

Doc 1030

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② RPT.  
BIENNIAL REPORT TO THE GOVERNOR

MINNESOTA STATE BOARD OF PHARMACY

For the Period from July 1, 1972 - June 30, 1974.

① Minn State Board of Pharmacy.

1974? ③

Prepared by David E. Holmstrom, Secretary

Quasi-legislative (Rule Making) Activities. In the area of rule-making activities, the Board of Pharmacy has been quite active over the past two years. Several changes to the Board of Pharmacy regulations were adopted and an Advisory Council has been established to look into the possibility of another change.

On March 6, 1973 a regulation was filed requiring the inclusion on the label of any dispensed prescription the generic or trade name of the drug and the strength of the drug dispensed.

On September 27, 1973 a revised filing of regulation 61 pertaining to internship reduced the quantity of internship time required prior to licensure as a Pharmacist but at the same time increased the qualitative aspects of the required internship. This regulation reduced the amount of internship time required from one year to nine months but at the same time required that the nine months of internship be acquired subsequent to the beginning of classes in the fourth year of the standard five year pharmacy curriculum. This change was made after it was demonstrated that the objectives of the internship could be met by a nine month program if a substantial part of that program was required to be attained after graduation from the College of Pharmacy.

On December 9, 1973 two new regulations were filed. The first, Regulation 26, limits the number of times a candidate for licensure by examination may take the examination having failed the previous exam. The regulation provides that a candidate who has failed in three examinations shall not be permitted to take a further examination except on petition to the Board setting forth facts showing cause why he should be allowed to retake the examination on additional time.

The second regulation filed on December 9, 1973 has had perhaps the greatest influence on the practice of Pharmacy in Minnesota of any regulation promulgated in recent years. This is the requirement that all Pharmacists licensed in Minnesota participate in a minimum number of hours of Continuing Education every two years in order to maintain their license to practice. This new regulation requires that each pharmacist participate in at least 25 hours of Continuing Pharmacy Education during each two year period beginning with the license renewal of March 4, 1975.

Quasi-Judicial disciplinary hearings involving pharmacist and pharmacists-interns during a period July 1, 1972 thru June 30, 1974.

Fifteen Pharmacists and interns appeared before the Board for various violations of Federal and State Drug Laws. Five pharmacists appeared on an informal basis for problems for which the Board believed could best be disposed of without the necessity of taking action against the pharmacists licenses. Nine pharmacists and one pharmacist-intern appeared in response to formal citations involving more serious violations.

The five informal hearings involved:

1. Evidence of poor judgment in acceptance of prescriptions written for patients who were chemically dependent upon the drugs being dispensed. The pharmacists appeared before the Board after an investigation into the prescribing habits of the physician involved showed that the pharmacist was so using poor judgment in continuing to fill these prescriptions.
2. Another instance of evidence of poor judgment in the acceptance of prescriptions for chemically dependent persons. This pharmacist also appeared before the Board subsequent to an investigation into the prescribing practices of the physician involved.

3. This pharmacist appeared subsequent to a discovery that he had allowed his hospital pharmacy to be operated under emergency access procedures for several days while the pharmacist vacationed at a nearby lake. Emergency access procedures for hospital pharmacies are designed to allow the treatment of patients for a period not exceeding 48 hours.
4. An executive of a Wholesale Drug establishment appeared to explain why excessive sales of drugs of abuse to a Pharmacist had not been detected and reported to this office.
5. Discrepancies and evidence of poor record keeping and security in regard to Controlled Substances. The pharmacist appeared before the Board after an accountability investigation of his Controlled Substances prescriptions and procurement records.

