 5 touring events annually. These local presenters use grant and other funds to pay artists, promotional and facility costs and for the technical costs of such events.

OBJECTIVES: The objectives of these grants include:

1. Provide opportunities for community audiences to experience new, diverse and outstanding artistic performances and exhibitions;
2. Support presenters, who are frequently the primary providers of arts activities in the state, in order that high quality and artistically diverse professional artists and arts companies are sponsored; and
3. Increase the market for the arts.

EFFECTIVENESS MEASURES:	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987
No. of organizations applying for grants	No category	14	25	25
No. of organizations funded	No category	13	19	19
No. of artists/groups presented	No category	720	1,050	1,050
Audience served	No category	60,000	87,600	90,000

OPERATION: This program encompasses the following operations:

1. Matching grants of \$5,000 - \$20,000 made to series presenters.
2. Implementation of the remaining 2 years of a 3-year funding partnership between the Minnesota State Arts Board and the Northwest Area Foundation. The Foundation makes \$50,000 available annually for the activities associated with touring and presenting arts events.
3. All activities related to planning, program development, grant administration, application review and grant evaluation required in this program are supported in the operation and services program described earlier in this budget document.

BUDGET ISSUE: In F.Y. 1985 the legislature appropriated \$50,000 for this category to match a grant from the Northwest Area Foundation which was contingent upon such match. This commitment from the foundation is for 3 years and the grant remains contingent upon continued funding for this program.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

In rural and urban areas alike, it is often through the efforts of colleges, universities and community arts groups that adults and children encounter the arts. But the series presenters funded by the Board have little access to private funding for these ventures relying primarily on earned income to pay for events. Public support is key to insuring that quality events are available at an accessible price. This grant program provides presenters with increased purchasing power to hire more artists and groups. This is significant in light of the findings of a 1983 national study of touring and presenting which showed that many small performing arts companies depend on touring for their organizational survival.

GRANTS BY FUNDS:	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	n/a	\$50.0	\$75.0	\$75.0
Private	n/a	\$52.4	\$50.0	\$50.0
Total	n/a	\$102.4	\$125.0	\$125.0

EXPLANATION OF BUDGET REQUEST: The CHANGE item is as follows:

\$75.0 is requested in F.Y. 1986 and \$75.0 in F.Y. 1987 for grants-in-aid for presenters.

GOVERNOR'S RECOMMENDATION: The Governor recommends that the Presenter Assistance Grants program be supported through an Omnibus grants effort, newly titled Grants Program.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: PRESENTER ASSISTANCE GRANTS

PROGRAM: PRESENTER ASSISTANCE GRANTS

AGENCY: ARTS BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE			102.4	50.0	75.0	125.0	50.0	75.0	125.0		
AIDS TO INDS.											
TOTAL EXPENDITURES			102.4	50.0	75.0	125.0	50.0	75.0	125.0		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL			50.0		75.0	75.0		75.0	75.0		
NET CHANGE FROM F.Y. 851				-50.0	+75.0	+25.0	-50.0	+75.0	+25.0	-50.0	-50.0
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS			52.4	50.0		50.0	50.0		50.0		
TOTAL FINANCING			102.4	50.0	75.0	125.0	50.0	75.0	125.0		
POSITIONS BY FUND											
TOTAL POSITIONS											

5-6114

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: PRESENTER ASSISTANCE GRANTS
PROGRAM: PRESENTER ASSISTANCE GRANTS
AGENCY: ARTS, BOARD OF

In 1983 the National Assembly of State Arts Agencies released a report on touring and presenting activities throughout the United States. At that time Minnesota ranked 47th among all states in the support of touring and presenting activities. Further, this report demonstrated that many small arts organizations, and particularly dance organizations, need to tour in order to survive financially.

GOVERNOR'S RECOMMENDATION: No recommendation is made for this request. The Governor's recommended level of funding for the newly titled Grants Program is intended to include the delivery of the objectives of the Presenter Assistance Grants Activity.

Request Title: PRESENTER ASSISTANCE GRANTS				
	F.Y. 1986		F.Y. 1987	
Agency Request	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$75.0	-0-	\$75.0	-0-
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE: The agency requests the above dollar amount in order to increase the number of opportunities Minnesotans have to see arts events in which artists and arts companies from Minnesota, the nation and the world are presented.

DESCRIPTION/BACKGROUND: This request will enable the agency to maintain its grant from the Northwest Area Foundation. This \$50,000 annual grant will continue throughout the next biennium, if state funds are available to match it. The additional funding also will enable the Arts Board to fund more presenters and offer larger grants. Currently, budgets for series events range from \$5,000 to over \$95,000 annually.

RATIONALE: The grants awarded through this program affect the arts economy in 3 ways. First, these grants provide Minnesotans, no matter what part of the state they live in, with the opportunity to see the state's and the nation's best artists and companies in their own home towns at an affordable price. Second, these grants enable presenter organizations to sponsor more events, resulting in greater employment of artists and more earned income for arts companies. Third, these grants permit presenters to take artistic and programming risks by giving the presenter more flexibility to contract with rising young artists. This encourages and promotes growth among artists, arts organizations and within the arts community.

PROGRAM: ARTIST SERVICE GRANTS
Agency: ARTS, BOARD OF

1985-87 Biennial Budget

PROGRAM PURPOSE: The program includes two budget activities: arts in education and individual artist grants.

In the artists in education activity, grants are awarded to schools and arts organizations which conduct residencies in schools across the state. Students, teachers, the community and parents are all beneficiaries of these activities.

In the individual artist grants activity, fellowships and project grants are awarded to independent artists. Fellowships permit artists to set aside time and resources to continue their work. Project grants provide limited assistance for the completion of specific works. Through this activity the Board is a partner with the Jerome Foundation to provide studio residencies for 2 emerging Minnesota artists in New York City. In F.Y. 1985 the Board also received a grant from the Dayton Hudson Foundation to support collaborative or multi-disciplinary projects which are not usually eligible for support from other funders.

OPERATION: This program encompasses the following operations:

1. Grants awarded to individual artists in the form of fellowships and project support.
2. Matching grants awarded to schools and arts organizations for artist residencies in primary and secondary, public and private schools throughout the state.
3. All activities related to planning, program development, grant administration, application review and grant evaluation required in this program are supported in the operations and services program described earlier in this budget document.

BUDGET ISSUE: Minnesota has a large and successful community of independent artists. According to the 1980 census, there are now 14,000 artists in Minnesota. This is a 46% increase in the last decade. During the 1970s the state developed a national reputation as the home of a productive and distinct artistic community.

Independent artists are the basic creative force, the ultimate "producers" in the arts industry. Maintaining a hospitable environment for artists sustains the size and caliber of the state's artistic base. Such an environment includes grants which support the creative work of artists and which support artist's employment opportunities in schools and communities.

In Minnesota most artists cannot rely entirely on their professional skills to earn a living. Most take other jobs to support their work as artists. A Bush Foundation survey indicates that grants programs are an important incentive to artists to remain in the state. Public and private grant programs may be particularly essential to Minnesota, since according to a study conducted by the National Endowment for the Arts, artists residing in the north central states are among the most likely to move elsewhere.

Additional funding in this grants program will:

1. Enable the Arts Board to respond to increasing numbers of applications.
2. Enable the state to diversify the kinds of grants it provides, reflecting the variety of artistic styles and disciplines found in the state.
3. Meet the state-wide demand for artist residencies in public and private schools. Now 30% of all applications recommended for funding receive no money because of insufficient funds in the arts in education activity.
4. Improve the quality of the arts education activities offered to children through participating schools.

EXPLANATION OF BUDGET REQUEST: Two CHANGE items are requested for the program: \$75.0 in F.Y. 1986 and \$75.0 in F.Y. 1987 are requested for the artists in education activity; \$75.0 in F.Y. 1986 and \$75.0 in F.Y. 1987 are requested for the individual artist grants activity.

GOVERNOR'S RECOMMENDATION: No separate recommendation is made on this request. The Governor recommends that the Artist Service Grants Program be supported through an omnibus grants effort, newly titled Grants Program.

PROGRAM FISCAL SUMMARY - BIENNIAL BUDGET

PROGRAM: ARTIST SERVICE GRANTS

AGENCY: ARTS BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY ACTIVITY:											
ARTISTS IN EDUCATION	102.3	150.0	150.0	160.0	75.0	235.0	160.0	75.0	235.0		
INDIVIDUAL ARTIST GRANTS	90.0	115.0	145.8	150.0	75.0	225.0	150.0	75.0	225.0		
TOTAL	192.3	265.0	295.8	310.0	150.0	460.0	310.0	150.0	460.0		
INET CHANGE FROM F.Y. 851				+14.2	+150.0	+164.2	+14.2	+150.0	+164.2	-295.8	-295.8
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	102.3	150.0	150.0	160.0	75.0	235.0	160.0	75.0	235.0		
AIDS TO INDS.	90.0	115.0	145.8	150.0	75.0	225.0	150.0	75.0	225.0		
TOTAL EXPENDITURES	192.3	265.0	295.8	310.0	150.0	460.0	310.0	150.0	460.0		
SOURCES OF FINANCING:											
DIRECT APPROPRIATIONS:											
GENERAL		125.0	125.0	125.0	150.0	275.0	125.0	150.0	275.0		
INET CHANGE FROM F.Y. 851					+150.0	+150.0		+150.0	+150.0	-125.0	-125.0
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	40.0		10.8								
FEDERAL	152.3	140.0	160.0	185.0		185.0	185.0		185.0		
TOTAL FINANCING	192.3	265.0	295.8	310.0	150.0	460.0	310.0	150.0	460.0		
POSITIONS BY FUND:											
TOTAL POSITIONS											

5-6117

ACTIVITY: ARTISTS IN EDUCATION
Program: ARTIST SERVICE GRANTS
Agency: ARTS, BOARD OF

1985-87 Biennial Budget

OBJECTIVES: The grants awarded through AIE fulfill the following objectives: provide approximately 1,800 days of quality artist residencies to Minnesota students; enhance a school's general and arts curriculum; provide an enriching employment opportunity for Minnesota artists; create a network of school personnel who can serve as catalysts and arts resources to one another; assist schools in meeting the arts demand of their unique school setting; involve parents and staff in arts activities; and promote the importance of education in the arts for all students to the larger community.

EFFECTIVENESS MEASURES:	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987
No. of artist residency days in Minnesota schools	1,822.5	1,794.5	1,850.0	1,875.0
No. of residency artists served as individuals or through companies/organizations	248	237	250	260
Audience served (school personnel and community members)	136,840	133,685	137,000	137,000

DESCRIPTION: Through this activity the Minnesota State Arts Board awards matching grants to Minnesota public and private, elementary and secondary schools to sponsor artists in residence. An artist in residence provides teachers and students with extended, direct contact with professional artists. It also provides teacher training on integrating the arts into the general school curriculum. A requirement of every residency is the community involvement which promotes broad public participation and an increased awareness of the importance of the arts in daily life.

Grants to schools and organizations offering residencies offset the costs of artist residencies in schools throughout the state. These grants support 50 artists and 15 organizations in order that these individuals and groups may provide residencies to schools. Grants awarded must be matched at least dollar-for-dollar.

This program enables artists and schools to extend their educational investment and interest in the arts. This program is open to every public school in Minnesota's 435 school districts as well as to the state's private schools. Through artist residencies, the state invests public funds in the education of future arts consumers and artists in Minnesota.

Authority for this activity is found in M.S. 139.10.

