



## Office Memorandum

**Date:** December 21, 2018

**To:** Governor Mark Dayton

**From:** Commissioner Myron Frans 

**Subject:** FY2018 Prompt Payment Report

Attached is the Prompt Payment Report for fiscal year 2018. The report shows agency vendor payment information and the interest paid to state vendors for late payments.

M.S. 16A.124 requires state agencies to pay vendors within the vendor's early payment discount period, or within 30 days following receipt of the invoice or the completed delivery of the product or service.

In fiscal year 2018, 98.52% of payments were made within 30 days and interest on late payments was \$9,164.

We remain committed to improving the compliance of individual agencies so that every agency reaches the statewide prompt payment goal of 98%. MMB monitors state agency payment status, provides training, suggests business process improvements, and offers quick reference guides to assist agencies in meeting the statewide prompt payment goal.

Please contact me if you have any questions or would like more information about this report.

cc: Legislative Reference Library

**State Of Minnesota**  
**Payment Record By State Agency**  
**Fiscal Year 2018: July 01, 2017 through June 30, 2018**  
**As of: June 30, 2018**

State Agency	Fiscal Year 2017			Fiscal Year 2018			Variance
	Total Payments	Paid within 30 Days	% Paid within 30 Days	Total Payments	Paid within 30 Days	% Paid within 30 Days	
Accountancy Board	173	173	100.00%	186	183	98.39%	-1.61%
Administration Department	25,798	25,256	97.90%	26,249	25,624	97.62%	-0.28%
Administrative Hearings	926	913	98.60%	937	905	96.58%	-2.01%
Agriculture Department	11,197	10,981	98.07%	11,401	11,152	97.82%	-0.25%
Agriculture Utilization Resrchr	1	1	100.00%	1	1	100.00%	0.00%
Amateur Sports Commission	105	102	97.14%	76	75	98.68%	1.54%
Animal Health Board	533	529	99.25%	602	597	99.17%	-0.08%
Architecture, Engineering Bd	388	388	100.00%	399	390	97.74%	-2.26%
Arts Board	2,533	2,415	95.34%	2,521	2,257	89.53%	-5.81%
Asian Pacific Council	238	235	98.74%	235	233	99.15%	0.41%
Attorney General	2,361	2,315	98.05%	2,211	2,151	97.29%	-0.77%
Barber Examiners Board	152	148	97.37%	155	152	98.06%	0.70%
Behavioral Health & Therapy Bd	270	263	97.41%	283	278	98.23%	0.83%
Campaign Finance Board	980	978	99.80%	311	307	98.71%	-1.08%
Capitol Area Architect	116	113	97.41%	125	121	96.80%	-0.61%
Chiropractic Examiners Board	261	242	92.72%	285	267	93.68%	0.96%
Commerce Department	36,752	36,607	99.61%	38,563	38,511	99.87%	0.26%
Corrections Department	51,289	50,353	98.18%	50,014	48,957	97.89%	-0.29%
Cosmetologist Examiners Board	390	382	97.95%	336	328	97.62%	-0.33%
Council for Minnesotans of Afr	218	212	97.25%	240	202	84.17%	-13.08%
Court of Appeals	279	274	98.21%	303	300	99.01%	0.80%
Dentistry Board	499	480	96.19%	439	427	97.27%	1.07%
Dietetics & Nutrition Practice	77	75	97.40%	100	87	87.00%	-10.40%
