



## **Final Report**

**For Fiscal Year 2015**  
(July 1, 2013 - June 30, 2014)

Submitted to the  
**Minnesota State Arts Board**

**August 12, 2015**

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## **MISSION STATEMENT**

The Prairie Lakes Regional Arts Council encourages and promotes arts creation, appreciation, and education through grant programs and services to enhance the quality of life for Minnesota residents in Blue Earth, Brown, Faribault, LeSueur, Nicollet, Martin, Sibley, Waseca and Watonwan County.

## **CORE VALUES**

We value: Open Mindedness, Equality of All Art Disciplines, Promotion of Artistic Excellence, Accessibility to the Arts, Availability to Our Constituents, and Maximization of Constituents' Potential.

## **REGIONAL UPDATE**

In the past population shifts have affected the availability of funding for arts experiences, since a major component of the regional funding, and the RAC Forum funding formula, is based on population. The 2010 Census Data identified 231,302 people living in the Region 9 area. Previously, the 2007 Census Data showed 228,031 and in 2000 the population was 222,790. This was about a 4% growth rate since the 2000 census for our region. The nine-county area we serve is Blue Earth, Brown, Faribault, LeSueur, Martin, Nicollet, Sibley, Waseca and Watonwan. Blue Earth County remains the most populated county in the region with 64,013 residents in 2010. No other county has more than 33,000 people, with Nicollet County being the second largest at 32,727. The least populated county is Watonwan with 11,211 people. Mankato is the largest central city in the region with a population of 39,309. Four cities with populations over 10,000 include: Fairmont (10,666), New Ulm (13,522), North Mankato (13,394) and St. Peter (11,196). One community approaching this size is Waseca (9,410). The largest growth area was New Prague at 7,321 with a 61% increase in population since 2000 (previously 4,559). Four mid-size towns having populations ranging from 3,300 – 4,700 are St. James (4,605), LeSueur (4,058), Blue Earth (3,353), and Sleepy Eye (3,599). The majority of other small towns range in size from 87 – 2,500 on average.

Small towns tend to focus on local events at the school, sporting events, and community concerts and plays. Many of the arts organizations in the region have been serving their communities for years. Thus, they may have received grants from the regional arts council for several years. Some arts activities are concentrated in the population hub cities of Mankato, North Mankato and St. Peter. However, many art organizations and community groups in out-lying towns are sponsoring arts events. In assessing the number and types of art projects funded it is evident that several art disciplines are served more with our state funded grants. In Region Nine we are fortunate to have a large variety of musical organizations and activities, both vocal and instrumental and Music represents the largest art discipline we review and fund through grant applications (about 42%). Visual art projects and exhibitions compose about 21% of all funded activities, Theater performances 18%, Multi-disciplinary 11%, Dance 6% and Literature 2%. Under-served areas continue to be literature and ethnic music and dance.

Several trends in the region have affected the availability of arts experiences for the residents. Small communities face obstacles as they struggle to improve their quality of life through the arts. There is a lack of recognition for existing arts organizations and difficulty in building an audience; there are only a few adequate facilities for performances and exhibits; limited public and private funding; lower family income; limited awareness of opportunities outside the community; and limited access to high quality, culturally diverse arts experiences due to lengthy travel time and lack of public transportation.

However, many art organizations and community groups in outlying towns are sponsoring arts events. Communities that have colleges are also more active in the arts. The four colleges and universities include: Bethany Lutheran College, Mankato; Gustavus Adolphus College, St. Peter; Martin Luther College, New Ulm; and Minnesota State University, Mankato. The two year schools are Rasmussen

College in Mankato and South Central College, North Mankato. PLRAC primarily serves small and mid-size arts organizations, community groups and schools that are sponsoring arts activities. On average we fund about 100 organizational grants per year. The budget size of our arts organizations, community groups and school arts activities/projects is listed below. Only one of our arts organizations in the region, the Mankato Symphony Orchestra, applies directly to the Minnesota State Arts Board for an Operating Support Grant. However, they also apply to PLRAC for a project grant annually.

Budget size of arts organizations, community groups & school arts activities/projects funded by PLRAC.

- 70% have budgets under \$25,000
- 10% have budgets from \$25,001 to \$50,000
- 9% have budgets from \$50,001 to \$100,000
- 6% have budgets from \$100,001 to \$150,000
- 5% have budgets over \$150,001

## **GOALS AND OBJECTIVES**

As defined in the Prairie Lakes Regional Arts Council's Biennial Plan for FY 2014 and 2015, the council's goals are identified in three categories: service, program and grants. The service goal is to increase the visibility of the arts and to ensure proper use of state and foundation funding in the region by encouraging citizen participation, providing technical assistance, planning, public information and administrative assistance. The program goal is to provide information and education to the council to help them address their own development. The grants goal is to provide a variety of funding opportunities which will promote artistic growth opportunities, organizational development, and exposure to quality arts experiences.

### **I. Service Goal**

**A. To encourage participation through an active arts council.** The Prairie Lakes Regional Arts Council Board held ten meetings in FY 2015. Our annual meeting was held in August 2014. Board members continue to advocate for state arts funding by contacting their local legislators throughout the year. Several board members and staff attended Arts Advocacy Day at the State Capitol on February 19, 2015. Board members are familiar with arts activities in their community and county and are required to attend several PLRAC funded activities each year.

**B. To provide assistance to local arts organizations and artists to help them reach their goals.** Brenda Byron, the Executive Director of Prairie Lakes provided technical assistance to several arts organizations and community groups for grant writing and organizational development throughout the year. Although many groups are becoming more structured, efficient and professional, some are experiencing board burn out, reduction in volunteers and economic decline in their communities. Small communities are losing businesses and jobs which affects participation and funding for arts activities. Several groups needed staff assistance regarding developing arts programs, financial management, hiring new staff positions and understanding the Cultural Data Project and how to complete a funder report.

**C. To provide arts information to the general public.** We have a monthly newsletter that is posted to our website at [www.plrac.org](http://www.plrac.org). In addition we printed three newsletters in FY 2015 to highlight the Arts and Cultural Heritage Grantees as well as other arts grantees of Prairie Lakes. Newsletters were printed and mailed to about 1,770 individuals in October 2014, February and May 2015. (Attachments 1-3) This is an excellent tool to communicate with our constituents and the Arts Calendar of events is also emailed monthly to constituents. The council is committed to increasing publicity for arts organizations. As noted above, grantees events are included in the newsletter and by news releases submitted to the local

media when they receive an Arts and Cultural Heritage Grant or Artist Grant from Prairie Lakes. Staff has continued to update the entire mailing list, which includes 1,890 individuals. Through our newsletter articles we continue to ask constituents to send us their email addresses, so we could keep in touch with them and also email them the monthly Arts Calendar. There is a separate Mailing List of artists, arts organizations, schools and teacher contacts. The database for each of these categories is currently at: 487 Arts Organizations and Community Groups; 906 Artists; 374 Schools, 61 Media contacts, 16 Legislators and 22 Other; for a total of 1,375. We have an email media list for the nine county area which includes 40 newspapers, 12 radio stations and 1 TV station. Staff has responded to many calls for program information and assisted people in locating artists, and statewide arts funding agencies and resources.

**D. To provide fiscal and program accountability to the State Legislature and the Minnesota State Arts Board.** The FY 2016-17 Biennial Plan was submitted to the MSAB on 5/15/15 and an updated budget and plan were submitted on 7/29/15. A Final Report for FY 2014 was submitted on 8/13/14 and for FY 2015 on 8/12/15. Financial reports are prepared using the QuickBooks program and reviewed at board meetings. Our operating expenses are broken down into program and general support expenses and we have a chart of accounts that identifies Arts and Cultural Heritage (ACH), State and McKnight revenue and expenses.

The FY 2015 Final Report Budget and the un-audited financial statements dated 6/30/15 are attachments to this report. Total Revenue is \$661,398.27 and Expenses are \$669,026.64; and the net loss is \$7,628.37. However, we had set aside some money in our Fund Balance Equity Account #315 Unrestricted Designate of \$5,796.33 to offset this overage, thus the actual loss is only \$1,832.04. We planned to go over budget this year in our State ACH Arts and Arts Access Account so we could provide additional grants. The Audit for FY 2015 from Meulebroeck, Tauber & Co., of Pipestone will be emailed to the MN State Arts Board by October 1, 2015.

**In FY 2015 Prairie Lakes awarded 222 arts grants totaling \$464,639.** The Summary of FY 2015 grants are listed on page 17-23. It notes State general funds of \$88,497 (51 grants); Arts and Cultural Heritage funding \$333,142 (148 grants); and the McKnight Foundation supported our Artist Grant Program \$43,000 (23 grants for Emerging and Fellowships); for a total of \$464,639.

## **II. Program Goal**

**A. To provide information to the arts council for grant review and design of future programs and services for the local artists and arts organizations.** Prairie Lakes conducts a needs assessment every four years to provide an accurate and comprehensive understanding of the characteristics of the region, as they relate to the arts, and to identify needs and problems that may be addressed by our regional arts council. We conducted our Needs Assessment Survey in June 2012.

**B. To assess grant funding and organizations served.** In assessing the number and types of art projects funded it is evident that several art disciplines are served more with state funded grants. In Region Nine we are fortunate to have a large variety of musical organizations and activities, both vocal and instrumental. Music represents the largest art discipline we review and fund through grant applications (about 42%). Visual art projects and exhibitions compose about 21% of all funded activities. Theater performances 18%, Multi-disciplinary 11%, Dance 6% and Literature 2%. Under-served areas continue to be literature and ethnic music and dance. State funding has increased and decreased over the last decade and we are pleased to award funds from the Clean Water, Land and Legacy Amendment; now known as the Arts and Cultural Heritage (ACH) Fund. The ACH funding has allowed Prairie Lakes to increase the maximum grants to \$8,000 for ACH Arts & Arts Access and \$4,000 for ACH Education and Cultural Festivals. A summary of the last ten years of state funding is listed on the next page.

