

**General Operating Grant
Final Report
(7.1.18-6.30.19)**

for the

Legislative Reference Library



Minnesota
Humanities
Center

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**MINNESOTA HUMANITIES CENTER
REPORT TO THE MN STATE LEGISLATURE
JULY 1, 2018- JUNE 30, 2019**

REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.

Subdivision 1. **Establishment.**

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. **Reports.**

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. **Humanities center.**

(a) The Minnesota Humanities Center may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT
JULY 1, 2018- JUNE 30, 2019**

With support from the State of Minnesota, the Minnesota Humanities Center (MHC) builds a thoughtful, literate, and engaged society by working in partnership with schools, cultural organizations, and state agencies. These partnerships help increase the engagement of educators, students and the broader community in activities and dialogues that strengthen knowledge and understanding while deepening cultural connections. MHC has reached more than 37,000 Minnesotan participants through traveling exhibits, educator professional development, public programs, grantee-supported activities, and more.

Minnesota Statute 138.911 charges the Minnesota Humanities Center with providing leadership, programs, and resources that advance the study of the humanities in schools and cultural organizations throughout the state.

Minnesota Educator Development, Humanities Events, and Resource Development: In the last twelve months, MHC served educators, the general public and humanities professionals through:

The Educator Institute: 39 Minnesotan educators completed a week long cohort-based institute experience, led by community scholars, to help them develop meaningful connections with their students and implement practical classroom strategies to bring absent narratives - those voices often left out or marginalized - and the absent narratives pedagogy into practice.

Absent Narratives Resource Collection: More than 700 educators engaged with the Absent Narratives Resource Collection – an online searchable database of over 1,000 ready-to-use videos, teacher guides,

and readings that help educators increase classroom engagement – through presentations and conference workshops.

Humanities Events: More than 1300 educators and public participants expanded their understanding of the world around them at interactive humanities-based events including “Increase Engagement Through Absent Narratives” workshops, a Truth and Transformation in Media conference in partnership with Minnesota Public Radio, writing workshops, a salon conversation series around Veteran student issues, and the site-immersion trip “Learning From Place: Bdote”.

2018 Veterans’ Voices Award Ceremony: The sixth cohort of 15 Veterans who have made exceptional, positive contributions that improve the lives of Minnesotans across the state were honored at the 2018 Veterans’ Voices Award Ceremony held on October 7, 2018, in front of more than 200 Minnesotans. The 2018 awardees now make up a network of more than 150 former awardees throughout the state.

Resource Development: A first-of-its-kind anthology featuring Somali youth and intergenerational voices is currently being developed in partnership with local author and educator Marian Hassan and Wise Ink Creative Publishing – set to launch publicly in the Fall of 2019.

Statewide Tour and Traveling Exhibits In the last twelve months MHC toured two traveling exhibits across Minnesota and learned more about the needs and opportunities in Greater MN:

Statewide Listening Tour/Listening Sessions: 267 individuals attended listening sessions – conducted as part of an effort to understand the needs and opportunities of Greater Minnesota, and as part of the Truth and Transformation conference, implemented in partnership with Minnesota Public Radio. Listening Sessions were held in 29 cities including Granite Falls, Moorhead, Winona, Grand Rapids, Ely, Virginia, Bemidji, Mille Lacs, Leech Lake, and more.

We Are Water MN Traveling Exhibit: MHC explored the connections between water and the humanities through a touring exhibit with national, state, and local components. Eight communities are scheduled to host the exhibit in 2018-2019. (Saint Paul, Bemidji, Crookston, Cloquet, Austin, Northfield, Grand Rapids, and Onamia) As of June 2019, the exhibit has traveled to Saint Paul, Bemidji, Crookston, Duluth, Austin and Northfield and exhibit attendance for all is estimated at more than 29,000.

Why Treaties Matter Traveling Exhibit: The exhibit, in partnership with Minnesota Indian Affairs Council, received new funding for the FY17-19 biennium that will result in a new statewide tour and educational resources beginning October 2018 through June of 2019. The exhibit is also now permanently displayed at the Minnesota State Capitol. As of June 2019, the exhibit was hosted in Morton, Red Lake, Fergus Falls, Minneapolis, Mankato, Cass Lake, St. Cloud, Saint Paul, and Park Rapids and exhibit attendance for all is estimated at more than 4,400.