The formal hearings involving nine pharmacists and one pharmacist-intern involved:

1. Operation of a prescription pick-up station. This pharmacist represented a retail establishment to be a pharmacy and permitted prescription orders and compounded prescriptions to be accepted and delivered there. He stipulated to a brief suspension of his license to practice pharmacy.
2. Pharmacists in three different locations were involved in discrepancies in pricing of Welfare prescriptions. The pharmacists appeared subsequent to investigations jointly carried out by the Minnesota State Board of Pharmacy and the Dept. of Public Welfare. Due to Administrative technicalities in the promulgation of the Welfare Department regulation the actions against these three pharmacists were dismissed.
3. Permitting unlicensed person to practice pharmacy and operating the pharmacy without a pharmacist present and on duty. This pharmacist permitted a pharmacist-intern to practice pharmacy on a unsupervised basis and represented an intern to the public as a pharmacist. A suspension of his license was ordered and a suspension was stayed for one year provided the pharmacist did not object to the withdrawal of his privileges as a pharmacist preceptor during that one year period.
4. The licenses to practice pharmacy of two different pharmacists were suspended for personal involvement in the use of drugs of abuse. The stipulations entered into in these cases allow for a reinstatement of the license to practice upon a showing by the pharmacists involved, by adequate medical and psychiatric documentation, that they can remain drug free and may safely operate in the profession.
5. Illegal sale of prescription legend drugs and refilling of prescriptions for legend drugs without the authorization of the prescriber. Pharmacist entered into a stipulation with the Board in which he voluntarily surrendered his license to practice for a two week period.
6. Illegal dispensing of Controlled Substances and failure to keep the required documentation of the receipt and disposition of Controlled Substances as required by this State and Federal Law. This pharmacist entered in to a stipulation calling for the indefinite suspension of his license to practice pharmacy.

## Advisory Bodies.

Advisory Council on Controlled Substances. This is a statutory council of twelve members who serve without compensation to advise the Board of Pharmacy in the administration of the Controlled Substances Act. The make up of the council is governed by statute and includes four physicians, one pharmacologist, one pharmacist, one law enforcement officer, one judge, one representative of a drug treatment facility, one former drug abuser, one nurse and one student.

During the biennium the Advisory Council met seven times and conducted reviews of Scheduled Substances, Continued an extensive survey of the abuse potential of the drugs Darvon and Talwin in the State of Minnesota, conducted pharmacological and sociological research into the Board's proposal to reschedule several sedatives and anorectics, conducted a public hearing for the purpose of receiving recommendations from persons in health care and criminal justice systems with respect to proposed changes in the Controlled Substances Act and Board of Pharmacy regulations and prepared and submitted a report to the Legislature. The following persons served on the Advisory Council on Controlled Substances during the past biennium: Dr. Dale Dodson, Northfield; Dr. David Hancock, Jordan; Dr. James Janeczek, New Brighton; Mr. Steven Kowalsky, Minneapolis; Mr. Carl Knutson, St. Paul; Honorable David E. Marsden, St. Paul; Dr. Robert Maslansky, Minneapolis; Mr. Gary Nelson, St. Paul; Mr. James Remes, St. Paul; Dr. Roy Pickens, Minneapolis; Mrs. June E. Winter, St. Paul.

Internship Advisory Committee. This committee, a Tripartite committee consisting of representatives of the Minnesota State Pharmaceutical Association, the University of Minnesota College of Pharmacy, and the Board, studied the existing internship program and the results of a comprehensive internship analysis conducted in 1972 which measured the competencies of all registered interns at all educational levels, and developed recommendations which were presented to the Board in 1973. The recommendations called for a reduction in the total amount of internship time required from one year to nine months but increased the quality of the internship program to thus produce an over all higher quality of internship.

The following persons are current members of the Internship Advisory Committee: Dr. John McRae, Minneapolis; Ms. Margaret Nelson, Minneapolis; Mr. Russell Boogren, St. Paul; Mr. Gary Freund, Bloomington; Mr. Bruce Bakke, St. Louis Park; Mr. Michael Frankes, Minneapolis; Mr. Michael Smith, Student at the U of Minnesota; Ms. Phyllis Hanson, Rochester; Mr. Michael Hart, Forest Lake; Ms. Margaret Boruta, Minneapolis.

The Continuing Education Advisory Council. The 1973 Legislature, in revising Minnesota Statutes 151.13, provided for mandatory Continuing Education for Pharmacists and in conjunction therewith called for the Board to appoint an Advisory Council on Continuing Education consisting of not more than ten members, to study Continuing Education Programs and requirements and to submit its report and recommendation to the Board. Members of this Advisory Council serve without compensation and consist of five members appointed by the Minnesota State Pharmaceutical Association, three members appointed by the College of Pharmacy of the University of Minnesota, and two members appointed by the Board.

