

Agency Purpose

The Board of Barber Examiners (Board) is a licensing agency, responsible for safeguarding the public through the licensing and regulation of individuals, establishments, and schools related to barbering. The Board was established as an independent board on July 1st, 2009, when the Board of Barber and Cosmetologist Examiners was separated into two distinct boards.

The mission of the Board is to promote public health and safety by assuring that barbers are appropriately trained and demonstrate the skills necessary to conduct barber services in a safe manner and sanitary environment through the regulation and licensing of barbers and barber shops. The Board's licensing and inspection processes assure that barbers and barber shops meet or exceed the legislative and Board established criteria designed to protect public health and safety. The statutory authority of the Board resides in M.S. Chapter 154.

At a Glance

Licensing Services Annually

850	Barber Shops
100	Student Barbers
200	Apprentice Barbers
2,500	Registered (Master) Barbers
10	Instructors
5	Barber Schools
<u>3,315</u>	Total licenses issued or renewed annually

Inspection Services

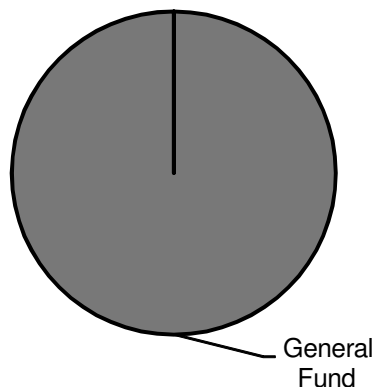
Barber Shop Inspections (includes re-inspection when necessary)

455	7/1/2010 – 6/30/2011
455	7/1/2011 – 6/30/2012

Discipline Services

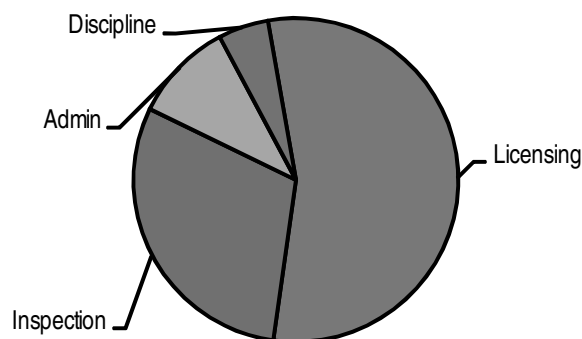
45	Complaints annually
20	Investigations annually

Est. FY 2010-11 Expenditures by Fund



Source: Consolidated Fund Statement.

Est. FY 2010-11 Expenditures by Program



Source: Board expenses allocated to the services provided by the board.

Strategies

The Board accomplishes the mission of promoting public health and safety in relation to the barbering profession and barbering services provided to the public by

- setting standards of practice and conduct;
- reviewing applications in a thorough manner to ensure compliance with statutes and rules;
- setting educational requirements and examination standards;
- conducting barber examinations to assure professional standards of service are met;

- inspecting barber shops and schools to ensure compliance with statutes and rules;
- responding to inquiries, complaints, and reports regarding licensure and conduct of licensed barbers and unlicensed practitioners;
- providing information and education to the public; and
- providing clear and concise inspection reports of barber shops.

Operations

The Board protects the public and serves the barbering profession by licensing only individuals, establishments, and schools that meet established requirements. Applicants for barber licensure must successfully complete a Board administered examination consisting of a written examination, oral examination, and practical skills demonstration. Applications for barber and barber shop license and renewal are carefully evaluated and verified before individuals or establishments are licensed to provide barbering services. The Board conducts inspections of barbering establishments and verifies the credentials of those individuals providing barbering services. The Board also investigates complaints and if necessary, initiates corrective or disciplinary actions.

Key Activity Goals & Measures

The newly established Board is developing processes, procedures and information related to the Board and the barbering profession. The Board's key goals and measures highlight the Board's intention to develop a responsive agency that strives to safeguard the public's health in relation to the barbering profession while meeting the needs of licensees.

Key Goals:

Goal: To build an efficient and responsive operation to safeguard the public and serve barbers.

Activity: Development of a website that will provide information and services to the public and the licensee related to barbering. By the end of FY2011 the Board's website will include: a license look-up, Board minutes, inspection status, general licensure information, and all licensure forms.

Measure: Volume of use of the website will be monitored.

Activity: Inspection and disciplinary action results will be available to the public on the website as appropriate per Minnesota Data Practices, M.S. Chapter 13.

Activity: In addition to the website the Board provides information via phone, letters, and in person.

Measure: Length of time between receipt of call or request and response.

Goal: To protect the public and ensure health and safety all barber shops in the State of Minnesota will be inspected regularly to assure compliance with applicable statutes and rules.

Activity: By the end of the FY2012-2013 biennium, all barber shops will be inspected and subsequent inspections will occur at an interval of not more than 24 months.

Measure: The number of barber shops being inspected monthly.