ACTIVITY GENERATES NON-DEDICATED REVENUE <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ACTUAL F.Y. 1983 -0-	ACTUAL F.Y. 1984 -0-	ESTIMATE F.Y. 1985 -0-	ESTIMATE F.Y. 1986 -0-	ESTIMATE F.Y. 1987 -0-
--	----------------------------	----------------------------	------------------------------	------------------------------	------------------------------

ACTIVITY STATISTICS:

	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987
No. of applications received	106	83	110	115
No. of applications funded	53	55	75	80
Grant amount requested	\$322.8	\$199.2	\$450.0	\$475.0
Grant amount awarded	\$150.0	\$150.0	\$235.0	\$235.0

GRANTS BY FUNDS:	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987
General	\$ 50.0	\$ 50.0	\$125.0	\$125.0
Federal	\$100.0	\$100.0	\$110.0	\$110.0
TOTAL	\$150.0	\$150.0	\$235.0	\$235.0

CHANGE REQUESTS:	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987	TYPE
Grants	\$75.0	\$75.0	Activity specific

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ARTISTS IN EDUCATION

PROGRAM: ARTIST SERVICE GRANTS

AGENCY: ARTS BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	102.3	150.0	150.0	160.0	75.0	235.0	160.0	75.0	235.0		
AIDS TO INDS.											
TOTAL EXPENDITURES	102.3	150.0	150.0	160.0	75.0	235.0	160.0	75.0	235.0		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		50.0	50.0	50.0	75.0	125.0	50.0	75.0	125.0		
NET CHANGE FROM F.Y. 851					+75.0	+75.0		+75.0	+75.0	-50.0	-50.0
DEDICATED APPROPRIATIONS:											
FEDERAL	102.3	100.0	100.0	110.0		110.0	110.0		110.0		
TOTAL FINANCING	102.3	150.0	150.0	160.0	75.0	235.0	160.0	75.0	235.0		
POSITIONS BY FUND											
TOTAL POSITIONS											

5-6119

CHANGE REQUEST

1985-87 Biennial Budget

☐ Agency ☐ Program ☒ Activity

ACTIVITY: ARTISTS IN EDUCATION
PROGRAM: ARTIST SERVICE GRANTS
AGENCY: ARTS, BOARD OF

Request Title: ARTISTS IN EDUCATION

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request				
General Fund	\$75.0	-0-	\$75.0	-0-
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVES: The CHANGE level increase requested in this activity will enable the Board to award more matching grants in support of artist residency programs. The funding will also provide funding for longer artist residencies and will enable additional artists and organizations to provide school residencies throughout the state.

DESCRIPTION/BACKGROUND: Currently, the Arts Board contributes matching funds to 55 schools to offset the cost of artists in residence. This program has a history of inability to meet the demand for residency requests due to lack of funding. Approximately 30% of school projects recommended for funding have not been awarded grants due to lack of funds. Last biennium was the first time the state funded this activity. Prior to 1982, the National Endowment for the Arts provided the sole support for grants through this program.

RATIONALE: The demand for this program is high. There was a 40% increase in grant amount requested from F.Y. 1983 to F.Y. 1984.

An increase in state funding would probably result in increased federal funding in this activity. In F.Y. 1984 and F.Y. 1985 the National Endowment for the Arts recognized Minnesota for its first-time state commitment by increasing its federal award by 4% for each year of the current biennium. The National Endowment for the Arts requires a 3:1 match of its federal dollars by state and local sources. Minnesota's state match is not yet 1:1.

An increase in funding is particularly important at this time of focus on improving the state's educational system. Arts education efforts are increasing around the state as evidenced by the legislatively mandated Comprehensive Arts Planning Program and the Governor's Task Force on an Arts School. With this increased attention to arts and education, awareness of the importance of arts education will be heightened. This grant category is one of the few funding resources available to schools for bringing local, regional, state, and national artists and arts organizations to local schools and communities.

This activity is important because it augments existing arts curriculum and provides an arts education to students who may have no other arts focus. Grants permit schools to design residencies to meet their specific arts needs, as well as provide arts outreach to the local community. In addition, this funding program encourages artists and teachers to work together, exchanging ideas and techniques, thus providing a means for professional enrichment that will exist well beyond the conclusion of a residency project. For the artist, the residency grant provides an enriching contact with children and adults. This activity builds arts audiences and increases the effectiveness of other agency programs by reaching a broad public which may then become more interested in the work of independent artists and arts organizations.

GOVERNOR'S RECOMMENDATION: No recommendation is made for this request. The Governor's recommended level of funding for the newly titled Grants Program is intended to include the delivery of the objectives of the Artists in Education Activity.

ACTIVITY: INDIVIDUAL ARTIST GRANTS
Program: ARTIST SERVICE GRANTS
Agency: ARTS, BOARD OF

1985-87 Biennial Budget

OBJECTIVES: The objectives of this activity are: 1) to expand the number of direct grants to artists of judged quality at various stages of their professional careers; 2) to provide increased funds for the production of artwork and for the development of artistic activities; and 3) to broaden the constituency to whom these grants are offered.

EFFECTIVENESS MEASURES:	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED FY. 1986	PROPOSED F.Y. 1987
No. of artist finalists	78	85	90	90
No. of artist grantees	34	45	50	50
% funded of dollars requested	6.8%	7.8%	12.8%	12.8%

DESCRIPTION: This activity rewards independent artists of quality in all disciplines (visual, performing and literary arts) and provides support for research and development time and materials required by these artists. It is the primary level of support for all Arts Board programs as the artist is the producer upon which the other facets of the arts community depend.

Through the individual artist grants activity, reward and support were provided in F.Y. 1984 to 9 accomplished artists each receiving a \$10,000 grant and 25 developing artists each receiving \$1,000 grants. In F.Y. 1985 10 accomplished artists and 25 developing artists received grants. Special grant categories in F.Y. 1985 will allow 2 artists to have a year-long residency at an arts institution in New York City and will award 8 \$2,500 grants to artists working in unique or collaborative modes. These categories received support from Jerome Foundation and the Dayton Hudson Foundation, respectively. The most recent census (1980) identified 14,000 artists residing in Minnesota. Annually the Board receives grant applications from over 175 artists and requests for other types of assistance from an additional 750 artists.

ACTIVITY STATISTICS:	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987
No. of applicants	298	350	375	375
Dollar amount requested	\$1,672.0	\$1,725.0	\$1,750.0	\$1,750.0

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

GRANTS BY FUND:	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987
General	\$ 75.0	\$ 75.0	\$150.0	\$150.0
Federal	\$ 40.0	\$ 60.0	\$ 75.0	\$ 75.0
Private		\$ 10.8		
TOTAL	\$115.0	\$145.8	\$225.0	\$225.0
CHANGE REQUESTS:	PROPOSED F.Y. 1986	PROPOSED F.Y. 1987	TYPE	
Grants	\$ 75.0	\$ 75.0	Activity specific	

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: INDIVIDUAL ARTIST GRANTS

PROGRAM: ARTIST SERVICE GRANTS

AGENCY: ARTS BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE											
AIDS TO INDS.	90.0	115.0	145.8	150.0	75.0	225.0	150.0	75.0	225.0		
TOTAL EXPENDITURES	90.0	115.0	145.8	150.0	75.0	225.0	150.0	75.0	225.0		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		75.0	75.0	75.0	75.0	150.0	75.0	75.0	150.0		
INET CHANGE FROM F.Y. 851					+75.0	+75.0		+75.0	+75.0	-75.0	-75.0
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS	40.0		10.8								
FEDERAL	50.0	40.0	60.0	75.0		75.0	75.0		75.0		
TOTAL FINANCING	90.0	115.0	145.8	150.0	75.0	225.0	150.0	75.0	225.0		
POSITIONS BY FUND											
TOTAL POSITIONS											

CHANGE REQUEST
☐ Agency ☐ Program ☒ Activity

1985-87 Biennial Budget

ACTIVITY: INDIVIDUAL ARTIST GRANTS
PROGRAM: ARTIST SERVICE GRANTS
AGENCY: ARTS, BOARD OF

Request Title: INDIVIDUAL ARTIST GRANTS				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$75.0	-0-	\$75.0	-0-
Governor's Recommendation				
General Fund	\$ -0-	-0-	\$ -0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE: The CHANGE level requested in this activity will enable more grants to be made to independent artists in all disciplines and increase the amount awarded through each grant.

DESCRIPTION/BACKGROUND: There has been a 46% increase in the artist labor force during the last decade. Artists, unlike most laborers, cannot consistently rely on their skills for their primary income. If they do, they often must supplement income in order to develop new work or investigate new directions.

This activity provides a limited number of grant awards to independent artists who are judged accomplished by a committee of their peers. In F.Y. 1981, the Arts Board had available a variety of grants totalling \$210,000. However, budget cuts eliminated state funds for that biennium. Even with private foundation contributions to the Arts Board, the F.Y. 1984 grant program offered only \$115,000 to artists.

Advisory committees to the Arts Board consistently recommend awarding several times the number of grants now available to accomplished artists. The number of artists recommended for funding as compared to the number funded has ranged from a 1:1 ratio to as much as 5:1.

RATIONALE: The number of artists has grown much more rapidly in this state than the population in general. That is accounted for, in part, by the availability of significant arts resources, including Minnesota arts institutions and grants, as well as other non-arts factors. Artists who receive grants do not necessarily realize immediate, material benefit; nor do they use these funds in large part to subsidize

living expenses. The primary benefit is the long-term development of artistic product, and is accrued in that sense to the artists and to those institutions which present and produce art, as well as to those educational institutions which use the services and products of artists.

A recent evaluation by the Arts Board involving artists, grantees, and other arts community members sought information about the most appropriate role of the Arts Board in support of artists. The overwhelming response was that the Board should continue and should increase the number and amount of grants to artists and the frequency with which the grants are awarded. Grant assistance was the preferred kind of help, as opposed to services or other kinds of programs. A National Endowment for the Arts study (based on U.S. Census data) indicated that artists in the north-central United States are among the most likely in the country to move elsewhere. A recent Bush Foundation survey of their artist fellowship program suggested that both applicants and grantees were more likely to stay in Minnesota because of the availability of grants. This suggests, also, that, as more grants are available, more artists would choose to remain in Minnesota to contribute to the cultural industry.

As the other programs of the Arts Board grow, a parallel increase in individual artist grants is necessary to provide a base of support for the individuals who provide the research and development for the cultural industry.

GOVERNOR'S RECOMMENDATION: No separate recommendation is made for this request. The Governor's recommended level of funding for the newly titled Grants Program is intended to include the delivery of the objectives of the Individual Artist Grants activity.

PROGRAM: SPECIAL INITIATIVES
Agency: ARTS, BOARD OF

1985-87 Biennial Budget

PURPOSE: This program exists to provide support for a limited number of proposals in the areas of folk arts, under-served disciplines.

OBJECTIVES: This program's objectives include to:

1. Continue support of a folk arts program in cooperation with the State Historical Society, through grants to folk artists, documentation of folk artwork and through support of apprenticeships, exhibitions and recordings.
2. Support state-wide activities which meet the needs of under-served disciplines including film, video, radio and recording arts, minority arts and indigenous American artforms such as jazz and musical theatre.

EFFECTIVENESS MEASURES: F.Y. 1984 F.Y. 1985 F.Y. 1986 F.Y. 1987

No. of minority and ethnic artists/arts organizations served	n/a	n/a	5	8
--	-----	-----	---	---

No. of traditional folk artists/arts organizations served	n/a	n/a	15	20
---	-----	-----	----	----

OPERATION: Consistent with its mission to serve as a catalyst and a partner with other public and private agencies, the agency proposes to work in 2 areas in the coming biennium. Wherever feasible the Board will issue a request for proposal which describes agency objectives, sample activities which may be supported and/or applicants and proposal selection criteria. The Board will finally select 1 or more agencies, individuals or organizations in each focus area to which a contract will be issued. Staff will be assigned to each contract to monitor compliance and results. Requests for proposal will be issued throughout the biennium.

BUDGET ISSUE: The arts industry in Minnesota grows and thrives when investments are made periodically in new ideas and experiments in the creative process. Without such development, the industry quickly weakens. This investment in research and development is made by a variety of funding sources and the industry itself. However, the Arts Board has not had the ability to respond financially to new developments of any kind in the arts community since F.Y. 1981.

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

In the past year, working in partnership with the state-wide arts community and the Governor's Commission on Economic Vitality in the Arts, the Arts Board has identified categories in which significant arts research and development needs exist. The reinstatement of a special initiatives program at the state level is done on the recommendation of the report of the Governor's Commission on Economic Vitality in the Arts.

