



Minnesota Board of Barber Examiners
Biennial Report for the Period July 1, 2016 – June 30, 2018

It is the mission of the Minnesota Board of Barber Examiners to provide regulatory services that are responsive and reliable in assisting the State of Minnesota to meet its goals of keeping Minnesotans safe and providing efficient and accountable government services. A staff of three full time employees manages the business of the Board including the Executive Secretary, Law Compliance Officer, and Office Administrative Specialist. Procedures have been put in place to ensure that credentialing and registration activities are completed without delay. Questions are answered and information provided to our registrants, the public and other interested parties in a courteous and timely manner, barber shops and barber schools throughout the state are inspected on an annual basis to ensure registration, sanitation, and infection control standards are being met.

The Board routinely meets six times per year, additional meetings are announced and held when necessary. The Board conducts barber examinations four times per year in February, May, August, and November for students completing barber school and individuals seeking to reinstate registrations. In addition, the Board holds examinations up to two times per year for the State correctional barber school. The Board's complaint committee meets six times per year for the management of complaints, investigations, and discipline with the support and assistance of the Attorney General's Office.

The Board completed Expedited Rule Making (Revisor's ID: 04439) to align Board Administrative Rules in Chapter 2100 to the 2016 enacted revisions to Minnesota Statutes Chapter 154. These changes reduced the requirement to become a registered barber from a total of 3000 hours and two state examinations to 1500 hours and one examination while continuing to focus training and evaluation on the safe use of the chemicals, tools and implements, sanitation, disinfection, and disease control procedures necessary to provide safe barbering services. Rules related to apprentice barbers were repealed and changes made to eliminate the oral examination, update the home study course requirement, revise examination reporting and review procedures, and make changes to nonresident application requirements.

During the report biennium the Board completed enhancements to the online application and renewal services for barbers and barber shops. Conversion to a licensing software and database system used by multiple licensing boards was completed and has resulted in the expansion of available online services being provided by the Board.

Thora G. Fisko, Ed.S.
Executive Secretary
Minnesota Board of Barber Examiners
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Board meetings, activities and approximate total hours spent

During the report period the Minnesota Board of Barber Examiners consisted of five Board members (four barber members and one public member). The Board held a total of 38 Board Meetings, Examinations, and Committee Meetings. Approximately 270 total combined hours were spent by all Board members in Board activities:

Number of meetings and activates	Combined hours for all board members
14 Board Meetings	84
11 Barber Examinations	220
14 Committee Meetings	36
38 Total Activities	340 Total Combined Hours

Receipts and Disbursements

As a General Fund Board all receipts received by the Board of Barber Examiners are deposited into the General Fund and the Board receives an annual General Fund allocation for operating costs.

Biennium	Total Receipts	Total Disbursements
July 1, 2016 – June 30, 2018	\$535,678*	\$602,661

*Total General Fund allocation for the period \$666,000

Board Members

Name	City	Occupation	Date of Appointment	Date of Re-appointment	Term Expires
Jon Stone	Detroit Lakes	Barber	1/4/2010	3/25/2014	1/1/2018
Robert "Clarence" Jones	Minneapolis	Public Health Educator	3/21/2011	3/17/2015	1/7/2019
James Robinson	Saint Paul	Barber	2/27/2012	5/4/2016	1/6/2020
Theresa Iliff	Little Canada	Barber	**12/26/2016		1/6/2020
Kenneth Kirkpatrick	White Bear Lake	Barber	*3/11/2013	1/2/2017	1/2/2021
Brian Kendall	Rush City	Barber	7/1/2018		1/3/2022

*Kenneth Kirkpatrick served on the Board of Barber Examiners from 1981-2006. He was reappointed to the Board on 3/11/2013.