FY 2003 - \$199,844	FY 2010 - \$140,537 ( <i>reduction</i> ) + ACH \$363,398 = \$503,935
FY 2004 & 2005 - \$142,442	FY 2011 - \$131,639 ( <i>reduction</i> ) + ACH \$363,398 = \$495,037
FY 2006 & 2007 - \$143,175	FY 2012 - \$122,641 ( <i>reduction</i> ) + ACH \$368,994 = \$491,635
FY 2008 - \$171,637	FY 2013 - \$122,641 + increase to ACH \$388,815 = \$511,456
FY 2009 - \$171,753	<b><u>FY 2014 &amp; 2015 - \$122,641 + increase to ACH \$440,245 = \$562,886</u></b>

**C. To complete a Needs Assessment Survey of arts organizations, community groups and artists**

The Prairie Lakes Regional Arts Council continuously assesses and responds to the needs of the region through a variety of channels including day-to-day contact with constituents, feedback from applicants and grantees on their Final Reports, public workshops, meetings, etc. In addition to our ongoing evaluation of programs and services, the Council conducts a formal needs assessment every four years to provide an accurate and comprehensive understanding of the characteristics of the region, as they relate to the arts, and to identify needs and problems that may be addressed by our regional arts council. We used a web based survey service (Survey Monkey) in June 2012 to develop and distribute two different online surveys, one for Artists and one for Arts Organizations, Community Groups and Schools. The questions asked were different in the two surveys. **We disseminated our survey using our internal email database of constituents.** We also had an article in our PLRAC Newsletter and sent News Releases to all media in our 9-counties asking for input and directing folks to the “Survey Monkey link”. The organizational survey was emailed to 410 arts organizations and community groups and 317 school contacts; for a total of 727. The artist survey was emailed to 484 individuals. The results from these surveys were used for our FY 2016-2017 planning. Copies of the Survey Summary Reports are available upon request.

**2012 SURVEY RESULTS**

A constituent survey was conducted in the 9-county area served by Prairie Lakes Regional Arts Council. **Two different electronic Survey Forms were created for Artists and Organizations, with different questions asked for each.** The surveys were sent out 6/7/12 with a deadline of 6/29/12. The survey information was compiled and shared with the board verbally on 7/26/12 and a written summary was presented at their January 2013 meeting. We received 83 Organizational surveys and 104 Artist survey responses, for a total of 187. This was a higher response than what we received in 2009, which we were pleased with. The survey asked questions in regard to the types of programs offered, referencing current funding and grant maximums in each category, needs for services, trends in the community, etc. Highlighted results of the survey are listed below. According to the survey results the Council is currently on track with their allocation of State resources for Arts and Cultural Heritage, Small Arts Projects, Arts-In-Education Grants, and McKnight funds for the Artist grants.

**Organizational Survey: We received a response from all nine counties in the region.**

A total of 83 Surveys were received and at least 4 people completed the survey in every county, displaying a 4.8% response. The total percentage by county was: Blue Earth 22.9%, Brown 15.7%, Faribault 9.6%, LeSueur 8.4%, Martin 4.8%, Nicollet 21.7%, Sibley 4.8%, Waseca 7.2% and Watonwan 4.8%.

**Identifying features of respondents:**

- 52.5%** Identified themselves as a Non-Profit Arts Organization
- 28.8%** School/Community Education/College
- 17.5%** Non-profit Community Group (*Chamber of Commerce, County Fair, Historical Society, Independent Living Center, Library, etc.*)
- 1.3%** Unit of Government/City/County



**How many years the organization has been in existence?**

- 57.8%** Have been in existence for 26 or more years
- 20.6%** Have been in existence for 16-25 years
- 12.0%** Have been in existence for 5-15 years
- 8.4%** Are under 4 years old

**What activities is the organization involved in?**

- 41.0%** Produce their own events
- 15.7%** Sponsor other artists and groups to perform
- 43.4%** Do both Producing and Sponsoring.

**1. Priority of Current Grant Programs**

Organization respondents were asked to prioritize the Councils current grant programs. The highest priority was the Arts and Cultural Heritage grant program with 53 respondents out of 83 selecting it as number one in importance. The second was Small Arts Grants, third Arts-In-Education Grants to Schools and then Emerging Artist and Fellowship grants. Three people did not respond to this question.

**Interpretation:** The Council is currently on track with their allocation of State resources for Arts and Cultural Heritage, Small Arts Projects, Arts-In-Education Grants, and McKnight funds for the Artist grants. In FY 2015 Small Arts and AIE grants had a maximum of \$2,500 with a 25% cash match requirement.

**2. Grant Maximums for Arts and Cultural Heritage Arts Programming Grant.**

Organization respondents were asked in question #23 to select the maximum size of an ACH Grant for Arts Programming and Arts Access, given that the demand for these grants is high, and that there are limited funds available. Currently the maximum grant is \$8,000.

**Interpretation:** The Council is currently on track with their allocation of State resources for Arts and Cultural Heritage Grants that are for Arts Programming and Arts Access. In FY 2013 the maximum grant was \$6,500; in FY 2014 it was increased to \$7,500 and in FY 2015 the Council raised the grant maximum to \$8,000; and it requires a 50% cash match. This maximum allows more applications to be funded.

**3. Grant Maximums for Arts and Cultural Heritage – Arts Learning Grant.**

Organization respondents were asked in question #24 to select the maximum size of an ACH Grant for Arts Learning Grant, given that the demand for these grants is high, and that there are limited funds available. Currently the maximum grant is \$4,000.

**Interpretation:** The Council is currently on track with their allocation of State resources for Arts and Cultural Heritage Grants that are for Arts Learning. In FY 2013 the maximum grant was \$3,500, but in FY 2014-15 it was increased to \$4,000; and the cash match is 10% for schools.

**4. Grant Maximums for Arts and Cultural Heritage – Arts and Music Festival Grant.**

Organization respondents were asked in question #25 to select the maximum size of an ACH Grant for an Arts and Music Festival, given that the demand for these grants is high, and that there are limited funds available. Currently the maximum grant is \$4,000.

**Interpretation:** In FY 2013 the maximum grant was \$3,500. In FY 2014-15 the Council raised the grant maximum of the ACH Arts and Music Festival grant to \$4,000 and requires a 50% cash match. The festival maximum will remain the same at \$4,000 for FY 2016 but will increase to \$5,000 in FY 2017 due to increased ACH funds and that we've not increased this maximum for several years and the festivals have grown in budget size over the last few years.

## **5. Priority of General Arts Services**

Organization respondents were asked in question #12 to rate the following general services currently offered by the Council. Technical assistance to constituents ranked the highest, with 48% stating it was “Extremely Important” and 37% as “Important” for a combined total of 85% by the respondents. The PLRAC Calendar of Events and PLRAC Newsletter also rated highly as “Extremely Important” 45% and 38% respectively. Also rating high were the PLRAC Grant Writing Workshops, Juried Exhibition and Media List.

### **Interpretation:**

The Council needs to continue to dedicate resources and staff time to all of these arts service areas. With emphasis on technical assistance to constituents, the PLRAC Calendar of Events, PLRAC Newsletter and the Grant Writing Workshops. The Media List was less familiar to some respondents, as well as the PLRAC Regional Juried Art Exhibition as noted by the chart.

**Artist Survey:** 104 Artist surveys were received. The Artist Survey provides valuable background information regarding artists' discipline, years of experience and training, and level of participation in the Councils sponsored programs and services.

### **Identifying Features of Artists:**

- 48.9% Identified themselves as an Emerging Artist
- 27.3% Established Professional Artist
- 18.2% Arts Educator
- 3.4% Hobbyist
- 2.3% Crafts Person

### **How many years have you been an artist?**

- 64.4% Have been an artist for 20 or more years
- 30.8% Have been an artist for 6-19 years
- 4.8% Under 5 years

### **What arts discipline do you primarily work in?**

- 59.2% Visual Art
- 18.4% Instrumental Music
- 8.7% Literature
- 8.7% Theater
- 2.9% Vocal Music
- 1.9% Dance

## **1. Artists Priority of Current Grant Programs**

Artists were asked how the artist grants should be allocated for Emerging Artist and Fellowship Grants.

**Interpretation:** The Council is currently on track with annually allocating resources for Emerging Artist and Fellowship Grants. There were 54.2% of respondents that selected Emerging artist grants remain at the current amount of \$1,000 to award 9 grants. There were 38% of respondents that selected Fellowship grants remain at the current amount of \$3,000 to award 10 grants. The Artist grant maximums remained the same in FY 2014 and 2015 at \$1,000 and \$3,000 respectively.

### **Summary of Assessed Needs**

The Prairie Lakes Regional Arts Council has carefully reviewed all the collected data in regards to the arts development needs of the region. Several program and services priorities are made clear through survey



results, professional contact with individual artists and candid discussions with other arts professionals. In order to best serve the priorities and needs, the Council has designed the following Work Plan with Goals and Objectives which outlines programs and services that specifically address arts issues for artists, arts organizations, community groups and schools within the nine-county area.

### **III. Grants Goal**

**A. To encourage all forms of art in the region.** The council supported a variety of arts activities and art disciplines with grants in FY 2015. Copies of the grant guidelines and applications for the state funded programs are available on our website [www.plrac.org](http://www.plrac.org). There were three categories of funding:

1. Small Art Project Grant, maximum \$2,500; 2. Arts-In-Education Grant, maximum \$2,500; and 3. Arts and Cultural Heritage Grants: ACH Arts & Arts Access, maximum \$8,000; and ACH Education and ACH Cultural Festivals have a maximum of \$4,000 each.

In FY 2015 Prairie Lakes awarded 222 arts grants totaling \$464,639. Summary of FY 2015 Grants: State general funds of \$88,497 (51 grants); Arts and Cultural Heritage funding \$333,142 (148 grants); and the McKnight Foundation supported our Artist Grant Program \$43,000 (23 grants for Emerging and Fellowships); for a total of \$464,639.

The data collection information on these grants was electronically transferred to the MN State Arts Board. The number of organizations participating in the councils grant programs is very steady from year to year. The arts organizations we work with in region nine are very stable with only a very few discontinuing programming or ceasing to exist. However, their growth is limited and primarily they continue similar programs. A majority of arts activity in our region is music, both instrumental and vocal, with about 45% of the grants awarded representing this discipline. Theater and visual art activities are the next most active and thus receive funding. For the last several years' community education offices have sponsored and coordinated more youth art activities. Children's theater activities are very popular and several community education departments have sponsored Prairie Fire Children's Theater of Barrett, MN to present a children's play with local children. For several years the board has addressed funding both established arts organizations and new activities. Therefore, in order to spread the funds out more and fund more arts activities and organizations the board has placed maximums on all grant programs and also recommends partial funding of grants, in some programs, as necessary. In general, the quality of arts activities presented in grant applications in our region is very high.

**B. To seek additional arts funding.** We continue to receive funding from the McKnight Foundation, Minneapolis and administer two grant programs for Professional and Emerging Artist Grants, for a total of \$43,000. We prepare a separate Final Report for the McKnight Foundation, which is our only other source of re-grant funds. Additional information on McKnight activities is on page 15.

**C. To promote and fund rural arts activities in all of the region's communities.** The council is sensitive to the needs of our established and emerging arts organizations. Several new arts groups, community groups and schools applied to our programs this year and all were funded. A majority of those grantees were in the Small Arts and Arts-In-Education category. Separate state general funds are set aside for this program.

