



# **Final Report**

**For Fiscal Year 2014**

(July 1, 2013 - June 30, 2014)

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**Minnesota State Arts Board**  
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## Table of Contents

<b>Mission Statement and Regional Update</b>	2
<b>Goals and Objectives</b>	
<b>I. <u>Service Goal</u></b>	3
A. To encourage participation through an active arts council.	
B. To provide assistance to local arts organizations and artists to help them reach their goals.	
C. To provide arts information to the general public.	
D. To provide fiscal and program accountability to the State Legislature and the Minnesota State Arts Board.	
<b>II. <u>Program Goal</u></b>	4
A. To provide information to the arts council for grant review and design of future programs and services for artists and organizations.	
B. To assess grant funding and organizations served.	
C. To complete a Needs Assessment Survey of arts organizations and artists.	5
<b>III. <u>Grants Goal</u></b>	8
A. To encourage all forms of art in the region. *Small Art Project, Arts-In-Education and Arts and Cultural Heritage Grants	
<b>FY 2014 Goals for Arts and Cultural Heritage Fund</b>	11
<b>FY 2014 Outcome Evaluation for Arts and Cultural Heritage Fund</b>	11
B. To seek additional art funds.	
C. To promote and fund rural arts activities in all of the region's communities.	
D. Monitoring and Evaluation of Grants	14
E. Legislative and State Arts Activities	14
F. McKnight Foundation Artist Programs	15
G. Prairie Lakes Staff and Board of Directors	16
H. FY 2014 Grantee List of 217 grants totaling \$401,847	17-21
<b><u>Attachments:</u></b>	
1-3. FY 2014 Newsletters printed and mailed in October 2013, February and May 2014.	
4. FY 2014 Final Report Budget Spreadsheet	
5. FY 2014 PLRAC Financial Statements, unaudited (6-30-2014)	

## **MISSION STATEMENT**

The Prairie Lakes Regional Arts Council encourages and promotes arts creation, appreciation, and education through grant programs and services to enhance the quality of life for Minnesota residents in Blue Earth, Brown, Faribault, LeSueur, Nicollet, Martin, Sibley, Waseca and Watonwan County.

## **CORE VALUES**

We value: Open Mindedness, Equality of All Art Disciplines, Promotion of Artistic Excellence, Accessibility to the Arts, Availability to Our Constituents, and Maximization of Constituents' Potential.

## **REGIONAL UPDATE**

In the past population shifts have affected the availability of funding for arts experiences, since a major component of the regional funding, and the RAC Forum funding formula, is based on population. The 2010 Census Data identified 231,302 people living in the Region 9 area. Previously, the 2007 Census Data showed 228,031 and in 2000 the population was 222,790. This was about a 4% growth rate since the 2000 census for our region. The nine-county area we serve is Blue Earth, Brown, Faribault, LeSueur, Martin, Nicollet, Sibley, Waseca and Watonwan. Blue Earth County remains the most populated county in the region with 64,013 residents in 2010. No other county has more than 33,000 people, with Nicollet County being the second largest at 32,727. The least populated county is Watonwan with 11,211 people. Mankato is the largest central city in the region with a population of 39,309. Four cities with populations over 10,000 include: Fairmont (10,666), New Ulm (13,522), North Mankato (13,394) and St. Peter (11,196). One community approaching this size is Waseca (9,410). The largest growth area was New Prague at 7,321 with a 61% increase in population since 2000 (previously 4,559). Four mid-size towns having populations ranging from 3,300 – 4,700 are St. James (4,605), LeSueur (4,058), Blue Earth (3,353), and Sleepy Eye (3,599). The majority of other small towns range in size from 87 – 2,500 on average.

Small towns tend to focus on local events at the school, sporting events, and community concerts and plays. Many of the arts organizations in the region have been serving their communities for years. Thus, they may have received grants from the regional arts council for several years. Some arts activities are concentrated in the population hub cities of Mankato, North Mankato and St. Peter. However, many art organizations and community groups in out-lying towns are sponsoring arts events.

In assessing the number and types of art projects funded it is evident that several art disciplines are served more with our state funded grants. In Region Nine we are fortunate to have a large variety of musical organizations and activities, both vocal and instrumental. This represents the largest art discipline we review and fund through grant applications (about 45%). Theater performances compose about 20% of all funded activities, visual art projects and exhibitions 20%, literature projects 10% and dance 5%. Under-served areas continue to be dance, media art and ethnic music and dance.

Several trends in the region have affected the availability of arts experiences for the residents. Small communities face obstacles as they struggle to improve their quality of life through the arts. There is a lack of recognition for existing arts organizations and difficulty in building an audience; there are only a few adequate facilities for performances and exhibits; limited public and private funding; lower family income; limited awareness of opportunities outside the community; and limited access to high quality, culturally diverse arts experiences due to lengthy travel time and lack of public transportation.

## GOALS AND OBJECTIVES

As defined in the Prairie Lakes Regional Arts Council's Biennial Plan for FY 2014 and 2015, the council's goals are identified in three categories: service, program and grants. The service goal is to increase the visibility of the arts and to ensure proper use of state and foundation funding in the region by encouraging citizen participation, providing technical assistance, planning, public information and administrative assistance. The program goal is to provide information and education to the council to help them address their own development. The grants goal is to provide a variety of funding opportunities which will promote artistic growth opportunities, organizational development, and exposure to quality arts experiences.

### I. Service Goal

**A. To encourage participation through an active arts council.** The Prairie Lakes Regional Arts Council Board held ten meetings in FY 2014. Our annual meeting was held in August 2013. Board members continue to advocate for state arts funding by contacting their local legislators throughout the year. Several board members and staff attended Arts Advocacy Day at the State Capitol on March 27, 2014. Board members are familiar with arts activities in their community and county and are required to attend several PLRAC funded activities each year.

**B. To provide assistance to local arts organizations and artists to help them reach their goals.** Brenda Byron, the Executive Director of Prairie Lakes provided technical assistance to several arts organizations and community groups for grant writing and organizational development throughout the year. Although many groups are becoming more structured, efficient and professional, some are experiencing board burn out, reduction in volunteers and economic decline in their communities. Small communities are losing businesses and jobs which affects participation and funding for arts activities. Several groups needed staff assistance regarding developing arts programs, coordination of activities within a community and formalizing their organizational structure.

**C. To provide arts information to the general public.** We have a monthly newsletter that is posted to our website at [www.plrac.org](http://www.plrac.org). In addition we printed three newsletters in FY 20134 to highlight the Arts and Cultural Heritage Grantees as well as other arts grantees of Prairie Lakes. Newsletters were printed and mailed to about 1,770 individuals in October 2013, February and May 2014. (Attachments 1-3) This is an excellent tool to communicate with our constituents and the Arts Calendar of events is also emailed monthly to constituents. The council is committed to increasing publicity for arts organizations. As noted above, grantees events are included in the newsletter and by news releases submitted to the local media when they receive a grant from Prairie Lakes. In July 2013 I recorded a video on how to apply for the PLRAC/McKnight Fellowship Grant and on August 4, 2014 how students can apply for the ACH Youth Scholarship Grant; and posted each on YouTube.

Staff has continued to update the entire mailing list, which includes 1,890 individuals. Through our newsletter articles we continue to ask constituents to send us their email addresses, so we could keep in touch with them and also email them the monthly Arts Calendar. There is a separate database of artists, arts organizations, schools and teacher contacts. The database for each of these categories is currently at: 493 Arts Organizations and Community Groups; 917 Artists; 393 Schools, 53 Media contacts, 12 Legislators and 22 Other. A printed version is available upon request to constituents. We also have a Media list for the nine county area which includes 40 newspapers, 12 radio stations and 1 TV station. Staff has responded to many calls for program information and assisted people in locating artists, and statewide arts funding agencies and resources.

**D. To provide fiscal and program accountability to the State Legislature and the Minnesota State Arts Board.** The FY 2014-15 Biennial Plan was submitted to the MSAB on 5/15/13. A Final Report for FY 2013 was submitted on 9/20/13 and for FY 2014 on 8/13/14. Financial reports are prepared using the QuickBooks program and reviewed at board meetings. Our operating expenses are broken down into program and general support expenses and we have a chart of accounts that identifies Arts and Cultural Heritage (ACH), State and McKnight revenue and expenses. The FY 2014 Final Report Budget and the un-audited financial statements dated 6/30/14 are attachments to this report. **Total Revenue is listed as \$639,481.47 and Expenses of \$611,053.52; with carry-over funds of \$28,427.95.** We had anticipated this carry-over amount, and it will be used for grants in FY 2015, in a program called ACH Legacy Equipment and Facilities grant. The Audit for FY 2014 from Meulebroeck, Tauber & Co., of Pipestone will be emailed to the MN State Arts Board by 10/1/14.

**In FY 2014 Prairie Lakes awarded 217 arts grants totaling \$401,847.** Summary of FY 2014 Grants: State general funds of \$98,635 (57 grants); Arts and Cultural Heritage funding \$259,212 (136 grants); and the McKnight Foundation supported our Artist Grant Program \$44,000 (24 grants for Emerging and Fellowships); for a total of \$401,847.

## **II. Program Goal**

**A. To provide information to the arts council for grant review and design of future programs and services for the local artists and arts organizations.** Prairie Lakes conducts a needs assessment every four years to provide an accurate and comprehensive understanding of the characteristics of the region, as they relate to the arts, and to identify needs and problems that may be addressed by our regional arts council. We conducted our Needs Assessment Survey in June 2012.

**B. To assess grant funding and organizations served.** In assessing the number and types of art projects funded it is evident that several art disciplines are served more with state funded grants. In Region Nine we are fortunate to have a large variety of musical organizations and activities, both vocal and instrumental. This represents the largest art discipline we review and fund through grant applications (about 45%). Theater and visual art activities exist but are less available in all communities; dance and literature projects are less common and represent about 5-10% of the applications received. Under-served areas continue to be dance, literature, media art and ethnic music and dance.

State funding has increased and decreased over the last decade and we are pleased to award funds from the Clean Water, Land and Legacy Amendment; now known as the Arts and Cultural Heritage (ACH) Fund. The ACH funding has allowed Prairie Lakes to increase the maximum grants to \$7,000 for ACH Arts & Arts Access and \$4,000 for ACH Education and Cultural Festivals. A summary of the last ten years of state funding is listed below.