This Advisory Council met many times since its formation hammering out regulations implementing the required Continuing Education, developing reporting forms, and reviewing and approving Continuing Education Programs for Pharmacists.

The following persons are current members of the Continuing Education Advisory Council: John Bush, St. Paul; Mr. Keith Eastman, Shakopee; Jeanne Erickson, Mpls.; Mr. Gary Freund, St. Paul; Mr. Michael Gardner, Fairmount; Ms. Lorraine Hanson, Rochester; Mr. Mick Hunt, Rochester; Mr. Robert Jensen, Minneapolis; Mr. George Setzer, St. Paul; Mr. Robert Narvarro, University of Minnesota; Mr. Charles Thang, Minneapolis; Mr. John Thatcher, Brainert; Mr. Conrad Thompson, Rochester; Mr. Roy Olson, Edina; Ms. Kitty Alcot, Hopkins; and Mr. Lowell Anderson, Falcon Heights.

#### Legislative Activities.

A bill proposing a number of non-controversial but necessary housekeeping changes to the Pharmacy Practice Act did not pass the 1971 session of the legislature largely because it was introduced too late. The Board sought early introduction in enactment of the same bill in the 1973 session and it was passed. Main features of the bill are: an expanded definition of the term "drug" to include diagnostic agents, removal of the minimum standard of one year of practical experience and a delegation of the authority for the qualitative and the quantitative aspects for internship requirements to the Board, an increase in the reciprocity registration fees, standardization of recordkeeping requirements for filed prescriptions, removal of a statutory deficiency which limited the Boards authority in the regulation and inspection of manufacturers and wholesalers of drugs, a requirement that licensed pharmacists and other practitioners possess prescription drugs only while acting within the course of their practice, and a requirement that persons who would import distressed drugs into this State provide the Board with copies of documents from the corresponding state Board of Pharmacy certifying that the imported drug is not adulterated or misbranded.

No significant changes to the Controlled Substances Act were passed in either the 1973 or 1974 legislative sessions.

With respect to governmental reorganization, the Board, consistent with its adopted policy statement, had significant input into the discussions of the various legislative subcommittees dealing with governmental reorganization. The Board's policy statement which is consistent with a joint statement of the executive secretaries of the various health licensing and regulatory boards states that; "the quasi-legislative (rule making) and quasi-judicial functions of the various health professional licensing boards should be retained by the existing boards.

The examining, educational, regulatory and other professional functions should be retained by the various boards.

The execution of legislative policy and professional regulatory policy should occur through the offices of the various boards and their various professional staffs.

Professional licensing boards should take advantage of centralized administrative support services which could effect economies and greater efficiency in performance of the board's duties. Provision of such limited administrative support services should not conflict with the statutory mandates previously given to the various boards.

Limited support services which could be provided by centralized services agency are: (a) The provision of accounting services and advisory personnel services, (b) handling of all monies received and their assignment to proper dedicated accounts, (c) administrative aspects of procurement of supplies and services, (d) assistance in the mechanical aspects of the issuing of license renewals under board supervision, (e) central housing of separate board offices, (f) printing services.

Legislation enabling greater utilization of centralized limited administrative support services should carefully delineate between responsibilities for furnishing such services and responsibilities previously given to the various boards for the enforcement of various practice acts and other laws and regulations.

If lay representation on licensing and regulatory boards is legislated, the addition of a lay member to a licensing and regulatory board should not displace existing numbers of professional members.

In line with this new legislation, the board was increased in number from five to seven members with the additional two members being non-professional lay members. In addition, the Boards staff has worked closely with the Department of Administration and the Department of Health in attempting to organize the physical move of the Board offices to the Health Department Building.

#### Personnel.

The completion of the professionalization of the Boards inspection staff was completed in the past biennium by the addition of a pharmacist surveyor in the filling of the opening created in the surveyor staff through the retirement of the remaining non-pharmacist of that staff.

The past biennium was in marked contrast to previous bienniums in that there were seven job turnovers among the six board staff positions during this period.