Education Department	92,968	92,384	99.37%	94,020	93,744	99.71%	0.33%
Emergency Medical Services Off	917	887	96.73%	952	928	97.48%	0.75%
Employment & Economic Develop	181,121	177,251	97.86%	161,799	159,701	98.70%	0.84%
Explore Minnesota Tourism	1,657	1,643	99.16%	1,447	1,384	95.65%	-3.51%
Gambling Control Board	421	405	96.20%	396	383	96.72%	0.52%
Governors Office	397	395	99.50%	455	452	99.34%	-0.16%
Health Department	24,574	24,146	98.26%	24,522	23,218	94.68%	-3.58%
Historical Society	30	30	100.00%	29	29	100.00%	0.00%
Housing Finance Agency	10,324	10,321	99.97%	10,617	10,614	99.97%	0.00%
Human Rights Department	568	551	97.01%	547	526	96.16%	-0.85%
Human Services Department	396,313	388,850	98.12%	417,793	408,100	97.68%	-0.44%
Humanities Center	10	10	100.00%	7	7	100.00%	0.00%
Indian Affairs Council	440	418	95.00%	387	374	96.64%	1.64%
Investment Board	450	448	99.56%	384	383	99.74%	0.18%
Iron Range Resources	2,610	2,591	99.27%	2,114	2,096	99.15%	-0.12%
Judicial Standards Board	224	224	100.00%	215	213	99.07%	-0.93%
Labor and Industry Department	11,838	11,817	99.82%	11,421	11,361	99.47%	-0.35%
Legislative Auditor	377	375	99.47%	467	460	98.50%	-0.97%
Legislature Coordinating Comm	1,469	1,469	100.00%	1,408	1,407	99.93%	-0.07%
Lottery	170	170	100.00%	137	137	100.00%	0.00%
Marriage and Family Therapy Bd	417	404	96.88%	377	369	97.88%	1.00%
Mediation Services Department	368	364	98.91%	352	350	99.43%	0.52%
Medical Practice Board	1,233	1,213	98.38%	1,286	1,237	96.19%	-2.19%
Metropolitan Council/Transport	78	59	75.64%	51	42	82.35%	6.71%
Military Affairs Department	16,121	15,945	98.91%	16,163	16,004	99.02%	0.11%
Minn Conservation Corps	1	1	100.00%	1	1	100.00%	0.00%
Minn State Retirement System	19,907	19,893	99.93%	19,930	19,892	99.81%	-0.12%
Minnesota Council on Latino Af	149	136	91.28%	169	161	95.27%	3.99%
Minnesota Management & Budget	2,956	2,749	93.00%	2,970	2,802	94.34%	1.35%
Minnesota State Academies	2,823	2,798	99.11%	2,951	2,946	99.83%	0.72%
MMB Debt Service	133	124	93.23%	135	134	99.26%	6.03%
MMB Non-Operating	975	914	93.74%	1,076	1,064	98.88%	5.14%
MN Insurance Marketplace	1,583	1,210	76.44%	1,381	1,150	83.27%	6.84%
MN State Colleges/Universities	182,765	182,704	99.97%	171,925	171,866	99.97%	0.00%
MN State Council on Disability	269	252	93.68%	261	251	96.17%	2.49%
MN.IT	10,534	10,119	96.06%	11,429	11,010	96.33%	0.27%
Natural Resources Department	67,688	66,877	98.80%	67,218	66,395	98.78%	-0.03%
Nursing Board	776	765	98.58%	762	742	97.38%	-1.21%
Nursing Home Admin Board	401	366	91.27%	397	365	91.94%	0.67%
Occupational Therapy Pract Bd	0	0	0.00%	75	73	97.33%	97.33%
Office of Higher Education	5,243	5,237	99.89%	5,306	5,295	99.79%	-0.09%
Office of State Auditor	784	695	88.65%	663	649	97.89%	9.24%
Ombudsman MH/DD	353	349	98.87%	342	323	94.44%	-4.42%
Ombudsperson for Families	143	141	98.60%	177	175	98.87%	0.27%

