



## Document Review Statistics: FY 2010

### P/T Contracting Staff Review Activities

During FY 2010, the Department of Administration, Professional/Technical Contracting Section Staff approved 5,019 documents with an average turnaround time of 1.44 days. These documents included certifications, contracts, and amendments for P/T Services, loan agreements, income agreements, joint power agreements, master contracts, and "other" agreements that did not fall within a specific category. The specific statistics for the approved documents are listed below. During FY2010, P/T Staff also reviewed and approved 49 Annual Plan Memos for FY 2010, which are not included in these figures.

*NOTE: Some documents may be represented multiple times in the numbers below. For example, a master contract is also a professional / technical services contract - so the contract would be included in the PT Service Contracts section as well as the Master Contracts section. For example, 313 of the 1,349 PT contracts approved were master contracts.*

### **FY2010 Statistics:**

**RUSH Submittals:** 545

*RUSH Submittals: Documents that were submitted to Admin with a RUSH status.*

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**Documents Approved by Admin:** 5,019

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**Certifications Approved:** 1,234

*Single Source Requests (307)*

*Master Contract Certifications (20)*

**Contracts Approved:** 2,091

Professional / Technical (PT) Service Contracts: 1,349

*Single Source Contracts (264)*

*Master Contracts (313)*

Loan Agreements : 54

Income Agreements: 255

Joint Powers Agreements (JPA): 331

"Other" Agreements: 102

**Amendments Executed / Pre-Approved:** 1,694