FY 2003 - \$199,844	FY 2010 - \$140,537 ( <i>reduction</i> ) + ACH \$363,398 = \$503,935
FY 2004 & 2005 - \$142,442	FY 2011 - \$131,639 ( <i>reduction</i> ) + ACH \$363,398 = \$495,037
FY 2006 & 2007 - \$143,175	FY 2012 - \$122,641 ( <i>reduction</i> ) + ACH \$368,994 = \$491,635
FY 2008 - \$171,637	FY 2013 - \$122,641 + increase to ACH \$388,815 = \$511,456
FY 2009 - \$171,753	<b><u>FY 2014 - \$122,641 + increase to ACH \$440,245 = \$562,886</u></b>

**C. To complete a Needs Assessment Survey of arts organizations, community groups and artists**  
The Prairie Lakes Regional Arts Council continuously assesses and responds to the needs of the region

through a variety of channels including day-to-day contact with constituents, feedback from applicants and grantees on their Final Reports, public workshops, meetings, etc. In addition to our ongoing evaluation of programs and services, the Council conducts a formal needs assessment every four years to provide an accurate and comprehensive understanding of the characteristics of the region, as they relate to the arts, and to identify needs and problems that may be addressed by our regional arts council. We used a web based survey service (Survey Monkey) in June 2012 to develop and distribute two online surveys, one for Artists and one for Arts Organizations, Community Groups and Schools.

## **2012 SURVEY RESULTS**

A constituent survey was conducted in the 9-county area served by Prairie Lakes Regional Arts Council. Two electronic Survey Forms were created for Artists and Organizations. The surveys were sent out 6/7/12 with a deadline of 6/29/12. The survey information was compiled and shared with the board verbally on 7/26/12 and a written summary was presented at their January 2013 meeting. We received 83 Organizational surveys and 104 Artist survey responses, for a total of 187. This was a higher response than what we received in 2009, which we were pleased with. The survey asked questions in regard to the types of programs offered, referencing current funding and grant maximums in each category, needs for services, trends in the community, etc. Highlighted results of the survey are listed below. According to the survey results the Council is currently on track with their allocation of State resources for Arts and Cultural Heritage, Small Arts Projects, Arts-In-Education Grants, and McKnight funds for the Artist grants; and continuing the grant maximums from FY 2013 into FY 2014-2015.

### **Organization Survey:**

**We received a response from all nine counties in the region.**

A total of 83 Surveys were received and at least 4 people completed the survey in every county, displaying a 4.8% response. The total percentage by county was: Blue Earth 22.9%, Brown 15.7%, Faribault 9.6%, LeSueur 8.4%, Martin 4.8%, Nicollet 21.7%, Sibley 4.8%, Waseca 7.2% and Watonwan 4.8%.

### **Identifying features of respondents:**

- **52.5%** Identified themselves as a Non-Profit Arts Organization
- **28.8%** School/Community Education/College
- **17.5%** Non-profit Community Group (*Chamber of Commerce, County Fair, Historical Society, Independent Living Center, Library, etc.*)
- **1.3%** Unit of Government/City/County

### **How many years the organization has been in existence?**

- **57.8%** Have been in existence for 26 or more years
- **20.6%** Have been in existence for 16-25 years
- **12.0%** Have been in existence for 5-15 years
- **8.4%** Are under 4 years old

### **What activities is the organization involved in?**

- **41.0%** Produce their own events
- **15.7%** Sponsor other artists and groups to perform
- **43.4%** Do both Producing and Sponsoring.

## **1. Priority of Current Grant Programs**

Organization respondents were asked to prioritize the Councils current grant programs. The highest priority was the Arts and Cultural Heritage grant program with 53 respondents out of 83 selecting it as

number one in importance. The second was Small Arts Grants, third Arts-In-Education Grants to Schools and then Emerging Artist and Fellowship grants. Three people did not respond to this question.

**Interpretation:** The Council is currently on track with their allocation of State resources for Arts and Cultural Heritage, Small Arts Projects, Arts-In-Education Grants, and McKnight funds for the Artist grants.

## **2. Grant Maximums for Arts and Cultural Heritage Arts Programming Grant.**

Organization respondents were asked in question #23 to select the maximum size of an ACH Grant for Arts Programming and Arts Access, given that the demand for these grants is high, and that there are limited funds available. Currently the maximum grant is \$6,500.

**Interpretation:** The Council is currently on track with their allocation of State resources for Arts and Cultural Heritage Grants that are for Arts Programming and Arts Access, by continuing the maximum at \$6,500. Also by combining the percentages it shows that 58% are okay with \$6,500 or a \$6,000 grant. If and when ACH funds increase the board may consider increasing the amount to \$7,000 since 41.8% of the respondents selected this larger size of grant.

## **3. Grant Maximums for Arts and Cultural Heritage – Arts Learning Grant.**

Organization respondents were asked in question #24 to select the maximum size of an ACH Grant for Arts Learning Grant, given that the demand for these grants is high, and that there are limited funds available. Currently the maximum grant is \$3,500.

**Interpretation:** The Council is currently on track with their allocation of State resources for Arts and Cultural Heritage Grants that are for Arts Learning, by continuing the maximum at \$3,500, since 37.8% of the respondents selected this size of grant; but if ACH funds increase we may increase it to \$4,000.

## **4. Grant Maximums for Arts and Cultural Heritage – Arts and Music Festival Grant.**

Organization respondents were asked in question #25 to select the maximum size of an ACH Grant for an Arts and Music Festival, given that the demand for these grants is high, and that there are limited funds available. Currently the maximum grant is \$3,500.

**Interpretation:** The Council may want to consider raising the grant maximum of this category of ACH grant to \$4,000 since 48.1% of the respondents selected this larger size of grant. At this time the PLRAC will continue the maximum at \$3,500, since 28.6% selecting this amount. Also by combining the percentages it shows that 52% are okay with \$3,500 or a \$3,000 grant. However, if ACH funds increase the board may consider increasing the amount of this grant to \$4,000.

## **5. Priority of General Arts Services**

Organization respondents were asked in question #12 to rate the following general services currently offered by the Council. Technical assistance to constituents ranked the highest, with 48% stating it was “Extremely Important” and 37% as “Important” for a combined total of 85% by the respondents. The PLRAC Calendar of Events and PLRAC Newsletter also rated highly as “Extremely Important” 45% and 38% respectively. Also rating high were the PLRAC Grant Writing Workshops, Juried Exhibition and Media List.

### **Interpretation:**

The Council needs to continue to dedicate resources and staff time to all of these arts service areas. With emphasis on technical assistance to constituents, the PLRAC Calendar of Events, PLRAC Newsletter and the Grant Writing Workshops. The Media List was less familiar to some respondents, as well at the PLRAC Regional Juried Art Exhibition as noted by the chart.

**Artist Survey:** 104 Artist surveys were received. The Artist Survey provides valuable background information regarding artists' discipline, years of experience and training, and level of participation in the Councils sponsored programs and services.

**Identifying Features of Artists:**

- 48.9% Identified themselves as an Emerging Artist
- 27.3% Established Professional Artist
- 18.2% Arts Educator
- 3.4% Hobbyist
- 2.3% Crafts Person

**How many years have you been an artist?**

- 64.4% Have been an artist for 20 or more years
- 30.8% Have been an artist for 6-19 years
- 4.8% Under 5 years

**What arts discipline do you primarily work in?**

- 59.2% Visual Art
- 18.4% Instrumental Music
- 8.7% Literature
- 8.7% Theater
- 2.9% Vocal Music
- 1.9% Dance

**1. Artists Priority of Current Grant Programs**

Artists were asked how the artist grants should be allocated for Emerging Artist and Fellowship Grants.

**Interpretation:** The Council is currently on track with annually allocating resources for Emerging Artist and Fellowship Grants. There were 54.2% of respondents that selected Emerging artist grants remain at the current amount of \$1,000 to award 9 grants. There were 38% of respondents that selected Fellowship grants remain at the current amount of \$3,000 to award 10 grants. The Artist grant maximums will therefore remain the same in FY 2014-15.

**Summary of Assessed Needs**

The Prairie Lakes Regional Arts Council has carefully reviewed all the collected data in regards to the arts development needs of the region. Several program and services priorities are made clear through survey results, professional contact with individual artists and candid discussions with other arts professionals. In order to best serve the priorities and needs, the Council has designed the following Work Plan with Goals and Objectives which outlines programs and services that specifically address arts issues for artists, arts organizations, community groups and schools within the nine-county area.

**III. Grants Goal**

**A. To encourage all forms of art in the region.** The council supported a variety of arts activities and art disciplines with grants in FY 2014. Copies of the grant guidelines and applications for the state funded programs are available on our website [www.plrac.org](http://www.plrac.org). There were three categories of funding:

- 1. Small Art Project Grant, maximum \$2,500**
- 2. Arts-In-Education Grant, maximum \$2,500**



### **3. Arts and Cultural Heritage, maximum \$7,000 ACH Arts & Access and \$4,000 ACH Education and ACH Cultural Festivals.**

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The data collection information on these grants was electronically transferred to the MN State Arts Board. The number of organizations participating in the councils grant programs is very steady from year to year. The arts organizations we work with in region nine are very stable with only a very few discontinuing programming or ceasing to exist. However, their growth is limited and primarily they continue similar programs. A majority of arts activity in our region is music, both instrumental and vocal, with about 45% of the grants awarded representing this discipline. Theater and visual art activities are the next most active and thus receive funding. For the last several years' community education offices have sponsored and coordinated more youth art activities. Children's theater activities are very popular and several community education departments have sponsored Prairie Fire Children's Theater of Barrett, MN to present a children's play with local children. For several years the board has addressed funding both established arts organizations and new activities. Therefore, in order to spread the funds out more and fund more arts activities and organizations the board has placed maximums on all grant programs and also recommends partial funding of grants, in some programs, as necessary. In general, the quality of arts activities presented in grant applications in our region is very high.

**B. To seek additional arts funding.** We continue to receive funding from the McKnight Foundation, Minneapolis and administer two grant programs for Professional and Emerging Artist Grants, for a total of \$44,000. We prepare a separate Final Report for the McKnight Foundation, which is our only other source of re-grant funds. Additional information on McKnight activities is on page 15.

**C. To promote and fund rural arts activities in all of the region's communities.** The council is sensitive to the needs of our established and emerging arts organizations. Several new arts groups, community groups and schools applied to our programs this year and all were funded. A majority of those grantees were in the Small Arts and Arts-In-Education category. Separate state general funds are set aside for this program.

