



# Lights On and Office of Traffic Safety Grant Report 2024

For the reporting period of 07/01/2024-12/31/2024



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## OVERVIEW AND HISTORY

**Lights On!** is on a mission to help restore relationships between police and communities by creating positive interactions and by giving police tools that help solve problems, build trust, and strengthen the community.

**How did Lights On! start?:** After the tragic death of Philando Castile, the MicroGrants Board of Directors discussed ways that they could prevent such a terrible event from happening again. MicroGrants already had connections to low-income drivers, auto repair shops, and law enforcement. MicroGrants CEO Don Samuels, former Public Safety Chair of the Minneapolis City Council, called a number of police departments to ask whether they were interested in joining the program. Since then, the program has grown dramatically as our story has spread. A generous donation allowed MicroGrants to fully fund Lights On! program costs for any Minnesota law enforcement agency interested in implementing the program until 2023.

In 2023, the funds from the initial Lights On! donation had all but run out, and thanks to the Chiefs and Sheriffs, and the work of the MN Legislature, funding was provided that would allow us to continue to offer the Lights On! program to Minnesota law enforcement at no cost to the local department. Lights On! is a twofer a traffic safety program and community policing effort that helps public safety build bridges with the community and helps resolve the problem of defective equipment, which, according to AAA, is involved in over 50% of nighttime crashes.

Minnesota Lights On! (MLO) has since 2017 partnered with law enforcement and auto service providers to replace traffic tickets with repair vouchers. The vouchers fix defective or inoperative motor vehicle lighting, improving traffic safety and enhancing community trust. The Lights On! approach mitigates what often becomes a downward spiral for lower-income members of our communities. Lights

On! turns the potential confrontation of the traffic stop into an opportunity to connect one-on-one in a productive, restorative experience.

## Police-Community Relationships Need Healing

Positive interactions with law enforcement restore trust



**52%** **20%** **53%**

Of Americans **do not have confidence in the police**

(Gallup, 2020)

Of people who interact with police have a **household income of \$25K or less** while making up 13.7% of the population

(U.S. Department of Justice)

Of drivers involved in traffic stops **are Black** while making up 19.4% of the population

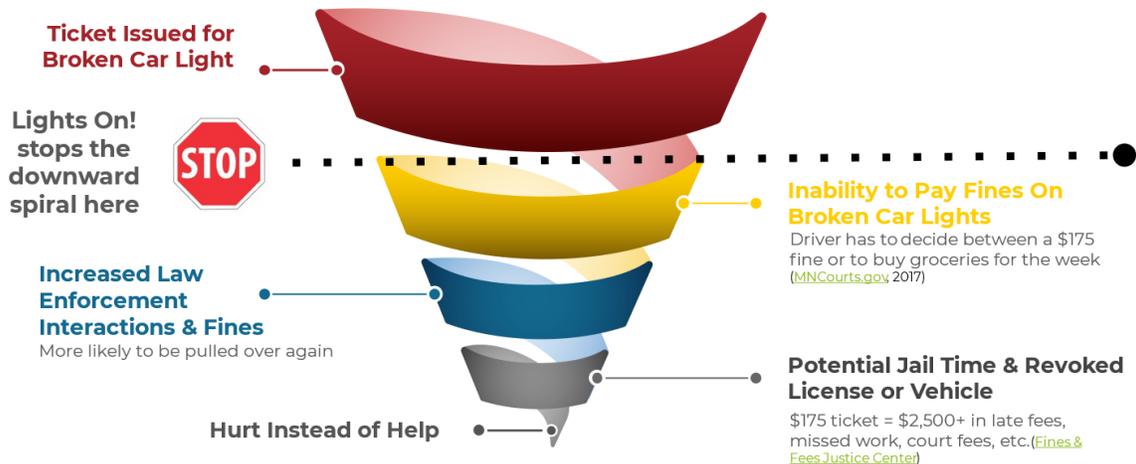
(US Census Bureau)



Proprietary & Confidential 3

## The Downward Spiral

Equipment violation tickets inadvertently become a poor tax



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## **Program Results**

### **Program Results**

#### **Positive Police-Community Relations:**

Police partnership with Lights On! resulted in more than 600 positive interactions between police and Minnesotan citizens.

#### **Additional statistics from the voucher surveys from MN**

- 85% very satisfied with the interaction of the officer who gave them the voucher, 14% report being satisfied
- 85% very satisfied with the auto center that preformed the repair, 16% report being satisfied
- 48% identify as BIPOC
- 68% have a HHI below \$50,000
- 29% of voucher recipients would have been unlikely or very unlikely to make the repair without the voucher, most report cost being the main factor in preventing them from making the repair

#### **Safer cars on the road:**

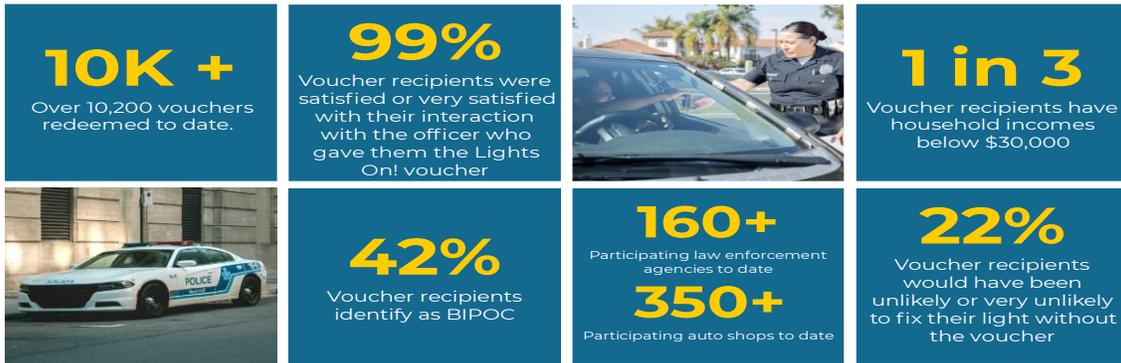
Equipment failure, like a burnt-out taillight or broken turn signal, is a traffic safety issue. Drivers who receive an equipment violation ticket also must cover the repair. For low-income drivers, this can create a financial burden that can lead to additional fines, more negative interactions with law enforcement, and even jail time. Lights On! stops that downward spiral. Of the Minnesota voucher recipients that completed the survey, 29% reported being very UNLIKELY to make the repair on their own without the voucher.

#### **Community enrichment:**

Another benefit of Lights On! is how it redirects funds to enhance the community. Lights On! drives businesses to locally owned auto centers like Victory Auto Service & Glass in Fridley.