GRANTS BY FUNDS:	ACTUAL	ESTIMATED	PROPOSED	PROPOSED
	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
General	n/a	n/a	\$50.0	\$50.0
TOTAL	n/a	n/a	\$50.0	\$50.0

EXPLANATION OF REQUEST: \$50.0 is requested in F.Y. 1986 and \$50.0 is requested in F.Y. 1987 for this program.

GOVERNOR'S RECOMMENDATION: No separate recommendation is made on this request. Rather, the Governor recommends that the special initiatives activity be supported through an omnibus grants effort, newly titled Grants Program.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: SPECIAL INITIATIVES

PROGRAM: SPECIAL INITIATIVES

AGENCY: ARTS BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE					50.0	50.0		50.0	50.0		
AIDS TO INDS.											
TOTAL EXPENDITURES					50.0	50.0		50.0	50.0		
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL					50.0	50.0		50.0	50.0		
[NET CHANGE FROM F.Y. 85]					+50.0	+50.0		+50.0	+50.0		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING					50.0	50.0		50.0	50.0		
POSITIONS BY FUND											
TOTAL POSITIONS											

5-6125

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: SPECIAL INITIATIVES
PROGRAM: SPECIAL INITIATIVES
AGENCY: ARTS, BOARD OF

Request Title: SPECIAL INITIATIVES

Agency Request	F.Y. 1986		F.Y. 1987	
	<u>Amount</u>	<u>Positions</u>	<u>Amount</u>	<u>Positions</u>
General Fund	\$50.0	-0-	\$50.0	-0-
Governor's Recommendation General Fund	\$ -0-	-0-	\$ -0-	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE: The agency requests the above dollar amounts in order to support research and development activities which: 1) identify and support traditional folk artists and their work; and 2) provide support for under-served disciplines and minority artists.

DESCRIPTION/BACKGROUND: The past grants history in this program demonstrates that the Board supported a variety of activities through Special Initiatives which have had a lasting impact on the arts discipline served and significance to the arts community. Such projects have included: support for the creation of Touch by the Illusion Theater Company, a play which has helped many children become aware of sexual abuse problems; support for the first newsletter to serve Minnesota's literary arts community; support for a resource guide for community theatres throughout the state; and support for one of the state's first exhibitions of visual art work by disabled artists.

These arts activities foster growth in audience, artist and organization alike. After undertaking activities like the ones described above no organization remains the same, but grows in its understanding of its art, its mission and the people it serves. The Arts Board has not been able to provide this kind of support for arts development since funding for this program was eliminated.

RATIONALE: The Arts Board's legislative mandate requires special consideration of requests for support of the arts which are underserved. No specific mechanism currently exists to fulfill this mandate. Thus, there is a need for this program. Further, while existing grant programs do help contribute to the survival of the arts, they are not

designed to support the development and new work that will help the arts grow. The private sector has made this kind of investment to a limited extent. Additional public sector involvement can ensure that Minnesota citizens continue to enjoy and support the very best that artists and arts organizations have to offer.

GOVERNOR'S RECOMMENDATION: No separate recommendation is made for this request. The Governor's recommended level of funding for the newly titled Grants Program is intended to include the delivery of the objectives of the Special Initiatives Activity.

PROGRAM: REGIONAL ARTS COUNCILS FISCAL AGENT
Agency: ARTS, BOARD OF

1985-87 Biennial Budget

PROGRAM PURPOSE: To promote and support arts activities at the local/regional level. This is accomplished through 11 Regional Arts Councils which provide funds for grants and support services to sustain and encourage a diverse range of local arts activities according to the individual needs of each of the 13 development regions in the state.

OBJECTIVES: The objectives of the Regional Arts Councils are: 1) to increase the support and quality of local art production and regional touring activities initiated at the community level throughout the state; 2) to provide on-site professional services to individuals and organizations in developing local arts activities; 3) to generate increased private and public funding for arts at the regional and community level; and 4) to initiate and continue special programs that respond to the needs of the local arts communities.

Providing professional support services is an important activity because of the developmental nature of the regional program. Regional Arts Councils work to refine, expand and upgrade the skills and capacities of arts organizations, artists and arts sponsors at the local/regional level by initiating special programs which assist the planning and development of local arts activities and serve their communities' arts audiences.

<u>EFFECTIVENESS MEASURES:</u>	<u>ACTUAL</u> <u>F.Y. 1984</u>	<u>ESTIMATED</u> <u>F.Y. 1985</u>	<u>PROPOSED</u> <u>F.Y. 1986</u>	<u>PROPOSED</u> <u>F.Y. 1987</u>
No. of grant applications received	430	495	860	875
No. of grant applications funded	277	320	550	560
Amount of \$ requested by grantees	\$885.0	\$1,069.4	\$1,929.4	\$2,074.6
Amount of \$ able to be funded	\$480.0	\$ 580.1	\$1,046.4	\$1,125.2
No. of arts organizations reached through services	1,257	1,380	1,520	1,670

OPERATIONS: Regional Arts Councils make grants available to over 1,300 nonprofit arts-producing and sponsoring organizations in Minnesota and serve over 11,200 nonprofit organizations and individuals through services including publications, workshops, 1:1 consulting and special programs for local arts development in Minnesota.

Regional Arts Councils do the following: 1) review and fund grant applications from local arts-producing nonprofit organizations for plays, concerts, exhibits, and workshops; 2) review and fund grant applications from local arts-sponsoring nonprofit organizations for performances, residencies and exhibits of touring groups and

<u>ACTIVITY GENERATES</u> <u>NON-DEDICATED REVENUE</u>	<u>ACTUAL</u> <u>F.Y. 1983</u>	<u>ACTUAL</u> <u>F.Y. 1984</u>	<u>ESTIMATE</u> <u>F.Y. 1985</u>	<u>ESTIMATE</u> <u>F.Y. 1986</u>	<u>ESTIMATE</u> <u>F.Y. 1987</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

individuals; 3) provide services for groups and individuals to develop the arts in local communities; 4) develop local support from corporations, individuals and local government through such vehicles as memberships, Minnesota Jam, and revenue-sharing. They also leverage state-wide foundation support from sources such as the Blandin and McKnight Foundations; and 5) plan, develop and carry out special programs that are responsive to local arts needs in such diverse areas as united fund drives, regional exhibition competitions, and skills-building workshops.

BUDGET ISSUE: The following changes have occurred or will occur during this biennium: 1) The elimination of the sponsor assistance category at the state level during 1981 transferred this group of grantees to the regional level without corresponding financial support. With F.Y. 1985 appropriations to match Blandin and Northwest Area Foundation grants, this situation eased somewhat on the local/regional level but sponsor activity is still not at the level it was before 1981; 2) In response to the high demand for assistance and reduced or stationary levels of funding, Regional Arts Councils have placed artificial limits on the amounts granted for projects. Other policies developed by the Councils narrow the scope of projects that can be assisted; 3) In the last 2 years, the number of arts organizations reached by Regional Arts Councils increased 23%; 4) The demand for Regional Arts Councils' grants and services has gone up significantly, while their budgets have increased moderately. 5) State funding has worked as a catalyst to stimulate private investment in the arts. Projects supported by legislative funds are now matched on a 1:3 ratio by local dollars; and 6) With increased funding, Regional Arts Councils could provide more assistance to under-served geographic areas and under-served art forms.

<u>GRANTS BY FUNDS:</u>	<u>ACTUAL</u> <u>F.Y. 1984</u>	<u>ESTIMATED</u> <u>F.Y. 1985</u>	<u>PROPOSED</u> <u>F.Y. 1986</u>	<u>PROPOSED</u> <u>F.Y. 1987</u>
General	\$688.8	\$787.1	\$1,352.7	\$1,447.3
Private		\$ 52.3		
TOTAL	\$688.8	\$839.4	\$1,352.7	\$1,447.3

EXPLANATION OF BUDGET REQUEST: The CHANGE items for this program of \$615.6 in F.Y. 1986 and \$710.2 in F.Y. 1987 are for increases in grants for sponsorship and production and for increased services to local/regional arts organizations.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the Regional Arts Councils SAME level requests and recommends CHANGE levels of \$130.3 in F.Y. 1986 and \$292.3 in F.Y. 1987. The CHANGE level provides for inflation for non-grant costs and increased support of local arts activities funded through the Regional Arts Councils.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: REGIONAL GRNTS-PROG-SERV

PROGRAM: REGIONAL ARTS FISCAL AGENT

AGENCY: ARTS BOARD

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	643.7	688.8	839.4	737.1	615.6	1,352.7	737.1	710.2	1,447.3	867.4	1,029.4
AIDS TO INDS.											
TOTAL EXPENDITURES	643.7	688.8	839.4	737.1	615.6	1,352.7	737.1	710.2	1,447.3	867.4	1,029.4
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	643.7	688.8	787.1	737.1	615.6	1,352.7	737.1	710.2	1,447.3	867.4	1,029.4
[NET CHANGE FROM F.Y. 85]				-50.0	+615.6	+565.6	-50.0	+710.2	+660.2	+80.3	+242.3
DEDICATED APPROPRIATIONS:											
GIFTS AND DEPOSITS			52.3								
TOTAL FINANCING	643.7	688.8	839.4	737.1	615.6	1,352.7	737.1	710.2	1,447.3	867.4	1,029.4
POSITIONS BY FUND											
TOTAL POSITIONS											

5-6128

CHANGE REQUEST

☐ Agency ☒ Program ☐ Activity

ACTIVITY: REGIONAL ARTS COUNCILS FISCAL AGENT
PROGRAM: REGIONAL ARTS COUNCILS FISCAL AGENT
AGENCY: ARTS, BOARD OF

1985-87 Biennial Budget

Request Title: REGIONAL ARTS COUNCILS FISCAL AGENT

	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
Agency Request General Fund	\$615.6	-0-	\$710.2	-0-
Governor's Recommendation General Fund	\$130.3	-0-	\$292.3	-0-

Request requires statutory change: ☐ Yes ☒ No
Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE: The CHANGE level increase is requested in order to more adequately serve the increased local demand for arts activities. Increased support will allow an innovative and unique program of decentralized decision-making and local planning to continue and will bring about opportunities for significant participation in the arts as well as public and private support of the arts to occur at the local level.

In relation to their objectives, with increased support, Regional Arts Councils will: 1) increase the number, size and type of project grants to local organizations to produce arts events and sponsor touring artist residencies. Currently, 320 projects are funded; the new level of funding will allow 550 projects to be supported at higher levels of support; 2) provide more services of higher quality to local audiences, artists and arts organizations; 3) increase local private and public support for the arts directly to Regional Arts Councils and indirectly through matching requirements for grants. Currently, grants are matched on a 3:1 basis, although requirements are only for a 1:1 ratio; and 4) be able to develop arts programs in under-served geographic areas, support new art forms, encourage artistic risk-taking by established arts organizations, and support increased touring arts activities throughout Minnesota.

DESCRIPTION/BACKGROUND: Regional Arts Councils are a successful vehicle for distributing resources on a state-wide basis with local review and decision-making. That this program is working can be documented by the increase in number of arts organizations, individuals and audiences served by Regional Arts Councils with their limited resources. Unfortunately, the Councils have always operated with a modest amount of support and have not been able to adequately meet the needs of their many constituents. Since the budget cutbacks in 1982 and 1983, Councils have artificially

suppressed demand for support by adopting policies to restrict eligibility requirements and to limit the number, size and types of activities considered. While prudent measures in difficult times, this has limited the scope of local arts organizations' activities.

RATIONALE: The need for financial support and professional services at the local/regional level is far greater than Regional Arts Councils have been able to provide. In allocating resources to needs identified in regular needs assessments and biennial plans, the volunteer Councils are unable to address a large number of much-needed services identified by local communities. With a modest level of state support in the past, Regional Arts Councils have been successful in generating increased levels of arts activities. This means an enhanced environment for living and working in Minnesota -- thus contributing to a healthier economy.