#### **Brief Description of Three Grant Programs**

##### **1. Small Arts Project Grant**

Grants are for non-profit arts organizations, community groups, and public organizations who produce and sponsor arts activities in their local community. Projects or activities which are intended to develop and enhance artists and art resources within the community (i.e. dance, literature, music, theatre, visual arts, etc.) and sponsorship of touring artists. To enable an arts organization, community group or public organization to sponsor or produce a community arts activity that may have a smaller budget or occur outside the main timeline for the Art Project Grant deadline. Applicants may submit only one grant application per fiscal year and no request may exceed \$2,500 or 25% of the project cost. Grants are reviewed on a monthly basis.

##### **2. Arts-In-Education Grant**

This grant program is designed to encourage schools to join in an educational partnership with regional professional artists within the nine county area and artists throughout the state to provide artist residencies, mini-workshops, live art performances and arts-related field trips. Its purpose is to enhance

the current arts curriculum. This grant program is open to all public or private non-parochial elementary, middle, or secondary schools (K-12) in the nine county area. Public and private school applicants are encouraged to collaborate with parochial schools in providing AIE experiences for all students in the area. Only one AIE grant per school building is allowed each fiscal year. Applicants may submit only one grant application per fiscal year and no request may exceed \$2,500 or 10% of the project cost. Grants are reviewed on a monthly basis. Residencies, mini-workshops and/or live art performances must involve the general community in some significant aspect, i.e. receptions, poetry readings, exhibitions, or public performance. Field trips could include: joint bus trip, slide show review, volunteer guides, or follow-up program with a local community group.

### **3. Arts and Cultural Heritage Grant**

Prairie Lakes Regional Arts Council will fund proposals from regional, non-profit tax-exempt 501(c)(3) arts organizations, non-profit community groups, units of government and non-parochial schools that are sponsoring an arts activity in dance, literature, media arts, music, theater and visual arts. The applicant or organization must have an address and provide programming within the nine county region PLRAC serves. Counties include: Blue Earth, Brown, Faribault, LeSueur, Martin, Nicollet, Sibley, Waseca, or Watonwan County. Proposals are encouraged to address more than one of the three program areas.

#### **A. There are three categories of funding with Arts and Cultural Heritage Grants.**

1. Arts Programming and Arts Access – Maximum proposal \$7,000. The cash match is 50%. The organization should describe their **arts programming** and request funds for those activities in the expense categories listed on the application budget, with not more than half of the funds requested for salaries of paid staff. Funds may be used for on-going programs, but groups are encouraged to offer new and different activities with the grant funds or enhance their events. Funds may also be used for **equipment** that enhances the artistic ability of the organization and includes but is not limited to: office equipment and software, instruments, risers, theater lighting, theater curtains, sound system, display cases, etc. This also includes **public art**, sculpture, murals, etc; and activities that plan to reach **new audiences** such as youth, ethnic groups, senior citizen groups, etc. and engage the public in new ways.

2. Arts Education - There are three categories of support. The cash match is 10%.

a. Schools – Maximum proposal \$4,000. This is available to all public or private non-parochial elementary, middle or secondary schools (K-12) in the nine county area. The focus is to provide educational partnerships between local and regional professional artists, arts organizations and (K-12) schools.

1. To enhance school arts curriculum by providing artist residencies, live arts performances, mini-workshops and arts related field trips.
2. To enhance programs and curriculum design through visits to professional artists' studios, performances by professional theatre, dance or musical groups, readings by writers, visits to art galleries, exhibitions and other locations pertinent to the creation and exhibition of art.
3. To collaborate with arts organizations in the region to perform in their school and/or community.

b. Non-profit and Community Groups – Maximum proposal \$4,000. The cash match is 50%.

To support life-long learning and appreciation of the arts, through arts activities conducted by a non-profit arts organization, community group, early childhood education, community education, library, senior citizen's organization, unit of government, etc.

c. ACH Youth Scholarship/Mentorship – Maximum \$300. (No match is required.)

ACH Youth Scholarships and Mentorships provide selected students in grades 7-12, the opportunity to study their chosen art with a practicing professional artist, attend an arts workshop, series of classes or

special training opportunity or performance. The scholarship can also be used to take lessons or pay fees to a non-profit arts organization serving youth (i.e. Arts Center of Saint Peter, Dance Conservatory of Southern MN, Mankato Ballet Company, Mankato Children's Chorus, Mankato Area Youth Symphony Orchestra, Mankato or New Ulm Suzuki School of Music, other art centers which offer classes to youth, etc.). There is only one deadline per year.

3. Arts and Cultural Heritage – Maximum proposal \$4,000. Grants are for arts and music festivals and activities that represent the diverse ethnic and cultural arts traditions, including folk and traditional artists and art organizations, represented in this state. This may include folk art classes, single performances, a series of cultural activities, etc. The cash match is 50%.

## Structure of Program with Arts and Cultural Heritage Funds

A. General Information. The Fund was established for three specific purposes:

1. **Arts and Arts Access:** to support Minnesota artists and arts organizations in creating, producing, and presenting high-quality arts activities; to overcome barriers to accessing the arts; and to instill the arts into the community and public life in this state.
2. **Arts Education:** to support life-long learning and appreciation of the arts, including support for K-12 activities that enhance but not replace school arts curriculum.
3. **Arts and Cultural Heritage:** for arts & music festivals and activities that represent the diverse ethnic and cultural arts traditions, including folk and traditional artists and art organizations, represented in this state.

This program is made possible by the Arts and Culture Heritage Fund, a fund created by the people of Minnesota to support the arts and preserve our heritage. The Prairie Lakes Regional Arts Council (PLRAC) grant programs and services will address these areas: Arts and Arts Access 80%, Arts Education 14% and Cultural Heritage 6%. Grants must be completed within one year of the awarding of the grant, unless an extension has been requested and granted by the Executive Director of PLRAC. These grants must be matched with cash or other earned revenue (50% cash for organizations and 10% cash for schools). The exception is the ACH Youth Scholarship/Mentorship of \$300, which does not have a match requirement.

B. Biennial Goals FY 2014 for Arts and Cultural Heritage Fund.

Several goals have been identified that correspond to the three categories of arts funding: Arts and Arts Access, Arts Education and Cultural Heritage.

C. Outcome Evaluation FY 2014 for Arts and Cultural Heritage Fund.

Several Outcome Evaluations have been identified that correspond to the three categories of arts funding: Arts and Arts Access, Arts Education and Cultural Heritage.

## FY 2014 Goals for Arts and Cultural Heritage Fund

Five goals with accompanying objectives were adopted to accomplish our mission and address the organizational and individual artist needs through our Arts and Cultural Heritage (ACH) fund.

**I. Goal: Increase Access to the Arts** by supporting Minnesota artists and arts organizations in creating, producing, and presenting high-quality arts activities; to overcome barriers to accessing high-quality arts activities; and to instill the arts into the community and public life in this state.

**Objective A:** Provide financial support to eligible individual artists and organizations for activities that support access to the arts.

**II. Goal: Increase Art Education** by supporting life-long learning and appreciation of the arts, including but not exclusive to K-12 activities.

**Objective A:** Provide financial support to eligible individual artists and organizations for activities that support lifelong Arts Education.

**III. Goal: Increase Arts & Cultural Heritage Festival activities** by supporting events and activities that represent the diverse ethnic and cultural arts traditions, including folk and traditional artists and art organizations, represented in this state.

**Objective A:** Provide financial support to eligible individual artists and organizations for activities that support arts and cultural heritage, arts and music festivals.

**IV. Goal: Provide Services and Support** to individuals and organizations that provide arts activities in our region.

**Objective A:** Provide Publicity/Public Awareness services to support and increase the visibility and understanding of the arts.

**Objective B:** Provide networking opportunities to share best practices and build relationships.

**Objective C:** Provide workshops to increase knowledge and expertise of individual artists and organizations.

**Objective D:** Provide individualized support through one-on-one meetings with PLRAC staff to explore how to best utilize Arts & Cultural Heritage funds.

**V. Goal: Achieve Accountability of Arts and Culture Fund** by acting as responsible stewards of public funds.

**Objective A:** Work with our arts delivery partners to develop and refine a strategic plan for best use of the amendment funding, based on feedback from the state's citizens.

**Objective B:** Develop methods to increase our system's level of accountability, including but not limited to: peer review, checks and balances and public involvement.

**Objective C:** Maintain a strong and highly functional Board of Directors.

## FY 2014 Outcome Evaluation for Arts and Cultural Heritage Fund

**I. Goal: Increase Access to the Arts** by supporting Minnesota artists and arts organizations in creating, producing, and presenting high-quality arts activities; to overcome barriers to accessing high-quality arts activities; and to instill the arts into the community and public life in this state. In FY 2014 this goal was met by awarding 31 ACH grants to arts organizations & community groups totaling \$197,712.

**II. Goal: Increase Art Education** by supporting lifelong learning and appreciation of the arts, including but not exclusive to K-12 activities. In FY 2014 this goal was met by awarding 4 grants to schools for a total of \$16,200 and 96 ACH Youth Scholarships at \$300, totaling \$28,800; combined total of \$45,000.

**III. Goal: Increase Arts and Cultural Heritage Festival activities** by supporting events and activities that represent the diverse ethnic and cultural arts traditions, including folk and traditional artists and art organizations. This goal was met by awarding 5 grants to arts organizations and community groups in FY 2014 totaling \$16,500. Total funds of \$259,212 were awarded in all three categories.

### **For Goals I, II, III:**

A. In FY 2014 we anticipated that the base line number of total Arts and Cultural Heritage applicants would stay steady at the same amount as the previous fiscal year (42). **The goal was almost met.**

In FY 2014 there were 40 Arts and Cultural Heritage (ACH) organizational applicants in all three categories and in FY 2013 there were 42. Therefore, we were pleased that the number applicants' was similar, but slightly less. It should also be noted that a few of the applicants from FY 2013 did not reapply for an ACH Grant in FY 2014 because the requirements **are more difficult and time consuming**. Several of these applied for the Small Arts Project Grant of \$2,500 instead. Many applicants were not prepared to do surveys and really measure their outcomes. There is a big learning curve for small groups and all volunteer non-profit organizations to meet all of the requirements of the ACH Grant Program.