**Impact in the Numbers**

Reaching the Marginalized Community with Positive Interactions



\*As of May 31, 2023

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(Statistics, based on Lights On, national operation.)



## MN STATE FUNDING

In 2024, state law 169.515 established the Lights On! Grant Program, and House File 5247-4 Article 1 Section 4 Subdivision 3 appropriated \$1.2 million in funding for the program. Even before the law was passed, MN Microgrant Lights On!'s (MLO) board decided to keep running the program even before we had a contract with the state so that it would not impact the police agency's great work with the community. Over the past six months, Lights On! has paid over \$50,000 for MN voucher repairs. In November, the Office of Traffic Safety (OTS) and MLO completed the work needed to get the contract with the Office of Traffic Safety, and I want to thank Commissioner Jacobson and Director Hanson and their team for helping us get this up to the starting line. These new procedures went into effect on July 1<sup>st</sup>, 2024.

MN Stat § 169.515 (2024)

### **169.515 LIGHTS ON! GRANT PROGRAM.**

Subdivision 1. **Definition.** For purposes of this section, "high poverty area" means a census tract as reported in the most recently completed decennial census published by the United States Bureau of the Census that has a poverty area rate of at least 20 percent or in which the median family income does not exceed 80 percent of the greater of the statewide or metropolitan median family income.

Subd. 2. **Grant program established.** The Lights On! grant program is established under this section to provide drivers on Minnesota roads with vouchers of up to \$250 to use at participating auto repair shops to repair or replace broken or malfunctioning lighting equipment required under sections 169.49 to 169.51.

Subd. 3. **Eligibility.** Counties, cities, towns, the State Patrol, and local law enforcement agencies, including law enforcement agencies of a federally



recognized Tribe, as defined in United States Code, title 25, section 5304(e), are eligible to apply for grants under this section.

Subd. 4. **Application.** (a) The commissioner of public safety must develop application materials and procedures for the Lights On! grant program.

(b) The application must describe the type or types of intended vouchers, the amount of money requested, and any other information deemed necessary by the commissioner.

(c) Applicants must submit an application under this section in the form and manner prescribed by the commissioner.

(d) Applicants must describe how grant money will be used to provide and distribute vouchers to drivers.

Subd. 5. **Use of grant award.** (a) Applicants must keep records of vouchers distributed and records of all expenses associated with awarded grant money.

(b) Applicants must not use awarded grant money for administrative costs. A nonstate organization that contracts with the commissioner to operate the program must not retain any of the grant money for administrative costs.

Subd. 6. **Vouchers.** (a) An applicant must not distribute more than one voucher per motor vehicle in a 90-day period.

(b) A voucher that is distributed to a driver must contain the following information:

(1) the motor vehicle license plate number;

(2) the date of issuance; and

(3) the badge number of the peace officer distributing the voucher.



Subd. 7. **Grant criteria.** Preference for grant awards must be given to applicants whose proposals provide resources and vouchers to individuals residing in geographic areas that (1) have higher crash rates or higher numbers of tickets issued for broken or malfunctioning lighting equipment, or (2) are high poverty areas.

Subd. 8. **Reporting.** (a) By February 1 each year, grant recipients must submit a report to the commissioner itemizing all expenditures made using grant money during the previous calendar year, the purpose of each expenditure, and the disposition of each contact made with drivers with malfunctioning or broken lighting equipment. The report must be in the form and manner prescribed by the commissioner.

(b) By March 15 each year, the commissioner must submit a report to the chairs and ranking minority members of the legislative committees with jurisdiction over transportation policy and finance. The report must list, for the previous calendar year:

(1) the participating grant recipients and the total number and dollar amount of vouchers that each grant recipient distributed; and

(2) the participating auto repair shops and the total number and dollar amount of vouchers that each received.

Grant recipients and any program organization contracted by the commissioner must provide information as requested by the commissioner to complete the report required under this paragraph.

**History:**

2024 c 127 art 3 s 60



## MN STATE FUNDING HF 5247-4

Lights On! funding is secured until June 30, 2026. Today, over 140 communities are participating in Lights On! (112 police, 24 sheriff's offices, and 4 State Patrol districts). With this funding, we hope to add 25-50 new partners in 2025. In this era of grant fraud, the state of MN has added some requirements to ensure that public dollars are going to our stated public purposes.

### **Among the new requirements for Law Enforcement**

- Law enforcement agencies who have been established Lights On! Partners and who wish to continue to partner with MNLO are required to sign an updated MOU application.
- New law enforcement agencies must complete an MOU application to join the program.
- All law enforcement agencies who are MLO partners, new or old, will be required to provide the past years' CAD or other available data on equipment violations and traffic stops to allow for estimates of the number of vouchers to be produced. This data will only be used to estimate the number of vouchers Lights On! will provide to the agency.
- All law enforcement agencies who are MLO partners, new or old, must submit a JPEG of the department's logo for new vouchers to be prepared and distributed. Old vouchers may be used until the new vouchers are ready. The new vouchers will include a space for the officer to include their badge number, the date, the vehicle license plate, and a reason for issuing the voucher. (Traffic stop or community event).



- Report to MLO every month the total number of vouchers issued by the agency. This data will be the basis of a report to OTS, which is required each month.

Law enforcement is asked to continue the Lights On! program by:

- During a traffic stop or public event, law enforcement may provide a voucher for auto repairs to the citizen for equipment violation.
- Issue repair vouchers to non-commercial drivers within their jurisdiction in lieu of defective equipment citations.
- Provide vouchers to people needing repairs during traditional traffic stops within their jurisdiction, by mail, or at community centers/police stations or sheriff's offices.
- Encourage compliance with traffic laws to build trust, strengthen the community, and promote public safety.

Microgrants Lights On is committed to spending state resources responsibly. As such MLO will continue to review each voucher and reconcile it with the repair voucher, for:

1. Repairs completed are allowable.
2. Total cost of repairs
3. Timeliness of submission
4. Voucher serial number
5. Issuing law enforcement Agency
6. Voucher completeness (badge Number, License Plate Number, and nonduplicate serial numbers.)
7. Review for Voucher authenticity



MLO will prepare a report to the Commissioner of Public Safety by 02/01 of each year that includes all expenditures using grant funds in the prior calendar year.

MLO will submit reports to OTS every month to include the number of vouchers issued by law enforcement and the number of reports paid for. This is required financial documentation for reimbursement of vouchers.

Microgrants Lights On! will continue to:

- Partner with the State of MN Office of Traffic Safety to promote the Lights On! program in conjunction with OTS programs such as Toward Zero Deaths (TZD).
- Educate the public and increase project recognition with eight media events as funds permit (Events could include print articles, radio or TV interviews, newsletters, news articles, podcasts, or social media posts).
- Participate in at least one community event each quarter, including presentations to community groups and elected officials.