**Theresa Iliff served on the Board of Barber Examiners from 1994-2010. She was reappointed to the Board on 12/26/2016.

Board Employees during the period 7/1/2014 – 6/30/2016

Name	Job Classification	
Thora G. Fisko, Ed.S.	Executive Secretary	
Brent Grebinoski	Law Compliance Officer I	
Cinda Yager	Office Administrative Support	
Donna Maki	Customer Service Specialist	Resigned 11/14/2017
Ronald W. Arnold	Law Compliance Officer I	Resigned 1/24/2017

Summary of Board rules proposed or adopted during the period 7/1/2016-6/30/2018

The expedited rules proposed and published at State Register, Volume 41, Number 44, pages 1251-1254, May 01, 2017 (41 SR 1251), were adopted as proposed per State Register, Volume 42 page 548, November 6, 2017 (42 SR 548).

Rules were revised to align Board Administrative Rules in Chapter 2100 to the 2016 revisions to Minnesota Statutes Chapter 154. Rules related to apprentice barbers were repealed and changes made to eliminate the oral examination, update the home study course requirement, revise examination reporting and review procedures, and make changes to nonresident application requirements.

The number of persons having each type of license and registration issued by the Board as of June 30, 2018

Registration Type

Student Permit	117
Registered Barber	1896
Barber School Instructor	24
Barber Shops	788
Barber Schools	6
Total Registrations	2,831

Examinations administered by the Board between 7/1/2016 and 6/30/2018

All applicants listed Minnesota addresses

Location of Examination	Date of Test	Number of persons taking test	Number of test takers by age	Number of test takers by sex
Written Only Board Office	7/27/2016	1	36-45: 1	Male: 1
Moler Barber School Minneapolis	8/1/2016	48	18-25: 12 26-35: 19 36-45: 17 46-60+: 0	Female: 1 Male: 47
Written Retake	9/12/2016	7		

Board Office				
St. Cloud Correctional Facility	10/3/2016	4	18-25: 0 26-35: 3 36-45: 1 46-60+: 0	Female: 0 Male: 4
Moler Barber School Minneapolis	11/7/2016	52	18-25: 15 26-35: 27 36-45: 7 46-60+: 3	Female: 5 Male: 47
Written Retake Board Office	12/5/2016	2		
Moler Barber School, Minneapolis	2/6/2017	44	18-25: 13 26-35: 17 36-45: 9 46-60+: 5	Female: 3 Male: 41
* Written Retake Board Office	3/6/2017	2*		
Moler Barber School, Minneapolis	5/1/2017	35	18-25: 8 26-35: 17 36-45: 7 46-60+: 3	Female: 5 Male: 30
St. Cloud Correctional Facility	5/15/2017	6	18-25: 0 26-35: 5 36-45: 1 46-60+: 0	Female: 0 Male: 6
* Written Retake Board Office	6/5/2017	11*		
Moler Barber School, Minneapolis	8/7/2017	29	18-25: 7 26-35: 9 36-45: 11 46-60+: 2	Female: 5 Male: 24
* Written Retake Board Office	9/5/2017	8*		
Moler Barber School, Minneapolis	11/6/2017	50	18-25: 11 26-35: 21 36-45: 14 46-60+: 4	Female: 3 Male: 47
Written Retake Board Office	12/4/2017	4		
Moler Barber School, Minneapolis	2/5/2018	37	18-25: 6 26-35: 11 36-45: 14 46-60+: 6	Female: 5 Male: 32

Written Retake Board Office	3/5/2018	7		
Minnesota School of Barbering, Minneapolis	5/7/2018	31	18-25: 7 26-35: 16 36-45: 7 46-60+: 1	Female: 5 Male: 26
Written Retake Board Office	6/4/2018	2		
St. Cloud Correctional Facility	6/11/2018	5	18-25: 2 26-35: 1 36-45: 1 46-60+: 1	Female: 0 Male: 5
Totals	11 Examinations Held 8 retakes	342 Individuals Examined *retakes not included	18-25: 81 26-35: 146 36-45: 90 46-60+: 25	Female: 32 Male: 310

*Written retake test takers are individuals who failed only the written portion of the exam and are retaking only that part of the examination.