Since 1981, Regional Arts Councils have taken on additional programs to meet local needs during times of reduced funding or with minimum levels of increased support. These programs included: supporting touring activities state-wide through sponsor assistance; with the help of The McKnight Foundation grants, strengthening professional arts organizations and Regional Arts Councils; and supporting special programs to meet community needs. With increased support, arts activities will reach more audiences, have broader community support and will validate the work of local artists. Increased support will encourage and generate higher quality work by established arts organizations.

The state support for the arts granted by Regional Arts Councils serves as seed money to generate 3 times as much support by local organizations in matching funds. Additionally, the grant programs offered by Regional Arts Councils are often the only source of public funding available to encourage local arts activities. It is also the only public forum in which local people determine what arts activities should occur and be supported with their tax dollars. This requested support will mean that a significant level of local arts needs can be served and the renaissance of arts activity nurtured by Regional Arts Councils will grow and benefit the entire state.

GOVERNOR'S RECOMMENDATION: The Governor's recommendation provides for an inflationary increase over the 1985 support level for Regional Council non-grant costs. In addition, this recommendation provides funds sufficient to increase the level of grants made by the Regional Councils by 25% in 1986 and an additional 25% in 1987.

AGENCY: MINNESOTA HUMANE SOCIETY (MHS)

1985-87 Biennial Budget

AGENCY PURPOSE:

The purposes of the MHS are defined in Minnesota Statute Chapter 343 as inculcating humane principles, the enforcement of law, and the prevention of cruelty to animals.

OPERATION AND CLIENTELE:

MHS operates the state office in St. Paul, branch societies in Kanabec and Olmsted counties, and assists 36 other chapter and independent county humane societies. MHS works with law enforcement officials throughout the state, and serves all citizens of Minnesota in relation to animal welfare education, information, and all animal cruelty complaints.

OBJECTIVES:

The duties of the MHS as defined by statute are to secure the enforcement of the laws for the prevention of wrongs to animals; to assist in the organization of district and county societies and the appointment of local and state agents, and to give them representation in the state society; to aid such societies and agents in the enforcement of the laws for the prevention of wrongs to animals which may now or hereafter exist; and to promote the growth of education and sentiment favorable to the protection of animals.

The MHS objectives are:

- 1) The enforcement of statutes relating to cruelty and neglect.
- 2) The promulgation of rules to interpret and apply animal welfare laws.
- 3) The development of new or amended legislation.
- 4) The investigation of complaints and the training of its agents.
- 5) The referral of people to appropriate animal-related agencies.
- 6) The education of the public and the distribution of educational materials.
- 7) The completion of a special project entitled "Share the Care", a humane education curriculum for Minnesota schools.
- 8) The development of local humane societies as branches or chapters.
- 9) Financial and consultation assistance to county programs.
- 10) The inclusion of county program needs/interests in MHS goals/activities.
- 11) The recruitment of individual and organizational support for MHS.

EFFECTIVENESS MEASURES/ACTIVITY STATISTICS:

- 1) F.Y. 1985 will be the third and final development year of a humane education curriculum. Assisted by a multi-disciplined task force, MHS made 10 presentations in F.Y. 1984 and distributed over 13,200 project brochures. Pre-K through 12 materials will be field-tested this year to evaluate improvement in basic skills of reading, writing, and thinking, as well as increased knowledge and awareness of animals and the relationships between humans and animals. Evaluations have consistently found the program to be innovative, cost effective, and educationally significant.
- 2) MHS distributed educational materials including a publication of all Minnesota animal welfare statutes which had not been compiled since 1971, prepared and distributed public service announcements (8,000 packets were distributed during "Be Kind to Animals Week" alone), and provided free literature at the state fair, MHS also hosted

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

EFFECTIVENESS MEASURES/ACTIVITY STATISTICS: (Contd.)

- a training conference in March, 1984 (the first in two and a half years), where 22 different county societies took part in 25 different presentations. MHS receives an average of 60 calls per day for information, complaints of animal cruelty, or referral to other animal-related agencies. We received calls on most animal issues in the state, including efforts last year to legalize dog racing. And over 150 citizens called about the Minnesota Zoo's plan to euthanize a surplus Siberian tiger.
- 3) MHS staff has developed a more stringent required training program for its investigators - 150 individuals participated in 2 different training sessions in F.Y. 1984. Seventeen new agents have been certified and an additional 13 are in the process of completing the requirements. Investigators from the state office conduct an average of 10 new cases per week (outstate agents' case loads are not included in this figure). In F.Y. 1984 4 cases resulted in court trials, all ending in conviction and sentencing.
 - 4) MHS financial support has shown continued and steady growth, and includes approximately 2,100 people. The county societies have additional membership ranging from 50 to 10,000 donors in their own counties.
 - 5) The MHS has aided in the development of 6 new county societies during the biennium, bringing the total number to 38.
 - 6) The increase in reported cases of neglect/cruelty, new legislation in 1983, and increased media coverage are signs of MHS's effectiveness in raising awareness of and favorable sentiment toward animals.

EXPLANATION OF BUDGET REQUEST:

The state financial participation has declined from 78% of the agency's operating budget in 1980 to 12% in 1984. The MHS request asks for the state participation to be re-established to a level which reflects a strong commitment and provides funds to carry out the minimum requirements of its mission. The annual request of \$43.8 is approximately 19% of the MHS budget. The allocation will be used to pay the salary and benefits of the executive director appointee, the per diem and expenses of board appointees, and rent.

GOVERNOR'S RECOMMENDATION:

The Governor recommends an inflationary adjustment rather than the Society's request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: HUMANE SOCIETY

PROGRAM: HUMANE SOCIETY

AGENCY: HUMANE SOCIETY

* * * DOLLARS IN THOUSANDS (137,522 = 137.5) * * *

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE		43.8		43.8		43.8		43.8	43.8	48.0	
AIDS TO INDS.											
TOTAL EXPENDITURES		43.8		43.8		43.8		43.8	43.8	48.0	
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL		43.8		43.8		43.8		43.8	43.8	48.0	
INET CHANGE FROM F.Y. 851				+43.8		+43.8		+43.8	+43.8	+48.0	
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING		43.8		43.8		43.8		43.8	43.8	48.0	
POSITIONS BY FUND											
TOTAL POSITIONS											

5-6402

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY: MINNESOTA HUMANE SOCIETY (MHS)
PROGRAM: MINNESOTA HUMANE SOCIETY (MHS)
AGENCY: MINNESOTA HUMANE SOCIETY (MHS)

Request Title: ADMINISTRATIVE - SALARY AND OVERHEAD				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	-0-	-0-	\$43.8	1.0
Governor's Recommendation				
General Fund	-0-	-0-	\$4.2	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

In prior years, the MHS received annual allocations in the biennial budget. In both the F.Y. 1982-83 and F.Y. 1984-85 biennia MHS received a grant only in the first year of the biennium. This biennial grant was comparable to the annual allocation of previous years, in effect, halving the state support level. This budget request seeks annual grants as had been the case prior to F.Y. 1982. The agency requests the above dollar amounts and position in order to provide salary and benefits for the executive director appointee, the per diem and expenses for the 7 board member appointees, and rent.

DESCRIPTION/BACKGROUND:

The state participation has declined during the last several years from 78% in 1980, 61% in 1981, 20% in the F.Y. 1982-83 biennium, and 12% in F.Y. 1984-85. This decline has occurred during the same time that increased activity, professionalism, and participation in state government has occurred on the part of MHS. In 1983 the Legislature made the position of executive director a governor-appointed position. Its 7 board members are also appointed by the Governor. MHS has become a respected state agency and now, with a few exceptions, meets the requirements of other small fully funded state agencies. During the last year and a half the MHS has become more accountable, effective, and responsible in its efforts to fulfill its statutory obligations.

No allocation was made for MHS in F.Y. 1985 and the \$43.8 made in F.Y. 1984 barely met the requirements MHS has by state statute. The financial requirements of the governor's appointees alone approach the \$43.8 F.Y. 1984 allocation and were not provided for at all in F.Y. 1985. These expense figures do not include telephone, mileage, or training for the director, nor any part of costs for a secretary, investigator, and education director,

DESCRIPTION/BACKGROUND: (Contd.)

the minimum staff needed to address our statutory obligations. MHS realizes its responsibility to generate revenue as well as its duty to meet the needs of its own programs beyond the minimum mandated by the Legislature, but the state support should equal the cost of the state-mandated expenditure level (i.e., director and board members).

This change item is split among the activities this way:

1) 7 board members at \$35 per meeting x 6 meetings per year	\$ 1.5
2) Expenses and mileage for board members	1.5
3) Salary for executive director F.Y. 1986	30.0
4) Benefits and taxes for executive director	3.9
5) Rent at \$575 per month (\$2.80 per square foot)	6.9
TOTAL	\$43.8

RATIONALE:

The need for the state to provide this allocation is enhanced by the need of MHS to increase its own fund raising efforts to deal with 2 major facts. MHS will be impacted in F.Y. 1986-87 when the first horse racing track opens. There will be a need for training and staff to handle the increase in complaints generated not only by the track but also by the dozens of stables and other new businesses for breeding, training, grooming, and boarding of horses which will operate off the track site. In the next 2-3 years new and untrained people will try to benefit from these new opportunities.

A second impact occurs in F.Y. 1986 when funds will no longer be available from the Council on Quality Education. MHS has received a grant for the maximum length of time for its humane education curriculum. This \$35.0 annual grant must be replaced in order for the MHS to continue its educational efforts. Education of children and prevention of abuse/neglect is far more efficient than costly and time consuming court cases after abuse occurs, and it spares animals the needless pain and suffering that they would otherwise endure. Recent incidents involving animal attacks on children and many potentially dangerous situations for both children and animals mandate that MHS educate animal owners, children, and the general public about safety, pet care and control, and the relationships between humans and animals.

The MHS budget in F.Y. 1986 and F.Y. 1987 will approach \$250.0 - not a large budget when the responsibilities include all farm, companion, and wild animals in Minnesota and the people they relate with. In a time of fiscal restraint the MHS agrees to do its share by taking the major responsibility for its finances and programs (81%). But state support is essential for us to continue the work required of us by state statute.

GOVERNOR'S RECOMMENDATION:

The Governor recommends an inflationary adjustment rather than the Society's request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

AGENCY: MINNESOTA STATE HORTICULTURAL SOCIETY
AGENCY PURPOSE:

1985-87 Biennial Budget

The Minnesota State Horticultural Society, established in 1866, is a semi-state educational agency dedicated to the advancement of horticulture in Minnesota. The Society's goal is to beautify Minnesota and to promote the horticultural self-sufficiency of its citizens. Membership is open to any interested person.

OBJECTIVES:

To achieve its overall purpose, the Society performs the following services: (1) Publishes the Minnesota Horticulturist, the oldest continuously published magazine in the State; (2) Sponsors educational workshops, exhibits, and garden information services; (3) Promotes community and statewide horticultural projects, emphasizing civic beautification and quality of the environment; (4) Organizes volunteer horticultural organizations throughout Minnesota; and (5) Maintains a horticultural library.

OPERATION AND CLIENTELE:

Below is a summary of recent activities of the Society in achieving the above five objectives:

1. Publishes the Horticulturist nine times a year (a total of 304 pages in 1983). Four-color cover photographs, as well as one or two four-color photographs within the magazine, were added in 1983.
2. In 1983 the Society sponsored a three-day meeting in St. Cloud featuring tours and classes taught by volunteers and attended by 250 persons from all parts of the State. It conducted four training schools for horticultural judges and provided lectures and demonstrations at the Minnesota Home and Garden Show (attendance 81,000) and at the Minnesota State Fair. The Society also sponsored tours (including the first horticulture tour of North Americans to Costa Rica). Garden information is also provided over the phone and by mail and news media. The Society provides speakers for local and district meetings (nearly 100 in 1983) and slide sets and other aids for local garden meetings (approximately 100 in 1983). Affiliated local garden organizations also sponsored shows, exhibits, and meetings.
3. The State Society co-sponsored a Design Review Conference in Minneapolis in 1984, and also co-sponsored a 1983 Mosquito Control Conference. The Society continues to work with three Minnesota towns in developing public landscape projects. Through its local affiliated clubs, the Society plants and maintains gardens (including many at senior citizen residences and at public buildings) in more than 150 communities.
4. In recent years, the Society has organized a number of county chapters (three in the past year) totaling approximately 500 members. These chapters are led by volunteers and they organize educational programs within each county in which the

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

OPERATION AND CLIENTELE: (Contd.)

chapters are active. These organizations serve gardening citizens of varying ages and both sexes, and their meetings are open to the public.