Plan and offer six community self-stop events in partnership with local, county, and state Law enforcement partners as non-grant funds permit.



## MN ACTIVITY 2024

Reporting Period 07/01/2024-12/31/2024	
No. Participating grant Recipients (LEA)	125
Total Number of vouchers distributed during the reporting period.	Unknown
Total dollar amount of vouchers distributed	Unknown
No. Of Participating Auto Repair Shops	252
Total number of vouchers received by Auto Repair Shops during the reporting period	633
Total dollar amount of vouchers received by Auto Repair shops during the reporting period.	\$65,779.75

### Report Voucher by Month

Month	Vouchers Redeemed	Vouchers cost.
July 2024	29	\$2,493.43
August 2024	151	\$17,559.46
September 2024	76	\$7,725.77
October 2024	153	\$16,284.40
November 2024	119	\$11,571.04
December 2024	105	\$10,145.65
	<b>633</b>	<b>\$65,779.75</b>

Lights On! total Program (Including non-Minnesota LEA's):

2024 January -December Vouchers: 1,486

2024 January -December Invoices: \$226,175.25

As of 12/31/2024, the MLO has not submitted a request for reimbursements. The redeemed vouchers listed above will be reviewed by the OTS for compliance with reimbursement eligibility.



The poster features the title "SIDEWALKS &amp; STREETS" in large, blue, sans-serif font. A red bicycle icon is positioned to the right of "SIDEWALKS", and a red car icon is to the right of "&amp; STREETS". Below the title, it says "A Community Safety Event". The date and time are "Saturday, July 27, 2024" and "11:00 AM - 4:00 PM". The location is "Minneapolis American Indian Center, 1530 E Franklin Avenue, Minneapolis, MN 55411". At the bottom left is the "LIGHTS ON! A PROGRAM OF MICROGRANTS" logo. On the right side, there are two starburst callouts: a red one saying "FREE COMMUNITY EVENT" and a yellow one saying "BRING YOUR VEHICLE IN NEED OF LIGHT REPAIR". The background shows a grey silhouette of a city skyline.

St. Paul Police Department: In 2023, SPPD planned and promoted a self-stop drive-up event in December 2023. It was an educational event surrounding traffic stops, rights and responsibilities and the opportunity to ask questions. Participants could also pick up a voucher at the event. Due to poor weather, the event had a low turnout but has become a template for Lights On! To pilot other similar event concepts. This was a dress rehearsal for what would be the most significant new approach to the Lights On! the Sidewalks and Streets community event.

In 2024, Lights On! hosted four additional events: Thanks to Minneapolis Police, Hennepin County, St. Paul Police, Ramsey County Sheriff, Roseville, and Maplewood Police for participating in our summer "Sidewalk and Streets" event. These events brought together local police with the Urban League Urban League, NAACP, and American Indian Center with Lights On! as we develop new and innovative ways of building bridges connecting police and their communities. A special thanks goes to our funding partner, Target, who provided dollars that supported food and beverages and prizes to the 1,000s neighborhood folks who attended.



## Minneapolis/Hennepin County



**7/20/2024 10:00 - 4:00 PM – UROC - 2001 Plymouth Ave N (2001 Plymouth Ave N, Minneapolis, Minnesota 55411)North Minneapolis**

**Hennepin County MN**

**Voucher #: MN-071724-158 Self Stop Event-Target**

**Total vouchers ordered: 300.**

**Total vouchers handed out: 200.**

**Vouchers redeemed: 30.**

**Total repair cost: \$4,911.79**

**Minneapolis/Hennepin County**



**Saturday, 07/27/2024, 11:00 AM - 4:00 PM Minneapolis American Indian Center 1530 E Franklin Avenue Minneapolis, MN 55411 - South Minneapolis Hennepin County Event**

**Voucher #: MN-071724-314**

**Total vouchers ordered: 300.**

**Total vouchers handed out: 100.**

**Vouchers redeemed: 31.**

**Total repair cost: \$3,528.14**



St.Paul/Ramsey County



**Sat 8/10/2024 11:00 - 4:00PM ST. Paul NAACP 1115 Greenbrier St, St Paul, Minnesota 55106**

**Ramsey County/STP event**

**Voucher #: MN-080624-181 SELF STOP EVENT-TARGET**

**Total vouchers ordered: 300.**

**Total vouchers handed out: 70.**

**Vouchers redeemed: 16.**

**Total repair cost: \$1,966.18**



**October 23, 2024 3:30-5:30 PM - Roseville /Maplewood Church of Christ -241 Larpenteur Ave., Roseville, MN 55113 Ramsey County**

**Voucher #: MN102124-601 SELF STOP EVENT-TARGET**

**Total vouchers ordered: 150**

**Total vouchers handed out: 43**

**Vouchers redeemed: 13 vouchers.**

**Total repair cost: \$1736.58**





## Conclusion

During 2024, Lights On! and the Office of Traffic Safety staff Kristin Oster worked together to prepare the process for Lights On! to receive funding from the appropriation. A work plan was created, and a detailed report that would ensure that state dollars were being spent towards the stated purpose outlined in the statute.

As of this report, no state dollars have been dispersed, and Lights On! has continued to operate using MicroGrants funds while we await reimbursement from the state. The workplan and grant process were expertly directed by MS Oster and

In 2025, we hope to see the legislation amended to allow MLO to receive reimbursement for the program's administrative costs. In the original legislation, applicants, who are described as Police sheriffs and other law enforcement agencies, are precluded from receiving reimbursement for administrative costs. Lights On!, which is a non-profit but is the legislatively named recipient of applicant for the program, was perceived by DPS legal counsel as an applicant. As such MLO was informed that printing, mailing, and accounting costs directly related to the MLO program were not reimbursable. In the original budget, submitted to the legislators, these costs were included and made up as much as 40% of the program costs.

In 2025 we also have planned to return to the twin cities and expand the Sidewalk and Streets events to include:

St. Louis County /Duluth MN

Dakota County /Eagan MN

Stearns County/ St. Cloud MN.



## Appendix A

### APPLICATION AND MEMORANDUM OF UNDERSTANDING

#### LIGHTS ON!

#### Agreement for Services Offered with Law Enforcement Agency(s)

With an understanding that a positive alternative solution to certain traffic citations will be beneficial to drivers impacted by socioeconomic factors, serve to improve community-police relations, and offer more helpful problem-solving, the parties agree to participate in the Lights On! Program.