#### **Brief Description of Three Grant Programs**

##### **1. Small Arts Project Grant**

Grants are for non-profit arts organizations, community groups, and public organizations that produce and sponsor arts activities in their local community. Projects or activities which are intended to develop and enhance artists and art resources within the community (i.e. dance, literature, music, theatre, visual arts,

etc.) and sponsorship of touring artists. To enable an arts organization, community group or public organization to sponsor or produce a community arts activity that may have a smaller budget or occur outside the main timeline for the Art Project Grant deadline. Applicants may submit only one grant application per fiscal year and no request may exceed \$2,500 or 25% of the project cost. Grants are reviewed on a monthly basis.

## **2. Arts-In-Education Grant**

This grant program is designed to encourage schools to join in an educational partnership with regional professional artists within the nine county area and artists throughout the state to provide artist residencies, mini-workshops, live art performances and arts-related field trips. Its purpose is to enhance the current arts curriculum. This grant program is open to all public or private non-parochial elementary, middle, or secondary schools (K-12) in the nine county area. Public and private school applicants are encouraged to collaborate with parochial schools in providing AIE experiences for all students in the area. Only one AIE grant per school building is allowed each fiscal year. Applicants may submit only one grant application per fiscal year and no request may exceed \$2,500 or 10% of the project cost. Grants are reviewed on a monthly basis. Residencies, mini-workshops and/or live art performances must involve the general community in some significant aspect, i.e. receptions, poetry readings, exhibitions, or public performance. Field trips could include: joint bus trip, slide show review, volunteer guides, or follow-up program with a local community group.

## **3. Arts and Cultural Heritage Grant**

Prairie Lakes Regional Arts Council will fund proposals from regional, non-profit tax-exempt 501(c)(3) arts organizations, non-profit community groups, units of government and non-parochial schools that are sponsoring an arts activity in dance, literature, media arts, music, theater and visual arts. The applicant or organization must have an address and provide programming within the nine county region PLRAC serves. Counties include: Blue Earth, Brown, Faribault, LeSueur, Martin, Nicollet, Sibley, Waseca, or Watonwan County. Proposals are encouraged to address more than one of the three program areas.

### **A. There are three categories of funding with Arts and Cultural Heritage Grants.**

1. Arts Programming and Arts Access – Maximum proposal \$8,000. The cash match is 50%. The organization should describe their **arts programming** and request funds for those activities in the expense categories listed on the application budget, with not more than half of the funds requested for salaries of paid staff. Funds may be used for on-going programs, but groups are encouraged to offer new and different activities with the grant funds or enhance their events. Funds may also be used for **equipment** that enhances the artistic ability of the organization and includes but is not limited to: office equipment and software, instruments, risers, theater lighting, theater curtains, sound system, display cases, etc. This also includes **public art**, sculpture, murals, etc.; and activities that plan to reach **new audiences** such as youth, ethnic groups, senior citizen groups, etc. and engage the public in new ways.

2. Arts Education - There are three categories of support. The cash match is 10%.

a. Schools – Maximum proposal \$4,000. This is available to all public or private non-parochial elementary, middle or secondary schools (K-12) in the nine county area. The focus is to provide educational partnerships between local and regional professional artists, arts organizations and (K-12) schools.

1. To enhance school arts curriculum by providing artist residencies, live arts performances, mini-workshops and arts related field trips.
2. To enhance programs and curriculum design through visits to professional artists' studios, performances by professional theatre, dance or musical groups, readings by writers, visits to art galleries, exhibitions and other locations pertinent to the creation and exhibition of art.

3. To collaborate with arts organizations in the region to perform in their school and/or community.

b. Non-profit and Community Groups – Maximum proposal \$4,000. The cash match is 50%.

To support life-long learning and appreciation of the arts, through arts activities conducted by a non-profit arts organization, community group, early childhood education, community education, library, senior citizen's organization, unit of government, etc.

c. ACH Youth Scholarship/Mentorship – Maximum \$300. (No match is required.)

ACH Youth Scholarships and Mentorships provide selected students in grades 7-12, the opportunity to study their chosen art with a practicing professional artist, attend an arts workshop, series of classes or special training opportunity or performance. The scholarship can also be used to take lessons or pay fees to a non-profit arts organization serving youth (i.e. Arts Center of Saint Peter, Dance Conservatory of Southern MN, Mankato Ballet Company, Mankato Children's Chorus, Mankato Area Youth Symphony Orchestra, Mankato or New Ulm Suzuki School of Music, other art centers which offer classes to youth, etc.). There is only one deadline per year.

3. Arts and Cultural Heritage – Maximum proposal \$4,000. Grants are for arts and music festivals and activities that represent the diverse ethnic and cultural arts traditions, including folk and traditional artists and art organizations, represented in this state. This may include folk art classes, single performances, a series of cultural activities, etc. The cash match is 50%.

## **Structure of Program with Arts and Cultural Heritage Funds**

A. General Information. The Fund was established for three specific purposes:

1. **Arts and Arts Access:** to support Minnesota artists and arts organizations in creating, producing, and presenting high-quality arts activities; to overcome barriers to accessing the arts; and to instill the arts into the community and public life in this state.
2. **Arts Education:** to support life-long learning and appreciation of the arts, including support for K-12 activities that enhance but not replace school arts curriculum.
3. **Arts and Cultural Heritage:** for arts & music festivals and activities that represent the diverse ethnic and cultural arts traditions, including folk and traditional artists and art organizations, represented in this state.

This program is made possible by the Arts and Culture Heritage Fund, a fund created by the people of Minnesota to support the arts and preserve our heritage. The Prairie Lakes Regional Arts Council (PLRAC) grant programs and services will address these areas: Arts and Arts Access 80%, Arts Education 14% and Cultural Heritage 6%. Grants must be completed within one year of the awarding of the grant, unless an extension has been requested and granted by the Executive Director of PLRAC. These grants must be matched with cash or other earned revenue (50% cash for organizations and 10% cash for schools). The exception is the ACH Youth Scholarship/Mentorship of \$300, which does not have a match requirement.

B. Biennial Goals FY 2015 for Arts and Cultural Heritage Fund.

Several goals have been identified that correspond to the three categories of arts funding: Arts and Arts Access, Arts Education and Cultural Heritage.

C. Outcome Evaluation FY 2015 for Arts and Cultural Heritage Fund.

Several Outcome Evaluations have been identified that correspond to the three categories of arts funding: Arts and Arts Access, Arts Education and Cultural Heritage.

## **FY 2015 Goals for Arts and Cultural Heritage Fund**

Five goals with accompanying objectives were adopted to accomplish our mission and address the organizational and individual artist needs through our Arts and Cultural Heritage (ACH) fund.

**1. Goal: Increase Access to the Arts** by supporting Minnesota artists and arts organizations in creating, producing, and presenting high-quality arts activities; to overcome barriers to accessing high-quality arts activities; and to instill the arts into the community and public life in this state.

**Objective A:** Provide financial support to eligible individual artists and organizations for activities that support access to the arts.

**2. Goal: Increase Art Education** by supporting life-long learning and appreciation of the arts, including but not exclusive to K-12 activities.

**Objective A:** Provide financial support to eligible individual artists and organizations for activities that support lifelong Arts Education.

**3. Goal: Increase Arts & Cultural Heritage Festival activities** by supporting events and activities that represent the diverse ethnic and cultural arts traditions, including folk and traditional artists and art organizations, represented in this state.

**Objective A:** Provide financial support to eligible individual artists and organizations for activities that support arts and cultural heritage, arts and music festivals.

**4. Goal: Provide Services and Support** to individuals and organizations that provide arts activities in our region.

**Objective A:** Provide Publicity/Public Awareness services to support and increase the visibility and understanding of the arts.

**Objective B:** Provide networking opportunities to share best practices and build relationships.

**Objective C:** Provide workshops to increase knowledge and expertise of individual artists and organizations.

**Objective D:** Provide individualized support through one-on-one meetings with PLRAC staff to explore how to best utilize Arts & Cultural Heritage funds.

**5. Goal: Achieve Accountability of Arts and Culture Fund** by acting as responsible stewards of public funds.

**Objective A:** Work with our arts delivery partners to develop and refine a strategic plan for best use of the amendment funding, based on feedback from the state's residents.

**Objective B:** Develop methods to increase our system's level of accountability, including but not limited to: peer review, checks and balances and public involvement.

**Objective C:** Maintain a strong and highly functional Board of Directors.

## **FY 2015 Outcome Evaluation for Arts and Cultural Heritage Fund**

**1. Goal: Increase Access to the Arts** by supporting Minnesota artists and arts organizations in creating, producing, and presenting high-quality arts activities; to overcome barriers to accessing high-quality arts activities; and to instill the arts into the community and public life in this state. In FY 2015 this goal was met by awarding 42 ACH grants to arts organizations & community groups totaling \$271,642.

**2. Goal: Increase Art Education** by supporting lifelong learning and appreciation of the arts, including but not exclusive to K-12 activities. In FY 2015 this goal was met by awarding 4 grants to schools for a total of \$15,900 and 97 ACH Youth Scholarships at \$300, totaling \$29,100; combined total of \$45,000.

**3. Goal: Increase Arts and Cultural Heritage Festival activities** by supporting events and activities that represent the diverse ethnic and cultural arts traditions, including folk and traditional artists and art organizations. This goal was met by awarding 5 grants to arts organizations and community groups in FY 2015 totaling \$16,500.

**For Goals 1, 2, 3: Total funds of \$333,142 were awarded in all three categories.**

**Objective A:** In FY 2015 we anticipated that the base line number of total Arts and Cultural Heritage applicants would stay steady at the same amount as the previous fiscal year and the goal was met. In FY 2015 there were 55 ACH organizational applicants in all three categories and in FY 2014 there were 43. A few of the applicants in FY 2015 were new to this program. It should also be noted that some applicants did not reapply for an ACH Grant in FY 2015 because the requirements were more difficult and time consuming; so they applied for a Small Arts Grant. Many applicants were not prepared to do Evaluation Surveys and really measure their outcomes. There is a big learning curve for small all volunteer non-profit organizations to meet all of the requirements of the ACH Grant Program. **Our student program for grades 7-12 is called ACH Youth Scholarship.** In FY 2015 there were 108 student applicants; FY 2014 there were 97 applicants; and in FY 2013 there were 69 student applicants. Therefore, the Youth Scholarship program had a steady increase over the last three years.

B. In FY 2015 of those receiving grants and services from the PLRAC, 75% will indicate that their project was artistically successful, reached the target constituency and had community impact. This will be measured by the final reports.

