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877-671-4429

June 30, 2017

Chief Messerich
City of South St Paul Police Department
125 3rd Avenue North
South St Paul, MN 55075

Re: Automated License Plate Reader Audit

Dear Chief Messerich,

FRSecure LLC was retained by the City of South St Paul Police Department to conduct an audit of their Automated License Plate Reader (ALPR) system. The purpose of the audit was to evaluate the security controls and operational processes used to manage the ALPR and validate that these controls and operational process are in compliance with the 2016 Minnesota Law Chapter 13.824.

These efforts were led by a professional security practitioner that has over 30 years' experience performing audits and risk assessments.

The analysis was conducted using the 2016 Minnesota Law Chapter 13.824 and determined that the City of South St. Paul is operating their system in accordance with this law. Specially:

1. Logs are maintained that reflect the operations of the ALPR. The required data and audit information is being logged and archived.
2. Data is being classified appropriately. There has been no request to re-classify the data for disclosure or extended retention.
3. The ALPR data is only being used to assist the officers on their patrols. No requests for disclosure have been received.
4. ALPR data is retained for 60 days, there have been no requests to retain ALPR data beyond the 60 days.
5. Access permissions are appropriate. An access sample test was performed to verify appropriate access permissions are granted to the users.

Based on the above, we hereby attest to the fact that the City of South St Police Department has taken and currently maintains reasonable and appropriate security measures and has established effective operating procedures for proper security and management of the ALPR system in accordance with the 2016 Minnesota Law Chapter 13.824.

Sincerely,

John Harmon
VP of Operations
FRSecure, LLC