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2024, by and between Lights On!, 100 North Sixth St, Suite 626B, Minneapolis, Minnesota, 55403, and  
(your Agency, Department or Office  
name \_\_\_\_\_ (hereinafter known as  
Agency), Agency Address: \_\_\_\_\_  
MN, \_\_\_\_\_.

#### **I. Agreed upon Activities:**

- A. This MOU shall be in effect until 06/30/2026 or either party withdraws its participation.
- B. Lights On! is a program that provides bulb repair vouchers that officers may issue and distribute to a targeted area to persons who have been stopped for equipment violations in lieu of traffic tickets.
- C. The program aims to replace certain citations for defective equipment with vouchers for free auto bulb repair with participating auto repair shops.
- D. As part of the program, according to guidelines developed by the Agency, officers at their discretion will issue repair vouchers to persons who are stopped within their jurisdiction in lieu of a citation.



## II. Agreed upon Responsibilities by the Partners

### A. LIGHTS On!

1. Shall provide the Agency with bulb repair vouchers to distribute in lieu of citations for defective equipment in their jurisdiction.
2. Shall contract with and reimburse participating auto repair centers for work in accordance with the voucher system described in Section I.
3. Provide marketing materials as needed.
4. Prefer agencies operating in areas with higher crash rates or who are at or below the statewide poverty level of 9.60%.

### B. The AGENCY:

1. Shall issue repair vouchers to non-commercial drivers within their jurisdiction in lieu of defective equipment citations.
2. Provide vouchers to people in need of lighting repairs within their jurisdiction at drop-in centers, community events, and traffic stops.
3. Encourage compliance with traffic laws to build trust, strengthen the community, and promote public safety.
4. Shall attach to this MOU its equipment violation traffic stop data (CAD reports or other reports as available )for the preceding 12 months from the date of this MOU. Data will be used only to determine the number of vouchers Lights On! will provide to the Agency.
5. Provide Lights On! a monthly report on the vouchers issued by the 15<sup>th</sup> day of each month for the month prior.
6. Will not issue vouchers to repeat violators within a 90-day period.



### III. Privacy and Terms of Use

- A. The Agency will not provide any personal information about those who were issued vouchers to Lights On!, but dates and locations may be released.
- B. The Agency agrees to use the vouchers only as expressly authorized by Lights On! and only in connection with traffic work.
- C. The Agency is not responsible for payment of the defect repair. Lights On! will contract and pay local auto repair shops for work authorized by the voucher.
- D. With a signed release of consent from the driver/voucher recipient, the Agency may share body-worn or dash cams or other videos of the traffic interaction. The Agency and Lights On! may individually or jointly share the video and information through the press or social media.

## II. Compensation

At no point shall any citizen who is issued a voucher receive any compensation or financial benefit of any form from any participating auto repair business as a result of this program.

### V. Confidentiality

Unless otherwise required by law, the Parties shall not disclose the terms of this program or any information designated as confidential or that, given the nature of the information or the circumstances surrounding its disclosure, reasonably should be considered confidential.

### VI. Limitation of Liability

No rights or limitations of rights shall arise or be assumed between the parties as a result of the terms of this Memorandum. Lights On! is responsible for payment of any voucher and holds the Agency harmless from any claims related to a citizen cashing or using the voucher.



## VII. Notice

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

## III. Press Release for the Agency

The parties shall agree to a joint press release to be mutually approved by the parties. Neither party may use the other party's name, logo, or likeness in any advertising or press release without prior written approval of the other party.

**An authorized representative of the Agency shall sign this Agreement, and it shall be effective as of the date executed below.**

Lights On!

Date

John M. Harrington

CEO MicroGrants Lights ON!

Your Agency's signature block(s) to be inserted here:

Name \_\_\_\_\_

Agency \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Agency contact email \_\_\_\_\_



## Appendix B

Office of Traffic Safety A-LTSON25-2025-MGLO-001

2025 State Funding Lights On!

07-01-2025-06-30-2026 Work plan

Minnesota Lights On! (MLO) partners with law enforcement and auto service providers to replace traffic tickets with repair vouchers. The vouchers fix defective or inoperative motor vehicle lighting, improving traffic safety and enhancing community trust. The Lights On! approach mitigates what often becomes a downward spiral for lower-income members of our communities. Lights On! turns the potential confrontation of the traffic stop into an opportunity to connect one-on-one in a productive, restorative experience.

Currently, in the state of Minnesota, Lights On! has established partnerships with 140 Law Enforcement agencies, including local police, county Sheriffs, and the MN State Patrol. Lights On! also has auto shop partnerships/contracts with 260 different repair shops.

MLO Program:

### Law Enforcement

- Law enforcement partners with MLO and, signs an MOU and receives a set number of vouchers from (MLO).
- During a traffic stop or public event, law enforcement provides the citizen with a voucher for auto repairs. The voucher includes a space for the officer to include their badge number, the date, the vehicle's License Plate, and a reason for issuing the voucher (Traffic stop or community event).
- The citizen brings the voucher to an authorized repair shop who is participating in the program for repairs within 14 days.
- The citizen voluntarily completes a survey either online or by hand and provides it to the MLO or the repair shop.

### Auto Repair Shop



- Auto repair shops sign a partnership agreement with MLO to charge set amounts for specific repairs up to \$250 per vehicle.
- The auto repair shops accept the voucher in lieu of payment and performs the repair.
- Auto repair shops submit the voucher, survey, and repair invoice to MLO for reimbursement of up to \$250.00.

### MLO Responsibilities:

- MLO reviews each voucher and invoice for:
  1. Repairs completed and cost.
  2. Total cost of repairs
  3. Timeliness of submission
  4. Voucher serial number
  5. Issuing law enforcement Agency
  6. Voucher completeness (badge Number, License Plate Number, and nonduplicate serial numbers.)
  7. Review for Voucher authenticity

During the grant period, Lights On! plans:

Minnesota Lights On! (MLO) will continue to partner with law enforcement and auto service providers to replace traffic tickets with repair vouchers. The vouchers fix defective or inoperative motor vehicle lighting, improving traffic safety and enhancing community trust. The Lights On! approach mitigates what often becomes a downward spiral for lower-income members of our communities. Lights On! turns the potential confrontation of the traffic stop into an opportunity to connect one-on-one in a productive, restorative experience.

Lights On! /MicroGrants Agrees to:

Continue to partner with Minnesota local, county, and state law enforcement agencies (LEA) to operate the Lights On! program by:

- Onboarding new agencies
- Training new agencies



- Printing customized (Agency logo) vouchers and
- Distributing Customized vouchers upon request by the LEA.
- Reconciling invoice requests with vouchers issued to LEA.

