August 14, 2003

ERER Task Force - Phase I County Status Reports

Deliverables Summary

Dakota County

Status Item	% Complete	Status
Baseline Measurements	80%	Narrative is not yet completed. Front end (manual) processing may change in the near future. Narrative will be created once potential changes are in place.
Pilot Measurements Matrix	0%	
Cost Benefit Table	0%	
Project Plan Status	NA	No update
Standards	NA	No update
Pilot Risks	NA	No update
Implementation Findings	NA	No update
Best Practices	NA	No update
Issues	NA	Dakota has not had any e-recordings for two weeks. This is due to a software issue at US recordings. Testing of fixes is under way currently. System should be up and running soon.

Hennepin County

Status Item	% Complete	Status
Baseline Measurements	50%	Pre-pilot measurements 100% complete
Pilot Measurements Matrix	0%	
Cost Benefit Table	0%	
Project Plan Status	NA	• In the process of getting the agreement with the LCC signed. The agreement was approved by the board. • Signed an agreement with Proficient to supplement IT resources. • Working on a software development plan and first iteration plan.
Standards	NA	An issue was brought up at the last schema review. Changes were incorporated.
Pilot Risks	NA	Risk management plan under revision.
Implementation Findings	NA	No update
Best Practices	NA	No update
Issues	NA	

Lyon County

Status Item	% Complete	Status
Baseline Measurements	50%	County IT will be tracked thru the project especially implementation period. Not enough data to compare certificates of release to satisfactions, but our system handles them the same
Pilot Measurements Matrix	0%	
Cost Benefit Table	0%	
Project Plan Status	NA	• 8/13 - Conversion • 8/14 - New System put in and training for e-recording • 8/19 - Go Live
Standards	NA	No update
Pilot Risks	NA	No update
Implementation Findings	NA	No update
Best Practices	**NA**	No update

Renville County

Status Item	% Complete	Status
Baseline Measurements	50%	Pre-pilot measurements 100% complete.
Pilot Measurements Matrix	0%	
Cost Benefit Table	0%	
Project Plan Status	NA	• 7/1 - The contract between TriMin Systems and Renville County was signed • 7/30 - The trusted submitter agreement with HomeTown bank was signed • 8/12 – Kick-off meeting • 9/1 – 9/30 - Procuring server • During the month of August - Kick-off and integration work session, detailed technical analysis
Standards	NA	No Update
Pilot Risks	NA	No Update
Implementation Findings	NA	No Update
Best Practices	NA	No Update
Issues		• How closely does the electronic document need to match the paper document? (For example, 3 inches in the header, also is the same verbiage required for electronic and paper) • If a Sat. is submitted referencing the wrong document number, how are other counties handling this?

Roseau County

Status Item	% Complete	Status
Baseline Measurements	50%	Pre-pilot measurements are 100% complete. No data for COR's because they do not record any COR's.
Pilot Measurements Matrix	0%	
Cost Benefit Table	0%	
Project Plan Status	NA	• 8/7 - Tract Index software installed • County is getting used to software. • Week of 9/8 – Go live with index software • ERER to go live some time in September or October, dependant on how the transition to indexing software goes.
Standards	NA	No Update
Pilot Risks	NA	No Update
Implementation Findings	NA	No Update
Best Practices	NA	No Update