The ACH Youth Scholarship applicants increased in FY 2014 to 96 students. Previously, in FY 2013 there were 69 and in FY 2012 there were 71. So, we had a great increase in student applicants in FY 2014 (about 38% from FY 2013) which we are very happy about.

B. In FY 2014 of those receiving grants and services from the PLRAC, 75% will indicate that their project was artistically successful, reached the target constituency and had community impact. This will be measured by the final reports.

**This goal was met by tracking all of the FY 2013 ACH Grantee Final Reports.** All Organizational ACH Grantee Final Reports from FY 2013 were reviewed in June 2014 and 42 Grants were complete of the 42 awarded for a total of 100% complete. **From the Final Reports received 100% noted that their projects were successful and reached their targeted constituency.**

The ACH Grantee Final Reports from FY 2014 were also reviewed in June 2014 and 20 Grants were complete of the 40 awarded for a total of 50% complete. Therefore, we will assess these reports in the future and comment on them in our FY 2015 MSAB Final Report.

**IV. Goal: Provide Services and Support** to individuals and organizations that provide arts activities in our region.

A. At the conclusion of FY 2014 the PLRAC will provide publicity and public awareness services for a minimum of 10 Arts and Cultural Heritage grant recipients. This will result in an increased awareness of the arts in the PLRAC region. This will be measured by staff tracking of publicity releases.

Goal IV., Objective A. was met regarding publicity of the new Arts and Cultural Heritage (ACH) funding by sending News Releases three times per year to all media in the 9-county area announcing the 40 organization grantee projects and 96 ACH Youth Scholarships awarded to students; **therefore 100% of grantees were acknowledged in FY 2014.** The media in the nine-county area includes 40 newspapers, 12 radio stations and 1 TV station. News releases are grouped by county and are adapted to highlight the organizations/students from that area to make it more relevant to the community.

The ACH Grantees were listed in our printed newsletters as the front page article and photo and also included photos of these "big check" presentations for organizations grouped by county. The newsletters were October 2013, February 2014 and May 2014. In addition, PLRAC utilizes Facebook to promote the ACH Grants with a photo of grantees.

B. By the end of FY 2014 will hold one networking meeting with 75% attendees responding that they were impacted favorably. This will be measured by an exit survey.

C. By the end of FY 2014 the PLRAC will hold one educational workshop with 75% attendees responding that they were impacted favorably. This will be measured by an exit survey.

**Objectives B. and C. Combined, as part of Goal IV. This goal was met in FY 2014 by staff as they provided technical assistance and educational workshops to grantees.**

The networking meeting concept was adapted to serve grantees of the Arts and Cultural Heritage (ACH) Grant Program. These organizations were required to attend an Evaluation and Survey Training Meeting which was held in October 2013 and April 2014. An Exit Survey was completed by a total of 33 attendees at the workshops. Several questions were asked to gauge the usefulness of the information presented at the workshop. The survey questions were based on a scale of 1-5; with 1 being low and 5 being high. **A majority of all respondents ranked the questions as a 4 or 5 on the scale.**

1. Grantees were asked if the Content of this Workshop impacted them favorably.  
Response: 48% said it was Very Useful, 39% said it was Useful, 13% somewhat useful & 0% not as useful. **Therefore, combined 87% stated it was Useful to Very Useful.**
2. When asked if specific surveys and evaluation methods were already developed.  
Response: 30% responded Yes, Definitely, 43% Yes, 24% somewhat and 3% not at all. **Therefore, 73% stated that “Yes they have specific surveys and evaluation methods already developed.**  
In FY 2014 about 62% said that Yes they have specific surveys and evaluation methods already developed. **This is an indication that our extra staff time assisting grantees in FY 2013 was successful.** *However, more PLRAC Staff time is needed to assist these organizations as they implement their new programs and attempt to meet all of the requirements of the ACH Grant Program; and new requirements that the MN State Legislature requires.*

D. By the end of FY 2014 there will be a minimum of two grant writing workshops held with constituents interested in the Arts and Cultural Heritage Fund. Result is that 75% of constituents will indicate that these workshops were beneficial. This will be measured by a constituent survey.

This goal of two workshops was met in FY 2014 and we also created a YouTube video about the ACH Grant and other state grant programs we offer. We hosted Grant Writing Workshops on July 23, 2012, in Mankato and January 7 and 14, 2013 in Waseca. There were a lot of constituents present at this meeting and an overwhelming majority of the participants indicated that this meeting was very beneficial.

In addition, we emailed all past grantees in July to remind them of the fall 2013 deadlines for all programs. Additional contacts were made with past Arts & Cultural Heritage grantees to complete their Final Reports by July 31<sup>st</sup> in order to be eligible for the August 1, 2013 ACH deadline. Several past ACH Grantees were delinquent in their Final Reports and therefore, we worked with them to complete their final reports. A couple arts organizations needed an extension and could not apply for the August 1<sup>st</sup> deadline and had to wait until the Feb. 1, 2014 ACH deadline. We had an increase in the number of applicants for the Small Arts and AIE grant program.

**V. Goal: Achieve Accountability of Arts and Culture Fund** by acting as responsible stewards of public funds.

A. In FY 2014, 75% of constituents will signify a satisfaction level of acceptable to superior when asked if the PLRAC has acted as responsible stewards of the public funds they administer. This will be measured with comments on the Final Report of the Arts & Cultural Heritage grant. **This goal was met for FY 2014.** The comments on the Final Report were all very positive.

## D. Monitoring and Evaluation of Grants

In order to monitor and evaluate the grants for the year, a two-step process of payment is involved for the organizational and adult artist grant program. Eighty percent of the grant is paid to each grantee one month prior to their event upon receipt of their contract. Once the project is completed and the Final Report is submitted and approved, the final 20% is paid. This process is followed for the Arts and Cultural Heritage, Small Arts and Arts-In-Education, and the PLRAC/McKnight Emerging Artist and Fellowship grantees. The only exception is the ACH Youth Scholarship Program which pays the \$300 scholarship directly to the individual instructor or youth arts organization the student is participating with. Youth scholarship grantees are required to file a Final Report with the council 60 days after completing their projects and a Student Account Form showing the use of funds is required by the instructor.

Grantees are instructed in their contract letter that any significant changes must be reported promptly, and that permission for changes or extensions must be requested through the Executive Director. If the changes represent a major change in direction for the project, the Executive Director will bring the request before the council for approval. Grantees are required to file a final report with the council 60 days after completing their projects. Final reports are reviewed and approved by the Executive Director if no discrepancies are noted. If discrepancies exist, the director will notify the executive committee and/or full board. Final reports are always available for review by council members, and may be brought to regular meetings for review. Board members and staff who have attended funded projects report on them at monthly meetings. The Executive Director periodically reviews the grant files to see whether organizations have outstanding final reports. Should an overdue report be indicated, the Executive Director or Program Manager sends a reminder letter to the grantee. The staff sends additional letters or makes calls as needed to close the files of completed projects. Grantees are reminded of the responsibilities they share with the council for full accountability of public funds. If the Final Report is more than 6 months overdue the board has the authority to deny the final 20% payment. The contract with the grantee also states "If after an additional six months the final report has still not been submitted to the PLRAC, the organization will not be considered for funding for two years from the completion date of the project."

Our Challenge is to maintain collegial relationships with about 100 arts organizations, community groups and schools to assist them with applying for grants and tracking their grants through a Final Report and making sure all documentation is submitted. We are very proud of the fact that over 90% of the grantees submit their information in a timely manner, they are very conscientious. However, there is a lot of staff time spent assisting the other 10% that are struggling to submit their reports and information. Additional meetings and workshops were held in spring 2014 to introduce the Cultural Data Project (CDP) to our Arts Organizations and to encourage their participation. I developed a plan to provide these trainings and budgeted for monetary incentives for Arts Organizations that participated. This resulted in very good participation! I'm pleased that a majority of the organizations responded to this challenge and twenty groups submitted their CDP Funder Reports to PLRAC in June and July. We are requiring this report as an attachment for the ACH Grant Application from Organizations in FY 2015; but schools are exempt.

Each region was asked to take an active role with Minnesota Citizens for the Arts in the Statewide Economic Impact Survey and I developed a plan and timeframe for PLRAC to accomplish the task. I worked with our Program Manager, Cindy Lewer and outlined the process. We selected which arts events would be surveyed and I assisted her with two of the six survey events. Cindy did a great job implementing this project, making the "curtain call speeches" to stress the importance of the survey and followed through with mailing the surveys to MCA in a timely manner. **PLRAC was the first Region to complete the required number of 250 surveys!**

## **E. Legislative and State Arts Activities**

I attended Arts Advocacy Day on March 27, 2014 at the capitol and led a team of advocates to meet with our legislators. Board member Lill Robinson participated with me along with several other arts organization members. Since the Arts and Cultural Heritage Fund provides a significant amount of state funding through the Clean Water, Land and Legacy Amendment, we continue to contact legislators about this issue from the PLRAC office and by informing our constituents to contact their legislators. Several emails went out about this topic. The focus this year was to say Thank You for the Arts and Cultural Heritage Funds that are awarded to the MN State Arts Board and Regional Arts Council system, which goes out in grants and services to all 87 Minnesota counties. I am also a board member of MCA and I attended quarterly MCA Board Meetings in FY 2014, held in Minneapolis and St. Paul.

## **F. McKnight Foundation Artist Programs**

I submitted the FY 2013 Final Report to the McKnight Foundation for our arts programs in September 2013. In FY 2014 we continued with the Fellowship and Emerging Artist Grant Program, but our funding increased by \$10,000 and additional artist grants and workshops were planned. The three year proposal for \$70,000 per year will end with FY 2016. In FY 2014 PLRAC planned to award \$45,000 in grants. The end result is that we awarded \$44,000 in Artist Grants (24 artists) and approved three \$250 Artist Scholarships, for a total of \$750. We publicize these artist workshops on the PLRAC website and newsletter as well as email the press release to our artist constituents on our database. The May Artist Workshops were also very successful and the topics were Social Media for Artists and Studio Recording Workshop for Musicians. We have 906 Individual Artists on our PLRAC database, representing all media. Annually we estimate that we serve about 200 artists through our McKnight Grantee Exhibit, regional art show, workshops and grants.