We will continue to partner with auto shop providers by contracting for repair services and paying for auto shop bills redeemed with Lights On! vouchers.

- Pay the auto service provider at the following rates: -

Parts:

- Small Bulbs (taillights, turn signals, and brake lights) - \$5.00
- Large Bulbs (standard bulb for headlights) - \$15.00
- For cars requiring a special, more expensive bulb - 10% markup on price
- Other parts: harnesses, assemblies, pigtails, etc. - 10% markup on price -

Labor:

- Small Bulbs - \$10.00
- Large Bulbs - \$20.00
- For repairs requiring more than 0.3 hours: \$100 per hour x hours listed per labor guide (*this is a discounted rate specific for Lights On!*). *Most jobs will be less than 0.3 hours (invoice must include hours of labor)*
- Partner with the State of MN Office of Traffic Safety to promote the Lights On! program in conjunction with OTS programs such as Toward Zero Deaths (TZD).
- Offer all Minnesota law enforcement partner agencies the Lights On! program. (MLO can onboard up to 5 per month.) In 2023, preference will be given to agencies located in counties that rank below the poverty level. Increase the number of police partner agencies to 200, including expanding to all MSP districts and partnerships with Tribal Police departments.
  - a. Contact 3 LEAs each month who are not already signed onto the program each month through direct appeal, a referral from MN Chiefs and/or Sheriffs Association and advertising in trade journals.
  - b. Continue to promote the program on our website <https://lightsonus.org/>



- Attempt to increase the number of auto shop partners from 260 to 300, focusing on recruiting minority, women, and veteran-owned shops.
  - a. Contact up to 5 auto shops each month to encourage their participation in the program through chambers of commerce and MN Councils of Color, Veterans associations, and Women's associations.
- Comply with all DPS requests for information.
- Submit timely progress reports and invoice requests.
- Adhere to all reporting requirements as required by the Program Guidelines, and prepare a report to the commissioner of public safety by 02/01/2025 that includes all expenditures using grant funds in the prior calendar year. This will be repeated for the following year.
- As required by the Program Guidelines, prepare an annual legislative report by 02/01/2025 that includes: The participating grant recipients and the total number and dollar amount of vouchers that each grant recipient distributed and the participating auto repair shops and the total number and dollar amount of vouchers that each received which will be repeated in the following year.
- Create a monthly voucher report with LEA.
- Educate the public and increase project recognition with eight media events as funds permit (Events could include print articles, radio or TV interviews, newsletters, news articles, podcasts, or social media posts).
- Participate in at least one community event each quarter, including presentation to community groups and elected officials.
- Plan and offer 6 community self-stop events in partnership with local, county, and state Law enforcement partners as non-grant funds permit.

The Law Enforcement Agency is asked to:

- Issue repair vouchers to non-commercial drivers within their jurisdiction in lieu of defective equipment citations.
- Provide vouchers to people in need of repairs during traditional traffic stops within their jurisdiction or by mail or at community centers /Police stations.
- Encourage compliance with traffic laws to build trust, strengthen the community, and promote public safety.



- Shall attach their MOU data reporting equipment violation traffic stops (i.e., CAD data if available) for the past 12 months from the date of this MOU. That data will only be used to determine the number of vouchers Lights On! will provide to the Agency.
- The agency agrees to provide additional CAD data to Lights On! upon request.
- Will provide Lights On! a monthly accounting of the vouchers issued.

The Auto Shop Service Provider is asked to:

- Be an auto repair shop that offers repairs, including the replacement of inoperative lights.
- Provide service to anyone who arrives at its service station with a Lights On! voucher in as timely a manner as possible and with no appointments required.
- Replace the inoperative light at agreed-upon rates (see rates below). Some repairs are simple bulb changes. (MLO does not pay for Diagnostics, Running Lights, Fog Lights, or any other lights that are not a Statutory Traffic violation.)
- If the vehicle owner requests additional service, then that service can be completed during that visit, and the vehicle owner is billed separately for that service only.
- When the repairs require more time and parts than the \$250 max allows, i.e., wiring, fuses, etc., Lights On! will pay up to \$250 for all light-related repairs. If the light repairs cost more than \$250, Lights On! will pay the first \$250, and the driver will be responsible for any additional costs.
- Invoices and vouchers must be sent in to receive payment on a regular, preferably monthly basis. Lights On! will not accept expired vouchers. Auto shops send stapled vouchers, invoices, and surveys together and can be mailed, scanned & emailed for payment. We will not reimburse invoices that are more than 60 days past the repair date. MicroGrants/Lights On! will issue a check to the auto service provider. November and December invoices must be received by January 15th of the next calendar year. December 31<sup>st</sup>, is the end of MLO fiscal year.
- Assist Lights On! with getting surveys back from customers.
- MicroGrants/Lights On! is a tax-exempt organization.
- Participation in the Lights On! program is voluntary, and MicroGrants/Lights On! reserves the right to suspend the participation of any auto center that fails to meet the conditions of this agreement.



## **Grant Award Budget**

The only allowable cost is the reimbursement of the voucher.  
A voucher is assumed to have a \$250 value.

Voucher	Value	Voucher budget
4,469	\$250	\$1,176,000.00



**Appendix C- Minnesota Police Departments, Sherriff offices, Tribal Police Partners, and State Patrol.**

**Minnesota Police Departments**

MSP Airport Police Department  
 Albany Police Department  
 Anoka Police Department  
 Apple Valley Police Department  
 Avon Police Department  
 Bemidji Police Department  
 Big Lake Police Department  
 Blaine Police Department  
 Bloomington Police Department  
 Brooklyn Center Police Department  
 Brooklyn Park Police Department  
 Burnsville Police Department  
 Centennial Lakes Police Department  
 Chaska Police Department  
 Cold Spring/Richmond Police Department  
 Columbia Heights Police Department  
 Coon Rapids Police Department  
 Corcoran Police Department  
 Cottage Grove Police Department  
 Crystal Police Department  
 Duluth Police Department  
 Eagan Police Department  
 Eagle Lake Police Department  
 East Grand Forks Police Department  
 Eden Prairie Police Department  
 Edina Police Department  
 Elko New Market Police Department  
 Faribault Police Department  
 Farmington Police Department  
 Fosston Police Department  
 Fridley Police Department  
 Glencoe Police Department  
 Golden Valley Police Department