Partnerships and Grants In the last twelve months MHC fostered partnerships and administered grants to and with organizations across Minnesota:

Through We Are Water MN, a strong network of state partners has developed including the Minnesota Department of Health, Department of Agriculture, the Pollution Control Agency, the Department of Natural Resources, and the American Water Works Association (Minnesota Section).

In the last twelve months, MHC administered legislatively mandated grant funds totaling \$1,878,875 to thirteen organizations throughout Minnesota including four children’s museums, the Veterans’ Defense Project, three civics education organizations, and several cultural organizations. MHC also designed and implemented a competitive grant process for two new grants; one for community partnerships and one for humanities innovation. These calls for proposals returned more than \$3 million worth of requests.

The Minnesota Humanities Event Center: In the last twelve months, the Humanities Center hosted 381 meetings and events in its meeting and event spaces, serving over 11,054 people associated with communities and colleges and health care and service organizations from across the state.

MHC's fiscal year is Nov 1-Oct 31, so budget is preliminary based on actual budget for July-Oct and estimates for Nov 2018 - June 2019.

	State FY18	State FY19		Total For Biennium Expenses for Funding Period	Budget estimates for first year of funding only
	FY18 Actual	FY19 Actual			
Revenue					
-					
Grant Income State					
	750,000.00	-	-	750,000.00	
Expenses					
Salaries	213,056.39	212,928.98	-	425,985.37	
Payroll Related Taxes Federal	15,318.91	15,645.98		30,964.89	
Mn Unemployment Taxes			-	-	
401K Benefits Employee	15,553.49	14,739.13		30,292.62	
Employee Benefits Insurance	35,134.83	35,422.26		70,557.09	
Employee Relations	(58.46)			(58.46)	
HR Administration Fees		175.00	-	175.00	
Other Re grants			-		
Contract Services Designer			-		
Contract Services Program				-	
Contract Service Technology	38,659.57	38,510.89		77,170.46	
Technology Consultants	3,539.44			3,539.44	
Contract Services Other	200.00	1,680.00	-	1,880.00	
Staff Development	480.00	50.00	-	530.00	
Insurance Building				-	
Commercial Insurance				-	
Equipment Copier Lease	529.87	863.94		1,393.81	
Maintenance- IT Equipment and Software	4,322.27	3,700.80		8,023.07	
Building Repair Maint		84.84		84.84	
Minor Furniture & Equipment	396.42	261.86		658.28	
Investment in Fixed Assets	-	-	-	-	

GAAP requires booking the full appropriation upon award in FY18.

State records will show only the \$375,000 available each year

Payment in Lieu of RE Taxes			-		
Allocation of Mort Prin Pymt to Expense		-	-	-	
Utilities	17,249.75	20,191.24	-	37,440.99	
Audit Fees	2,250.00	2,500.00		4,750.00	
Accounting and Tax Preparation Fees	2,750.00	3,075.00		5,825.00	
Legal Fees			-	-	
Subscriptions	48.25	199.00		247.25	
Dues and Membership	3,249.00	3,549.00	-	6,798.00	
Postage and Delivery		65.32	-	65.32	
Printing	389.58	-	-	389.58	
Office Supplies	8,002.43	7,910.47		15,912.90	
Building Supplies	238.72	-		238.72	
Resource Books,Media,Wkshop supplies		140.18	-	140.18	
Telephone and Internet	11,915.47	11,616.80		23,532.27	
Conference Calls/GO-to mtg			-	-	
Staff Travel	303.61	122.67		426.28	
Participant Stipends		200.00		200.00	
Meals and Entertainment	820.46	755.68	-	1,576.14	
Promotion/Marketing-Community	500.00	510.96	-	1,010.96	
Bank Fees				-	
Interest Expense			-	-	
Internal Use of Conference Center			-	-	
Offsite Rental			-	-	
Recognition Activities				-	
Miscellaneous	150.00	100.00		250.00	
TOTAL EXPENSES	375,000.00	375,000.00	-	750,000.00	-