We expanded our contact with artists this year and sent out more reminder emails. In 2013 I recorded two videos about how to apply for the PLRAC Emerging Artist Grant and posted them on YouTube. In July 2013 I recorded a video on how to apply for the PLRAC/McKnight Fellowship Grant and posted it on YouTube. These videos are also posted on our website and Facebook page. We have a hands-on attitude in assisting our artists in the application process and I spend a lot of time assisting artists through a grant writing workshop, individual consultations in the office, over the phone and through email notes. Several artists were first time applicants and had questions about how to describe their project and explain how it related to their professional growth, and how to select work samples that are relevant to their application. The majority of artist applicants have been primarily visual artists over the past ten years however, in the last few years we have had a significant increase in the number of musicians, literary artists and playwrights applying. Artists can submit a draft application two weeks prior to the deadline for staff review and comment.

1. Fellowship Grant: We awarded ten Fellowship Grants at \$3,000 each, for a total of \$30,000. There were eleven applicants and one was denied and declared an Emerging Artist, and she received the \$1,000 grant in November 2013. In FY 2013 there were sixteen applicants and in FY 2012 there were nine artist applicants, so the number of applicants does fluctuate from year to year. Our publicity and contact with artists was increased, so we don't think that was a factor with the number of applicants. We attribute the fluctuation in the annual number of applications to several factors which include: Artists are just busy trying to make a living and it consumes all their time, they may not have the time to devote to their art work and the extra effort to write a grant, they don't have work samples ready to submit with their application or the time to contact two professionals to provide a Letter of Recommendation, which is required for the Fellowship. Since we have been funding artists for over twenty years we are not surprised by these ups and downs in applicant numbers. We are optimistic that the number of applicants will increase next year.



2. Emerging Artist Grant: There were nineteen applicants for the emerging artist grant and fourteen were awarded. The board thought that several of the artists were “beginning” and therefore were not moved onto the ranking round and scored. At the next meeting staff recommended that some of the denied artists could receive an Artist Scholarship of \$250 to continue to develop. A good discussion took place about this topic and the board approved four artists. Only three of those artists accepted and outlined their new project. We utilized Drop Box for the second year to review artist’s work samples and the board was provided a link. This method of providing work samples to the board prior to the review meeting, assists the board with tentatively scoring all the applications at home based on the criteria, since they have all needed information. Having this prior knowledge of the applicants work has ultimately cut down on the time needed at the board meetings and provides for some good discussion on artistic merit.

3. Artist Grantee Exhibition: We coordinated the 4th Annual PLRAC/McKnight Artist Grantee Exhibition in January 2014 at the Arts Center of Saint Peter. It featured Emerging Artists Grantees from 2012. Coordination started in fall 2013 contacting visual artists to display their work and performing artists to be featured at the opening reception on 1/12/13. Artists were very pleased to be featured in this group exhibition and we created a very nice brochure for the exhibit, which featured a biography and photo of each artist’s artwork, which was posted on our website. It was a very successful event and about 120 people attended the opening reception. We highlighted the exhibit in our February 2014 Newsletter with photos from the opening reception. The crowd really loved the interactive reception, with music and literary readings and we plan to expand upon that in FY 2015.

4. We facilitated grant writing workshops for artists in July and November 2013 and May 2014 and over 75% of participants stated in an Exit Survey that the workshop was excellent and provided useful information. NEW in FY 2014 we did two extra Artist Workshops that were very successful. The topics were Social Media for Artists (14 participants) presented by Springboard for the Arts, St. Paul; and Studio Recording Workshop for Musicians (17 participants) utilizing a local Studio in Mankato. There was a lot of extra PLRAC staff time coordinating and publicizing these workshops as well as consultant fees and meeting expenses; but we were very pleased with the results and positive comments from artists. We publicized these artist workshops on the PLRAC website and newsletter as well as emailed the press release to our artist constituents on our database.

## **G. Staff and Board of Directors**

Executive Director	Brenda Byron, employed 25 years as Arts Council Director
Program Manager and Bookkeeper	Cindy Lewer, employed 19 years
Administrative Assistant	Pam Trumbull, employed 5 years
Blue Earth County	Greg Wilkins, Mankato – Secretary
Brown County	Stacey Watje, Springfield
Faribault County	Lill Robinson, Blue Earth – President
LeSueur County	Elizabeth Traxler, LeCenter – Vice-President
Martin County	Bonnie Taplin, Fairmont
Nicollet County	Melanie Schmidt, North Mankato
Sibley County	Dennis Van Moorlehem, Arlington
Waseca County	Sara Krassin, Waseca
Watsonwan County	Joe McCabe, St. James – Treasurer
City of Fairmont	Craig Nelson
City of Mankato	Nancy Goettl
City of New Ulm	Mary Jane Glawe
City of North Mankato	Gina Wenger

## H. FY 2014 Grantees include 217 grants totaling \$401,847.

In FY 2014 Prairie Lakes Regional Arts Council awarded 217 arts grants totaling \$401,847. Grants of \$98,635 in general State funds and \$259,212 in Arts and Cultural Heritage funding; which totals \$357,847. Artist grants of \$44,000 were awarded with McKnight Foundation funding.

	<u>Name of Organization</u>	<u>Grant Program</u>	<u>Amount Awarded</u>
	<b><u>State Art Project and Arts and Cultural Heritage Grants</u></b>		
1	Arlington Chamber, Arli-Dazzle Celebration	Art Project	\$1,320
2	Arts & Heritage Center of Montgomery	Art Project	\$700
3	Arts Center of Saint Peter	Arts & Cultural Heritage	\$7,000
4	Arts 'n More Festival, Amboy	Arts & Cultural Heritage	\$4,000
5	Bethany Lutheran College; Film Festival	Art Project	\$2,500
6	Blue Earth Valley Concert Association	Arts & Cultural Heritage	\$6,500
7	Boy In Blue Civil War Memorial, Mankato	Arts & Cultural Heritage	\$7,000
8	Butterfield-Odin School	Arts-In-Education	\$1,755
9	Children's Museum of Southern Minnesota	Arts & Cultural Heritage	\$7,000
10	Children's Museum of Southern Minnesota	Art Project	\$1,875
11	CityArt Sculpture Walk, Mankato	Arts & Cultural Heritage	\$7,000
12	City of St. James	Art Project	\$1,300
13	Community & Seniors Together, New Ulm	Art Project	\$2,340
14	Curtain Call Theatre, Montgomery	Art Project	\$2,500
15	Dance Conservatory of Southern Minnesota	Arts & Cultural Heritage	\$7,000
16	Dance Conservatory of Southern Minnesota	Art Project	\$2,500
17	Fairmont Opera House	Arts & Cultural Heritage	\$7,000
18	Franklin Elementary School, Mankato	Arts-In-Education	\$2,500
19	Friends of German Park, New Ulm	Art Project	\$1,000
20	GnomeMade Artisan Market, New Ulm	Art Project	\$1,430
21	Good Thunder Reading Series, MSU, Mankato	Arts & Cultural Heritage	\$7,000
22	Granada-Huntley-East Chain School	Arts-In-Education	\$1,000
23	Green Isle Community School	Arts & Cultural Heritage	\$4,000
24	Green Isle Community School	Arts-In-Education	\$450
25	Healthy Comm/ Healthy Youth of Brown Co.	Art Project	\$2,500
26	Henderson Sauerkraut Days	Art Project	\$1,500
27	Hermann Monument Society, New Ulm	Art Project	\$2,050
28	Irish Cultural Society of New Ulm	Art Project	\$1,125
29	Kearney International Center, MSU, Mankato	Arts & Cultural Heritage	\$3,500
30	Lafayette Charter School	Arts-In-Education	\$890
31	Lake Crystal Community Band	Art Project	\$1,210
32	Lake Crystal Wellcome Memorial School	Arts-In-Education	\$1,150
33	Learning Unlimited, St. James	Art Project	\$1,500
34	LeSueur County Historical Society	Arts & Cultural Heritage	\$5,780
35	Lind House Association, New Ulm	Art Project	\$2,265
36	Madelia Area Chamber of Commerce	Arts & Cultural Heritage	\$4,000
37	Madelia Elementary School	Arts-In-Education	\$755
41	Mankato Area 77 Lancers Marching Band	Arts & Cultural Heritage	\$7,000
42	Mankato Area 77 Lancers Marching Band	Art Project	\$2,500

38	Mankato Area Community Band	Arts & Cultural Heritage	\$4,100
39	Mankato Area Community Education	Arts & Cultural Heritage	\$2,380
40	Mankato Area Community Education	Art Project	\$2,500
43	Mankato Area Youth Symphony Orchestra	Arts & Cultural Heritage	\$7,000
44	Mankato Ballet Company	Arts & Cultural Heritage	\$7,000
45	Mankato Ballet Company	Art Project	\$2,500
46	Mankato Children's Chorus	Arts & Cultural Heritage	\$7,000
47	Mankato Mosaic Theatre	Art Project	\$2,500
48	Mankato Symphony Orchestra	Arts & Cultural Heritage	\$7,000
49	Mankato Symphony Orchestra	Art Project	\$2,500
50	Mankato West High School	Arts-In-Education	\$2,500
51	Maple River Middle & High School	Arts-In-Education	\$2,500
52	Merely Players Community Theatre, Mankato	Arts & Cultural Heritage	\$7,000
53	Minnesota New Country School, Henderson	Arts & Cultural Heritage	\$4,000
54	Minnesota Over 60 Band	Arts & Cultural Heritage	\$6,000
55	Minnesota Shorts Play Festival	Art Project	\$2,500
56	MN State Univ. Mankato, Music Perf. Series	Arts & Cultural Heritage	\$7,000
57	Minnesota Valley Chorale, Mankato	Arts & Cultural Heritage	\$2,650
58	Minnesota Valley Music Teachers Association	Art Project	\$430
59	Minnesota Valley Sweet Adelines	Arts & Cultural Heritage	\$7,000
60	Musicorum, Mankato	Arts & Cultural Heritage	\$5,700
61	New Ulm Actors Community Theatre	Arts & Cultural Heritage	\$7,000
62	New Ulm Chamber - Oktoberfest Activity	Art Project	\$2,425
63	New Ulm Battery	Art Project	\$500
64	New Ulm Christkindlmarkt	Arts & Cultural Heritage	\$4,000
65	New Ulm Civil War Comm. Committee	Art Project	\$700
66	New Ulm Oktoberfest Arts Activities	Art Project	\$1,260
67	New Ulm Suzuki School of Music	Arts & Cultural Heritage	\$7,000
68	Nicollet Community Education	Art Project	\$500
69	Nicollet Public Schools	Arts-In-Education	\$200
70	Picnic In The Park Variety Show, N.Mankato	Art Project	\$860
71	Project G.E.M.	Arts & Cultural Heritage	\$7,000
72	Red Rock Center for the Arts, Fairmont	Arts & Cultural Heritage	\$7,000
73	Red Rock Center for the Arts, Fairmont	Art Project	\$2,185
74	Riverblenders Chorus of Mankato	Arts & Cultural Heritage	\$1,572
75	Rock Bend Folk Festival, St. Peter	Arts & Cultural Heritage	\$4,000
76	Sakatah Arts Experience, Waterville	Art Project	\$1,840
77	St. Peter Ambassadors, Bluesfest	Art Project	\$2,500
78	Saint Peter Choral Society	Arts & Cultural Heritage	\$7,000
79	Sibley East Public School	Arts & Cultural Heritage	\$3,230
80	Sibley East Public School	Arts-In-Education	\$2,500
81	Sleepy Eye Area Historical Society	Art Project	\$1,440
82	South Central College	Arts & Cultural Heritage	\$4,000
83	South Central MN Interpretive Center, Fairmont	Art Project	\$1,150
84	South Central Service Cooperative	Arts & Cultural Heritage	\$7,000
85	South Central Service Cooperative	Art Project	\$950
86	String Theory, St. Peter	Art Project	\$2,340