**Minnesota Sheriff's Offices**

Beltrami County Sheriff's Office  
 Blue Earth County Sheriff's Office  
 Carver County Sheriff's Office  
 Cass County Sheriff's Office  
 Clay County Sheriff's Office  
 Crow Wing County Sheriff's Office  
 Dakota County Sheriff's Office  
 Dodge County Sheriff's Office  
 Fillmore County Sheriff's Office  
 Goodhue County Sheriff's Office  
 Hennepin County Sheriff's Office  
 Jackson County Sheriff's Office  
 Kandiyohi County Sheriff's Office  
 McLeod County Sheriff's Office  
 Otter Tail County Sheriff's Office  
 Polk County Sheriff's Office  
 St. Louis County Sheriff's Office  
 Scott County Sheriff's Office  
 Sherburne County Sheriff's Office  
 Stearns County Sheriff's Office  
 Wabasha County Sheriff's Office  
 Washington County Sheriff's Office  
 Winona County Sheriff's Office  
 Wright County Sheriff's Office

**Minnesota Other**

Minnesota State Patrol



**Appendix D -List of auto service centers**

<b>Date Joined</b>	<b>Auto Service Center Name</b>	<b>City</b>	<b>County</b>
Apr 2024	Norris Enterprises LLC	Mankato	Blue Earth
July 2024	Rochester Ford	Rochester	Olmstead
Dec 2020	4x4 Unlimited	Elgin	Wabasha
Feb 2024	A1 Towing & Repair	Le Center	Le Sueur
Mar 2021	A Pair of Jacks	Virginia	St. Louis
Jan 2023	Albertville Car Car Center	Albertville	Wright
Oct 2019	Allstar Service & Accessories	Duluth	St. Louis
Feb 2020	Amigo Service Center	Minneapolis	Hennepin
June 2023	Apple Chevrolet	Northfield	Rice
Jun 2020	Armory Shell Towing & Auto Body	Virginia	St. Louis
Feb 2020	Auto Fix	Henning	Otter Tail
Oct 2020	Auto Pros of Chaska	Chaska	Carver
Jan 2020	Automotive Unlimited	Chanhassen	Carver
Feb 2020	Autopia Bloomington	Bloomington	Hennepin
Feb 2020	AutoStop	Big Lake	Sherburne
Mar 2023	Babcock Auto Care	Rochester	Olmsted
Dec 2020	Becklund's Auto Repair & Towing	Millville	Wabasha
Feb 2022	Bemidji Collision Center	Bemidji	Beltrami
Nov 2019	Benner Auto	Newport	Washington
Apr 2020	Bird's Auto Repair	Pine Island	Goodhue
Feb 2021	Boardman Auto Care	Elgin	Wabasha
Apr 2017	Bobby & Steve's Auto World - Bloomington	Bloomington	Hennepin
Apr 2017	Bobby & Steve's Auto World - Bloomington	Bloomington	Hennepin
Apr 2017	Bobby & Steve's Auto World - Columbia Heights	Columbia Heights	Anoka
Apr 2017	Bobby & Steve's Auto World - Eden Prairie	Eden Prairie	Hennepin
Apr 2017	Bobby & Steve's Auto World - Minneapolis	Minneapolis	Hennepin
Apr 2017	Bobby & Steve's Auto World - Minneapolis	Minneapolis	Hennepin
Apr 2017	Bobby & Steve's Auto World - Minneapolis	Minneapolis	Hennepin
Apr 2017	Bobby & Steve's Auto World - W St. Paul	West St Paul	Dakota
Apr 2021	Bob's Auto Service Center	Bloomington	Hennepin
Jan 2021	Bock's Service	Waseca	Waseca
Mar 2020	Boeser Automotive	Savage	Scott
Oct 2022	Bogarts Repair and Recovery Inc	Blackduck	Beltrami
June 2021	Brausen Repair of Arden Hills	Arden Hills	Ramsey
June 2021	Brausen Repair of Roseville	Roseville	Ramsey
July 2024	Brighton Unique Auto Inc	New Brighton	Ramsey
Feb 2023	Brown Tire and Battery	Rushford	Fillmore
Jan 2020	Burda's Towing - Rogers	Rogers	Hennepin
Mar 2020	Cannon Auto Repair	Cannon Falls	Goodhue
Jan 2024	CarTime Auto Center	Dundas	Rice



Nov 2021	Chevrolet Buick of Spring Valley	Spring Valley	Fillmore
Sep 2023	Christian Brothers Automotive Savage	Savage	Scott
Feb 2021	Chrysler Winona	Winona	Winona
Jun 2022	Community Co-Op Oil Assn	Faribault	Rice
Mar 2022	Complete Auto Service	Big Lake	Sherburne
Nov 2022	Complete Auto Service	Andover	Anoka
Nov 2022	Complete Auto Service	Blaine	Anoka
Oct 2023	Cordells Automotive and Tire	Rochester	Olmsted
May 2021	Corral Auto Repair	Brainerd	Crow Wing
Mar 2022	Country Chevrolet	Annandale	Wright
July 2024	Crosstown Auto	Burnsville	Dakota
Aug 2021	Crystal Lake Automotive	Lakeville	Dakota
Jan 2022	Dad's Garage LLC	Fosston	Polk
July 2021	Dahl Chevrolet	Winona	Winona
July 2021	Dahl Express	Winona	Winona
July 2021	Dahl Toyota	Winona	Winona
Mar 2020	Davis Tire Inc	Hawley	Clay
May 2019	Dick's Valley Service	Apple Valley	Dakota
Apr 2020	Dingman Auto	Prior Lake	Scott
Nov 2021	Doug's Auto Service	Northfield	Rice
Mar 2020	Driven Auto Repair	Bloomington	Hennepin
August 2024	Duffy's Auto Service	St. Paul Park	Washington
Mar 2020	Duggan's Auto Service Center	Moorhead	Clay
Jan 2023	Dunlay Autoworks	St. Charles	Winona
JAN 23	DYNAMICAR LLC	Shakopee	Scott
Mar 2020	East Main Tire	Anoka	Anoka
Mar 2020	Eddies Auto & Marine Repair	Mound	Hennepin
July 2024	Eddie's Auto Repair - Clear Lake	Clear Lake	Sherburne
Jan 2022	Edina Tire & Auto	Edina	Hennepin
Dec 2020	EG Autoworks	Waverly	Wright
Feb 2021	Express Auto Service & Repair	Mankato	Blue Earth
Mar 2020	EZ Auto Repair	Farmington	Dakota
Mar 2021/Se	Fairmont Ford	Fairmont	Martin
June 2022	Faribault Tire & Express	Faribault	Rice
Dec 2023	Fromm's Auto Repair	Mankato	Blue Earth
Apr 2020	Gilleland Chevrolet	St. Cloud	Stearns
Jul 2022	Glenn's Service	Faribault	Rice
Mar 2020	Golden Fenders	Jackson	Jackson
Dec 2023	Golden Valley Automotive	Golden Valley	Hennepin
Jan 2021	Gordies Towing & Repair	Winona	Winona
Jan 2022	Grandview Tire & Auto - Cahill	Edina	Hennepin
Jan 2022	Grandview Tire & Auto - Vernon	Edina	Hennepin