The personnel situation now seems to have stabilized at least until such time as the Board offices are physically moved to the Health Department Building on the University Campus.

Inspections of registrants. The professional survey process of licensed pharmacies has been revised to deemphasize a technical, place and equipment oriented compliance approach, and will emphasize professional practice standards through the staff of professionals who make up our survey staff and who assist registrants in voluntary compliance.

Annual inspections of all licensed Manufacturers, Wholesalers, and registered community and institutional pharmacies were completed.

The Board issues monthly reports in the "Minnesota Pharmacist", the official journal of the Minnesota State Pharmaceutical Association outlining new legal and practice standards. Bulletins are frequently sent to registrants to alert them to important changes in Federal and State Law and regular presentations are made to State and regional meetings of the Minnesota State Pharmaceutical Association as well as to classes of the University of Minnesota College of Pharmacy.

#### Technical violations occurring outside of licensed pharmacies.

The Board investigated several instances where unqualified persons or firms attempted to procure and distribute hypodermic syringes and needles. Contact was made with the Manufacturer or distributor of the hypodermic syringes and needles or with the wholesale or retail firm involved and voluntary compliance was easily obtained in all instances.

Several firms were notified of the provisions of State Law which restrict the distribution of contraceptive drugs and devices to persons recognized as dealing primarily in the Health and Welfare.

In several instances warnings were issued to retail establishments who intentionally or inadvertently used the word "drugs" in connection with advertising their place of business. This practice, tends to suggest an increase in public indifference to the meaning of the word "drugs" and a growing disrespect of the hazards of all drugs which may benefit persons when properly distributed and used.

#### Administration.

The full Board met for a total of 36 days during the biennium. During these meetings examinations were administered, informal and formal disciplinary activities occurred, the Board participated in public hearings for the promulgation of regulations and the balance of the time was spent conducting various policy and administrative meetings.

In addition, individual board members, acting in sub-committees, spent additional time preparing special examinations and entire board participated for 14 days during the biennium in quasi-governmental meetings of the National Association of Boards of Pharmacy. During these meetings the Board members participated in policy making in the setting of standards for internship and reciprocity, participated in various conferences involving the administration of drug law, the development of examinations, the conducting of administrative hearings, and the administration of the Controlled Substances Act.

This summary of activities does not adequately describe the countless hours of time spent by individual board members in reviewing correspondence from the Board office and in day to day communication with the Board office in matters of policy, practice and compliance.

The current Board members are: Roy H. Olson, Edina, President; Ben Seifert, Sherburne, Vice President; Kitty Alcott, Hopkins; Tom Berg, Stewartville; Mike Hart, Forest Lake; Tom Jones, Excelsior; and Rosetta Stark, Minneapolis.

FIGURE 1

Figure 1, below, is an organizational chart of the Boards staff. (It should be noted that none of advisory committees are paid per diem.)