87	The 410 Project, Mankato	Art Project	\$1,410
88	The Grand Center for Arts & Culture, New Ulm	Arts & Cultural Heritage	\$7,000
89	Tri-City United Community Education	Art Project	\$1,570
90	Tri-City United Middle School	Arts-In-Education	\$2,500
91	Wanda Gag House Association, New Ulm	Art Project	\$2,500
92	Waseca Arts Council	Arts & Cultural Heritage	\$7,000
93	Waseca Arts Council	Art Project	\$1,510
94	Waseca County Historical Society	Art Project	\$2,500
95	Waseca High School Jazz Festival	Art Project	\$2,500
96	Waseca Marching Classic	Art Project	\$1,750
97	Winnebago Area Musical Players	Art Project	<u>\$2,500</u>
<b>Sub-Total</b>			<b>\$329,047</b>

**Art & Cultural Heritage (ACH) Arts Education – Youth Scholarships**

98	Gretchen Adams, Mankato	ACH Youth Scholarship	\$300
99	Samantha Alander, Henderson	ACH Youth Scholarship	\$300
100	Katherine Alto, Mankato	ACH Youth Scholarship	\$300
101	José Barrientos, Gibbon	ACH Youth Scholarship	\$300
102	Jessica Baumgartner, Madelia	ACH Youth Scholarship	\$300
103	Nikolai Becker, Mankato	ACH Youth Scholarship	\$300
104	Zander Boettcher, Mankato	ACH Youth Scholarship	\$300
105	Jenna Butterfield, Waseca	ACH Youth Scholarship	\$300
106	Stephanie Carlson, North Mankato	ACH Youth Scholarship	\$300
107	Aidan Dahlseid, St. Peter	ACH Youth Scholarship	\$300
108	Benjamin Draper, New Ulm	ACH Youth Scholarship	\$300
109	Anja Dulin, St. Peter	ACH Youth Scholarship	\$300
110	Megan Elseth, Gaylord	ACH Youth Scholarship	\$300
111	Jordan Enevold, North Mankato	ACH Youth Scholarship	\$300
112	Kaylee Enevold, North Mankato	ACH Youth Scholarship	\$300
113	Mariah Enter, Mankato	ACH Youth Scholarship	\$300
114	Ellen Goedtke, Comfrey	ACH Youth Scholarship	\$300
115	Eleanor Grinnell, St. Peter	ACH Youth Scholarship	\$300
116	Margaret Hahn, LeSueur	ACH Youth Scholarship	\$300
117	Rebekah Hartwig, Mankato	ACH Youth Scholarship	\$300
118	Mackenzie Helget, Sleepy Eye	ACH Youth Scholarship	\$300
119	Helen Hill, Mankato	ACH Youth Scholarship	\$300
120	McKenzie Hoffmann, Sleepy Eye	ACH Youth Scholarship	\$300
121	Makenna Holz, Mankato	ACH Youth Scholarship	\$300
122	Ashlie Hopkins, Mankato	ACH Youth Scholarship	\$300
123	Kuban Ilhan, Mankato	ACH Youth Scholarship	\$300
124	Daniel Jackson, Mankato	ACH Youth Scholarship	\$300
125	Selena Janzen, Mankato	ACH Youth Scholarship	\$300
126	Mara Johnson, St. Peter	ACH Youth Scholarship	\$300
127	Taylor Johnson, Mankato	ACH Youth Scholarship	\$300
128	Elizabeth Kassuelke, Lake Crystal	ACH Youth Scholarship	\$300
129	Emma Kearney, New Ulm	ACH Youth Scholarship	\$300
130	Mikayla Klinkner, Madelia	ACH Youth Scholarship	\$300
131	Katie Klyve, Waseca	ACH Youth Scholarship	\$300

132	Mya Kotten, New Ulm	ACH Youth Scholarship	\$300
133	Taylor Krienke, Waterville	ACH Youth Scholarship	\$300
134	Alex Liebl, Mankato	ACH Youth Scholarship	\$300
135	Brooke Makela, Gaylord	ACH Youth Scholarship	\$300
136	Elizabeth Makela, Gaylord	ACH Youth Scholarship	\$300
137	Jacob Makela, Gaylord	ACH Youth Scholarship	\$300
138	Marissa Manteufel, St. Peter	ACH Youth Scholarship	\$300
139	Stefan Mark, Springfield	ACH Youth Scholarship	\$300
140	Jacob Martens, New Ulm	ACH Youth Scholarship	\$300
141	Anya Menk, LeCenter	ACH Youth Scholarship	\$300
142	Austyn Menk, LeCenter	ACH Youth Scholarship	\$300
143	Emily Meyers, Springfield	ACH Youth Scholarship	\$300
144	Montanna Michels, St. Peter	ACH Youth Scholarship	\$300
145	Nicholle Miller, LeSueur	ACH Youth Scholarship	\$300
146	Desirae Mortenson, St. James	ACH Youth Scholarship	\$300
147	Emma Murray, North Mankato	ACH Youth Scholarship	\$300
148	Sam Murray, North Mankato	ACH Youth Scholarship	\$300
149	Brianna Nolte, New Ulm	ACH Youth Scholarship	\$300
150	Karissa Nolte, New Ulm	ACH Youth Scholarship	\$300
151	Ashton O'Gorman, St. Peter	ACH Youth Scholarship	\$300
152	Isabel Panciera, St. Peter	ACH Youth Scholarship	\$300
153	Jordan Paulson, Waseca	ACH Youth Scholarship	\$300
154	Grace Peterson, New Ulm	ACH Youth Scholarship	\$300
155	Issac Peterson, St. Peter	ACH Youth Scholarship	\$300
156	Justin Portner, North Mankato	ACH Youth Scholarship	\$300
157	Joshua Quist, St. Peter	ACH Youth Scholarship	\$300
158	Jessica Radzak, Mankato	ACH Youth Scholarship	\$300
159	Rebecca Radzak, Mankato	ACH Youth Scholarship	\$300
160	Mikayla Reinhardt, Henderson	ACH Youth Scholarship	\$300
161	Brianna Ringen, Butterfield	ACH Youth Scholarship	\$300
162	Alexandra Rivers, Mankato	ACH Youth Scholarship	\$300
163	Allison Rosenhamer, New Ulm	ACH Youth Scholarship	\$300
164	Sayontan Roy, Mankato	ACH Youth Scholarship	\$300
165	Amber Rudenick, Nicollet	ACH Youth Scholarship	\$300
166	Riona Ryan, North Mankato	ACH Youth Scholarship	\$300
167	MaryAnn Sanders, Granada	ACH Youth Scholarship	\$300
168	Bozena Scheidel, Mankato	ACH Youth Scholarship	\$300
169	Eli Scheidel, Mankato	ACH Youth Scholarship	\$300
170	Christine Schwartz, LeSueur	ACH Youth Scholarship	\$300
171	Laura Schwartz, LeSueur	ACH Youth Scholarship	\$300
172	Sarah Schwartz, LeSueur	ACH Youth Scholarship	\$300
173	Tikvah Schwartz, Wells	ACH Youth Scholarship	\$300
174	Kyrie Sellnow, New Ulm	ACH Youth Scholarship	\$300
175	Kendra Shoemaker, St. Peter	ACH Youth Scholarship	\$300
176	Michael Sloom, New Ulm	ACH Youth Scholarship	\$300
177	Rachel Sloom, New Ulm	ACH Youth Scholarship	\$300
178	Emily Smith, North Mankato	ACH Youth Scholarship	\$300

179	Lauren Smith, North Mankato	ACH Youth Scholarship	\$300	
180	Ryan Smith, Henderson	ACH Youth Scholarship	\$300	
181	Jakub Soroka, North Mankato	ACH Youth Scholarship	\$300	
182	Martha Stelter, St. Peter	ACH Youth Scholarship	\$300	
183	Kelby Stocker, New Ulm	ACH Youth Scholarship	\$300	
184	Noah Stocker, New Ulm	ACH Youth Scholarship	\$300	
185	Kallie Taylor, Mankato	ACH Youth Scholarship	\$300	
186	Lauren Ward, Mapleton	ACH Youth Scholarship	\$300	
187	Connor Wiederich, LeSueur	ACH Youth Scholarship	\$300	
188	KaSondra Wiederich, LeSueur	ACH Youth Scholarship	\$300	
189	Selena Wiederich, LeSueur	ACH Youth Scholarship	\$300	
190	Noah Wilson, St. Peter	ACH Youth Scholarship	\$300	
191	Savanna Witte, Eagle Lake	ACH Youth Scholarship	\$300	
192	Alexandra Zachman, St. Peter	ACH Youth Scholarship	\$300	
193	Michaela Zachman, St. Peter	ACH Youth Scholarship	\$300	
			<b>Sub-Total</b>	<b>\$28,800</b>
			<b>State and ACH Grant Total</b>	<b>\$357,847</b>