May 2021	Granite City Tire & Auto - St. Cloud	St. Cloud	Stearns
Feb 2023	Greg's Champion Auto	Mankato	Blue Earth
Aug 2021	Gunner's Garage	Lakeville	Dakota
Apr 2023	Hake's Auto	Minneapolis	Hennepin
June 2024	Heartland Service and Tire	Shakopee	Scott
Mar 2023	Heartland Tire and Auto Lakeville	Lakeville	Dakota
Feb 2020	Heartland Tire - Savage	Savage	Scott
Dec 2020	House Red Wing Ford Chrysler	Red Wing	Goodhue
Sept 2019	Impact Auto 1	Farmington	Dakota
Sept 2019	Impact Auto 2	Farmington	Dakota
Mar 2024	Inline X Automotive	St. Louis Park	Hennepin
Jan 2021	Interstate Automotive	Clearwater	Wright
Nov 2020	Jack & Don's Service	Hibbing	St. Louis
Mar 2020	Jackson Collision & Classics	Jackson	Jackson
Jan 2020	JC Automotive	Rogers	Hennepin
Jun 2020	Jesse's Automotive	Wabasha	Wabasha
Mar 2020	Joel Schneider Service	Albany	Stearns
Apr 2021	John's Service Garage	Waseca	Waseca
Mar 2022	Karz LLC	Burnsville	Dakota
Mar 2020	Kasson Car Care	Kasson	Dodge
Jul 2020	Ken Waschke Auto Plaza	Virginia	St. Louis
Dec 2020	Ken's A-1 Auto Service	Hibbing	St. Louis
April 2022	Kevin's Repair	Le Sueur	Le Sueur
Nov 2022	Kevin's Service	Red Wing	Goodhue
Nov 2020	Kia of Mankato	Mankato	Blue Earth
Apr 2020	Kia of St. Cloud	Waite Park	Stearns
Mar 2020	Larry's Auto Body Shop	Moorhead	Clay
Mar 2024	LC Car Care LLC	Lake Crystal	Blue Earth
Mar 2024	Legacy Autoworx Automotive Repair LLC	New Prague	Scott
Feb 2020	Lenfer Automotive & Transmission - Lino Lakes	Lino Lakes	Anoka
Feb 2020	Lenfer Automotive & Transmission - Wyoming	Wyoming	Chisago
Nov 2020	Lewiston Auto	Lewiston	Winona
Feb 2023	Lindell Repair	Bemidji	Beltrami
Mar 2020	Lucky Dog Garage	Lakeland	Washington
Dec 2021	Lyn's Repair	Brooten	Stearns
Mar 2020	Mankato Motors Chevrolet	Mankato	Blue Earth
Mar 2020	Mankato Motors Nissan	Mankato	Blue Earth
Mar 2020	Mankato Motors Volkswagen	Mankato	Blue Earth
Feb 2022	Maplewood Auto Service	Maplewood	Ramsey
Apr 2022	Marthaler Chevrolet	Glenwood	Pope
Jul 2020	Martini Auto Parts	Avon	Stearns
Mar 2024	Marty's Auto Repair	Stewartville	Olmsted
Apr 2020	McKay's Dodge Chrysler Jeep Ram FIAT	Waite Park	Stearns



Mar 2020	Michael's Tire & Auto	Plainview	Wabasha
July 2024	Midas - Coon Rapids	Coon Rapids	Anoka
Jul 2023	Mikes Garage	Faribault	Rice
Apr 2020	Mike's Repair	St. Cloud	Stearns
Mar 2022	Milhausen Auto	Montrose	Wright
Mar 2023	Miller Motors	Mankato	Blue Earth
Feb 2023	Monticello Auto Service	Monticello	Wright
Oct 2019	Morgan Park Service	Duluth	St. Louis
August 2024	Moske's Auto Service	Le Sueur	Le Sueur
May 2022	N & G Auto Repair	Montgomery	Le Sueur
Mar 2021	Nate's Garage	Cannon Falls	Goodhue
Jan 2020	Near-ME Auto Service	Stacy	Chisago
Mar 2020	Nelson's Auto Repair - Dinkytown	Minneapolis	Hennepin
Mar 2020	Nelson's Auto Repair - Nokomis	Minneapolis	Hennepin
Mar 2020	Nelson's Auto Repair - Uptown	Minneapolis	Hennepin
Mar 2020	Nelson's Green Garage	Minneapolis	Hennepin
Jan 2024	Nesler Auto Repair	Houston	Houston
Oct 2023	Nick's Car Care LLC	Mankato	Blue Earth
Sept 2022	Northfield Auto Care	Northfield	Rice
Nov 2023	Northfield Automotive	Northfield	Rice
May 2023	Northwest Tire	Bemidji	Beltrami
Sept 2024	Nyhus Family Sales	Perham	Ottertail
Mar 2020	Olson Tire & Oil	Ottertail	Ottertail
Apr 2020	Otter Tail Tire	Fergus Falls	Ottertail
Apr 2020	Paul's Auto & Tire	Inver Grove Heights	Wright
Jul 2023	Payless Tires - 698 University	Saint Paul	Ramsey
Jul 2023	Payless Tires - 847 White Bear	Saint Paul	Ramsey
April 2022	Precision Service & Repair LLC	Lewiston	Winona
Apr 2020	Pro-Tech Auto Repair	Corcoran	Hennepin
Jan 2022	ProTech Automotive	Rosemount	Wright
Feb 2023	Quality Coaches	Minneapolis	Hennepin
Jan 2021	Rapids Honda	Coon Rapids	Anoka
Jan 2023	Redwing Chevrolet Buick	Redwing	Goodhue
May 2023	Repair Associates	Kellogg	Wabasha
Mar 2022	Revland Alignment Inc	Wanamingo	Goodhue
Apr 2021	Rislow Service Center	Lewiston	Winona
Nov 2020	River Road Repair	Wanamingo	Goodhue
July 2024	Rochester Chevrolet Cadillac	Rochester	Olmsted
July 2024	Rochester Mazda	Rochester	Olmsted
July 2024	Rochester Quick Lane at Ford	Rochester	Olmsted
July 2024	Rochester Quick Lane on 2nd	Rochester	Olmsted
July 2024	Rochester Toyota	Rochester	Olmsted



