



Interstate Medical Licensure Compact

REPORT TO THE STATES 2016

Jon Thomas, M.D., Chair

REPORT TO THE STATES

INTRODUCTION

The Interstate Medical Licensure Compact Commission is pleased to present to the member states of the compact a report on activities during calendar year 2016.

Sub-section 17 of Section 12 of the Interstate Medical Licensure Compact states:

The interstate commission shall have the duty and power to:

(17) report annually to the legislatures and governors of the member states concerning the activities of the interstate commission during the preceding year.

Such reports shall also include reports of financial audits and any recommendations that may have been adopted by the interstate commission.

The following report covers commission activities beginning January 1, 2016 through December 31, 2016.

REPORT TO THE STATES

PARTICIPATING STATES

- JON THOMAS, CHAIR

MARK BOWDEN, VICE CHAIR

- DIANA SHEPARD, SECRETARY

BRIAN ZACHARIAH, TREASURER

Alabama: William E. Goetter
George C. Smith

Mississippi: Claude Brunson
John K. hall

Arizona: Jerry Landau
Patricia McSorley

Montana: James Feist
Ian Marquand

Colorado: Eric Groce
Karen McGovern

Nevada: Edward Cousineau
Sandy Reed

Idaho: Anne Lawler
Robert Ward

South Dakota: Margaret Hansen
Elmo J. Rosario

Illinois: Bryan Schneider
Brian Zachariah

Utah: Larry Marx
Kenneth Schaecher

Iowa: Mark Bowden
Diane Clark

West Virginia: Diana Shepard
Mark A. Spangler

Kansas: Kathleen Lippert
Kimberly Templeton

Wisconsin: Ken Simons
Robert H. Zondag

Minnesota: Ruth Martinez
Jon Thomas

Wyoming: Kevin Bohnenblust
Anne MacGuire

**New Hampshire has joined the compact, but Commissioners have not been named as of December 31, 2016.*

REPORT TO THE STATES

COMMISSION ACTIVITIES

The inaugural meeting of the Commission was held in Chicago in October of 2015 and ended with the election of officers, adoption of bylaws, formation of standing committees and development of committee charges. This was followed by an equally productive meeting in Salt Lake City Utah in December of 2015 which provided a work plan and time line for the development of the platform to support the expedited licensure process. These first two meetings served as the launch pad for the flurry of activity occurring in 2016.

A new and innovative process to support expedited licensure required promulgation of new rules, development of a technology platform to support it and the funds to pay for it.

The Commission met 6 times in 2016, 3 were in-person meetings and 3 were teleconference calls. Below are the dates and some key actions.

IMLCC Commission - Minneapolis, MN - March 31, 2016 - April 1, 2016

Wisconsin joins as newest member

Received grant for \$25,000 from the Federation of State Medical Boards Foundation

Commission approves “swim lane” template that outlines the process for expedited licensure

Adoption of Conflict of Interest Policy

Initiated Rule on Rule Making

Coordinating Committee abolished and activities transferred to the Executive Committee

IMLCC Commission - Salt Lake City, UT - June 24, 2016

Arizona, Colorado, Kansas, Mississippi and New Hampshire announced as members

Awarded the Health Resources and Services Administration's three year, \$250,000 per year grant

Adopted policy that working with Federation of State Medical Boards is not a conflict of interest

Communications Committee to explore obtaining URL and explore options for website

Approved hiring of a Project Manager on behalf of the work of the Technology Committee

Adopted Rule on Rule Making

Approved January 2017 as goal to expedited process

IMLCC Commission - Teleconference - August 24, 2016

Initiated rule making on Chapter 5 - Expedited Licensure

IMLCC Commission - Kansas City, KS - October 3, 2016

Approved redefinition of the Funding Committee to Audit Committee

Adopted rule Chapter 5 - Expedited Licensure

IMLCC Commission - Teleconference - November 7, 2016

Initiated rule making on the following rules:

Chapter 2 - Information Practices

Chapter 3 – Fees

IMLCC Commission - Teleconference - December 14, 2016

Approved funding for logo development

Approved Spending Policy

Adopted the following rules:

Chapter 2 - Information Practices

Chapter 3 - Fees

Between the meetings of the full Commission, the Executive Committee met scheduled meetings every 2 weeks in the second half of the year. In addition, there were many meetings of the standing committees.

