

If you have any questions, please contact me at (651) 296-5738 or mary.tingerthal@state.mn.us or Ryan Baumtrog at (651) 296-9820 or ryan.baumtrog@state.mn.us



OPERATING COSTS REPORT FOR F.Y. 2017 AND BUDGET PLAN FOR F.Y. 2017
SUBMITTED PURSUANT TO M.S. 462A.20, Subd. 4 - DATED: FEBRUARY 12, 2017
(Dollars in Thousands)

	FY 2016		FY 2017				Estimated Yr over Yr Increase (Decrease) in Expendits		
	Budgeted Expendits	Actual Expendits	Budgeted Expendits	Actual Expendits through 12/31/2016	Estimated Expendits for the Full Year	Under (Over) Budget			
Operating Costs									
Salaries and Benefits (NOTE A)	23,793	23,948	25,384	11,265	25,384	0	1,436		
Rents and Utilities	1,284	1,285	1,309	643	1,300	9	15		
Repairs, Alterations, Maintenance	95	54	54	5	20	34	(34)		
Printing and Advertising	224	115	163	52	133	30	18		
Professional/Technical Services (NOTE B)	3,846	1,826	3,313	737	3,305	8	1,479		
Computer and Systems Services	1,733	1,873	2,027	141	2,027	0	154		
Communications	140	157	148	51	122	26	(35)		
Travel and Subsistence, Instate	223	186	192	90	184	8	(2)		
Travel and Subsistence, Out of State	227	155	209	52	156	53	1		
Supplies	313	165	323	53	208	115	43		
Equipment (NOTE C)	401	202	842	322	1,159	(317)	957		
Employee Development	484	244	331	131	290	41	46		
Other Operating Costs	276	299	297	181	273	24	(26)		
State Indirect Cost Billings	115	115	212	106	212	0	97		
Attorney General Costs	355	189	24	4	12	12	(177)		
	<u>33,509</u>	<u>30,813</u>	<u>34,828</u>	<u>13,833</u>	<u>34,785</u>	<u>43</u>	<u>3,972</u>		
Assistance Provided									
	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Total Assistance Provided by the Agency (NOTE D)	669,756	444,237	717,375	726,979	638,307	781,838	754,083	1,037,283	1,091,030
Operating Costs as a % of Assistance Provided	3.58%	5.67%	3.41%	3.21%	3.73%	3.30%	3.55%	2.88%	2.82%

Footnotes: The following comparisons are between the estimated expenditures for FY 2017 and the actual expenditures for FY 2016.

NOTE A: Salaries and Benefits. The increase in salaries is due mainly to a cost of living increase, progression increases for those eligible, and a small increase in FTEs.

NOTE B: Professional & Technical Services. The increase in the Professional & Technical account is directly related to contractors hired for major IT projects in the Agency's two operational divisions as well as the build out of enterprise technology utilities.

NOTE C: Equipment. The increase in equipment is due to the purchase of new data center and other computer equipment and major facility improvements.

NOTE D: Assistance Provided. The assistance provided figures are from the Agency's annual Program Assessment Report that is submitted to the Legislature each year. The assistance figures are for a federal fiscal year ended September 30.