5. Approximately 100 volumes were added to the Library this past year; the total collection is over 2,000. The library circulates to members by mail and is used on the premises by members and non-members.

All of the above five categories of services, with the exception of the magazine and library, are available to the public as well as to the 12,000 paying members of the Society. These services are performed primarily through the work of volunteers, led and assisted by a paid staff of four who work in offices located on the St. Paul campus of the University of Minnesota. Approximately 4,000 Society members provided some kind of volunteer service to Minnesota in 1983 and 1984.

EFFECTIVENESS MEASURES:

Reports from the news media and other sources indicate an increase in gardening activity and interest. The Society assumes it has played a part both in fostering and serving this increased activity, but it does not have the staff or resources to measure the specific impact of its own programs.

EXPLANATION OF BUDGET REQUEST:

The Society is requesting an appropriation of \$92.0 in FY 1985 and \$92.0 in FY 1986. This is a \$25.0 increase per year over the annual appropriation in 1983 and 1984 and would be used to pay the salary of a volunteer coordinator. Much of the Society's work is performed by volunteers. To use this volunteer force effectively, thereby realizing greater potential for service throughout the state, a paid coordinator is needed. The state legislative appropriation request represents approximately 30% of the Society's income and will be used for general operating expenses. The remaining 70% will come from paid memberships (about 43%) and from donations, tours, magazine sales and advertising, and other miscellaneous sources of income.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: HORTICULTURAL SOCIETY

PROGRAM: HORTICULTURAL SOCIETY

AGENCY: HORTICULTURAL SOCIETY

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	67.4	67.9	67.9	67.9	25.0	92.9	67.9	25.0	92.9	67.9	67.9
AIDS TO INDS.											
TOTAL EXPENDITURES	67.4	67.9	67.9	67.9	25.0	92.9	67.9	25.0	92.9	67.9	67.9
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	67.4	67.9	67.9	67.9	25.0	92.9	67.9	25.0	92.9	67.9	67.9
[NET CHANGE FROM F.Y. 85]					+25.0	+25.0		+25.0	+25.0		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	67.4	67.9	67.9	67.9	25.0	92.9	67.9	25.0	92.9	67.9	67.9
POSITIONS BY FUND											
TOTAL POSITIONS											

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY:

PROGRAM:

AGENCY: MINNESOTA STATE HORTICULTURAL SOCIETY

Request Title: New Position, Volunteer Coordinator				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$25.0	-0-	\$25.0	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

RATIONALE:

Increased interest in gardening has resulted in a large number of direct requests for services coming to the Society office from the public at large, especially in the Twin Cities area. The result has been increased difficulty in maintaining communication with the approximately half of the Society membership which lives outside the Twin Cities area. A volunteer coordinator should enable the Society to improve its effectiveness throughout Minnesota.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

STATEMENT OF REQUEST/OBJECTIVE:

All of the services performed by the Society depend upon volunteer leadership and assistance. A paid volunteer coordinator would enable the Society to increase both the number of its volunteers and their effectiveness, thereby strengthening and expanding Society services.

DESCRIPTION/BACKGROUND:

As the Society has expanded and increased its services in order to serve the growing interest in gardening, the problems of communication with volunteers in all parts of the state have taxed the resources of the small (two full-time, two part-time) Society staff.

A volunteer coordinator would put one person in charge of working with volunteers in all parts of the State on such statewide Society programs as: providing garden information to the public through the news media; educational programs and workshops, and garden tours; developing public gardens and community-wide awareness of civic beautification; sponsoring awards programs honoring those contributing to horticultural advancement; encouraging reporting and sharing of garden information through the Minnesota Horticulturist; and organizing county horticultural organizations.

AGENCY: ACADEMY OF SCIENCE

1985-87 Biennial Budget

AGENCY PURPOSE:

The primary purpose of the Academy is to provide an organizational base for people united by a common interest in creating a climate for better understanding of the pure and applied natural social sciences. This provides a means for supplementing the science curriculum, advancing science education, promoting scientific research, and providing an avenue for expression by secondary students interest in science.

The Academy, being primarily a service type organization, has basic goals that remain fairly consistent from 1 year to the next. The endeavor for each succeeding year is to modify, update and improve both programs and publications. Dedication to the advancement of research, education and understanding of science is the theme which is embodied in the program elements that provides for:

1. Promotion of scientific research and exchange of information.
2. Conducting of meetings and workshops for industrial and academic science oriented people.
3. Planning and conducting state-wide Science Fairs, Symposia, Visiting Scientists Program and organizing science clubs, all for secondary students.
4. Publishing and distributing in several forms information on research projects and science activities.

OPERATION AND CLIENTELE:

The Academy consists of 1 office staffed by 1 full-time secretary with the overall supervision being provided by a professional director who is on an essentially volunteer status. The office functions as the administrative heart to organize and assist volunteers across the state in establishing science fairs, workshops, symposia, publication efforts and other science related activities. Volunteers involved in the various programs each year number in the range of 1,500-1,800 people. They assist in approximately 30 programs that provide service for some 3,000 adult and 17,000 student participants. The Academy office staff and volunteers annually processes over 20,000 pieces of correspondence directed to 1,900 science teachers, 600 members and others. It also supervised or prepared and distributed 12 issues of various publications to over 7,000 individuals and 300 libraries. Contacts between the scientific community, private and parochial educational systems, and the general public are facilitated through the various programs and publications. Special emphasis is placed on developing and promoting science oriented relationships in both the public and private sector between the young and prospective scientists and the researchers, practitioners and educators. The activity of the Academy ranges from local level participation to a national association with the 48 Association of Academies of Science, American Association for the Advancement of Science, and the International Science Fairs of America.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

EXPLANATION OF BUDGET REQUEST:

The endeavors outlined above were possible through support for the \$100.0 annual budget from memberships, gifts and grants, private sector contributions, and services. Approximately 20% of the budget amount is derived from state support. The request for the 1985-1987 biennium is in the amount of \$41.1.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: ACADEMY OF SCIENCE

PROGRAM: ACADEMY OF SCIENCE

AGENCY: ACADEMY OF SCIENCE

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS	.5	.5	.6	.6		.6	.7		.7	.6	.7
LOCAL ASSISTANCE	17.0	19.9	19.9	19.9		19.9	19.9		19.9	19.9	19.9
AIDS TO INDS.											
TOTAL EXPENDITURES	17.5	20.4	20.5	20.5		20.5	20.6		20.6	20.5	20.6
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS	.5	.5	.6	.6		.6	.7		.7	.6	.7
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS	.5	.5	.6	.6		.6	.7		.7	.6	.7
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	17.5	20.4	20.5	20.5		20.5	20.6		20.6	20.5	20.6
[NET CHANGE FROM F.Y. 85]							+.1		+.1		+.1
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	17.5	20.4	20.5	20.5		20.5	20.6		20.6	20.5	20.6
POSITIONS BY FUND											
TOTAL POSITIONS											

5-7302

AGENCY DESCRIPTION: The SMM is the only institution of its kind in the state or region. It is an irreplaceable teaching, research and reference resource of over 1.5 million documented and catalogued science specimens from all over the world. Around the turn of the century, the collections that started the Museum were housed in the first State Capitol Building that burned down. The uniquely specialized function of the Museum has been recognized by the University of Minnesota, the private colleges, and the state university system who over the years have transferred many of their major museum collections to the Science Museum for the specialized care that was necessary to preserve them. The Science Museum networks with scientists from all parts of the world and through co-operative research programs has brought important science materials back to Minnesota for the education and enjoyment of our citizens. There are less than 50 museums in North America with collections such as exist here. It is only through the careful conservation and preservation that is practiced in these few institutions that many of the fragile, irreplaceable objects that document the history of the earth, its life and man will be available for future generations to study and enjoy.

OPERATION AND CLIENTELE: The Museum's collection resources and staff of researchers, teachers and exhibit preparers serve all educational levels in the State of Minnesota. Public school children come from every county in the state to visit the Museum. College and university students in Minnesota and in neighboring states use the Museum resources. The resources of the Museum also offer opportunities for the professional development of staff at our universities and colleges. The Museum provides continuing education enjoyment for our adult citizens. The Museum is part of the State Capitol complex and hosts visitors from all over the world who come to St. Paul to visit the site of Minnesota government.

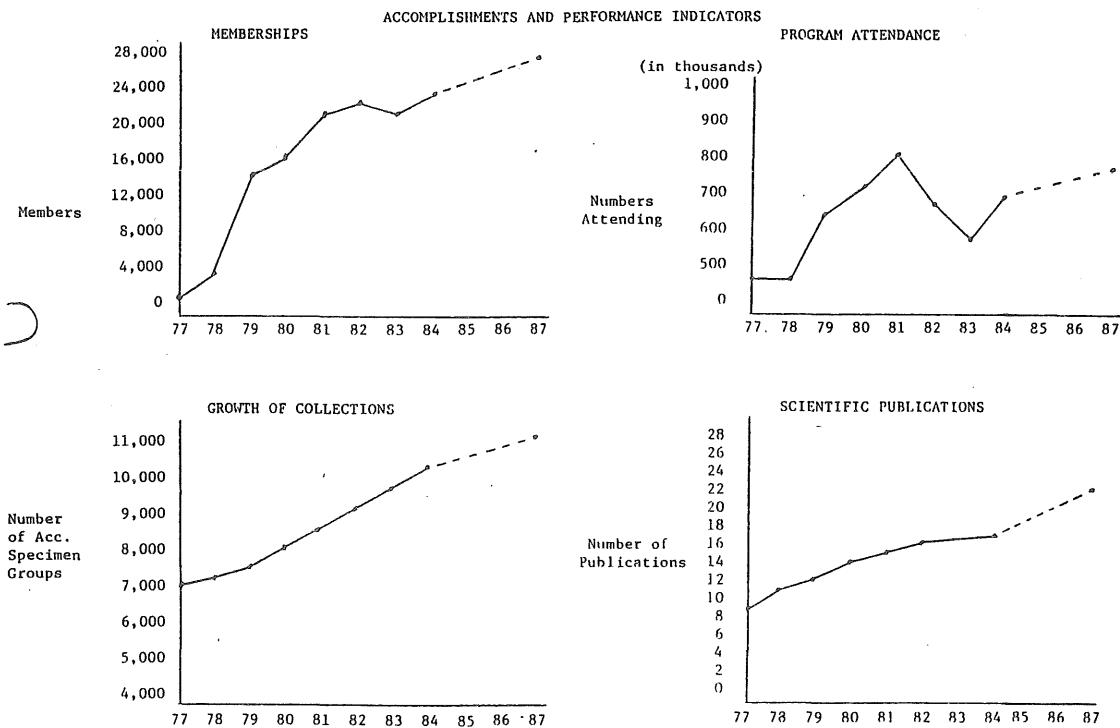
AGENCY OBJECTIVES: 1) To collect and curate in selective worldwide activities science specimens that document the history of the earth, its life and human cultures and to use these collections together with the skills of the Museum's research, teaching and exhibit staff to benefit the citizens of Minnesota; and 2) To cooperate with the state government, corporations and various other agencies in the state to interpret and explain the various physical, cultural, economic and recreational factors that make Minnesota unique.