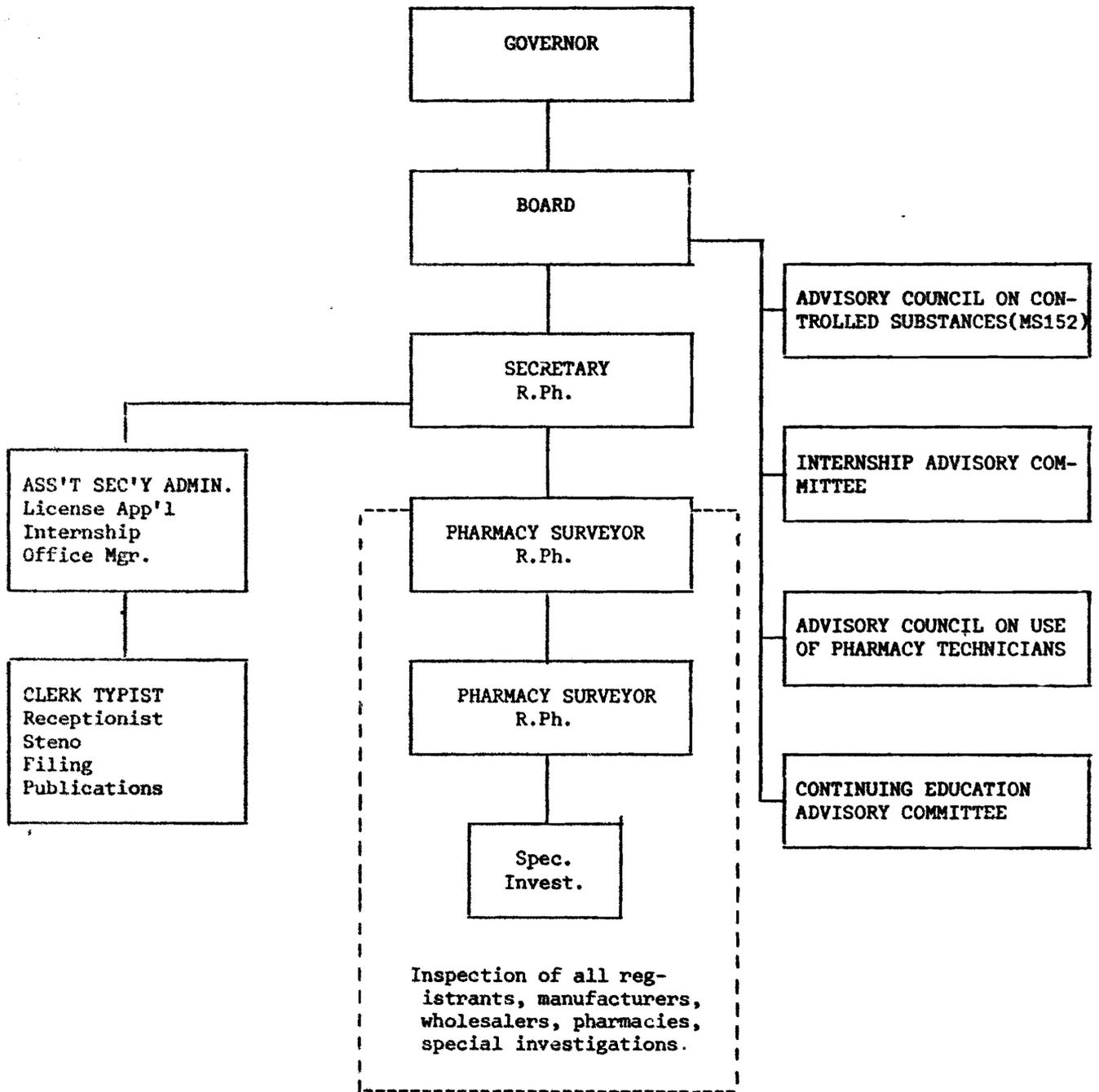


Figure 2 lists the functions of the Board as describe in the activity analysis conducted by the Department of Administration.

Figure 2.

MINNESOTA STATE BOARD OF PHARMACY

FUNCTIONS

1. Examination and licensure of Pharmacists
2. Inspection and licensure of Pharmacies
3. Inspection and licensure of Drug Wholesale establishments
4. Inspection and licensure of Drug Manufacturing establishments
5. Regulation of Pharmacy Internship
6. Regulation of Controlled Substances
7. Miscellaneous Drug Control Regulation

Interdepartmental drug control activities.

The Board relates constantly to numerous Federal, State and Local Health and Criminal Justice Agencies. Examples of these activities include:

Special investigations of hospital and nursing homes in conjunction with the Minnesota Department of Health for the purpose of inspecting drug handling procedures within those institutions.

Special investigations of physicians at the request of or in conjunction with the Minnesota State Board of Medical Examiners. These include surveys of prescribing practices of physicians, direct investigations of the physicians drug dispensing and drug administration practices.

Cooperation with the Bureau of Criminal Apprehension and the Federal Drug Enforcement Administration in drug law investigations which involve both legitimate channels of drug distribution regulated by the Board and leaks from those channels into illicit channels investigated by the Bureau of Criminal Apprehension and the Drug Enforcement Administration.

Cooperation with Police Departments and County Attorneys in matters of drug nomenclature, drug investigation and expert testimony.

The Board is indebted to each of these agencies and to many other for the excellent cooperation it has received in executing its responsibilities in enforcing the drug laws.