This goal was met by tracking all of the FY 2014 ACH Grantee Final Reports. All Organizational ACH Grantee Final Reports from FY 2014 were reviewed in June 2015 and 40 Grants were complete of the 40 awarded for a total of 100% complete. From the Final Reports received 100% noted that their projects were successful and reached their targeted constituency.

The ACH Grantee Final Reports from FY 2015 were also reviewed in June 2015 and 20 Grants were complete of the 40 awarded for a total of 50% complete. Therefore, we will assess these reports in the future and comment on them in our FY 2016 MSAB Final Report.

**4. Goal: Provide Services and Support to organizations that provide arts activities in our region.**

**Objective A:** At the conclusion of FY 2015 the PLRAC will provide publicity and public awareness services for a minimum of 10 Arts and Cultural Heritage grant recipients. This will result in an increased awareness of the arts in the PLRAC region. This will be measured by staff tracking the publicity releases.

**Goal 4., Objective A. was met regarding publicity of the new Arts and Cultural Heritage (ACH) funding by sending Grantee News Releases and a photo three times per year to all media in the 9-county area announcing the 51 organization grantee projects and 97 ACH Youth Scholarships awarded to students; therefore 100% of grantees were acknowledged in FY 2015.** The media in the nine-county area includes 40 newspapers, 12 radio stations and 1 TV station. News releases are grouped by county and are adapted to highlight the organizations/students from that area to make it more relevant to the community. The ACH Grantees were listed in our printed newsletters as the front page article and photo and also included photos of these “big check” presentations” for organizations grouped by county. The newsletters were November 2014, February 2015 and May 2015. The Artist Grants awarded to our



Emerging Artist and Fellowship grantees are also announced through a news release and a photo of recipients twice a year to all media in the 9-county and included in the PLRAC Newsletter February 2014 and May 2015.

### November 2014 - Arts and Cultural Heritage Grants Awarded

A total of \$154,230 was awarded to 23 Area Organizations



**November 2014: Arts and Cultural Heritage Grantees.** Row 1 (L to R): Mary Hillmann, South Central Service Cooperative; Diane Storvick, Mankato Children’s Chorus; Deb Johnson, Children’s Museum of Southern Minnesota; Jennifer Veltsos, Good Thunder Reading Series, Minnesota State University, Mankato; Taylor Tolchin, Kearney International Center, Minnesota State University, Mankato; Alice DeYonge, Project G.E.M.; Pat Prange, Minnesota Valley Sweet Adelines; Patricia Beckmann, Waseca Arts Council; and Ann Rosenquist Fee, Arts Center of Saint Peter. Row 2 (L to R): Pat Kearney, Irish Cultural Society of New Ulm; Mary Jane Glawe, Christkindlmarkt; Sara Buechmann, Mankato Symphony Orchestra; Kent Menzel, New Ulm Actors Community Theatre; Sara McKay, Saint Peter Choral Society; Fred Slocum, Musicorum; Richard Miller, Blue Earth Valley Concert Association; Elaine Hardwick, Merely Players Community Theatre; Mark Wamma, Mankato Area Youth Symphony Orchestra; Kylie Ahlschwede, Minnesota Valley Chorale; Krystal Erickson, New Prague Community Education and Brenda Byron, PLRAC Executive Director.

B. By the end of FY 2015 will hold one networking meeting with 75% attendees responding that they were impacted favorably. This will be measured by an exit survey.

C. By the end of FY 2015 the PLRAC will hold one educational workshop with 75% attendees responding that they were impacted favorably. This will be measured by an exit survey.

**Objectives B. and C. Combined, as part of Goal 4. This goal was met in FY 2015 by staff as they provided technical assistance and educational workshops to grantees.**

The networking meeting concept was adapted to serve grantees of the Arts and Cultural Heritage (ACH) Grant Program. These organizations were required to attend an Evaluation and Survey Training Meeting which were held in October 2014 and April 2015. An Exit Survey was completed by a total of 36 attendees at the workshops. Several questions were asked to gauge the usefulness of the information presented at the workshop. The survey questions were based on a scale of 1-5; with 1 being low and 5 being high. A majority of all respondents ranked the questions as a 4 or 5 on the scale.

1. Grantees were asked if the Content of this Workshop impacted them favorably.  
Response: 48% said it was Very Useful, 39% said it was Useful, 13% somewhat useful & 0% not as useful. **Therefore, combined 87% stated it was Useful to Very Useful.**



2. When asked if specific surveys and evaluation methods were already developed. Response: 30% responded Yes, Definitely, 43% Yes, 24% somewhat and 3% not at all. **Therefore, 73% stated that “Yes they have specific surveys and evaluation methods already developed.** In FY 2015 about 62% said that Yes they have specific surveys and evaluation methods already developed. **This is an indication that our extra staff time assisting grantees in FY 2015 was successful.** *However, more PLRAC Staff time is needed to assist these organizations as they implement their new programs and attempt to meet all of the requirements of the ACH Grant Program; and new requirements that the MN State Legislature requires.*

D. By the end of FY 2015 there will be a minimum of two grant writing workshops held with constituents interested in the Arts and Cultural Heritage Fund. Result is that 75% of constituents will indicate that these workshops were beneficial. This will be measured by a constituent survey.

This goal of two workshops was met in FY 2015 and we also continued to promote our YouTube videos about the ACH Grant and other state grant programs we offer. We hosted Grant Writing Workshops in July 2014 and January 2015. There were a lot of constituents present at each workshop and an overwhelming majority of the participants indicated that the workshop was very beneficial.

In addition, we emailed all past grantees in July to remind them of the fall 2014 deadlines for all programs. Additional contacts were made with past Arts & Cultural Heritage grantees to complete their Final Reports by July 31<sup>st</sup> in order to be eligible for the August 1, 2014 ACH deadline. Several past ACH Grantees were delinquent in their Final Reports and therefore, we worked with them to complete their final reports.

**5. Goal: Achieve Accountability of Arts and Culture Fund** by acting as responsible stewards of public funds.

A. In FY 2015, 75% of constituents will signify a satisfaction level of acceptable to superior when asked if the PLRAC has acted as responsible stewards of the public funds they administer. This will be measured with comments on the Final Report of the Arts & Cultural Heritage grant. **This goal was met for FY 2015.** The comments on the Final Report were all very positive about the professionalism of the PLRAC staff and the assistance that we gave them.

## **D. Monitoring and Evaluation of Grants**

In order to monitor and evaluate the grants for the year, a two-step process of payment is involved for the organizational and adult artist grant program. Eighty percent of the grant is paid to each grantee one month prior to their event upon receipt of their contract. Once the project is completed and the Final Report is submitted and approved, the final 20% is paid. This process is followed for the Arts and Cultural Heritage, Small Arts and Arts-In-Education, and the PLRAC/McKnight Emerging Artist and Fellowship grantees. The only exception is the ACH Youth Scholarship Program which pays the \$300 scholarship directly to the individual instructor or youth arts organization the student is participating with. Youth scholarship grantees are required to file a Final Report with the council 60 days after completing their projects and a Student Account Form showing the use of funds is required by the instructor.

Grantees are instructed in their contract letter that any significant changes must be reported promptly, and that permission for changes or extensions must be requested through the Executive Director. If the changes represent a major change in direction for the project, the Executive Director will bring the request before the council for approval. Grantees are required to file a final report with the council 60 days after completing their projects. Final reports are reviewed and approved by the Executive Director if no discrepancies are noted. If discrepancies exist, the director will notify the executive committee and/or full

board. Final reports are always available for review by council members, and may be brought to regular meetings for review. Board members and staff who have attended funded projects report on them at monthly meetings. The Executive Director periodically reviews the grant files to see whether organizations have outstanding final reports. Should an overdue report be indicated, the Executive Director or Program Manager sends a reminder letter to the grantee. The staff sends additional letters or makes calls as needed to close the files of completed projects. Grantees are reminded of the responsibilities they share with the council for full accountability of public funds. If the Final Report is more than 6 months overdue the board has the authority to deny the final 20% payment. The contract with the grantee also states "If after an additional six months the final report has still not been submitted to the PLRAC, the organization will not be considered for funding for two years from the completion date of the project."

Our Challenge is to maintain collegial relationships with about 100 arts organizations, community groups and schools to assist them with applying for grants and tracking their grants through a Final Report and making sure all documentation is submitted. We are very proud of the fact that over 90% of the grantees submit their information in a timely manner, they are very conscientious. However, there is a lot of staff time spent assisting the other 10% that are struggling to submit their reports and information. Additional meetings and workshops were held in spring 2014 to introduce the Cultural Data Project (CDP) to our Arts Organizations and to encourage their participation. I developed a plan to provide these trainings and budgeted for monetary incentives for Arts Organizations that participated. This resulted in very good participation! I'm pleased that a majority of the organizations responded to this challenge and twenty groups submitted their CDP Funder Reports to PLRAC in June and July. We are requiring this report as an attachment for the ACH Grant Application from Organizations in FY 2015; but schools are exempt.

## **E. Legislative and State Arts Activities**

I attended Arts Advocacy Day on February 19, 2015 at the capitol and led a team of advocates to meet with our legislators. Board member Lill Robinson participated with me along with several other arts organization members. Since the Arts and Cultural Heritage Fund provides a significant amount of state funding through the Clean Water, Land and Legacy Amendment, we continue to contact legislators about this issue from the PLRAC office and by informing our constituents to contact their legislators. Several emails went out about this topic. The focus this year was to request 47% of the Arts and Cultural Heritage Fund, to be distributed to the MN State Arts Board and Regional Arts Council system. This way arts grants and services can be distributed in all 87 Minnesota counties. I am also a board member of MCA and I attended quarterly MCA Board Meetings in FY 2015, held in Minneapolis and St. Paul.

**Cultural Data Project.** Prairie Lakes held additional meetings/workshops in spring 2014 to introduce the Cultural Data Project (CDP) to our Arts Organizations and to encourage their participation. We developed a plan to provide these trainings and budgeted for monetary incentives for arts organizations that participated. This resulted in very good participation! We were pleased that a majority of the organizations responded to this challenge and several organizations submitted their CDP Funder Reports for FY 2015 and the grant deadline on August 1, 2014. The CDP Report has become a requirement for organizations applying to our Arts and Cultural Heritage Program. We have 38 organizations that have completed their CDP Profile!

**Statewide Economic Impact Survey.** Each region was asked to take an active role in the Statewide Economic Impact Survey in 2014. We developed a plan and timeframe for PLRAC to accomplish the task. The program manager and I created an outline for the process and we selected which arts events would be surveyed, for a total of six survey events. This required PLRAC Staff to make the "curtain call speeches" to stress the importance of the survey and we followed through with mailing the surveys to

MCA in a timely manner. Prairie Lakes was the first Region to complete the required number of 250 surveys!