EFFECTIVENESS MEASURES: The Museum can show such factors as total attendance, school group attendance, increase in number of scientific publications and the increase in the collections as we have tried to do with the following charts and graphs. The most important values of the Museum cannot be described in terms of numbers. Our greatest benefit to Minnesota resides in our ability to selectively build the collections of scientific specimens so that they provide the best base possible for research, education, exhibits, and the formation of baseline data, etc. For example, it has taken 30 or 40 years of field collecting and networking with scientists throughout the world to collect and restore a sampling of the most important dinosaurs to represent the great variation in size and habits over time. We cannot put into terms of numbers, the importance or the value of the specialized skills of the Museum's conservation staff in protecting what may be the only existing examples for vanishing cultures so that future school children will be able to learn and enjoy from exhibits and programs.

ACTIVITY STATISTICS: Attendance at the Museum increased over 16% this year. During the last biennium, 1,229,249 people visited the Museum. The Science Museum is also the largest field trip destination for schools in the state. During the last biennium, the

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

Museum's collection resources grew to over 4,000 new objects which were accessioned into the teaching, reference, research, and exhibit collections. The Museum has also added greatly to its Mayan collection which is now one of the largest in the world. A new collection of Hmong artifacts is being developed that will document the culture of a new group of people who have recently become residents of Minnesota. Memberships in the Science Museum now number 22,000. This is the second largest membership of any museum in the United States. The Museum's Economic Geography department has started construction on a new permanent exhibit area that will provide changing exhibits on the physical, economic, and cultural factors that make Minnesota unique. The Museum's Hall of Technology is being expanded. The Museum is cooperating with the State of Minnesota and the Department of Tourism to produce a new Omnitheater film on Minnesota called "Seasons". In the current biennium, the Museum developed 17 new science publications. The Museum is nationally recognized as a leader in: 1) the production of Omnitheater films; 2) in the production of major traveling exhibits; and 3) for its role in the development and incorporation of theater techniques in exhibit and teaching programs. During the present biennium the Museum has brought in over \$800,000 in federal funds to produce major traveling exhibits.

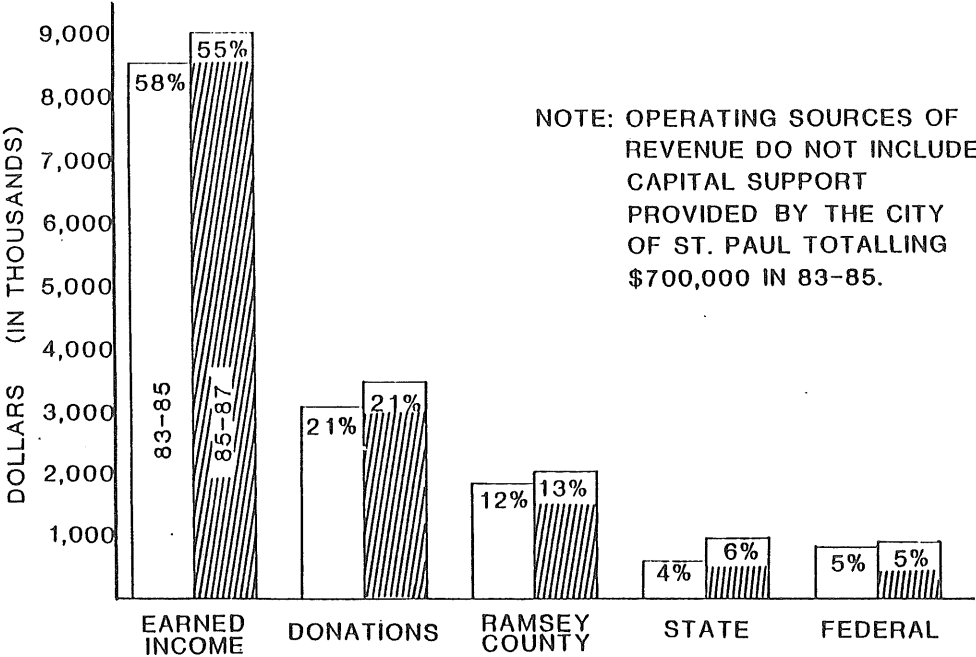


AGENCY: THE SCIENCE MUSEUM OF MINNESOTA (SMM)
(Continuation)

1985-87 Biennial Budget

BUDGET ISSUES: The SMM performs equivalent services for the State of Minnesota on matters of science, as the Minnesota Historical Society does for history and the Minnesota Zoo does in its specialty. The SMM is able to do this at a fraction of the cost to the state because of its diversified financial support. The chart below shows the sources of support that made up the 1983-85 biennial operating budget of the SMM and the proposed sources of support for the 1985-87 biennial operating budget. The SMM is currently able to raise 58% of its budget from earned income. The earned income is primarily made up of admissions to the exhibits and Omnitheater, membership fees, gift shop sales, and fees charged for continuing education programs. Support from the City of St. Paul has been primarily for capital improvements to the buildings we occupy and is outside our normal operating budget. The city's present commitment to roof repairs, hot water heat conversion, etc., amounts to approximately \$700.0. Ramsey County provides for the basic services of maintenance and energy costs totaling \$1.8 million in F.Y. 1983-85. The SMM is asking the state for partial support of the salaries for the key staff that provide the school children and citizens of the state with exhibits and educational programs and partial support of non-duplicative programs that provide services to the state agencies and the Legislature.

THE SCIENCE MUSEUM OF MINNESOTA
OPERATING SOURCES OF REVENUE
(% INDICATES PORTION OF TOTAL SMM SUPPORT)



AGENCY RECONCILIATION:

SAME Level:

-Estimated F.Y. 1985

End of LCMR Authorization:

-Natural Survey of Aquatic Invertebrates

Total SAME Level

CHANGE Requests:

-Increase in Base Support

-Aquatic Invertebrate Study

-Legislative Foresight Series

-Science Museum Express

Total CHANGE Request

Total Budget Request

Expenditures		Biennial
F.Y. 1986	F.Y. 1987	Total
\$310.0	\$310.0	\$620.0
(19.5)	(19.5)	(39.0)
\$290.5	\$290.5	\$581.0
\$ 96.0	\$116.8	\$212.8
30.0	31.5	61.5
39.1	46.1	85.2
23.2	24.4	47.6
\$188.3	\$218.8	\$407.1
\$478.8	\$509.3	\$988.1

EXPLANATION OF BUDGET REQUEST:

Total SMM Operating Budget

Appropriation/Request State of Minnesota

State % of Total

F.Y. 1983-85	F.Y. 1985-87
\$14,919.0	\$16,447.0
609.0	988.1
4.1%	6.0%

- 1) SAME level support: partial support of the core elements of the SMM including scientific, education and exhibits departments. Departments collect, prepare, interpret scientific specimens as well as plan and design exhibits, which result in a comprehensive program presented to school children and the general public.
- 2) CHANGE requests: to increase the level of state support of the total SMM budget for the biennium from the current level of 4% to a proposed level of 6%. This would provide partial funding for the core programs which provide the broadest statewide services. (See CHANGE request sheets following the fiscal sheet for this activity.)

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's SAME level request and recommends an increase of \$212.8 for the Science Museum's core programs and \$61.5 for the aquatic invertebrate study.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: SCIENCE MUSEUM OF MINNESOTA

PROGRAM: SCIENCE MUSEUM OF MINNESOTA

AGENCY: SCIENCE MUSEUM OF MINNESOTA

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	225.0	448.9	310.0	290.5	188.3	478.8	290.5	218.8	509.3	416.5	438.8
AIDS TO INDS.											
TOTAL EXPENDITURES	225.0	448.9	310.0	290.5	188.3	478.8	290.5	218.8	509.3	416.5	438.8
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	225.0	273.4	290.5	290.5	188.3	478.8	290.5	218.8	509.3	416.5	438.8
[NET CHANGE FROM F.Y. 85]					+188.3	+188.3		+218.8	+218.8	+126.0	+148.3
GENERAL FUND - LCMR		175.5	19.5								
[NET CHANGE FROM F.Y. 85]				-19.5		-19.5	-19.5		-19.5	-19.5	-19.5
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	225.0	448.9	310.0	290.5	188.3	478.8	290.5	218.8	509.3	416.5	438.8
POSITIONS BY FUND											
TOTAL POSITIONS											

5-7603

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

ACTIVITY: SCIENCE MUSEUM OF MINNESOTA (SMM)
PROGRAM: SCIENCE MUSEUM OF MINNESOTA (SMM)
AGENCY: SCIENCE MUSEUM OF MINNESOTA (SMM)

1985-87 Biennial Budget

Request Title: INCREASE IN BASE SUPPORT FOR THE SCIENCE MUSEUM'S CORE PROGRAMS

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$96.0	-0-	\$116.8	-0-
Governor's Recommendation				
General Fund	\$96.0	-0-	\$116.8	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE: The SMM is requesting an increase in state support for its core museum programs which provide the broadest statewide services. The objective is to allow the Museum to keep intact its core scientific, education and exhibit programs at the current level without increasing admission fees and thus excluding a greater percentage of Minnesota citizens from enjoying the Museum's unique resources.

DESCRIPTION/BACKGROUND: Currently, state funds provide partial support of the salaries of key staff in the science, education and exhibit departments. The programs developed by these departments bring the broadest services to Minnesota citizens, to school children throughout the state and to state government. The Museum desperately needs this increase in state support in order to maintain these core programs at the SAME level without increasing admission fees. The Museum has been openly criticized in the newspapers as charging too high admission fees and excluding lower income people. Current adult admission rates are \$5.50 - if a family of 4 with 12 year-old children visit the Museum, it costs them \$22.00. We believe this is high enough, and even now we are excluding some.

RATIONALE: The SMM is a statewide institution. It performs equivalent services for the state on matters of science that the Minnesota Historical Society does for history and the Minnesota Zoo does in its specialty. For 2 years the Museum has been listed by an independent survey in Minneapolis as the top tourist attraction in Minnesota with the Zoo as the only close competitor. Our large attendance has a positive economic impact on the State. Two recent surveys showed that about one-fifth of our visitors come from outside the State of Minnesota.

RATIONALE: (Contd.)

Because of the Museum's diversified funding arrangement, the Science Museum can provide a major, nationally recognized facility at a minimum cost. We are raising money from those that use the facility, from outside private sources, federal matching, the County and the City. The state's interest and support is also very important in the Museum's ability to maintain its other sponsors. Other funders are encouraged when the state funding is in a balanced way in proportion to the other segments of the support. Further, we believe that raising the fees will have a direct negative impact on Museum attendance and membership which is the primary funding source for the Museum.

If this request is granted we believe that we can successfully work with our other funding sources and raise the projected \$16,447.0 needed to operate the Museum in 1985-87 biennium without raising our fees and without reducing our core services and programs.

	F.Y. 1983-85		F.Y. 1985-87	
	Budget	% of Total	Budget	% of Total
Income				
Public Funding:				
Federal	\$ 800.0	5	\$ 880.0	5
State	609.0	4	988.0	6
Local - Ramsey County	1,821.0*	12	2,040.0	13
Total Public Funding	\$ 3,230.0	21	\$ 3,908.0	24
Private Contributions	\$ 3,106.0	21	\$ 3,478.0	21
Earned Income	8,583.0	58	9,061.0	55
Total Income	\$14,919.0	100	\$16,447.0	100

*Does not include \$700.0 in support from the City of St. Paul for capital improvements to our building in 1983-85.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the Museum's request to achieve the 1985-87 objectives.

CHANGE REQUEST

1985-87 Biennial Budget

☒ Agency ☐ Program ☐ Activity

ACTIVITY: SCIENCE MUSEUM OF MINNESOTA (SMM)
PROGRAM: SCIENCE MUSEUM OF MINNESOTA (SMM)
AGENCY: SCIENCE MUSEUM OF MINNESOTA (SMM)

Request Title: NATURAL HISTORY SURVEY OF AQUATIC INVERTEBRATES STUDY

	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$30.0	-0-	\$31.5	-0-
Governor's Recommendation				
General Fund	\$30.0	-0-	\$31.5	-0-

Request requires statutory change: ☐ Yes ☒ No

Statutes Affected:

STATEMENT OF REQUEST/OBJECTIVE: This request will provide partial support to continue the ongoing Natural History Survey of Aquatic Invertebrate Program, which was funded by the LCMR in the 1983-85 biennium. The objective is to build a permanent reference collection and provide baseline data resources to be used by anyone involved in water quality studies. Also, exhibits and educational programs will be developed to aid in public understanding of issues dealing with water quality.