## Activities of the National Association of Boards of Pharmacy.

Maintenance of uniform standards of practice, internship and examinations in 47 NABP member states requires constant coordination and effort. Without this coordination and voluntary effort, free reciprocity of pharmacists between the states could not occur with the efficiency the profession now enjoys. Minnesota Board members continue to be actively involved.

Mr. Lowell Anderson, past Board President, chaired the NABP committee on Internship during a difficult and decisive period. With his leadership, reciprocity standards and privileges have been protected during the transitory period when internship was undergoing some needed changes.

Mr. Paul Grussing, past Board Secretary, served as the chairman of the NABP Bureau of Law Enforcement. Major activities of this bureau included working on amendments to proposed regulations of the Drug Enforcement Administration, developing a protocol for the guidance of manufacturers in responsible drug distribution to registered outlets only, and the development of a list of acceptable duties for technical personnel employed in pharmacies.

Mr. Roy Olson, current Board President, is now a member of the NABP committee on Internship and was instrumental in convincing NABP to make use of the internship analysis instrument developed by the Minnesota Board in a proposed analysis of the internship standards and qualities in the various states.

Board member Tom Berg is currently a member of the NABP Blue Ribbon Examination Committee. This committee is involved in the perpetual updating and restructuring of the NABP Blue Ribbon Examination. Mr. Berg is the only member on this committee representing the Pharmacy Practitioner.

Examinations. The Board has continued the use of the written standardized examination service of the National Association of Boards of Pharmacy and has relied upon both NABP's standardized practical examination together with a practical examination based on prescriptions commonly dispensed in Minnesota Pharmacies. These examinations are scheduled on a Spring-Fall sequence with examinations for candidates by Reciprocity scheduled in a Summer-Winter sequence.

The Board members and staff participate in the development and review of test questions used in conjunction with the NABP examination service. Relevancy to current local practice can thus be maintained.

Because of the notable variation in drug law and practice standards of the various states, a standardized examination in Pharmacy Jurisprudence is not available and is developed by practitioner members of the Board.

In the biennium period covered by this report 242 pharmacists were licensed by examination and 90 were licensed by reciprocity.

### Manpower information.

At the time of the next annual license renewal the Board will participate in a pharmacy manpower information project conducted by the Health Manpower Information Project being sponsored by the National Center for Health Statistics. The data which the Board gathers annually concerning its registrants will be expanded under this project to collect data on numerous questions such as the relations between age and place of practice, the changing role of the pharmacist, the influence of staffing patterns on

professional activities, the extent of utilization of non-professional personnel, the effect of increasing numbers of female practitioners upon the hours and type of professional work patterns, the effectiveness of minority involvement in pharmacy education and practice, and the effect of advanced or specialized training upon practice.

This project has the potential of becoming a perpetual information system and will be extremely useful to the Board and the College of Pharmacy as well as to other health manpower information gathering agencies.

NOTE: Starting July 1, 1972, in accordance with the auditor and examiner's requests that we adopt the same fiscal year as other state departments, we have changed our accounting reports from the calendar year. All future financial reports will be on a fiscal basis, July 1 through June 30.

Briefly, for your information, for the calendar year 1972 -

Receipts	-	\$119,253.53
Disbursements	-	\$120,530.08
Balance 12-21-72		\$ 33,158.59

ah:2-15-73

**FINANCIAL STATEMENT**

1st 1/2 Fiscal Yr. 1973

July 1, 1972 through Dec. 31, 1972

RECEIPTS

Balance July 1, 1972

\$78,672.12

CLASS 300 - MISCELLANEOUS

Certificates of Rating	49 @ \$5.		\$245.
Duplicate Certificates	1 @ 3.		3.
Examination Fees:			
Full Board	55 @ 50.	2,750.	
Practical Retake	1 @ 25.	25.	
Written Retake	2 @ 25.	50.	
Complete Retake	1 @ 50.	<u>50.</u>	2,875.
Reciprocity Fees	20 @ 50.		1,000.
Readmittance Fees	1 @ 25.		25.
Registration Fees	52 @ 20.		1,040.
Renewals in arrears			115.
Licenses in arrears			35.