**PLRAC/McKnight Fellowship and Emerging Artist Grants**

194	Greg Abbott, North Mankato	Fellowship - McKnight	\$3,000	
195	David Hyduke, Kasota	Fellowship - McKnight	\$3,000	
196	Leslie Laidlaw, Mankato	Fellowship - McKnight	\$3,000	
197	Nell Musolf, Mankato	Fellowship - McKnight	\$3,000	
198	Denise Neushwander-Frink, Mankato	Fellowship - McKnight	\$3,000	
199	David Olson, Madison Lake	Fellowship - McKnight	\$3,000	
200	Amber Rahe, Mankato	Fellowship - McKnight	\$3,000	
201	Allison Roberts, Mankato	Fellowship - McKnight	\$3,000	
202	Robyn Sand Anderson, New Ulm	Fellowship - McKnight	\$3,000	
203	Joe Tougas, North Mankato	Fellowship - McKnight	\$3,000	
204	Ryan Acker, Mankato	Emerging Artist - McKnight	\$1,000	
205	Carolyn Borgen, New Ulm	Emerging Artist - McKnight	\$1,000	
206	Yvonne Cory, Easton	Emerging Artist - McKnight	\$1,000	
207	Makenzie Greimann (Caine), Blue Earth	Emerging Artist - McKnight	\$1,000	
208	Susan Hayes, Montgomery	Emerging Artist - McKnight	\$1,000	
209	Esther Hoffmann, Mankato	Emerging Artist - McKnight	\$1,000	
210	Margie Larson, Mankato	Emerging Artist - McKnight	\$1,000	
211	Humerio Mendez, St. Peter	Emerging Artist - McKnight	\$1,000	
212	Melody Mickelson, Madelia	Emerging Artist - McKnight	\$1,000	
213	Joellen Preston, Mankato	Emerging Artist - McKnight	\$1,000	
214	Nicholas Schleif, Comfrey	Emerging Artist - McKnight	\$1,000	
215	Jason Schroeder, New Ulm	Emerging Artist - McKnight	\$1,000	
216	Dana Sikkila, North Mankato	Emerging Artist - McKnight	\$1,000	
217	Amy Sinning, Mankato	Emerging Artist - McKnight	\$1,000	
			<b>McKnight Foundation Grant Total</b>	<b>\$44,000</b>

**Total of Grants Awarded FY 2014**    **\$401,847**

## R9: Prairie Lakes Regional Arts Council FY 2014 FINAL REPORT BUDGET 8-13-2014

	General Allocation <u>2014 State</u>	Arts and Arts Access <u>2014 State</u>	Arts Education <u>2014 State</u>	Arts/Cultural Heritage <u>2014 State</u>	The McKnight Foundation	Other Funds	<u>2014 Total</u>
<b>REVENUES:</b>							
1 State of Minnesota	\$122,641	\$351,950	\$62,054	\$26,241			\$562,886
2 The McKnight Foundation					\$70,000		\$70,000
3 Other Income						\$5,993	\$5,993
4 Interest						\$602	\$602
<b>5 TOTAL REVENUES</b>	<b>\$122,641</b>	<b>\$351,950</b>	<b>\$62,054</b>	<b>\$26,241</b>	<b>\$70,000</b>	<b>\$6,595</b>	<b>\$639,481</b>
<b>EXPENSES:</b>							
<b>Programs and Services</b>	<u>Gen. State</u>	<u>State</u>	<u>State</u>	<u>State</u>	<u>McKnight</u>	<u>Other</u>	<u>Total</u>
6 Grant Programs and Services							
McKnight Artist Grants					\$44,000		\$44,000
Small Art Project and Arts Educ	\$98,635						\$98,635
ACH Grant - Arts & Arts Access		\$197,712					\$197,712
ACH Grant - Arts Education			\$45,000				\$45,000
ACH Grant - Cultural Heritage				\$16,500			\$16,500
Subtotal Grants							<u>\$401,847</u>
7 Grant Program Services-Operations and Support	\$15,638	\$100,115	\$12,626	\$8,513	\$21,117	\$0	\$158,009
<b>8 Non-grant Programs and Services</b>							
Newsletter and Workshops		\$10,610	\$1,775	\$510	\$2,893		\$15,788
9 Non-grant Programs and Services - Operations and Support	\$1,245	\$2,500	\$500			\$0	\$4,245
Programs and Services Sub-Total	<b>\$115,518</b>	<b>\$310,937</b>	<b>\$59,901</b>	<b>\$25,523</b>	<b>\$68,010</b>	<b>\$0</b>	<b>\$579,889</b>
10 Fundraising	\$1,865						<b>\$1,865</b>
11 Administration							
Administration Personnel	\$4,408	\$15,000	\$1,500	\$500	\$960		\$22,368
Office Overhead	\$1,650	\$3,380	\$653	\$218	\$1,030		\$6,931
Administration Sub-Total	<b>\$6,058</b>	<b>\$18,380</b>	<b>\$2,153</b>	<b>\$718</b>	<b>\$1,990</b>	<b>\$0</b>	<b>\$29,299</b>
<b>12 TOTAL EXPENSES</b>	<b>\$123,441</b>	<b>\$329,317</b>	<b>\$62,054</b>	<b>\$26,241</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$611,053</b>

Prairie Lakes Regional Arts Council, Inc.  
**Balance Sheet**  
 As of June 30, 2014

	<u>Jun 30, 14</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
110 · Checking	3,759.19
120 · Treasury Rate Investments	<u>199,415.09</u>
Total Checking/Savings	203,174.28
Other Current Assets	
141 · Reimbursements Receivable	<u>2,666.50</u>
Total Other Current Assets	<u>2,666.50</u>
Total Current Assets	205,840.78
Fixed Assets	
150 · Property & Equipment	10,208.15
160 · Accumulated Depreciation	<u>-10,208.15</u>
Total Fixed Assets	<u>0.00</u>
<b>TOTAL ASSETS</b>	<b><u>205,840.78</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
211 · Fiscal Agent Payable	665.64
220 · Federal & FICA Withholding	0.02
223 · Deferred Revenue	<u>22,631.62</u>
Total Other Current Liabilities	<u>23,297.28</u>
Total Current Liabilities	23,297.28
Long Term Liabilities	
241-14 · Vacation Payable	8,920.32
257-2 · Grants Commit McKnight 2013	1,000.00
258-1 · Grants Commit State 2014	10,680.00
258-2 · Grants Commit McKnight 2014	8,800.00
258-71 · Grants Commit ACH Arts 2014	44,969.00
258-72 · Grants Commit ACH Educ 2014	7,215.00
258-73 · Grants Commit ACH Cultural 2014	9,000.00
259-8 · Grants Special YouthScholar2015	<u>5,000.00</u>
Total Long Term Liabilities	<u>95,584.32</u>
Total Liabilities	118,881.60
Equity	
300 · Fund Balance Unrestricted	84,286.84
315 · Fund Bal Unrestricted Designate	5,796.33
330 · Vacation Payable for Staff	-8,920.32
Net Income	<u>5,796.33</u>
Total Equity	<u>86,959.18</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>205,840.78</u></b>



## Prairie Lakes Regional Arts Council, Inc.

## Profit &amp; Loss Budget vs. Actual

July 2013 through June 2014

	Jul '13 - Jun 14	Budget	\$ Over Budget
<b>Income</b>			
410 · Grants			
410-1 · MN Legislature Grant	122,641.00	122,641.00	0.00
410-2 · McKnight Grant	70,000.00	70,000.00	0.00
410-7 · Arts and Heritage Cultural	417,613.38	440,245.00	-22,631.62
<b>Total 410 · Grants</b>	<b>610,254.38</b>	<b>632,886.00</b>	<b>-22,631.62</b>
420 · Interest Revenue			
421 · Interest Revenue Checking	3.36		
422 · Interest Revenue Treasury Rate	598.61		
<b>Total 420 · Interest Revenue</b>	<b>601.97</b>		
430 · Other Income			
431 · Art Exhibition Entry Fees	1,010.00		
433 · Travel Reimbursements	2,666.50		
434 · Miscellaneous	100.00		
441 · Returned Grants	2,217.00		
<b>Total 430 · Other Income</b>	<b>5,993.50</b>		
<b>Total Income</b>	<b>616,849.85</b>	<b>632,886.00</b>	<b>-16,036.15</b>
<b>Gross Profit</b>	<b>616,849.85</b>	<b>632,886.00</b>	<b>-16,036.15</b>
<b>Expense</b>			
510 · Salaries			
510-1 · Salaries State Grant	10,996.37	12,991.00	-1,994.63
510-11 · Salaries Non-Grant State	0.00	0.00	0.00
510-2 · Salaries McKnight Grant	15,065.46	12,500.00	2,565.46
510-4 · Salaries Fundraising	1,759.45	1,000.00	759.45
510-71 · Salaries ACH Arts	73,836.32	66,868.00	6,968.32
510-72 · Salaries ACH Education	9,437.00	9,638.00	-201.00
510-73 · Salaries ACH Cultural	5,859.49	5,313.00	546.49
610 · Salaries General Admin	4,790.55	6,116.00	-1,325.45
<b>Total 510 · Salaries</b>	<b>121,744.64</b>	<b>114,426.00</b>	<b>7,318.64</b>
511 · Payroll Taxes			
511-1 · Payroll Taxes State Grant	841.98	1,000.00	-158.02
511-11 · Payroll Taxes State Non-Grant	0.00	0.00	0.00
511-2 · Payroll Taxes McKnight Grant	1,150.55	960.00	190.55
511-4 · Payroll Taxes Fundraising	58.09	75.00	-16.91
511-71 · Payroll Taxes ACH Arts	5,574.05	5,107.00	467.05
511-72 · Payroll Taxes ACH Education	742.00	737.00	5.00
511-73 · Payroll Taxes ACH Cultural	323.16	406.00	-82.84
611-11 · Payroll Taxes General Admin	623.80	465.00	158.80
<b>Total 511 · Payroll Taxes</b>	<b>9,313.63</b>	<b>8,750.00</b>	<b>563.63</b>
512 · Newsletter			
512-71 · Newsletter ACH Arts	3,225.10	4,060.00	-834.90
512-72 · Newsletter ACH Education	1,505.00	705.00	800.00
512-73 · Newsletter ACH Cultural	235.00	235.00	0.00
<b>Total 512 · Newsletter</b>	<b>4,965.10</b>	<b>5,000.00</b>	<b>-34.90</b>