State Agency	Fiscal Year 2017			Fiscal Year 2018			Variance
	Total	Paid within	% Paid within	Total	Paid within	% Paid within	
	Payments	30 Days	30 Days	Payments	30 Days	30 Days	
Optometry Board	101	100	99.01%	117	106	90.60%	-8.41%
Peace Officers Board (POST)	665	660	99.25%	682	680	99.71%	0.46%
Perpich Ctr For Arts Education	2,645	2,601	98.34%	2,059	2,036	98.88%	0.55%
Pharmacy Board	701	675	96.29%	568	553	97.36%	1.07%
Physical Therapy Board	536	528	98.51%	326	321	98.47%	-0.04%
Podiatric Medicine	111	110	99.10%	120	119	99.17%	0.07%
Pollution Control Agency	10,551	10,057	95.32%	10,605	10,253	96.68%	1.36%
Private Detectives Board	75	69	92.00%	64	64	100.00%	8.00%
Prof Educator Licensing Std Bd	289	275	95.16%	512	493	96.29%	1.13%
Psychology Board	421	416	98.81%	338	329	97.34%	-1.48%
Public Defense Board	5,746	5,735	99.81%	5,520	5,502	99.67%	-0.13%
Public Employees Retire Assoc	30,196	30,192	99.99%	31,401	31,368	99.89%	-0.09%
Public Facilities Authority	730	725	99.32%	736	732	99.46%	0.14%
Public Safety Department	41,729	40,660	97.44%	40,742	39,741	97.54%	0.10%
Public Utilities Commission	1,328	1,234	92.92%	1,267	1,095	86.42%	-6.50%
Racing Commission	991	986	99.50%	1,102	1,077	97.73%	-1.76%
Revenue Department	5,699	5,467	95.93%	5,074	4,961	97.77%	1.84%
Revenue Intergovt Payments	350,897	347,878	99.14%	388,884	388,873	100.00%	0.86%
Science Museum	7	7	100.00%	8	8	100.00%	0.00%
Secretary of State	986	976	98.99%	998	983	98.50%	-0.49%
Sentencing Guidelines Comm	170	162	95.29%	189	186	98.41%	3.12%
Social Work Board	375	368	98.13%	388	362	93.30%	-4.83%
State Guardian Ad Litem	2,312	2,227	96.32%	2,338	1,859	79.51%	-16.81%
Supreme Court	4,681	4,485	95.81%	4,590	4,486	97.73%	1.92%
Tax Court	165	161	97.58%	148	142	95.95%	-1.63%
Teachers Retirement Assoc	26,227	26,205	99.92%	26,323	26,264	99.78%	-0.14%
Transportation Department	140,236	136,075	97.03%	142,003	137,964	97.16%	0.12%
Trial Courts	95,966	93,001	96.91%	97,257	93,221	95.85%	-1.06%
Uniform Laws Commission	9	9	100.00%	11	11	100.00%	0.00%
University of Minnesota	140	139	99.29%	217	216	99.54%	0.25%
Veterans Affairs Department	24,346	24,008	98.61%	25,057	24,705	98.60%	-0.02%
Veterinary Medicine Board	218	212	97.25%	229	213	93.01%	-4.23%
Water and Soil Resources Board	2,578	2,469	95.77%	2,364	2,315	97.93%	2.16%
Workers' Comp Court of Appeals	198	194	97.98%	163	162	99.39%	1.41%
Zoological Board	5,284	5,200	98.41%	4,907	4,862	99.08%	0.67%
Totals For The State:	1,935,423	1,905,401	98.45%	1,967,793	1,938,580	98.52%	0.07%

**State Of Minnesota**  
**Interest On Late Payments, Paid to Vendors by State**  
**Fiscal Year 2018: July 1, 2017 through June 30, 2018**  
**June 30, 2018**

State Agency	Fiscal Year 2017	Fiscal Year 2018
Black Minnesotans Council	780.08	0.00
Department of Administration	0.00	1,403.21
Department of Education	0.00	64.00
Department of Natural Resource	810.67	272.69
Human Services Department	627.00	1,706.35
MnSure	55.88	0.00
MN State Colleges/Universities	405.54	3,081.48
State Gaurdian Ad Litem	0.00	7.66
Supreme Court	35.97	43.35
Transportation Department	137.95	2,102.86
Trial Courts	99.77	482.40
Totals For The State:	<u>2,952.86</u>	<u>9,164.00</u>