CLASS 310 - LICENSE FEES

1972-73 Pharmacy	322 @ 35.		11,270.
1972-73 Wholesaler	4 @ 50.		200.
1972-73 Manufacturer	3 @ 50.		150.

CLASS 320 - RENEWAL FEES

1972 Pharmacist	22 @ 20.		440.
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CLASS 800

Refund		<u>49.25</u>	<u>17,447.25</u>
			\$96,119.37

DISBURSEMENTS

Salaries

Board members per diem	2,170.	
Non-state employees	5,640.76	
Permanent employees	<u>32,170.40</u>	39,981.16

Travel & Subsistence

Board Members	988.69	
Delegate	540.43	
Secretary	420.17	
Inspector & Ass't. Secy.	<u>2,154.70</u>	4,103.99

Examination Expense

* Setting up lab for practical	(144.45)	
NABP Examinations	1,340.	
Engrossing certificates	<u>80.50</u>	1,420.50

Legal Counsel

2,610.75

Hearings Reporter

315.75

Office Expense

Computer Services Charge	35.82	
Equipment	207.45	
Postage	1,257.50	
Printing	2,710.	
Rent - suite	2,250.	
- equipment	<u>615.36</u>	2,865.36
Repairs	131.65	
Subscriptions	10.	
Supplies	919.92	
Telephone	<u>930.67</u>	9,068.37

Evidence

123.89

Retirement System (State Employees)

1,286.81

Social Security

950.32

Employee's Insurance

655.50

5% Transfer Chg. on Gross Receipts(4/72 thru 9/72)

2,418.74

Membership Dues (NABP)

25.

62,960.78

Balance December 31, 1972

\$33,158.59

(\$96,119.37)

\* In non-state employee total.

**FINANCIAL STATEMENT**

Fiscal Yr. 1973-74

June 30, 1973 through June 30, 1974

RECEIPTS

Balance June 30, 1973 \$ 75,236.39

CLASS 300 - MISCELLANEOUS

Certificates of Rating	45 @ 5.00		225.00
Duplicate Certificates	2 @ 3.00		6.00
<b>Examination Fees:</b>			
Full Board	131 @ 50.00	6,550.00	
Practical Retake	6 @ 25.00	150.00	
Written Retake	11 @ 25.00	275.00	
Complete Retake	1 @ 50.00	<u>50.00</u>	7,025.00
Reciprocity Fee	48 @ 100.00		4,800.00
Readmittance Fees	1 @ 25.00		25.00
Registration Fees	123 @ 20.00		2,460.00
Renewals in Arrears	8 @ 20.00	160.00	
	2 @ 15.00	30.00	
Licenses in Arrears	5 @ 35.00	<u>175.00</u>	365.00

Total Cl 300  
14,906.00

CLASS 310 - LICENSE FEES

1973-74 Pharmacy	287 @ 35.00	10,045.00	
1974-75 Pharmacy	843 @ 40.00	33,720.00	
1973-74 Wholesaler	11 @ 50.00	550.00	
1974-75 Wholesaler	89 @ 50.00	4,450.00	
1973-74 Manufacturer	3 @ 50.00	150.00	
1974-75 Manufacturer	26 @ 50.00	1,300.00	
1973 Pharmacist	52 @ 20.00	1,040.00	
1974 Pharmacist	3293 @ 20.00	65,860.00	
1974 Asst.P'cist.	8 @ 3.00	<u>24.00</u>	117.139