**Announcement of Creative MN Report in Mankato in March 2015.** We had 29 Arts Advocates attend the “Creative MN” Report on the Economic Impact of the Arts on March 2<sup>nd</sup> in Mankato. Sheila Smith, MCA presented the Report and Sue Gens, MSAB attended the meeting. The 89 area organizations that participated in the "Creative Minnesota" study support 348 full-time jobs in the nine-county region, generating more than \$13.6 million in economic impact. More than 358,000 people attend nonprofit arts and cultural events annually in the region, which includes: Fairmont, Mankato, North Mankato, New Ulm, St. Peter and Waseca. *Download the report at [www.creativemn.org](http://www.creativemn.org).*

## **F. McKnight Foundation Artist Programs**

We had very good attendance at our artist workshops the last two years. The topics included: Grant Writing, Social Media for Artists, Studio Recording Workshop for Musicians, Writing an Artist Statement and Resume, Literary Workshop/Mentorship, and Photographing Your Own Work. We have 906 Individual Artists on our PLRAC database, representing all mediums. Annually we estimate that we serve about 200 artists through our McKnight Grantee Exhibit, regional art show, workshops and grants. We continue to promote the workshops and grants by sending out reminder emails to our Artist email data base. We also make them aware that PLRAC has recorded two videos about how to apply for the PLRAC Emerging Artist Grant and one video for the PLRAC/McKnight Fellowship Grant and have posted it on YouTube. These videos are also posted on our website and Facebook page. Artists can submit a draft application two weeks prior to the deadline for staff review and comment.

We have a hands-on attitude in assisting our artists in the application process and the Executive Director spends a lot of time assisting artists through a grant writing workshop, individual consultations in the office, over the phone and through email notes. Several artists were first time applicants and had questions about how to describe their project and explain how it related to their professional growth, and how to select work samples that are relevant to their application. The majority of artist applicants have been primarily visual artists over the past ten years however, in the last few years we have had a significant increase in the number of musicians, literary artists and playwrights applying.

In FY 2015 we continued with the Fellowship and Emerging Artist Grant Program and Prairie Lakes Regional Arts Council awarded \$43,000 in grants. Details are listed below.

1. Fellowship Grant: We awarded ten Fellowship Grants at \$3,000 each, for a total of \$30,000. There were ten very qualified applicants that the board funded. In FY 2014 there were eleven applicants, FY 2013 there was sixteen applicants and in FY 2012 there were nine artist applicants, so the number of applicants does fluctuate from year to year. Our publicity and contact with artists was increased, so we don't think that was a factor with the number of applicants. We attribute the fluctuation in the annual number of applications to several factors which include: Artists are just busy trying to make a living and it consumes all their time, they may not have the time to devote to their art work and the extra effort to write a grant, they don't have work samples ready to submit with their application or the time to contact two professionals to provide a Letter of Recommendation, which is required for the Fellowship. Since we have been funding artists for over twenty years we are not surprised by these ups and downs in applicant numbers. We are optimistic that the number or applicants will increase next year.

2. Emerging Artist Grant: We awarded thirteen Grants at \$1,000 each, for a total of \$13,000. There were a total of sixteen applicants. The board thought that a couple of the artists were “beginning” and therefore were not moved onto the ranking round and scored. We utilized Drop Box for the third year to review artist's work samples and the board was provided a link. This method of providing work samples to the

board prior to the review meeting, assists the board with tentatively scoring all the applications at home based on the criteria, since they have all needed information. Having this prior knowledge of the applicants work has ultimately cut down on the time needed at the board meetings and provides for some good discussion on artistic merit.

3. Artist Grantee Exhibition: We coordinated the 5th Annual PLRAC/McKnight Artist Grantee Exhibition in January 2015 at the Arts Center of Saint Peter. It featured Emerging Artists Grantees from 2013. Coordination started in fall 2014 contacting visual artists to display their work and performing artists to be featured at the opening reception on 1/11/15. Artists were very pleased to be featured in this group exhibition and we created a very nice brochure for the exhibit, which featured a biography and photo of each artist’s artwork, which was posted on our website. It was a very successful event and about 100 people attended the opening reception. We highlighted the exhibit in our winter Newsletter with photos from the opening reception. The crowd really loved the interactive reception, with music and literary readings and we plan to expand upon that in FY 2016.

**G. Staff and Board of Directors**

Executive Director	Brenda Byron, employed 26 years as Arts Council Director
Program Manager and Bookkeeper	Cindy Lewer, employed 20 years
Administrative Assistant	Pam Trumbull, employed 5½ years
Blue Earth County	Gina Wenger, Mankato
Brown County	Denice Evers, Springfield
Faribault County	Lill Robinson, Blue Earth – President
LeSueur County	Randy Mediger, Waterville
Martin County	Bonnie Taplin, Fairmont
Nicollet County	Diane Harms, St. Peter
Sibley County	Dennis Van Moorlehem, Arlington
Waseca County	Jessica Barens, Waseca
Watonwan County	Joe McCabe, St. James – Treasurer
City of Fairmont	Craig Nelson
City of Mankato	Greg Wilkins – Vice-President
City of New Ulm	Charles Luedtke
City of North Mankato	Dana Sikkila
City of St. Peter	Lauren Shoemaker – Secretary

**H. FY 2015 Grantee List**

In FY 2015 Prairie Lakes awarded 222 arts grants totaling \$464,639. Grants of \$88,497 in general State funds and \$333,142 in Arts and Cultural Heritage funding; which totals \$421,639. These grants were awarded to arts organizations, community groups, schools, and for youth scholarships. Artist grants of \$43,000 were awarded with McKnight Foundation funding.

	<u>Name of Organization</u>	<u>Grant Program</u>	<u>Amount</u>
<b><u>State Art Project and Arts and Cultural Heritage Grants</u></b>			
1	Arlington Chamber of Commerce, Arli-Dazzle	Art Project	\$1,085
2	Arts Center of Saint Peter	Arts & Cultural Heritage	\$8,000
3	Arts Center of Saint Peter	ACH Equipment	\$5,000
4	Arts 'n More Festival, Amboy	Arts & Cultural Heritage	\$4,000

5	Bethany Lutheran College, Speechless Film Festival	Art Project	\$2,500
6	Betsy-Tacy Society, Mankato	Art Project	\$2,500
7	Blue Earth Area Community Education	Art Project	\$2,450
8	Blue Earth Area Community Education	Art Project	\$1,300
9	Blue Earth Area School	Arts-In-Education	\$1,200
10	Blue Earth Valley Concert Association	Arts & Cultural Heritage	\$7,000
11	Boy In Blue Civil War Memorial, Mankato	Art Project	\$1,950
12	Butterfield-Odin School	Arts-In-Education	\$1,800
13	Cherry Creek Days Festival, Cleveland	Art Project	\$1,950
14	Children's Museum of Southern Minnesota	Arts & Cultural Heritage	\$8,000
15	CityArt Sculpture Walk, Mankato	Arts & Cultural Heritage	\$8,000
16	City Center Partnership, Mankato	Art Project	\$2,000
17	Cleveland Public School	Arts-In-Education	\$1,900
18	Community & Seniors Together, New Ulm	Art Project	\$2,280
19	Dance Conservatory of Southern Minnesota	Arts & Cultural Heritage	\$8,000
20	Dance Conservatory of Southern Minnesota	ACH Equipment	\$5,000
21	Fairmont Opera House	Arts & Cultural Heritage	\$8,000
22	Gaylord Area Chamber of Commerce	Arts & Cultural Heritage	\$4,000
23	GnomeMade Artisans, New Ulm	Art Project	\$2,240
24	Good Thunder Reading Series, MN State Univ., Mankato	Arts & Cultural Heritage	\$8,000
25	Govenaires Drum and Bugle Corps	Arts & Cultural Heritage	\$8,000
26	Green Isle Community School	Arts & Cultural Heritage	\$4,000
27	GSR Fine Art Festival, Mankato	Art Project	\$2,500
28	Healthy Communities/ Healthy Youth of Brown Co.	Art Project	\$2,500
29	Henderson Area Arts	Art Project	\$1,000
30	Henderson Sauerkraut Days	Art Project	\$1,500
31	Irish Cultural Society of New Ulm	Arts & Cultural Heritage	\$4,000
32	Kearney International Center, MN State Univ., Mankato	Arts & Cultural Heritage	\$3,500
33	Lafayette Charter School	Arts-In-Education	\$500
34	Lake Crystal Area Community Band	Art Project	\$1,565
35	Lake Crystal Wellcome Memorial School	Arts-In-Education	\$700
36	LeSueur County Fair	Art Project	\$200
37	Lincoln's Traveling Troupe, St. Clair	Art Project	\$1,120
38	Lind House Association, New Ulm	Art Project	\$700
39	Madelia Area Chamber of Commerce	Arts & Cultural Heritage	\$4,000
40	Mankato Area 77 Lancers Marching Band	Arts & Cultural Heritage	\$8,000
41	Mankato Area Community Band	Arts & Cultural Heritage	\$4,100
42	Mankato Area Community Band	ACH Equipment	\$355
43	Mankato Area Community Education	Art Project	\$2,500
44	Mankato Area Community Education	Art Project	\$2,500
45	Mankato Area Youth Symphony Orchestra	Arts & Cultural Heritage	\$8,000
46	Mankato Area Youth Symphony Orchestra	ACH Equipment.	\$3,280
47	Mankato Ballet Company	Arts & Cultural Heritage	\$8,000



