

**Table of Contents**  
**Chiropractic Examiners, Board of**

*Agency Profile* ..... 1

Agency Expenditure Overview ..... 3

Agency Financing by Fund ..... 4

Agency Change Summary ..... 5

**Change Item(s)** ..... 6

*Operating Adjustment* ..... 6

[mn.gov/boards/chiropractic-examiners/](http://mn.gov/boards/chiropractic-examiners/)

**AT A GLANCE**

- The Minnesota Board of Chiropractic Examiners (MBCE) licenses and regulates over 3,000 active and 150 inactive Doctors of Chiropractic (DC)
- In addition to the DC license, the MBCE issues sub-registrations in Acupuncture, Animal Chiropractic, independent examination, professional firms, and a graduate preceptorship program
- The board is composed of 5 professional members (licensees of the board) and 2 public members
- Employs five full time staff

**PURPOSE**

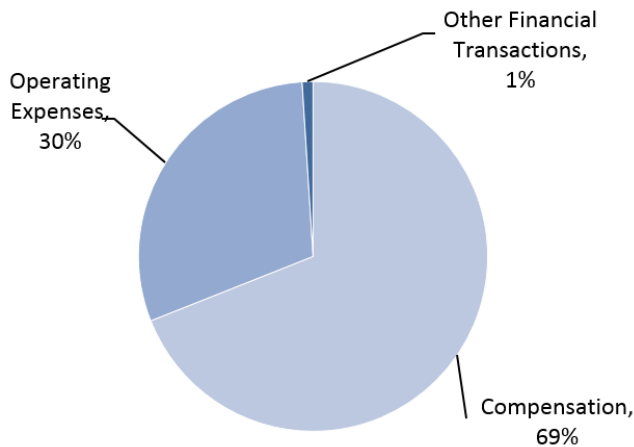
The mission of the Minnesota Board of Chiropractic Examiners (MBCE) is to protect the public through effective licensure and enforcement of the statutes and rules governing the practice of chiropractic to ensure a standard of competent and ethical practice in the profession.

The Board of Chiropractic Examiners contributes to the following statewide outcomes:

- **People in Minnesota are safe**

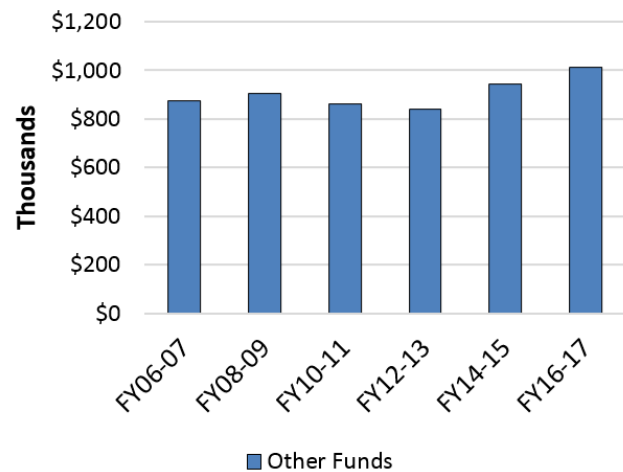
**BUDGET**

**Spending by Category  
FY 17 Actual**



Source: Budget Planning & Analysis System (BPAS)

**Historical Spending**



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases, and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (interboard), Health Professionals Services Program

(interboard), Office of the Attorney General for legal services, and the Criminal Background Check Program (interboard).

### STRATEGIES

The Board protects the public and ensures the competency of doctors of chiropractic by:

- Reviewing the education and credentials of applicants for licensure
- Allowing externships under a licensed doctor of chiropractic for recent graduates
- Collaborating with other states to assess legal, educational and professional trends
- Approving continuing education programs and auditing licensees for these requirements
- Receiving, reviewing and if necessary investigating complaints from the public
- Initiating educational meetings or disciplinary action with licensees where necessary
- Maintaining a website with relevant information for licensees and members of the public
- Promulgating rules where additional direction may be required
- Monitoring budget data to ensure efficient utilization of fiscal resources

The Board partners with the 1) National Board of Chiropractic Examiners, which provides the necessary professional testing for licensure in Minnesota; 2) the Minnesota Attorney General’s office as the attorney for the Board; and 3) The Federation of Chiropractic Licensing Boards, an information repository for chiropractic regulation across the United States, as well as internationally. This organization also provides a national database of disciplinary actions, assisting the Board in licensing / regulatory decisions.

### RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality / Quantity	Number of complaints against new licensees within the first 65 months of practice	145 complaints	66 complaints	FY2006- FY2011 & FY2012- FY2016
Quality / Quantity	Number of violations by new licensees within the first 65 months of practice	55 violations	12 Violations	FY2006- 2011 &FY2012- FY2016
Results	Continuing Education (CE) Audits Deficiencies / Failures*** License Terminations	(4 years)** 179 9	(2 years) 108 9	FY2007- 2010 &FY2011- FY2012

Notes:

\*\*The 2007-2010 CE audits did 4 years at once, where the 2011-2012 audit was only 2; therefore the numbers in the previous and current columns may be divided according to how many years were audited.

\*\*\*Audit “failures” means a licensee had a CE deficiency that was not rectified and their license was terminated.

M.S. 148.01 to 148.107 <https://www.revisor.mn.gov/statutes/cite/148> and M.R. 2500.0100 to 2500.7090 <https://www.revisor.mn.gov/rules/2500.0100/> provide legal authority to the MBCE. National Board of Chiropractic Examiners <http://www.nbce.org/>, Federation of Chiropractic Licensing Boards <http://www.fclb.org/>

# Chiropractic Examiners, Board of

# Agency Expenditure Overview

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base		Governor's Recommendation	
					FY20	FY21	FY20	FY21

### Expenditures by Fund

1201 - Health Related Boards	454	559	526	731	605	605	648	660
2000 - Restrict Misc Special Revenue			3	5	5	5	5	5
<b>Total</b>	<b>454</b>	<b>559</b>	<b>529</b>	<b>736</b>	<b>610</b>	<b>610</b>	<b>653</b>	<b>665</b>
Biennial Change				252		(45)		53
Biennial % Change				25		(4)		4
Governor's Change from Base								98
Governor's % Change from Base								8

### Expenditures by Program

Chiropractors Board	454	559	529	736	610	610	653	665
<b>Total</b>	<b>454</b>	<b>559</b>	<b>529</b>	<b>736</b>	<b>610</b>	<b>610</b>	<b>653</b>	<b>665</b>

### Expenditures by Category

Compensation	352	388	341	404	396	396	418	429
Operating Expenses	90	165	188	330	214	214	235	236
Other Financial Transaction	11	6	0	2				
<b>Total</b>	<b>454</b>	<b>559</b>	<b>529</b>	<b>736</b>	<b>610</b>	<b>610</b>	<b>653</b>	<b>665</b>

### Full-Time Equivalents

	4.75	4.69	4.71	4.88	4.88	4.88	5.25	5.25
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Chiropractic Examiners, Board of

Agency Financing by Fund

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base FY20 FY21		Governor's Recommendation FY20 FY21	
<b>1201 - Health Related Boards</b>								
Balance Forward In	63	116	63	132				
Direct Appropriation	507	513	570	580	586	586	629	641
Open Appropriation		22	25	19	19	19	19	19
Transfers In		37						
Cancellations		66						
Balance Forward Out	116	63	132					
<b>Expenditures</b>	<b>454</b>	<b>559</b>	<b>526</b>	<b>731</b>	<b>605</b>	<b>605</b>	<b>648</b>	<b>660</b>
Biennial Change in Expenditures				244		(47)		51
Biennial % Change in Expenditures				24		(4)		4
Governor's Change from Base								98
Governor's % Change from Base								8
Full-Time Equivalent	4.75	4.69	4.71	4.88	4.88	4.88	5.25	5.25

**2000 - Restrict Misc Special Revenue**

Receipts			4	5	5	5	5	5
Balance Forward Out			0					
<b>Expenditures</b>			<b>3</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
Biennial Change in Expenditures				8		2		2
Biennial % Change in Expenditures						20		20
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY19	FY20	FY21	Biennium 2020-21
<b>Direct</b>				
<b>Fund: 1201 - Health Related Boards</b>				
FY2019 Appropriations	580	580	580	1,160
<b>Base Adjustments</b>				
Current Law Base Change		5	5	10
Pension Allocation		1	1	2
<b>Forecast Base</b>	<b>580</b>	<b>586</b>	<b>586</b>	<b>1,172</b>
<b>Change Items</b>				
Operating Adjustment		43	55	98
<b>Total Governor's Recommendations</b>	<b>580</b>	<b>629</b>	<b>641</b>	<b>1,270</b>
<b>Open</b>				
<b>Fund: 1201 - Health Related Boards</b>				
FY2019 Appropriations	19	19	19	38
<b>Forecast Base</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>38</b>
<b>Total Governor's Recommendations</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>38</b>
<b>Dedicated</b>				
<b>Fund: 1201 - Health Related Boards</b>				
Planned Spending	63			
<b>Forecast Base</b>	<b>63</b>			
<b>Total Governor's Recommendations</b>	<b>63</b>			
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Planned Spending	5	5	5	10
<b>Forecast Base</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>10</b>
<b>Total Governor's Recommendations</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>10</b>
<b>Revenue Change Summary</b>				
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Forecast Revenues	5	5	5	10
<b>Total Governor's Recommendations</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>10</b>
<b>Non-Dedicated</b>				
<b>Fund: 1201 - Health Related Boards</b>				
Forecast Revenues	821	842	877	1,719
<b>Total Governor's Recommendations</b>	<b>821</b>	<b>842</b>	<b>877</b>	<b>1,719</b>