Of the 342 individuals taking the examinations 234 passed their examinations and were registered and 108 failed and were not registered and were required to complete additional education to become eligible to retake the examination at a later date.

Persons registered by reciprocity and not required to take the examination during the reporting period July 1, 2016 – June 30, 2018

# of Persons	State/ Country of Original License	Age	Sex
2	Arizona	26-35: 1 36-45: 1	Male: 2
3	Arkansas	18-25: 1 26-35: 2	Male: 3
2	California	18-25: 1 36-45: 1	Male: 2
2	Florida	46-60+: 2	Male: 2
1	Indiana	46-60+: 1	Male
1	Kentucky	26-35: 1	Male
1	Louisiana	46-60+: 1	Male
1	Michigan	46-60+: 1	Male
1	Mississippi	36-45: 1	Male
1	Missouri	36-45: 1	Male
1	New York	18-25: 1	Male

9	North Dakota	18-25: 3 26-35: 3 36-45: 2 46-60+: 1	Male: 9
1	Ohio	36-45: 1	Male
1	Pennsylvania	46-60+: 1	Male
1	Puerto Rico	26-35: 1	Male
1	South Carolina	26-35: 1	Female
1	Texas	36-45: 1	Male
2	Wisconsin	26-35: 1 36-45: 1	Female: 1 Male: 1
Total: 32	Jurisdictions: 18	18-25: 6 26-35: 10 36-45: 9 46-60+: 7	Female: 2 Male: 30

Persons applying for registration by reciprocity by jurisdiction either denied or required to meet additional requirements, with reason for denial or requirements, and outcome.

All applicants report current residency in Minnesota.

State/ Country of Original License	Reason for Denial/Additional Action Required	Outcome
Cameroon	Examination Required	Examination Failed – Denied
Ethiopia	Foreign credentials verification pending	Pending
Florida	Restricted Florida License-training not substantially equal to Minnesota Barber School Required	Denied
Jordan	Unable to verify credentials	Denied
Kenya	Unable to verify credentials Barber school required	Denied
Kenya	Foreign credentials verification pending	Pending
Liberia	No Documentation of training or experience. Barber school required	Application withdrawn by applicant
Nebraska	Nebraska license expired more than 4 years. Examination Required	Examination Failed - Denied
Ohio	Completed school in Ohio Ohio did not verify license Eligible for Examination	Examination Pending

Puerto Rico	No License held – Education Only Examination Required	Examination Failed - Denied
Turkey	Unable to verify credentials Barber school required	Denied

Persons previously licensed or registered by the board whose licenses or registrations were revoked, suspended, or otherwise altered in status during the reporting period July 1, 2016 to June 30, 2018

Number of Registrations	Reason for revocation, suspension or alteration
34	Delinquent Child Support per MN Statute § 518.66
3	Delinquent Tax per MN Statute § 270.72
1	Dishonored Payment per MN Statute § 604.113

Summary of Complaints received by the Board during the reporting period of July 1, 2016 and June 30 2018

Complaints Received by Category	Number	Disposition
Unlicensed Activity with or without sanitation concerns	7	Could not substantiate
	10	Compliance no disciplinary actions
	7	Not opened- Complainant declined release of information
	11	Stipulation and Orders on file including civil penalties
Sanitation Only	7	Could not substantiate: 5 Compliance no disciplinary action: 2
Non-Jurisdictional	5	2 referred to another state agency per 214.10
Other	3	Could not substantiate
Total number of complaints	50	

During the reporting period the Boards Law Compliance Representative I completed approximately 1600 inspections, investigations, and visits to barbering establishments throughout Minnesota. The Board has authority under MN Statute 154.162 to assess administrative penalties for being found unregistered upon inspection. During the reporting period 48 administrative penalties were assessed for registration violations upon inspection.