48	Mankato Ballet Company	ACH Equipment	\$5,000
49	Mankato Children's Chorus	Arts & Cultural Heritage	\$8,000
50	Mankato Children's Chorus	ACH Equipment	\$2,046
51	Mankato Symphony Orchestra	Arts & Cultural Heritage	\$8,000
52	Maple River Community Education	Art Project	\$750
53	Maple River Community Education	Art Project	\$2,450
54	Merely Players Community Theatre, Mankato	Arts & Cultural Heritage	\$8,000
55	Merely Players Community Theatre, Mankato	ACH Equipment	\$4,490
56	Minnesota New Country School, Henderson	Arts & Cultural Heritage	\$4,000
57	Minnesota Over 60 Band	Arts & Cultural Heritage	\$5,000
58	Minnesota Shorts Play Festival, North Mankato	Art Project	\$2,500
59	MN State Univ. Mankato, Music Performance Series	Arts & Cultural Heritage	\$8,000
60	Minnesota Valley Chorale, Mankato	Arts & Cultural Heritage	\$4,000
61	Minnesota Valley Music Teachers Association	Art Project	\$980
62	Minnesota Valley Sweet Adelines	Arts & Cultural Heritage	\$8,000
63	Musicorum, Mankato	Arts & Cultural Heritage	\$6,000
64	New Prague Community Education	Arts & Cultural Heritage	\$4,000
65	New Ulm Christkindlmarkt	Arts & Cultural Heritage	\$4,000
66	New Ulm High School	Arts-In-Education	\$1,750
67	New Ulm Suzuki School of Music	Arts & Cultural Heritage	\$8,000
68	Picnic In The Park Variety Show, North Mankato	Art Project	\$2,500
69	Picnic In The Park Variety Show, North Mankato	Art Project	\$1,370
70	Project G.E.M.	Arts & Cultural Heritage	\$8,000
71	Project G.E.M./Mahkato Mdewakanton Assoc.	Art Project	\$1,100
72	Red Rock Center for the Arts, Fairmont	Arts & Cultural Heritage	\$8,000
73	Red Rock Center for the Arts, Fairmont	ACH Equipment	\$4,681
74	Riverblenders Chorus of Mankato	ACH Equipment	\$4,860
75	Rock Bend Folk Festival, St. Peter	Arts & Cultural Heritage	\$4,000
76	Roosevelt & Jefferson Elem. Schools, Mankato	Arts-In-Education	\$2,250
77	Rural Route Dance Ensemble, St. Peter	Art Project	\$1,000
78	St. Peter Ambassadors, Bluesfest	Art Project	\$2,500
79	Saint Peter Choral Society	Arts & Cultural Heritage	\$8,000
80	St. Thomas Oratory Jessenland	Art Project	\$800
81	Sibley County Fair	Art Project	\$2,500
82	Sibley East Elementary School	Arts-In-Education	\$1,400
83	Sibley East Public School	Arts & Cultural Heritage	\$4,000
84	Sleepy Eye Area Historical Society	Art Project	\$774
85	SMILES Center for Independent Living, Mankato	Art Project	\$2,500
86	South Central MN Interpretive Center, Fairmont	Art Project	\$1,400
87	South Central Service Cooperative	Arts & Cultural Heritage	\$8,000
88	State Street Theater Company, New Ulm	Arts & Cultural Heritage	\$8,000
89	State Street Theater Company, New Ulm	ACH Equipment	\$5,000
90	TEAM Academy Charter School, Waseca	Arts-In-Education	\$1,110



91	The 410 Project, Mankato	Art Project	\$2,475
92	The Grand Center for Arts & Culture, New Ulm	Arts & Cultural Heritage	\$8,000
93	Tri-City United Summer Migrant Educ. Program	Arts-In-Education	\$1,000
94	Wanda Gag House Association, New Ulm	Art Project	\$2,452
95	Waseca Arts Council	Arts & Cultural Heritage	\$8,000
96	Waseca Arts Council	ACH Equipment	\$5,000
97	Waseca Community Education	Art Project	\$2,285
98	Waseca Community Education	Art Project	\$1,761
99	Waseca County Historical Society	Arts & Cultural Heritage	\$5,730
100	Waseca High School Jazz Festival	Art Project	\$2,500
101	Waseca Intermediate School	Arts-In-Education	\$2,500
102	Waseca Marching Classic	Art Project	<u>\$1,450</u>

**Sub-Total \$392,539**

**Art & Cultural Heritage (ACH) Arts Education – Youth Scholarships**

103	Isabella Aase, Nicollet	ACH Youth Scholarship	\$300
104	Benjamin Abbott, North Mankato	ACH Youth Scholarship	\$300
105	Elaine Adams, Mankato	ACH Youth Scholarship	\$300
106	José Barrientos, Gibbon	ACH Youth Scholarship	\$300
107	Jessica Baumgartner, Madelia	ACH Youth Scholarship	\$300
108	Isabel Becker, Mankato	ACH Youth Scholarship	\$300
109	Nikolai Becker, Mankato	ACH Youth Scholarship	\$300
110	Cayley Buhr, Mankato	ACH Youth Scholarship	\$300
111	Anja Bunge Dulin, St. Peter	ACH Youth Scholarship	\$300
112	Jenna Butterfield, Waseca	ACH Youth Scholarship	\$300
113	Stephanie Carlson, North Mankato	ACH Youth Scholarship	\$300
114	Alejandro Colina-Valeri, Vernon Center	ACH Youth Scholarship	\$300
115	Aidan Dahlseid, St. Peter	ACH Youth Scholarship	\$300
116	Katharine Davis, Madelia	ACH Youth Scholarship	\$300
117	Aliyah Dawkins, Eagle Lake	ACH Youth Scholarship	\$300
118	Megan Elseth, Gaylord	ACH Youth Scholarship	\$300
119	Alyssa Enevold, North Mankato	ACH Youth Scholarship	\$300
120	Jordan Enevold, North Mankato	ACH Youth Scholarship	\$300
121	Katherine Engeldinger, St. Peter	ACH Youth Scholarship	\$300
122	Mariah Enter, Mankato	ACH Youth Scholarship	\$300
123	Lexi Fosburgh, North Mankato	ACH Youth Scholarship	\$300
124	Jude Frelich, Madelia	ACH Youth Scholarship	\$300
125	Anna Freyberg, Mankato	ACH Youth Scholarship	\$300
126	Julia Goodburn, Madelia	ACH Youth Scholarship	\$300
127	Eleanor Grinnell, St. Peter	ACH Youth Scholarship	\$300
128	Cameron Hainy, Fairmont	ACH Youth Scholarship	\$300
129	Eric Head, Fairmont	ACH Youth Scholarship	\$300
130	Mackenzie Helget, Sleepy Eye	ACH Youth Scholarship	\$300
131	Molly Helget, St. James	ACH Youth Scholarship	\$300

132	Julia Herzberg, Mankato	ACH Youth Scholarship	\$300
133	Helen Hill, Mankato	ACH Youth Scholarship	\$300
134	Lauren Hoffmann, Sleepy Eye	ACH Youth Scholarship	\$300
135	McKenzie Hoffmann, Sleepy Eye	ACH Youth Scholarship	\$300
136	Makenna Holz, Mankato	ACH Youth Scholarship	\$300
137	Noah Huseby, New Ulm	ACH Youth Scholarship	\$300
138	Daniel Jackson, Mankato	ACH Youth Scholarship	\$300
139	Praticha Jagdish, Mankato	ACH Youth Scholarship	\$300
140	Selena Janzen, Mankato	ACH Youth Scholarship	\$300
141	Taylor Johnson, Mankato	ACH Youth Scholarship	\$300
142	Emma Kearney, New Ulm	ACH Youth Scholarship	\$300
143	Jordyn Keranen, New Ulm	ACH Youth Scholarship	\$300
144	Mya Kotten, New Ulm	ACH Youth Scholarship	\$300
145	Taylor Krienke, Waterville	ACH Youth Scholarship	\$300
146	Cassidy Krueger, Kasota	ACH Youth Scholarship	\$300
147	Lucia Kulseth, St. James	ACH Youth Scholarship	\$300
148	Alexander Liebl, Mankato	ACH Youth Scholarship	\$300
149	Ariana Lopez, Mankato	ACH Youth Scholarship	\$300
150	Kendra Lyimo, Gibbon	ACH Youth Scholarship	\$300
151	Jacob Martens, New Ulm	ACH Youth Scholarship	\$300
152	Mathew Meixner, St. Peter	ACH Youth Scholarship	\$300
153	Anya Menk, LeCenter	ACH Youth Scholarship	\$300
154	Austyn Menk, LeCenter	ACH Youth Scholarship	\$300
155	Emily Meyers, Springfield	ACH Youth Scholarship	\$300
156	Montanna Michels, St. Peter	ACH Youth Scholarship	\$300
157	Jessica Moellenhoff, New Ulm	ACH Youth Scholarship	\$300
158	Mitch Moellenhoff, New Ulm	ACH Youth Scholarship	\$300
159	Desirae Mortenson, St. James	ACH Youth Scholarship	\$300
160	Brianna Muchai, New Ulm	ACH Youth Scholarship	\$300
161	Emma Murray, North Mankato	ACH Youth Scholarship	\$300
162	Samuel Murray, North Mankato	ACH Youth Scholarship	\$300
163	Maggie Newsom, Gaylord	ACH Youth Scholarship	\$300
164	Brianna Nolte, New Ulm	ACH Youth Scholarship	\$300
165	Karissa Nolte, New Ulm	ACH Youth Scholarship	\$300
166	Erin Oberle, Mankato	ACH Youth Scholarship	\$300
167	Katia Ostermann, New Ulm	ACH Youth Scholarship	\$300
168	Olivia Owens, New Ulm	ACH Youth Scholarship	\$300
169	Isabel Panciera, St. Peter	ACH Youth Scholarship	\$300
170	Grace Peterson, New Ulm	ACH Youth Scholarship	\$300
171	Isaac Peterson, St. Peter	ACH Youth Scholarship	\$300
172	Justin Portner, North Mankato	ACH Youth Scholarship	\$300
173	Anna Prchal, Montgomery	ACH Youth Scholarship	\$300
174	Joshua Quist, St. Peter	ACH Youth Scholarship	\$300

175	Miah Rehm, St. James	ACH Youth Scholarship	\$300
176	Kiara Riehl, Mankato	ACH Youth Scholarship	\$300
177	Brianna Ringen, Butterfield	ACH Youth Scholarship	\$300
178	Alexandra Rivers, Mankato	ACH Youth Scholarship	\$300
179	Allison Rosenhamer, New Ulm	ACH Youth Scholarship	\$300
180	Britta Roth, Montgomery	ACH Youth Scholarship	\$300
181	Sayontan Roy, Mankato	ACH Youth Scholarship	\$300
182	Kim Royer, North Mankato	ACH Youth Scholarship	\$300
183	Amber Rudenick, Nicollet	ACH Youth Scholarship	\$300
184	Riona Ryan, North Mankato	ACH Youth Scholarship	\$300
185	Sarah Schwartz, LeSueur	ACH Youth Scholarship	\$300
186	Tikvah Schwartz, Wells	ACH Youth Scholarship	\$300
187	Kendra Shoemaker, St. Peter	ACH Youth Scholarship	\$300
188	Lauren Smith, North Mankato	ACH Youth Scholarship	\$300
189	Johanna Stelljes, New Ulm	ACH Youth Scholarship	\$300
190	Sarah Stelljes, New Ulm	ACH Youth Scholarship	\$300
191	Martha Stelter, St. Peter	ACH Youth Scholarship	\$300
192	Kelby Stocker, New Ulm	ACH Youth Scholarship	\$300
193	Noah Stocker, New Ulm	ACH Youth Scholarship	\$300
194	Tyler Stolt, Gaylord	ACH Youth Scholarship	\$300
195	Annalisa Tostenson, St. Peter	ACH Youth Scholarship	\$300
196	Katherine Tostenson, St. Peter	ACH Youth Scholarship	\$300
197	Ryannon Varin, Waterville	ACH Youth Scholarship	\$300
198	KaSondra Wiederich, LeSueur	ACH Youth Scholarship	\$300
199	Noah Wilson, St. Peter	ACH Youth Scholarship	\$300
<b>Sub-Total</b>			<b>\$29,100</b>