# Chiropractic Examiners, Board of

## FY 2020-21 Biennial Budget Change Item

### Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2020	FY 2021	FY 2022	FY 2023
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	43	55	55	55
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	43	55	55	55
<b>FTEs</b>	<b>.37</b>	<b>.37</b>	<b>.37</b>	<b>.37</b>

#### Recommendation:

The Governor recommends additional funding of \$98,000 in the FY 2020-2021 biennium to maintain the current level of service delivery at the Minnesota Board of Chiropractic Examiners.

#### Rationale/Background:

Each year, the cost of doing business rises—employer-paid health care contributions, FICA and Medicare, along with other salary and compensation-related costs increase. Other operating costs, like rent and lease, fuel and utilities, and IT and legal services also grow. This cost growth puts pressure on agency operating budgets that remain flat from year to year.

**Legal Costs:** Each year, costs for the Attorney General and Administrative Hearings rise. This increase will ensure the Board can meet these costs.

**Salaries:** Each year, the Board hires a temporary .25 employee to assist with the increased volume of work during the renewal season. In addition, the Board is moving from biannual to annual continuing education audits which also requires the above additional .25 temporary staff to assist in bringing all audits current in preparation for the change. Currently the Board has 4.88 FTE staff, this change would equal 5.25 FTE staff time.

**IT:** The costs of regular services from MN.IT has risen for the past two years. Also, the Board continues to develop the Automated Licensure Information Management System (ALIMS) database for licensing, complaint processing, and renewals. This database is capable of many online services to the public and licensees, as well as enabling the Board to continue to move toward paperless files. This increased spending authority will enable the Board to continue to maintain and improve the database and meet the rising costs of MN.IT.

**Rent:** The Board anticipates an increase of annual rental lease rates for the current commercial lease. The Board’s current lease ends in FY 2021.

The Board is solely fee supported and will collect sufficient revenue to meet projected operational cost increases.

#### Proposal:

The Governor recommends increasing the Board’s operating budgets to maintain the delivery of current services. For the Board of Chiropractic Examiners, this funding will cover known employee compensation growth, legal costs, IT Enterprise services, and rent rate increases. IT cost growth drivers may include dedicated MN.IT staff compensation-related increases, increased volume usage of enterprise IT services, increased software licensing costs, and/or application support and maintenance cost increases. Implementation will begin as soon as increased spending authority is granted.

<b>Small Agency Increase:</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>
Salary Increases (current staff increases)	\$22,000	\$33,000	\$33,000	\$33,000
Rent Increase	\$1,000	\$2,000	\$2,000	\$2,000
Centralized MN.IT costs for database maintenance	\$10,000	\$10,000	\$10,000	\$10,000
Administrative Hearing Costs	\$10,000	\$10,000	\$10,000	\$10,000
<b>Total</b>	<b>\$43,000</b>	<b>\$55,000</b>	<b>\$55,000</b>	<b>\$55,000</b>

**Equity and Inclusion:**

Groups impacted by this change item include all citizens of Minnesota who utilize chiropractic services without regard to race, ethnicity, sexual orientation, disability, or any other group identifier. The Board’s mission is to ensure competent practitioners of Chiropractic, in order to ensure that all Minnesotans are safe.

**IT Related Proposals:**

A portion of this request includes an increase for database maintenance and to cover annual MN.IT service rates. This request is included in the proposal section.

<b>Category</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>
Payroll						
Professional/Technical Contracts	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Infrastructure						
Hardware						
Software						
Training						
Enterprise Services						
Staff costs (MNIT or agency)						
<b>Total</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
MNIT FTEs						
Agency FTEs						

**Results:**

This proposal is intended to allow the Board to continue to provide current levels of service and information to the public.

<b>Type of Measure</b>	<b>Name of Measure</b>	<b>Previous</b>	<b>Current</b>	<b>Dates</b>
Quantity	Number of licensees – all statuses	5,460	5,600	End of 2016 End of 2017
Quantity	Number of complaints	154	149	Average 2014-2017 2018 to date
Quantity	Continuing Education Audits	1,267	1,350	2016 2017
Quantity	Number of Initial License Applications	194	169	2016 2017

**Statutory Change(s):**

There is no statutory change proposed in this Change Item.