Total Cl 310  
117.139.00

CLASS 800

Refund & Other Misc. Pmts. 121.39

132,166.39  
\$ 207,420.78

DISBURSEMENTS

<u>01 Full Time Classified &amp; Unclassified Employees</u>		
010 Classified Employees	\$ 45,615.07	
011 Unclassified Employees	<u>18,496.64</u>	\$64,111.71*
<u>04 Appointed Board &amp; Commissions</u>		
040 Per Diem - Board Members		5,495.00
<u>06 Employer Retirement Contributions</u>		
061 MSRS	3,725.04	
065 FICA (Social Security)	<u>3,139.69</u>	6,864.73*
<u>07 Employee Group Insurance - State Contribution</u>		
070 Employee Insurance - State Cont.		1,326.20*
<u>10 Rents &amp; Leases</u>		
101 Rents - Non-State	4,500.00	
105 Rents - Office Equipment	<u>-</u>	4,500.00
<u>11 Advertising</u>		
113 Publicity & Public Information	-	
119 Other & General	<u>42.30</u>	42.30
<u>12 Repairs</u>		
125 Office Equipment & Furniture (Outside Vendor)		114.75
<u>13 Insurance</u>		
132 Insurance		96.58
<u>14 Printing &amp; Binding</u>		
141 Printing (Non-State)	4,893.06	
142 Duplicating & Printing - State	125.07	
143 Copy Fees and Copy Machine- Xerox	<u>1,245.86</u>	6,263.99
<u>15 Non-State Employee Service</u>		
156 Legal Services & Fees (Atty., Hearing Officer)	7,993.86	
158 Consultant Expenses Reimbursement	-	
159 Other Professional Services	<u>2,894.20</u>	10,888.06
<u>17 Data Processing &amp; Systems Service</u>		
171 Data Processing & Systems - State		62.14
<u>20 Communications</u>		
201 Postage	3,950.73	
202 Telephone & Telegraph	1,866.89	
209 Other Communication Util. (Cent. Service)	5.12	
" Utilities Service Chg. FY 72	<u>230.83</u>	6,053.57

\*Changed from other years reports - to coincide with auditor. Includes payroll 6/12 - 6/25, Pd. 7/3, & 3 days of payroll 6/26- 7/9/74, Pd. 7/19 (6/26, 27 & 28). Note: however, the 1st payroll 6/73 are not split.

DISBURSEMENTS Cont'd.21 Travel & Subsistance - In State

211 Priv. Auto Mileage	2,571.86
212 Common Carrier Fare	653.93
213 Expenses	2,281.15
215 Registration Fees (Conf. & Seminars)	-
216 Motor Pool	1,731.53

	211	212	213	215	216
Secretary	392.81	241.13	148.72	-	-
Asst. Sec.	343.64	183.81	986.61	-	-
Bd. Mbrs.	1152.12	224.14	999.10	-	-
C.E. Adv.	680.40	-	125.72	-	-
Spec. Inv.	2.88	4.85	2.25	-	-
Phcy. Tech.	-	-	18.75	-	-

22 Travel & Subsistance (Out of State)

221 Priv. Auto Mileage	77.28
222 Common Carrier Fare	3,015.81
223 Expense	1,694.90
225 Registration Fees (Conf. & Seminars)	-
226 Motor Pool	-

	221	222	223	225	226
Secretary	-	498.03	346.03	25.00	-
Asst. Sec.	-	224.54	364.75	20.00	-
Bd. Mbr.	72.48	2,109.77	941.05	318.00	-
Atty. Stich	4.80	183.47	43.07	-	-

26 Frieght & Express

261 Fréight & Express	-
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29 Other Contractural Services

291 Subscriptions (Newspapers, Mag., Trade)	25.00
292 Subscriptions (Phillips Leg., FEd. Reg.)	192.50
294 Memberships - Dept. (NABP, Dist. V)	125.00
	342.50

30 All Supplies & Materials

336 Printing Supplies (NABP Exams)	1,845.00
366 Lab Equipment & Supplies (for Exams)	-
368 Chemicals & Chemical Products (DRugsforExams)	281.85
375 Office Supplies	3,023.68
399 Miscellaneous (Evidence, Vials for Exams)	229.37
	5,379.90

40 All Equipment

467 Photographié Equipment	-
471 Furniture	-
474 Office Machines	2,040.08
475 Office Devices	-
476 Book & other Publications (more than \$25.)	-
	2,040.08

84 Revenue

840 Refunds	245.00
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5% Handling Charge on Gross Receipts

	5,875.07
	<u>131,726.03</u>

DISBURSEMENTS - Cont'd.

Balance June 30, 1973	75,236.39
Receipts 7/1/73 - 6/30/74	132,166.39
Disbursements 7/1/73 - 6/30/74	131,728.03
Department Balance	75,692.75
Auditors Balance 6/30/74	74,215.26
Difference of	1,477.49