REPORT TO THE STATES

COMMITTEE ACTIVITIES

BUDGET COMMITTEE

Brian Zachariah (IL) Treasurer, Chair

The Budget Committee worked closely with the Technology and Funding Committee to develop basic assumptions regarding expected usage of the expedited pathway. These assumptions were used by the Funding Committee in its grant application to HRSA. In addition, those assumptions and projections were used by the Bylaws and Rules Committee and helped to inform the Technology Committees work. We won't be able to test, confirm or modify these assumptions until we implement the process.

BYLAWS AND RULES

Mark Bowden (IA), Chair

The Bylaws and Rules Committee have been very active. Their first task was to develop a Conflict of Interest policy which has been adopted and signed by the Commissioners. This was followed by the very important Rule on Rule Making which was adopted on June 24, 2016 and set forth the process for rule making. Below are the Administrative Rules that have been developed and adopted that are crucial for implementing of the expedited process:

Chapter 1 - Rule on Rule Making

Chapter 2 - Information Practices

Chapter 3 - Fees

Chapter 5 - Expedited Licensure

COMMUNICATIONS COMMITTEE

Diana Shepard (WV), Chair

The Communications Committee with the Chair has been busy addressing queries from stakeholders and the media. It has developed orientation materials for new Commission appointees. It has also developed a detailed Communications Plan that will support the rollout of the expedited process in 2017.

Working with experts in communication, the committee was instrumental in designing a logo for the Commission. The Committee secured the URL imlcc.org and has been developing the website in conjunction with the work of the technology committee.

COORDINATING COMMITTEE

Ian Marquand (MT), Chair

At the inception of the Commission a Coordinating Committee composed of the officers was charged with coordinating the activities of the committees. At the March, 2016 commission meeting the Coordinating Committee was abolished and the Executive Committee was then empowered to act on behalf of the Commission between meetings. The Executive Committee has been meeting biweekly.

FUNDING COMMITTEE

Jon Thomas (MN), Chair

The Funding Committee with the assistance of the Budget Committee and the Federation of State Medical Boards secured a grant under the U.S. Department of Health and Human Services Health Resources and Services Administration, FY 2016-2019 Licensure Portability Grant Program for \$250,000 per year. This grant will fund the development of the technology platform that will support this effort.

The Funding Committee also secured a grant for \$25,000 from the Federation of State Medical Boards Foundation.

In October, 2016 the Funding Committee was redefined as the Audit Committee

PERSONNEL COMMITTEE

Patricia McSorley (AZ), Chair

The Personnel Committee has done the important work of developing a job description for the position of Executive Director. In 2017 the Personnel Committee will conduct interviews for the position.

TECHNOLOGY COMMITTEE

Kevin Bohnenblust (WY), Chair

The Technology Committee has been meeting regularly throughout the year in conceiving, designing and building the platform to support the expedited process. In August, the committee hired a Project Manager using grant funding to spearhead the project. The Technology Committee has been working closely with the Executive Committee and Communications Committee.

REPORT TO THE STATES

FINANCES AND RECOMMENDATIONS

FINANCIAL AUDITS OF THE CMOPACT COMMISSION:

To date all activities of the Compact Commission are supported by U.S. Department of Health and Human Services Health Resources and Services Administration, FY 2016-2019 Licensure Portability Grant Program.

RECOMMENDATIONS BY THE COMPACT COMMISSION:

The next meeting of the Commission will be by teleconference on February 22, 2017.

REPORT TO THE STATES

CONTACT INFORMATION

For more information on the Interstate Medical Licensure Compact Commission, please contact Commission Chairman Jon Thomas, M.D.

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