Activity: Correction orders will be issued as appropriate and re-inspections of barber shops to assure corrective actions have been taken will occur.

Measure: The number of correction orders issued and re-inspections completed.

Goal: To develop, promote, and maintain a complaint process that is responsive in addressing health and safety concerns and assures that law and rule violations are identified and violators are held accountable.

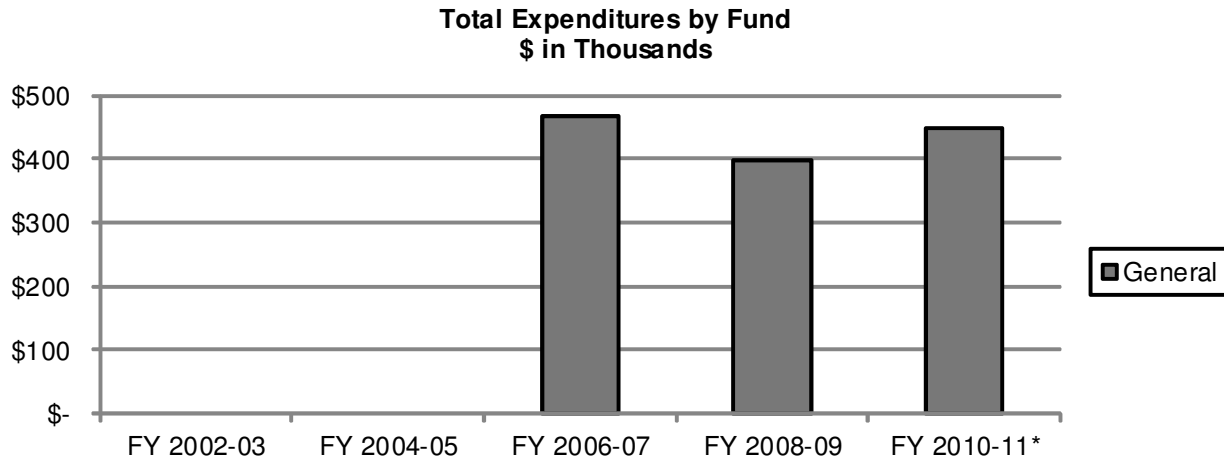
Activity: The Board will develop and maintain a complaint process that is compliant with all applicable statutes and rules.

Measures: The number of complaints, status of complaints, outcomes and length of time elapsed from receipt of complaint to resolution.

Budget Trends

The Board receives a direct appropriation from the general fund for all operating expenses. All revenues are deposited as non-dedicated receipts in the general fund. The legislature sets all fee amounts in statute.

The Board of Barber Examiners was created as an independent agency July 1, 2009. In FY2010, the general fund budget for the Board of Barber Examiners was \$188,000, revenues received were approximately \$221,000 and expenditures were approximately \$175,500. There was two full-time administrative support staff for seven months and one Executive Secretary during the fiscal year. The Law Compliance Representative I (Inspector) position remained vacant.



* FY 2010-11 is estimated, not actual

Source data for the previous chart is the Minnesota Accounting and Procurement System (MAPS) as of 07/31/10.

Economic Recession: Barber schools in Minnesota report consistent enrollment with a greater number of dislocated workers enrolling in the programs. Barber’s report a decrease in business of 20% – 30% resulting in a number of established barber shops closing. These closures are being offset by a slight increase in new barber shop applications leaving the number of shops operating relatively consistent. At this time the number of licensed barbers and barber shops has remained constant despite changes in the demographics

Contact

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<i>Dollars in Thousands</i>					
	Current		Forecast Base		Biennium
	FY2010	FY2011	FY2012	FY2013	2012-13
<u>Direct Appropriations by Fund</u>					
General					
Current Appropriation	193	257	257	257	514
Forecast Base	193	257	257	257	514
Change		0	0	0	0
% Biennial Change from 2010-11					14.2%
 <u>Expenditures by Fund</u>					
Direct Appropriations					
General	176	274	257	257	514
Total	176	274	257	257	514
 <u>Expenditures by Category</u>					
Total Compensation	140	141	145	161	306
Other Operating Expenses	36	133	112	96	208
Total	176	274	257	257	514
 <u>Expenditures by Program</u>					
Barbers	176	274	257	257	514
Total	176	274	257	257	514
Full-Time Equivalents (FTE)	2.0	2.0	2.0	2.0	

BARBER EXAMINERS BOARD

Agency Revenue Summary

Dollars in Thousands

	Actual FY2010	Budgeted FY2011	Current Law		Biennium 2012-13
			FY2012	FY2013	
<u>Non Dedicated Revenue:</u>					
Departmental Earnings:					
General	215	262	258	258	516
Total Non-Dedicated Receipts	215	262	258	258	516
<u>Dedicated Receipts:</u>					
Total Dedicated Receipts	0	0	0	0	0
Agency Total Revenue					
	215	262	258	258	516