EFFECTIVENESS MEASURES:

	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
Growth of Collections and Specimens	2,000	5,000	8,000	10,000
Teaching Programs:				
Children in school classes			8,000	12,000
Adults reached with exhibits				800,000+
Adult classes				100

DESCRIPTION/BACKGROUND: We are living in a period when there is great public concern and awareness of effects of acid rain, chemicals to control mosquitos, industrial pollution and other impacts on the environment, especially the water. The tiny organisms at the base of the food chain are the first indicators of what is happening to the environment. Most of these small organisms are so poorly known that identification manuals are rare or non-existent. Without more knowledge of the species, it makes many environmental impact statements superficial and it is virtually impossible to understand the effects of man's activities on natural habitats.

An advisory committee has been established in the development of this project which includes members of the non-game section of Department of Natural Resources (DNR),

DESCRIPTION/BACKGROUND: (Contd.)

specialists from private colleges, University of Minnesota, and the community colleges. The collections are being developed with help from the DNR, Metropolitan Mosquito Control, Corps of Engineers, Pollution Control Agency, Environmental Protection Agency and various specialists in the area which helps to keep costs at a minimum.

The Museum is planning to build a working laboratory in our exhibit hall which will enable us to reach many hundreds of thousands of visitors with programs and exhibits that will help in public understanding of what the state is doing in programs such as acid rain, mosquito control, etc. The SMM has purchased a field headquarters site and 131 acres of teaching area for this project near Marine on St. Croix at a cost of approximately \$500.0. The money requested from the state will pay for partial support of salaries for technical staff to assist in the project.

	F.Y. 1986	F.Y. 1987
Operating Expenses:		
State Support requested	\$30.0	\$31.5
SMM support	58.7	61.3
Total operating expenses	\$88.7	\$92.8

RATIONALE: Water quality is high on the list of the state's interests. There is an urgency to gather baseline data and collections today to help understand and interpret future changes. This collection resource will be important to anyone, now and in the future, who is engaged in studies on water quality or in making environmental impact statements.

GOVERNOR'S RECOMMENDATION: The Governor concurs with the agency's request to achieve the 1985-87 objectives.

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: THE SCIENCE MUSEUM OF MINNESOTA (SMM)
PROGRAM: THE SCIENCE MUSEUM OF MINNESOTA (SMM)
AGENCY: THE SCIENCE MUSEUM OF MINNESOTA (SMM)

Request Title: LEGISLATIVE FORESIGHT SERIES				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$39.1	-0-	\$46.1	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE: The requested funds will support a series of 3 one-day or 6 half-day foresight programs, a noon-time series of luncheon programs for legislators and several field trips associated with the seminars. The purpose of these programs is to provide legislators with accurate, unbiased, and understandable information about scientific and technological topics that could have impact on public policy. The programs would also encourage the participation of community leaders, elected officials at the city and county level, and interested citizens throughout the state.

EFFECTIVENESS MEASURES:

	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
# legislative foresight programs developed and provided.	1	2	4	6	10
% Increase		100%	100%	50%	67%
# Minnesota State Legislators, Legislative staff and Others served.	31	47	71	124	217
% Increase		52%	50%	75%	75%
# Community leaders, elected officials at the city and county level and interested citizens.	52	163	285	500	875
% Increase		213%	75%	75%	75%

DESCRIPTION/BACKGROUND: Rapid change in science and technology presents numerous ethical, legal and technical problems which affect citizens and their elected representatives. Often, available scientific and technical information does not come in useful formats or in ways which are readily understandable in the legislative context. For several years prior to 1982, the Minnesota Legislature's Office of Science and Technology Research provided members of the Legislature with basic information. This office, along with the Joint Legislative Committee on Science and Technology formed an advisory resource group of scientists and engineers called the Minnesota Science and Technology Resource Council. This council reviewed technical information and reports being prepared for the Legislature. When the State's Science and Technology Research Office was eliminated in 1982, several State Legislators asked the Science Museum to work with them to continue the seminars and programs that the council had been developing for state legislators and other governmental officials. Since 1982, the Resource Council with the assistance of the Science Museum has planned and conducted 3 successful legislative foresight seminars. In the past partial funding for these seminars was provided by discretionary funds from several House committees.

RATIONALE: Innovative legislative responses to issues demand a background and understanding of the underlying science and technology involved. Coupled with such a basic knowledge must be an anticipation of what key issues lay ahead - to exercise foresight in the emergence of important issues rather than reacting to those already upon us.

Seminar fees are charged to partially offset some of the costs of this program. However, in order to continue this program, stable funding is required. This budget request will support the direct costs of the seminars, as well as help support necessary Science Museum staff involvement.

	F.Y. 1986	F.Y. 1987
Seminar Fees	\$ 9.0	\$15.0
State Budget Request	\$39.1	\$46.1
Total Program Costs	\$48.1	\$61.1

GOVERNOR'S RECOMMENDATION: The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: SCIENCE MUSEUM OF MINNESOTA (SMM)
PROGRAM: SCIENCE MUSEUM OF MINNESOTA
AGENCY: SCIENCE MUSEUM OF MINNESOTA

Request Title: SCIENCE MUSEUM EXPRESS

Agency Request	F.Y. 1986		F.Y. 1987	
	Amount	Positions	Amount	Positions
General Fund	\$ 23.2	-0-	\$ 24.4	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

STATEMENT OF REQUEST/OBJECTIVE:

To begin in an organized way to intensify and lengthen programs for school classes coming long distances to visit the Museum and to begin some outreach programs from the Museum to distant schools.

STATISTICS:

	School Attendance		
	1982-84	1985-87	% Increase
Outstate	97,898	108,000	10%
Ramsey-Hennepin	75,162	79,000	5%
Other States	19,520	19,500	-

DESCRIPTION/BACKGROUND:

School classes come to visit the Museum from every county in the state. Because of travel time and costs for school groups having to travel long distances, several legislators have suggested longer (2 day) visits and more intense and longer programs for these groups in the Science Museum. These longer and more intense programs would sample more of the resources of the Museum than would be available at any one time to the more constant visitors. The regular 1 day visit to SMM would be available for schools unable to make the more intensive 2 day trip. In order to accommodate schools that are unable to make a trip to St. Paul, a sampler outreach program would be offered for a nominal fee. In the outreach program, the Museum would send volunteers or staff, if available, out to the schools. For schools making the 2 day trip, the Museum has also offered to act as tour arranger and provide the teachers in outstate schools with lists of other activities that are available while they are here on a 2 day visit. With a single call

DESCRIPTION/BACKGROUND: (Contd.)

to the Museum outstate teachers could have us arrange at their choice, in addition to the Museum, visits to the Historical Society, State Capitol, Guthrie, Zoo, etc. The Museum has also sought out reasonably priced overnight housing. Two or 3 legislators have offered to help develop a model program for other legislators to follow by trying to raise the additional money for the overnight housing from the local Lions Club, etc. in their home town.

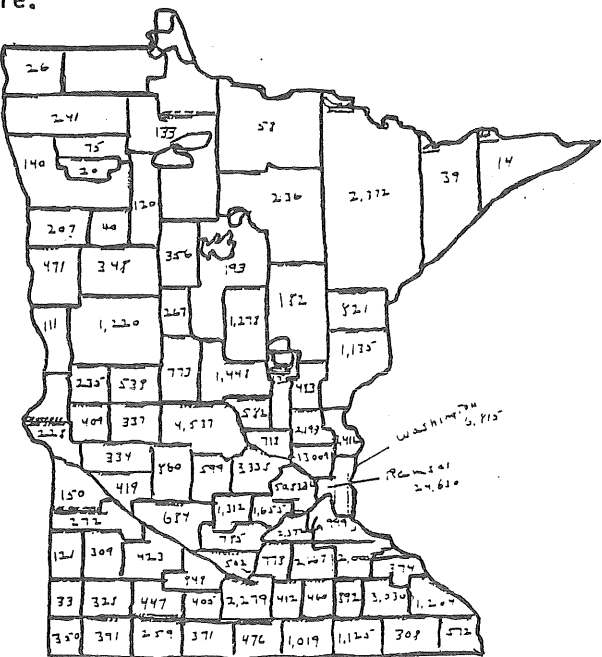
RATIONALE:

The Museum is the largest field trip destination for schools in the state. Up to 17% of the state's total enrollment has visited the Museum in a single year. It is harder for schools coming from long distances to repeat visits than it is for students in the 7 county metro area. Exhibits and programs in the Museum change regularly and it appears to be reasonable to develop longer and more intensive special programs for classes who have to travel long distances to get here.

SCHOOL ATTENDANCE MAP:

*1982-83	82,315
*1983-84	90,543
	173,060
Other States	19,520
Total 1982-84	192,580

*Includes 10,200 junior and senior high school students from the northern one-third of Minnesota involved in SMM's science and math outreach program.



GOVERNOR'S RECOMMENDATION:

The Governor does not recommend this request. While this request has some merit, tax reduction and other higher priority expenditure items preclude funding this request.

AGENCY: MINNESOTA SAFETY COUNCIL, INC.

1985-87 Biennial Budget

AGENCY PURPOSE:

The Minnesota Safety Council (MSC) is a public education organization providing formal education and training, consultation and public information to affect behavior modification to prevent accidents and reduce deaths and injuries from accidents in Minnesota.

OPERATION AND CLIENTELE:

MSC works with a strong staff and volunteers plus heavy involvement from the private and public sectors. Accidents are Minnesota's leading cause of death from age one to 44 years. MN Dept. of Health studies show more years of life lost from accidents than from heart disease, cancer and strokes. Cost of accidents continues to rise, with a negative economic impact. MSC works to help control costs through accident prevention.

MSC serves all Minnesotans. We conduct training through employers, labor unions, trade associations, civic and community groups. We cooperate with state agencies such as Labor & Industry, OSHA, Pollution Control Agency, Public Safety and others. MSC has earned national recognition for training licensed drivers through the Defensive Driving Course (DDC). We conduct behavior modification courses for traffic violators. MSC provides a free alcohol/driving program to high schools. Three staff members conduct public education activities to increase use of auto child safety restraints and safety belts. MSC has courses in first aid, cardio-pulmonary resuscitation, occupational safety and health, conferences and courses for senior citizens, health care facilities and others. Our agricultural safety division has won national awards for programs in farm and home safety. MSC provides special services to schools, and serves as trainer and consultant to state and local governments.

OBJECTIVES:

Objectives which lead to achieving MSC's purpose are:

1. Maintain MN accident death rate per 100,000 population among 10 best in U.S.
2. Provide behavior modification training for licensed drivers (violators and non-violators) through the DDC course, Driver Improvement and DWI clinics.
3. Develop and conduct training to assist private sector (with emphasis on small business) and government units to meet safety and health needs, and to comply with state occupational safety and health laws.
4. Develop a recordkeeping system to assist business and industry to assess costs of off-the-job accidents to Minnesota corporations.
5. Develop and conduct programs to reduce off-the-job accidents (87% of all accidental deaths; 64% of costs), including home, public, motor vehicle and recreational.
6. Computerize office functions to more effectively serve court-referred violator programs and to maximize activities of MSC without additional staff needs.
7. Provide coordination to strengthen local community safety programs through volunteer safety councils and other existing organizations.
8. Develop and conduct major public education campaigns on basic safe driving skills, use of safety belts and child restraints, and DWI.
9. Conduct state safety & health conferences as updates on major issues and to introduce new concepts of safety and health to business, industry, government, labor enforcement, health care facilities and the general public.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

10. Conduct a safety awards program to recognize achievements by business, industry, government, youth organizations, school safety patrols and communities.
11. Work with departments of state and local government to strengthen their safety and health activities including programs for employees and the general public.