**State and Arts & Cultural  
Heritage Grant Total \$421,639**

**PLRAC/McKnight Fellowship and Emerging Artist Grants**

200	Tom Barna, Eagle Lake	Fellowship - McKnight	\$3,000
201	Steven DeLaitsch, Waseca	Fellowship - McKnight	\$3,000
202	Debra Evans Paige, LeSueur	Fellowship - McKnight	\$3,000
203	Ann Heymann, Winthrop	Fellowship - McKnight	\$3,000
204	Charlie Heymann, Winthrop	Fellowship - McKnight	\$3,000
205	Bryan Holland, St. Peter	Fellowship - McKnight	\$3,000
206	Tim James, Good Thunder	Fellowship - McKnight	\$3,000
207	Dale Looft, Montgomery	Fellowship - McKnight	\$3,000
208	Eric Ouren, Kasota	Fellowship - McKnight	\$3,000
209	Reed White, North Mankato	Fellowship - McKnight	\$3,000
210	Angela Archer, North Mankato	Emerging Artist - McKnight	\$1,000
211	Patricia Beilke, Morgan	Emerging Artist - McKnight	\$1,000
212	Bruce Blaisdell, Mankato	Emerging Artist - McKnight	\$1,000

213	Kay Herbst Helms, Mankato	Emerging Artist - McKnight	\$1,000
214	John Hurd, North Mankato	Emerging Artist - McKnight	\$1,000
215	Taylor Johnson, North Mankato	Emerging Artist - McKnight	\$1,000
216	Laurie Zallek Knight, St. Peter	Emerging Artist - McKnight	\$1,000
217	April Malphurs, St. Peter	Emerging Artist - McKnight	\$1,000
218	David Olson, Madison Lake	Emerging Artist - McKnight	\$1,000
219	Colin Scharf, Mankato	Emerging Artist - McKnight	\$1,000
220	Laura Schultz, Mankato	Emerging Artist - McKnight	\$1,000
221	Richard Theissen, St. Peter	Emerging Artist - McKnight	\$1,000
222	E. Jack Williams, Waseca	Emerging Artist - McKnight	<u>\$1,000</u>
		<b>McKnight Foundation Artist</b>	
		<b>Grant Total</b>	<b>\$43,000</b>
		<b><u>Grand Total of Grants</u></b>	
		<b><u>Awarded FY 2015</u></b>	<b><u>\$464,639</u></b>

## R9: Prairie Lakes Regional Arts Council FY 2015 FINAL REPORT BUDGET 8-12-2015

	General Allocation	Arts and Arts Access	Arts Education	Arts/Cultural Heritage	The McKnight Foundation	Other Funds	2015 Total
<b>REVENUES:</b>	<u>2015 State</u>	<u>2015 State</u>	<u>2015 State</u>	<u>2015 State</u>	<u>2015 State</u>	<u>2015 State</u>	<u>2015 Total</u>
1 State of Minnesota	\$122,641	\$351,950	\$62,054	\$26,241			\$562,886
2 The McKnight Foundation					\$70,000		\$70,000
3 Other Income		\$27,885					\$27,885
4 Interest		\$627					\$627
<b>5 TOTAL REVENUES</b>	<b>\$122,641</b>	<b>\$380,462</b>	<b>\$62,054</b>	<b>\$26,241</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$661,398</b>
	<u>Gen. State</u>	<u>State</u>	<u>State</u>	<u>State</u>	<u>McKnight</u>	<u>Other</u>	<u>Total</u>
<b>EXPENSES:</b>							
<b>Programs and Services</b>							
6 Grant Programs and Services							
McKnight Artist Grants					\$43,000		\$43,000
Small Art Project and Arts Educ	\$88,497						\$88,497
ACH Grant - Arts & Arts Access		\$271,642					\$271,642
ACH Grant - Arts Education			\$45,000				\$45,000
ACH Grant - Cultural Heritage				\$16,500			\$16,500
Subtotal Grants							<u>\$464,639</u>
7 Grant Program Services-Operations and Support	\$24,812	\$84,323	\$13,282	\$8,229	\$21,208	\$0	\$151,854
<b>8 Non-grant Programs and Services</b>							
Newsletter and Workshops	\$1,773	\$9,014	\$435	\$510	\$3,802		\$13,761
9 Non-grant Programs and Services - Operations and Support	\$1,355	\$2,500	\$500			\$0	\$4,355
Programs and Services Sub-Total	<b>\$116,437</b>	<b>\$367,479</b>	<b>\$59,217</b>	<b>\$25,239</b>	<b>\$68,010</b>	<b>\$0</b>	<b>\$634,609</b>
<b>10 Fundraising</b>	<b>\$890</b>						<b>\$890</b>
<b>11 Administration</b>							
Administration Personnel	\$5,394	\$15,000	\$1,500	\$500	\$1,182		\$23,576
Office Overhead	\$1,506	\$5,545	\$1,353	\$518	\$1,030		\$9,952
Administration Sub-Total	<b>\$6,900</b>	<b>\$20,545</b>	<b>\$2,853</b>	<b>\$1,018</b>	<b>\$2,212</b>	<b>\$0</b>	<b>\$33,528</b>
<b>12 TOTAL EXPENSES</b>	<b>\$124,227</b>	<b>\$388,024</b>	<b>\$62,070</b>	<b>\$26,257</b>	<b>\$70,222</b>	<b>\$0</b>	<b>\$669,027</b>

Prairie Lakes Regional Arts Council, Inc.  
**Profit & Loss Budget vs. Actual**  
 July 2014 through June 2015

	<u>Jul '14 - Jun 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
<b>410 · Grants</b>			
410-1 · MN Legislature Grant	122,641.00	122,641.00	0.00
410-2 · McKnight Grant	70,000.00	70,000.00	0.00
410-7 · Arts and Heritage Cultural	440,245.00	440,245.00	0.00
410-8 · ACH Carryover	22,631.62	22,631.62	0.00
<b>Total 410 · Grants</b>	<b>655,517.62</b>	<b>655,517.62</b>	<b>0.00</b>
<b>420 · Interest Revenue</b>			
421 · Interest Revenue Checking	146.29		
422 · Interest Revenue Treasury Rate	480.40		
<b>Total 420 · Interest Revenue</b>	<b>626.69</b>		
<b>430 · Other Income</b>			
431 · Art Exhibition Entry Fees	1,110.00		
433 · Travel Reimbursements	4,096.41		
434 · Miscellaneous	47.55		
<b>Total 430 · Other Income</b>	<b>5,253.96</b>		
<b>Total Income</b>	<b>661,398.27</b>	<b>655,517.62</b>	<b>5,880.65</b>
<b>Gross Profit</b>	<b>661,398.27</b>	<b>655,517.62</b>	<b>5,880.65</b>
<b>Expense</b>			
<b>510 · Salaries</b>			
510-1 · Salaries State Grant	12,362.24	14,991.00	-2,628.76
510-2 · Salaries McKnight Grant	14,873.72	13,425.00	1,448.72
510-4 · Salaries Fundraising	771.84	1,985.00	-1,213.16
510-71 · Salaries ACH Arts	70,372.17	66,539.00	3,833.17
510-72 · Salaries ACH Education	10,422.35	9,638.00	784.35
510-73 · Salaries ACH Cultural	5,664.66	5,313.00	351.66
610 · Salaries General Admin	8,368.41	7,116.00	1,252.41
<b>Total 510 · Salaries</b>	<b>122,835.39</b>	<b>119,007.00</b>	<b>3,828.39</b>
<b>511 · Payroll Taxes</b>			
511-1 · Payroll Taxes State Grant	917.88	1,145.00	-227.12
511-2 · Payroll Taxes McKnight Grant	1,255.14	1,025.00	230.14
511-4 · Payroll Taxes Fundraising	64.59	150.00	-85.41
511-71 · Payroll Taxes ACH Arts	5,332.46	5,096.00	236.46
511-72 · Payroll Taxes ACH Education	828.06	737.00	91.06
511-73 · Payroll Taxes ACH Cultural	486.54	406.00	80.54
611-11 · Payroll Taxes General Admin	514.06	545.00	-30.94
<b>Total 511 · Payroll Taxes</b>	<b>9,398.73</b>	<b>9,104.00</b>	<b>294.73</b>
<b>512 · Newsletter</b>			
512-71 · Newsletter ACH Arts	5,084.80	3,060.00	2,024.80
512-72 · Newsletter ACH Education	705.00	705.00	0.00
512-73 · Newsletter ACH Cultural	235.00	235.00	0.00
<b>Total 512 · Newsletter</b>	<b>6,024.80</b>	<b>4,000.00</b>	<b>2,024.80</b>