## Prairie Lakes Regional Arts Council, Inc.

## Profit &amp; Loss Budget vs. Actual

July 2013 through June 2014

	Jul '13 - Jun 14	Budget	\$ Over Budget
<b>514 · Grant</b>			
514-1 · State Grants	98,635.00	93,000.00	5,635.00
514-2 · McKnight Grants	44,000.00	45,000.00	-1,000.00
514-71 · ACH Access Grants	197,712.00	234,750.00	-37,038.00
514-72 · ACH Arts Education Grant	45,000.00	45,000.00	0.00
514-73 · ACH Cultural Grant	16,500.00	16,500.00	0.00
<b>Total 514 · Grant</b>	<b>401,847.00</b>	<b>434,250.00</b>	<b>-32,403.00</b>
<b>515 · Workshops</b>			
515-1 · Workshops State Grant	0.00	235.00	-235.00
515-2 · Workshops McKnight Grant	1,978.52	1,185.00	793.52
515-71 · Workshop ACH Arts	4,453.40	2,035.00	2,418.40
515-72 · Workshops ACH Education	267.80	600.00	-332.20
515-73 · Workshop ACH Culture	273.99	600.00	-326.01
<b>Total 515 · Workshops</b>	<b>6,973.71</b>	<b>4,655.00</b>	<b>2,318.71</b>
<b>516 · Special Programs</b>			
516-2 · Special Programs McKnight	913.95	3,962.00	-3,048.05
516-71 · Spec Prog Exhibition ACH Arts	2,931.32	2,835.00	96.32
<b>Total 516 · Special Programs</b>	<b>3,845.27</b>	<b>6,797.00</b>	<b>-2,951.73</b>
<b>521 · Travel, Meals and Lodging</b>			
521-1 · Travel Meals Lodge State Grant	765.81	1,000.00	-234.19
521-2 · Travel Meals Lodge McK Grant	322.52	500.00	-177.48
521-71 · Travel Meal& Lodging ACH Arts	4,533.52	1,400.00	3,133.52
521-72 · Travel Meal Lodge ACH Education	150.65	400.00	-249.35
521-73 · Travel Meals Lodge ACH Cultural	0.00	200.00	-200.00
<b>Total 521 · Travel, Meals and Lodging</b>	<b>5,772.50</b>	<b>3,500.00</b>	<b>2,272.50</b>
<b>522 · Council Travel &amp; Meals</b>			
522-1 · Council Travel Meal State Grant	265.07	613.00	-347.93
522-2 · Council Travel Meals McK Grant	844.18	700.00	144.18
522-71 · Council Travel&Meal ACH Arts	3,617.32	2,575.00	1,042.32
522-72 · Council Travel Meals ACH Educ	372.56	400.00	-27.44
522-73 · Council Travel Meals ACH Cultur	276.00	276.00	0.00
<b>Total 522 · Council Travel &amp; Meals</b>	<b>5,375.13</b>	<b>4,564.00</b>	<b>811.13</b>
<b>523 · Meeting Expense</b>			
523-1 · Meeting Expense State Grant	293.49	300.00	-6.51
523-2 · Meeting Expense McKnight Grant	568.65	500.00	68.65
523-71 · Meeting Expense ACH Arts	850.77	725.00	125.77
523-72 · Meeting Expense ACH Educational	217.64	225.00	-7.36
523-73 · Meeting Expense ACH Cultural	94.46	50.00	44.46
<b>Total 523 · Meeting Expense</b>	<b>2,025.01</b>	<b>1,800.00</b>	<b>225.01</b>

Prairie Lakes Regional Arts Council, Inc.  
**Profit & Loss Budget vs. Actual**  
 July 2013 through June 2014

	Jul '13 - Jun 14	Budget	\$ Over Budget
<b>524 · Telephone/Internet</b>			
524-1 · Telephone/Internet State Grant	256.92	320.00	-63.08
524-2 · Tele/Internet McKnight Grant	589.92	465.00	124.92
524-4 · Telephone/Internet Fundraising	22.38	25.00	-2.62
524-71 · Telephone/Internet ACH Arts	1,536.62	1,540.00	-3.38
524-72 · Telephone/Internet ACH Educ	250.00	250.00	0.00
524-73 · Telephone/Internet ACH Cultural	150.00	150.00	0.00
624 · Telephone/Internet Gen Admin	0.00	250.00	-250.00
<b>Total 524 · Telephone/Internet</b>	<b>2,805.84</b>	<b>3,000.00</b>	<b>-194.16</b>
<b>525 · Postage</b>			
525-1 · Postage State Grant	239.30	250.00	-10.70
525-2 · Postage McKight Grant	317.00	240.00	77.00
525-4 · Postage Fundraising	0.00	10.00	-10.00
525-71 · Postage ACH Arts	1,801.96	1,820.00	-18.04
525-72 · Postage ACH Education	318.35	306.00	12.35
525-73 · Postage ACH Cultural	266.80	250.00	16.80
625 · Postage General Administration	41.79	100.00	-58.21
<b>Total 525 · Postage</b>	<b>2,985.20</b>	<b>2,976.00</b>	<b>9.20</b>
<b>527 · Office Supplies</b>			
527-1 · Office Supplies Grant State	400.00	400.00	0.00
527-11 · Office Supplies Non-Grant State	0.00		
527-2 · Office Supplies Grant McKnight	353.00	353.00	0.00
527-4 · Office Supplies Fundraising	25.00	25.00	0.00
527-71 · Office Supplies ACH Arts	3,764.78	3,060.00	704.78
527-72 · Office Supplies ACH Education	500.00	300.00	200.00
527-73 · Office Supplies ACH Cultural	200.00	200.00	0.00
627 · Office Supplies General Admin	80.00	80.00	0.00
<b>Total 527 · Office Supplies</b>	<b>5,322.78</b>	<b>4,418.00</b>	<b>904.78</b>
<b>528 · Computer/Copier Supplies/Maint</b>			
528-2 · ComputerCopierSupply Grant McK	195.97	200.00	-4.03
528-71 · CompCopierSupplies ACH Arts	1,947.76	1,096.00	851.76
528-72 · CompCopierSupplies ACH Educ	100.00	100.00	0.00
528-73 · CompCopierSupplies ACH Cultural	101.10	100.00	1.10
628 · ComputerCopierSupply Gen Admin	0.00	100.00	-100.00
<b>Total 528 · Computer/Copier Supplies/Maint</b>	<b>2,344.83</b>	<b>1,596.00</b>	<b>748.83</b>
<b>529 · Publicity</b>			
529-71 · Publicity ACH Arts	0.00	770.00	-770.00
529-72 · Publicity ACH Education	0.00	200.00	-200.00
<b>Total 529 · Publicity</b>	<b>0.00</b>	<b>970.00</b>	<b>-970.00</b>
<b>530 · Rent</b>			
530-1 · Rent Grants State	392.00	392.00	0.00
530-2 · Rent Grant McKnight	1,030.00	1,030.00	0.00
530-71 · Rent ACH Arts	5,927.00	5,577.00	350.00
530-72 · Rent ACH Education	1,353.00	1,353.00	0.00
530-73 · Rent ACH Cultural	518.00	518.00	0.00
630 · Rent General Administration	630.00	630.00	0.00
<b>Total 530 · Rent</b>	<b>9,850.00</b>	<b>9,500.00</b>	<b>350.00</b>

**Prairie Lakes Regional Arts Council, Inc.**  
**Profit & Loss Budget vs. Actual**  
 July 2013 through June 2014

	<u>Jul '13 - Jun 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>532 · Insurance (Worker's Comp) ·</b>			
532-1 · Ins Workers Comp Grant State	0.00		
532-11 · State Ins Work Comp Non-Grant	0.00		
532-2 · Ins Workers Comp Grant McK	53.00	53.00	0.00
532-71 · Ins (Worker's Comp) ACH Arts	333.00	238.00	95.00
632 · Ins Workers Comp Gen Admin	145.00	145.00	0.00
<b>Total 532 · Insurance (Worker's Comp)</b>	<u>531.00</u>	<u>436.00</u>	<u>95.00</u>
<b>533 · Insurance (Property)</b>			
533-1 · Insurance Property Grant State	0.00		
533-11 · Ins Property Non-Grant State	0.00		
533-2 · Ins Property Grant McKnight	52.00	52.00	0.00
533-71 · Insurance (Property) ACH Arts	238.00	237.00	1.00
633 · Ins Property General Admin	129.00	145.00	-16.00
<b>Total 533 · Insurance (Property)</b>	<u>419.00</u>	<u>434.00</u>	<u>-15.00</u>
<b>534 · Audit / Professional Services</b>			
534-1 · Audit/Pro Services Grant State	635.00	635.00	0.00
534-2 · Audit / Pro Services Grant McK	500.00	500.00	0.00
534-71 · Audit/Prof Services ACH Arts	1,690.00	1,690.00	0.00
534-72 · Audit/Prof Services ACH Educ	180.00	180.00	0.00
534-73 · Audit/Prof Service ACH Cultural	120.00	120.00	0.00
<b>Total 534 · Audit / Professional Services</b>	<u>3,125.00</u>	<u>3,125.00</u>	<u>0.00</u>
<b>535 · Membership Dues</b>			
535-71 · Membership Dues ACH Arts	1,212.00	1,020.00	192.00
635 · Membership Dues Gen Admin	615.00	615.00	0.00
<b>Total 535 · Membership Dues</b>	<u>1,827.00</u>	<u>1,635.00</u>	<u>192.00</u>
<b>540 · Depreciation</b>			
640 · Depreciation Gen Administration	800.39	374.00	426.39
<b>Total 540 · Depreciation</b>	<u>800.39</u>	<u>374.00</u>	<u>426.39</u>
<b>542 · Benefit</b>			
542-1 · Benefits State Grant	0.00	1,000.00	-1,000.00
542-11 · Benefit Non-Grant State	0.00	0.00	0.00
542-2 · Benefit McKnight Grant	2,064.03	1,800.00	264.03
542-71 · Benefit ACH Arts	14,133.46	14,547.00	-413.54
542-72 · Benefit ACH Education	1,660.00	1,660.00	0.00
542-73 · Benefit ACH Cultural	1,323.00	1,323.00	0.00
642 · Benefit General Administration	0.00	350.00	-350.00
<b>Total 542 · Benefit</b>	<u>19,180.49</u>	<u>20,680.00</u>	<u>-1,499.51</u>
<b>Total Expense</b>	<u>611,053.52</u>	<u>632,886.00</u>	<u>-21,832.48</u>
<b>Net Income</b>	<u><u>5,796.33</u></u>	<u><u>0.00</u></u>	<u><u>5,796.33</u></u>