EFFECTIVENESS MEASURES/ACTIVITY STATISTICS:

	1984	1985	1986	1987
1. MN accident death rate (per 100,000 population) (estimate; 1983 death rate was 34.7)	34.9	34.9	34.9	34.9
National comparison - 1983 estimate - 40.2				
2. Licensed drivers trained	26,984	28,000	30,000	31,500
3. Occupational training courses	80	90	97	105
# of employees trained	4,582	4,700	4,900	4,000
5. # off-the-job fatalities excluding traffic	769	752	743	739
7. # of local safety councils	26	28	30	32
8. # reached through public education (based on listener/reader estimates)	2½ million	2½ mil.	2½ mil.	2½ mil.
9. # of conference attendees	1,250	1,400	1,500	1,600
10. # of award program entries	1,105	1,300	1,500	1,700

NOTE: Objective 4 measured by implementation of system by interested companies; #5 by installation of computer and time studies conducted; #11 is availability of MSC services.

EXPLANATION OF BUDGET REQUEST:

Request is for SAME-level funding. MSC matches each state dollar with almost \$3 in contributions from private sector. Current funding sources: corporate contributions-13.5%; training-36.3%; state appropriation-5.2%; grants for special projects-12.5%; other earned income-32.5%. The state grant is critical to provide funds for program development and to allow us to accept federal and other grants for special projects. MSC sets low fees for occupational training and service; this provides additional funds for free public service activities. The state grant also allows MSC to provide consultative and other services at no charge to schools, state and local governments.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: MINN SAFETY COUNCIL

PROGRAM: MINN SAFETY COUNCIL

AGENCY: SAFETY COUNCIL

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	50.5	50.7	50.7	50.7		50.7	50.7		50.7	50.7	50.7
AIDS TO INDS.											
TOTAL EXPENDITURES	50.5	50.7	50.7	50.7		50.7	50.7		50.7	50.7	50.7
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
TRUNK HIGHWAY	50.5	50.7	50.7	50.7		50.7	50.7		50.7	50.7	50.7
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	50.5	50.7	50.7	50.7		50.7	50.7		50.7	50.7	50.7
POSITIONS BY FUND											
TOTAL POSITIONS											

5-7902

AGENCY: DISABLED AMERICAN VETERANS

1985-87 Biennial Budget

AGENCY DESCRIPTION:

The Disabled American Veterans provides counseling and assistance to veterans, their widows and dependents so that they may obtain the benefits to which they are entitled to by law. This service is provided through 3 National Service Officers at Fort Snelling, and the Department Adjutant-Service Officer at the State Veterans Service Building.

The National Service Officers represent claimants before the Compensation and Pensions Board of the Veterans Administration, as well as before an Administrative Law Judge of the Social Security Administration.

The Adjutant-Service Officer, upon request, takes veterans to and from the hospital, visits patients in the hospitals, and seeks employment for veterans and advises them of employment opportunities that may exist.

OBJECTIVES:

Provide counseling and assistance to veterans, widows and dependents so that they may obtain the benefits to which they are entitled by law, such as: compensation, pension, hospital and medical treatment, social security disability benefits, educational benefits, insurance claims, death benefits, etc.

ACCOMPLISHMENTS:

The Disabled American Veterans aided and assisted veterans, widows and dependents in claims for benefits. It provided emergency relief, such as food, clothing and household items, to needy veterans and their dependents. It also maintained an emergency cash and disaster relief fund for members and those eligible for membership.

<u>OBJECTIVES:</u>	<u>Actual</u> <u>F.Y. 1983</u>	<u>Actual</u> <u>F.Y. 1984</u>	<u>Estimated</u> <u>F.Y. 1985</u>	<u>Obj./Est.</u> <u>F.Y. 1986</u>	<u>Obj./Est.</u> <u>F.Y. 1987</u>
Veterans, Widows and Dependents Assisted	3,793	3,866	3,923	3,997	4,054
Value of benefits received by Veterans, Widows and Dependents	\$15,119.8	\$15,711.4	\$16,497.0	\$17,313.7	\$18,006.3

EXPLANATION OF BUDGET REQUEST:

The Disabled American Veterans is requesting an appropriation of \$25.0 in F.Y. 1987 and \$25.0 in F.Y. 1987.

ACTIVITY GENERATES NON-DEDICATED REVENUE	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATE F.Y. 1985	ESTIMATE F.Y. 1986	ESTIMATE F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

EXPLANATION OF BUDGET REQUEST: (Contd.).

This amount is requested to allow continuation of the current levels of services and programs. It would provide for adjustments in salaries, supplies and expenses due to inflation.

GOVERNOR'S RECOMMENDATION:

Concurs with SAME level funding only.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: DISABLED AMERICAN VETERANS

PROGRAM: DISABLED AMERICAN VETERANS

AGENCY: DISABLED AMERICAN VETERANS

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	20.1	20.1	20.1	20.1	4.9	25.0	20.1	4.9	25.0	20.1	20.1
AIDS TO INDS.											
TOTAL EXPENDITURES	20.1	20.1	20.1	20.1	4.9	25.0	20.1	4.9	25.0	20.1	20.1
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	20.1	20.1	20.1	20.1	4.9	25.0	20.1	4.9	25.0	20.1	20.1
[NET CHANGE FROM F.Y. 85]					+4.9	+4.9		+4.9	+4.9		
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	20.1	20.1	20.1	20.1	4.9	25.0	20.1	4.9	25.0	20.1	20.1
POSITIONS BY FUND											
TOTAL POSITIONS											

5-8202

CHANGE REQUEST

☒ Agency ☐ Program ☐ Activity

1985-87 Biennial Budget

ACTIVITY: Disabled American Veterans
PROGRAM: Disabled American Veterans
AGENCY: Disabled American Veterans

RATIONALE:

The ever-increasing number of World War II veterans and Vietnam veterans filing for benefits will increase the workload in the coming years.

GOVERNOR'S RECOMMENDATION:

The Governor does not concur with this request. Even though this recommendation requires financial restraint, the Disabled American Veterans organization is encouraged to achieve its 1985-87 objective within its existing financial resources.

Request Title: Disabled American Veterans Grant In Aid Increase				
	F.Y. 1986		F.Y. 1987	
Agency Request	Amount	Positions	Amount	Positions
General Fund	\$4.9	-0-	\$4.9	-0-
Governor's Recommendation				
General Fund	-0-	-0-	-0-	-0-
Request requires statutory change: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Statutes Affected:				

Statement of Request/Objective:

The agency requests the above dollar amounts in order to provide the current levels of service and programs. The objectives of these services are to provide counseling and assistance to veterans, widows and dependents so that they may obtain the benefits to which they are entitled by law.

Effectiveness Measures:

Veterans, Widows and Dependents Assisted	Actual F.Y. 1984	Estimated F.Y. 1985	Estimated F.Y. 1986	Estimated F.Y. 1987
	3,866	3,923	3,997	4,054
Value of Benefits received by Veterans, Widows and Dependents	15,711.4	16,497.0	17,313.7	18,006.3

Description/Background:

The Disabled American Veterans represents claimants before the Compensation and Pension Board of the Veterans Administration as well as before an Administrative Law Judge of the Social Security Administration. Disabled American Veterans' Service Officers travel throughout Minnesota to help claimants file the necessary forms for benefits and to explain the benefits they may be entitled to.

AGENCY: VETERANS OF FOREIGN WARS (VFW)

1985-87 Biennial Budget

AGENCY PURPOSE:

The Veterans of Foreign Wars (VFW) Claims and Service Offices serve as attorneys-in-fact for veterans, their dependents, widows and orphans in securing funds and services to which they are entitled.

OPERATION AND CLIENTELE:

The office at Fort Snelling Veterans Administration Center employs 3 claims representatives and 2 secretaries. In addition, the VFW maintains an office at the Fargo, North Dakota Veterans Administration Center to serve veterans in the 9 northwestern counties of Minnesota. We also provide hospital representatives at the Veterans Administration Medical Centers at Minneapolis, St. Cloud and Fargo. These offices assist veterans and dependents in preparation of the required documentation and information necessary for securing benefits and provide representation in appeal procedures when claims are initially denied by federal agencies. VFW review of rating board decisions and personal contacts with VA adjudication personnel provides the veteran with a professional review of rating decisions. VFW also provides personnel for appeals at the VA Central Office in Washington, D.C. Clientele is any veteran, dependent or orphan. Membership in the Veterans of Foreign Wars or Ladies Auxiliary is not required in order to be represented by our offices. Any veteran is eligible to receive the services of the VFW Claims Office.

OBJECTIVES:

To provide powers of attorney service to more than 85,656 veterans and dependents. To increase awareness among the more than 500,000 veterans in Minnesota of the services available through the VFW Claims and Service offices at Fort Snelling and Fargo.

EFFECTIVENESS MEASURES:

In 1953, the VFW offices represented 35,157 veterans through the power of attorney; in June, 1984, the total representation exceeded 85,600. The value of benefits received by veterans and dependents through VFW representation has been:

<u>F.Y. 1983</u>	<u>F.Y. 1984</u>	<u>F.Y. 1985</u>	<u>F.Y. 1986</u>	<u>F.Y. 1987</u>
\$18,734.7	\$18,401.3	\$18,500.0	\$19,000.0	\$20,000.0

ACTIVITY GENERATES	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE
NON-DEDICATED REVENUE	F.Y. 1983	F.Y. 1984	F.Y. 1985	F.Y. 1986	F.Y. 1987
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	-0-	-0-	-0-	-0-	-0-

EXPLANATION OF BUDGET REQUEST:

The state of Minnesota appropriation of \$30.0 is used to supplement personnel costs and represents only a portion of the \$148.0 budget for F.Y. 1984-85.

In 1984, the Semi-State Appropriations Subcommittee approved an increase of \$5.0 because of plans to employ another service officer at Fort Snelling. This has been done, and the new employee is an unemployed Vietnam veteran from Babbitt, Minnesota. In addition, we have added a Hospital Representative at the Minneapolis Veterans Administration Medical Center. The salaries paid to VFW employees are not comparable to employees of the state or federal agencies who do the same type of work.

The Veterans of Foreign Wars requests the SAME level of funding for the 1985-1987 biennium.

GOVERNOR'S RECOMMENDATION:

The Governor concurs with the agency's request to achieve the 1985-87 objectives.

BUDGET ACTIVITY FISCAL SUMMARY - BIENNIAL BUDGET

BUDGET ACTIVITY: VETERANS OF FOREIGN WARS

PROGRAM: VETERANS OF FOREIGN WARS

AGENCY: VETERANS OF FOREIGN WARS

*** DOLLARS IN THOUSANDS (137,522 = 137.5) ***

SUMMARY OF EXPENDITURES AND REQUEST	ACTUAL F.Y. 1983	ACTUAL F.Y. 1984	ESTIMATED F.Y. 1985	F.Y. 1986 REQUEST LEVELS			F.Y. 1987 REQUEST LEVELS			GOVERNOR'S RECOMMENDATIONS	
				SAME	CHANGE	TOTAL	SAME	CHANGE	TOTAL	F.Y. 1986	F.Y. 1987
EXPENDITURES BY CATEGORY:											
STATE OPERATIONS											
LOCAL ASSISTANCE	25.0	25.0	30.0	30.0		30.0	30.0		30.0	30.0	30.0
AIDS TO INDS.											
TOTAL EXPENDITURES	25.0	25.0	30.0	30.0		30.0	30.0		30.0	30.0	30.0
STATE OPERATIONS - DETAIL:											
PERSONAL SERVICES											
EXPENSES & CONTRAC. SERV											
SUPPLIES & MATERIALS											
EQUIPMENT											
OTHER EXPENSE ITEMS											
TOTAL STATE OPERATIONS											
SOURCES OF FINANCING											
DIRECT APPROPRIATIONS:											
GENERAL	25.0	25.0	30.0	30.0		30.0	30.0		30.0	30.0	30.0
DEDICATED APPROPRIATIONS:											
TOTAL FINANCING	25.0	25.0	30.0	30.0		30.0	30.0		30.0	30.0	30.0
POSITIONS BY FUND											
TOTAL POSITIONS											

5-8502