Feb 2021	Rollingstone Auto Repair	Rollingstone	Winona
Feb 2021	Root River Auto Bus & Diesel	Spring Valley	Fillmore
May 2022	Royal Auto Service LLC	Goodhue	Goodhue
Feb 2020	Sage Auto Repairs	Columbia Hgts	Anoka
Mar 2021	Sasker Auto Glass & Repair	Jackson	Jackson
Dec 2021	Scott's Auto Works	Spring Valley	Fillmore
Oct 2023	Simba Collision Inc	Minneapolis	Hennepin
Jan 2020	Smitty's Service	Cold Spring	Stearns
Feb 2022	SNK Carwash & Oil Change	Nisswa	Crow Wing
Mar 2021	Southside Towing & Recovery	Bemidji	Beltrami
Jan 2024	Speed's Garage	Bemidji	Beltrami
Jun 2020	Speedy Sales & Service	Jackson	Jackson
Nov 2020	St. Cloud Transmission & Auto Repair	Waite Park	Stearns
Nov 2021	St. Michael Auto Center - A1 Quick Lube	St. Michael	Wright
Sept 2022	St. Paul Automotive	St Paul	Ramsey
Apr 2019	Steve's AutoWorld of Maple Grove	Maple Grove	Hennepin
July 2024	Steve's Tire & Auto	Minneapolis	Hennepin
July 2024	Steve's Tire & Auto	Minneapolis	Hennepin
Mar 2020	Stu's Auto Electric & Repair	Bemidji	Beltrami
Feb 2021	Sugar Loaf Ford	Winona	Winona
July 2024	Superior Service Center - Apple Valley	Apple Valley	Dakota
July 2024	Superior Service Center - West Eagan	Eagan	Dakota
Apr 2023	T & T Auto Repair LLC	Big Lake	Sherburne
Jun 2020	T-Care of Jackson	Jackson	Jackson
Mar 2021	Tesch Service Center	Waseca	Waseca
Feb 2020	TGK Automotive - Big Lake	Big Lake	Sherburne
Feb 2020	TGK Automotive - Bloomington	Bloomington	Hennepin
August 2024	Tgk Automotive - Champlin	Champlin	Hennepin
Nov 2020	TGK Automotive - Chisago	Chisago City	Chisago
Feb 2020	TGK Automotive - Crystal	Crystal	Hennepin
Jan 2021	TGK Automotive - Delano	Delano	Wright
Feb 2020	TGK Automotive - Eden Prairie	Eden Prairie	Hennepin
Sept 2022	TGK Automotive - General Mills	Golden Valley	Hennepin
Feb 2020	TGK Automotive - Hugo	Hugo	Washington
May 2021	TGK Automotive - Inver Grove Heights	Inver Grove Heights	Dakota
Nov 2020	TGK Automotive - Mankato	Mankato	Blue Earth
Nov 2020	TGK Automotive - Maple Grove	Maple Grove	Hennepin
Feb 2020	TGK Automotive - Maplewood	Maplewood	Ramsey
Nov 2020	TGK Automotive - North Mankato	North Mankato	Nicollet
Sept 2022	TGK Automotive - Owatonna	Owatonna	Steele
Sept 2022	TGK Automotive - Plymouth	Plymouth	Hennepin
May 2022	TGK Automotive - Rogers	Rogers	Hennepin



Feb 2021	TGK Automotive - St. Louis Park	St Louis Park	Hennepin
Feb 2020	TGK Automotive- Brooklyn Park	Brooklyn Park	Hennepin
Feb 2020	TGK Automotive- Chanhassen	Chanhassen	Carver
Feb 2020	TGK Automotive- Ham Lake	Ham Lake	Anoka
Feb 2020	TGK Automotive- St. Michael	St. Michael	Wright
Feb 2022	TGK of Rosemount	Rosemount	Dakota
Apr 2023	The Lift Garage (non-profit 501 c3)	Minneapolis	Hennepin
Jan 2020	The Lucky Brake Auto Shop	Glencoe	McLeod
Oct 2019	Thompson's T Express	Duluth	St. Louis
Jul 2023	Tires For Less - Bloomington	Bloomington	Hennepin
Jul 2023	Tires And More For Less	Minneapolis	Hennepin
Feb 2020	Tires Plus - Bemidji	Bemidji	Beltrami
April 2022	TLC Automotive Repair Inc	Red Wing	Goodhue
Mar 2020	Tom Heffernan Ford	Lake City	Wabasha
Apr 2020	Town & Country Tire	Spicer	Kandiyohi
Mar 2021	Treptau Repair	Corcoran	Hennepin
Feb 2020	Turbo Tim's Anything Automotive	Minneapolis	Hennepin
June 2021	Valley Autohaus	Northfield	Dakota
July 2024	Valley Buick GMC	Hastings	Dakota
June 2019	Victory Auto - Brooklyn Park	Brooklyn Park	Hennepin
June 2019	Victory Auto - Chanhassen	Chanhassen	Carver
June 2019	Victory Auto - Fridley	Fridley	Anoka
June 2019	Victory Auto - Ham Lake	Ham Lake	Anoka
June 2019	Victory Auto - Maplewood	Maplewood	Ramsey
Nov 2020	Victory Auto - Wyoming	Wyoming	Chisago
Feb 2024	Viet Auto Repair	St Paul	Ramsey
Jan 2023	Vrooom Auto Care	Little Canada	Ramsey
Dec 2019	Warzecha Auto Works	Zimmerman	Sherburne
Jul 2020	Waschke Family Chrysler Dodge Jeep Ram	Virginia	St. Louis
Jan 2021	Waseca County Auto Sales	Waseca	Wright
Nov 2022	Wayne's Automotive	Grand Rapids	Waseca
Oct 2020	Whitewater Chrysler Dodge Jeep Ram	St. Charles	Winona
May 2022	Wolf Motors	Jordan	Scott
Oct 2019	Youngstedt's - Chanhassen	Chanhassen	Carver
Oct 2019	Youngstedt's - Eden Prairie	Eden Prairie	Hennepin
July 2024	Youngstedt's - Hopkins	Hopkins	Hennepin
Oct 2019	Youngstedt's - Minnetonka	Minnetonka	Hennepin
Oct 2019	Youngstedt's - Osseo	Osseo	Hennepin
Oct 2019	Youngstedt's - St. Louis Park	St. Louis Park	Hennepin
Oct 2019	Youngstedt's - Waconia	Waconia	Carver
Oct 2019	Youngstedt's - Wayzata	Wayzata	Hennepin
Nov 2021	Ziggy's Auto Repair	Northfield	Dakota