## Prairie Lakes Regional Arts Council, Inc.

## Profit &amp; Loss Budget vs. Actual

July 2014 through June 2015

	<u>Jul '14 - Jun 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>514 · Grant</b>			
514-1 · State Grants	88,497.00	85,000.00	3,497.00
514-2 · McKnight Grants	43,000.00	45,000.00	-2,000.00
514-71 · ACH Access Grants	271,642.00	243,215.00	28,427.00
514-72 · ACH Arts Education Grant	45,000.00	45,000.00	0.00
514-73 · ACH Cultural Grant	16,500.00	16,500.00	0.00
<b>Total 514 · Grant</b>	<b>464,639.00</b>	<b>434,715.00</b>	<b>29,924.00</b>
<b>515 · Workshops</b>			
515-1 · Workshops State Grant	200.00	235.00	-35.00
515-2 · Workshops McKnight Grant	2,621.37	2,000.00	621.37
515-71 · Workshop ACH Arts	2,786.36	2,031.00	755.36
515-72 · Workshops ACH Education	161.60	600.00	-438.40
515-73 · Workshop ACH Culture	200.04	600.00	-399.96
<b>Total 515 · Workshops</b>	<b>5,969.37</b>	<b>5,466.00</b>	<b>503.37</b>
<b>516 · Special Programs</b>			
516-2 · Special Programs McKnight	1,259.73	1,475.00	-215.27
516-71 · Spec Prog Exhibition ACH Arts	3,643.23	1,835.00	1,808.23
<b>Total 516 · Special Programs</b>	<b>4,902.96</b>	<b>3,310.00</b>	<b>1,592.96</b>
<b>521 · Travel, Meals and Lodging</b>			
521-1 · Travel Meals Lodge State Grant	999.95	1,000.00	-0.05
521-2 · Travel Meals Lodge McK Grant	546.74	325.00	221.74
521-71 · Travel Meal& Lodging ACH Arts	2,140.91	1,400.00	740.91
521-72 · Travel Meal Lodge ACH Education	275.88	400.00	-124.12
521-73 · Travel Meals Lodge ACH Cultural	186.28	200.00	-13.72
<b>Total 521 · Travel, Meals and Lodging</b>	<b>4,149.76</b>	<b>3,325.00</b>	<b>824.76</b>
<b>522 · Council Travel &amp; Meals</b>			
522-1 · Council Travel Meal State Grant	732.78	615.00	117.78
522-2 · Council Travel Meals McK Grant	774.91	800.00	-25.09
522-71 · Council Travel&Meal ACH Arts	3,694.88	2,575.00	1,119.88
522-72 · Council Travel Meals ACH Educ	392.00	400.00	-8.00
522-73 · Council Travel Meals ACH Cultur	276.00	276.00	0.00
<b>Total 522 · Council Travel &amp; Meals</b>	<b>5,870.57</b>	<b>4,666.00</b>	<b>1,204.57</b>
<b>523 · Meeting Expense</b>			
523-1 · Meeting Expense State Grant	267.82	300.00	-32.18
523-2 · Meeting Expense McKnight Grant	425.00	425.00	0.00
523-71 · Meeting Expense ACH Arts	1,683.89	725.00	958.89
523-72 · Meeting Expense ACH Educational	368.56	225.00	143.56
523-73 · Meeting Expense ACH Cultural	106.06	50.00	56.06
<b>Total 523 · Meeting Expense</b>	<b>2,851.33</b>	<b>1,725.00</b>	<b>1,126.33</b>

Prairie Lakes Regional Arts Council, Inc.  
**Profit & Loss Budget vs. Actual**  
 July 2014 through June 2015

	<u>Jul '14 - Jun 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>524 · Telephone/Internet</b>			
524-1 · Telephone/Internet State Grant	320.00	320.00	0.00
524-2 · Tele/Internet McKnight Grant	400.00	400.00	0.00
524-4 · Telephone/Internet Fundraising	25.00	25.00	0.00
524-71 · Telephone/Internet ACH Arts	841.04	1,540.00	-698.96
524-72 · Telephone/Internet ACH Educ	250.00	250.00	0.00
524-73 · Telephone/Internet ACH Cultural	150.00	150.00	0.00
624 · Telephone/Internet Gen Admin	250.00	250.00	0.00
<b>Total 524 · Telephone/Internet</b>	<b>2,236.04</b>	<b>2,935.00</b>	<b>-698.96</b>
<b>525 · Postage</b>			
525-1 · Postage State Grant	183.97	250.00	-66.03
525-2 · Postage McKnight Grant	305.45	240.00	65.45
525-4 · Postage Fundraising	10.00	10.00	0.00
525-71 · Postage ACH Arts	1,728.57	1,820.00	-91.43
525-72 · Postage ACH Education	306.00	306.00	0.00
525-73 · Postage ACH Cultural	250.00	250.00	0.00
625 · Postage General Administration	100.00	100.00	0.00
<b>Total 525 · Postage</b>	<b>2,883.99</b>	<b>2,976.00</b>	<b>-92.01</b>
<b>527 · Office Supplies</b>			
527-1 · Office Supplies Grant State	379.22	400.00	-20.78
527-2 · Office Supplies Grant McKnight	300.00	300.00	0.00
527-4 · Office Supplies Fundraising	25.00	25.00	0.00
527-71 · Office Supplies ACH Arts	698.77	960.00	-261.23
527-72 · Office Supplies ACH Education	300.00	300.00	0.00
527-73 · Office Supplies ACH Cultural	187.74	200.00	-12.26
627 · Office Supplies General Admin	76.52	80.00	-3.48
<b>Total 527 · Office Supplies</b>	<b>1,967.25</b>	<b>2,265.00</b>	<b>-297.75</b>
<b>528 · Computer/Copier Supplies/Maint</b>			
528-1 · ComputerCopierSupplyGrant State	228.00	228.00	0.00
528-2 · ComputerCopierSupply Grant McK	200.00	200.00	0.00
528-71 · CompCopierSupplies ACH Arts	166.38	995.00	-828.62
528-72 · CompCopierSupplies ACH Educ	100.00	100.00	0.00
528-73 · CompCopierSupplies ACH Cultural	100.00	100.00	0.00
628 · ComputerCopierSupply Gen Admin	100.00	100.00	0.00
<b>Total 528 · Computer/Copier Supplies/Maint</b>	<b>894.38</b>	<b>1,723.00</b>	<b>-828.62</b>
<b>530 · Rent</b>			
530-1 · Rent Grants State	876.00	876.00	0.00
530-2 · Rent Grant McKnight	1,030.00	1,030.00	0.00
530-71 · Rent ACH Arts	5,545.00	5,577.00	-32.00
530-72 · Rent ACH Education	1,353.00	1,353.00	0.00
530-73 · Rent ACH Cultural	518.00	518.00	0.00
630 · Rent General Administration	630.00	630.00	0.00
<b>Total 530 · Rent</b>	<b>9,952.00</b>	<b>9,984.00</b>	<b>-32.00</b>

Prairie Lakes Regional Arts Council, Inc.  
**Profit & Loss Budget vs. Actual**  
 July 2014 through June 2015

	<u>Jul '14 - Jun 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>532 · Insurance (Worker's Comp)</b>			
532-2 · Ins Workers Comp Grant McK	28.00	28.00	0.00
532-71 · Ins (Worker's Comp) ACH Arts	306.00	262.00	44.00
632 · Ins Workers Comp Gen Admin	185.00	145.00	40.00
<b>Total 532 · Insurance (Worker's Comp)</b>	<u>519.00</u>	<u>435.00</u>	<u>84.00</u>
<b>533 · Insurance (Property)</b>			
533-2 · Ins Property Grant McKnight	27.00	27.00	0.00
533-71 · Insurance (Property) ACH Arts	268.00	263.00	5.00
633 · Ins Property General Admin	145.00	145.00	0.00
<b>Total 533 · Insurance (Property)</b>	<u>440.00</u>	<u>435.00</u>	<u>5.00</u>
<b>534 · Audit / Professional Services</b>			
534-1 · Audit/Pro Services Grant State	635.00	635.00	0.00
534-2 · Audit / Pro Services Grant McK	500.00	500.00	0.00
534-71 · Audit/Prof Services ACH Arts	1,790.00	1,690.00	100.00
534-72 · Audit/Prof Services ACH Educ	180.00	180.00	0.00
534-73 · Audit/Prof Service ACH Cultural	120.00	120.00	0.00
<b>Total 534 · Audit / Professional Services</b>	<u>3,225.00</u>	<u>3,125.00</u>	<u>100.00</u>
<b>535 · Membership Dues</b>			
535-71 · Membership Dues ACH Arts	1,389.00	1,020.00	369.00
635 · Membership Dues Gen Admin	582.00	615.00	-33.00
<b>Total 535 · Membership Dues</b>	<u>1,971.00</u>	<u>1,635.00</u>	<u>336.00</u>
<b>540 · Depreciation</b>			
640 · Depreciation Gen Administration	0.00	375.00	-375.00
<b>Total 540 · Depreciation</b>	<u>0.00</u>	<u>375.00</u>	<u>-375.00</u>
<b>542 · Benefit</b>			
542-1 · Benefits State Grant	3,928.16	4,000.00	-71.84
542-2 · Benefit McKnight Grant	2,800.00	2,800.00	0.00
542-71 · Benefit ACH Arts	8,234.91	11,547.00	-3,312.09
542-72 · Benefit ACH Education	1,660.00	1,660.00	0.00
542-73 · Benefit ACH Cultural	1,323.00	1,323.00	0.00
642 · Benefit General Administration	350.00	350.00	0.00
<b>Total 542 · Benefit</b>	<u>18,296.07</u>	<u>21,680.00</u>	<u>-3,383.93</u>
<b>Total Expense</b>	<u>669,026.64</u>	<u>632,886.00</u>	<u>36,140.64</u>
<b>Net Income</b>	<u><u>-7,628.37</u></u>	<u><u>22,631.62</u></u>	<u><u>-30,259.99</u></u>

Prairie Lakes Regional Arts Council, Inc.  
**Balance Sheet**  
As of June 30, 2015

	<u>Jun 30, 15</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
110 · Checking	14,355.49
120 · Treasury Rate Investments	<u>163,091.72</u>
<b>Total Checking/Savings</b>	177,447.21
<b>Other Current Assets</b>	
141 · Reimbursements Receivable	<u>3,728.11</u>
<b>Total Other Current Assets</b>	<u>3,728.11</u>
<b>Total Current Assets</b>	181,175.32
<b>Fixed Assets</b>	
150 · Property & Equipment	10,208.15
160 · Accumulated Depreciation	<u>-10,208.15</u>
<b>Total Fixed Assets</b>	<u>0.00</u>
<b>TOTAL ASSETS</b>	<b><u>181,175.32</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
211 · Fiscal Agent Payable	623.00
220 · Federal & FICA Withholding	2.02
221 · State Withholding	-2.82
222 · Other Withholding	<u>-0.01</u>
<b>Total Other Current Liabilities</b>	<u>622.19</u>
<b>Total Current Liabilities</b>	622.19
<b>Long Term Liabilities</b>	
241-14 · Vacation Payable	8,920.32
258-2 · Grants Commit McKnight 2014	800.00
258-71 · Grants Commit ACH Arts 2014	1,155.00
259-1 · Grants Commit State 2015	15,295.00
259-2 · Grants Commit McKnight 2015	8,600.00
259-71 · Grants Commit ACH Arts 2015	50,888.00
259-72 · Grants Commit ACH Educ 2015	2,364.00
259-73 · Grants Commit ACH Cult 2015	8,200.00
260-8 · Grants Special YouthScholar2016	<u>5,000.00</u>
<b>Total Long Term Liabilities</b>	<u>101,222.32</u>
<b>Total Liabilities</b>	101,844.51

10:44 AM  
07/08/15  
Accrual Basis

Prairie Lakes Regional Arts Council, Inc.  
**Balance Sheet**  
As of June 30, 2015

	<u>Jun 30, 15</u>
Equity	
300 · Fund Balance Unrestricted	90,083.17
315 · Fund Bal Unrestricted Designate	5,796.33
330 · Vacation Payable for Staff	-8,920.32
Net Income	-7,628.37
<b>Total Equity</b>	<u>79,330.81</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>181,175.32</u></u>